

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
February 14, 2017

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, February 14, 2017, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Vice Chairman, Tuckahoe District
Thomas M. Branin, Three Chopt District
Tyrone E. Nelson, Varina District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
W. Brandon Hinton, Deputy County Manager for Community Services
Anthony J. Romanello, Deputy County Manager for Administration
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon opened the meeting at 7:00 p.m. by noting the passing of Richard W. Glover on February 2 while he was serving as the Board's chairman and Brookland District representative. She recognized in the audience Mr. Glover's wife of 59 years, Joan; his sons Jerry and Joe Glover; his daughter, Karen Glasco; and many of his 11 grandchildren. Mrs. O'Bannon commented that Mr. Glover will be sorely missed and expressed appreciation to the other members of the Board for pulling together and for the work they have done during a stressful period for the County.

Mrs. O'Bannon led recitation of the Pledge of Allegiance and a moment of silence and reflection in memory of Mr. Glover. A slideshow portraying Mr. Glover's work for the County during his tenure on the Board accompanied the moment of silence and reflection.

The Reverend Steve Boots, Chaplain for the Henrico Police Division, delivered the invocation.

On motion of Mr. Thornton, seconded by Mr. Branin, the Board approved the minutes of the January 24, 2017, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Branin, Nelson, Thornton

No: None

MANAGER'S COMMENTS

Henrico's Libbie Mill Library has earned the third highest rating from the U.S. Green Building Council, LEED Silver certification, for meeting design and construction requirements in a number of categories, including sustainable site; water efficiency; energy efficiency; materials and resources; indoor environmental quality; and innovation. This facility becomes the 13th Henrico government or school building to earn LEED certification since 2011. LEED, which stands for Leadership in Energy and Environmental Design, is the recognized standard for excellence in green building. Mr. Vithoukas extended congratulations to General Services Assistant Director Tom Alford, Library Director Jerry McKenna, and the public library staff.

The Office of Management and Budget has for the 27th consecutive year received the Distinguished Budget Presentation Award from the Government Finance Officers Association. This award represents the highest form of recognition in governmental budgeting and is highly regarded by Moody's, Standard & Poor's, and Fitch ratings as an indicator of excellent financial management. Mr. Vithoukas congratulated and thanked Finance Director Gene Walter along with Management and Budget Division Director Justin Crawford, the division's Assistant Director Denise Sandlin, and the entire division staff.

BOARD OF SUPERVISORS' COMMENTS

Mr. Thornton announced that Guy Davis, a resident of the Fairfield District for nearly 50 years, celebrated his 75th birthday on February 2 with an outpouring of well wishes from the community. Mr. Davis sank the game-winning shot for Highland Springs High School when it won the state basketball championship for the first time in 1960. He went on to enjoy a successful career with Henrico County Public Schools as a history teacher, coach, and athletics director. Mr. Davis coached the boys' basketball team at Henrico High School for 26 years, from 1968 to 1993, where he won 358 games and was known for his quiet demeanor, humility, and first-class treatment of everyone around him, win or lose. Mr. Thornton expressed appreciation to Mr. Davis for his decades of service and many contributions to Henrico County.

RECOGNITION OF NEWS MEDIA

Mrs. O'Bannon recognized Debbie Truong from the *Richmond Times-Dispatch* and Christian Finkbeiner from the *Henrico Citizen*.

RESIGNATION/APPOINTMENTS

43-17

Resolution – Resignation of Vice Chairman.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

44-17 Resolution – Election of Chairman.

Mr. Rapisarda assumed the Chair to conduct the election of the new Chairman of the Board of Supervisors. He remarked that he had the pleasure and honor of conducting the election of Mr. Glover to this office five weeks ago and learned a lot while sitting with Mr. Glover at these meetings for the last 29 years. Mr. Rapisarda then called for nominations for the office of Chairman, and Mr. Branin nominated Mrs. O'Bannon. Mr. Nelson seconded the nomination. Hearing no further nominations, Mr. Rapisarda declared the nominations closed.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

45-17 Resolution – Election of Vice Chairman.

Mrs. O'Bannon assumed the Chair and conducted the election for Vice Chairman of the Board of Supervisors. She called for nominations for the office of Vice Chairman, and Mr. Branin nominated Mr. Thornton. Mr. Nelson seconded the nomination. Hearing no further nominations, Mrs. O'Bannon declared the nominations closed.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

46-17 Resolution – Appointment of Member – Board of Social Services.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

47-17 Resolution – Appointment of Member – Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

48-17 Resolution – Appointment of Alternate Member – Central Virginia Waste Management Authority Board of Directors.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

49-17
REZ2017-
00005
Brookland
Wilton Acquisition, LLC: Request to conditionally rezone from B-2C Business District (Conditional) to RTHC Residential Townhouse District (Conditional) Parcels 773-759-7681, -9232, -8362, -8944, and part of Parcel 773-759-5623 containing 10.38 acres located on the west line of Woodman Road approximately 240' north of its intersection with Hungary Road.

Mr. Vithoukas advised the Board that a request had come forward from the applicant to defer this item.

No one from the public spoke in opposition to a deferral.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board deferred this item to the March 14, 2017, meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Branin, Nelson, Thornton

No: None

50-17
PUP2017-
00003
Brookland
Wilton Acquisition, LLC: Request for a Provisional Use Permit under Sections 24-58.2(b), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a self-service storage facility on part of Parcel 773-759-5623 located on the north line of Hungary Road approximately 700' northwest of its intersection with Woodman Road.

Mr. Vithoukas advised the Board there was a request from the applicant to defer this item.

No one from the public spoke in opposition to a deferral of this item.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board deferred this item to the March 14, 2017, meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Branin, Nelson, Thornton

No: None

51-17
REZ2017-
00001
Varina

The WVS Companies: Request to conditionally rezone from M-2 General Industrial District to UMUC Urban Mixed Use District (Conditional) Parcel 797-712-7077 containing 1.384 acres located on the west line of Old Osborne Turnpike (State Route 5) approximately 1000' south of its intersection with Orleans Street.

Joe Emerson, Director of Planning, advised the Board he would be presenting this item and Agenda Item No. 52-17 (PUP2017-00001) together since they were companion cases. He responded to questions from Mr. Nelson. At Mr. Nelson's request, Mr. Emerson read a January 11, 2017, letter from Richard Souter, Executive Vice President of The WVS Companies, directed to the residents of Rocketts Landing and in response to concerns raised at a community meeting held on January 9, 2017. Mr. Souter responded to further questions from Mr. Nelson.

John Martin Owens, a resident of 6315 Millhiser Avenue in the Brookland District, spoke in opposition to this item. He stated the proposed development would not meet the need of an urban mixed-use community and suggested a parking deck and first floor shops be constructed on the site.

Mr. Nelson commented that this case was a continuation of the progress being made at Rocketts Landing. He pointed out Mr. Souter was conscious of community concerns not associated with this case.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

Except as hereinafter provided, the proffers applicable to the parcels which were the subject of Case No. C-55C-04 shall be applicable to the parcel submitted herewith so as to have the effect of revising the parcel description submitted with Case No. C-55C-04 as though such revised description had been a part of such Case and thereby bound by the proffers applicable thereto.

1. **Overall Development.** The additional Property shall be developed in general conformance with the attached plan entitled "Rocketts Landing - Block 16, Schematic Layout Option - September 2016" (the "Master Plan") (see case file) with any variations approved for the development on the Property in any subsequent Plan of Development, subdivision approval or any variations permitted by the Director of Planning upon the Director finding the variations are generally in keeping with the spirit and concept of the Master Plan (see case file).

The vote of the Board was as follows:

Yes: O'Bannon, Branin, Nelson, Thornton

No: None

52-17
PUP2017-
00001
Varina

The WVS Companies: Request for a Provisional Use Permit Under Sections 24-32.1(s), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow buildings taller than 60' on Parcel 797-712-7077 located on the west line of Old Osborne Turnpike (State Route 5) approximately 1000' south of its intersection with Orleans Street.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. All townhouses over 35 feet in height shall be constructed with a fire suppression sprinkler system approved by the Henrico Division of Fire.
2. The maximum permitted height of buildings on the property shall be as follows:
 - a. Condominiums shall not exceed 100 feet in height.
 - b. Townhouses shall not exceed 50 feet in height.
 - c. All other buildings shall not exceed 70 feet in height.

The vote of the Board was as follows:

Yes: O'Bannon, Branin, Nelson, Thornton

No: None

53-17
REZ2017-
00002
Varina

Emerald Land Development: Request to rezone from B-3 Business District to R-3 One-Family Residential District Parcels 836-715-5241 and 836-715-6142 containing 1 acre located at the southwest intersection of Old Williamsburg and Clayman Roads.

Mr. Owens spoke in opposition to this item. He suggested the site be more densely developed, preferably with commercial uses, to maximize its economic value.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item.

The vote of the Board was as follows:

Yes: O'Bannon, Branin, Nelson, Thornton

No: None

54-17
REZ2017-
00004
Fairfield

Peter Francisco: Request to amend proffered conditions accepted with REZ2014-00027 on Parcel 780-749-9410 located on the west line of Lakeside Avenue (State Route 161) at its intersection with Timberlake Avenue.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. The only uses first permitted in the B-3 District permitted on the property shall be an Outdoor Farmers' Market not to exceed 4,500 sq. ft. of vendor space and a microbrewery accessory to a home brew supply store. In addition, the following uses shall be prohibited:
 - a. Automotive filling and service stations;
 - b. Gun shop, sales and repair;
 - c. Hotels, motels, and motor lodges;
 - d. Radio and television stations and studios or recording studios;
 - e. Indoor recreational facilities; however, theaters shall be permitted;
 - r. Permanent on site recycling facility;
 - g. Flea markets; however, indoor farmers' markets shall be permitted;
 - h. Establishments whose primary business is check cashing and/or the making of payday loans as defined and regulated by Sections 6.1-432 et seq. and 6.1-444 et seq. of the Code of Virginia (1950), in effect as the date of the approvals of these proffers (the foregoing shall not preclude banks, savings and loans or similar financial institutions that are not regulated by the foregoing Virginia Code Sections);
 - i. Child care centers, babysitting services and adult day care centers; and;
 - j. Private club, lodge, meeting hall and fraternal organization; and
 - k. Establishments whose primary business is the making of motor vehicle title loans as defined and regulated by Section 6.2-2200 et seq. of the Code of Virginia.
2. Façade improvements and signage shall be substantially as shown on the drawing entitled "6112 Lakeside Avenue, Richmond, Virginia" and dated March 30, 2005 (see case file).

3. Upon completion of streetscape improvements to the adjacent portion of Lakeside Avenue by the Department of Public Works, the applicant shall construct brick planters substantially as shown on the drawing entitled "6112 Lakeside Avenue, Richmond, Virginia" and dated March 30, 2005 (see case file), and shall plant shrubs within these planters at no wider that eighteen (18) inches on center.
4. All signage on the existing structures will follow the sign requirements of B-2 zoning.
5. Hours of operation will be the same as the requirements of B-2 zoning.
6. Any microbrewery permitted on premises shall be for the retail sales only (no sales to distributors). Its hours of operation shall be limited to 9 a.m. to 11 p.m. Monday - Saturday and 9 a.m. to 9 p.m. Sunday.

A video surveillance system and alarm system shall be installed and kept operational. All recordings of activities under surveillance shall be preserved for a period of two (2) months and provide access to authorized representatives of the Henrico County Division of Police upon request.

7. The floor area dedicated to customer seating and retail sales shall exceed the floor area dedicated to the production of beer.

The vote of the Board was as follows:

Yes: O'Bannon, Branin, Nelson, Thornton

No: None

55-17
PUP2017-
00002
Three Chopt

Noodles & Company: Request for a Provisional Use Permit Under Sections 24-58.2(d), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow outdoor dining on part of Parcel 747-760-6472 located at the northeast intersection of W. Broad Street (U.S. Route 250) and Dominion Boulevard.

Jean Moore, Assistant Director of Planning, responded to a question from Mr. Branin.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. This permit shall apply to the tenant located at 4101 Dominion Boulevard. Transfer of an outdoor dining area to another ownership/restaurant space must be requested in writing and approved by the Director of Planning.
2. The outdoor dining area shall not be in operation between 10:00 p.m. and 6:00 a.m.
3. Any outside speakers or sound system shall comply with the following standards:
 - a. Sound systems shall be equipped with controls permitting full volume adjustment.
 - b. Sound from the system shall not be audible beyond the property lines of the development.
 - c. Sound systems may be used only when outside dining is permitted.
4. Operators shall not permit food preparation outside the enclosed building.
5. Fencing enclosures of the outdoor dining areas shall be limited in height to 36 inches.
6. Outdoor lighting fixtures shall complement the style of the building. Lighting fixtures shall not produce glare for motorists or pedestrians on the adjacent rights-of-way and parking areas and shall illuminate only the outdoor dining areas.
7. Access to the outdoor dining areas shall be accessed through the interior of the adjacent restaurant, except during an emergency when the patio fence exit gate may be utilized.
8. A clear, continuous and unobstructed pedestrian path not less than five feet (5') in width shall be required for pedestrian circulation outside of each outdoor dining area.
9. Trash receptacles shall be provided and properly serviced to control litter generated by this use.
10. The outdoor dining areas shall be located in general conformance with the layout depicted in the case file.
11. The outdoor dining furniture and fencing shall be complementary to exterior features of the building as shown in the case file.

