

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
September 13, 2016

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 13, 2016, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Tyrone E. Nelson, Chairman, Varina District  
Richard W. Glover, Vice Chairman, Brookland District  
Thomas M. Branin, Three Chopt District  
Patricia S. O'Bannon, Tuckahoe District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoukas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Raymond Goetschius, Correctional Deputy, Sheriff's Office  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
Douglas A. Middleton, Deputy County Manager for Public Safety  
Anthony J. Romanello, Deputy County Manager for Administration  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:01 p.m. and led the recitation of the Pledge of Allegiance.

Colonel Middleton delivered the invocation.

On motion of Mr. Branin, seconded by Mr. Thornton, the Board approved the minutes of the August 9, 2016, Regular and Special Meetings; and the April 29, 2016, Special Meeting.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

**MANAGER'S COMMENTS**

There were no comments from the Manager.

## **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon pointed out a September 4, 2016, *Richmond Times-Dispatch* article titled "Labor Trends: More People 55 and Older Working, While Labor Rate Drops for Those 25 - 34" included quotes from and a photograph of Cari Tretina, a Management Specialist in the County Manager's Office. Ms. Tretina noted in the article how her summer internship with the County's Director of Finance while attending college led to a full-time job with the County as a Budget Analyst. At Mrs. O'Bannon's request, Mr. Vithoukaskas spoke to the County's award-winning internship program that is currently in place, which during the past three years has included over 200 interns from high schools and colleges, 11 of whom have been subsequently hired by the County for full-time employment.

Mr. Branin invited the public to Glen Allen Day, which will be held on Saturday, September 17, and will include a full day of activities at Meadow Farm Museum in the Brookland District.

Mr. Nelson announced that members of the Board are participating in informational meetings on the upcoming bond referendum and requested that citizens keep an eye out for meetings in their communities. He extended kudos to Mrs. O'Bannon for hosting the County's first-ever virtual town hall meeting on September 7.

## **RECOGNITION OF NEWS MEDIA**

Mr. Nelson recognized Debbie Truong, who has newly begun covering Henrico County government for the *Richmond Times-Dispatch*.

## **PRESENTATION**

Mr. Nelson presented a proclamation recognizing September 25 - October 1, 2016, as Active Aging Week. Accepting the proclamation was Colleen Wilhelm, Director of Strategic Planning for Family Lifeline and a member of the RVA Active Aging Week Planning Committee. Joining her was Coach George Lancaster, RVA Active Aging Week Chair. Participating from the County staff were Paula Reid, Director of Human Resources; Jelisa Turner, Advocate for the Aging for the Department of Human Resources; Karen Pauley, Division Manager for Recreation Services; and Sheila Cunningham and Jennifer Godfrey, Recreation Coordinators for the Division of Recreation and Parks.

## **RESIGNATION**

193-16                      Resolution - Resignation of Member - Library Advisory Board.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item - see attached resolution.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS**

194-16  
REZ2016-  
00027  
Three Chopt

Eagle Construction of VA, LLC: Request to conditionally rezone from A-1 Agricultural District and R-5AC General Residence District (Conditional) to R-5AC General Residence District (Conditional) Parcels 743-755-6947, -7544, -7943, -7959, -8021, -8027, -8266, -8441, -8571, -8860, -8877, -8912, -9039, -9357, -9579, -9715, -9856, -9921, -9967, 744-755-0172, -0227, -0386 -0433, -0739, -1145, -1350, and -1654 containing 7.46 acres located on the east line of Crown Grant Road at its intersection with Cedar Hill Court.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following proffered conditions:

1. **Conceptual Master Plan.** The layout of the development shall be generally similar to the concept plan prepared by The Bay Companies dated June 14, 2016 and attached hereto as Exhibit A (the "Church Road Glen Conceptual Master Plan"), (see case file) subject to changes required for final engineering design and in compliance with government regulations.
2. **Underground Utilities.** All proposed utilities except for boxes, meters, pedestals and transformers shall be placed underground, unless technical or environmental reasons require otherwise. Any such utilities not placed underground shall be screened as required at the time of landscape plan review.
3. **Foundations.** The exterior portions of all residential foundations, including the portion below the first floor level which is visible above grade, shall be constructed of brick, stone, or stone veneer for a minimum vertical height of twelve (12) inches. Any raised slab on grade conditions that are exposed above grade shall have a minimum of sixteen (16) inches of brick, stone, or stone veneer.
4. **Cantilevered Features.** No chimneys, gas vent units, or closets shall be cantilevered. The exposed portions of all fireplace chimneys shall be brick. This proffer shall not apply to direct vent gas fireplaces or appliances. Bay windows located on the first floor shall not be cantilevered. Architectural features on the second floor, such as balconies, stoops, decks, box or bay-type windows, may be cantilevered.

5. **Driveways.** All driveways shall be constructed of hard surface materials (concrete, aggregate materials, asphalt, brick or stone pavers).
6. **Recreational Vehicles.** No recreational vehicles, campers, trailers, or boats shall be parked or stored on the Property, unless within enclosed garages.
7. **Density.** No more than twenty-five (25) dwelling units shall be developed on the Property. Two-family dwellings and semi-detached dwelling units are prohibited.
8. **Lot Width Minimum.** All lots will be a minimum of 65' in width, excluding all lots fronting on cul-de-sacs.
9. **Lot Area Minimum.** All lots will have a minimum of 8,900 square feet.
10. **Minimum House Size and Width.** All detached dwellings shall contain a two-car garage and shall have a minimum of 2,000 square feet of finished floor area. Not less than 50% of the homes shall have a minimum of 2,500 square feet of finished floor area.
11. **Architecture.** The homes constructed on the Property shall be similar in style to the "Conceptual Home Elevations" attached hereto as Exhibit B (see case file), or as specifically approved at the time of Plan of Development. Homes shall employ a variety of colors, and homes with the same exact elevations shall not be permitted next to each other. Homes shall have simulated carriage-style garage doors with Craftsman/Arts and Craft-style door designs, windows lites, and/or simulated operable hardware.
12. **Exterior Materials.** The visible portions of the front, rear, and side building wall surfaces of each building unit shall be constructed of stone, stone veneer, fiber cement, decorative shake, brick or brick veneer, or engineered wood (e.g. LP Smartside). Except for trim material, windows, doors and architectural features, no home shall have exposed exterior walls of vinyl or aluminum siding.
13. **Hours of Construction.** The hours of exterior construction, including operation of bulldozer and other earthmoving equipment, shall only be between 7:00 a.m. and 7:00 p.m., Monday through Friday and between 9:00 a.m. and 7:00 p.m. on Saturday with no construction activity on Sunday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work, such as concrete pours or utility connections.

Signs, in both English and Spanish, stating the above referenced provisions, shall be posted and maintained at all entrances to the Property prior to any land disturbance activities thereon.

14. **Stormwater BMPs.** Any wet stormwater pond shall be aerated as an amenity feature. Any BMP on the Property shall be landscaped as approved at the time of the landscape plan review.
15. **Landscaping.** At least two (2) trees with a minimum 2.5-inch caliper shall be placed in front of each home. Each home shall have prototypical plantings (shrubs and ornamental ground cover) along the foundation. The front and side yards shall be irrigated and planted with sod except where mulching or landscaping may occur.
16. **Fences.** A 6' white vinyl privacy fence as shown on Exhibit A (see case file) adjacent to GPIN 743-755-6634 will be provided. A 6' temporary chain link fence will be provided around the temporary sediment basin per Department of Public Works requirements. A 4' black chain link fence will be provided adjacent to Parcel 743-755-7717.
17. **Restriction on Play Facilities.** The common area recreational amenities shall not include playground equipment or other facilities primarily associated with children's play.
18. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of such proffer.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

195-16  
REZ2016-  
00025  
Three Chopt

Joe Oley: Request to conditionally rezone from B-1 Business District, B-2C Business District (Conditional), and O-2 Office District to B-3C Business District (Conditional) Parcel 755-744-0869 containing 4.27 acres located at the northwest intersection of Three Chopt and Eastridge Roads.

Mr. Vithoukas announced that with the Board's indulgence there would be a joint public hearing for this item and Agenda Item No. 196-15 (PUP 2016-00006).

At Mrs. O'Bannon's request, Planning Director Joe Emerson clarified the types of permits previously issued for businesses located on the site and explained for the audience the difference between the conditional use permit process, which is under the purview of the Board of Zoning Appeals, and the provisional use permit process, which is under the purview of the Planning Commission and Board of Supervisors. He also responded to questions from Mrs. O'Bannon regarding a condition the Planning Commission requested be added to the provisional use permit (PUP) clarifying the type of fence that would be in place surrounding the vehicles parked for the Farmer's Market.

No one from the public spoke in opposition to this item or Item No. 196-16.

On motion of Mr. Branin, seconded by Mr. Glover, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Permitted Uses.** The only uses first permitted in the B-3 District allowed on the property shall be a wholesale bakery, an outdoor farmers' market not to exceed 7,000 sq. ft. of vendor space and two (2) mobile food units with hours of operation limited to 6 a.m. to 11 p.m. The only use first permitted in the B-2 District allowed on the property shall be a pharmacy with extended hours of operation as approved with PUP (P-26-96). All other uses shall be limited to those permitted in the B-1 District.
2. **Signage.** All signage shall follow the requirements of B-1 zoning.
3. **Hours of Operation.** Except for the pharmacy, the hours of operation for all other uses shall follow the requirements of B-2 zoning.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

196-16  
PUP2016-  
00006  
Three Chopt

Joe Oley: Request for a Provisional Use Permit under Sections 24-62.2(g), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to operate a farmers' market on part of Parcel 755-744-0869 located at the northwest intersection of Three Chopt and Eastridge Roads.

