

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
May 24, 2016**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, May 24, 2016, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District
Richard W. Glover, Vice Chairman, Brookland District
Thomas M. Branin, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Lt. Col. Alisa A. Gregory, Chief Deputy Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Joseph P. Casey, Deputy County Manager for Administration
Timothy A. Foster, Deputy County Manager for Community Operations
Douglas A. Middleton, Deputy County Manager for Public Safety

Mr. Nelson called the meeting to order at 7:01 p.m. and led recitation of the Pledge of Allegiance.

The Reverend Gilbert Wilkerson, Chaplain for the County's Police Division, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, the Board approved the minutes of the May 10, 2016, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

MANAGER'S COMMENTS

The County successfully sold Water and Sewer Revenue System Bonds on May 16 and 17, which included \$75.57 million in new money at 3.25 percent interest and a refunding issuance at 1.6 percent interest. Finance Director Gene Walter and his staff were able to generate a net present value savings of \$6.7 million for the County's ratepayers through the refunding issuance. For the overall issuance, there were three times more orders than there were bonds and for the first time ever retail orders were taken for County bonds ahead of the institutional sale. Of the \$25.2 million in nationwide retail orders, \$1.2 million were from individual investors in Henrico County. The bonds received triple-A ratings from both Standard & Poor's and Fitch and a double-A1 rating from Moody's. The underwriting team was composed of senior underwriter Raymond James as well as BB&T Capital Markets, Davenport and Company, and J. P. Morgan.

BOARD OF SUPERVISORS' COMMENTS

Mr. Nelson reminded the public of the grand opening of the new Varina Area Library scheduled for Wednesday, June 1, at 6:00 p.m. The County is expecting a large crowd and has made arrangements for event parking at Varina High School that will include shuttle service to the library. The Varina High School band will provide entertainment prior to the ceremony, and the Varina High School NJROTC will be presenting the colors during the ceremony. Weather permitting, the ceremony will be held outside.

Mr. Nelson recognized a large cadre of Boy Scouts who were in the audience observing the meeting. The following troops were represented: 418, sponsored by St. Stephen's Episcopal Church (Richmond); 700, Duncan Memorial United Methodist Church (Hanover); 710 DeWitt Clinton Masonic Lodge #141 (Goochland); 728, West Richmond Church of the Brethren (Henrico); 770, River Road Presbyterian Church (Henrico); 788, Christ Church Episcopal (Henrico); 795, Glen Allen Baptist Church; 897, Mt. Pisgah United Methodist Church (Chesterfield); 1869, Salisbury Presbyterian Church (Chesterfield); and 1893, St. Edward Catholic Church (Chesterfield).

RECOGNITION OF NEWS MEDIA

Mr. Nelson recognized Elliot Robinson from the *Richmond Times-Dispatch*.

PUBLIC HEARING ITEM

100-16 Resolution - Signatory Authority - Lease of County Property - 10791 Old Washington Highway - Brookland District.

Jon Tracy, Director of Real Property, showed a slide containing a vicinity map of the subject site. Mr. Vithoukas responded to a question from Mr. Glover regarding ownership of this property.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

The following persons reflected on Henrico's history and asked the Board to showcase it at a publicly-funded history center and museum: Henry Nelson, a resident of the Varina District; James Harris, a resident of the Brookland District; Sarah Pace, a resident of the Brookland District and Chairperson of the County's Historic Preservation Advisory Committee; and Jenny Nelson, a resident of the Varina District, President of the Varina Branch Public Library Friends, and a charter member of the Henrico Historical Society. Ms. Pace responded to a question from Mrs. O'Bannon.

Pamela Lias Greene, a resident of the Brookland District, asked the Board to accept professional guidance in caring for historical facilities and properties for which the County is a custodian and expressed concern that the Board has not properly addressed historically-related subjects that have come before the County.

Sam Gavin, a resident of the Tuckahoe District and student at Tuckahoe Middle School, voiced concern about the condition of the school and the absence of renovations to the school during the past several decades. Mr. Vithoukias and Mrs. O'Bannon noted the school is on the County's list of capital projects for potential repair.

GENERAL AGENDA

101-16 Resolution – Signatory Authority – Contract Amendment for Architectural and Engineering Services – Libbie Mill Area Library.