12. Televisions and other video display devices shall not be visible from adjacent drive aisles and parking areas.
13. If a fire pit or other outdoor heating element is installed at a future time, details of its design and use shall be submitted to the Director of Planning and approved by the Fire Marshal and Planning Director to ensure safety features are in place.

The vote of the Board was as follows:

Yes: O'Bannon, Branin, Nelson, Thornton

No: None

PUBLIC COMMENTS

Mr. Owens voiced concerns that the November 2015 bond referendum ballot did not identify the specific projects to be funded. He made several capital requests, including a watershed park near Horsepen Road and Broad Street, more athletic fields at RF&P Park, a batting cage at Johnson Elementary School with automatic pitching, and bicycle trails in several areas of the Brookland and Tuckahoe Districts. In response to a question from Mr. Nelson, Mr. Owens stated the cost of these projects would be less than \$25 million.

Raiford Beasley, a resident of 2544 Melaway Drive in the Brookland District, thanked Mr. Glover's family and the Board for the way they sent Mr. Glover to meet God. He commented on how Mr. Glover touched him and the community.

Stuart Huffer, a resident of 3102 Aqua Court in the Brookland District, added his condolences to the Glover family. He raised concerns regarding the County's timeliness in publishing traffic studies conducted by Department of Public Works and provided to the Planning Commission in staff reports for rezoning cases. In response to a question from Mr. Huffer, Public Works Director Steve Yob clarified that his department supplies traffic studies to the Planning Commission as zoning cases come up. He also clarified for Mr. Branin that this information is readily available to the public upon request as soon as the studies are done. There was further discussion between Mr. Huffer and Mr. Vithoukaskas concerning the validity of Mr. Huffer's premises. Mr. Vithoukaskas suggested Mr. Huffer have an immediate conversation with Mr. Yob, who could answer Mr. Huffer's questions.

GENERAL AGENDA

- 56-17 Introduction of Resolution - Receipt of Requests for Amendments to the FY 2016-17 Annual Fiscal Plan: February, 2017.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

57-17 Resolution – Authorizing and Providing for the Issuance and Sale of Not to Exceed Seventy Million Dollars (\$70,000,000) Aggregate Principal Amount of County of Henrico, Virginia, General Obligation Public Improvement Refunding Bonds.

Ed Smither, Accounting Division Director, responded to questions from Mrs. O'Bannon. He and Gene Walter, Director of Finance, responded to questions from Mr. Branin.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

58-17 Resolution - Authorizing and Providing for the Issuance and Sale of Not to Exceed One Hundred Fourteen Million Six Hundred Thousand Dollars (\$114,600,000) Aggregate Principal Amount of County of Henrico, Virginia, General Obligation Public Improvement Bonds.

Mr. Vithoukas and Mr. Smither responded to questions from Mrs. O'Bannon.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote the Board approved this item – see attached resolution.

59-17 Resolution – Adopting the 2017 Henrico County Emergency Operations Plan.

Anna McRay, Deputy Coordinator for Emergency Management, responded to questions from Mr. Thornton and Mrs. O'Bannon.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

60-17 Resolution - Award of Contract - Information Technology Data Center Renovations - Brookland District.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

61-17 Resolution - To Accept a Grant From the Office of the Attorney General's Triad Crime Prevention for Seniors Grant Program to Purchase Flashlights and File of Life Brochures.

Maj. Tom Leary, Deputy Chief of Police for the Support Services Bureau, responded to a question from Mrs. O'Bannon.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

62-17 Resolution - To Accept a Grant From the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program to Purchase Explosive Ordnance Disposal Suits, Full Face Helmets, and Surveillance Equipment for the Police Division.

Major Leary responded to questions from Mr. Vithoukas.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

63-17 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services - Creighton Road Improvements - Fairfield and Varina Districts.

In response to a question from Mrs. O'Bannon, Mr. Yob reported that citizens can call 727-8300 to report a pothole.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

64-17 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services - Dabbs House Road Improvements - Varina District.

Mr. Yob responded to questions from Mr. Nelson.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

65-17 Resolution – Interim Appointment to Fill the Vacancy in the Office of Brookland District Supervisor.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

At Mr. Nelson's request, Mr. Vithoukas provided background information on Harvey L. Hinson, the interim appointee to the Board of Supervisors. Mr. Vithoukas commented on Mr. Hinson's lengthy service to the County in the Planning Department and as Deputy County Manager for Community Development, where Mr. Hinson worked with several previous county managers. He pointed out Mr. Hinson knows planning and zoning and the County, has managed budgets, has dealt with every type of constituent issue that has come forward, and will represent the district very well.

Mr. Hinson remarked that this appointment was an unexpected honor and privilege. He noted his love for Mr. Glover and the County and his total dedication to serving Henrico.

Resolution - To Authorize the County Attorney to Petition the Circuit Court for a Writ of Election to Fill the Vacancy in the Office of Brookland District Supervisor.

Mrs. O'Bannon announced the Board would receive public comments on this item but would limit each speaker to two minutes. In response to questions from Mr. Nelson, Mr. Rapisarda clarified that the Board was in effect making an exception to its procedures by allowing the public to comment on this particular general agenda item. He pointed out the situation of having to fill a vacancy on the Board was unusual and had not occurred since 1981.

The following Brookland District residents spoke in support of an early date for the special election:

- Herbert Dunford, a resident of 7344 Hermitage Road
- Margo McKnight, a resident of 1000 Heathsville Court
- John Vandergriff, a resident of 3329 White Chimneys Court
- Benjamin Dessart, a resident of 10005 Mistyview Place in the Brookland District
- Gilbert Wilkerson, a resident of 10008 Brookemoor Lane
- Gay Donna Vandergriff, a resident of 3329 White Chimneys Court
- Dave Eggleston, a resident of 2415 Buckingham Avenue

Mr. Huffer spoke in support of a later (November) date for the special election.

At Mr. Vithoukas' request, Mr. Rapisarda offered an overview of why this item was necessary and the timeframe the Board was working with by reading the pertinent statutes of the Code of Virginia. Mr. Rapisarda pointed out the Board was legally obligated to petition the Circuit Court for a writ of election to fill the vacancy on the Board within 15 days of the vacancy but was not legally obligated to specify a date for the election. If the Board did not specify a date, the Court would order a November date.

Mr. Branin thanked the Glover family and the citizens who made comments. He noted the County has held four special elections over the past two years, all with fast turnarounds. Mr. Branin remarked that Brookland District residents deserved to choose their own representative.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, with Mr. Nelson and Mr. Thornton voting "no," the Board denied approving this item with a requested election date of April, 18, 2017.

Mr. Nelson cited data highlighting the much higher voter turnout of Brookland District residents in the 2011 and 2015 general elections than in the special elections to which Mr. Branin referred. He stated he felt the Board would be doing a disservice to the Brookland community by rushing to have a special election.

On motion of Mr. Nelson, seconded Mr. Thornton, with Mrs. O'Bannon voting "no" and Mr. Branin abstaining, the Board approved this item with a requested election date of November 7, 2017 – see attached resolution.

Mr. Branin explained he chose to abstain because the County is far too strong to allow this matter to be decided by the courts or for a disagreement by members of the Board to continue.

There being no further business, the meeting was adjourned at 9:06 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **43-17**
Page No. 1 of 1

Agenda Title: **RESOLUTION - Resignation of Vice Chairman**

<p>For Clerk's Use Only:</p> <p>Date: <u>2/14/2017</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Thornton</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																			
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			

WHEREAS, on January 10, 2017, Patricia S. O'Bannon was elected Vice Chairman of the Board of Supervisors for a one-year term expiring December 31, 2017; and

WHEREAS, Mrs. O'Bannon submitted her resignation as Vice Chairman by letter dated February 14, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Patricia S. O'Bannon as Vice Chairman.

By Agency Head _____ By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO
P.O. BOX 90775
HENRICO, VIRGINIA 23273-0775

BOARD OF SUPERVISORS

RICHARD W. GLOVER, CHAIRMAN
PATRICIA S. O'BANNON, VICE CHAIRMAN
THOMAS M. BRANIN
TYRONE E. NELSON
FRANK J. THORNTON

February 14, 2017

Mr. John A. Vithoukas
County Manager
County of Henrico
Virginia

Dear Mr. Vithoukas:

As you know, I had the honor and privilege of being elected last month by my colleagues on the Board of Supervisors to a one-year term as vice chairman. Given the current vacancy in the office of chairman, I am hereby submitting my resignation as vice chairman.

Sincerely,

A handwritten signature in black ink that reads "Patricia S. O'Bannon". The signature is written in a cursive style.

Patricia S. O'Bannon, Vice Chairman
Board of Supervisors

cc: The Honorable Board of Supervisors
Barry R. Lawrence, Clerk of the Board of Supervisors



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 4477

Page No. 1 of 1

Agenda Title: RESOLUTION - Election of Chairman

<p>For Clerk's Use Only:</p> <p>Date: <u>2/14/2017</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>1) <u>nominate</u> 2) <u>approve</u></p> <p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u></p> <p>(1) <u>Thornton</u> (2) <u>Nelson</u></p> <p>REMARKS: APPROVED</p>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																			
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			

BE IT RESOLVED that Patricia S. O'Bannon is elected Chairman of the Board of Supervisors of Henrico County, Virginia, for an unexpired term ending December 31, 2017, or thereafter, when his/her successor shall have been appointed and qualified.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 4517
Page No. 1 of 1

Agenda Title: **RESOLUTION - Election of Vice Chairman**

For Clerk's Use Only: Date: <u>2/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<p style="text-align: center;">BOARD OF SUPERVISORS ACTION</p> <p>1) <u>nominated</u> 2) <u>approved</u></p> <p>Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u> (2) <u>Nelson</u> (2) <u>Branin</u></p> <p>REMARKS: APPROVED</p>	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																			
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			

BE IT RESOLVED that Frank J. Thornton is elected Vice Chairman of the Board of Supervisors of Henrico County, Virginia, for an unexpired term ending December 31, 2017, or thereafter, when his/her successor shall have been appointed and qualified.

By Agency Head _____ By County Manager

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
 BOARD OF SUPERVISORS
 MINUTE

Agenda Item No. 46-17

Page No. 1 of 1

Agenda Title: **RESOLUTION - Appointment of Member - Board of Social Services**

For Clerk's Use Only: Date: <u>2/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;"></th> <th style="width: 10%; text-align: center;">YES</th> <th style="width: 10%; text-align: center;">NO</th> <th style="width: 10%; text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																			
Branin, T.	✓	—	—																			
Nelson, T.	✓	—	—																			
O'Bannon, P.	✓	—	—																			
Thornton, F.	✓	—	—																			

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints **Frank J. Thornton**, a member of the Board of Supervisors, to the Board of Social Services for an unexpired term coincident with his term of office on the Board of Supervisors.

By Agency Head _____

By County Manager _____



gan

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 47-17

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials

For Clerk's Use Only: Date: <u>2/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: APPROVED	<table style="width: 100%; border: none;"> <tr> <td style="border: none;"></td> <td style="text-align: center; border: none;">YES</td> <td style="text-align: center; border: none;">NO</td> <td style="text-align: center; border: none;">OTHER</td> </tr> <tr> <td style="border: none;">Branin, T.</td> <td style="text-align: center; border: none;"><input checked="" type="checkbox"/></td> <td style="text-align: center; border: none;"><input type="checkbox"/></td> <td style="text-align: center; border: none;"><input type="checkbox"/></td> </tr> <tr> <td style="border: none;">Nelson, T.</td> <td style="text-align: center; border: none;"><input checked="" type="checkbox"/></td> <td style="text-align: center; border: none;"><input type="checkbox"/></td> <td style="text-align: center; border: none;"><input type="checkbox"/></td> </tr> <tr> <td style="border: none;">O'Bannon, P.</td> <td style="text-align: center; border: none;"><input checked="" type="checkbox"/></td> <td style="text-align: center; border: none;"><input type="checkbox"/></td> <td style="text-align: center; border: none;"><input type="checkbox"/></td> </tr> <tr> <td style="border: none;">Thornton, F.</td> <td style="text-align: center; border: none;"><input checked="" type="checkbox"/></td> <td style="text-align: center; border: none;"><input type="checkbox"/></td> <td style="text-align: center; border: none;"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																			
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints **Patricia S. O'Bannon**, a member of the Board of Supervisors, to the Capital Region Workforce Partnership Consortium of Chief Local Elected Officials for an unexpired term ending December 31, 2017, or thereafter, when her successor shall have been appointed and qualified.

By Agency Head _____ By County Manager _____

Routing:
Yellow to: _____

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. **48-17**

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Alternate Member - Central Virginia Waste Management Authority Board of Directors

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: <u>2/14/2017</u>	Moved by (1) <u>Branin</u> Seconded by (1) <u>Shonka</u> (2) _____ (2) _____	Branin, T. <input checked="" type="checkbox"/> _____
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	REMARKS: <b style="font-size: 2em; letter-spacing: 0.5em;">APPROVED	Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Central Virginia Waste Management Authority Board of Directors as an alternate member for an unexpired term ending December 31, 2017, or thereafter, when his successor shall have been appointed and qualified:

Alternate for Marcia E. Kelley

Bentley P. Chan

By Agency Head _____ mn By County Manager _____ [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 - Clerk, Board of Supervisors
 Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 56-17
Page No. 1 of 1

**Agenda Title INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to the
FY 2016-17 Annual Fiscal Plan: February, 2017**

For Clerk's Use Only: Date: <u>2/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Whittle</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARK: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branio, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Donnnon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branio, T.	✓	—	—	Nelson, T.	✓	—	—	O'Donnnon, P.	✓	—	—	Thornton, F.	✓	—	—
		YES	NO	OTHER																		
Branio, T.	✓	—	—																			
Nelson, T.	✓	—	—																			
O'Donnnon, P.	✓	—	—																			
Thornton, F.	✓	—	—																			

WHEREAS, the County Manager has provided the Board of Supervisors with a list dated February 7, 2017, requesting amendments to the FY2016-17 Annual Fiscal Plan; and,

WHEREAS, the County Manager listed by department the purpose of the request and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch on February 21, 2017, a synopsis of the proposed amendments and a public hearing thereon to be held on February 28, 2017, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments.

