

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
October 11, 2016**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, October 11, 2016, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District
Richard W. Glover, Vice Chairman, Brookland District
Thomas M. Branin, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Col. Alisa A. Gregory, Undersheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
Douglas A. Middleton, Deputy County Manager for Public Safety
Anthony J. Romanello, Deputy County Manager for Administration
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:01 p.m.

The Reverend Marcus D. Martin, Pastor of New Bridge Baptist Church, delivered the invocation.

On motion of Mr. Thornton, seconded by Mr. Glover, the Board approved the minutes of the September 27, 2016, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

MANAGER'S COMMENTS

Tanya B. Harding, Administrative Assistant in the County Manager's Office and Deputy Clerk to the Board of Supervisors, has earned the prestigious designation of Certified Municipal Clerk (CMC), which is awarded by the International Institute of Municipal Clerks (IIMC). The CMC program prepares clerks and deputy clerks in municipalities and counties to meet the challenges of their positions by providing them with quality education in partnership with institutions of higher learning and municipal clerks associations at the statewide level. Mrs. Harding has served for the past four years as Treasurer and Budget Committee Chair for the Virginia Municipal Clerks Association, an affiliate organization of IIMC. Mrs. Harding's parents, Tyrone and Arnetta Brackett, joined her for the recognition by Mr. Vithoukias of this notable accomplishment and the significant personal effort it represents.

Prior to announcing a number of awards recently received by the Police Division and expressing appreciation to division personnel for their special efforts, Mr. Vithoukias acknowledged the following individuals who were present on behalf of the division: Chief Humberto Cardounel; Captain Tony Gordon; Lieutenants Dieter Merz and Doug Perry; Sergeant Rob Netherland; Detectives Chris Gordon, Matt Fitzer, and Jon Yarbrough; and Officers Craig Jones, Greg Shelton, and Billy Jenkins.

For the 2015 calendar year, the division won first place in both the International Association of Chiefs of Police (IACP) National Law Enforcement Challenge and the Virginia Association of Chiefs of Police (VACP) Law Enforcement Challenge. These challenges recognize agencies with the best traffic safety initiatives across the nation and in the commonwealth. Sergeant Netherland and Officer/Crash Investigator Shelton as well as Crash Investigators Rob Gibson, Craig Hockaday, and Shawn Kopelove from the division's Traffic Safety Unit were responsible for preparing the division's submissions for both challenges.

Each year, Mothers against Drunk Driving (MADD) presents awards to individuals and organizations that have provided extraordinary service to the community in preventing drunk, drugged, and underage driving on public roadways and in supporting the victims of these crimes. Officer Jones as well as Officers Enrique Santana and James Gray were recognized by MADD for their impaired driving enforcement efforts during calendar year 2015, which included the arrest of nearly 150 individuals who were suspected of driving a motor vehicle while impaired and participation on the division's DUI Enforcement Team and in Operation Checkpoint Strikeforce.

The Operation HEAT Wave Awards are part of a cooperative program involving the Virginia State Police, the Virginia Department of Motor Vehicles, and local law enforcement agencies. They recognize exemplary actions related to intelligence, prevention, enforcement, and recoveries in fighting the crime of vehicle theft. The Police Division was an agency Award Finalist in the 2015-16 awards competition and the following division personnel were recognized for their achievements in helping to eliminate auto thefts: Officers Bradley Helmick and Samuel "PJ" Inge - Certificates of Merit; Detectives Gordon and Fitzer - Individual Officer Award Winners; and Officer Jenkins - Individual Officer Finalist.

In May of this year, Lieutenant Perry was recognized by Special Olympics Virginia for his 15 years of service in supporting the organization's mission and its annual Law Enforcement Torch Run.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon mentioned that Mr. Thornton was profiled in the most recent edition of the National Association of Counties' (NACo) *County News*. In his profile, Mr. Thornton noted the County holds its citizen in very high esteem and honor, which is referred to as "The Henrico Way."

Mr. Nelson announced that a 14-person delegation from Henrico's German sister city, Saarpalz-Kreis, came to the County for an informational visit from October 4 - 9. The group toured many facilities in Henrico, heard presentations from various departments, and toured the Virginia State Capitol with Delegate John O'Bannon and Mrs. O'Bannon. The majority of the delegation returned home on October 9, but their County Manager, Dr. Theophil Gallo, and his wife, Marion, extended their stay. Dr. Gallo was observing the Board meeting from the dais and was introduced to the public by Mr. Nelson.

Mr. Nelson recognized Reid Haneberg, a Star Scout from Boy Scout Troop 702, sponsored by Second Baptist Church; and Aidan Rich, a First Class Scout from Troop 768, sponsored by the Church of Jesus Christ of Latter-day Saints - Glen Allen Ward. Reid and Aidan were observing the meeting to fulfill merit badge requirements. Reid is working on his Citizenship in the Community badge and Aidan is working on his Citizenship in the Community and Communications badges.

RECOGNITION OF NEWS MEDIA

No media representatives were present.

PRESENTATION

Mr. Nelson presented a proclamation recognizing October 2016 as Henrico History Month. Accepting the proclamation was Sarah Pace, President of the Henrico Historical Society.

