

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
November 9, 2016

The Henrico County Board of Supervisors convened a regular meeting on Wednesday, November 9, 2016, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District
Richard W. Glover, Vice Chairman, Brookland District
Thomas M. Branin, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District

Member of the Board Absent:

Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Col. Alisa A. Gregory, Undersheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
W. Brandon Hinton, Deputy County Manager for Community Services
Douglas A. Middleton, Deputy County Manager for Public Safety
Anthony J. Romanello, Deputy County Manager for Administration
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:00 p.m.

Anthony E. McDowell, Fire Chief, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, the Board approved the minutes of the October 25, 2016, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon

No: None

Absent: Thornton

MANAGER'S COMMENTS

Henrico County's voters made five historical decisions on Election Day with the passage of the bond referendum. More voters participated and each question passed at a higher percentage than in any previous Henrico referendum. All of this would not have been possible without the exceptional effort of the Board, County staff, and the County's informational campaign. In 91 days, five speaking teams presented to at least 3,300 individuals at 115 meetings. More than 84,500 people were reached on the web and social media. Mr. Vithoukas gave special recognition to the individual efforts of Brandon Hinton, Deputy County Manager for Community Services; Tim Foster, Deputy County Manager for Community Operations; Tamra McKinney, Director of Public Relations & Media Services; and Pat Kinlaw, Superintendent of Schools, and members of his staff. Mrs. O'Bannon noted a presentation on the bond referendum that was made at a virtual town meeting was viewed by several hundred people on YouTube and accessed through the County's web site.

From November 3 - 6, the County served as the venue for the 2016 Dominion Charity Classic Senior PGA Tournament. This sporting event was held at the Country Club of Virginia's James River Course and is estimated to have brought 40,000 to 50,000 spectators and \$10 to \$15 million in economic impact to the County and the region. Preparation and planning for the event required collaboration between many public and private partners. Mr. Vithoukas gave special recognition to Capt. Tony Gordon, Lts. Dieter Merz and Pierre Tremblay, and Sgt. Rob Netherland from the Police Division; and Battalion Chiefs Bryan Miers and Jackson Baynard as well as Lt. Zach Zellner from the Division of Fire.

Mr. Vithoukas welcomed Ann Ragland, the 2016 Henrico County Christmas Mother. He also recognized Tanya Harding of the County Manager's Office and Rebecca Slough of the Department of Human Resources, the Chair and Co-Chair of the County Government Christmas Mother program. Last year, the County's Christmas Mother campaign raised \$10,000 and collected over 2,660 in supplies such as toys, books, blankets, and clothing, which benefited nearly 4,700 individuals. As County employees get ready for the Christmas holiday and 2016 Christmas Mother campaign, many events have already been scheduled throughout the County. The annual visitations by the Christmas Mother and Santa to County staff will take place November 17 and 18. Mrs. Ragland provided an historical overview of the Henrico Christmas Mother program and an update on this year's campaign.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon commented on the recent passing of two notable Henrico residents, Keir Sterling and Lloyd Jackson, Jr. Dr. Sterling was an historian and author who edited a series of books related to biological and natural sciences. Dr. Jackson was in the ministry and served as a volunteer chaplain for the County's Police Division, providing ministerial support to citizens in crisis and officers on patrol.

Mr. Nelson acknowledged the absence of Mr. Thornton, who was out of the country.

RECOGNITION OF NEWS MEDIA

Mr. Nelson recognized Debbie Truong from the *Richmond Times-Dispatch*.

APPOINTMENTS/RESIGNATIONS

243-16 Resolution – Resignation of Member from Board of Directors – Economic Development Authority.

On motion of Mrs. O’Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

244-16 Resolution – Appointment of Members to Board of Directors – Economic Development Authority.

On motion of Mrs. O’Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

245-16 Resolution – Resignation of Member – Henrico County Planning Commission.

On motion of Mrs. O’Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

246-16 Resolution – Appointment of Member – Henrico County Planning Commission.