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head *Eugene Walt* By County Manager *[Signature]*

Routing: _____ Certified: _____
 Yellow to: _____ A Copy Teste: _____
 Copy to: _____ Date: _____
 Clerk, Board of Supervisors

AMENDMENT TO THE 2016-17
ANNUAL FISCAL PLAN FOR FEBRUARY, 2017

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 30 - Economic Development

30001 - Economic Development

0000 00000 - White Oak Technology Park \$ 200,000

To appropriate funding to satisfy an approved performance agreement that allowed the extension of a road at White Oak Technology Park. This payment represents the second of three such payments per the agreement. Funds are to come from the fund balance in the General Fund.

Total GENERAL FUND \$ 200,000

FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 12 - Police

12800 - Grants

0000 00033 - Police - DMV Animal Friendly Plates \$ 6,724

The Commonwealth of Virginia, Department of Motor Vehicles (DMV) has awarded the County of Henrico \$6,724 from the Dog and Cat Sterilization Fund as a result of the sale of State Animal Friendly license plates in Henrico County during fiscal year 2015-16. Funds will be used to support sterilization programs for dogs and cats through a donation to the Henrico Humane Society.

0000 05198 - Spay and Neuter Foundation 267

The Commonwealth of Virginia, Department of Taxation, has awarded the County of Henrico, \$267, which was designated by Henrico citizens who voluntarily donated funds to the Spay and Neuter Foundation on their Virginia tax return. Funds will be used to support sterilization programs for dogs and cats through a donation to the Richmond SPCA.

0000 08470 - TRIAD17 1,900

The Office of the Attorney General has awarded the County of Henrico \$1,900 in State funds for the Seniors Grant Program. Funds will be used to purchase Files for Life cards and flashlights for seniors. This grant requires a 10% in-kind local match, which will be met through the Police Division's operating budget.

Total Police \$ 8,891

Department 13 - Fire

13800 - Grants

0000 05134 - Radiological Preparedness and Response Program \$ 700

To appropriate funding received for the Radiological Preparedness and Response Program administered through the Virginia Department of Emergency Management on behalf of Dominion Virginia Power. This funding will be used towards the purchase of amateur radio equipment. No local match is required.

0000 08274	– <u>RSAF - Ambulance</u> To appropriate funding received from the Virginia Office of Medical Services (OEMS) through the Rescue Squad Assistance Fund (RSAF) Grant Program. This funding will supplement the purchase of a new ambulance. This grant requires a 50% in-kind local match, which will be met through the Division of Fire's Apparatus Replacement Program.	137,238
0000 08358	– <u>SHSP 2016 - UAV Capability</u> To appropriate funding of \$58,764 received from the Virginia Department of Emergency Management for the 2016 State Homeland Security Program (SHSP) Grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. This grant provides funding to purchase equipment and provide training necessary to achieve operational capability with unmanned aerial systems. No local match is required.	58,764
	Total Fire	\$ 196,702
 Department 22 - Social Services		
22106	– AFDC - Foster Care	
1302 00000	– <u>Purchase of Services</u> To increase the County allocation to the estimated level of need for state and federally mandated Title IV-E Foster Care Program expenditures. This increase in appropriation is funded with \$12,500 of State (50%) and \$12,500 of Federal (50%) funds. The total appropriation for this program in fiscal year 2016-17 will be \$1,293,653 after this addition. No County matching funds are required.	\$ 25,000
22301	– VIEW Program	
1302 00000	– <u>Purchase of Services</u> The Commonwealth of Virginia Department of Social Services will reimburse the County of Henrico an additional \$150,702 of State (34.5%) and \$218,408 of Federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2016-17. The required 15.5% County match (\$67,706) will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund, and is included in this \$486,816 amount. The total appropriation for this program in fiscal year 2016-17 will be \$2,020,482 after this addition.	\$ 436,816
22503	– Adoption Subsidy	
1302 00000	– <u>Purchase of Services</u> To increase the County allocation to the estimated level of need for state and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$75,000 of State (50%) and \$75,000 of Federal (50%) funds. The total appropriation for this program in fiscal year 2016-17 will be \$1,225,297 after this addition. No County matching funds are required.	\$ 150,000

22507 – Preventive Foster Care
 1302-00000 – Purchase of Services \$ 9,857
 The Commonwealth of Virginia Department of Social Services will provide an additional \$49 of State (0.5%) and \$8,280 of Federal (84.0%) funding. The County's required 15.5% match, \$1,528, will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in the \$9,857 total. These funds are being used to support the Family Preservation Program.

22509 – Safe and Stable Families
 1302 08190 – FY2016-17 CSA 32,717
 The Commonwealth of Virginia Department of Social Services has awarded the County of Henrico Policy and Management Team (CPMT) for the Children's Services Act (CSA) Safe and Stable Family Program, an additional \$24,538 of Federal (75.0%) and \$3,108 of State (9.5%) funding for fiscal year 2016-17. The County's required 15.5% match of \$5,071 will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.
 Total Social Services \$ 654,390

Department 23 - Recreation and Parks

23101 – Director
 0000 08372 – Short Pump Civic Association Donation \$ 50,000
 To appropriate a donation of \$50,000 received from the Short Pump Civic Association. This donation is to be used to memorialize the history of primary and secondary education in Short Pump. The Short Pump Civic Association, a long-standing community organization serving the Short Pump area is donating to the Department of Recreation and Parks to research, interpret, and preserve the legacy of primary and secondary education in the Short Pump area. This story will include the relocated Deep Run Schoolhouse, the relocated Springfield Schoolhouse, and the history of Short Pump Elementary.

Department 30 - Economic Development

30001 – Economic Development
 0902 00000 – Commonwealth's Opportunity Award - Dominion Packaging \$ 150,000
 0903 00000 – County Match - Commonwealth's Opportunity Award - Dominion Packaging 150,000
 The Commonwealth's Opportunity Fund, through the Virginia Economic Development Partnership (VEDP), has awarded the County of Henrico a \$150,000 grant to support Dominion Packaging. A required County match of \$150,000 is also being appropriated at this time, and is to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund for a total budget of \$300,000. Funds are to be used to retrofit the company's current building to allow for an expansion and the installation of new equipment.
 Total Economic Development \$ 300,000

Department 36 - Community Corrections

36004 - Drug Court

0000 00000 - Vivitrol Pilot Grant

\$ 49,770

The Supreme Court of Virginia has awarded \$49,770 to the Henrico County Drug Court for a Vivitrol Pilot Grant. A dosage of Vivitrol blocks opioid receptors in the brain for one month at a time, and is used as a tool to help with recovery from opioid addiction. No County matching funds are required.

Total SPECIAL REVENUE FUND

\$ 1,259,753

Total OPERATING FUNDS

\$ 1,459,753

CAPITAL FUNDS

FUND 2101 - General Capital Projects Fund

Department 13 - Fire

13999 - Fire - Capital Projects

0000 06623 - Osborne Boathouse

\$ 600,000

To appropriate funding of \$600,000 for the construction of a public safety boathouse which would be utilized by both the Divisions of Fire and Police and would be located at the County's Osborne Park. Funding for this new facility was necessitated by the marina fire in December, 2016. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 16 - General Services

16999 - General Services - Capital Projects

0000 08466 - Courts Refresh - Phase 2

938,486

To appropriate funding of \$938,486 to augment the funding for the Courts Refresh project. The majority of this funding will go towards the design and construction associated with the paving of the Courts parking lot. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total 2101 - General Capital Projects Fund

\$ 1,538,486

FUND 2111 - Capital Initiatives Fund

Department 28 - Public Works

28004 - Construction

0000 00000 - Bike Lane

\$ 3,500

This amendment will provide funding for the painting of Henrico's first-ever bike lane located on Park Terrace Drive. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total CAPITAL PROJECTS FUND

\$ 1,541,986

Total Amendments/Appropriations

\$ 3,001,739

BE IT FURTHER RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the following resources from the approved Education Meals Tax Project Reserve be transferred to the specific capital projects listed below.

FROM:

CAPITAL FUNDS

FUND 2139 - MEALS TAX SCHOOLS CAPITAL

Department 50 - Education

50331 - Construction and Maintenance

0000 06899 - Education Meals Tax Project Reserve \$ 1,140,608

TO:

CAPITAL FUNDS

FUND 2139 - MEALS TAX SCHOOLS CAPITAL

Department 50 - Education

50331 - Construction and Maintenance

0000 08460 - Central Gardens Complex - Canopy Improvements \$ 15,608

0000 08461 - Deep Run HS - Gym Bleacher Seating Replacement 125,000

0000 08462 - Godwin HS - Paving Improvements 500,000

0000 08463 - Freeman HS - Paving Improvements 500,000



COUNTY OF HENRICO, VIRGINIA
 BOARD OF SUPERVISORS
 MINUTE

Agenda Item No. 57-17

Page No. 1 of 1

Agenda Title: **RESOLUTION - Authorizing and Providing For the Issuance and Sale of Not to Exceed Seventy Million Dollars (\$70,000,000) Aggregate Principal Amount of County of Henrico, Virginia, General Obligation Public Improvement Refunding Bonds**

For Clerk's Use Only: Date: <u>2/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																			
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			

The Board of Supervisors adopted the attached resolution.

Comments: This resolution was prepared by the County's New York bond counsel and has been reviewed and approved as to form by the County Attorney.

By Agency Head Eugene Wells By County Manager [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED SEVENTY MILLION DOLLARS (\$70,000,000) AGGREGATE PRINCIPAL AMOUNT OF COUNTY OF HENRICO, VIRGINIA, GENERAL OBLIGATION PUBLIC IMPROVEMENT REFUNDING BONDS

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

SECTION 1. Pursuant to Chapter 26 of Title 15.2 of the Code of Virginia, 1950, the same being the Public Finance Act of 1991, for the purpose of refunding all or a portion of certain currently outstanding issues of general obligation bonds of the County, including, without limitation, all or a portion of the outstanding maturities of the County of Henrico, Virginia, General Obligation Public Improvement Bonds, Series 2010A, dated August 10, 2010, all or a portion of the outstanding maturities of the County of Henrico, Virginia, General Obligation Public Improvement Bonds, Series 2011, dated September 1, 2011, and such other maturities of such other outstanding series of the County's General Obligation Public Improvement Bonds, the refunding of which shall be recommended by the County's Financial Advisor (collectively, the "Refunded Bonds"), there are authorized to be issued in one or more series from time to time not to exceed Seventy Million Dollars (\$70,000,000) aggregate principal amount of general obligation bonds of the County to be designated as the "County of Henrico, Virginia, General Obligation Public Improvement Refunding Bonds" (the "Bonds").

SECTION 2. (a) The Bonds shall be issued in fully registered form and shall be in the denomination of \$5,000 or any integral multiple thereof. The Bonds shall be issued in one or more series from time to time, shall be numbered from R-1 upwards in order of issuance and shall have such series designation as shall be determined by the Director of Finance, shall mature in such years and in such amounts in each year as shall be determined by the Director of Finance and shall bear interest, calculated on the basis of a 360-day year comprised of twelve 30-day months, at such rate or rates per annum as shall be determined in accordance with the provisions of Section 8, such interest to be payable semiannually; *provided* that the first interest payment date may be any date within one (1) year from the date of the Bonds as determined by the Director of Finance. The Director of Finance is authorized to determine, in accordance with and subject to the provisions of this Resolution: the date or dates of the Bonds, the interest payment dates thereof, the record dates thereof, the maturity dates thereof, the amount of principal maturing on each maturity date and whether or not the Bonds shall be subject to redemption prior to their stated maturity or maturities and if subject to such redemption, the premiums, if any, payable upon such redemption and the respective periods in which such premiums are payable.

(b) (i) If the Bonds are subject to redemption and if any Bonds (or portions thereof in installments of \$5,000 or any integral multiple thereof) are to be redeemed, notice of such redemption specifying the date, numbers and maturity or maturities of the Bond or Bonds to be redeemed, the date and place or places fixed for their redemption, the premium, if any, payable upon such redemption and, if less than the entire principal amount of a Bond called for

redemption is to be redeemed, that such Bond must be surrendered in exchange for payment of the principal amount thereof to be redeemed and the issuance of a new Bond or Bonds equalling in principal amount that portion of the principal amount of such Bond not to be redeemed, shall be mailed not less than thirty (30) days prior to the date fixed for redemption, by first class mail, postage prepaid, to the registered owner of such Bond at the address of such registered owner as it appears on the books of registry kept by the Registrar (as hereinafter defined) as of the close of business on the forty-fifth (45th) day next preceding the date fixed for redemption. If any Bond shall have been called for redemption and notice thereof shall have been given as hereinabove set forth, and payment of the principal amount of such Bond (or of the principal amount thereof to be redeemed) and of the accrued interest and premium, if any, payable upon such redemption shall have been duly made or provided for, interest on such Bond (or on the principal amount thereof to be redeemed) shall cease to accrue from and after the date so specified for the redemption thereof.