John Neal, Director of General Services and Mr. Vithoukias responded to questions from the Board. Mr. Glover commented he is looking forward to Junior Achievement of Central Virginia occupying the third floor of the library.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

In response to remarks made during the comment period, Mr. Glover noted local government is no longer taught at the third grade level in Henrico's public schools because of a decision made by the school system after the Standards of Learning (SOLs) became part of the curriculum. He further noted the Board of Supervisors had no say in this decision.

102-16 Resolution – To Accept a Text-to-911 Grant From the Virginia E-911 Services Board.

Maj. Carl Mueller, Deputy Chief of Police, responded to questions from the Board.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

103-16 Resolution – To Accept an Education Program Grant From the Virginia E-911 Services Board.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

104-16 Resolution - Award of Contract - Engineering Design and Construction Administration Services - SCADA Systems Replacement.

Art Petrini, Director of Public Utilities, responded to questions from Mrs. O'Bannon and Mr. Branin.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

105-16 Resolution - Signatory Authority - VDOT Agreement - Pedestrian and Signal Improvements on Azalea Avenue and Wilkinson Road - Project #9999-043-831 (UPC 106299) - Fairfield District.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

106-16 Resolution - Signatory Authority - Extension of Term of VDOT Agreement - Revenue Sharing Program.

Steve Yob, Director of Public Works, responded to a question from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.


107-16 Introduction of Resolution - Receipt of Requests for Amendments to the FY 2015-16 Annual Fiscal Plan: June, 2016.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see introduction of resolution.

108-16 Resolution – Settlement of Personal Injury Claim of George Edward Weaver.

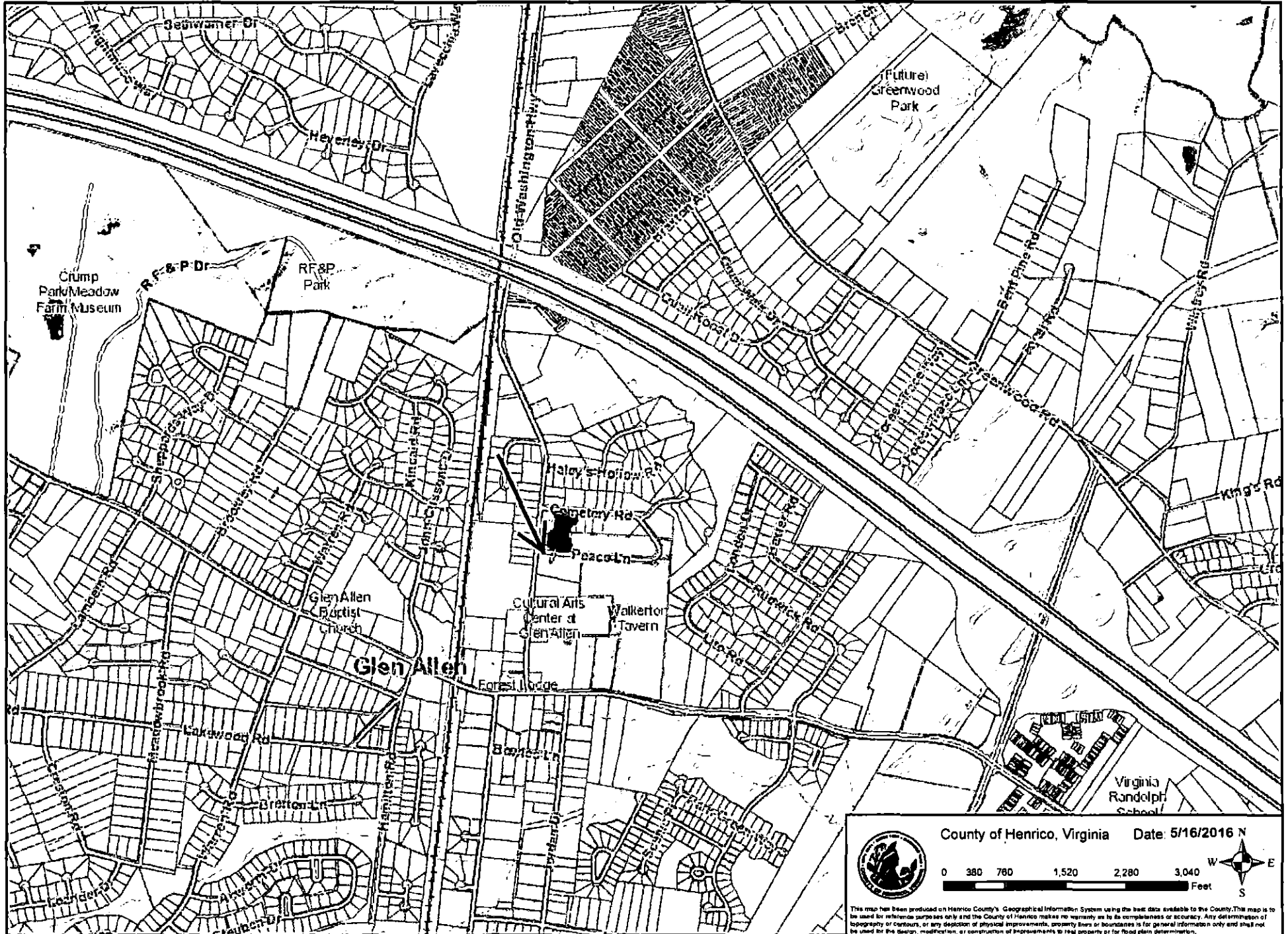
On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote,
the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:02 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