On motion of Mrs. O’Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS - REZONING CASES AND PROVISIONAL USE PERMIT

247-16 CP Other Realty, LLC: Request to amend one proffered condition accepted
REZ2016- with rezoning case C-8C-09 on Parcel 735-763-6585 located on the north line
00019 of W. Broad Street (U.S. Route 250) approximately 400’ east of Towne
Three Chopt Center West Boulevard.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O’Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved the amendment to proffered condition 13 as follows:

- 13. **Signage.** Signage shall be as regulated in the B-2 zoning district. There shall be no detached signs on the Property (other than directional signs). Any directional sign shall be in general

conformance with the style of "Proffer 13 Exhibit" attached hereto (see case file), unless otherwise requested and specifically approved by the Director of Planning. The Property shall have an overall sign plan which requires a consistent sign style and specifies the size and color scheme for proposed signage, which plan shall be submitted as part of the Plan of Development.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon

No: None

Absent: Thornton

248-16
REZ2016-
00036
Tuckahoe

Gaskins & Patterson, Inc.: Request to amend proffers accepted with Rezoning case C-8C-07 on Parcels 745-739-4198, -4395, -4692, -4889, -5186, -6476, -6779, -7081, -7385, 745-740-3007, -3305, -3703, -4125, -4623, -4921, -5320, and part of 745-740-6503 located on the north line of Derbyshire Road approximately 1145' east of its intersection with N. Gaskins Road.

Jim Theobald presented the case on behalf of the applicant. He showed a slide of the applicant's buffer amendment landscape plan, which depicted the applicant's proposal to expand the use of fencing on the subject site to block the glare from vehicle headlights on Branway Drive and Derbyshire Road. Mr. Theobald stated the headlights are shining into the second-story windows of homes on the property, a situation that was not anticipated by the developer, and have hurt the sales of these units. He further stated the existing plantings and berms on the site are not sufficient to block the headlights and the applicant obtained the support of the Grayson Hill Homeowners Association and Architectural Review Committee for this request. In response to questions from Mrs. O'Bannon, Mr. Theobald displayed photographs of the existing plantings and a slide containing information on the plantings the applicant plans to add to the buffer to supplement the existing plantings.

Dr. William Nelson, retired Director of the Chesterfield Health Department and a resident of the Brandon West neighborhood, spoke in opposition to this item on behalf of his community. He acknowledged the need for the proposed fence but raised concerns about the proposed landscaping on the Derbyshire Road side of the fence and how it will be maintained. Dr. Nelson responded to several questions from Mrs. O'Bannon regarding his timing in bringing forward these concerns.

Linda Toomey, a resident of Branway Drive, raised concerns about the location of the proposed fence and additional plantings.

Mr. Theobald addressed issues raised by the opposition and offered to add a fifth section of plantings to provide additional landscaping along the expanse of the fence as part of the landscaping plan for the site. There was discussion by Mr. Theobald and Mrs. O'Bannon regarding these issues. In response to a question from Mr. Branin, Planning Director Joe Emerson agreed that it would be prudent for the landscaping plan to come back to the Planning Commission for the resolution of any outstanding issues rather than have the plan handled administratively by his department.

Mrs. O'Bannon commented on the long history of the Grayson Hill development and a community meeting that was held to address resident concerns pertaining to this case. She remarked that the fence will be attractive and noted further changes to the landscaping plan for the subject site can be considered in the future by the Planning Commission.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved the amendments to proffered conditions 4 and 5 as follows:

4. **Buffers.** All of the buffer areas set forth in Proffers 2 and 3, inclusive, shall permit, to the extent requested or required: (a) utility easements required by Virginia Power, Richmond Gas, Verizon and Henrico County or their successors; (b) drainage, sanitary sewer and site distance easements required by government bodies; (c) pedestrian access ways, (d) retaining walls, and (e) fences along Derbyshire Road. Dead, diseased, unsightly or fallen trees and undergrowth may be removed, taking care to not damage remaining healthy trees in the buffer, and shall be replaced with trees which, when they reach maturity, will be of comparable size and height to the trees which they replaced as determined at the time of Landscape Plan review. Supplemental plantings and landscaping, as approved at the time of Landscape Plan review, shall be provided and permitted in all of the aforesaid buffer areas, provided that these plantings and the processes used to plant them do not damage or threaten damage to any remaining healthy trees in the buffer. Specific supplemental plantings and landscaping as shown on the landscape plans approved as part of POD 2015-00250 (see case file), as may be amended with the approval of the Planning Commission, shall be provided and permitted in the buffers referenced in Proffers 2 and 3, provided that these plantings and the processes used to plant them do not damage or threaten damage to any remaining healthy trees in the buffer. Any supplemental landscaping which falls, dies or becomes diseased, shall be removed and replaced with material