(ii) Any notice of the optional redemption of the Bonds may state that it is conditioned upon there being on deposit with the County, or with a designated agent of the County, on the date fixed for the redemption thereof an amount of money sufficient to pay the redemption price of such Bonds, together with the interest accrued thereon to the date fixed for the redemption thereof, and any conditional notice so given may be rescinded at any time before the payment of the redemption price of such Bonds, together with the interest accrued thereon, is due and payable if any such condition so specified is not satisfied. If a redemption of any Bonds does not occur after a conditional notice is given due to there not being on deposit with the County, or with a designated agent of the County, a sufficient amount of money to pay the redemption price of such Bonds, together with the interest accrued thereon to the date fixed for the redemption thereof, the corresponding notice of redemption shall be deemed to be revoked.

(iii) So long as the Bonds are in book-entry only form, any notice of redemption shall be given only to The Depository Trust Company, New York, New York ("DTC"), or to its nominee. The County shall not be responsible for providing any beneficial owner of the Bonds any notice of redemption.

SECTION 3. The full faith and credit of the County are irrevocably pledged to the punctual payment of the principal of and interest on the Bonds as the same become due. In each year while the Bonds, or any of them, are outstanding and unpaid, the Board of Supervisors is authorized and required to levy and collect annually, at the same time and in the same manner as other taxes of the County are assessed, levied and collected, a tax upon all taxable property within the County, over and above all other taxes, authorized or limited by law and without limitation as to rate or amount, sufficient to pay when due the principal of and interest on the Bonds to the extent other funds of the County are not lawfully available and appropriated for such purpose.

SECTION 4. (a) The Bonds shall be executed, for and on behalf of the County, by the manual or facsimile signature of the Chairman of the Board of Supervisors and shall have a facsimile of the seal of the County imprinted thereon, attested by the manual or facsimile signature of the Clerk of the Board of Supervisors.

(b) The Director of Finance is hereby appointed as the Registrar and Paying Agent for the Bonds (the "Registrar"), and is further hereby authorized to appoint, and to enter into any paying agency agreement with, any bank or trust company or other qualified registrar and paying agent, to serve as Registrar and Paying Agent in lieu of the Director of Finance serving in such capacity. No Bond shall be valid or obligatory for any purpose unless and until the certificate of authentication endorsed on such Bond shall have been manually executed by the Registrar. Upon the authentication of any Bonds, the Registrar shall insert in the certificate of authentication the date as of which such Bonds are authenticated as follows: (i) if the Bond is authenticated prior to the first interest payment date, the certificate shall be dated as of the date of the initial issuance and delivery of the Bonds of the series of Bonds of which such Bond is one, (ii) if the Bond is authenticated upon an interest payment date, the certificate shall be dated as of such interest payment date, (iii) if the Bond is authenticated after the fifteenth (15th) day of the calendar month next preceding an interest payment date and prior to such interest payment date, the certificate shall be dated as of such interest payment date, and (iv) in all other instances the certificate shall be dated as of the interest payment date next preceding the date upon which the Bond is authenticated. In the event that the dates on which interest is payable on the Bonds of any series are other than the first days of a calendar month, the provisions with respect to authentication as set forth in this Section 4(b) and in the form of the Bonds shall be modified by the Director of Finance as necessary or appropriate.

(c) The execution and authentication of the Bonds in the manner above set forth is adopted as a due and sufficient authentication of the Bonds.

SECTION 5. (a) The principal of and interest on the Bonds shall be payable in such coin or currency of the United States of America as at the respective dates of payment thereof is legal tender for public and private debts. The principal of the Bonds shall be payable upon presentation and surrender thereof at the office of the Registrar. Interest on the Bonds shall be payable by check mailed by the Registrar to the registered owners of the Bonds at their respective addresses as such addresses appear on the books of registry kept pursuant to this Section 5; *provided, however*, that so long as the Bonds are in book-entry form and registered in the name of Cede & Co., as nominee of DTC, or in the name of such other nominee of DTC as may be requested by an authorized representative of DTC, interest on the Bonds shall be paid directly to Cede & Co. or such other nominee of DTC by wire transfer.

(b) At all times during which any Bond of any series remains outstanding and unpaid, the Registrar shall keep or cause to be kept at its office books of registry for the registration, exchange and transfer of Bonds of such series. Upon presentation at its office for such purpose, the Registrar, under such reasonable regulations as it may prescribe, shall register, exchange or transfer, or cause to be registered, exchanged or transferred, on the books of registry the Bonds as hereinbefore set forth.

(c) Any Bond may be exchanged at the office of the Registrar for such series of Bonds for a like aggregate principal amount of such Bonds in other authorized principal sums of the same series, interest rate and maturity.

(d) Any Bond of any series may, in accordance with its terms, be transferred upon the books of registry by the registered owner thereof, in person or by the duly authorized agent of such registered owner, upon surrender of such Bond to the Registrar for cancellation, accompanied by a written instrument of transfer duly executed by such registered owner in person or by the duly authorized attorney of such registered owner, in form satisfactory to the Registrar.

(e) All transfers or exchanges pursuant to this Section 5 shall be made without expense to the registered owner of such Bonds, except as otherwise herein provided, and except that the Registrar shall require the payment by the registered owner of the Bond requesting such transfer or exchange of any tax or other governmental charges required to be paid with respect to such transfer or exchange. All Bonds surrendered pursuant to this Section 5 shall be cancelled.

(f) (i) The Bonds shall be issued in full book-entry form. One Bond representing each maturity of the Bonds will be issued to and registered in the name of Cede & Co., as nominee of DTC, or in the name of such other nominee of DTC as may be requested by an authorized representative of DTC, as registered owner of the Bonds and each such Bond will be immobilized in the custody of DTC. DTC will act as securities depository for the Bonds. Individual purchases will be made in book-entry form only, in the principal amount of \$5,000 or any integral multiple thereof. Purchasers will not receive physical delivery of certificates representing their interest in the Bonds purchased.

(ii) Principal and interest payments on the Bonds will be made by the Registrar to DTC or its nominee, Cede & Co., or such other nominee of DTC as may be requested by an authorized representative of DTC, as registered owner of the Bonds, which will in turn remit such payments to DTC participants for subsequent disbursement to the beneficial owners of the Bonds. Transfers of principal and interest payments to DTC participants will be the responsibility of DTC. Transfers of such payments to beneficial owners of the Bonds by DTC participants will be the responsibility of such participants and other nominees of such beneficial owners. Transfers of ownership interests in the Bonds will be accomplished by book entries made by DTC and, in turn, by DTC participants who act on behalf of the indirect participants of DTC and the beneficial owners of the Bonds.

(iii) The County will not be responsible or liable for sending transaction statements or for maintaining, supervising or reviewing records maintained by DTC, its participants or persons acting through such participants or for transmitting payments to, communicating with, notifying or otherwise dealing with any beneficial owner of the Bonds.

SECTION 6. (a) CUSIP identification numbers may be printed on the Bonds, but no such number shall constitute a part of the contract evidenced by the particular Bond upon which it is printed; no liability shall attach to the County or any officer or agent thereof (including any paying agent for the Bonds) by reason of such numbers or any use made thereof (including any use thereof made by the County, any such officer or any such agent) or by reason of any inaccuracy, error or omission with respect thereto or in such use; and any inaccuracy, error or omission with respect to such numbers shall not constitute cause for failure or refusal by a purchaser of the Bonds to accept delivery of and pay for such Bonds. All expenses in

connection with the assignment and printing of CUSIP numbers on the Bonds shall be paid by the initial purchasers of the Bonds.

(b) A copy of the final legal opinion with respect to the Bonds, with the name of the attorney or attorneys rendering the same, together with a certification of the Clerk of the Board of Supervisors, executed by a facsimile signature of that officer, to the effect that such copy is a true and complete copy (except for letterhead and date) of the legal opinion which was dated as of the date of delivery of and payment for the Bonds, may be printed on the Bonds.

SECTION 7. To the extent it shall be contemplated at the time of their issuance that the interest on any Bonds issued hereunder shall be excludable from gross income for purposes of federal income taxation, the County covenants and agrees to comply with the provisions of Sections 103 and 141-150 of the Internal Revenue Code of 1986 and the applicable Treasury Regulations promulgated thereunder throughout the term of the Bonds.

SECTION 8. The Bonds shall be sold in one or more series in accordance with the provisions of Section 2 at competitive or negotiated sale at not less than one hundred percent (100%) of the principal amount thereof and on such other terms and conditions as are provided in the Official Notice of Sale thereof or in the Purchase Contract or Bond Purchase Agreement relating thereto.

If the Bonds are sold at competitive sale, they may be sold contemporaneously with other bonds of the County under a combined Official Notice of Sale. If the Bonds are sold at competitive sale, the Director of Finance is hereby authorized to cause to be prepared and distributed (via electronic dissemination or otherwise) an Official Notice of Sale of the Bonds in such form and containing such terms and conditions as the Director of Finance may deem advisable, subject to the provisions hereof.

Upon the determination by the Director of Finance to sell the Bonds at competitive or negotiated sale, the Director of Finance is hereby authorized, without further notice to or action by the Board of Supervisors, to determine the rates of interest the Bonds shall bear; *provided* that:

(i) in no event shall the true interest cost for the Bonds exceed four percent (4%);

(ii) in no event shall the premium payable by the County upon the redemption of the Bonds exceed two percent (2%) of the principal amount thereof; and

(iii) the Bonds of any series may be issued and sold only if the refunding of the Refunded Bonds refunded thereby will result in net present value savings to the County of not less than three percent (3%), based on the principal amount of the Refunded Bonds.

If the Bonds are sold at negotiated sale, the Director of Finance is hereby authorized, without further notice to or action by the Board of Supervisors, to select the underwriters for the Bonds (the "Underwriters") and to execute and deliver to the Underwriters a Purchase Contract or a Bond Purchase Agreement relating to the Bonds.

The Director of Finance is hereby authorized to cause to be prepared and distributed (via electronic dissemination or otherwise) a Preliminary Official Statement and a final Official Statement relating to the Bonds. The Director of Finance is hereby further authorized to certify that the Preliminary Official Statement for the Bonds of each series authorized hereunder is "deemed final" for purposes of Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934. The County Manager or any Deputy County Manager and the Director of Finance are hereby authorized to execute and deliver the final Official Statement for the Bonds of each series authorized hereunder, and the County Manager or any Deputy County Manager, the Director of Finance and the County Attorney are hereby authorized to execute and deliver to the purchasers of the Bonds of each series certificates in the forms provided for in the Official Statement for the Bonds of such series.

The County Manager, any Deputy County Manager or the Director of Finance is each hereby further authorized to execute and deliver to the purchasers of the Bonds of each series authorized hereunder a Continuing Disclosure Certificate or a Continuing Disclosure Agreement evidencing the County's undertaking to comply with the continuing disclosure requirements of Paragraph (b)(5) of such Rule 15c2-12 to the extent applicable to the Bonds, such Continuing Disclosure Certificate or Continuing Disclosure Agreement to be in such form as shall be approved by the County Manager, any Deputy County Manager or the Director of Finance upon the advice of counsel (including the County Attorney or Bond Counsel to the County), such approval to be conclusively evidenced by the execution of such Continuing Disclosure Certificate or Continuing Disclosure Agreement by the Director of Finance.

SECTION 9. (a) The County Manager, any Deputy County Manager or the Director of Finance is each hereby authorized to appoint an escrow agent (the "Escrow Agent") for the County in connection with the refunding of the Refunded Bonds and to select a verification agent, if necessary, in connection with the refunding of the Refunded Bonds:

(b) The County Manager, any Deputy County Manager or the Director of Finance is each hereby authorized and directed to execute and deliver an Escrow Deposit Agreement by and between the County and the Escrow Agent in such form as shall be approved by the County Manager, any Deputy County Manager or the Director of Finance upon the advice of counsel (including the County Attorney or Bond Counsel to the County), such approval to be conclusively evidenced by the execution of the Escrow Deposit Agreement by the Director of Finance.

(c) The County Manager, any Deputy County Manager or the Director of Finance is hereby authorized from time to time to execute, on behalf of the County, subscriptions for United States Time Deposit Securities - State and Local Government Series, if any, to be purchased by the Escrow Agent from moneys deposited in the Escrow Deposit Fund created and established under any Escrow Deposit Agreement, and to provide for the purchase by the Escrow Agent of open market obligations of the United States from moneys deposited in the Escrow Deposit Fund, and from time to time to authorize the sale of such United States Time Deposit Securities - State and Local Government Series and the purchase of other United States Time Deposit Securities - State and Local Government Series or open market obligations of the United

States in lieu of and in substitution therefor. Such United States Time Deposit Securities - State and Local Government Series, if any, and open market obligations so purchased shall be held by the Escrow Agent under and in accordance with the provisions of the related Escrow Deposit Agreement. The County Manager, any Deputy County Manager or the Director of Finance is hereby authorized to enter into such purchase agreements, including forward supply agreements, if any, as shall be required in connection with the purchase by the Escrow Agent, from moneys deposited in the Escrow Deposit Fund created and established under any Escrow Deposit Agreement, of Government Securities (as defined in the Escrow Deposit Agreement) other than United States Time Deposit Securities - State and Local Government Series.

