

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
March 14, 2017**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, March 14, 2017, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
Harvey L. Hinson, Brookland District
Tyrone E. Nelson, Varina District

Member of the Board Absent:

Thomas M. Branin, Three Chopt District

Other Officials Present:

John A. Vithoukias, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
Douglas A. Middleton, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Community Services
Anthony J. Romanello, Deputy County Manager for Administration
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 7:01 p.m. and led the recitation of the Pledge of Allegiance.

The Reverend Barbara Lewis, Senior Pastor for Laurel Park United Methodist Church and Greenwood United Methodist Church, delivered the invocation.

On motion of Mr. Nelson, seconded by Mr. Hinson, the Board approved the minutes of the February 28, 2017, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Hinson, Nelson

No: None

Absent: Branin

MANAGER'S COMMENTS

Mr. Rapisarda will celebrate his 40th anniversary with the County on March 22 and his 35th anniversary as County Attorney on April 21. During his tenure as County Attorney, Mr. Rapisarda has served four County Managers and thirteen members of the Board of Supervisors. Throughout his career, Mr. Rapisarda has earned the deep respect of local attorneys and judges as well as his peers in all areas of the Commonwealth. He has served as president of the Henrico County Bar Association and Local Government Attorneys of Virginia (LGA) and as chair of the Virginia State Bar's Third District Committee and Standing Committee on Legal Ethics. Also, Mr. Rapisarda has been a member of the Virginia State Bar/Virginia State Supreme Court Professionalism Course Faculty and the Boyd-Graves Conference, whose mission is to improve the quality of Virginia's civil justice system. He is a Virginia Law Foundation Fellow and was the recipient of the Edward J. Finnegan Award for Distinguished Service by LGA. Mr. Vithoukas thanked Mr. Rapisarda for his extraordinary four decades of service to Henrico County and for a job well done.

BOARD OF SUPERVISORS' COMMENTS

Mr. Hinson acknowledged the passing of Gordon Edward 'Gus' Granger, Jr., a former member of the County's Planning Commission who understood service above self. Mr. Granger was wounded in France during World War II while serving in General Patton's Third Army Fifth Division and received the Purple Heart and Bronze Star. He was one of the leaders in establishing youth athletic programs in Henrico, including the Glen Allen Youth Athletic Association. Mr. Granger was very active in PTAs at all levels of the school system, was known as the "Voice of the Panthers" while announcing Hermitage High School football games for a period of 12 years, and was inducted into the inaugural class of the Hermitage Hall of Fame. Along with Mr. Rapisarda's father, Mr. Granger was appointed to a commission to study the feasibility of constructing a stadium that became The Diamond. Mr. Hinson extended condolences to Mr. Granger's family and noted Mr. Granger served the community well, had an unforgettable personality, and will surely be missed.

Mr. Thornton referred to a town meeting he held on March 23 in collaboration with the NAACP that addressed the challenge of opioids. He expressed enthusiasm for the audience's engagement in this topic and pointed out the importance of facing the problem of addiction head on by continuing to have government entities, the clergy, and the community work together to ensure it is eradicated.

Mr. Nelson conveyed his appreciation to the Department of Public Works, under the direction of Steve Yob, for the hard work of a seven-member crew in removing 60 tons of tree debris on Osborne Turnpike and Mill Road over a two-week period.

Mrs. O'Bannon announced Mr. Branin was not in attendance because he was out of town on a business emergency.

Mrs. O'Bannon recognized the following Boy Scouts who were observing the meeting to fulfill a requirement for the Citizenship in the Community merit badge: Jackson Wicker from Troop 772, sponsored by Discovery United Methodist Church; and Nick Drake from Troop 777, sponsored by St. Martin's Episcopal Church.

RECOGNITION OF NEWS MEDIA

Mrs. O'Bannon recognized Debbie Truong from the *Richmond Times-Dispatch*

PUBLIC HEARINGS – REZONING CASE AND PROVISIONAL USE PERMITS

49-17 Wilton Acquisition, LLC: Request to conditionally rezone from B-2C
REZ2017- Business District (Conditional) to RTHC Residential Townhouse District
00005 (Conditional) Parcels 773-759-7681, -9232, -8362, -8944, and part of Parcel
Brookland 773-759-5623 containing 11.13 acres located on the west line of Woodman
Road approximately 240' north of its intersection with Hungary Road.