APPOINTMENTS

222-16 Resolution - Appointment of Member - Cable Television Advisory Committee.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

223-16 Resolution - Appointment of Members - Finance Board.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

224-16

Resolution – Appointment of Member – Library Advisory Board.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT

225-16

REZ2016-

00031

Fairfield

HHHunt: Request to conditionally rezone from A-1 Agricultural District to R-5AC General Residence District (Conditional) Parcel 779-773-4325 containing 7 acres located at the terminus of Winfrey Road. The applicant proposes single-family residences.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following proffered conditions:

1. **Conceptual Master Plan.** Development of the Property shall be in general conformance with Exhibit A (see case file) attached hereto entitled "Burfield Zoning Conceptual Plan" prepared by Cite Design, dated July 21, 2015, which Conceptual Master Plan is conceptual in nature and may vary in detail, unless otherwise requested by the owner and specifically approved by the Director of Planning.
2. **Sidewalks.** All public streets shall have a sidewalk on at least one side of the street.
3. **Underground Utilities.** Except for junction boxes, meters, pedestals, transformers, transmission mains, relocated and/or existing overhead utility lines or for technical or environmental reasons, all new utility lines shall be underground.
4. **Best Management Practice.** Any Best Management Practice structures shall be located outside of any proffered landscaped buffer within the Property, unless incorporated as a rain-garden type BMP with landscaping.
5. **Hours of Construction.** The hours of site work construction shall be between 7:00 a.m. and 7:00 p.m. Monday through Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours and utility connections. For purposes of this proffer,

site work is defined as any construction work shown on approved construction plans for the initial construction of roads, utilities, infrastructure and the respective exteriors of structures. Hours shall be posted in both English and Spanish until the roads are accepted by Henrico County for maintenance.

6. **Protective Covenants.** Prior to or concurrent with the recordation of a subdivision plat approved by the County, a document shall be recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia, setting forth controls on the development and maintenance of the Property.
7. **Cantilevering.** There shall be no cantilevered treatment of any architectural features on the first floor. Items on the upper floors such as balconies, decks, bump-outs, box or bay type windows may be cantilevered, but shall include decorative supports.
8. **Driveways.** All driveways shall be paved with either exposed aggregate, concrete, asphalt, cobblestone, brick, or pre-cast pavers or other similar materials approved by the Director of Planning.
9. **Sod and Irrigation.** Each front and side yard (to the edge of the rear of the home on corner lots adjacent to streets) shall initially be sodded and irrigated, exclusive of mulched flowerbeds and landscaping.
10. **Architectural Treatment.** Homes constructed on the Property shall be generally in conformance with Exhibit B (see case file) attached hereto, unless otherwise requested by the owner and specifically approved by the Director of Planning. Homes with the same elevations side-by-side shall not be permitted. On corner lots where the side elevation is visible from the street, the side elevation facing the street shall have a minimum of two windows.
11. **Building Materials.** Primary exterior wall materials (exclusive of windows, dormers, gables, doors, trim, soffit and fascia) shall be brick, stone, cultured stone, stone veneer, fiber cement siding, engineered wood, vinyl (a minimum of .042" nominal thickness as evidenced by manufacturer's printed literature), or a combination of the foregoing unless different architectural treatment and/or materials are requested by owner and approved by the Director of Planning. A minimum of twenty five percent (25%) of the homes, when including those R-5AC homes approved in Case No. REZ2016-00002, shall have a minimum of twenty five percent (25%) of the visible portion of the front exterior building wall surfaces above normal foundation level and below eaves, exclusive of windows, dormers, gables,

doors, trim, soffit, fascia and architectural design features, of brick, stone or cultured stone construction unless an equivalent material is requested by owner and approved by the Director of Planning. Fiberboard (e.g. Masonite) shall not be permitted as an exterior wall material.

12. **Foundations and Front Steps.** All foundations shall be constructed on crawl space or basement. The exterior portions of all residential foundations or basement walls visible above grade shall be constructed of brick, stone or stone veneer. Steps to the main entrance of all homes, except for homes with country porches, shall be faced with brick or stone or a cementitious, mortared stone-appearing product. Front stoops, except for homes with country porches, shall be brick or stone or a cementitious, mortared stone appearing product with finished concrete or exposed aggregate landing. Any country porches shall have brick or stone piers to match the foundation.
13. **Garages.** Each home shall include a minimum of a two (2) car garage. All garage doors shall have, at a minimum, one architectural detail including, but not limited to, windows, carriage door handles, exposed hinges or accent columns.
14. **Street Trees.** Street trees with a minimum two (2) inch caliper shall be planted along the sides of all internal public roads, one tree on each side for every fifty (50) feet of road length. Spacing of trees shall be adjusted as needed to accommodate driveways and underground utilities, including stormwater systems. For example, a 100' road would require six trees total, spaced as allowed by site constraints.
15. **Chimneys.** The exposed portions of all fireplace chimneys shall be of brick or a siding similar to the exterior treatment of the dwelling. This proffer shall not apply to direct vent gas fireplaces or appliances. The exposed bases of all chimneys shall be of the same material as the dwelling foundations.
16. **Foundation Planting.** Foundation planting beds are required along the entire front façade of the house, excluding decks, porches, architectural features and garages, and shall contain a minimum of fifty (50) percent evergreen material. A minimum of one front corner of the house shall be visually softened with a vertical accent shrub or small evergreen trees. For corner lots, foundation beds shall turn and continue 4' down the side facing a street, excluding corners on which there is a garage.

17. **Minimum Sizes.** The minimum finished floor area of each home shall be 1,700 square feet.
18. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.
19. **Access.** A stub road connection serving adjacent property shall be provided on the subdivision/Plan of Development plans unless otherwise requested by the owner and specifically approved by the Director of Planning.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

226-16
REZ2016-
00026
Varina

David L. and Charlotte Y. Holley: Request to rezone from B-1 Business District to B-2C Business District Parcel 826-716-2217 containing .427 acres located at the southwest intersection of W. Williamsburg Road (U.S. Route 60) and S. Confederate Avenue.

Mrs. Holley presented the case on behalf of the applicants. She stated she has experienced difficulty renting the building that is located on the subject site to small businesses under the existing zoning.

Joseph Edwards, the owner of a gun shop in Goochland and a prospective tenant, spoke in support of this item. He explained his plans for securing the building if the case was approved and he moved his business to the subject property. Jean Moore, Assistant Director of Planning, clarified for Mrs. O'Bannon the proximity of the property to the nearest school. Everett Hall, a resident of 5409 Cranemore Road in the Varina District, also spoke in support of this item.