SECTION 10. Subject to the issuance, sale and delivery of the Bonds pursuant to this Resolution, the Board of Supervisors hereby designates for redemption the Refunded Bonds to be redeemed at a redemption price equal to the principal amount thereof, together with the interest accrued thereon to the date or dates fixed for redemption thereof, plus the applicable premium, if any. The County Manager, any Deputy County Manager or the Director of Finance is each hereby authorized and directed to deliver to the escrow agent under the Escrow Deposit Agreement irrevocable written instructions to give notices of such redemption of the Refunded Bonds, in the name and on behalf of the County, to the registered owners thereof, such notices to be given in the manner and at the time or times provided in the respective proceedings authorizing the issuance of the respective bonds and to be in substantially the forms to be set forth as exhibits to the Escrow Deposit Agreement.

SECTION 11. The Bonds, the certificate of authentication of the registrar and the assignment endorsed on the Bonds, shall be in substantially the form set forth in Exhibit A, with such necessary or appropriate variations, omissions and insertions as are incidental to their numbers, interest rates and maturities, or as are otherwise permitted or required by law or this Resolution.

SECTION 12. The County Attorney is hereby directed to file a copy of this Resolution, certified by the Clerk of the Board of Supervisors to be a true copy hereof, with the Circuit Court of the County.

SECTION 13. All resolutions and proceedings in conflict herewith are, to the extent of such conflict, repealed.

SECTION 14. In the event any Bonds authorized for issuance under this Resolution shall not have been issued on or before February 28, 2018, such authorization to issue such Bonds shall terminate and shall be of no further force and effect.

EXHIBIT A

**UNITED STATES OF AMERICA
COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO
GENERAL OBLIGATION PUBLIC IMPROVEMENT
REFUNDING BONDS, SERIES ____**

REGISTERED

REGISTERED

No. R-__

\$ _____

**INTEREST
RATE:**

%

**MATURITY
DATE:**

DATE OF BOND:

CUSIP NO.:

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM:

DOLLARS

The County of Henrico (hereinafter referred to as the "County"), a political subdivision of the Commonwealth of Virginia, for value received, hereby acknowledges itself indebted and hereby promises to pay to the Registered Owner (named above), or registered assigns, on the Maturity Date (specified above), unless this Bond shall have been called for previous redemption and payment of the redemption price shall have been duly made or provided for, the Principal Sum (specified above), and to pay interest on such Principal Sum on _____, 201_ and semiannually on each _____ and _____ thereafter (each such date is hereinafter referred to as an "interest payment date"), from the date hereof or from the interest payment date next preceding the date of authentication hereof to which interest shall have been paid, unless such date of authentication is an interest payment date, in which case from such interest payment date, or unless such date of authentication is within the period from the sixteenth (16th) day to the last day of the calendar month next preceding the following interest payment date, in which case from such following interest payment date, such interest to be paid until the maturity or redemption hereof at the Interest Rate (specified above) per annum, by wire transfer or by check mailed by the Registrar hereinafter mentioned to the Registered Owner hereof in whose name this Bond is registered upon the books of registry, as of the close of business on the record date (whether or not a business day) next preceding each interest payment date; *provided, however*, that so long as this Bond is in book-entry only form and registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"), or in the name of such other nominee of DTC as may be requested by an authorized representative of DTC, interest on this Bond shall be paid directly to Cede & Co. or such other nominee of DTC by wire transfer. The record dates for this Bond shall be _____ and _____. Interest on this Bond shall be calculated on the basis of a three hundred sixty (360) day year comprised of twelve (12) thirty (30) day months.

The principal of this Bond is payable upon presentation and surrender thereof at the office of the Director of Finance of the County (the "Registrar"). The principal of and interest on this Bond are payable in such coin or currency of the United States of America as at the respective dates of payment is legal tender for public and private debts.

This Bond is one of a duly authorized issue of Bonds (herein referred to as the "Bonds") in the aggregate principal amount of _____ Dollars (\$ _____) of like date, denomination and tenor herewith except for number, interest rate, maturity and redemption provisions, and is issued under and pursuant to and in full compliance with the Constitution and statutes of the Commonwealth of Virginia, including Chapter 26 of Title 15.2 of the Code of Virginia, 1950 (the same being the Public Finance Act of 1991), for the purpose of refunding certain outstanding general obligation public improvement bonds of the County pursuant to a resolution duly adopted by the Board of Supervisors of the County on February __, 2017.

The Bonds maturing on or after _____, 20__ may be redeemed prior to their respective maturity dates, on or after _____, 20__, at the option of the County, as a whole or in part at any time, at the price equal to the principal amount of the Bonds to be redeemed, together with the interest accrued thereon to the date fixed for the redemption thereof.

In the event less than all of the Bonds of a particular maturity are called for redemption, the particular Bonds of such maturity or portions thereof in installments of \$5,000 to be redeemed shall be selected by lot.

If this Bond is redeemable and this Bond (or any portion of the principal amount thereof in installments of \$5,000) shall be called for redemption, notice of the redemption hereof, specifying the date, number and maturity of this Bond, the date and place fixed for its redemption, and if less than the entire principal amount of this Bond is to be redeemed, that this Bond must be surrendered in exchange for the principal amount hereof to be redeemed and the issuance of a new Bond equalling in principal amount that portion of the principal amount hereof not to be redeemed, shall be mailed not less than thirty (30) days prior to the date fixed for redemption by first class mail, postage prepaid, to the Registered Owner of this Bond at the address of such Registered Owner as it appears on the books of registry maintained by the Registrar as of the close of business on the forty-fifth (45th) day preceding the date fixed for redemption. If notice of redemption of this Bond shall have been given as aforesaid, and payment of the principal amount of this Bond (or the portion of the principal amount hereof to be redeemed) and of the accrued interest payable upon such redemption shall have been duly made or provided for, interest hereon shall cease to accrue from and after the date so specified for the redemption hereof.

Any notice of the optional redemption of this Bond may state that it is conditioned upon there being on deposit with the County, or with a designated agent of the County, on the date fixed for the redemption hereof an amount of money sufficient to pay the redemption price of this Bond, together with the interest accrued thereon to the date fixed for the redemption hereof, and any conditional notice so given may be rescinded at any time before the payment of the redemption price of this Bond, together with the interest accrued thereon, is due and payable

if any such condition so specified is not satisfied. If a redemption of this Bond does not occur after a conditional notice is given due to there not being on deposit with the County, or with a designated agent of the County, a sufficient amount of money to pay the redemption price of this Bond, together with the interest accrued thereon to the date fixed for the redemption hereof, the corresponding notice of redemption shall be deemed to be revoked.

Subject to the limitations and upon payment of the charges, if any, provided in the proceedings authorizing the Bonds of the issue of which this Bond is one, this Bond may be exchanged at the office of the Registrar for a like aggregate principal amount of Bonds of other authorized principal amounts and of the series of which this Bond is one. This Bond is transferable by the Registered Owner hereof, in person or by the attorney of such Registered Owner duly authorized in writing, at the office of the Registrar but only in the manner, subject to the limitations and upon payment of the charges, if any, provided in the proceedings authorizing the Bonds of the issue of which this Bond is one, and upon the surrender hereof for cancellation. Upon such transfer a new Bond or Bonds of authorized denominations and of the same aggregate principal amount of the issue of which this Bond is one will be issued to the transferee in exchange herefor.

The full faith and credit of the County are irrevocably pledged to the punctual payment of the principal of and interest on this Bond as the same become due. In each year while this Bond is outstanding and unpaid, the Board of Supervisors of the County is authorized and required to levy and collect annually, at the same time and in the same manner as other taxes of the County are assessed, levied and collected, a tax upon all taxable property within the County, over and above all other taxes, authorized or limited by law and without limitation as to rate or amount, sufficient to pay when due the principal of and interest on this Bond to the extent other funds of the County are not lawfully available and appropriated for such purpose.

This Bond shall not be valid or obligatory unless the certificate of authentication hereon shall have been manually signed by an authorized signator of the Registrar.

It is hereby certified, recited and declared that all acts, conditions and things required to have happened, to exist and to have been performed precedent to and in the issuance of this Bond and the issue of which it is one, have happened, do exist and have been performed in regular and due time, form and manner as required by law, and that the Bonds of the issue of which this Bond is one do not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the County, by its Board of Supervisors, has caused this Bond to be executed by the manual or facsimile signature of the Chairman of the Board of Supervisors; a facsimile of the seal of the County to be imprinted hereon, attested by the manual or facsimile signature of the Clerk of the Board of Supervisors; and this Bond to be dated the date first above written.

Clerk of the Board of Supervisors

(Seal)

Chairman of the Board of Supervisors

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds delivered pursuant to the within-mentioned proceedings.

Date of Authentication: _____, _____

By: _____
Director of Finance, Registrar

(FORM OF ASSIGNMENT)

For value received, the undersigned hereby sell(s), assign(s) and transfer(s) unto

(Please print or type name and address, including postal zip code, of transferee)

PLEASE INSERT SOCIAL SECURITY
OR OTHER TAX IDENTIFYING NUMBER
OF TRANSFEREE:

the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints _____, attorney, to transfer such Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: _____

Signature(s) Guaranteed

NOTICE: Signature (s) must be guaranteed by a member firm of The New York Stock Exchange, Inc. or a commercial bank or trust company.

(Signature(s) of Registered Owner)
NOTICE: The signature(s) above must correspond with the name of the Registered Owner as it appears on the front of this Bond in every particular, without alteration or enlargement or any change whatsoever.

RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED ONE HUNDRED FOURTEEN MILLION SIX HUNDRED THOUSAND DOLLARS (\$114,600,000) AGGREGATE PRINCIPAL AMOUNT OF COUNTY OF HENRICO, VIRGINIA GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS

WHEREAS, the voters of Henrico County, Virginia (the "County"), at an election in the County held on November 8, 2016, approved the issuance of general obligation bonds of the County (the "Voter Authorization"), for the purposes and in the amounts as follows:

<u>Purpose</u>	<u>2016 Election</u>
Schools	\$272,600,000
Libraries	24,000,000
Fire Stations and Facilities	22,100,000
Recreation and Parks	87,100,000
Roads	<u>14,000,000</u>
	\$419,800,000

WHEREAS, as of the date of adoption of this Resolution, no general obligation bonds of the County have been issued pursuant to the Voter Authorization;

WHEREAS, in the judgment of the Board of Supervisors of the County, it is necessary and expedient to issue and sell not to exceed One Hundred Fourteen Million Six Hundred Thousand Dollars (\$114,600,000) aggregate principal amount of general obligation bonds of the County in accordance with the Voter Authorization and this Resolution to pay costs of public improvement projects in the amounts set forth below:

<u>Purpose</u>	<u>Total Bonds to be Issued</u>
Schools	\$99,600,000
Libraries	-0-
Fire Stations and Facilities	2,500,000
Recreation and Parks	12,500,000
Roads	<u>-0-</u>
	\$114,600,000

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

SECTION 1. Pursuant to Chapter 26 of Title 15.2 of the Code of Virginia, 1950, as amended, the same being the Public Finance Act of 1991 (the "Public Finance Act of 1991"), and the Voter Authorization, for the purpose of financing certain school capital improvements, fire stations and facilities capital improvements, and recreation and parks facilities capital improvements, there are authorized to be issued in one or more series from time to time One Hundred Fourteen Million Six Hundred Thousand Dollars (\$114,600,000) aggregate principal amount of general obligation bonds of the County to be designated as the "Henrico County, Virginia, General Obligation Public Improvement Bonds" (herein referred to as the "Bonds")

SECTION 2. (a) The Bonds shall be issued in fully registered form and shall be in the denomination of \$5,000 or any integral multiple thereof. The Bonds shall be numbered from R-1 upwards in order of issuance and shall have such series designation as shall be determined by the Director of Finance; shall mature in such years and in such amounts in each year as shall be determined by the Director of Finance; and shall bear interest, calculated on the basis of a 360-day year comprised of twelve 30-day months, at such rate or rates per annum as shall be determined in accordance with the provisions of Section 8, such interest to be payable semiannually; *provided* the first interest payment date may be any date within one (1) year from the date of the Bonds as determined by the Director of Finance. The Director of Finance is authorized to determine, in accordance with and subject to the provisions of this Resolution: the date or dates of the Bonds; the interest payment dates thereof; the record dates thereof; the maturity dates thereof; the amount of principal maturing on each maturity date; and whether or not the Bonds shall be subject to redemption prior to their stated maturity or maturities and if subject to such redemption, the premiums, if any, payable upon such redemption and the respective periods in which such premiums are payable.

(b) (i) If the Bonds are subject to redemption and if any Bonds (or portions thereof in installments of \$5,000 or any integral multiple thereof) are to be redeemed, notice of such redemption specifying the date, numbers and maturity or maturities of the Bond or Bonds to be redeemed, the date and place or places fixed for their redemption, the premium, if any, payable upon such redemption and, if less than the entire principal amount of a Bond called for redemption is to be redeemed, that such Bond must be surrendered in exchange for payment of the principal amount thereof to be redeemed and the issuance of a new Bond or Bonds equalling in principal amount that portion of the principal amount of such Bond not to be redeemed, shall be mailed not less than thirty (30) days prior to the date fixed for redemption, by first class mail, postage prepaid, to the registered owner of such Bond at his address as it appears on the books of registry kept by the Registrar (as hereinafter defined) as of the close of business on the forty-fifth (45th) day next preceding the date fixed for redemption. If any Bond shall have been called for redemption and notice thereof shall have been given as hereinabove set forth, and payment of the principal amount of such Bond (or of the principal amount thereof to be redeemed) and of the accrued interest and premium, if any, payable upon such redemption shall have been duly made or provided for, interest on such Bond (or on the principal amount thereof to be redeemed) shall cease to accrue from and after the date so specified for the redemption thereof. So long as the

Bonds are in book-entry only form, any notice of redemption shall be given only to The Depository Trust Company, New York, New York ("DTC"), or to its nominee. The County shall not be responsible for providing any beneficial owner of the Bonds any notice of redemption.

