

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
September 13, 2016

The Henrico County Board of Supervisors convened a special meeting on Tuesday, September 13, 2016, at 5:00 p.m., in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

**Members of the Board Present:**

Tyrone E. Nelson, Chairman, Varina District  
Richard W. Glover, Vice Chairman, Brookland District  
Thomas M. Branin, Three Chopt District  
Patricia S. O'Bannon, Tuckahoe District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoukaskas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Joseph T. Tokarz, II, Deputy County Attorney  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Tanya B. Harding, Administrative Assistant/Deputy Clerk to the Board  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
W. Brandon Hinton, Deputy County Manager for Community Services  
Douglas A. Middleton, Deputy County Manager for Public Safety  
Anthony J. Romanello, Deputy County Manager for Public Administration  
Randall R. Silber, Deputy County Manager for Community Development  
Ben Sheppard, Assistant Director of Public Relations & Media Services

Mr. Nelson called the meeting to order at 5:02 p.m. The Board recessed for dinner and reconvened at 5:09 p.m.

Mr. Vithoukaskas introduced Nicholas Inchaustegui, a third-year student at the University of Richmond's T.C. Williams School of Law who is interning during the fall semester with the County Attorney's Office through the school's Clinical Placement Program. He also recognized Sharon Middleton, the daughter of Colonel Middleton, who was observing the meeting with a fellow student from the University of Richmond's Educational Leadership and Policy Studies master's degree program. Mr. Vithoukaskas acknowledged the presence of Mr. Romanello, who was attending his first work session in his new position.

## **All Henrico Reads 2017**

Mr. Vithoukias recognized Jerry McKenna, Director of Public Libraries, who updated the Board on the 2017 All Henrico Reads Program while Assistant Libraries Director Barbara Weedman distributed copies of a book titled *The Soul of an Octopus: A Surprising Exploration into the Wonder of Consciousness*. Mr. McKenna announced that this non-fiction book and its author, Sy Montgomery, will be featured at the tenth annual All Henrico Reads event at Glen Allen High School on April 5, 2017. Mr. McKenna named the book titles and authors featured at the previous All Henrico Reads events and noted that the 2017 event will be the first featuring a non-fiction book. In response to a question from Mr. Nelson, Mr. McKenna explained that the event has been held at Glen Allen High School in recent years for reasons relating to accessibility and logistics.

## **Hours of Operation in the B-1 Business District**

Mr. Vithoukias advised that this item was coming forward at the request of two members of the Board. He recognized Ben Blankinship, Principal Planner, who narrated a slide presentation on this item. Mr. Blankinship began by reviewing the concern with the existing ordinance, which allows businesses in a B-2 district but not in a B-1 district to apply for a provisional use permit (PUP) to open before 6:00 a.m. Certain coffee shops and athletic clubs in B-1 districts have asked to open at 4:00 or 5:00 a.m. but the Board cannot consider their requests. Mr. Blankinship also provided background information on the Board's issuance of PUPs under the current ordinance, how the City of Richmond and Chesterfield County regulate hours of operation for businesses through their zoning ordinances, and standard conditions for the County's PUPs. He put forward a recommendation to amend the County Code to allow service to the public between 4:00 and 6:00 a.m. in the B-1 district.

During Mr. Blankinship's presentation, Mr. Rapisarda and Mr. Emerson joined him in responding to questions and comments from the Board. Mrs. O'Bannon pointed out businesses in B-1 districts currently have to request a rezoning if they wish to open prior to 6:00 p.m. She believes it would be better to handle these requests as PUPs. Mr. Glover questioned the need to amend the current ordinance and expressed concern about allowing extended hours in a zoning classification intended for neighborhood businesses. There was further discussion of these perspectives.

At Mr. Nelson's request, Mr. Blankinship concluded his presentation by noting the next steps would include a Planning Commission resolution requesting staff to study the issue, preparation of a draft ordinance by staff, and work sessions and public hearings by both the Planning Commission and Board of Supervisors. Hearing no objection from the Board, Mr. Vithoukias advised that staff will move forward accordingly with the understanding that the Board will have further opportunity to review and discuss the merits of the proposal.