which, when it reaches maturity, will be of comparable size and height to the material which it replaces. Any easements permitted under this Proffer 4 shall run generally perpendicular to the property line at the point nearest the easement, unless already existing or otherwise specifically permitted or required at the time of the Plan of Development. Areas disturbed for required utility and drainage easements shall be restored to the maximum degree permitted by utility companies and Henrico County (as determined at the time of Plan of Development) and shall thereafter be maintained by the Owner of the Property. If any required easements necessitate activity within the property lines of adjoining property owners, the desires of those property owners with regard to repair or reclamation of the affected portions of their property shall be sought, considered and (unless they are clearly unreasonable) implemented by the developer at no expense to the property owner.

5. **Fences.** Any fence built on townhome lots backing up to Derbyshire Road shall be built to the north of the buffer. The finished side of any fence built within the common area along Derbyshire Road shall face Derbyshire Road, such fence being not less than ten (10) feet from the right-of-way line of Derbyshire Road. Any fence built parallel to the eastern boundary of the Property shall be constructed on the west side of the buffer. Chain link fences shall be prohibited. The footing and gate posts of any fence built on townhome lots shall be set in concrete and the style and materials shall be uniform for each housing type.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon

No: None

Absent: Thornton

249-16
REZ2016-
00034
Brookland

Discount Tire Company: Request to amend proffers accepted with Rezoning case C-31C-06 on Parcel 769-756-3889 located on the east line of Staples Mill Road (U.S. Route 33) approximately 485' north of its intersection with Old Staples Mill Road.

At the suggestion of Assistant Director of Planning Jean Moore, the Board heard this item in combination with Agenda Item No. 250-16 (REZ2016-0035).

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved the amendments to proffers contained in Case C-31C-06 as follows:

Proffer 4(s) shall be deleted in its entirety and replaced with the following:

- s. automobile, truck, trailer, motorcycle, recreational vehicle or bus sales, and rental and repair; provided, however, tire sales and installation and tire repair shall be permitted, provided the following conditions are met:
 - (1) The development of the property for tire sales and installation and tire repair shall be in general conformance with the concept plan entitled "DTC Store VAR 1069, 8977 Staples Mill Road, Henrico, VA 23228", prepared by Kimley Horn, dated November 4, 2016 and attached hereto as Exhibit A (see case file) (the "Conceptual Master Plan"), subject to changes required for final engineering design and in compliance with government regulations.
 - (2) The building design for tire sales and installation and tire repair shall be in general conformance with the architectural design shown on the rendering entitled "Conceptual Elevations, Staples Mill Road, Henrico, Virginia", prepared by Architectural Resource Team, dated September 14, 2016 and attached hereto as Exhibit B (see case file), unless otherwise requested and specifically approved at the time of Plan of Development review.
 - (3) A wall a minimum of 6 feet in height and constructed of brick shall be installed on the Property as shown on the Conceptual Master Plan (see case file).

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon

No: None

Absent: Thornton

250-16
PUP2016-
00008
Brookland

Discount Tire Company: Request for a Provisional Use Permit under Sections 24-58.2(c), 24-120, and 24-122.1 of the County Code in order to allow installation of tires on Parcel 769-756-3889 located on the east line of Staples Mill Road (U.S. Route 33) approximately 485' north of its intersection with Old Staples Mill Road.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. All proffered conditions accepted with REZ2016-00034 and C-31C-06 shall be part of this Provisional Use Permit.
2. This Provisional Use Permit shall allow the sale, installation, and repair of tires. It shall not apply to any other business in the overall shopping center, and general automobile service and repair shall not be permitted.
3. The site and building shall be developed in general conformance with the conceptual plan and elevations shown in Exhibits A and B (see case file).
4. No exterior storage of tires or other automotive parts shall be permitted.
5. All sales, installation, and service shall be conducted within a completely enclosed building.
6. Any modifications to the site plan or building to accommodate installation of tires shall require an administrative approval of a Plan of Development.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon

No: None

Absent: Thornton

PUBLIC HEARINGS - OTHER ITEMS

251-16

Ordinance - To Amend and Reordain Section 24-12.1 Titled "Provisional uses permitted," Section 24-94 Titled "Table of regulations," and Section

24-95 Titled "Additional requirements, exceptions and modifications" of the Code of the County of Henrico to Allow Front Porches on Certain Dwellings by Provisional Use Permit.