Mrs. Holley returned to the podium and referred to a petition containing more than 300 signatures in favor of a gun shop being located on the subject property.

Virginia Hilton, a resident of 103 Stuttaford Drive in the Varina District, spoke in opposition to this item. She noted the subject property is close to baseball fields and schools and said she did not feel that a gun shop would be an asset to the Route 60 corridor in the Sandston area.

After noting the Planning Commission's and Planning Department staff's opposition to this item, Mr. Nelson expressed a desire to maintain the integrity of this corridor and pointed out there were other locations along Route 60 already zoned for this type of business.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and denied this item.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

227-16
PUP2016-
00007
Three Chopt

The Peterson Companies: Request for a Provisional Use Permit under Sections 24-58.2(d), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to operate five outdoor dining areas on Parcel 746-773-8345 located on the east line of Nuckols Road between Wyndham Forest Drive and Twin Hickory Road.

Jean Moore, Assistant Director of Planning, responded to questions from Mr. Glover regarding the applicant's request.

Praveen Desari, a resident of 5401 Hickory Ann Drive in the Three Chopt District, spoke in opposition to this item. He voiced concerns about the additional traffic the proposed development would generate and how the outdoor dining areas would be screened given the proximity of the subject site to his home.

Roger Rodriguez from the Timmons Group, presented the case on behalf of the applicant. He referred to how parking lot lights and traffic are being addressed in the site plan and how the landscape plan speaks to the buffer that will surround the subject property to minimize impacts on the adjoining neighborhood. He, Mr. Branin, Mr. Vithoukias, and Planning Director Joe Emerson responded to questions and concerns raised by Mr. Glover pertaining to the precedent of approving outdoor dining for business sites that have not yet been built or occupied by tenants. Mr. Emerson responded to a question from Mrs. O'Bannon regarding issues that are being addressed by the Planning Committee review. He also responded to questions from Mr. Branin relating to the proximity of the outdoor dining to the townhomes where Mr. Desari resides, the size of the landscape buffer on the subject site, and the number of community meetings that were held for this case. At Mr. Branin's request, Mr. Rodriguez explained recommended conditions regarding outdoor light fixtures, outside sound systems, and hours of operation for outdoor dining areas.

Mr. Glover requested the County notify Robert Marchetti of Marchetti Properties that the Planning Commission and Board will consider his provisional use permit request for outdoor dining for two prospective restaurants in an existing development at Staples Mill and Hungary Spring Roads. He expressed concern that the case has been pending before the Planning Commission for approximately one year on the basis that the spaces are currently unoccupied. Mr. Vithoukas agreed to call Mr. Marchetti the next morning and convey this information.

Mr. Branin asked County staff to meet with Mr. Desari forthwith to discuss the lighting and landscaping plan for the subject site.

On motion of Mr. Branin, seconded by Mr. Glover, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following conditions:

1. This permit shall apply only to the restaurants and their designated outdoor dining areas in the Nuckols Place Shopping Center as shown on the submitted conceptual plan and listed below:

- Seating Area 1 - 975 square feet outdoor dining area;
- Seating Area 2 - 505 square feet outdoor dining area;
- Seating Area 3 - 870 square feet outdoor dining area;
- Seating Area 4 - 740 square feet outdoor dining area;
- Seating Area 5 - 510 square feet outdoor dining area.

Transfer of an outdoor dining area to another ownership/restaurant space must be requested in writing and approved by the Director of Planning.

2. Outdoor dining areas shall not be in operation between 10:00 p.m. and 6:00 a.m.
3. Any outside speakers or sound system shall comply with the following standards:
 - a. Sound systems shall be equipped with controls permitting full volume adjustment.
 - b. Sound from the system shall not be audible beyond the property lines of the development.
 - c. Sound systems may be used only when outside dining is permitted.
4. Operators shall not permit food preparation outside the enclosed building.
5. Fencing enclosures of the outdoor dining areas shall be limited in height to 36 inches.

6. Outdoor lighting fixtures shall complement the style of the building. Lighting fixtures shall not produce glare for motorists or pedestrians on the adjacent rights-of-way and parking areas and shall illuminate only the outdoor dining areas.
7. Access to the outdoor dining areas shall be accessed through the interior of the adjacent restaurant, except during an emergency when the patio fence exit gate may be utilized.
8. A clear, continuous and unobstructed pedestrian path not less than five feet (5') in width shall be required for pedestrian circulation outside of each outdoor dining area.
9. Trash receptacles shall be provided and properly serviced to control litter generated by this use.
10. The outdoor dining areas shall be located in general conformance with the layout depicted in the case file.
11. The outdoor dining furniture and fencing shall be complementary to exterior features of the building as shown in the case file.
12. Televisions and other video display devices shall not be visible from adjacent drive aisles and parking areas.
13. If a fire pit or other outdoor heating element is installed at a future time, details of its design and use shall be submitted to the Director of Planning and approved by the Fire Marshal and Planning Director to ensure safety features are in place.
14. In the event that evidence (i.e. police calls to the premises or complaints from other businesses or residences) indicates the operation of an outdoor dining area are having an adverse effect (i.e. increased public nuisance, loitering, excessive noise outside the building, criminal assault, etc.) on the surrounding area, the Board of Supervisors may hold a public hearing to consider revoking approval of the provisional use permit for that operation/tenant.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

PUBLIC HEARING - OTHER ITEMS

Mr. Vithoukias advised the Board that Agenda Item Nos. 228-16 and 229-16 involved the same project and he was requesting they be withdrawn because their placement on the agenda was premature and further research by staff is necessary.