On a motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject the following conditions:

1. The operation of the outdoor farmers' market shall adhere to all proffers accepted with rezoning case REZ2016-00025.
2. The maximum area of the outdoor farmers' market shall not exceed 7,000 square feet, shall not take up more than 25 parking spaces, and shall be located on the site as shown in Exhibit A (see case file). The farmers' market shall meet the 50-foot setback requirement from the property boundary lines.
3. The vendor area and vehicles shall be secured by a temporary barrier, similar to the self-standing split-rail fence shown in Exhibit B (see case file). The barrier shall prevent unauthorized access into the vendor area and provide safe pedestrian access to and from the market. Such barrier shall be approved by the *Director of Planning* prior to its use.
4. Other than temporary stands, tents for vendors and barrier fencing, no structures shall be erected. Any temporary tents used for vendors shall be uniform in design. Any stands, temporary tents and barriers shall be removed at the end of each day of operation. No outside storage shall be permitted.
5. Except for one temporary banner or board sign for market identification (no greater than 25 square feet in size), any other signage or attention-getting devices related to the market shall be prohibited. Temporary individual vendor signage shall be permitted, but it shall not be attached to vendor canopies/tents, shall only be placed to face the interior of the market sales area, and must be removed at the close of each market.
6. The operation of the outdoor farmers' market shall comply with the following standards:
  - a. The market shall only be in operation a maximum of 1 day per week between August 1st and December 31st of each year.
  - b. Hours of operation shall be between 3:00 p.m. to dusk.
  - c. The sale or consumption of alcohol shall be prohibited.
  - d. Artisan vendors shall not exceed 20% of the total market area.
7. The applicant shall designate a Market Manager to be in charge of the farmers' market operations, including vendor selection, and responsible for compliance with the conditions of this Provisional Use Permit. The Market Manager shall be responsible for complying with

all local, state and federal regulations and shall abide by the rules set forth in the "Westbury Farmers' Market" Handbook.

8. Trash receptacles shall be provided and property serviced to control litter generated by this use. All refuse including produce, boxes, etc. shall be removed from the premises at the end of each sales day. The parking lot shall be cleaned of trash and debris.
9. Portable toilets, outside live music performances, or use of public address systems (including megaphones) shall not be permitted on the site.
10. The operation of the farmers' market shall not cause loitering, criminal assaults or public nuisance or unsafe conditions for the surrounding area.
11. This Director of Planning shall review the operation of the outdoor farmers' market annually for a period of 36 months to ensure compliance with the conditions imposed with this Provisional Use Permit. If the Director finds, based upon his review, that the permit holder has failed to comply with any of the conditions or that the operation of the outdoor farmers' market is having a deleterious effect on the surrounding area, then the Director shall initiate a show cause hearing on revocation of the permit pursuant to the provisions of Section 24-122.1 (b) of the County Code.
12. The Market Manager shall submit a site plan to the Planning Department for administrative review prior to opening of each market season to include the barrier as described in Condition #3 (see case file).

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

197-16  
PUP2016-  
00001  
Varina

Wayne Phaup: Request for a Provisional Use Permit under Sections 24-64(h), 24-62.2(i), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to allow four pool tables with extended hours of operation until 2 a.m. in a proposed restaurant on part of Parcel 824-716-7935 located along the north line of W. Williamsburg Road (U.S. Route 60) between Early and Jackson Avenues.

Mr. Nelson noted the applicant was not present at the Planning Commission meeting but was present for this meeting. Jean Moore, Assistant Director of



Planning, responded to a number of questions from Mr. Nelson and Mr. Glover seeking clarification of the conditions recommended by the Planning Commission for this provisional use permit request. Ms. Moore, Police Chief Humberto Cardounel, and Police Officer Ryan Lewis responded to questions from Mrs. O'Bannon and Mr. Nelson seeking clarification of crime statistics contained in the staff report for this case. Mrs. O'Bannon commented on a situation in her district that closely parallels this case. In response to questions from Mr. Branin and Mr. Glover, Chief Cardounel elaborated on security issues and the Police Division's concerns about allowing additional pool tables and extended hours of operation at this establishment. Ms. Moore clarified for Mr. Glover and Mr. Nelson the impact of a 1992 zoning ordinance amendment requiring restaurants with pool tables to close at 12:00 midnight unless a provisional use permit is granted.

At Mr. Nelson's request, applicant Wayne Phaup addressed the Board. Mr. Phaup questioned the validity of the crime statistics provided by the Police Division in the staff report and stated he was financially unable to meet the conditions recommended by the Planning Commission. Mr. Rapisarda clarified for Mr. Phaup that any restaurants in the County that were established prior to 1992 are grandfathered under the old zoning ordinance and allowed to stay open and operate pool tables until 2:00 a.m.

Paul Creedan, a resident of Pickett Avenue, spoke on behalf of a group of citizens that was opposed to the request being approved without the conditions recommended by the Planning Commission. Mr. Creedan explained why the group was not opposed to the request being approved with these conditions. He explained his group's concern about recent increases in police calls for service and vandalism near Steelhouse Tavern.

Mr. Rapisarda commented on the case and clarified the Board has the discretion to impose any reasonable conditions on the applicant, whether or not the applicant agrees. He cautioned the Board it would be faced with rehearing the case and revoking the permit later if the provisional use permit is approved with conditions that Mr. Phaup has advised he is unable to meet.

Mr. Phaup returned to the podium and briefly presented his case. He disputed assertions that his restaurant was a major contributor to crime in the area and reiterated for Mr. Branin his inability to comply at this time with all 13 of the conditions recommended by the Planning Commission.

Mr. Nelson expressed support for the conditions but acknowledged it was a moot point if the applicant was unable to meet them.

On motion of Mr. Branin, seconded by Mr. Glover, and by unanimous vote, the Board did not follow the recommendation of the Planning Commission and denied this item.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

198-16  
REZ2016-  
00029  
Three Chopt

Joshua Thornhill: Request to amend proffered conditions accepted with rezoning case C-7C-81 on part of Parcel 752-756-4991 located at the southeast intersection of Mayland Court and Independence Park Drive.

Ms. Moore responded to a question from Mrs. O'Bannon.

No one from the public spoke in opposition of this case.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered condition, which further regulates the above-described property in addition to all applicable provisions of Chapter 24, Code of Henrico (Zoning Ordinance):

3. The following uses shall not be permitted on the property:

- (a) Bowling, skating, billiards and similar indoor recreational establishments.
- (b) Dancing establishments and dance halls.
- (c) Drive-in theaters, golf driving ranges, baseball batting ranges, miniature golf courses, pony rides and similar amusement establishments.
- (d) Riding academies, amusement parks and target ranges.
- (e) Fortune tellers, palmists, astrologists, numerologists, clairvoyant, craniologist, phrenologist, a card reader, spiritual reader, or advisor.
- (f) Carnivals, fairs and circuses.
- (g) Adult book stores.

This condition shall not be construed to prohibit the indoor recreational activity known as an "escape room."

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

199-16  
REZ2016-  
00028  
Fairfield

Earl Templeton: Request to conditionally rezone from R-4 One-Family Residence District and B-1 Business District to B-2C Business District (Conditional) Parcels 784-754-6140, 6324, 6505, 7628, 8004, and 8014 containing 2.910 acres located at the northeast intersection of Brook (U.S. Route 1) and Wilkinson Roads.

Jim Strauss, Principal Planner; responded to a question from Mr. Thornton.

Dawn Marshall, a resident of the 7500 Seminary Avenue, and Avanelle Giles, a resident of 7501 Seminary Avenue, spoke in opposition to this item. Ms. Marshall expressed concerns that approval of this rezoning request would set a precedent for non-residential uses encroaching into residential areas. Ms. Giles voiced concern about adding new malls and strip stores to the County given the failure of many of these businesses in recent years as consumers make more of their purchases online. She also stated concerns regarding the environmental impact of new commercial development, including the removal of trees, and the potential for such development to bring in additional criminal activity.

Joanne Robertson, a resident of 7608 Seminary Avenue, stated she was withdrawing her opposition to the case but expressed concerns about the current condition of the subject site and other properties in the Brook Road corridor and about the potential for future commercial encroachment into her neighborhood. Mr. Nelson asked Mark Strickler, Director of Community Revitalization, to meet with Ms. Robertson during the meeting and develop a plan for addressing community maintenance concerns she outlined in a document she presented to the Board.

Jim Theobald presented the case on behalf of the applicant. He noted the applicant's concept plan was revised to address the concerns of the Northern Henrico Civic Association and other neighbors in proximity to the proposed development. He presented a slide presentation depicting the location of the site and the concept plan and highlighting the applicant's proffered conditions.

Ruby Anderson, a resident of The Hills in the Fairfield District and a member of the Northern Henrico Civic Association, presented a petition signed by residents of neighborhoods surrounding the subject site. The petition expressed support for the case. It also stated the development is a much-needed addition to the community and will be a catalyst for continued growth and investment in this area of Brook Road, as envisioned in the Comprehensive Plan and the Brook Road Enhancement Study.