Vicinity Map - 10791 Old Washington Highway



County of Henrico, Virginia Date 5/16/2016 N

0 380 760 1,520 2,280 3,040 Feet

This map has been produced on Henrico County's Geographical Information System using the best data available to the County. This map is to be used for reference purposes only and the County of Henrico makes no warranty as to its completeness or accuracy. Any determination of topography or contours, or any depiction of physical improvements, property lines or boundaries is for general information only and shall not be used for the design, modification, or construction of improvements to real property or for flood plain determination.



COUNTY OF HENRICO, VIRGINIA
 BOARD OF SUPERVISORS
 MINUTE

Agenda Item No. 102-16

Page No. 1 of 1

Agenda Title: RESOLUTION - To Accept a Text-to-911 Grant From the Virginia E-911 Services Board

<p>For Clerk's Use Only:</p> <p>Date: <u>5/24/2016</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p style="text-align: center;">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Glover</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS:</p> <p style="text-align: center; font-size: 2em; font-weight: bold;">APPROVED</p>	<table border="0"> <thead> <tr> <th></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Virginia E-911 Services Board has awarded the Police Division a Wireless E-911 Public Safety Answering Point Text-to-911 Project grant in the amount of \$272,054; and

WHEREAS, the Division's Emergency Communications Center will work in concert with Chesterfield County and Richmond City Public Safety Answering Point centers; and

WHEREAS, the Division will be the fiscal agent for this project, which requires no local match.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

COMMENT: The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

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COUNTY OF HENRICO, VIRGINIA
DIVISION OF POLICE

INTER-OFFICE MEMORANDUM

TO: Director,
Division of Accounting SUBJECT: PSAP17 Grant Acceptance
Resolution

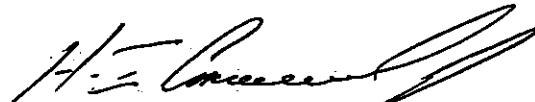
FROM: Chief of Police DATE: May 3, 2016

Enclosed is the Board acceptance resolution for the Virginia Wireless E-911 Services Board FY2016 grant award to the Police Division, Emergency Communications Center. There are no local match funds involved.

This is a multijurisdictional project (Chesterfield County Emergency Communications, Henrico County Emergency Communications, and Richmond City Emergency Communications). These \$272,054 funds will be utilized to purchase software to enable Text-to-911 for calls for services, install it in each jurisdiction, customize the application for the jurisdiction, and train appropriate Communications Officers.

The Henrico County Police Division will be the fiscal agent for this project.

Thank you.