228-16 Resolution - Condemnation - Utility Easements - Upham Brook Trunk Sewer Project - Successors of Tetra Associates, LLC and Tetra Acquisition, LLC - Brookland District.

No one from the public spoke in opposition to the withdrawal of this item.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board withdrew this item - see attached resolution.

229-16 Resolution - Condemnation - Utility Easements - Kenmore Road - Upham Brook Trunk Sewer Project - Heirs or Successors of Arthur E. Wilton, John A. Wilton, Jr., and Robert H. Wilton - Brookland District.

No one from the public spoke in opposition to the withdrawal of this item.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board withdrew this item - see attached resolution.

230-16 Ordinance - Vacation of Portion of Alley - Pine View Subdivision - Brookland District.

Steve Price, Assistant Director of Real Property, showed an aerial photograph depicting the subject property. He responded to questions from Mr. Glover.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached ordinance.

231-16 Resolution - Signatory Authority - Quitclaim of Portions of Drainage and Utility Easements - Hermitage Townes - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

PUBLIC COMMENTS

Steven Smith, a former Henrico resident who now lives in Florence, South Carolina, presented and distributed information on Henricus Colledge. Mr. Smith serves as chancellor of the revived college and advised he will be returning to the Board to ask for recognition of the original college's 400th anniversary that is coming up in 2019.

GENERAL AGENDA

232-16 Resolution - Signatory Authority - Fourth Amendment to Communications Tower License Agreement - 3245 Basie Road - Brookland District.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

233-16 Resolution - Award of Contract - Bryan Parkway Area Sanitary Sewer Rehabilitation - Brookland and Fairfield Districts.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

234-16 Resolution - Award of Contract - Biltmore Area Water Rehabilitation Project - Fairfield District.

Arthur Petrini, Director of Public Utilities responded to questions from Mrs. O' Bannon regarding this item.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

235-16 Resolution - Signatory Authority - Notice of Use Restriction - Springfield Road Landfill - Three Chopt District.

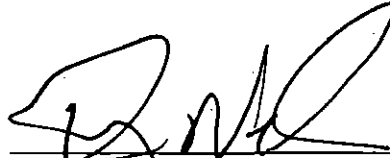
Solid Waste Division Director Jon Clary, Public Utilities Director Art Petrini, and Mr. Vithoukas responded to questions from the Board pertaining to how state environmental regulations restrict the future development of sites containing closed landfills. Mr. Rapisarda explained how the notice of use restriction benefits potential purchasers of such sites.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

236-16 Resolution - Award of Contract - Mimosa Park Water Rehabilitation - Three Chopt District.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

There being no further business, the meeting was adjourned at 8:42 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

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Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

HENRICO HISTORY MONTH

October 2016

WHEREAS, the County of Henrico has a significant history, including English exploration and settlement, Native American and African American heritage and culture, Revolutionary War activity, and Civil War battles; and

WHEREAS, there are many houses, buildings, and sites of historic, archaeological, and architectural value that are an important part of the cultural heritage of the County; and

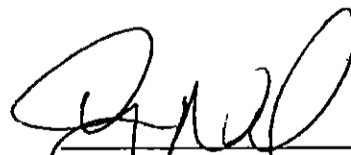
WHEREAS, historic preservation has relevance for the entire County, both urban and rural areas, and for Henrico citizens of all ages, all walks of life, and all ethnic backgrounds; and

WHEREAS, the education of current and future generations will continue to be enhanced through the identification, interpretation, and preservation of the County's history and historic resources; and


WHEREAS, the Henrico County Historical Society promotes the study of Henrico's history while working to discover and collect materials that illustrate the County's past; and

WHEREAS, the Board of Supervisors supports the Society's ongoing efforts to promote the County's history and heritage.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes October 2016 as Henrico History Month and calls upon the citizens of the County to acknowledge and participate in this special observance.



Tyrone E. Nelson, Chairman
Board of Supervisors


Barry R. Lawrence, Clerk
October 11, 2016



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **223-16**

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Agenda Title: RESOLUTION – Appointment of Members – Finance Board

<p>For Clerk's Use Only:</p> <p>Date: <u>10/11/2016</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u></p> <p>(2) <u>APPROVED</u> (2)</p> <p>REMARKS: _____</p>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, by ordinance adopted March 11, 2008, the Board of Supervisors created a finance board (the "Finance Board") to serve as trustee of funds designated by the County to be held, accumulated and invested by the Finance Board for the purpose of funding Other Post-Employment Benefits; and

WHEREAS, as provided by Section 15.2-1547 of the Code of Virginia, the Finance Board currently is made up of the Director of Finance, who serves an indefinite term, and two additional members with proven integrity, business ability, and demonstrated experience in cash management and investments, who serve two-year terms; and

WHEREAS, the Board wishes to appoint two additional members to the Finance Board.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors appoints the following persons to the Finance Board to serve terms expiring May 8, 2018, or thereafter, when their successors shall have been appointed and qualified:

Anthony J. Romanello
William B. Bowen, Sr.

By Agency Head _____ By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 224-16


Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – Library Advisory Board

<p>For Clerk's Use Only:</p> <p>Date: 10/11/2016</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Shontr</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Glover, R.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.			
	YES	NO	OTHER																							
Branin, T.	✓																									
Glover, R.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.																										