Mr. Thornton commented and reflected on the case. He thanked the proponents and opponents of the case for their passion and acknowledged the work of the Planning Commission and the applicant. Mr. Thornton also

voiced the need for the County to look at quality development while at the same time honoring existing residential properties.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Plan.** The Property shall be developed in general conformance with the conceptual rendering attached hereto entitled "7701 Brook Road Retail Development Conceptual Site Layout #3 (CP-3)" (the "Concept Plan"), (see case file), dated June 15, 2016, prepared by Willmark Engineering, PLC, which Concept Plan is conceptual in nature and may vary in detail, unless otherwise requested by the owner and specifically approved at the time of Plan of Development.
2. **Landscaping.** A landscaped strip a minimum of twenty-five (25) feet in width shall be provided along the western boundary line of the Property and extending around the southern boundary line to the entrance on Wilkinson Road, all as generally shown on the Concept Plan (see case file). Landscaping shall be provided per the West Broad Street Overlay standards set forth in Section 24-92.3(e)(2) of the Henrico County Code. Sidewalks, utility easements, fencing/walls and signage shall be permitted within such buffer.
3. **Wall.** A screening wall consisting of a textured precast concrete product which simulates masonry, a minimum of six (6) feet in height, shall be provided parallel to the rear (eastern) property line along Seminary Avenue as shown on the Concept Plan (see case file). Both sides of such wall are to be of a color and brick pattern texture similar to the main building to be constructed, unless otherwise requested and specifically approved at the time of Plan of Development.
4. **Best Management Practice.** Any Best Management Practice structures shall be located outside of the required buffers, except as a landscaping amenity, water-related feature or incorporated as a rain-garden type BMP with landscaping and if specifically permitted at the time of Plan of Development. Any above-ground wet Best Management Practice structure shall include an aeration feature to move water within such structure.
5. **Loading Docks.** Any loading docks, not to include doors for at-grade deliveries, shall be screened from public view at ground level as approved at the time of Plan of Development by use of a wall,

landscaping, or such other method as may be approved at the time of Plan of Development.

6. **Trash Receptacles/Recycling Activities.** Dumpsters, trash receptacles, not including convenience cans, and recycling receptacles shall be screened from public view with masonry enclosures compatible with the architectural design of the buildings at ground level at the Property lines as approved at the time of Plan of Development. The gates and doors on the masonry refuse screens shall be of a substantial and durable material as determined at the time of Plan of Development. Convenience cans shall be within or part of a decorative container. There shall be no trash pickup between the hours of 7:00 p.m. and 7:00 a.m.
7. **Parking Lot Cleaning.** Parking lot cleaning on the Property shall be limited to the hours between 7:00 a.m. and 7:00 p.m. Monday through Friday, exclusive of snow removal. There shall be no parking lot cleaning on Saturdays or Sundays, exclusive of snow removal.
8. **Drainage and Utilities.** Except for junction boxes, meters, pedestals, transformers, transmission mains, relocated and/or existing overhead utility lines or for technical or environmental reasons, all new utility lines shall be underground.
9. **Parking Lot and Exterior Lighting.** Parking lot lighting standards within the Property shall not exceed twenty-five (25) feet in height as measured from the grade of the lighting standard and shall not exceed twenty (20) feet in height as measured from the grade of the lighting standard within one hundred (100) feet from Seminary Avenue, except as otherwise permitted at the time of Plan of Development. Parking lot lighting on the Property shall be produced from concealed lighting sources to minimize the impact of such lighting on adjacent properties, unless otherwise permitted at the time of Plan of Development. Such lighting shall be reduced to no more than a security level following the close of business operations each day. The exterior lighting on the Property shall be designed with a cohesive plan so that all exterior lighting shall use compatible design elements.
10. **Road Amenities.** Sidewalks shall be installed or refurbished in the rights-of-way for Brook Road and Wilkinson Road parallel to the boundary line of the Property. These sidewalks shall be constructed to the Virginia Department of Transportation and Department of Public Work's standards. Street level lighting shall be provided

along the sidewalk on Brook Road as may be required during Plan of Development.

11. **Speakers.** No public address, speaker or paging systems shall be audible beyond the boundary line of the Property.
  
12. **Use Restrictions.** The following uses shall be prohibited:
  - a. Laundromats and self-service dry-cleaning establishments;
  - b. Lodge and fraternal organizations;
  - c. automotive filling and service stations including towing service and convenience stores with gas;
  - d. self-storage facilities;
  - e. off-track betting parlors;
  - f. sewer/water pump stations;
  - g. skating rinks (unless such ice skating areas are an amenity of the pedestrian oriented shopping center), roller skating rinks, model racing tracks, electronic video game rooms, bingo halls and billiard parlors unless such billiard parlors are associated with a restaurant;
  - h. flea markets or antique auctions;
  - i. billboards;
  - j. permanent on-site recycling collection facilities;
  - k. funeral homes, mortuaries, crematories and/or undertaking establishments;
  - l. dance halls;
  - m. truck stops;
  - n. gun shop, sales and repairs, except that such sales and repairs shall be permitted in a store that sells a variety of sporting goods;
  - o. hotels, motels and motor lodges;
  - p. parking lots, commercial (nothing herein shall preclude parking lots as an accessory use to a principally permitted use);
  - q. sign printing and painting shops;
  - r. communication towers, not to exclude, however, any concealed antennae array for communications if approved through the Provisional Use Permit process;
  - s. restaurants with drive-thru windows, not to exclude, however, restaurants with drive-thru windows which primarily serve coffee, donuts, pastries, bagels, breads and ice cream, unless otherwise requested and specifically permitted at the time of Plan of Development;
  - t. car washes;
  - u. general hospitals, sanitoriums and charitable institutions for human care;

- v. adult businesses as defined by Section 24-3 of the Henrico County Code;
  - w. establishments whose primary business is check cashing and/or the making of payday loans as defined and regulated by Sections 6.2-2100 et seq. and 6.2-1800 et seq. of the Code of Virginia (the foregoing shall not preclude banks, savings and loans or similar financial institutions that are not regulated by the foregoing Virginia Code sections);
  - x. bars, which, for purposes of this restriction, shall mean a business establishment whose primary business is the sale of alcoholic beverages for on-premises consumption. This restriction shall not prohibit the sale of alcoholic beverages in restaurants as licensed by the Virginia Department of Alcoholic Beverage Control;
  - y. car title loan operations; and
  - z. radio/TV stations.
13. **Signage.** Any detached signs shall be ground mounted, monumental-type signs and shall not exceed six (6) feet in height.
14. **Exterior Elevations.** Any buildings constructed on the Property shall be generally in conformance with the elevations attached hereto as "O'Reilly Front", "O'Reilly Side" and "Shops Front" (see case file), unless otherwise requested and specifically approved at the time of Plan of Development. All buildings on the Property shall have exposed exterior walls (above finished grade and exclusive of architectural features, windows and doors) constructed of masonry brick, stone, precast concrete, exterior insulating finishing system (E.I.F.S.) and/or glass and may have varying amounts of these exterior materials or an equivalent permanent architecturally finished material, unless different architectural treatment and/or materials are requested and specifically permitted at the time of Plan of Development. The rear of any buildings shall use the same materials or shall have a similar or compatible appearance and architectural design as on the front of the building in order to reduce the visual impact on surrounding residential properties, including screening from view of the boundary line of the Property of HVAC and utility systems. No building on the Property shall be covered with or have exposed to view any painted or unfinished concrete block, sheet or corrugated aluminum, iron and/or steel or other materials unless requested and specifically permitted at the time of Plan of Development.
15. **Deliveries.** All leases with tenants shall include language limiting delivery vehicles entering and exiting the Property via Brook Road.

16. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.
17. **Wilkinson Road Improvements.** Wilkinson Road shall be widened to its ultimate section with curb and gutter as shown on the Concept Plan (see case file). The existing right turn lane on Brook Road in front of the Property shall be extended as far south as possible as shown on the Concept Plan (see case file).

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

The Board recessed at 9:04 p.m. and reconvened at 9:14 p.m.

200-16  
REZ2016-  
00024  
Fairfield

Wilton Acquisition, LLC: Request to conditionally rezone from R-3 One-Family Residence District, A-1 Agricultural District, and B-2 Business District to RTHC Residential Townhouse District (Conditional) Parcels 785-757-8737, 9998, 5477, 5749, and 6118 containing 16.412 acres located at the northwest corner of E. Parham Road (State Route 73) and Interstate 95.

No one from the public spoke in opposition to this item.

Mr. Thornton credited Fairfield District Planning Commission representative Chris Archer and the Planning Department staff for their work on this case and for addressing citizen concerns with the applicant, Hank Wilton. At Mr. Thornton's request, Mr. Wilton commented on the quality and anticipated price range of the proposed townhomes. Mr. Thornton complimented Mr. Wilton on the quality of his residential developments in the Fairfield District.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Maximum Number and Size of Units.** The number of dwellings to be constructed onsite shall not exceed one hundred fifteen (115) units. The minimum square footage of finished floor area shall be 1,400 sq. ft. for the two story units. The average square footage of finished floor area for all units shall be 1,500 sq. ft. at the end of the project.