Ben Blankinship, Principal Planner, narrated a brief slide presentation on this item that showed photographs of two renovated homes on Rockwood Road with front porch additions, similar homes before renovation, and the language of the proposed Code amendments. He responded to questions from Mrs. O'Bannon.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached ordinance.

252-16

Resolution - MTP2016-00001 - To Delete Dominion Club Drive Between Old Wyndham Drive and the Hanover County Line from the 2026 Major Thoroughfare Plan - Three Chopt District.

Mr. Emerson noted the Board passed a resolution on September 13 initiating a staff study of this portion of Dominion Club Drive. On October 13, the Planning Commission recommended approval of this item. Mr. Emerson narrated a slide presentation on this item, which included an aerial photograph and zoning map depicting the proposed deletion, a 1990 tentative subdivision plat showing a future extension of Dominion Club Drive, an aerial photograph identifying the road network that would serve an age-restricted residential community proposed by HHHunt in Hanover County, a site map of the proposed HHHunt development, a map showing land use designations adjacent to the subject segment of Dominion Club Drive as proposed in Henrico County's 2026 comprehensive plan, and a map documenting Dominion Club Drive's design as a minor collector road.

The following persons addressed the Board in support of this item:

- Veronica Boyd, a member of the Wyndham Foundation Board of Directors and resident of 6204 Greenwich Drive in the Wyndham residential community, narrated a slide presentation. She noted Wyndham had collected petitions opposing the extension of Dominion Club Drive to the Henrico County/Hanover County line that contained more than 2,200 signatures from area residents. Ms. Boyd asked for the County's support in helping the Wyndham community mitigate three major concerns – traffic safety, design, and volume. She elaborated on these concerns and pointed out Wyndham was carefully designed to be a walkable residential community. Ms. Boyd responded to a question from Mr. Branin regarding the petitions.

- Phyllis Katz, a resident of 5901 Morgan's Glen Drive, narrated a slide presentation. She showed two photographs of Dominion Club Drive, one facing west from its intersection with Old Wyndham Drive and the other facing Hanover County, illustrating the road's ambience and originally proffered design. Ms. Katz also shared two layouts of the greater Wyndham community depicting the road network in the 1989 master development plan and what is proposed in HHHunt's September 2016 rezoning application with Hanover County. Her major concern was the volume of traffic that an extended Dominion Club Drive would place on its southern terminus, Wyndham Park Drive.
- Pierce Rucker, a resident of 11924 Montfort Circle in the Villas at Grey Oaks, expressed concerns about the volume of traffic that an extended Dominion Club Drive would place on Grey Oaks Park Drive and how it would affect the ambience of his community. He presented 60 additional petitions from the Grey Oaks community representing 100 residents opposed to any extension of Dominion Club Drive to the Henrico County/Hanover County line. Mr. Rucker advised the Board that another 100 residents of his community who were opposed to the road extension had signed the Wyndham petitions.
- Jim Copenhaver, a resident of 6119 Treyburn Way, emphasized the guiding principles governing the Board's decision in this matter were articulated in the staff report and include the land use, transportation, and community aesthetic goals, objectives, and policies that are set forth in the 2016 Comprehensive Plan. He also questioned the veracity of certain comments made by HHHunt's attorney during the Planning Commission's public hearing on this item.