Humberto I. Cardounel, Jr.
Chief of Police

cc: Division Controller
Division Grants and Surveys Coordinator



COUNTY OF HENRICO, VIRGINIA
 BOARD OF SUPERVISORS
 MINUTE

Agenda Item No. 103-14

Page No. 1 of 1

Agenda Title: **RESOLUTION - To Accept an Education Program Grant From the Virginia E-911 Services Board**

For Clerk's Use Only: Date: <u>5/24/2016</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Shonette</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 48px; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Glover, R.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Glover, R.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓																									
Glover, R.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

WHEREAS, the Virginia E-911 Services Board has awarded the Police Division a Wireless E-911 Public Safety Answering Point Education Program grant in the amount of \$2,000; and

WHEREAS, the Division maintains the Emergency Communications Center which provides a Public Safety Answering Point for emergency 911 services; and

WHEREAS, the Division will use this grant, which requires no local match, to enable Division personnel to attend informational regional emergency communications conferences during FY2017.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

COMMENT: The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

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 Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
DIVISION OF POLICE

INTER-OFFICE MEMORANDUM

TO: Director,
Division of Accounting SUBJECT: PEP17 Grant Acceptance
Resolution

FROM: Chief of Police DATE: May 3, 2016

Enclosed is the Board acceptance resolution for the Virginia Wireless E-911 Services Board FY2017 grant award to the Police Division, Emergency Communications Center. There are no local match funds involved.

The Police Division will utilize this \$2,000 to reimburse two Emergency Communications Center personnel to attend two informational regional conferences:

APCO/NENA/SIEC Conference

October 2016, Roanoke

2 People (ECM and Supervisor)

Registration: \$125 (includes meals) x 2 = \$250

Lodging: \$106.25 per night x 4 nights x 2 attendees = \$850

Total: \$1,100

NENA/APCO Conference

May 2017, Virginia Beach

3 People (ECM, Supervisor, and a CO)

Registration: \$85 (includes some meals) x 3 = \$255

Lodging: \$107.50 per night x 2 nights x 3 attendees = \$645

Total: \$900

Thank you.



Humberto I. Cardounel, Jr.

Chief of Police

cc: Division Controller
Division Grants and Surveys Coordinator



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 105-16

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — VDOT Agreement — Pedestrian and Signal Improvements on Azalea Avenue and Wilkinson Road — Project #9999-043-831 (UPC 106299) — Fairfield District

For Clerk's Use Only:

Date: 5/24/2016

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Thomas Seconded by (1) Aloner
(2) _____ (2) _____

REMARKS

APPROVED

YES NO OTHER

Glover, R.	<u>✓</u>	_____	_____
Branin, T.	<u>✓</u>	_____	_____
Nelson, T.	<u>✓</u>	_____	_____
O'Bannon, P.	<u>✓</u>	_____	_____
Thornton, F.	_____	_____	_____

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct sidewalks, upgrade traffic signals, install crosswalks, and provide a pavement overlay on Azalea Avenue between Thrush Lane and Richmond-Henrico Turnpike; and,

WHEREAS, the County will also construct sidewalks on Wilkinson Road between Kirkland Drive and Azalea Avenue; and,

WHEREAS, VDOT will reimburse the County 100% of the estimated \$1,615,000 project cost for preliminary engineering, utility relocation, and construction from Federal Congestion Mitigation and Air Quality (CMAQ) funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the VDOT agreement in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