The applicant shall maintain a record of the finished floor area of each unit and submit to the County on a quarterly basis to insure the minimum 1,500 sq. ft. average finished floor area of all units.

2. **Conceptual Plan.** Development of the Property shall be in substantial conformance with the attached conceptual site plan, Exhibit 'A' (see case file), unless otherwise approved by the Planning Commission at the time of Plan of Development approval. There will be no more than seven (7) units in a row in the entire development:
3. **Exterior Materials.** These units are to be built in a Craftsman Style Architecture which incorporates different exterior materials in various amounts. The exposed portion of each exterior wall surface (front, rear and sides) of any building (excluding rooftop screening materials for mechanical equipment) shall be brick, stone, and/or vinyl siding excluding windows, doors, breezeways, and other architectural design features. The visible portions of exterior building foundations shall be constructed of brick or stone. Any single attached row of units shall have front facade space of at least fifteen percent (15%) brick or stone.

The applicant shall maintain a record of percentages of the materials for the front of the units where required and shall provide such lists at the time of each building permit.

The front stoop and steps of each dwelling unit shall be constructed of brick or stone.

4. **Exterior Elevations.** The dwelling units on the Property shall have an exterior architectural style and use design elements similar to the concept drawings attached as Exhibit 'B' (see case file), which such renderings are conceptual in nature and are provided only as an illustration of the quality of the design and architectural style of such buildings. In addition, per Exhibit 'C' (see case file), the side and back elevations are herein submitted as a part of this case. To minimize visual repetition of buildings, no two adjacent buildings shall have the same identical individual elevation sequence pattern across the front of the building.
5. **Buffers.** There shall be a twenty-five (25) foot buffer and tree save area along the Western property line as it abuts single-family homes located on N. Concord Avenue and Bridgeport Avenue, subject to the removal of fallen, diseased or dead plant growth, except to the extent necessary for utility easements, including drainage. There shall also be a twenty-five (25) foot buffer along Scott Road.

6. **Fences.** Fencing of white vinyl 6' high shall be used in the 25' buffer area adjacent to the homes located on N. Concord Avenue & Bridgeport Avenue. The 25' buffer along Scott Road shall contain a decorative metal fence with brick columns fifty feet (50') on center with a wrought iron appearance and to be landscaped per Exhibit 'D' (see case file). Wooden stockade style fences shall be prohibited.
7. **Roads.** All roads to be constructed in the development shall be privately maintained but shall be constructed in accordance with the County of Henrico's Public Road Standards and specifications with respect to pavement design and road width. All roads to be at least 24' in width. Prior to the issuance of any certificates of occupancy, the applicant's engineer shall certify that the private roads serving the development have been constructed in compliance with the applicable Henrico County Road Standards as to width. This can be done in phases.
8. **Underground Utilities.** Except for junction boxes, meters and existing overhead utility lines and technical or environmental reasons, all utility lines shall be underground.
9. **Mechanical Equipment.** Mechanical equipment shall be screened from public view at ground level at the Property lines in a manner approved at the time of POD review.
10. **Lighting.** All lighting for the townhouses and additional parking areas will be by residential light posts. Parking lot lighting standards shall not exceed 15' in height and shall be positioned in such a manner as to minimize the impact of such lighting offsite.
11. **Signage.** Any detached signs on the Property shall be ground mounted, monolithic-type signs. The entrance sign and landscaping shall be constructed substantially similar to Exhibit 'E' (see case file) and shall include brick veneer, stone, synthetic stone or similar masonry material with wrought iron accents. Such signs shall not exceed six (6) feet in height as measured from the grade of the base of the sign and shall be externally lit employing ground-mounted floodlight or spotlight-type fixtures directed toward such signs and away from public rights-of-way.
12. **Sound Suppression.** Walls between units shall have a minimum sound transmission coefficient rating of 54. Exterior walls parallel and within sixty (60) feet of the property line adjacent to Interstate 95 shall be standard construction with the addition of an RC-1 sound attenuation channel creating a ½" dead air space. Windows installed

in these walls will have a minimum sound transmission coefficient rating of 33.

13. **Restrictive Covenants/Homeowners Association.** Prior to or concurrent with the conveyance of any part of the Property covered on the POD approved by the County, restrictive covenants describing development controls and maintenance of the property shall be recorded in the Clerk 's Office of the Circuit Court of Henrico County. In addition, there shall be a Homeowners Association of the owners of the units on the property that shall be responsible for the enforcement of the restrictive covenants, including maintenance of the lots, common areas, roads and unit exteriors. Parking of recreational vehicles, boats and campers shall be prohibited in the development.
14. **Trash Pickup and Street Cleaning.** There shall be no trash pickup or street cleaning between the hours of 9:00 p.m. and 7:00 a.m. any day of the week. There shall be no street cleaning or trash pick-up on Sundays. There shall be no central trash receptacles.
15. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.
16. **Construction Hours.** The hours of exterior construction activities, including operation of bulldozers and other earthmoving equipment shall be between 7:00 a.m. and 7:00 p.m. Monday through Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours and utility connections. Hours shall be posted in both English and Spanish during construction of community. Sunday hours shall be between 9:00 a.m. and 5:00 p.m.
17. **Conservation Areas.** Notwithstanding the uses permitted and regulated by the zoning of the property, such portions (s) of the Property which lie within a one hundred (100) year flood plain as determined by definitive engineering studies approved by the Department of Public Works, and such portions (s) of the Property which may be inundated by waters impounded to a maximum elevation determined in a controlled, regulated manner by a structure or structures approved by the Department of Public Works, may only be used for the following purposes:

- a. Stormwater management and retention areas;
  - b. Ponds, lakes and similar areas intended as aesthetic or recreational amenities or wildlife habitats;
  - c. Access drives, utility easements, signage, walkways and recreational facilities installed in a manner to minimize their impacts; and,
  - d. Such additional uses to be uses identified in (a), (b), and (c) above as may be deemed compatible and of the same general character by the Director of Planning pursuant to Chapters 19 and 24 of the County Code.
18. **BMPs.** Should any above ground BMP be required the BMP shall be landscaped per the Planning Commission and maintained by the homeowners' association of the RTHC zoned property. Any wet BMP required shall be aerated.
19. **Chimneys.** Any dwellings with a fireplace other than direct vent gas fireplaces or appliances shall have masonry chimneys faced with brick or stone similar to the foundation.
20. **Irrigation.** Front and side yards shall be sodded and irrigated.
21. **Driveways.** All driveways shall be constructed of either cobblestone, brick, asphalt pre-cast pavers, concrete or other similar materials approved by the Director of Planning. There shall be no driveways that directly access Scott Road.
22. **Interior Sidewalks.** Sidewalks a minimum of four (4) feet in width shall be provided in front of all buildings.
23. **Trees and Landscaping.** There shall be at least one (1) tree with a minimum caliper of two and a half (2½) inches at the time of planting, retained or planted on each side of each building. Landscape plans shall be subject to Planning Commission review. Once approved, minor alterations to the plan may be approved by the Director of Planning.
24. **Foundation Planting.** Each townhome shall have a minimum of four (4) shrubs planted along the front foundation.
25. **Perimeter Sign.** The Developer shall install signage noting the tree save area against the Garden City Subdivision. No trespassing signs will be installed around the perimeter of wetlands.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

### **PUBLIC HEARINGS – OTHER ITEMS**

201-16 Resolution - Signatory Authority - Quitclaim of Portion of Utility Easement - Hampton Inn & Suites Richmond/Glenside - Brookland District.

No one from the public spoke in opposition to this item.

On a motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

202-16 Resolution - Signatory Authority - Quitclaim of Portion of Utility Easement - Airport Distribution Center - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

### **PUBLIC COMMENTS**

The following persons asked the County to partner with three neighborhood groups in Short Pump, Tuckahoe, and Lakeside that are garnering support in the community for bicycling and pedestrian safety and infrastructure: Charles DeCost and Frances Smith, residents of the Three Chopt District; and Camilla Simon and Amy Melnick-Scharf, residents of the Tuckahoe District. Mr. DeCost and Dr. Smith also provided written comments. Mrs. O'Bannon offered to have Public Works Steve Yob provide Ms. Simon with a list of sidewalk and road crossing improvements the County is working on. She also pointed to \$950,000 in sidewalk, crossing, and signalization improvements near the River Road Shopping Center that the County is currently coordinating with the University of Richmond and City of Richmond for bicycling and pedestrian safety; planned crossing improvements at Quioccasin and Gaskins Roads; and millions of dollars the County is putting into sidewalk projects across the County.

Bill Parker, Vice President of the newly formed Montezuma Homeowners Association, thanked Mr. Thornton for his leadership and demonstration of compassion for the residents of this neighborhood and noted the association's ongoing partnership with the County.

In response to a question from Mr. Glover, Mr. Vithoukas and Mr. Yob elaborated on the County's current inventory of sidewalk projects and those that are planned for the future. Mr. Yob offered to work with the citizens who addressed the Board on this issue. Mr. Glover reiterated that the County is in the process of making \$110 million in road improvements that include the extension of sidewalks. Mrs. O'Bannon thanked Mr. Yob for finding money in unusual places to fund these projects. Mr. Glover thanked the citizens for their comments and

assured them that the County has a plan for sidewalks. Mr. Thornton noted communities are changing and bicycles are crucial to 21<sup>st</sup> century living.

**GENERAL AGENDA**

203-16 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2016-17 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs, and (2) Appropriate Funds for Certain New Programs.