Mr. Vithoukas pointed out this item and Agenda Item No. 50-17 (PUP2017-0003) were companion items. Joe Emerson, Director of Planning, noted the applicant was requesting a deferral of both items to the April 11 meeting to allow more time to work with staff on concerns and clarifications as well as contractual matters.

No one from the public spoke in opposition to a deferral of this item.

On motion of Mr. Hinson, seconded by Mr. Thornton, the Board deferred this item to the April 11, 2017, meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Hinson, Nelson

No: None

Absent: Branin

50-17 Wilton Acquisition, LLC: Request for a Provisional Use Permit under
PUP2017- Sections 24-58.2(b), 24-120 and 24-122.1 of Chapter 24 of the County Code
0003 to allow a self-service storage facility on part of Parcel 773-759-5623 located
on the north line of Hungary Road approximately 700' northwest of its
intersection with Woodman Road.

No one from the public spoke in opposition to a deferral of this item.

On motion of Mr. Hinson, seconded by Mr. Thornton, the Board deferred this item to the April 11, 2017, meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Hinson, Nelson

No: None

Absent: Branin

80-17
PUP2017-
00007
Tuckahoe

Sarah Love: Request for a Provisional Use Permit under Sections 24-55(h), 24-120, and 24-122.1 of Chapter 24 of the County Code to allow extended hours of operation of a fitness center on part of Parcel 761-731-9193 located on the north line of Huguenot Road (State Route 147) approximately 640' west of its intersection with River Road.

No one from the public spoke in opposition to this item.

Mrs. O'Bannon mentioned the Board is reviewing an overhaul of the County's zoning ordinance to reflect changes that have occurred over time in the ways the community does business. One of these changes is an increased interest in outdoor dining.

On motion of Mr. Thornton, seconded by Mr. Hinson, the Board followed the recommendation of the Planning Commission and granted this request subject to the following conditions:

1. This permit shall only apply to a health club located at 6235 River Road as shown on the attached exhibits (see case file), and shall not be transferable to any other use at this location.
2. The daily hours of operation shall begin no earlier than 5:00 a.m.
3. The owner and/or operator of the establishment shall allow the Crime Prevention Unit of the Division of Police to conduct a security survey of the location to identify potential security risks and to recommend possible preventative measures, which may include, but are not limited to: security cameras/video system, exterior window treatments for increased visibility, and exterior lighting. Measures mutually agreed upon by the Division of Police and the owner and/or operator shall be implemented.
4. Extended hours shall not result in loitering, criminal activity, traffic or public nuisance in the area surrounding the business. In the event that evidence (i.e. police calls to the premises or complaints) indicates the

extended hours of operation are having an adverse effect (i.e. increased public nuisance, loitering, excessive noise outside the building, criminal assault, traffic, etc.) on the surrounding area, the Board of Supervisors may hold a public hearing to consider revoking the provisional use permit.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Hinson, Nelson

No: None

Absent: Branin

81-17
PUP2017-
00005
Fairfield

Chuckey's Bodega: Request for a Provisional Use Permit under Sections 24-58.2(a), 24-120, and 24-122.1 of Chapter 24 of the County Code to allow extended hours of operation of a convenience market on part of Parcel 811-724-6037 located at the northeast intersection of Nine Mile Road (State Route 33) and Kenway Avenue.

Moë Morris, the applicant's representative, requested a deferral to the April 11 meeting to allow time to gather additional information and have another representative present. He responded to questions from Mrs. O'Bannon and Mr. Thornton.

No one from the public spoke in opposition to a deferral of this item.

Mr. Morris responded to further questions, from Mr. Thornton and Mr. Nelson, and clarified why the applicant has requested extended hours of operation.

On motion of Mr. Thornton, seconded by Mr. Nelson, the Board deferred this item to the April 11, 2017, meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Hinson, Nelson

No: None

Absent: Branin

PUBLIC HEARINGS - OTHER ITEMS

82-17

Resolution - Signatory Authority - Conveyance of Real Estate - 7704 Twin Oak Drive - Brookland District.

Steve Price, Assistant Director of Real Property, showed a vicinity map depicting the location of the subject property.

John Martin Owens, a resident of 6315 Millhiser Avenue in the Brookland District, suggested the subject property would be a good place to allow public access to a Henrico police trail that runs above it. Mr. Hinson explained the property is a well lot that will be turned into a home site.