Prior to moving to the next item, Mr. Vithoukias recognized Debbie Truong, the new reporter for the *Richmond Times Dispatch* who has replaced Elliot Robinson and is covering Henrico County government. Ms. Truong previously covered Hanover County.

## **The Shops at White Oak Village Community Development Authority Board Update**

Mr. Vithoukas noted there was a budget amendment on the evening's regular meeting agenda representing the final appropriation of revenues generated at The Shops at White Oak Village to meet debt service and administrative requirements. He recognized Gene Walter, Director of Finance, who narrated a slide presentation on this item. Mr. Walter began his presentation by providing a history of the The Shops at White Oak Village Community Development Authority (CDA). The CDA was established by the Board of Supervisors on December 12, 2006, and received a certificate of incorporation from the State Corporation Commission on January 4, 2007. Mr. Walter next reviewed the improvements and \$152.8 million investment made by the CDA, which included retail development and a hotel. He advised the Board that the CDA's special assessment bonds had a ten-year maturity and final payment on the bonds is due March 1, 2017. Mr. Walter mentioned the CDA's remaining actions, which will include preparation of a final accounting and a resolution for the Board to dissolve the CDA. He concluded his presentation by highlighting the economic success stories of the three CDAs that have served the County.

Prior to moving to the next item, Mr. Vithoukas reminded the Board that this special meeting would reconvene at approximately 6:15 p.m. in the Board Room for presentation of the 2016 National Association of Counties (NACo) and Virginia Association of Counties (VACo) Achievement Awards. He pointed out these awards were for many years presented in Café 1611, earlier in the afternoon and prior to the Board's special meeting. Staff had decided to try something different this year, so the ceremony would be shorter and held during the special meeting. Mr. Vithoukas informed the Board that School Superintendent Pat Kinlaw and the School's Director of Communications & Public Relations, Andy Jenks, would be present to accept the awards won by Henrico County Public Schools (HCPS).

### **Regular Meeting Agenda Items**

Mr. Vithoukas reviewed the agenda for the 7:00 p.m. regular meeting. He advised the Board there were no Manager's comments. He referred to the one presentation item and one board and commission resignation, and then highlighted the five rezoning and two provisional use permit cases. He suggested that two companion cases relating to a proposed farmer's market at Three Chopt and Eastridge Roads be presented and heard together. Mr. Vithoukas briefly noted the two non-zoning public hearing items. Mr. Lawrence confirmed that no one had signed up to speak during the public comment period. Mr. Vithoukas concluded his review by running through the six general agenda items. Mrs. O'Bannon alerted Mr. Vithoukas that she would be directing questions to staff about the Eyes for Fire program, which was one of the items in the introductory resolution for receipt of requests for amendments to the 2016-17 annual fiscal plan.

Mr. Thornton complimented Mr. Vithoukas and staff for providing the Board with the opportunity to tour the Cobbs Creek Reservoir property at a special meeting on September 8. Mr. Vithoukas credited Mr. Foster, Public Utilities Director Art Petrini, and the Department of Public Utilities staff for arranging and conducting the tour, which gave the Board a firsthand perspective of this much-discussed project.

The Board recessed at 5:49 p.m. and reconvened at 6:07 p.m. in the Board Room

### **NACo/VACo Achievement Awards Recognitions**

Mr. Vithoukias noted the Board received a presentation from staff on the 2016 NACo Achievement Awards program at its June 28 special meeting. He reminded the Board that the County received 28 NACo awards this year, including two Best of Category honors. Henrico's 28 awards, which stemmed from 35 entries, were the most of any county in Virginia for the 11<sup>th</sup> consecutive year and the sixth most nationally. They represented the efforts of a number of general government agencies as well as the public schools. Mr. Thornton and Public Utilities Assistant Director Bill Mawyer attended NACo's national conference in July in Long Beach, California, where Mr. Thornton accepted the Best of Category honors on behalf of the County at a special awards ceremony.