(ii) Any notice of the optional redemption of the Bonds may state that it is conditioned upon there being on deposit with the County, or with a designated agent of the County, on the date fixed for the redemption thereof an amount of money sufficient to pay the redemption price of such Bonds, together with the interest accrued thereon to the date fixed for the redemption thereof, and any conditional notice so given may be rescinded at any time before the payment of the redemption price of such Bonds, together with the interest accrued thereon, is due and payable if any such condition so specified is not satisfied. If a redemption of any Bonds does not occur after a conditional notice is given due to there not being on deposit with the County, or with a designated agent of the County, a sufficient amount of money to pay the redemption price of such Bonds, together with the interest accrued thereon to the date fixed for the redemption thereof, the corresponding notice of redemption shall be deemed to be revoked.

SECTION 3. The full faith and credit of the County are irrevocably pledged to the punctual payment of the principal of and premium, if any, and interest on the Bonds as the same become due. In each year while the Bonds, or any of them, are outstanding and unpaid, the Board of Supervisors is authorized and required to levy and collect annually, at the same time and in the same manner as other taxes of the County are assessed, levied and collected, a tax upon all taxable property within the County, over and above all other taxes, authorized or limited by law and without limitation as to rate or amount, sufficient to pay when due the principal of and premium, if any, and interest on the Bonds to the extent other funds of the County are not lawfully available and appropriated for such purpose.

SECTION 4. (a) The Bonds shall be executed, for and on behalf of the County, by the manual or facsimile signature of the Chairman of the Board of Supervisors and shall have a facsimile of the corporate seal of the Board of Supervisors imprinted thereon, attested by the manual or facsimile signature of the Clerk of the Board of Supervisors.

(b) The Director of Finance is hereby appointed as the Registrar and Paying Agent for the Bonds, and is further hereby authorized to appoint, and to enter into any paying agency agreement with, any bank or trust company or other qualified registrar and paying agent, to serve as Registrar and Paying Agent in lieu of the Director of Finance serving in such capacity (the "Registrar"). No Bond shall be valid or obligatory for any purpose unless and until the certificate of authentication endorsed on such Bond shall have been manually executed by an authorized officer of the Registrar. Upon the authentication of any Bonds, the Registrar shall insert in the certificate of authentication the date as of which such Bonds are authenticated as follows: (i) if the Bond is authenticated prior to the first interest payment date, the certificate shall be dated as of the date of the initial issuance and delivery of the Bonds of the series of Bonds of which such Bond is one, (ii) if the Bond is authenticated upon an interest payment date, the certificate shall be dated as of such interest payment date, (iii) if the Bond is authenticated after the fifteenth (15th) day of the calendar month next preceding an interest payment date and prior to such interest payment date, the certificate shall be dated as of such interest payment date, and (iv) in all other instances the certificate shall be dated as of the interest payment date next

preceding the date upon which the Bond is authenticated. In the event that the dates on which interest is payable on the Bonds of any series are other than the first days of a calendar month, the provisions with respect to authentication as set forth in this Section 4(b) and in the form of the Bonds shall be modified by the Director of Finance as necessary or appropriate.

(c) The execution and authentication of the Bonds in the manner above set forth is adopted as a due and sufficient authentication of the Bonds.

SECTION 5. (a) The principal of the Bonds shall be payable upon presentation and surrender thereof, at the office of the Registrar. Interest on the Bonds shall be payable by check mailed by the Registrar to the registered owners of such Bonds at their respective addresses as such addresses appear on the books of registry kept pursuant to this Section 5. The principal of and premium, if any, and interest on the Bonds shall be payable in such coin or currency of the United States of America as at the respective dates of payment is legal tender for public and private debts.

(b) At all times during which any Bond of any series remains outstanding and unpaid, the Registrar shall keep or cause to be kept at its office books of registry for the registration, exchange and transfer of Bonds of such series. Upon presentation at its office for such purpose, the Registrar, under such reasonable regulations as it may prescribe, shall register, exchange or transfer, or cause to be registered, exchanged or transferred, on the books of registry the Bonds as hereinbefore set forth.

(c) Any Bond may be exchanged at the office of the Registrar for such series of Bonds for a like aggregate principal amount of such Bonds in other authorized principal sums of the same series, interest rate and maturity.

(d) Any Bond of any series may, in accordance with its terms, be transferred upon the books of registry by the person in whose name it is registered, in person or by his duly authorized agent, upon surrender of such Bond to the Registrar for cancellation, accompanied by a written instrument of transfer duly executed by the registered owner in person or by his duly authorized attorney, in form satisfactory to the Registrar.

(e) All transfers or exchanges pursuant to this Section 5 shall be made without expense to the registered owner of such Bonds, except as otherwise herein provided, and except that the Registrar shall require the payment by the registered owner of the Bond requesting such transfer or exchange of any tax or other governmental charges required to be paid with respect to such transfer or exchange. All Bonds surrendered pursuant to this Section 5 shall be cancelled.

(f) (i) The Bonds shall be issued in full book-entry form. One Bond representing each maturity of the Bonds will be issued to and registered in the name of Cede & Co., as nominee of DTC, as registered owner of the Bonds and each such Bond will be immobilized in the custody of DTC. DTC will act as securities depository for the Bonds. Individual purchases will be made in book-entry form only, in the principal amount of \$5,000 or any integral multiple thereof. Purchasers will not receive physical delivery of certificates representing their interest in the Bonds purchased.

(ii) Principal, premium and interest payments on the Bonds will be made by the Registrar to DTC or its nominee, Cede & Co., as registered owner of the Bonds, which will in turn remit such payments to DTC participants for subsequent disbursement to the beneficial owners of the Bonds. Transfers of principal and interest payments to DTC participants will be the responsibility of DTC. Transfers of such payments to beneficial owners of the Bonds by DTC participants will be the responsibility of such participants and other nominees of such beneficial owners. Transfers of ownership interests in the Bonds will be accomplished by book entries made by DTC and, in turn, by DTC participants who act on behalf of the indirect participants of DTC and the beneficial owners of the Bonds.

(iii) The County will not be responsible or liable for sending transaction statements or for maintaining, supervising or reviewing records maintained by DTC, its participants or persons acting through such participants or for transmitting payments to, communicating with, notifying or otherwise dealing with any beneficial owner of the Bonds.

SECTION 6. (a) CUSIP identification numbers may be printed on the Bonds, but no such number shall constitute a part of the contract evidenced by the particular Bond upon which it is printed; no liability shall attach to the County or any officer or agent thereof (including any paying agent for the Bonds) by reason of such numbers or any use made thereof (including any use thereof made by the County, any such officer or any such agent) or by reason of any inaccuracy, error or omission with respect thereto or in such use; and any inaccuracy, error or omission with respect to such numbers shall not constitute cause for failure or refusal by a purchaser of the Bonds to accept delivery of and pay for such Bonds. All expenses in connection with the assignment and printing of CUSIP numbers on the Bonds shall be paid by the initial purchasers of the Bonds.

(b) A copy of the final legal opinion with respect to the Bonds, with the name of the attorney or attorneys rendering the same, together with a certification of the Clerk of the Board of Supervisors, executed by a facsimile signature of that officer, to the effect that such copy is a true and complete copy (except for letterhead and date) of the legal opinion which was dated as of the date of delivery of and payment for the Bonds, may be printed on the Bonds.

SECTION 7. The County covenants and agrees to comply with the provisions of Sections 103 and 141-150 of the Internal Revenue Code of 1986, as amended (the "Code") and the applicable Treasury Regulations promulgated thereunder throughout the term of the Bonds.

SECTION 8. The Bonds shall be sold in one or more series in accordance with the provisions of Section 2 at competitive or negotiated sale at not less than one hundred percent (100%) of the principal amount thereof, plus accrued interest thereon from their date to the date of delivery thereof and payment therefor, and on such other terms and conditions as are provided in the Official Notice of Sale thereof or in the Purchase Contract relating thereto.

If the Bonds are sold at competitive sale, they may be sold contemporaneously with other bonds of the County under a combined Official Notice of Sale. If the Bonds are sold at competitive sale, the Director of Finance is hereby authorized to cause to be prepared and distributed (via electronic dissemination or otherwise) an Official Notice of Sale of the Bonds in

such form and containing such terms and conditions as the Director of Finance may deem advisable, subject to the provisions hereof.

Upon the determination by the Director of Finance to sell the Bonds at competitive or negotiated sale, the Director of Finance is hereby authorized, without further notice to or action by the Board of Supervisors, to determine the rates of interest the Bonds shall bear; *provided, however*, in no event shall the true interest cost for the Bonds exceed six percent (6%) and *provided further* in no event shall the premium payable by the County upon the redemption of the Bonds exceed two percent (2%) of the principal amount thereof.

If the Bonds are sold at negotiated sale, the Director of Finance is hereby authorized, without further notice to or action by the Board of Supervisors, to select the underwriters for the Bonds (the "Underwriters") and to execute and deliver to the Underwriters a Bond Purchase Contract or Bond Purchase Agreement relating to the Bonds.

The Director of Finance is hereby authorized to cause to be prepared and distributed (via electronic dissemination or otherwise) a Preliminary Official Statement and a final Official Statement relating to the Bonds. The Director of Finance is hereby further authorized to certify that the Preliminary Official Statement for the Bonds of each series authorized hereunder is "deemed final" for purposes of Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934. The County Manager or any Deputy County Manager and the Director of Finance are hereby authorized to execute and deliver the final Official Statement for the Bonds of each series authorized hereunder, and the County Manager or any Deputy County Manager, the Director of Finance and the County Attorney are hereby authorized to execute and deliver to the purchasers of the Bonds of each series certificates in the forms provided for in the Official Statement for the Bonds of such series.

The County Manager, any Deputy County Manager or the Director of Finance is each hereby further authorized to execute and deliver to the purchasers of the Bonds of each series authorized hereunder a Continuing Disclosure Certificate or a Continuing Disclosure Agreement evidencing the County's undertaking to comply with the continuing disclosure requirements of Paragraph (b)(5) of such Rule 15c2-12 to the extent applicable to the Bonds, such Continuing Disclosure Certificate or Continuing Disclosure Agreement to be in such form as shall be approved by the County Manager, any Deputy County Manager or the Director of Finance upon the advice of counsel (including the County Attorney or Bond Counsel to the County), such approval to be conclusively evidenced by his execution of such Continuing Disclosure Certificate or Continuing Disclosure Agreement.

SECTION 9. The Board of Supervisors hereby authorizes the County to make expenditures for the purposes for which the Bonds are to be issued in advance of the issuance and receipt of the proceeds of sale of the Bonds and to reimburse such expenditures from the proceeds of the sale of the Bonds. The adoption of this Resolution shall be considered as an "official intent" within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Code.

SECTION 10. The Bonds, the certificate of authentication of the Registrar and the assignment endorsed on the Bonds shall be in substantially the form set forth in Exhibit A, with such necessary or appropriate variations, omissions, and insertions as are incidental to their numbers, interest rates, and maturities, or as are otherwise permitted or required by law or this Resolution.

SECTION 11. The County Attorney is hereby directed to file a copy of this Resolution, certified by the Clerk of the Board of Supervisors to be a true copy hereof, with the Circuit Court of the County.

SECTION 12. All resolutions and proceedings in conflict herewith are, to the extent of such conflict, repealed.

EXHIBIT A

**UNITED STATES OF AMERICA
COMMONWEALTH OF VIRGINIA
HENRICO COUNTY
GENERAL OBLIGATION PUBLIC IMPROVEMENT
BONDS, SERIES ____**

REGISTERED

REGISTERED

No. R-__

\$ _____

**INTEREST
RATE:**
%

**MATURITY
DATE:**

DATE OF BOND:

CUSIP NO.:

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: DOLLARS

Henrico County (hereinafter referred to as the "County"), a political subdivision of the Commonwealth of Virginia, for value received, hereby acknowledges itself indebted and hereby promises to pay to the Registered Holder (named above), or registered assigns, on the Maturity Date (specified above), unless this Bond shall have been called for previous redemption and payment of the redemption price shall have been duly made or provided for, the Principal Sum (specified above), and to pay interest on such Principal Sum on _____, 200_ and semiannually on each _____ and _____ thereafter (each such date is hereinafter referred to as an "interest payment date"), from the date hereof or from the interest payment date next preceding the date of authentication hereof to which interest shall have been paid, unless such date of authentication is an interest payment date, in which case from such interest payment date, or unless such date of authentication is within the period from the sixteenth (16th) day to the last day of the calendar month next preceding the following interest payment date, in which case from such following interest payment date, such interest to be paid until the maturity or redemption hereof at the Interest Rate (specified above) per annum, by wire transfer or by check mailed by the Registrar hereinafter mentioned to the Registered Owner hereof in whose name this Bond is registered upon the books of registry, as of the close of business on the record date (whether or not a business day) next preceding each interest payment date. The record dates for this Bond shall be _____ and _____. Interest on this Bond shall be calculated on the basis of a three hundred sixty (360) day year comprised of twelve (12) thirty (30) day months.