On motion of Mr. Hinson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

83-17 Resolution – Signatory Authority – Conveyance of Real Estate – 1510, 1512, 1514 Francis Road and 1600 and 1602 Old Francis Road – Fairfield District.

Mr. Price showed a vicinity map depicting the location of the subject property.

Mr. Owens suggested the County save the lots for green space given their low assessed value and conveyance price.

On motion of Mr. Thornton, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Mr. Owens proposed the Board fund a new midtown circulator bus service that would connect three high schools and three hospitals in the community. He offered to compete for the contract to operate the service.

GENERAL AGENDA

84-17 Resolution - Receipt of Operating and Capital Budget Estimates for Fiscal Year 2017-18 and Notice of Public Hearings on the Budget and Proposed Tax Rates.

Mr. Vithoukas narrated a slide presentation, which he advised was a quick introduction of the nearly 700-page budget document the Board would spend many hours discussing the following week. He pointed out this Board is the only governing body to his knowledge that reviews the budget over a full week, line item by line item and department by department. He identified Henrico's priorities as sound fiscal practices, a business-friendly environment, exceptional services, and maintaining infrastructure. Mr. Vithoukas noted the proposed budget maintains the real estate tax rate of 87 cents per \$100 of assessed valuation, a rate that has not been increased in 39 years. During his presentation, Mr. Vithoukas summarized how the proposed budget addresses the County's four priorities and emphasized it funds a 2.5 percent salary

increase for all general government and school employees. He concluded by providing a review of the upcoming budget calendar.

Following his presentation and at Mr. Nelson's request, Mr. Vithoukas elaborated on his budget proposal to assist small business by doubling the exemption from the Business, Professional, Occupational, and License (BPOL) tax to the first \$200,000 of gross receipts. Mrs. O'Bannon commented on how this exemption will help a broad scope of small businesses by giving them the ability to have extra employees. He confirmed for Mr. Nelson the proposed budget's addition of ten more police officer positions; investment in a Heroin Task Force to respond to the opioid epidemic; inclusion of eight capital budget bond projects, \$2.5 million for sidewalk and pedestrian improvements, and \$2.3 million for stormwater management projects without a stormwater tax; additional funding in the amount of \$628,000 for mass transit; and provision for raises for all general government and school employees. Mr. Hinson asked for an estimate of the number of businesses that will be impacted by the increase in the BPOL exemption. At Mrs. O'Bannon's request, Mr. Vithoukas offered information on the time and location of the Board's legislative budget reviews so that citizens can get more involved in the budget process as previously suggested by Mr. Thornton. Mrs. O'Bannon expressed appreciation to County staff for the work they put into researching and answering questions asked by the Board during the legislative reviews. At Mr. Nelson's request, Mr. Vithoukas explained what will be included in the phase 1 opening of Greenwood Park. Mr. Vithoukas confirmed for Mr. Nelson that new athletic fields funded in the budget for Greenwood Park and the County's high schools will have natural synthetic surfaces and will be available for public use.

On motion of Mr. Nelson, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item - see attached resolution.

85-17 Resolution - Award of Contract - Recreation & Parks Main Office - Brookland District.

At Mrs. O'Bannon's request, General Services Director John Neal explained the renovations planned for the old Dumbarton Library facility and authorized by this resolution.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

86-17 Resolution - To Initiate a Study of the Route 5 Corridor.

Mr. Emerson provided facts about the study area, which includes Marion Hill as well as the Route 5 corridor, and showed a slide depicting the study area boundaries. He also reviewed the steps in initiating, kicking off, and

conducting the study. Mr. Emerson responded to questions from Mrs. O'Bannon pertaining to recommendations contained in the West Broad Street Corridor study and the types of recommendations that may come out of this study. He responded to comments by Mr. Nelson and confirmed there are no preconceived end results of the study but that a stakeholder group will be established to help facilitate community engagement. Mr. Nelson expressed excitement with what staff has done to date in putting together information and projected a study timeframe of eight to twelve months.

On motion of Mr. Nelson, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

87-17 Resolution – Signatory Authority - Radio Tower Facility Lease Agreement – Capital Region Airport Commission – 5860 Lewis Road – Varina District.

Mr. Vithoukas advised the Board that staff was requesting a deferral of this item to April 25 because of questions raised by the Federal Aviation Commission that the County needs to answer.