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Library Advisory Board for a term expiring December 31, 2016, or thereafter, when her successor shall have been appointed and qualified:

Tuckahoe District Tammy R. Johnson Beard

By Agency Head _____ By County Manager 

Routing:
Yellow to: _____
Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 228-16

Page No. 1 of 2

Agenda Title: RESOLUTION — Condemnation — Utility Easements — Upham Brook Trunk Sewer Project — Successors of Tetra Associates, LLC and Tetra Acquisition, LLC — Brookland District

For Clerk's Use Only: Date: <u>10/11/2016</u> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Monte</u> (2) _____ (2) _____ REMARKS: <u>withdrawn</u>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Glover, R.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓																									
Glover, R.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

WHEREAS, the County needs to acquire three variable width permanent utility easements containing a total of 5,261 sq. ft. and two variable width temporary construction easements containing a total of 2,827 sq. ft. for construction of the Upham Brook Trunk Sewer Project (the "Project") in the Brookland District across Tax Map Parcel 784-748-7974 owned by Tetra Associates, LLC; and,

WHEREAS, the County needs to acquire one variable width permanent utility easement containing 40,491 sq. ft. and one variable width temporary construction easement containing 28,223 sq. ft. for construction of the Project across Tax Map Parcels 783-748-1063 and 783-748-5077 owned by Tetra Acquisitions, LLC; and,

WHEREAS, the County has conducted examinations of title to the properties and has not been able to make a bona fide offer to purchase the easements because Tetra Associates, LLC and Tetra Acquisition, LLC are defunct and their successors are unknown; and,

WHEREAS, the easements described above are hereafter collectively referred to as the "Easements" and the successors in interest to Tetra Associates, LLC and Tetra Acquisition, LLC are hereinafter collectively referred as the "Owners"; and,

WHEREAS, the Project will construct a flow equalization system to prevent sanitary sewer overflows along Upham Brook during wet weather; and,

WHEREAS, the Board of Supervisors of Henrico County, Virginia (the "Board") desires to exercise the authority granted by the Code of Virginia (the "Code") to enter upon and take possession of the Easements and to construct the Project before the institution of condemnation proceedings; and,

WHEREAS, after advertisement in the *Richmond Times-Dispatch*, the Board held a public hearing pursuant to §15.2-1903 of the Code, at which time the Board declared its intent to enter and take the Easements across portions of the Owners' property for the Project.

By Agency Head *Don B. [Signature]* By County Manager *[Signature]*

Routing: Yellow to: *Real Property* Copy to: _____
 Certified: _____ A Copy Tests: _____ Clerk, Board of Supervisors
 Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 228-16

Page No. 2 of 2

Agenda Title: RESOLUTION — Condemnation — Utility Easements — Upham Brook Trunk Sewer Project — Successors of Tetra Associates, LLC and Tetra Acquisition, LLC — Brookland District

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The Board directs the County Manager and the County Attorney to take the necessary steps to acquire legal title to the Easements shown on a plat of survey made by Precision Measurements, Inc., dated June 5, 2014, revised June 20, 2014, titled "Plat Showing Three Variable Width Permanent Utility Easements and Two Variable Width Temporary Construction Easements to be Acquired Through the Property of Tetra Associates, LLC," a copy of which is attached and marked Exhibit A.
- (2) The Board directs the County Manager and the County Attorney to take the necessary steps to acquire legal title to the Easements shown on a three-sheet plat of survey made by Precision Measurements, Inc., dated March 6, 2014, revised September 29, 2016, titled "Plat Showing a Variable Width Permanent Utility Easement and a Variable Width Temporary Construction Easement to be Acquired Through the Property of Tetra Acquisition, LLC," a copy of which is attached and marked Exhibit B.
- (3) The Board (a) certifies that the acquisition of the Easements has been reviewed by the County for the purposes of complying with Code § 1-219.1; (b) approves the proposed public use by condemnation as required by Code §15.2-1903; (c) declares its intent to enter upon and take possession of the Easements to construct the Project prior to the time in which a condemnation case can be filed and heard; and (d) declares a necessity to enter upon and take possession of the Easements to construct the Project prior to instituting condemnation proceedings.
- (4) The Board finds that bona fide offers cannot be made pursuant to Code §§ 15.2-1901.1 and 25.1-204.A because the Owners are unknown.
- (5) The County Attorney shall file in the Clerk's Office of the Circuit Court two certificates signed by the Chairman and Clerk of the Board and shall deposit \$115 for Tetra Associates, LLC and \$940 for Tetra Acquisition, LLC, the total estimated fair market value of the Easements and the damage, if any, done to the residue of the property of the Owners listed below:
 1. The unknown successors of Tetra Associates, LLC
 2. The unknown successors of Tetra Acquisition, LLC
- (6) The Board authorizes and directs the County Manager and the County Attorney to seek a voluntary acquisition of the Easements if any Owner who can convey legal title to the Easements can be identified and located, to take all steps necessary to acquire the Easements, and to enter on and take immediate possession of the Easements.

Comments: The Real Property Department has been unable to identify and locate any Owner who can convey legal title to the Easements. Therefore, the Directors of Public Utilities and Real Property recommend approval of this Board paper.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 229-16

Page No. 1 of 2

Agenda Title: RESOLUTION — Condemnation — Utility Easements — Kenmore Road — Upham Brook Trunk Sewer Project — Heirs or Successors of Arthur E. Wilton, John A. Wilton, Jr., and Robert H. Wilton — Brookland District

For Clerk's Use Only: Date: <u>10/11/2016</u> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: <u>Withdrawn</u> _____ _____	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County needs to acquire a permanent utility easement containing 1,989 sq. ft. and a temporary construction easement containing 1,582 sq. ft. (the "Easements") for the construction of the Upham Brook Trunk Sewer Project (the "Project") in the Brookland District across Tax Map Parcel 777-743-4758 owned by the heirs or successors of Arthur E. Wilton, John A. Wilton, Jr., and Robert H. Wilton (the "Owners"); and,

WHEREAS, the Project will construct a flow equalization system to prevent sanitary sewer overflows along Upham Brook during wet weather; and,

WHEREAS, the County has conducted an examination of title to the property and has diligently searched and cannot locate any Owner who can convey legal title to the Easements; and,

WHEREAS, the Board of Supervisors of Henrico County, Virginia (the "Board") desires to exercise the authority granted by the Code of Virginia (the "Code") to enter upon and take possession of the Easements and to construct the Project before the institution of condemnation proceedings; and,

WHEREAS, after advertisement in the *Richmond Times-Dispatch*, the Board held a public hearing pursuant to §15.2-1903 of the Code, at which time the Board declared its intent to enter and take the Easements across portions of the Owners' property for the Project.