John Walk addressed the Board in opposition to this item on behalf of HHHunt. He narrated a slide presentation that contained maps and layouts depicting the original master plan of Wyndham and adjacent areas targeted by HHHunt for future development. Mr. Walk contended that the planned extension of Dominion Club Drive to Cauthorne Road in Hanover County to serve future development was shared with prospective homeowners in Wyndham when the community was being marketed and developed. He also showed photographs illustrating HHHunt's \$23 million investment in public infrastructure improvements in Wyndham and stated that Dominion Club Drive was originally designed so it could accommodate future development. He next illustrated how HHHunt has preserved the right-of-way for the future extension of the road. Mr. Walk explained how changes in HHHunt's development plans in Hanover County over the years have changed traffic projections. Mr. Glover disputed Mr. Walk's assertion that the Board of Supervisors considered and approved this extension through

previous actions. Mr. Walk continued his presentation by highlighting traffic projections in western Hanover County and on Dominion Club Drive based on a study conducted by the Timmons Group on behalf of HHHunt. He concluded by referring to sections of the Code of Virginia relating to the Virginia Department of Transportation's role in reviewing major thoroughfare plan amendments that impact state-maintained roads.

Mr. Emerson and Steve Yob, Director of Public Works, responded to questions from Mr. Branin and Mr. Glover concerning statements made and information provided by Mr. Walk during his presentation. Mr. Yob confirmed for Mr. Branin that the Board has previously removed a portion of a road from the County's major thoroughfare plan that connects with another local jurisdiction.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

The Board recessed at 9:00 p.m. and reconvened at 9:05 p.m.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

253-16 Resolution - Award of Contract - HVAC Unit Replacement - Juvenile Courts and Probation Building - Brookland District.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

254-16 Resolution - Award of Contract - Cooling Tower Replacement - Mental Health and Developmental Services Building - Fairfield District.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

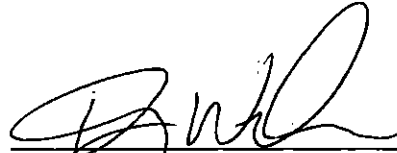
255-16 Resolution - Award of Contract - Duncroft/Castle Point Park Stream Restoration Project - Brookland District.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

256-16 Resolution - To Permit Additional Fine of \$200 for Speeding on Julian Road between Parham Road and Glendale Drive - Tuckahoe District.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item - see attached resolution.

There being no further business, the meeting was adjourned at 9:13 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

FROM THE DESK OF
MARSHA SHULER

September 23, 2016
Mr. Barry R. Lawrence
Clerk
Henrico County Board of Supervisors
P. O. Box 90775
Henrico, VA 23273

Dear Barry,

I am writing to notify you that I will be relocating out of state and thus will need to resign my position with the Henrico County Economic Development Authority before my term expires in 2017. My resignation is effective November 2016.

I have enjoyed my association with the County and the EDA and have tremendous respect for the management of our county. My experience in Henrico sets a high bar for government which will be hard to match.

All good wishes for continued success.

Sincerely yours,



Marsha Shuler

C: Mrs. Patricia O'Bannon

RECEIVED

SEP 26 2016

County Manager / Board of Supervisors
Henrico, Virginia



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 245-16

Page No. 1 of 1

Agenda Title: **RESOLUTION - Resignation of Member - Henrico County Planning Commission**

<p>For Clerk's Use Only:</p> <p>Date: <u>11/9/2016</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u></p> <p>(2) <u>APPROVED</u> (2)</p> <p>REMARKS:</p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td></td> <td></td> <td align="center"><u>absent</u></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<u>✓</u>			Glover, R.	<u>✓</u>			Nelson, T.	<u>✓</u>			O'Bannon, P.	<u>✓</u>			Thornton, F.			<u>absent</u>
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WHEREAS, on January 12, 2016, Bonnie-Leigh Jones was reappointed to the Henrico County Planning Commission as the Tuckahoe District representative for a one-year term expiring December 31, 2016; and

WHEREAS, by letter dated October 21, 2016, Mrs. Jones submitted her resignation from the Commission, effective the end of October 2016.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Bonnie-Leigh Jones from the Henrico County Planning Commission.

By Agency Head _____ By County Manager [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

Lawrence, Barry

From: Bonnie-Leigh Jones <tuckahoeplanning@yahoo.com>
Sent: Friday, October 21, 2016 1:05 PM
To: Lawrence, Barry
Cc: Pat O'Bannon
Subject: Resignation
Attachments: ltr of resignation.doc

Barry:

Attached please find my official letter of resignation from the Planning Commission, effective at the end of October 2016.