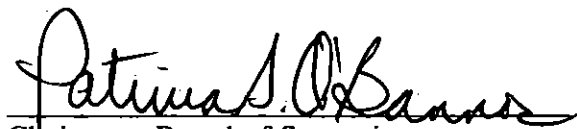
On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board deferred this item to the April 25, 2017, meeting.

88-17 Resolution - Award of Contract - Water Reclamation Facility Unit Replacements - Varina District.

Art Petrini, Director of Public Utilities, responded to a question from Mrs. O'Bannon regarding this item.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:22 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 82-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Conveyance of Real Estate — 7704 Twin Oak Drive — Brookland District

For Clerk's Use Only:
Date: 3/14/2017
 Approved
 Denied
 Amended
 Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Henson Seconded by (1) Thomson
(2) _____ (2) _____

REMARKS: **APPROVED**

	YES	NO	OTHER
Branin, T.	—	—	<u>absent</u>
Hinson, H.	<u>✓</u>	—	—
Nelson, T.	<u>✓</u>	—	—
O'Bannon, P.	<u>✓</u>	—	—
Thornton, F.	<u>✓</u>	—	—

WHEREAS, the County owns real estate known as 7704 Twin Oak Drive in the Woodland Farms subdivision (the "Property"); and,

WHEREAS, the Property was previously used as a well lot and is surplus to the needs of the County; and,

WHEREAS, the Board of Supervisors wishes to convey the Property to Hassan Al Rubacee for \$36,000, its assessed value; and,

WHEREAS, this resolution was advertised and a public hearing was held on March 14, 2017, pursuant to Va. Code §§ 15.2-1813 and 15.2-1800.

NOW, THEREFORE, BE IT RESOLVED by the Board that: (1) the Property is declared surplus to the needs of the County; and (2) the Chairman and Clerk are authorized to execute a deed, and the County Manager is authorized to execute the related closing documents, all in a form approved by the County Attorney, to convey the Property.

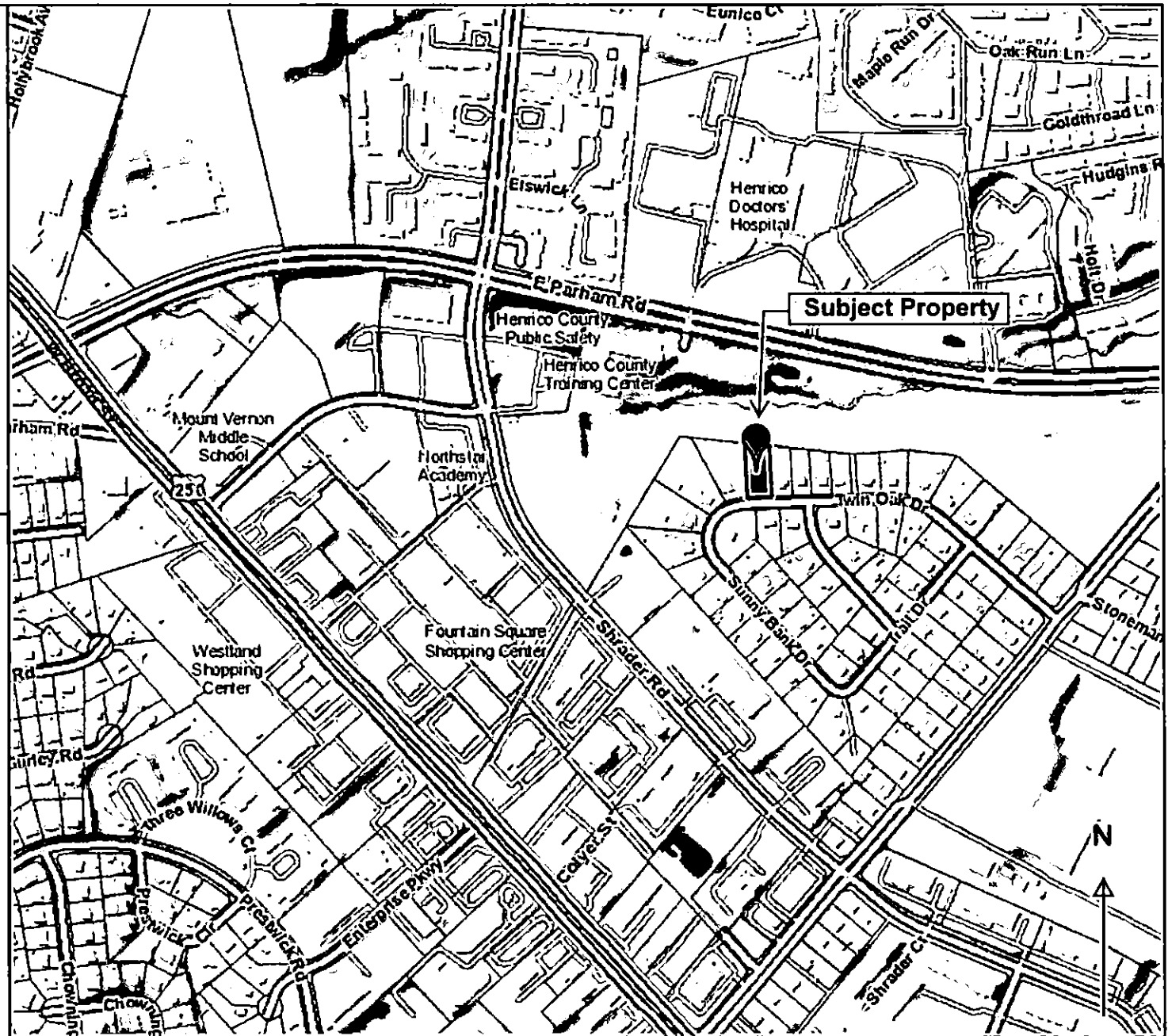
Comments: The Real Property Department has processed this request through the Departments of Recreation and Parks, Planning, Public Utilities and Public Works without objection. The Directors of Public Utilities and Real Property recommend approval.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: Real Property Certified: _____
Copy to: _____ A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