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The Board directs the County Manager and the County Attorney to take the necessary steps to acquire legal title to the Easements shown on a plat of survey made by Precision Measurements, Inc., dated November 21, 2014, titled "Plat Showing a 20' Temporary Construction Easement and a Variable Width Permanent Utility Easement to be Acquired Through the Property of Arthur E. Wilton, John A. Wilton, Jr. & Robert H. Wilton," a copy of which is attached and marked Exhibit A.

By Agency Head Jim B. Drury By County Manager [Signature]

Routing:
 Yellow to: Real Property
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 229-16

Page No. 2 of 2

Agenda Title: RESOLUTION — Condemnation — Utility Easements — Kenmore Road — Upham Brook Trunk Sewer Project — Heirs or Successors of Arthur E. Wilton, John A. Wilton, Jr., and Robert H. Wilton — Brookland District

- (2) The Board (a) certifies that the acquisition of the Easements has been reviewed by the County for the purposes of complying with Code § 1-219.1; (b) approves the proposed public use by condemnation as required by Code §15.2-1903; (c) declares its intent to enter upon and take possession of the Easements to construct the Project prior to the time in which a condemnation case can be filed and heard; and (d) declares a necessity to enter upon and take possession of the Easements to construct the Project prior to instituting condemnation proceedings.
- (3) The Board finds that a bona fide offer cannot be made pursuant to Code §§ 15.2-1901.1 and 25.1-204.A because the Owners are (i) unknown or (ii) cannot with reasonable diligence be found within the Commonwealth or (iii) cannot convey legal title to the Easements due to incapacity.
- (4) The County Attorney shall file in the Clerk's Office of the Circuit Court a certificate signed by the Chairman and Clerk of the Board and shall deposit \$100, the estimated fair market value of the Easements and the damage, if any, done to the residue of the property of the Owners listed below:
 1. Jeaneatte Reams Wilton
 2. The unknown heirs or successors of Mary H. Wilton
 3. The unknown heirs or successors of Beverly Lloyd Lambert
 4. The unknown heirs or successors of Bess Lloyd Turner
 5. The unknown heirs or successors of Robert Allison Lloyd, Jr.
 6. The unknown heirs or successors of George D. Wilton
 7. The unknown heirs or successors of James M. Wilton
 8. The unknown heirs or successors of Mary Anne Wilton Williams
 9. The unknown heirs or successors of Kathleen Wilton Bush
 10. Other unknown persons with an interest in the property
- (5) The Board authorizes and directs the County Manager and the County Attorney to seek a voluntary acquisition of the Easements if any Owner who can convey legal title to the Easements can be identified and located, to take all steps necessary to acquire the Easements, and to enter on and take immediate possession of the Easements.

Comments: The Real Property Department has been unable to locate any Owner who can convey legal title to the Easements. Therefore, the Directors of Public Utilities and Real Property recommend approval of this Board paper.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