I am sending a hard copy to you in the mail.

Thank you so much-- giving up the job I truly enjoy is the only negative to this move.

Bonnie-Leigh

**8112 University Drive
Henrico, Virginia 23229**

804.307.5334 (mobile)... tuckahoeplanning@yahoo.com (email)

October 21, 2016

Barry R. Lawrence, Clerk
Henrico County Board of Supervisors
PO Box 90775
Henrico, VA 23273-0775

Dear Mr. Lawrence:

It is with a bittersweet mix of emotions that I am tendering this letter of resignation from my appointment as Planning Commissioner for the Tuckahoe District of Henrico County for 2016. This resignation will be effective as of the end of October 2016. Our home has been sold and is scheduled to close on or around October 27. At that point I will no longer be a resident of Henrico County and therefore cannot complete my term representing the Tuckahoe District on the Planning Commission.

It has been a distinct honor and privilege to serve on the Planning Commission. The faith which Pat O'Bannon has placed in me and the support she has given me over these past eleven years of service has been humbling and incredibly gratifying. I have seen over and over again how our county excels due to its wonderfully professional staff in all departments, its strong leadership from the Board and the involvement of its citizens. It has truly been the highlight of my working life to serve as the representative of my district for issues of land use and planning. I am proud of my county and very honored to have been part of its history for over a decade.

Now my just-retired husband and I are off to a new chapter in Lancaster County, Virginia. While I always thought this would be in our future, it certainly happened a lot faster than I had envisioned. If needed for any reason, here is my contact information going forward:

504 Windjammer Lane, White Stone, VA 22578

804-307-5334

bonnieleighjones@hotmail.com

Best regards and heartfelt thanks to everyone,

Bonnie-Leigh Jones

/blj



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 246-16

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Henrico County Planning Commission

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O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>																							

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Henrico County Planning Commission for an unexpired term ending December 31, 2016, or thereafter, when his successor shall have been appointed and qualified:

Tuckahoe District

Gregory R. Baka

By Agency Head _____ By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 251-16
Page No. 1 of 2

Agenda Title: ORDINANCE – To Amend and Reordain Section 24-12.1 Titled “Provisional uses permitted,” Section 24-94 Titled “Table of regulations,” and Section 24-95 Titled “Additional requirements, exceptions and modifications” of the Code of the County of Henrico to Allow Front Porches on Certain Dwellings by Provisional Use Permit

For Clerk's Use Only: Date: <u>11/9/2016</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Colmer</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><u>absent</u></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>
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O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>																							

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 24-12.1 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-12.1. Provisional uses permitted.

The following may be permitted as provisional uses if approved by the board of supervisors in accordance with sections 24-120 and 24-122.1:

....

(e) A front porch extending no more than eight feet into the front yard setback on a one-family dwelling in a subdivision approved prior to January 1, 1960.

2. That Section 24-94 of the Code of the County of Henrico be amended and reordained by adding the following note (ee) to the Minimum Front Yd. Depth (ft.) for the R-0, R-0A, R-1, R-1A, R-2, R-2A, R-3, R-3A, R-4, and R-4A districts in the Table of regulations:

Sec. 24-94. Table of regulations.

....

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: _____ Certified: A Copy Teste: _____ Clerk, Board of Supervisors
 Copy to: _____ Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 251-14

Page No. 2 of 2

Agenda Title: ORDINANCE – To Amend and Reordain Section 24-12.1 Titled “Provisional uses permitted,” Section 24-94 Titled “Table of regulations,” and Section 24-95 Titled “Additional requirements, exceptions and modifications” of the Code of the County of Henrico to Allow Front Porches on Certain Dwellings by Provisional Use Permit

(ee) In a subdivision approved prior to January 1, 1960, a front porch extending no more than eight feet into the front yard setback of a one-family dwelling may be approved by provisional use permit as provided in section 24-12.1(e).

3. That Section 24-95 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-95. Additional requirements, exceptions and modifications.

....

(i) *Buildings and projections in yards.* The following buildings, parts of buildings and uses may occupy or project into required minimum yards as indicated:

....