Legend

- Tax Parcels
- ← Phases
- Lots



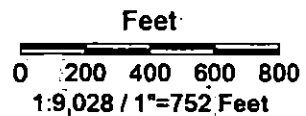
VICINITY MAP

**CONVEYANCE
OF
REAL ESTATE**

7704 TWIN OAK DRIVE

- BROOKLAND DISTRICT -

PREPARED BY REAL PROPERTY DEPARTMENT



Title: 7704 Twin Oak Drive

Date: 3/2/2017

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Henrico is not responsible for its accuracy or how current it may be.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 83-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Conveyance of Real Estate — 1510, 1512 and 1514 Francis Road and 1600 and 1602 Old Francis Road — Fairfield District

<p>For Clerk's Use Only:</p> <p>Date: <u>3/14/2017</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Monte</u> Seconded by (1) <u>Hinson</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: <u>APPROVED</u></p>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branln, T.</td> <td></td> <td></td> <td><u>about</u></td> </tr> <tr> <td>Hinson, H.</td> <td><u>2</u></td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td><u>✓</u></td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branln, T.			<u>about</u>	Hinson, H.	<u>2</u>			Nelson, T.	<u>✓</u>			O'Bannon, P.	<u>✓</u>			Thornton, F.	<u>✓</u>		
	YES	NO	OTHER																							
Branln, T.			<u>about</u>																							
Hinson, H.	<u>2</u>																									
Nelson, T.	<u>✓</u>																									
O'Bannon, P.	<u>✓</u>																									
Thornton, F.	<u>✓</u>																									

WHEREAS, the County owns five parcels of vacant land known as 1510, 1512, and 1514 Francis Road and 1600 and 1602 Old Francis Road, as shown on the attached Exhibit A; and,

WHEREAS, these are remnant parcels acquired for the relocation of the intersection of Francis Road with Old Francis Road that are now surplus to the needs of the County; and,

WHEREAS, the Board of Supervisors wishes to convey the parcels to Emerald Land Development, LLC for \$7,200, their combined 2017 assessed value; and,

WHEREAS, this resolution was advertised and a public hearing was held on March 14, 2017, pursuant to Va. Code §§ 15.2-1813 and 15.2-1800.

NOW, THEREFORE, BE IT RESOLVED by the Board that: (1) the parcels are declared surplus to the needs of the County; and (2) the Chairman and Clerk are authorized to execute a deed, and the County Manager is authorized to execute the related closing documents, all in a form approved by the County Attorney, to convey the parcels shown on Exhibit A to Emerald Land Development, LLC for \$7,200.