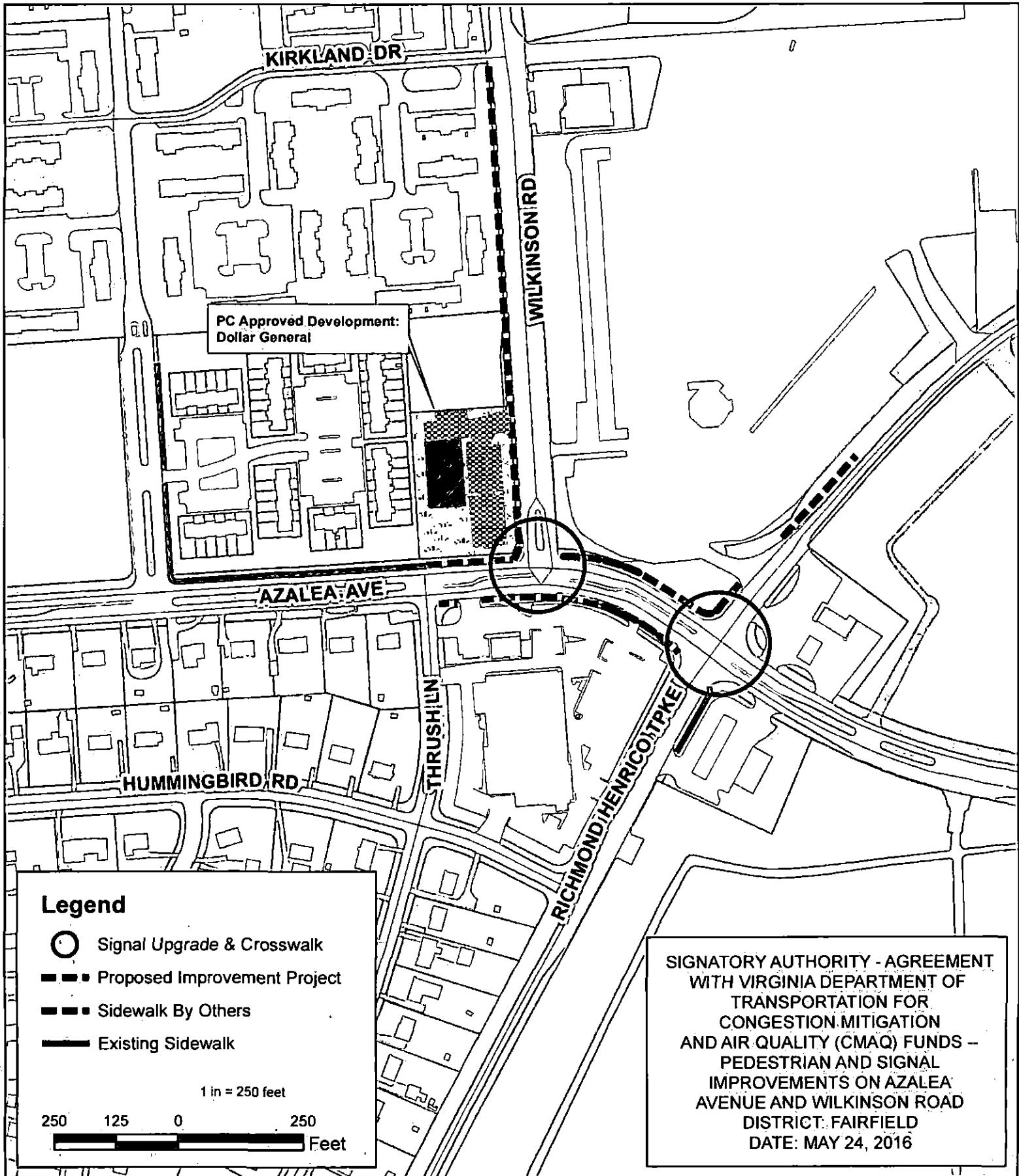
By Agency Head [Signature] By County Manager [Signature]

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Date: _____



Azalea Avenue and Richmond-Henrico Turnpike Pedestrian and Signal Improvements





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 100-16
Page No. 1 of 1

**Agenda Title: RESOLUTION — Signatory Authority — Extension of Term of VDOT Agreement
— Revenue Sharing Program**

For Clerk's Use Only:

Date: 5/24/2016

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) _____

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County entered into an agreement with the Virginia Department of Transportation (VDOT) to participate in the Revenue Sharing Program (the "Program") on November 6, 2013; and,

WHEREAS, the Program allocates state matching funds for local highway projects; and,

WHEREAS, under the agreement, the County has received state funds of \$3,590,500 for 13 projects to match County funds of \$3,867,100; and

WHEREAS, the agreement expires on June 30, 2016, and may be extended for one additional three-year term; and,

WHEREAS, under the agreement, the County funds the local share of the costs of preliminary engineering, right-of-way acquisition, and construction for qualifying projects.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the extension of the agreement in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