(4) *In the side or front yard of a one-family, two-family, or semi-detached dwelling.*

a. Detached ~~A~~accessory buildings or structures, including swimming pools, may be approved by conditional use permit.

b. In a subdivision approved prior to January 1, 1960, a front porch extending no more than eight feet into the front yard setback of a one-family dwelling may be approved by provisional use permit as provided in section 24-12.1(e).

....

4. That this ordinance shall be in full force and effect on and after its passage.

Comments: The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 252-16

Page No. 2 of 2

**Agenda Title: RESOLUTION — MTP2016-00001 — To Delete Dominion Club Drive
Between Old Wyndham Drive and the Hanover County Line from the 2026 Major
Thoroughfare Plan —Three Chopt District**

NOW, THEREFORE, BE IT RESOLVED the Board of Supervisors of Henrico County approves the amendment to the 2026 Major Thoroughfare Plan to remove Dominion Club Drive between Old Wyndham Drive and the Hanover County line.

Comments: The Director of Planning recommends approval, and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 253-16
Page no. 2 of 2

Agenda Title: RESOLUTION—Award of Contract—HVAC Unit Replacement—Juvenile Courts and Probation Building—Brookland District

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available. The Director of General Services and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 254-16
Page no. 2 of 2

Agenda Title: RESOLUTION — Award of Contract — Cooling Tower Replacement — Mental Health and Developmental Services Building — Fairfield District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract for \$108,950 to furnish all labor, materials, supplies, equipment, and services necessary for the cooling tower replacement at the Mental Health and Developmental Services building is awarded to eTEC Mechanical Corporation, the lowest responsive and responsible bidder, pursuant to ITB No. 16-1249-8PW, Addendum No. 1, and the bid submitted by eTEC Mechanical Corporation.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available. The Director of General Services and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 255-16