Comments: The Real Property Department has processed this request through the Departments of Recreation and Parks, Planning, Public Utilities and Public Works without objection. The Directors of Public Works and Real Property recommend approval.

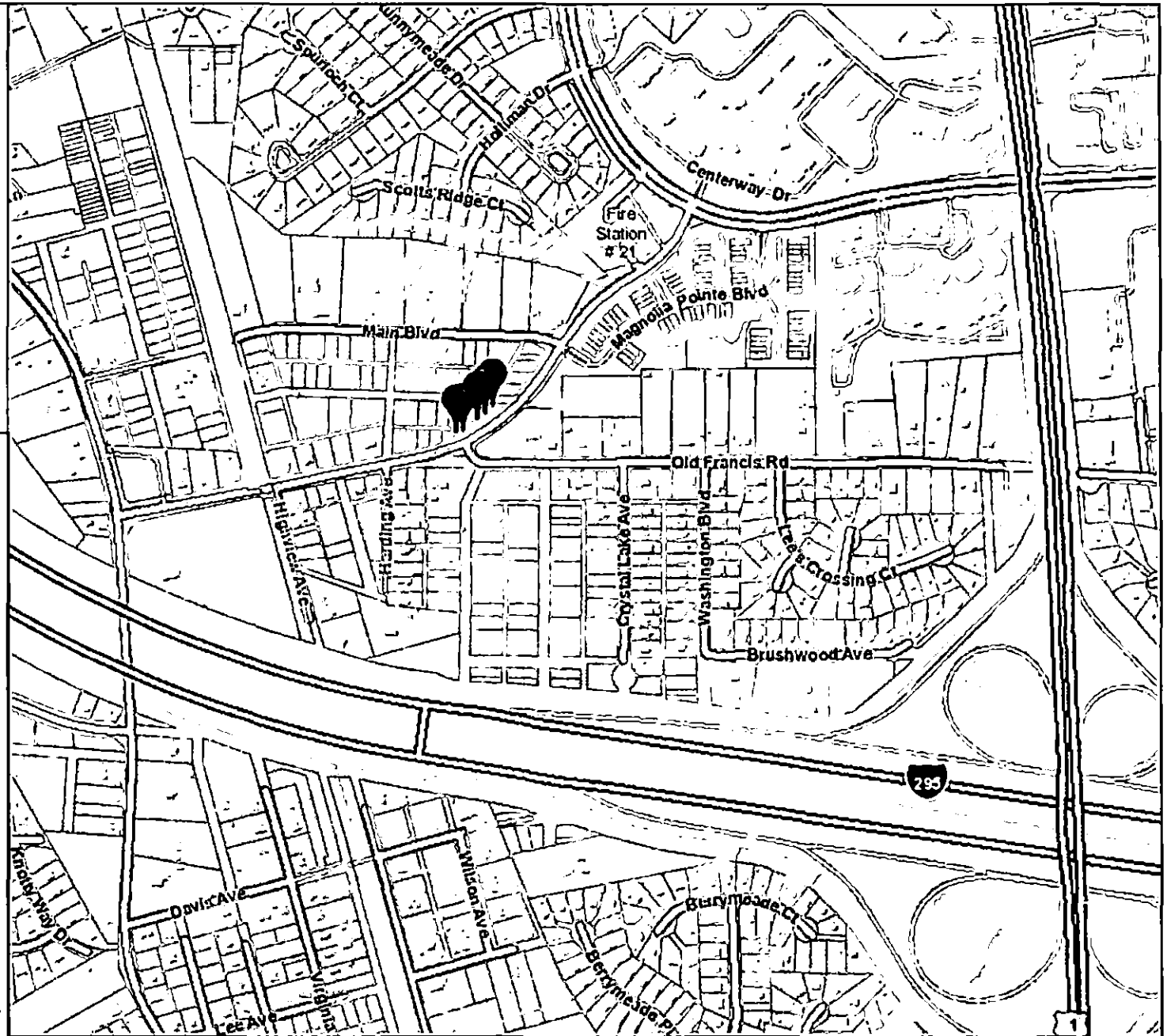
By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: Real Property Certified: _____
Copy to: _____ A Copy Tests: _____
Clerk, Board of Supervisors