In response to questions and comments from Mrs. O’Bannon, Fire Chief Tony McDowell elaborated on the Eyes for Fire program, which has been supplemented with private donations.

On motion of Mr. Glover, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

204-16 Resolution - To Initiate Consideration of Amendment to 2026 Major Thoroughfare Plan - Dominion Club Drive North of Old Wyndham Drive - Three Chopt District.

Joe Emerson, Director of Planning, displayed an exhibit depicting a section of Dominion Club Drive that would be considered for deletion if this item were approved. In response to questions from Mr. Glover, Mr. Emerson and Mr. Vithoukias elaborated on the purpose of this item and the process the County would follow in considering this potential amendment.

On motion of Mr. Branin, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

205-16 Resolution – To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Speed Control Enforcement.

On motion of Mr. Glover, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

206-16 Resolution – To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Alcohol-Impaired Driving Enforcement.

On motion of Mr. Glover, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

207-16 Resolution – To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Occupant Protection Enforcement.

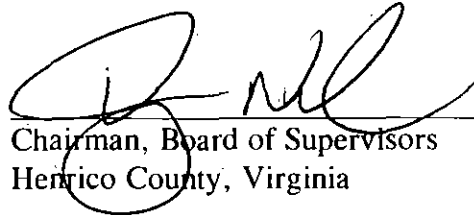
On motion of Mr. Glover, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

208-16

Resolution - Award of Contract - Rocky Branch Sewer Rehabilitation at CSX Crossing - Brookland District.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

There being no further business, the meeting was adjourned at 9:57 p.m.



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Chairman, Board of Supervisors  
Henrico County, Virginia

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## ACTIVE AGING WEEK

September 25 - October 1, 2016

**WHEREAS**, the County of Henrico encourages all of its citizens, including those age 50 and older, to remain actively engaged; and

**WHEREAS**, the Henrico community benefits from the numerous contributions of this population group; and

**WHEREAS**, the International Council on Active Aging has designated the last week of September as Active Aging Week and as a time each year to celebrate activity, volunteerism, engagement, and healthy aging among adults over the age of 50; and


**WHEREAS**, this year's international theme for Active Aging Week is "Explore the Possibilities," which calls attention to healthy and successful aging as well as the value of creating livable communities for people of all ages and providing opportunities for physical, social, spiritual, emotional, intellectual, vocational, and environmental connections; and

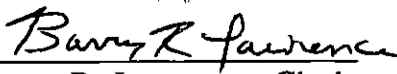
**WHEREAS**, the County of Henrico delivers services and offers programs to assist older adults in remaining healthy and living independently, and addresses opportunities for engagement, exercise, and socialization; and

**WHEREAS**, in partnership with Senior Connections and other agencies and organizations, the County will offer numerous opportunities to celebrate Active Aging Week, including intergenerational activities promoting health and wellness, life-long learning, social inclusion, and opportunities for older adults to share wisdom and experience with other generations.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes the week of September 25 - October 1, 2016, as Active Aging Week and calls this observance to the attention of all Henrico citizens.



  
Tyrone E. Nelson, Chairman  
Board of Supervisors

  
Barry R. Lawrence, Clerk  
September 13, 2016





August 22, 2016

Dear Pat  
After much consideration, I have decided to resign from the county library advisory board, effective Sept 1st, 2016. I have enjoyed my service on the board and it has given me a solid understanding & appreciation for our fine system! The other board members and the staff have been helpful & considerate.

As you may know, Gary was diagnosed with diabetes in July - a completely unexpected occurrence - and we have been trying to learn what to do. I decided to resign from several groups to give him more attention.

Thank you for asking me to serve on the board - it has really been a happy learning experience. As far as a replacement, I wonder about Mary Murphy, Gail Waechter, Jane Balfour or Jerry Casler.

You've been a fine leader, Pat, and I've been proud to be part of your "team"!

All the best,

Ormonde

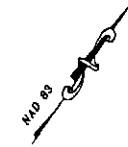


**EXHIBIT A**

NOTE: THIS PLAN WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO INFORMATION WHICH MAY BE OCCURRED BY SUCH. NO IMPROVEMENTS AND NOT ALL EASEMENTS MAY BE SHOWN. (D.L.C. 07) DENOTES TIC TO EASEMENT ALONG P.

JAYHOF LLC & JOU & BJL  
OPN: 767-747-8171  
D.B. 3017, PG. 1560  
ZONING: R-4

BETHLEHEM ROAD  
EXISTING 55' R/W



BALZER & BOND  
11871 City View Drive  
Suite 100  
Hollywood, Virginia 22118  
Phone: 804-798-0871  
FAX: 804/798-0828

PLAT SHOWING A PORTION OF A VARIABLE WIDTH UTILITY EASEMENT TO BE QUITCLAIMED ACROSS PARCEL NUMBER 767-747-9248 BERKHAM DISTRICT, HENRICO COUNTY, VIRGINIA

DRAWN BY: BCH  
DESIGNED BY:  
CHECKED BY: JAS  
DATE: 04/06/2016  
REVISIONS:  
- COUNTY COMMENTS  
- COUNTY COMMENTS  
SCALE: 1"=50'  
SHEET NO:  
**1 OF 1**  
JOB NO:  
55180017.00  
DEPT. 55

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APPROXIMATE LOCATION ONLY  
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S 56° 31' 14" W 130.00'  
N 3° 24' 09" E 11,768.15185'



GLENSIDE ASSOCIATES  
OPN: 767-747-4508  
D.B. 1896, PG. 161  
ZONING: B-2 & B-3

APPROX. LOCATION VERIZON EASEMENT  
D.B. 3761, PG. 1348

70' UTILITY EASEMENT  
D.B. 5498, PG. 1687

5488 SQ.FT.  
0.126 AC.

PORTION OF VAR. WIDTH UTILITY EASEMENT TO BE QUITCLAIMED  
16,988 SQ. FT.  
0.390 AC.

UTILITY EASEMENT  
D.B. 3820, PG. 366  
P.B. 120, PG. 58

UTILITY EASEMENT  
D.B. 3820, PG. 366  
P.B. 120, PG. 58

UTILITY EASEMENT  
D.B. 3820, PG. 366  
P.B. 120, PG. 58

UTILITY EASEMENT  
D.B. 3820, PG. 366  
P.B. 120, PG. 58

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UTILITY EASEMENT  
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UTILITY EASEMENT  
D.B. 3820, PG. 366  
P.B. 120, PG. 58

NOBILITY INVESTMENTS LLC  
PARCEL No.: 767-747-9248  
D.B. 4508, PG. 1118  
ZONING: B-2C

NOBILITY INVESTMENTS LLC  
OPN: 767-747-8171  
D.B. 3017, PG. 1560  
ZONING: R-4

NOBILITY INVESTMENTS LLC  
OPN: 768-747-0024  
D.B. 5170, PG. 777  
ZONING: B-2C

ALEXANDER REALTY ASSOCIATES LLC  
OPN: 768-747-2750  
D.B. 3891, PG. 2391  
ZONING: B-2C

UTILITY EASEMENT  
D.B. 3820, PG. 366  
P.B. 120, PG. 58

UTILITY EASEMENT  
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P.B. 120, PG. 58

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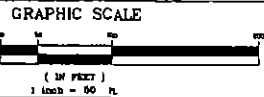
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D.B. 3820, PG. 366  
P.B. 120, PG. 58

UTILITY EASEMENT  
D.B. 3820, PG. 366  
P.B. 120, PG. 58

CURVE TABLE						
CURVE	LENGTH	RADIUS	TANGENT	CHORD	BEARING	DELTA
C1	25.12'	148.23'	12.99'	54° 03' 14" E	25.09'	9° 56' 34"
C2	19.23'	132.00'	8.63'	144° 03' 03" W	18.21'	8° 20' 44"
C3	8.11'	207.82'	4.06'	N 34° 38' 01" W	8.11'	2° 11' 04"
C4	0.63'	23.24'	0.32'	N 27° 53' 59" W	0.63'	1° 31' 37"