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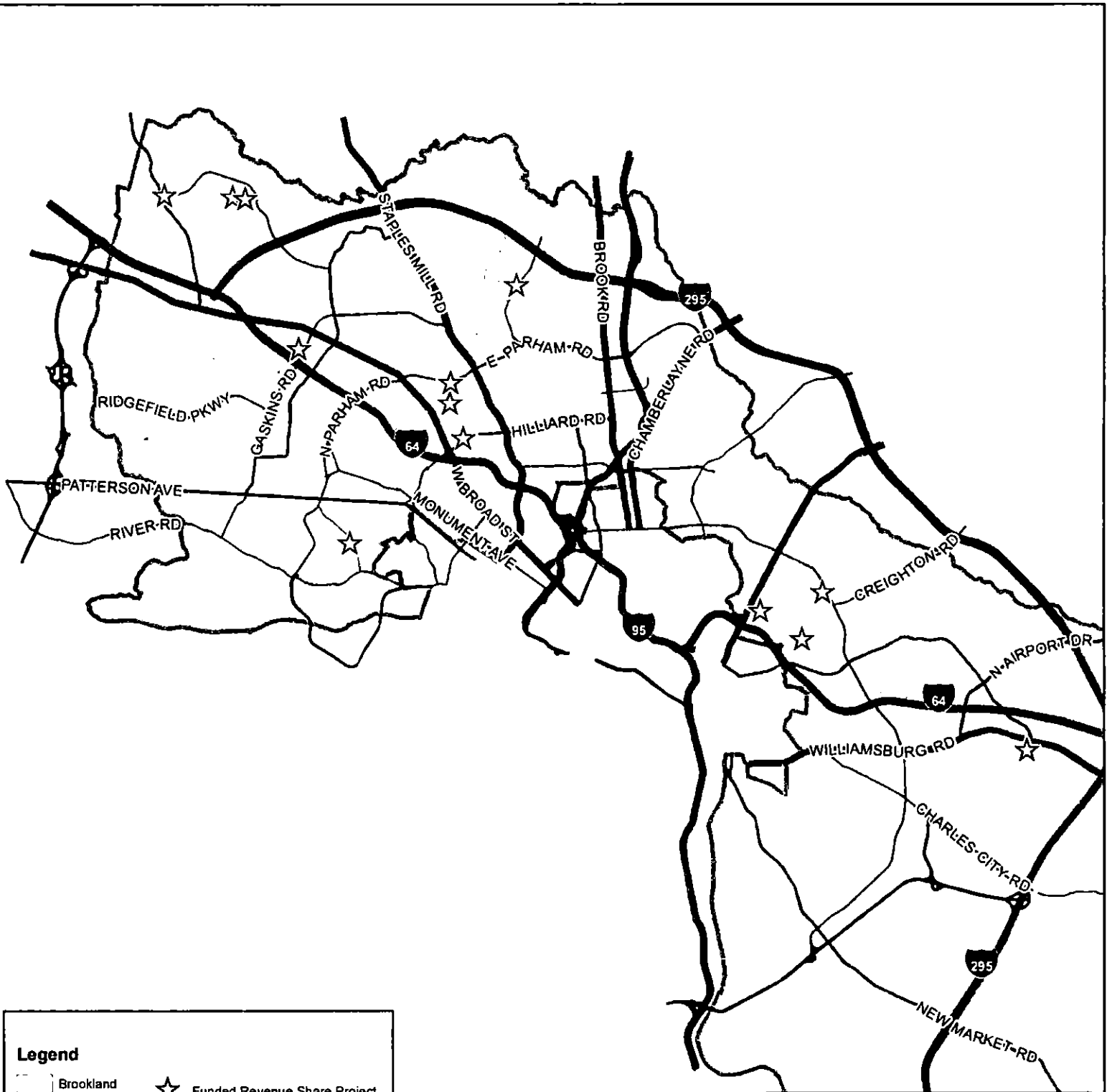
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Clerk, Board of Supervisors

Date: _____



Virginia Department of Transportation Revenue Sharing Program



Legend

- Brookland
- Fairfield
- Three Chopt
- Tuckahoe
- Varina
- Funded Revenue Share Project
- County Boundary

1 in = 3 miles

**SIGNATORY AUTHORITY -
EXTENSION OF TERM OF
VDOT AGREEMENT -
REVENUE SHARING PROGRAM
DISTRICT: COUNTY-WIDE
DATE: MAY 24, 2016**