Date: _____

Legend

- Tax Parcels
- Phases
- Lots



VICINITY MAP

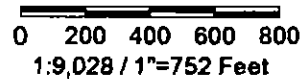
Conveyance
of
Real Estate

1510 Francis Road
1512 Francis Road
1514 Francis Road
and
1600 Old Francis Road
1602 Old Francis Road

- Brookland District -

PREPARED BY REAL PROPERTY DEPARTMENT

Feet



Title: Proposed Sale of County-owned Properties

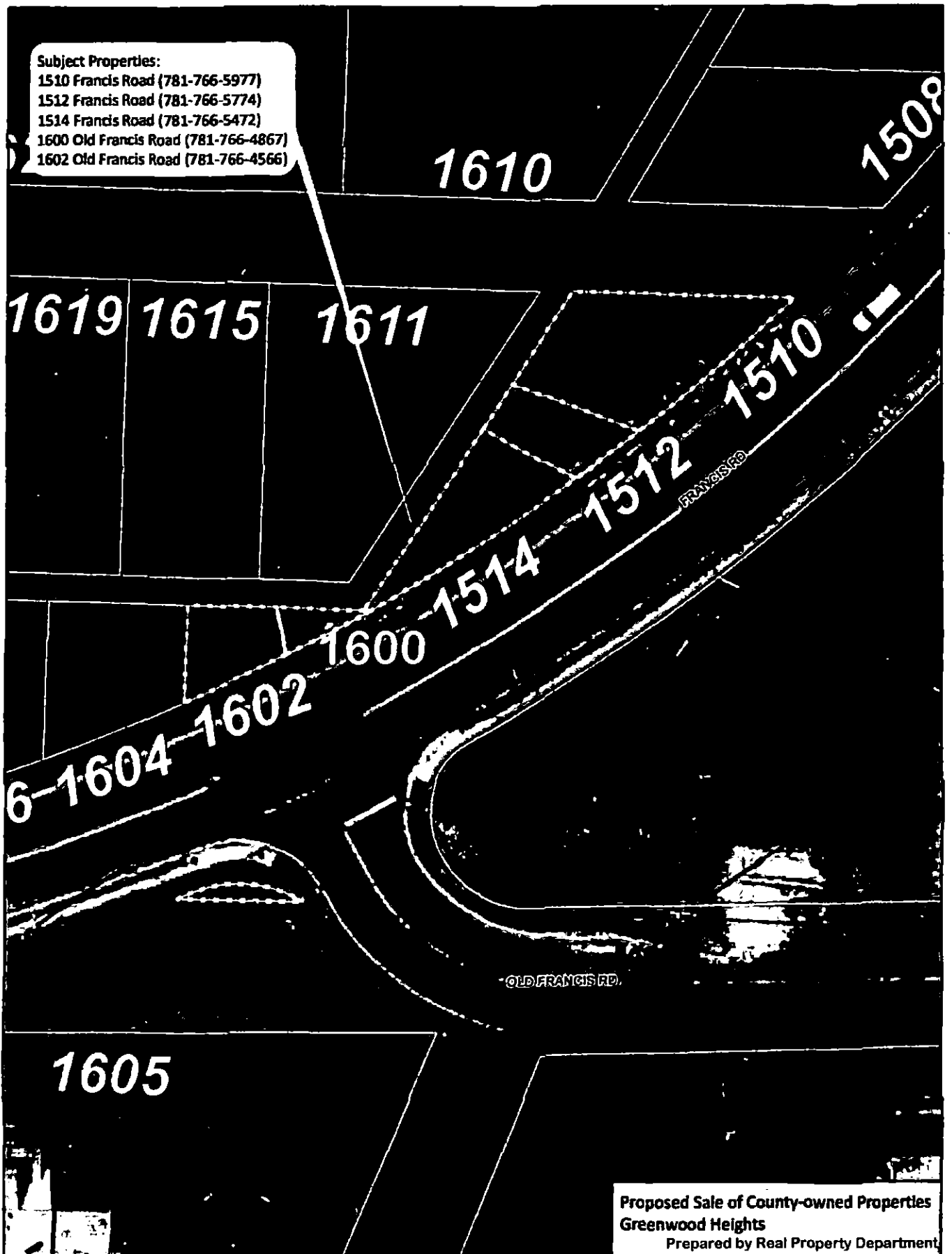
Date: 3/3/2017

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Henrico is not responsible for its accuracy or how current it may be.