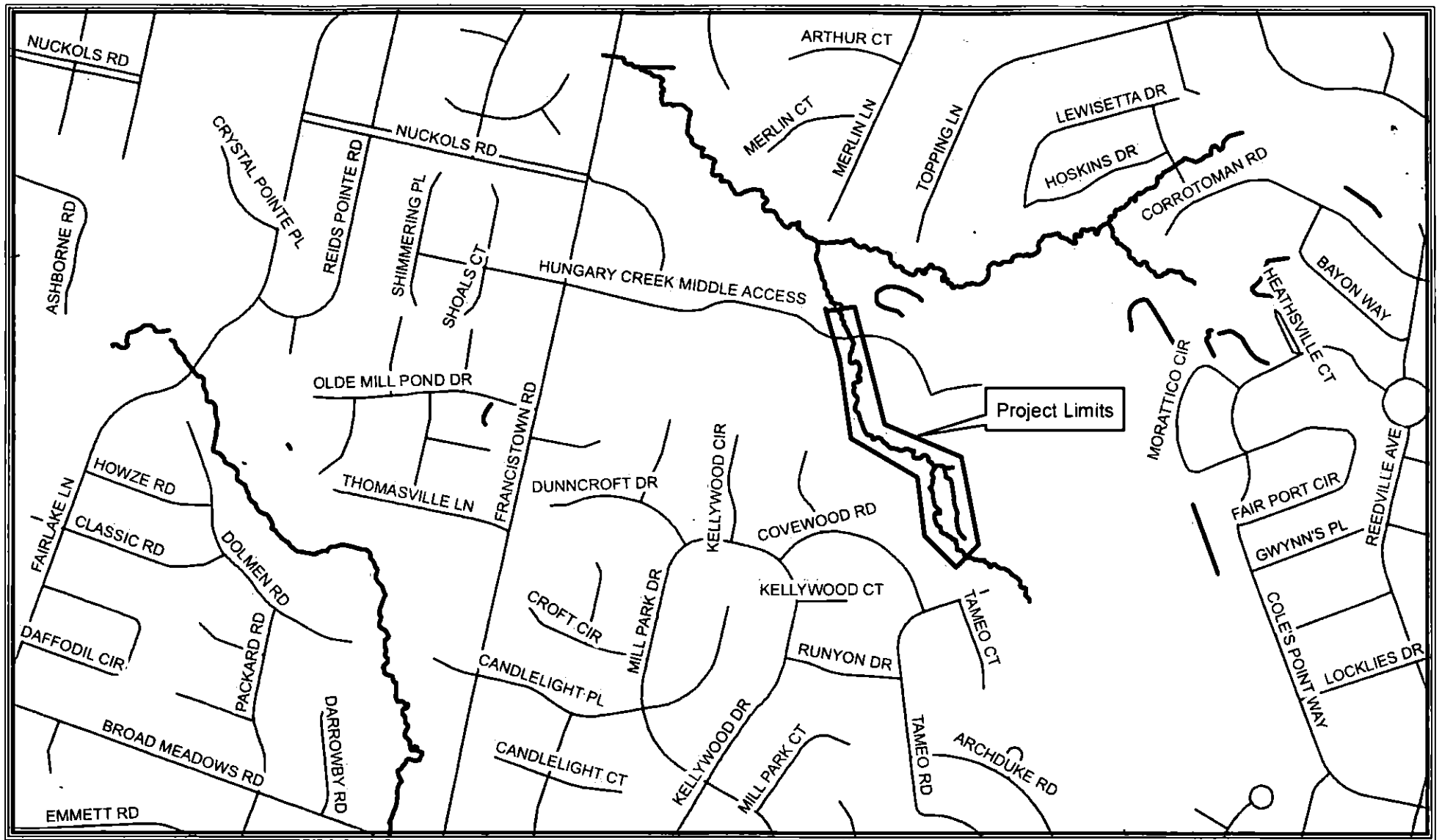
Page No. 2 of 2

Agenda Title: Resolution — Award of Contract — Duncroft/Castle Point Park Stream Restoration Project - Brookland District



NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

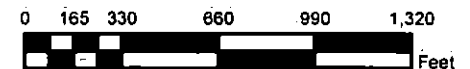
1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the Duncroft/Castle Point Park Stream Restoration Project is hereby awarded to Environmental Quality Resources, LLC, the lowest responsive and responsible bidder, in the amount of \$589,890.00, pursuant to ITB No. 16-1250-8JK, Addendum No.1, and the bid submitted by Environmental Quality Resources, LLC. The final contract amount shall be determined upon completion of the project by multiplying the actual County-authorized unit quantities required for construction of the project by the unit prices submitted in the Contractor's bid.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available through the Environmental Fund. The Director of Public Works and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



Dunnicroft / Castle Point Park Stream Restoration

-  Streams (2008)
-  Road Centerlines with Addresses





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 256-14

Page No. 1 of 2

Agenda Title: RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Julian Road between Parham Road and Glendale Drive - Tuckahoe District

<p>For Clerk's Use Only:</p> <p>Date: <u>11/9/2016</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Werner</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><u>about</u></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>about</u>
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WHEREAS, Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residence district and the speed limit is indicated by appropriately placed signs; and,

WHEREAS, because Henrico County maintains its own roads, the statute also requires the Board of Supervisors (the "Board") to develop criteria for the overall applicability for the installation of the signs and to request the application of the statute to certain residential streets in the County before the additional fine may be imposed; and,

WHEREAS, the Board approved detailed criteria (the "Criteria") for the County's Traffic Calming Program on February 10, 2004; and,

WHEREAS, increased fines for speeding on residential streets in Henrico County which meet the Criteria and are designated by the Board are part of the Traffic Calming Program; and,

WHEREAS, the County's Traffic Engineer has collected traffic data and has determined that Julian Road between Parham Road and Glendale Drive is experiencing speeding problems and meets the Criteria for traffic calming measures set forth in the Traffic Calming Program; and,

WHEREAS, the citizens in the area of this road requesting the increased fine have collected signatures from 88% of the residents; and,

By Agency Head [Signature] By County Manager [Signature]

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Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 256-16

Page No. 2 of 2

Agenda Title: RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Julian Road between Parham Road and Glendale Drive - Tuckahoe District

WHEREAS, this road is a local residential street with a posted speed limit of 25 mph.

NOW, THEREFORE, BE IT RESOLVED by the Board that the County Manager is authorized and directed to install signs on Julian Road between Parham Road and Glendale Drive advising citizens of an additional fine of \$200 for exceeding the posted speed limit on this road.

Comments: The Director of Public Works recommends approval of this Board paper; the County Manager concurs.