Mr. Vithoukias pointed out the public schools won nine awards this year, and the School Board and School Administration will be recognizing the recipients of those awards at a later date. He asked Dr. Kinlaw and Mr. Jenks to come forward while he mentioned the award-winning programs, two of which involved a cooperative effort with general government agencies. The award-winning school initiatives are as follows: *Homegrown Diesel Tech - A Partnership of Schools* (in cooperation with the Department of General Services Automotive Maintenance Division), *Instructional Design Website - Making Instruction Easy for Teachers*, *Instructional Technology Website*, *Parchment - The eTranscript and Credential-Management Solution*, *Power School - An Elementary School Parent-Portal Pilot Program*, *Teacher Scholars' Program*, *The Locker - Developing a School Intranet*, *Using Zippslip to Improve Pupil Transportation and Parent Communication*, and *Zippslipping into Libraries* (in cooperation with the Public Library). Mr. Kinlaw thanked the Board for the recognition and referred to the partnerships between schools and general government that are creating efficiencies for both staff and students.

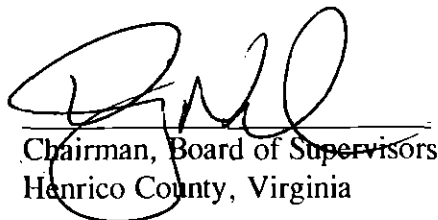
Mr. Vithoukias recognized Larry Land, Director of Policy Development for the Virginia Association of Counties, who was attending on behalf of Executive Director Dean Lynch. Mr. Land discussed criteria and provided statistics for the highly competitive VACo Achievement Awards Program, which is in its 14th year. VACo received 91 submissions and recognized 29 model local government initiatives. Henrico was one of only three counties this year with three award-winning initiatives. Mr. Vithoukias invited several agency representatives to join Mr. Land at the lectern to accept VACo Achievement Awards for the following initiatives: *Entry-Level Firefighter Higher Process Initiative* (Division of Fire), *Virtual Operations Support Team Program* (Division of Fire), and *School Resource Officer Arrest Procedures Initiative* (Police Division). Mr. Land announced that VACo will recognize these award-winning efforts again in November at its 2016 Annual Conference in Bath County.

Mr. Vithoukias read a brief summary of the 19 general government initiatives that earned a NACo Achievement Award this year, two of which were additionally honored with a Best of Category designation. He asked agency representatives to come forward to accept award certificates from the Deputy County Managers. The award-winning initiatives are as follows: *Parcel Project and HOPS* (Manager's Office, in cooperation with the Department of

Information Technology), *Homeowners' Association Website and Lookup* (Department of Community Revitalization), *Expanding Payment Options for Cash Paying Constituents* (Department of Finance in cooperation with the Departments of Information Technology and Public Utilities), *Entry-Level Firefighter Hiring Process* (Division of Fire), *Virtual Operations Support Team Program* (Division of Fire), *Energy Saving Projects Initiative* (Department of General Services), *Creating a Living Culture of High Performance* (Department of Human Resources), *Summer Camp Staff Orientation – Creating a Culture of Leadership* (Department of Human Resources, in cooperation with the Division of Recreation and Parks), *Moral Reconation Therapy Group* (Mental Health and Developmental Services, in cooperation with the Sheriff's Office), *The Danray Home – A Creative Approach to Residential Services* (Mental Health & Developmental Services), *Faith Community Coalition* (Police Division), *3 Books 4 Me* (Public Library), *Literacy & Math Nights at the Library* (Public Library, in cooperation with Public Schools), *Superhero Science Stations* (Public Library), *Social Media Video Education* (Department of Public Utilities/Keep Henrico Beautiful), *Trash Time Capsule* (Department of Public Utilities/Keep Henrico Beautiful), *Focus and Function Group Initiative - Breaking Down Barriers* (Division of Recreation and Parks), *Home Maintenance Workshops*, **Best of Category** (Department of Community Revitalization), and *Fire Fit – An Intensive Focus on Firefighter Wellness*, **Best of Category** (Department of Human Resources, in cooperation with the Division of Fire).

Mr. Vithoulkas concluded the presentations by remarking that Henrico County maintains its reputation as one of the most innovative and best-managed localities in the country because of the efforts of its staff as reflected in these awards. He thanked the award recipients for their service, creativity, and innovative thinking, and for once again putting Henrico County in the state and national spotlight. Mr. Nelson also extended appreciation to them on behalf of the Board.

There being no further business, the meeting was adjourned at 6:46 p.m.



Chairman, Board of Supervisors  
Henrico County, Virginia