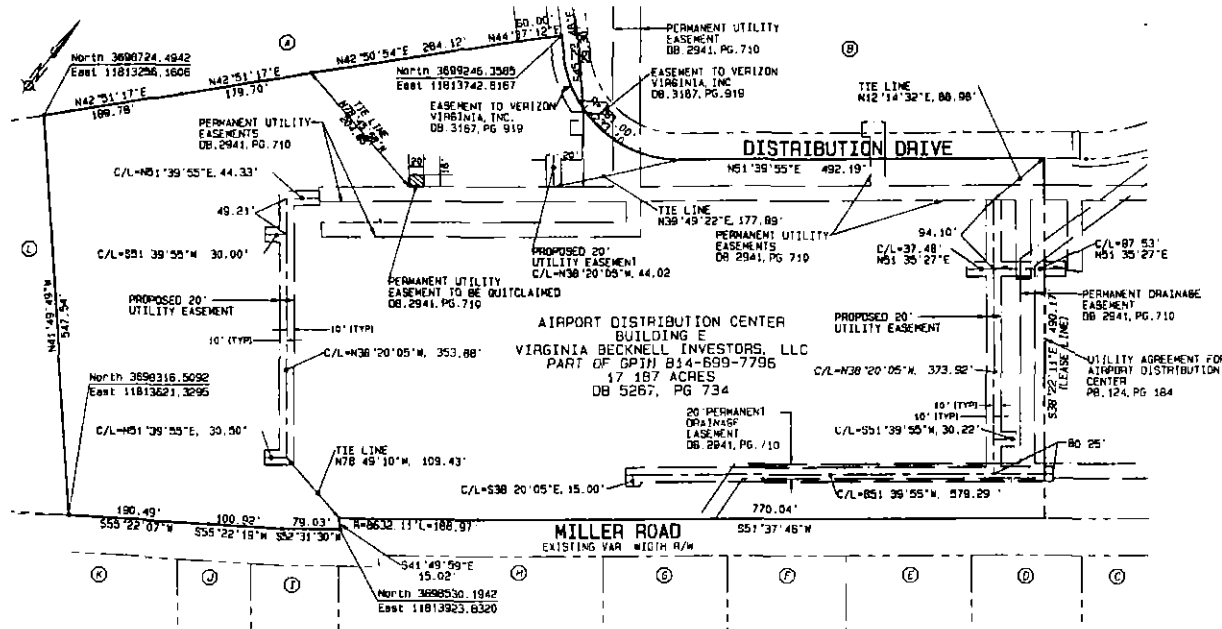
UTILITY EASEMENT  
D.B. 3820, PG. 366  
P.B. 120, PG. 58

GLENSIDE DRIVE  
EXISTING 120' ± R/W

POD: 50-07



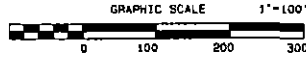
EXHIBIT A



- ADJACENT OWNER INFORMATION
- Ⓐ N/F PEREY B CRIVETT I  
PAR. 10 B13-698-0765  
DB 141, PG 2309  
ZONED A-1
  - Ⓑ N/F GRAYBAR ELECTRIC CO, INC.  
PAR. 10 B14-698-0171  
DB 3507, PG 1315  
ZONED M-1
  - Ⓒ N/F ANTHONY AMBERLY TRUST  
PAR. 10 B14-698-8487  
DB 4741, PG 1043  
ZONED A-1
  - Ⓓ N/F MADISON BUY R. & CONSTANCE  
PAR. 10 B14-698-7866  
DB 2847, PG 445  
ZONED A-1
  - Ⓔ N/F MADISON BUY R. & CONSTANCE  
PAR. 10 B14-698-8767  
DB 4707, PG 1408  
ZONED A-1
  - Ⓣ N/F LEONARD ASHLEY L. & O C S  
PAR. 10 B14-698-8678  
DB 4742, PG 2076  
ZONED A-1
  - Ⓚ N/F REED O. DALLAS JR & O C  
PAR. 10 B14-698-3866  
DB 1713, PG 1677  
ZONED A-1
  - Ⓛ N/F REED O. DALLAS JR  
PAR. 10 B14-698-2049  
DB 176, PG 1120  
ZONED A-1
  - Ⓜ N/F MONROE JUDY LYNN  
PAR. 10 B14-698-0020  
DB 3042, PG 1907  
ZONED A-1
  - Ⓨ N/F GASSER DENNY T. & ARI JR  
PAR. 10 B13-698-0028  
DB 3738, PG 962  
ZONED A-1
  - Ⓩ N/F 6959 MILLER RD LLC  
PAR. 10 B13-698-7719  
DB 3440, PG 880  
ZONED C-A-1
  - Ⓛ ADAMS LARRY & CARLA L H SAVAGE  
PAR. 10 B13-698-3447  
DB 3177, PG 956  
ZONED A-1

PLAT SHOWING PROPOSED 20' UTILITY EASEMENTS AND A UTILITY EASEMENT TO BE QUITCLAIMED ACROSS THE PROPERTY OF VIRGINIA BECKNELL INVESTORS, LLC VARINA DISTRICT, HENRICO COUNTY, VA.

FILED  
6/18/2016  
[Signature]  
3/10/2016



ENGINEERING DESIGN ASSOCIATES, INC.  
CONSULTING ENGINEERS & SURVEYORS  
P.O. BOX 30087 RICHMOND, VIRGINIA 23250 (804) 236-0190  
DATE: JUNE 17, 2018 SCALE: 1" = 100' JOB NO. 15015-ESMT



AMENDMENTS TO THE FY2016-17  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2016

SUMMARY

1.	Reappropriation for Continuing Programs:	
	General Fund	\$ 571,301
	Total Reappropriations for Continuing Programs	<u>\$ 571,301</u>
2.	New Amendments/Appropriations:	
	General Fund	\$ 238,865
	Special Revenue Fund	6,233,312
	Total Operating Funds	<u>\$ 6,472,177</u>
	Capital Projects Fund	<u>\$ 175,665</u>
	Total New Amendments/Appropriations	<u>\$ 6,647,842</u>
	GRAND TOTAL AMENDMENTS/REAPPROPRIATIONS/ APPROPRIATIONS	<u>\$ 7,219,143</u>



**1. REAPPROPRIATIONS OF UNENCUMBERED BALANCES  
FOR CONTINUING PROGRAMS**

The following amendment requests are for reappropriation of unencumbered balances budgeted in fiscal year 2015-16 for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2016-17, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since, for some acceptable reason they could not be expended or encumbered as of June 30, 2016:

**OPERATING FUNDS**

**FUND 0101 - GENERAL FUND - General Operating Fund**

**Department 04 - Circuit Court**

04001	– <u>Circuit Court Clerk</u>	\$	321,301
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0000 00000	Funds were received in fiscal year 2015-16 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$321,301 as of June 30, 2016, is to be reappropriated in fiscal year 2016-17. These funds will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the records room. This funding will also enable the Clerk's Office to update and replace aging equipment.		
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**Department 19 - Information Technology**

19001	– <u>Information Technology</u>	\$	250,000
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0000 00000	County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2016, is to be reappropriated in fiscal year 2016-17, to fund these purchases.		
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Total GENERAL FUND

\$ 571,301

TOTAL REAPPROPRIATION FOR CONTINUING PROGRAMS

\$ 571,301

**2. NEW AMENDMENT REQUESTS**

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

**OPERATING FUNDS****FUND 0101 - GENERAL FUND - General Operating Fund****Department 04 - Circuit Court**

04001 - **Circuit Court Clerk** \$ 144,288

0000 00000 To appropriate funding of \$144,288 received from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. These funds will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the records room. This funding will also enable the Clerk's Office to update and replace aging equipment. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office. In addition, \$321,301 of funding previously appropriated for these purposes but unspent as of June 30, 2016, are included in the reappropriation section of this document.

**Department 13 - Fire**

13122 - **Operations - EMS** \$ 94,577

0000 00000 To appropriate Four-For-Life funding received from the Commonwealth of Virginia, Department of Health, Office of Emergency Management Medical Services. This funding is allotted for the training of volunteer or salaried emergency medical service personnel as well as equipment and supplies needed for the Volunteer Rescue Squads. The total appropriation for this program in fiscal year 2016-17 will be \$299,577 after this addition.

**Total GENERAL FUND**


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\$ 238,865

**FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County****Department 05 - Commonwealth's Attorney**

05001 - **Commonwealth's Attorney**

0000 08325 - **VA Domestic Violence Victim Fund 2017** \$ 33,100

To appropriate additional State funding received from the Department of Criminal Justice Services, Virginia Domestic Violence Victim Fund grant program. Funding will be used for educational travel, which facilitates attorneys receiving required CLE credits, as well as various supplies.

05002 - **Victim Witness**

0000 08197 - **FY2016-17 Victim Witness** \$ 286,878

To appropriate additional State funding received from the Department of Criminal Justice Services for the Victim Witness Program. This amendment will provide funding for two new Complement III full-time Management Specialist I positions as well as furniture, software, office supplies, six new operating systems, out-of-state training, transportation, and mental health evaluations for human trafficking victims.

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September 6, 2016

Page 4 of 13

**Total Commonwealth's Attorney**

**\$ 319,978**

## Department 12 - Police

12035	- Metro Aviation		
1823 00000	- <u>Special Operating and Capital</u>	\$	53,691
	The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2015-16, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.		
12800	- Grants		
0000 00120	- <u>H.E.A.T. Grant</u>	\$	2,895
	The Virginia Department of State Police has awarded the County of Henrico \$2,895 for two detectives to attend the 2016 International Association of Auto Theft Investigators (I.A.A.T.I.) training seminar in August, 2016. These funds are from the Help Eliminate Auto Theft (H.E.A.T.) Program. No County matching funds are required.		
0000 08345	- <u>DMV17 - Speed</u>		45,213
	To appropriate funding of \$42,000 from the Virginia Department of Motor Vehicles for overtime related to speed saturation patrols. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$3,213, will come from the fund balance in the General Fund and is included in the \$45,213 total.		
0000 08346	- <u>DMV17 - OP</u>		18,086
	To appropriate funding of \$16,800 from the Virginia Department of Motor Vehicles for overtime related to occupant protection saturation patrols. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$1,286, will come from the fund balance in the General Fund and is included in the \$18,086 total.		
0000 08347	- <u>DMV17 - DUI</u>		210,315
	To appropriate funding of \$195,535 from the Virginia Department of Motor Vehicles for overtime, training, and equipment related to alcohol enforcement activities. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$14,780, will come from the fund balance in the General Fund and is included in the \$210,315 total.		