The principal of this Bond is payable upon presentation and surrender thereof at the office of the Director of Finance of the County (the "Registrar"). The principal of and interest on this Bond are payable in such coin or currency of the United States of America as at the respective dates of payment is legal tender for public and private debts.

This Bond is one of a duly authorized issue of Bonds (herein referred to as the "Bonds") in the aggregate principal amount of _____ Dollars (\$ _____) of like date, denomination and tenor herewith except for number, interest rate, maturity and redemption provisions, and is issued under and pursuant to and in full compliance with the Constitution and statutes of the Commonwealth of Virginia, including Chapter 26 of Title 15.2 of the Code of Virginia, 1950, as amended (the same being the Public Finance Act of 1991), for the purpose of financing certain school capital improvements, fire stations and facilities capital improvements, and recreation and parks facilities capital improvements in the County in accordance with an election held in the County on November 8, 2016 and pursuant to a resolution duly adopted by the Board of Supervisors of the County on February __, 2017 (the "Resolution").

The Bonds maturing on or after _____ may be redeemed prior to their respective maturity dates, on or after _____, at the option of the County, as a whole or in part at any time at the price equal to the principal amount of the Bonds to be redeemed, together with the interest accrued thereon to the date fixed for the redemption thereof.

In the event less than all of the Bonds of a particular maturity are called for redemption, the particular Bonds of such maturity or portions thereof in installments of \$5,000 to be redeemed shall be selected by lot.

If this Bond is redeemable and this Bond (or any portion of the principal amount thereof in installments of \$5,000) shall be called for redemption, *notice of the redemption* hereof, specifying the date, number and maturity of this Bond, the date and place fixed for its redemption, and if less than the entire principal amount of this Bond is to be redeemed, that this Bond must be surrendered in exchange for the principal amount thereof to be redeemed and the issuance of a new Bond equalling in principal amount that portion of the principal amount hereof not to be redeemed, shall be mailed not less than thirty (30) days prior to the date fixed for redemption by first class mail, *postage prepaid*, to the Registered Owner of this Bond at his address as it appears on the books of registry maintained by the Registrar as of the close of business on the forty-fifth (45th) day preceding the date fixed for redemption. If notice of redemption of this Bond shall have been given as aforesaid, and payment of the principal amount of this Bond (or the portion of the principal amount hereof to be redeemed) and of the accrued interest payable upon such redemption shall have been duly made or provided for, interest hereon shall cease to accrue from and after the date so specified for the redemption hereof.

Any notice of the optional redemption of this Bond may state that it is conditioned upon there being on deposit with the County, or with a designated agent of the County, on the date fixed for the redemption hereof an amount of money sufficient to pay the redemption price of this Bond, together with the interest accrued thereon to the date fixed for the redemption hereof, and any conditional notice so given may be rescinded at any time before the payment of the redemption price of this Bond, together with the interest accrued thereon, is due and payable if any such condition so specified is not satisfied. If a redemption of this Bond does not occur after a conditional notice is given due to there not being on deposit with the County, or with a designated agent of the County, a sufficient amount of money to pay the redemption price of this

Bond, together with the interest accrued thereon to the date fixed for the redemption hereof, the corresponding notice of redemption shall be deemed to be revoked.

Subject to the limitations and upon payment of the charges, if any, provided in the proceedings authorizing the Bonds of the issue of which this Bond is one, this Bond may be exchanged at the principal office of the Registrar for a like aggregate principal amount of Bonds of other authorized principal amounts and of the series of which this Bond is one. This Bond is transferable by the Registered Owner hereof, in person or by his attorney duly authorized in writing, at the principal office of the Registrar but only in the manner, subject to the limitations and upon payment of the charges, if any, provided in the proceedings authorizing the Bonds of the issue of which this Bond is one, and upon the surrender hereof for cancellation. Upon such transfer a new Bond or Bonds of authorized denominations and of the same aggregate principal amount of the issue of which this Bond is one will be issued to the transferee in exchange herefor.

The full faith and credit of the County are irrevocably pledged to the punctual payment of the principal of and interest on this Bond as the same become due. In each year while this Bond is outstanding and unpaid, the Board of Supervisors of the County is authorized and required to levy and collect annually, at the same time and in the same manner as other taxes of the County are assessed, levied and collected, a tax upon all taxable property within the County, over and above all other taxes, authorized or limited by law and without limitation as to rate or amount, sufficient to pay when due the principal of and interest on this Bond to the extent other funds of the County are not lawfully available and appropriated for such purpose.

This Bond shall not be valid or obligatory unless the certificate of authentication hereon shall have been manually signed by an authorized signator of the Registrar.

It is hereby certified, recited and declared that all acts, conditions and things required to have happened, to exist and to have been performed precedent to and in the issuance of this Bond and the issue of which it is one, have happened, do exist and have been performed in regular and due time, form and manner as required by law, and that the Bonds of the issue of which this Bond is one do not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the County, by its Board of Supervisors, has caused this Bond to be executed by the manual or facsimile signature of the Chairman of such Board; the corporate seal of such Board to be impressed or imprinted hereon, attested by the manual or facsimile signature of the Clerk of such Board; and this Bond to be dated the date first above written.

Clerk of the Board of
Supervisors

(Seal)

Chairman of the Board of Supervisors

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds delivered pursuant to the within-mentioned proceedings.

Director of Finance, Registrar

By: _____
Authorized Signature

Date of Authentication: _____

(FORM OF ASSIGNMENT)

For value received, the undersigned hereby sell(s), assign(s) and transfer(s) unto

(Please print or type name and address, including postal zip code, of transferee)

PLEASE INSERT SOCIAL SECURITY
OR OTHER TAX IDENTIFYING NUMBER
OF TRANSFEREE:

the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints _____, attorney, to transfer such Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: _____

Signature(s) Guaranteed

NOTICE: Signature (s) must be guaranteed by a member firm of The New York Stock Exchange, Inc. or a commercial bank or trust company.

(Signature(s) of Registered Owner)
NOTICE: The signature(s) above must correspond with the name of the Registered Owner as it appears on the front of this Bond in every particular, without alteration or enlargement or any change whatsoever.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 59-17

Page No. 1 of 2

Agenda Title: RESOLUTION -- Adopting the 2017 Henrico County Emergency Operations Plan

For Clerk's Use Only: Date: <u>2/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																			
Branin, T.	✓	—	—																			
Nelson, T.	✓	—	—																			
O'Bannon, P.	✓	—	—																			
Thornton, F.	✓	—	—																			

WHEREAS, the Virginia Emergency Services and Disaster Law, Chapter 3.2 of Title 44 of the Code of Virginia, requires every locality to prepare and keep current an emergency operations plan; and

WHEREAS, by Agenda Item No. 526-98, the Board of Supervisors of Henrico County adopted on December 9, 1998, a resolution approving the initial Henrico County Emergency Operations Plan as the necessary basic plan for County emergency services; and

WHEREAS, by Agenda Item No. 293-05, the Board adopted on September 13, 2005, a resolution approving a revised Emergency Operations Plan that contained revisions proposed by the Division of Fire; and,

WHEREAS, by Agenda Item No. 72-10, the Board adopted on February 23, 2010, a resolution approving a revised Emergency Operations Plan that contained revisions proposed by the Division of Fire; and,

WHEREAS, by Agenda Item No. 30-14, the Board adopted on January 28, 2014, a resolution approving a revised Emergency Operations Plan that contained revisions proposed by the Division of Fire; and,

WHEREAS, it is necessary and appropriate to adopt the 2017 Henrico County Emergency Operations Plan that contains revisions to the County's 2014 Emergency Operations Plan.

By Agency Head Anthony E. Miller By County Manager [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 59-17

Page 2 of 2

Agenda Title: RESOLUTION – Adopting the 2017 Henrico County Emergency Operations Plan

NOW, THEREFORE, BE IT RESOLVED that the Board adopts the 2017 Henrico County Emergency Operations Plan, in the form presented to this meeting, as the basic plan for County emergency services as required by Virginia Code §44-146.19(E).

Comments: The Fire Chief recommends approval of this Board Paper; the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 60-17

Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Contract — Information Technology Data Center
Renovations — Brookland District**

For Clerk's Use Only: Date: <u>2/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓	_____	_____	Nelson, T.	✓	_____	_____	O'Bannon, P.	✓	_____	_____	Thornton, F.	✓	_____	_____
	YES	NO	OTHER																			
Branin, T.	✓	_____	_____																			
Nelson, T.	✓	_____	_____																			
O'Bannon, P.	✓	_____	_____																			
Thornton, F.	✓	_____	_____																			

WHEREAS, the County wishes to renovate 4,500 square feet to create a new Information Technology Data Center on the third floor of the Administration Building; and,

WHEREAS, the County received seven bids on January 31, 2017, in response to Invitation to Bid No. 16-1283-10JK and Addenda Nos. 1 and 2 for the renovation work with the following results:

Bidder	Bid Amount
Daniel & Company, Inc. Richmond, VA	\$499,000
Woodland Construction, Inc. Richmond, VA	\$501,600
Athens Building Corporation t/a First Class Contracting Richmond, VA	\$504,900
Noah Enterprises, Inc. Virginia Beach, VA	\$530,286
Haley Builders, Inc. Ashland, VA	\$566,000
Sussex Development Corporation Virginia Beach, VA	\$600,000
Suburban Remodeling Corporation (SRC, Inc.) Richmond, VA	\$609,916

WHEREAS, after review and evaluation of all bids received, it was determined that Daniel & Company, Inc. is the lowest responsive and responsible bidder with a bid of \$499,000.

By Agency Head *[Signature]* By County Manager *[Signature]*

Routing:
Yellow to: _____

Certified:
A Copy Tests: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 60-17

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Information
Technology Data Center Renovations — Brookland District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for construction of the new Information Technology Data Center is awarded to Daniel & Company, Inc., the lowest responsive and responsible bidder, in the amount of \$499,000 pursuant to Invitation to Bid No. 16-1283-10JK, Addenda Nos. 1 and 2, and the bid submitted by Daniel & Company, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of General Services, Director of Information Technology, and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 61-17

Page No. 1 of 1

Agenda Title: RESOLUTION - To Accept a Grant From the Office of the Attorney General's Triad Crime Prevention for Seniors Grant Program to Purchase Flashlights and File of Life Brochures

For Clerk's Use Only:

Date: 2/14/2017

- (X) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. [checkmarks]
Nelson, T. [checkmarks]
O'Bannon, P. [checkmarks]
Thornton, F. [checkmarks]

WHEREAS, the Office of the Attorney General's Triad Crime Prevention for Seniors Grant Program has awarded the Police Division a grant in the amount of \$1,900; and

WHEREAS, the Division will use this grant, which requires a 10% in-kind match, to purchase flashlights and File of Life brochures.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

COMMENTS: The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [signature] By County Manager [signature]

Routing:
Yellow to:
Copy to:

Certified:
A Copy Teste: Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 62-17

Page No. 1 of 1

Agenda Title: **RESOLUTION - To Accept a Grant From the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program to Purchase Explosive Ordnance Disposal Suits, Full Face Helmets, and Surveillance Equipment for the Police Division**

For Clerk's Use Only: Date: <u>2/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Shover</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																			
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			

WHEREAS, the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program has awarded the Police Division a grant in the amount of \$74,243; and

WHEREAS, the Division will use this grant, which requires no local match, to purchase explosive ordnance disposal suits, full face helmets, and surveillance equipment.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

COMMENTS: The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head *H.E. Cannon* By County Manager *[Signature]*

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 63-17

Page No. 1 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services — Creighton Road Improvements — Fairfield and Varina Districts

For Clerk's Use Only: Date: <u>2/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thornton</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																			
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			

WHEREAS, on April 25, 2006, the Board awarded a contract to Earth Tech, Inc. (now AECOM) for the lump sum fee of \$1,549,450.60 for the preparation of design and construction plans for Creighton Road improvements; and,

WHEREAS, on November 9, 2011, the Board approved a contract amendment for \$174,129 for creation of a final set of plans for the portion of the project between Laburnum Avenue and Sandy Lane and for additional environmental analysis; and,

WHEREAS, on April 23, 2013, the Board approved a second amendment to add \$96,326.78 for design work to adjust sanitary sewer utilities and road geometry to avoid septic drain fields impacted by a revised connection with Dabbs House Road; and,

WHEREAS, on January 28, 2014, the Board approved a third amendment for \$153,388.48 for creation of plans to bid the bridge replacement and for additional environmental analysis; and,

WHEREAS, additional design services are required to complete plans for the portion of Creighton Road between Laburnum Avenue and Sandy Lane, including adjustments to the alignment of the Dabbs House Road connector, and to perform additional environmental work needed to accept state funds for construction; and,

WHEREAS, AECOM and the Department of Public Works have negotiated a lump sum fee of \$199,712.49 for the additional work.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: _____ Certified: _____ A Copy Teste: _____ Clerk, Board of Supervisors
 Copy to: _____ Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 63-17

Page No. 2 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services — Creighton Road Improvements — Fairfield and Varina Districts

