

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
October 25, 2016

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, October 25, 2016, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Tyrone E. Nelson, Chairman, Varina District  
Richard W. Glover, Vice Chairman, Brookland District  
Thomas M. Branin, Three Chopt District  
Patricia S. O'Bannon, Tuckahoe District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoukias, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Col. Alisa A. Gregory, Undersheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
Douglas A. Middleton, Deputy County Manager for Public Safety  
Anthony J. Romanello, Deputy County Manager for Administration

Mr. Nelson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Colonel Middleton delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, the Board approved the minutes of the October 11, 2016, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

**MANAGER'S COMMENTS**

There were no comments from the Manager.

## **BOARD OF SUPERVISORS' COMMENTS**

Mr. Nelson recognized the following participants in the County's Local Government 101 Student and Scout Educational Program, who were observing the meeting: Sully Clexton and Kelly Riggan, seniors at Glen Allen High School; Jayda Harding, a sophomore at the Hermitage High School Center for the Humanities and a member of Girl Scout Troop 3235, sponsored by Our Lady of Lourdes School.; Jackson Tomlin from Boy Scout Troop 715, sponsored by Three Chopt Presbyterian Church; Olen Staggs from Boy Scout Troop 763, sponsored by Richmond Elks Lodge #45; Husam Ibrahim, Justin Phillips, Brady Smith, and Josef Szatkowski from Boy Scout Troop 772, sponsored by Discovery United Methodist Church; Brandon Peyton from Boy Scout Troop 777, sponsored by St. Martin's Episcopal Church; Tristan Yeater from Boy Scout Troop 788, sponsored by Christ Church Episcopal; and Jack Lawton from Boy Scout Troop 799, sponsored by Trinity United Methodist Church. He thanked Cari Tretina from the County Manager's Office for coordinating this program.

## **RECOGNITION OF NEWS MEDIA**

Mr. Nelson recognized Debbie Truong from the *Richmond Times-Dispatch*.

## **PRESENTATION**

Mrs. O'Bannon presented a proclamation recognizing November 2016 as Adoption Month. Accepting the proclamation were Gary Hicks, Henrico Circuit Court Judge; Shawn Rozier, the County's Assistant Director of Social Services; and Erica Facetti, Executive Director of Connecting Hearts in Virginia. Joining them from the County's Department of Social Services were Cindee Steinhauser, Director; Riva O'Sullivan, Foster Care and Adoption Supervisor; and Mary Coleman and Jamie Anderson, DSS adoption workers. Also participating in the presentation was Rhonda Toussaint, adoption worker for C2Adopt.

## **PUBLIC COMMENTS**

There were no comments from the public.

## **GENERAL AGENDA**

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|--------|---|
| 237-16 | Resolution - Award of Construction Contract - Roof Replacement - The Cultural Arts Center at Glen Allen - Brookland District.     |
|        | On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution. |
| 238-16 | Resolution - Award of Construction Contract - Firehouse 19 - Three Chopt District.  |

John Neal, Director of General Services, responded to questions from Mr. Branin.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

239-16 Resolution - Signatory Authority - Agreement for Transportation Alternatives Program Matching Grant - Short Pump Park - Three Chopt District.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

240-16 Resolution - Signatory Authority - Agreement for Transportation Alternatives Program Matching Grant - Dorey Park - Varina District.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

241-16 Resolution - Authorization to Apply for Transportation Alternatives Program Matching Grant - Four Mile Creek Park - Varina District.

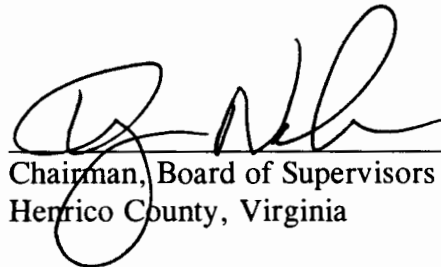
Neil Luther, Director of Recreation and Parks, responded to a question and comment from Mrs. O'Bannon.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous, vote, the Board approved this item – see attached resolution.

242-16 Resolution – Acceptance of Road – Varina District.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:25 p.m.



Chairman, Board of Supervisors  
Henrico County, Virginia

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## ADOPTION MONTH

November 2016

**WHEREAS**, there are over 5,000 children in foster care in Virginia and over 800 are ready for adoption right now; and

**WHEREAS**, every child who cannot be raised by a birth parent has the right to find a “forever” home for love, support, and security, regardless of physical, medical, or emotional challenges; age or race; or cultural or socioeconomic background; and

**WHEREAS**, family reunification, kinship care, and adoption promote permanency and stability to a far greater degree than long-term foster care or residential placements; and

**WHEREAS**, in fiscal year 2016, 16 children in foster care supervised by the Henrico County Department of Social Services received a finalized adoption, which impacts their future academic and social success; and

**WHEREAS**, 10 other children are currently in adoptive placement and another 29 are awaiting adoptive placement; and

**WHEREAS**, adoptive families give children in and out of the foster care system loving homes that every child needs while providing the support necessary to meet the emotional challenges of separation from birth parents; and

**WHEREAS**, National Adoption Month is observed each year in November and is a collective national effort to find permanent, loving families for children in the foster care system.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes November 2016 as Adoption Month and calls upon Henrico citizens to participate in appropriate programs and activities to help provide adoptive homes to Henrico children.



Tyrone E. Nelson, Chairman  
Board of Supervisors

Barry R. Lawrence, Clerk  
October 25, 2016



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 237-16  
Page no. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Roof Replacement — The Cultural Arts Center at Glen Allen — Brookland District**

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for roof replacement at The Cultural Arts Center at Glen Allen is hereby awarded to Northeast Contracting Corporation, the lowest responsive and responsible bidder, in the amount of \$213,295, pursuant to ITB No. 16-1246-8JK, Addenda Nos. 1, 2 & 3, and the bid submitted by Northeast Contracting Corporation.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding is available to support the contract. The Director of General Services and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 238-16  
Page no. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Firehouse 19 — Three Chopt District**

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**WHEREAS**, after review and evaluation of all bids received, it was determined that Gulf Seaboard General Contractors, Inc. is the lowest responsive and responsible bidder with a bid of \$4,937,820.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the construction of Firehouse 19 is hereby awarded to Gulf Seaboard General Contractors, Inc., the lowest responsive and responsible bidder, in the amount of \$4,937,820, pursuant to Invitation to Bid No. 16-1247-8JK, Addenda Nos. 1 and 2, and the bid submitted by Gulf Seaboard General Contractors, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of General Services, Fire Chief, and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.





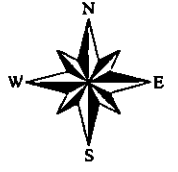








# NEW MARKET LANDING



NEW MARKET LANDING  
TRIPLE OAK COURT  
FROM: OSBORNE TNPK  
TO: 0.13 MI. E. OF OSBORNE TNPK  
LENGTH: 0.13 MI.  
DISTRICT: VARINA  
DATE: OCTOBER 25, 2016