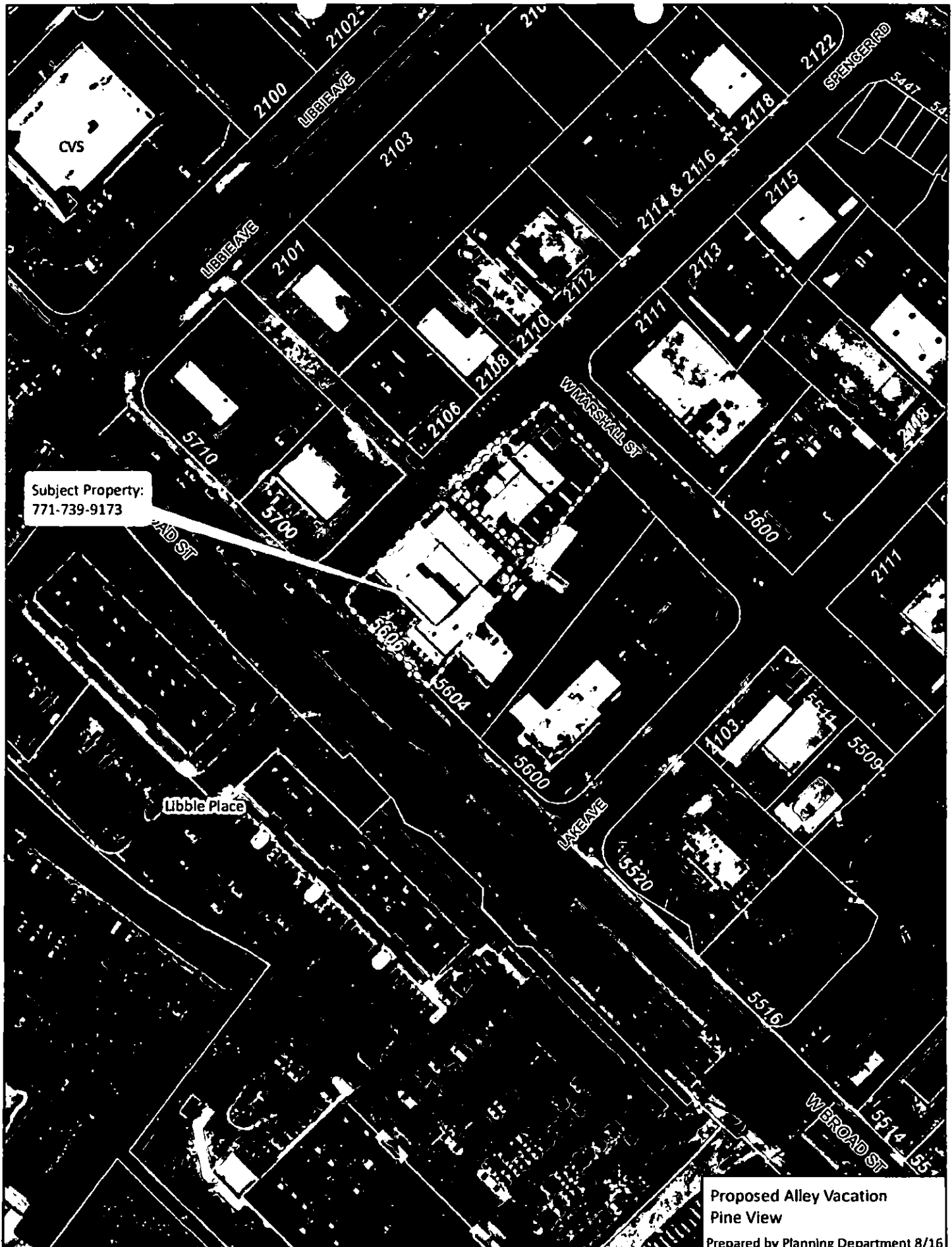
Agenda Item No. 230-16

Page No 2 of 2

**Agenda Title: ORDINANCE — Vacation of Portion of Alley — Pine View Subdivision —
Brookland District**

- 3) the Clerk of the Circuit Court of Henrico County (the "Clerk"), is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office, after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- 4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name of WEST BROAD TIRE LLC, a Virginia limited liability company, its successors or assigns; and,
- 5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed this vacation request through the Departments of Planning, Public Utilities, Public Works, and Recreation and Parks without objection.



Subject Property:
771-739-9173

Libble Place

Proposed Alley Vacation
Pine View
Prepared by Planning Department 8/16



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 231-16

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Quitclaim of Portions of Drainage and Utility Easements — Hermitage Townes — Brookland District

For Clerk's Use Only: Date: <u>10/11/2016</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Alon</u> Seconded by (1) <u>Shavita</u> (2) _____ (2) _____ REMARKS: A P P R O V E D	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Glover, R.	✓			Nelson, T.	✓			O'Bannon, P.				Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓																									
Glover, R.	✓																									
Nelson, T.	✓																									
O'Bannon, P.																										
Thornton, F.	✓																									

WHEREAS, Atack/Hermitage, LLC has requested the County to quitclaim portions of a drainage easement and a utility easement across its property at the Hermitage Townes residential townhouse development; and,

WHEREAS, the County does not need the portions of the drainage and utility easements to be quitclaimed; and,

WHEREAS, this resolution was advertised and a public hearing was held on October 11, 2016, pursuant to Sections 15.2-1800 and 15.2-1813 of the Code of Virginia.

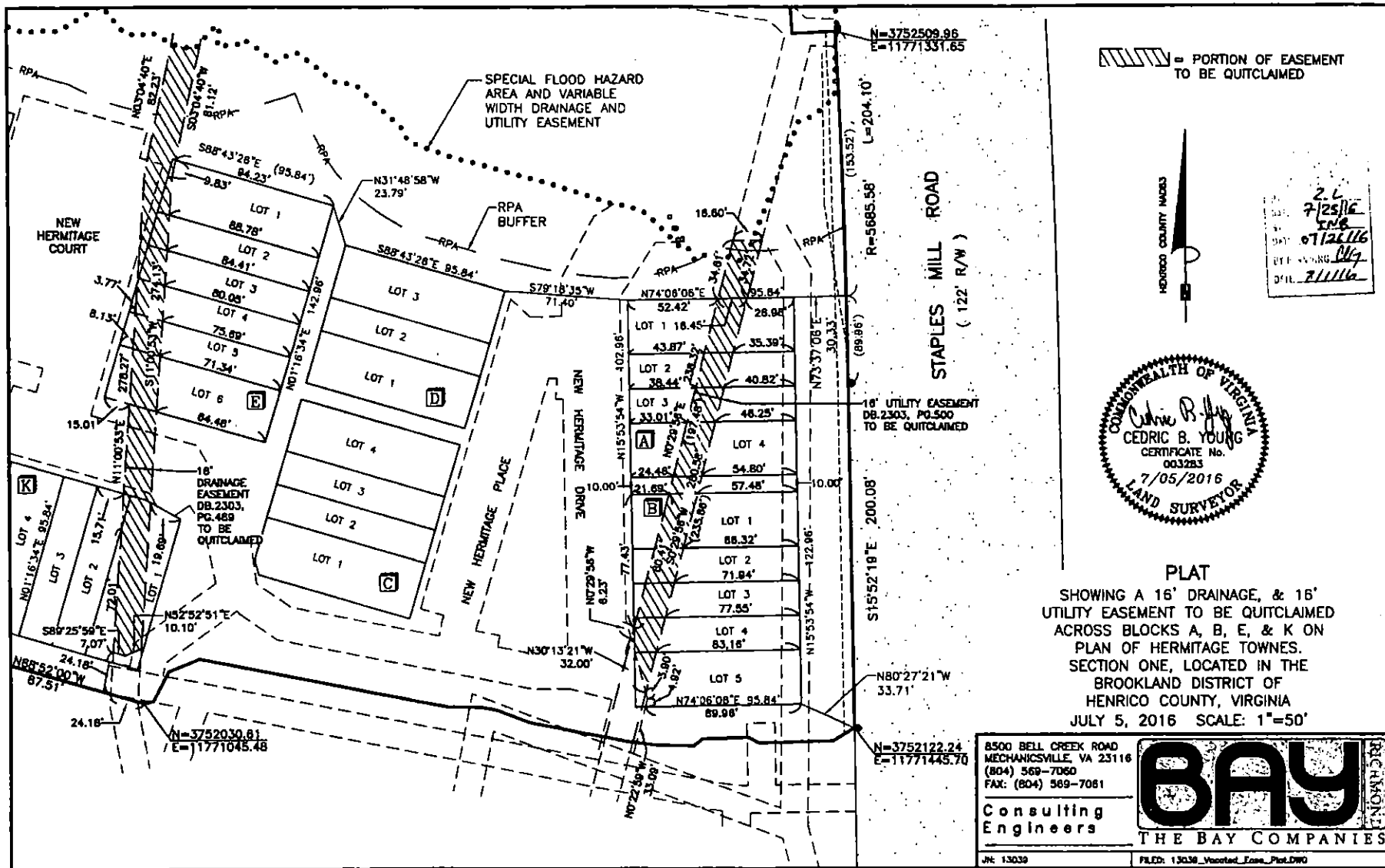
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute a deed, in a form approved by the County Attorney, quitclaiming all interest of the County in the areas shown hatched on the plat attached as Exhibit A.