0000 08349	– <u>Federal Task Forces</u>	32,481
	To appropriate funding of \$32,481 from the Federal Bureau of Investigation (FBI) to support the members of the Police Division's FBI Violent Crimes Task Force and the FBI Cyber Crimes Task Force. Items to be purchased include a laptop, eight software packages, and two years of software maintenance for two software packages.	
	Total Police	<hr/> \$ 362,681
Department 13 - Fire		
13800	– Grants	
0000 00833	– <u>Fire Prevention - Donations</u>	\$ 8,148
	Donations have been received from the private sector for use by the Division of Fire. These funds are to be used for the maintenance of the Division's Kids Safety House as well as smoke detectors, and additional training materials for Fire Prevention Services.	
0000 05092	– <u>Eyes for Fire Program</u>	\$ 1,370
	To appropriate donations received by the Division of Fire for its work in the community. The donations are for the Eyes for Fire program and the funds will be used towards the purchase of thermal imaging cameras. The thermal imaging cameras assist greatly in locating victims in fire situations and also enhance the safety of firefighters.	
0000 08331	– <u>Rescue Squad Assistance Fund - Cot Retention System</u>	\$ 62,856
	To appropriate funding received from the Virginia Office of Medical Services (OEMS) through the Rescue Squad Assistance Fund (RSAF) Grant Program. This funding will supplement the purchase and installation of cot retention systems for the Division's ambulance fleet. This grant requires a 50% in-kind local match, which will be met through the Division of Fire's Vehicle Replacement Reserve.	
0000 08340	– <u>Local Emergency Management Performance Grant</u>	\$ 67,504
	To appropriate funding received from the 2016 Emergency Management Performance Grant (EMPG) from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) as managed by the Virginia Department of Emergency Management. This funding will provide for a portion of the salary for the Emergency Management Coordinator in the amount of \$17,504. The remaining amount of \$50,000 will be used for various community outreach programs. This grant requires an in-kind local match of \$67,504 which will be fulfilled by Henrico County's Emergency Management Coordinator and Emergency Preparedness Management Specialist's salary and benefits.	
	Total Fire	<hr/> \$ 139,878

## Department 22 - Social Services

22011 – Joint Administration

1301 00000 – Administration \$ 566,980

The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico an additional \$135,840 of State (24.0%) and \$343,258 of Federal (60.5%) funds for the Family Access to Medical Insurance Security Plan (FAMIS), a Medicaid Program component. This amendment will provide funding to add four additional positions to manage applications and ongoing case management for an estimated 2,755 cases for the FAMIS program. The responsibility for these cases began being transferred from a centralized processing unit at the state level to local departments of Social Services effective October 1, 2013. The required 15.5% County match, \$87,882 will come from the fund balance in the General Fund, and is included in this \$566,980 amount.

22106 – AFDC - Foster Care

1302 00000 – Purchase of Services \$ 701,968

To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Foster Care Program expenditures. This increase in appropriation is funded with \$350,984 of State (50%) and \$350,984 of Federal (50%) funds. The total appropriation for this program in fiscal year 2016-17 will be \$1,268,653 after this addition. No County matching funds are required.

22503 – Adoption Subsidy

1302 00000 – Purchase of Services \$ 209,297

To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$104,649 of State (50%) and \$104,648 of Federal (50%) funds. The total appropriation for this program in fiscal year 2016-17 will be \$1,075,297 after this addition. No County matching funds are required.

22604 – Auxiliary Grants Aged

1302 00000 – Purchase of Services \$ 18,000

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$15,000, in State funding for fiscal year 2016-17, to fund State and Federal mandated auxiliary grant expenditures for the aged. The County's required 20% match, \$3,000, will come from the fund balance in the General Fund and is included in the \$18,000 total.

22606 – Auxiliary Grants Disabled

1302 00000 – Purchase of Services \$ 48,867

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$40,723, in State funding for fiscal year 2016-17, to fund State and Federal mandated auxiliary grant expenditures for the disabled. The County's required 20% match, \$8,144, will come from the fund balance in the General Fund and is included in the \$48,867 total.



22609	- Refugee Program		
1302 00000	- <u>Purchase of Services</u>	\$	16,000
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$16,000 in Federal funding for fiscal year 2016-17 to fund State and Federal mandated Refugee Program expenditures. The total appropriation for this program in fiscal year 2016-17 will be \$76,875 after this addition. No local match is required.		
	Total Social Services	\$	<u>1,561,112</u>
Department 23 - Recreation and Parks			
23101	- Director		
0000 00956	- <u>Local Government Challenge Grant</u>	\$	5,000
	The Virginia Commission of the Arts has awarded the County of Henrico a Local Government Challenge grant of \$5,000. Funds are to be used to enhance existing programs and signature events associated with the Cultural Arts Center at Glen Allen. No County matching funds are required.		
Department 36 - Community Corrections			
36002	- CCP - Pretrial		
0000 08191	- <u>FY2016-17 CCP Pretrial</u>	\$	12,472
36003	- CCP - Post Trial		
0000 08192	- <u>FY2016-17 CCP Post Trial</u>		10,000
	To appropriate revenue from the Virginia Department of Criminal Justice Services in excess of original budget for the Community Corrections Program. Funds will be used for additional staff training and computer equipment.		
	Total Community Corrections	\$	<u>22,472</u>
Department 38 - Community Revitalization			
38005	- Local Business Assistance		
0000 05158	- <u>Local Business Assistance</u>	\$	200,000
	This amendment would provide funding for the continuation of the Henrico Enterprise Zone Program through FY2016-17. This program provides grants for building and site improvements to Enterprise Zone businesses. Initial funding of \$250,000 to support this program was appropriated in June 2008 and since that time, fifty-two grants have been awarded. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.		
	Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	\$	<u>2,611,121</u>



## FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services

## Department 26 - Mental Health and Developmental Services

26104	– Prevention Services		
1563 00000	– <u>Services Coordination</u>	\$	2,000
26111	– Collaborative Recovery Services		
1522 00000	– <u>Residential Services - MH Group Homes</u>		20,900
26204	– Community & Residential Resources Team		
1634 00000	– <u>Residential Services</u>		36,570
26303	– Program Support		134,630
0000 00000	To appropriate \$194,100 of surplus fee revenue received in FY2007-08 in excess of budgeted amounts to be used to fund one-time purposes including appliances at Irisdale and Danray support homes, maintenance and furniture at Gayton group home; maintenance at Green Run and Sherbrooke group homes; maintenance and appliances at Shurm group home; maintenance and appliances at Lakeside Center and Cypress Enterprises, maintenance and furniture at the Woodman MH office, and maintenance at the East Center and Hermitage Enterprises.		
26201	– Community Support Services Director		
0000 08152	– <u>Housing &amp; Support Services Initiative Funds</u>	\$	120,000
	To appropriate one-time funds received from the Department of Behavioral Health and Developmental Services during fiscal year 2015-16 in excess of approved budget amounts. These funds are to support the regional Housing and Support Services initiative to assist persons with intellectual or developmental disabilities to access or maintain housing.		
26202	– Children/Adolescent Services		
1622 08291	– <u>Parent Infant Program - Part C</u>	\$	142,364
	The Department of Behavioral Health & Developmental Services has awarded the Henrico Area Mental Health & Developmental Services additional fiscal year 2016-17 Part C Early Intervention State funding of \$142,364. This grant serves infants and toddlers who need physical, occupational, or speech therapy. Funding will be used to purchase therapeutic services from private providers. The total budget for this program will be \$693,922 after this addition.		
26203	– Community Support Teams		
1630 00000	– <u>Case Management</u>	\$	44,140
26204	– Community & Residential Resources Team		
1634 00000	– <u>Residential Services</u>		30,710
26208	– Developmental Disability Case Management		94,172
0000 00000	To appropriate third party fees in excess of original budget estimates in support of four new Complement III positions: a Community Support Services Supervisor, two Case Managers, and a Training Assistant. These positions will serve individuals with developmental and intellectual disabilities as part of the latest requirements from United States Department of Justice settlement with the Commonwealth of Virginia.		

26307	- Financial Management	
1686 00000	- <u>Board Contributions</u>	2,125
	This amount represents donations received from private donors during FY2015-16. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.	
	Total Fund 1110 Special Revenue Fund - MH and DS	<u>\$ 627,611</u>

FUND 1112 - SPECIAL REVENUE FUND - White Oak - CDA

Department 30 - Economic Development

30003	- White Oak - CDA	
0000 00000	- <u>White Oak - CDA</u>	\$ 2,848,000

To enable Henrico County to meet its obligations established under the Memorandum of Understanding between the County and The Shops at White Oak Village Community Development Authority (CDA), dated September 1, 2007. Under this agreement, revenues generated at the Shops at White Oak Village (real estate, personal property, local sales, and business and professional license revenue) are projected to meet and exceed debt service and administrative requirements. This amendment represents the final appropriation needed for this purpose.