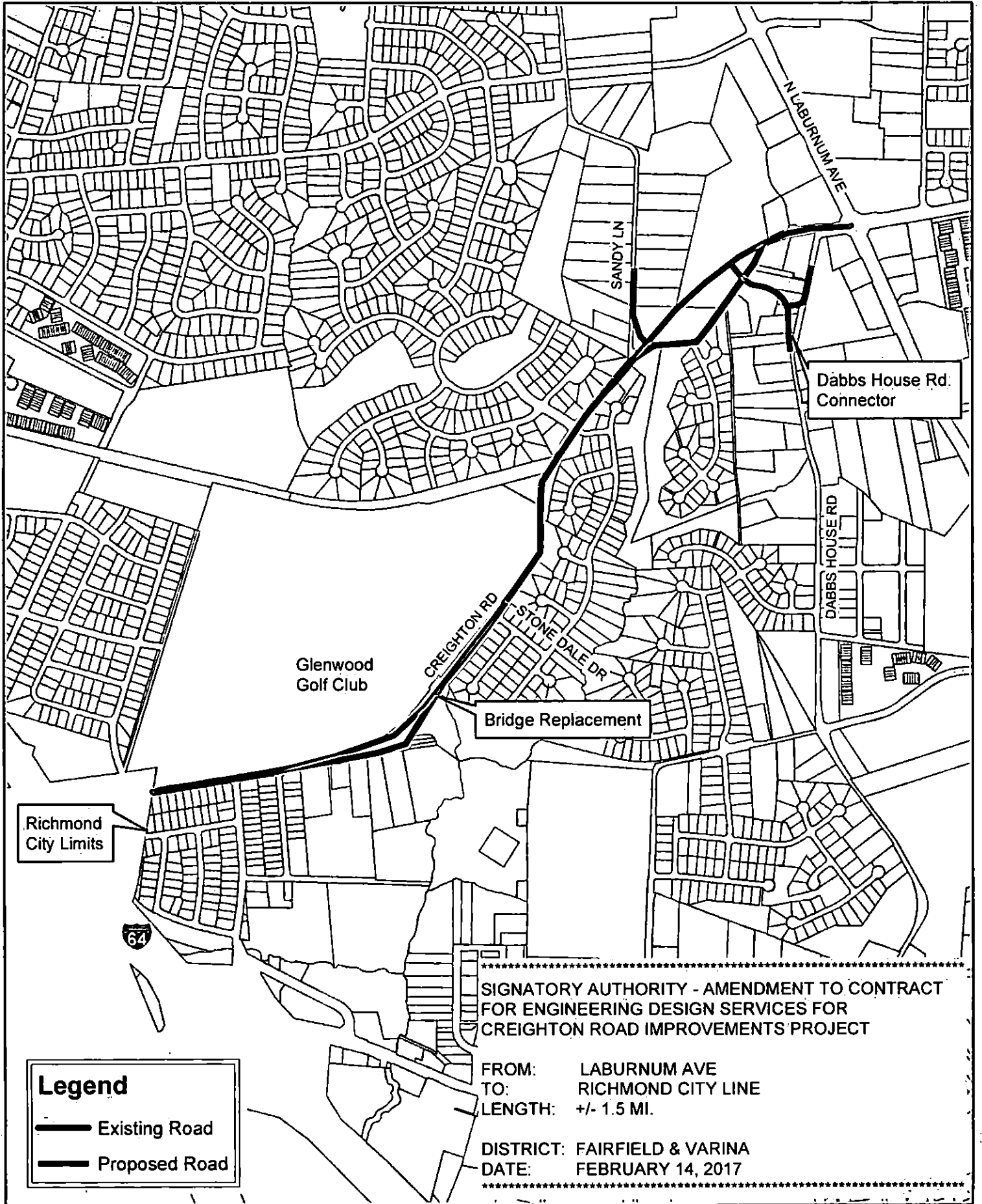
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves an amendment to the contract with AECOM for additional engineering design services for the lump sum fee of \$199,712.49.

BE IT FURTHER RESOLVED that the County Manager is authorized to execute the amendment in a form approved by the County Attorney.

COMMENTS: The funds for this project will be provided from the Capital Projects Fund, Project #00985. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



CREIGHTON ROAD IMPROVEMENTS



Legend

- Existing Road
- Proposed Road



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 64-17

Page No. 1 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services — Dabbs House Road Improvements — Varina District

For Clerk's Use Only: Date: <u>2/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Referred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Shore</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																			
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			

WHEREAS, on June 8, 2004, the Board approved a contract with Michael Baker, Jr., Inc. for the lump sum fee of \$1,010,879.17 for the preparation of design and construction plans for improvements to Dabbs House Road from Nine Mile Road to Creighton Road; and,

WHEREAS, on September 9, 2008, the Board approved a contract amendment for \$300,209.96 for additional design work for sanitary sewer extension, sewer replacement, water main extension, and additional roadway and drainage design with environmental studies; and,

WHEREAS, on February 22, 2011, the Board approved a second amendment for \$178,448.72 for design services to revise erosion and sediment control plans, to complete design tasks to tie-in the Creighton Road connector, and to perform additional drainage, utility, and environmental work; and,

WHEREAS, on June 26, 2012, the Board approved a third amendment for \$194,730.49 after an internal review identified cost-saving measures, including reducing the required amount of right-of-way and modifying the sidewalk and entrance design; and,

WHEREAS, on May 28, 2013, the Board approved a fourth amendment for \$262,509.78 for the engineering necessary to separate the project into two phases; and,

WHEREAS, additional design work is required to make design changes related to real property acquisitions, to prepare traffic signal plans and coordination with VDOT at the intersection of Dabbs House Road and Nine Mile Road, and to provide engineering support during construction; and,

By Agency Head [Signature] By County Manager [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 64-17

Page No. 2 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services — Dabbs House Road Improvements — Varina District

WHEREAS, the Department of Public Works has negotiated a contract amendment for \$99,910.39 for the additional work.

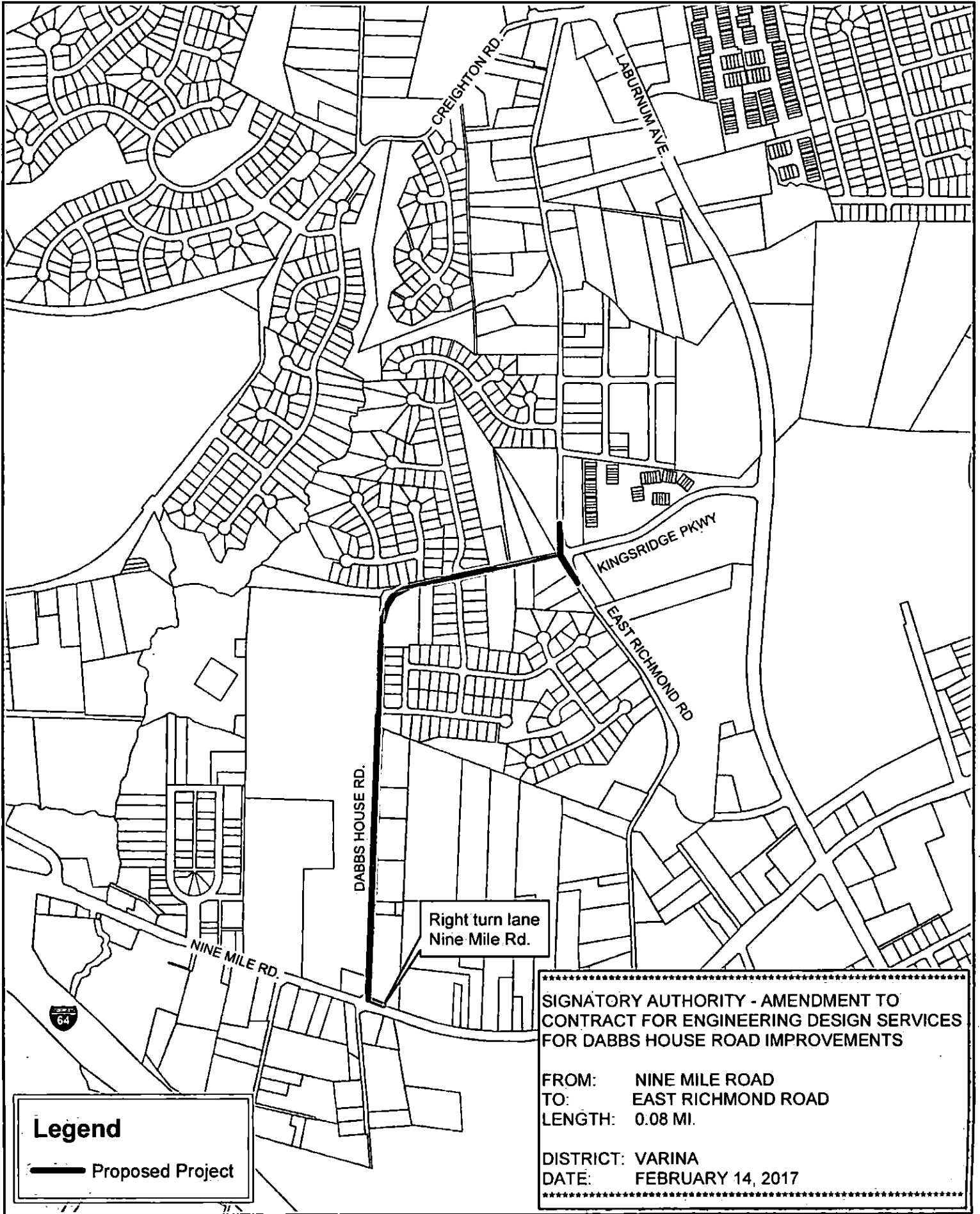
NOW, THEREFORE, BE IT RESOLVED that the Board approves an amendment to the contract with Michael Baker Jr., Inc., for additional engineering design services for the fixed lump sum fee of \$99,910.39.

BE IT FURTHER RESOLVED that the County Manager is authorized to execute the amendment in a form approved by the County Attorney.

COMMENTS: The funds for this project will be provided from the Capital Projects Fund, Project #00610. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



DABBS HOUSE ROAD IMPROVEMENTS



Right turn lane
Nine Mile Rd.

SIGNATORY AUTHORITY - AMENDMENT TO
CONTRACT FOR ENGINEERING DESIGN SERVICES
FOR DABBS HOUSE ROAD IMPROVEMENTS

FROM: NINE MILE ROAD
TO: EAST RICHMOND ROAD
LENGTH: 0.08 MI.

DISTRICT: VARINA
DATE: FEBRUARY 14, 2017

Legend

— Proposed Project

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 65-17
Page No. 1 of 1

Agenda Title **RESOLUTION - Interim Appointment to Fill the Vacancy in the Office of Brookland District Supervisor**

<p>For Clerk's Use Only:</p> <p>Date <u>2/14/2017</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Monte</u> Seconded by (1) <u>Nelson</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Branln, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branln, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																			
Branln, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			

WHEREAS, Richard W. Glover, Chairman of the Board of Supervisors of Henrico County representing the Brookland District, passed away on February 2, 2017, thereby creating a vacancy in the office of Brookland District Supervisor; and,

WHEREAS, § 24.2-228 of the Code of Virginia provides that the Board, within 45 days of the office becoming vacant, may appoint a qualified voter of the Brookland District to fill the vacancy.

NOW, THEREFORE, BE IT RESOLVED by the Board that Harvey L. Hinson, a qualified voter of the Brookland District, is appointed on an interim basis to fill the vacancy in the office of Brookland District Supervisor and to exercise all powers of that office commencing upon qualification and continuing until the qualified voters of the Brookland District fill the vacancy by special election and the person so elected has qualified.

By Agency Head _____

By County Manager 

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 66-17
Page No. 1 of 1

Agenda Title **RESOLUTION - To Authorize the County Attorney to Petition the Circuit Court for a Writ of Election to Fill the Vacancy in the Office of Brookland District Supervisor**

<p>For Clerk's Use Only:</p> <p>Date <u>2/14/2017</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Branin</u> Seconded by (1) <u>O'Bannon</u> (2) <u>Nelson</u> (2) <u>Thornton</u></p> <p>REMARKS: <u>1) motion to approve resolution with requested election date of April 18, 2017, failed; 2) motion to approve resolution with requested election date of November 7, 2017, was passed.</u></p>	<p style="text-align: right;">(ABSTAIN)</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 10%; text-align: center;">YES</th> <th style="width: 10%; text-align: center;">NO</th> <th style="width: 10%; text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;">0</td> <td style="text-align: center;">2</td> <td style="text-align: center;">0</td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	0	2	0	Nelson, T.	✓	✓	_____	O'Bannon, P.	✓	✓	_____	Thornton, F.	✓	✓	_____
	YES	NO	OTHER																			
Branin, T.	0	2	0																			
Nelson, T.	✓	✓	_____																			
O'Bannon, P.	✓	✓	_____																			
Thornton, F.	✓	✓	_____																			

WHEREAS, Richard W. Glover, Chairman of the Board of Supervisors of Henrico County representing the Brookland District, passed away on February 2, 2017, thereby creating a vacancy in the office of Brookland District Supervisor; and,

WHEREAS, § 24.2-226 of the Code of Virginia requires the Board, within 15 days of the occurrence of the vacancy, to petition the Henrico County Circuit Court to issue a writ of election to fill the vacancy.

NOW, THEREFORE, BE IT RESOLVED by the Board that the County Attorney is authorized and directed to petition the Circuit Court on the Board's behalf for a writ of election to fill the vacancy in the office of Brookland District Supervisor, with such election being requested to be held on November 7, 2017.

By Agency Head _____ *[Signature]*

By County Manager _____ *[Signature]*

Routing:
Yellow to: _____
Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____