Comments: The Directors of Public Works, Public Utilities, Planning, and Real Property recommend approval of this Board paper.

By Agency Head *Jim B. Gray* By County Manager *[Signature]*

Routing: Yellow to: *Real Property* Certified: _____
 Copy to: _____ A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____

EXHIBIT A



PLAT
 SHOWING A 16' DRAINAGE, & 16'
 UTILITY EASEMENT TO BE QUITCLAIMED
 ACROSS BLOCKS A, B, E, & K ON
 PLAN OF HERITAGE TOWNES.
 SECTION ONE, LOCATED IN THE
 BROOKLAND DISTRICT OF
 HENRICO COUNTY, VIRGINIA
 JULY 5, 2016 SCALE: 1"=50'

8500 BELL CREEK ROAD
 MECHANICSVILLE, VA 23116
 (804) 569-7060
 FAX: (804) 569-7061

THE BAY COMPANIES
 Consulting Engineers

JN: 13039 FILED: 13036_Ventured_Ease_Plat.DWG

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 233-16

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Bryan Parkway Area Sanitary Sewer Rehabilitation — Brookland and Fairfield Districts**

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **234-16**

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Biltmore Area Water Rehabilitation Project —
Fairfield District**

For Clerk's Use Only:

Date: 10/11/2016
 Approved
 Denied
 Amended
 Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Shaw Seconded by (1) Alone
 (2) _____ (2) _____

REMARKS: **APPROVED**

YES NO OTHER

Brannin, T. ✓ _____
 Glover, R. ✓ _____
 Nelson, T. ✓ _____
 O'Bannon, P. ✓ _____
 Thornton, F. ✓ _____

WHEREAS, the County received five bids on September 1, 2016, in response to Invitation to Bid No. 16-1217-7CE and Addenda Nos. 1 and 2 for the Biltmore Area Water Rehabilitation Project in the Fairfield District; and,

WHEREAS, the project includes replacing approximately 3,400 linear feet of water pipe in the New York Avenue, Georgia Avenue, Norfolk Street, and Telegraph Road area, and approximately 626 residential water meters throughout the County; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Henkels & McCoy, Inc. Richmond, VA	\$1,313,541.34
Walter C. Via Enterprises, Inc. West Point, VA	\$1,709,500.00
Tidewater Utility Construction, Inc. Suffolk, VA	\$1,958,477.46
Henry S. Branscome, LLC Williamsburg, VA	\$1,995,218.00
Kelvic Construction Company, Inc. Locust Grove, VA	\$2,430,577.19

WHEREAS, after a review and evaluation of the bids, it was determined that Henkels & McCoy, Inc., is the lowest responsive and responsible bidder.

By Agency Head Arthur O. Petreni By County Manager [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 23446

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Biltmore Area Water Rehabilitation Project —
Fairfield District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Henkels & McCoy, Inc., the lowest responsive and responsible bidder, in the amount of \$1,313,541.34 pursuant to Invitation to Bid No.16-1217-7CE, Addenda Nos.1 and 2, and the bid submitted by Henkels & McCoy, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 236-16

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Mimosa Park Water Rehabilitation — Three Chopt District**

For Clerk's Use Only: Date: <u>10/11/2016</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Brannin</u> Seconded by (1) <u>O'Bannon</u> (2) APPROVED REMARKS:	YES NO OTHER Brannin, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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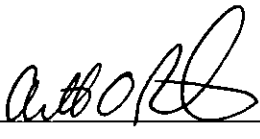

WHEREAS, the County received three bids on September 8, 2016, in response to Invitation to Bid No. 16-1227-7CE and Addendum No. 1 for the Mimosa Park Water Rehabilitation project in the Three Chopt District; and,

WHEREAS, the project includes transferring 49 water service pipes and meters from the rear to the front of properties along Aiken Drive, Homeview Drive, and Parham Road and providing approximately 440 feet of water pipe in an unimproved right-of-way between Homeview and Aiken Drives; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Walter C. Via Enterprises, Inc. West Point, VA	\$ 576,402.00
Henkels & McCoy, Inc. Richmond, VA	\$ 660,361.64
Lyttle Utilities, Inc. Richmond, VA	\$ 787,700.00

WHEREAS, after a review and evaluation of the bids, it was determined that Walter C. Via Enterprises, Inc. is the lowest responsive and responsible bidder with a bid of \$576,402.00.

By Agency Head  By County Manager 

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 236-14

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Mimosa Park Water Rehabilitation — Three Chopt District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Walter C. Via Enterprises, Inc., the lowest responsive and responsible bidder, in the amount of \$576,402.00 pursuant to Invitation to Bid No.16-1227-7CE, Addendum No.1, and the bid submitted by Walter C. Via Enterprises, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.