FUND 1114 - SPECIAL REVENUE FUND - Forfeitures Police State

Department 12 - Police

12850	- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - State</u>	\$ 34,038

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

FUND 1116 - SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal

Department 12 - Police

12850	- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - Treasury - Federal</u>	\$ 3,427

Law enforcement special funds, which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

**FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal  
Department 12 – Police**

12850	- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - Justice - Federal</u>	\$ 109,115
	Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.	
	<b>Total SPECIAL REVENUE FUND</b>	<u>\$ 6,233,312</u>
	<b>Total OPERATING FUNDS</b>	<u>\$ 6,472,177</u>

**CAPITAL FUNDS**

**FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects**

**Department 28 - Public Works**

28004	- Construction	
0000 08332	- <u>Woodman Park Energy Dissipator</u>	\$ 55,665
	To appropriate grant funding from the State Department of Environmental Quality. The Stormwater Local Assistance Funds (SLAF) will be used to divert two stormwater outfalls that currently do not have water quality treatment to an energy dissipator. The total cost of the project is \$111,330 and the remaining balance will be provided by the Environmental Fund.	

**FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives Fund**

**Department 28 - Public Works**

28004	- Construction	
0000 08348	- <u>Forest Glen Drainage</u>	\$ 60,000
	This amendment will provide funding for improvements to drainage and flooding that occur on 0.4 mile segment of Forest Glen Road between Wilmeccott Ave and the end of the road. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	

**Department 32 - Non-Departmental**

32001	- Non-Departmental	
0000 00000	- <u>Cultural Arts Center Entrance</u>	\$ 60,000
	This amendment will provide funding for the redesign of the Cultural Arts Center entrance. Improvements to the entrance include a new reader board sign, a landscaped gateway, and a sign at the entrance on Old Mountain Road. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	

<b>Total Capital Projects Fund - Capital Initiatives Fund</b>	<u>\$ 120,000</u>
<b>Total CAPITAL PROJECTS FUND</b>	<u>\$ 175,665</u>
<b>Total New Amendments/Appropriations</b>	<u>\$ 6,647,842</u>
<b>GRAND TOTAL AMENDMENTS/ REAPPROPRIATIONS/APPROPRIATIONS</b>	<u><u>\$ 7,219,143</u></u>

*For informational purposes only:*

**FROM:**

**CAPITAL FUNDS**

**FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects**

**Department 28 - Public Works**

**28004 - Construction**

**0000 00499 - General Road Construction \$ (400,000)**

**TO:**

**CAPITAL FUNDS**

**FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects**

**Department 28 - Public Works**

**28004 - Construction**

**0000 08164 - Scott Road \$ 400,000**

*To transfer \$400,000 for road improvements to widen and lengthen Scott Road for the electric transmission system operations center. This new center represents an \$80.0 million investment in Henrico County. The road improvement is a key component to the final location chosen by the electric transmission system operator. Funds are to come from existing balances in the Capital Projects Fund.*





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 205-16  
Page No. 1 of 1

Agenda Title: **RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Speed Control Enforcement**

<p>For Clerk's Use Only:</p> <p>Date: <u>9/13/2016</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p align="center"><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Celvan</u>      Seconded by (1) <u>O'Bannon</u></p> <p>(2) _____      (2) _____</p> <p>REMARKS:</p> <p align="center"><b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, the U.S. Department of Transportation provides funds through the National Highway Traffic Safety Administration to the Virginia Department of Motor Vehicles Highway Safety Office for its Highway Safety Program, and the Police Division has been awarded a \$42,000 grant under its speed control program; and

**WHEREAS**, the Division will utilize this grant, which requires an in-kind local match of fuel, vehicle maintenance costs, and FICA costs, to pay for approximately 1,000 overtime hours in speed control enforcement.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENTS:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing:  
Yellow to: \_\_\_\_\_  
Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



# GRANT MATERIALS DISTRIBUTION

DOP-326 (5/14)



**GRANT MATERIAL(S):** Traffic Safety FedFY17 – Selective Enforcement/Speed Award

**PERSON INITIATING:** Francesca Rodriguez, Support Operations

**DATE INITIATED:** 29 August 2016

GRANTS INVOLVING PERSONNEL COMPLEMENT	GRANTS NOT INVOLVING PERSONNEL COMPLEMENT
<p><b>Distribution of Materials:</b></p> <p><input type="checkbox"/> <b>Controller</b></p> <p>    <input type="checkbox"/> <b>Division of Accounting</b></p> <p>    <input type="checkbox"/> <b>Office of Management/Budget</b></p> <p><input type="checkbox"/> <b>Police Personnel</b></p> <p>    <input type="checkbox"/> <b>Department of Human Resources</b></p> <p><input type="checkbox"/> <b>Major, Support Services Bureau</b></p>	<p><b>Distribution of Materials:</b></p> <p><input checked="" type="checkbox"/> <b>Controller</b></p> <p>    <input checked="" type="checkbox"/> <b>Division of Accounting</b></p> <p>    <input checked="" type="checkbox"/> <b>Office of Management/Budget</b></p> <p><input checked="" type="checkbox"/> <b>Major, Administrative Services Bureau</b></p>

<b>SUMMARY OF GRANT PROJECT WITH BUDGET:</b>		
Grant:	Period: <u>1 Oct 2016 – 30 Sep 2017</u>	Number: <u>SC-2017-57316-6965</u>
Purpose:	<u>Traffic Safety Selective Enforcement – Speed</u>	
Federal/State Award Amount:	<u>\$42,000</u>	Overtime
Local Fund Match Amount:	<u>\$21,000</u>	In-Kind Match (Fuel Costs and FICA)
Total Project Budget:	<u>\$63,000</u>	







# GRANT MATERIALS DISTRIBUTION

DOP-326 (5/14)



**GRANT MATERIAL(S):** Traffic Safety FedFY17 – Selective Enforcement/Alcohol Award

**PERSON INITIATING:** Francesca Rodriguez, Support Operations

**DATE INITIATED:** 29 August 2016

GRANTS INVOLVING PERSONNEL COMPLEMENT	GRANTS NOT INVOLVING PERSONNEL COMPLEMENT
<p><b>Distribution of Materials:</b></p> <p><input type="checkbox"/> <b>Controller</b></p> <p><input type="checkbox"/> <b>Division of Accounting</b></p> <p><input type="checkbox"/> <b>Office of Management/Budget</b></p> <p><input type="checkbox"/> <b>Police Personnel</b></p> <p><input type="checkbox"/> <b>Department of Human Resources</b></p> <p><input type="checkbox"/> <b>Major, Support Services Bureau</b></p>	<p><b>Distribution of Materials:</b></p> <p><input checked="" type="checkbox"/> <b>Controller</b></p> <p><input checked="" type="checkbox"/> <b>Division of Accounting</b></p> <p><input checked="" type="checkbox"/> <b>Office of Management/Budget</b></p> <p><input checked="" type="checkbox"/> <b>Major, Administrative Services Bureau</b></p>

<b>SUMMARY OF GRANT PROJECT WITH BUDGET:</b>		
<b>Grant:</b>	<u>Period: 1 Oct 2016 – 30 Sep 2017</u>	<u>Number: M6OT-2017-57336-6985</u>
<b>Purpose:</b>	<u>Traffic Safety Selective Enforcement – Alcohol</u>	
<b>Federal/State Award Amount:</b>	<u>\$195,535</u>	<u>Overtime, Training, Equipment</u>
<b>Local Fund Match Amount:</b>	<u>\$97,767.50</u>	<u>In-Kind Match (Fuel Costs and FICA)</u>
<b>Total Project Budget:</b>	<u>293,302.50</u>	





# GRANT MATERIALS DISTRIBUTION

DOP-326 (5/14)



**GRANT MATERIAL(S):** Traffic Safety FedFY17 – Selective Enforcement/OP Award  
**PERSON INITIATING:** Francesca Rodriguez, Support Operations  
**DATE INITIATED:** 29 August 2016

GRANTS INVOLVING PERSONNEL COMPLEMENT	GRANTS NOT INVOLVING PERSONNEL COMPLEMENT
<p><b>Distribution of Materials:</b></p> <p><input type="checkbox"/> <b>Controller</b></p> <p>    <input type="checkbox"/> <b>Division of Accounting</b></p> <p>    <input type="checkbox"/> <b>Office of Management/Budget</b></p> <p><input type="checkbox"/> <b>Police Personnel</b></p> <p>    <input type="checkbox"/> <b>Department of Human Resources</b></p> <p><input type="checkbox"/> <b>Major, Support Services Bureau</b></p>	<p><b>Distribution of Materials:</b></p> <p><input checked="" type="checkbox"/> <b>Controller</b></p> <p>    <input checked="" type="checkbox"/> <b>Division of Accounting</b></p> <p>    <input checked="" type="checkbox"/> <b>Office of Management/Budget</b></p> <p><input checked="" type="checkbox"/> <b>Major, Administrative Services Bureau</b></p>

SUMMARY OF GRANT PROJECT WITH BUDGET:		
Grant:	Period: 1 Oct 2016 – 30 Sep 2017	Number: OP_2017-57292-6941
Purpose:	<u>Traffic Safety Selective Enforcement – Occupant Protection</u>	
Federal/State Award Amount:	<u>\$16,800</u>	Overtime
Local Fund Match Amount:	<u>\$8,400</u>	In-Kind Match (Fuel Costs and FICA)
Total Project Budget:	<u>\$25,200</u>	



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 208-16

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Rocky Branch Sewer Rehabilitation at CSX  
Crossing — Brookland District**

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to Lytle Utilities, Inc., the lowest responsive and responsible bidder, in the amount of \$707,700 pursuant to Invitation to Bid No.16-1214-7CE, Addendum No.1, and the bid submitted by Lytle Utilities, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.