EXHIBIT A

Subject Properties:

- 1510 Francis Road (781-766-5977)
- 1512 Francis Road (781-766-5774)
- 1514 Francis Road (781-766-5472)
- 1600 Old Francis Road (781-766-4867)
- 1602 Old Francis Road (781-766-4566)



Proposed Sale of County-owned Properties
Greenwood Heights
Prepared by Real Property Department



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **84-17**
Page No. 1 of 2

Agenda Title **RESOLUTION - Receipt of Operating and Capital Budget Estimates for Fiscal Year 2017-18 and Notice of Public Hearings on the Budget and Proposed Tax Rates**

<p>For Clerk's Use Only:</p> <p>Date <u>3/14/2017</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Nelson</u> Seconded by (1) <u>Hinson</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES NO OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">_____ <u>about</u> _____</td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><u>✓</u> _____ _____</td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><u>✓</u> _____ _____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><u>✓</u> _____ _____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><u>✓</u> _____ _____</td> </tr> </table>		YES NO OTHER	Branin, T.	_____ <u>about</u> _____	Hinson, H.	<u>✓</u> _____ _____	Nelson, T.	<u>✓</u> _____ _____	O'Bannon, P.	<u>✓</u> _____ _____	Thornton, F.	<u>✓</u> _____ _____
	YES NO OTHER													
Branin, T.	_____ <u>about</u> _____													
Hinson, H.	<u>✓</u> _____ _____													
Nelson, T.	<u>✓</u> _____ _____													
O'Bannon, P.	<u>✓</u> _____ _____													
Thornton, F.	<u>✓</u> _____ _____													

WHEREAS, the County Manager has assembled his estimates of the resources and expenditures anticipated to be available or required during fiscal year 2017-18, for the operating and capital budgets from requests received from all County offices, divisions, boards, and departments, including the Department of Education; and,

WHEREAS, state law requires the advertisement and holding of a public hearing and the approval of an Annual Fiscal Plan for the County, and,

WHEREAS, the Board desires to advertise proposed tax rates and levies for calendar year 2017 and hold a public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that:

- (1) The Board hereby receives the County Manager's estimates of resources and expenditures anticipated to be available or required during fiscal year 2017-18, for the operating and capital budgets; and,
- (2) The Board hereby directs its Clerk to advertise on or before Sunday, March 26, 2017, in at least one newspaper of general circulation in the County:
 - (a) A synopsis of the operating and capital budgets and a public hearing thereon to be held on Tuesday, April 11, 2017, at 6:00 p.m., in the Board Room at the Government Center, Hungary Spring and East Parham Roads, Henrico County, Virginia; and,

<p>By Agency Head <u>Ernie H. Miller</u></p>	<p>By County Manager <u>[Signature]</u></p>
<p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p>	<p>Certified: _____</p> <p>A Copy Teste: _____</p> <p align="right">Clerk, Board of Supervisors</p> <p>Date: _____</p>

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 84-17
Page No. 2 of 2

Agenda Title **RESOLUTION – Receipt of Operating and Capital Budget Estimates for Fiscal Year 2017-18 and Notice of Public Hearings on the Budget and Proposed Tax Rates**

- (b) Proposed tax rates and levies for calendar year 2017 and a public hearing thereon to be held on Tuesday, April 25, 2017, at 7:00 p.m., in the Board Room at the Government Center, Hungary Spring and East Parham Roads, Henrico County, Virginia.

- (3) The Board hereby directs its Clerk to post on or before Sunday, March 26, 2017, in a prominent public location at which notices are regularly posted at both the Eastern and Western Government Centers:
 - (a) A synopsis of the operating and capital budgets and notice of a public hearing thereon to be held on Tuesday, April 11, 2017, at 6:00 p.m. in the Board Room at the Government Center, Hungary Spring and East Parham Roads, Henrico County, Virginia; and,

 - (b) A notice of proposed tax rates and levies for calendar year 2017 and a public hearing thereon to be held on Tuesday, April 25, 2017, at 7:00 p.m. in the Board Room at the Government Center, Hungary Spring and East Parham Roads, Henrico County, Virginia.

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



FY2017-18

Budget Introduction

March 14, 2017

BUDGET INTRO

Henrico's Priorities

Sound Fiscal Practices	✓
Business-Friendly Environment	✓
Exceptional Services	✓
Maintain Infrastructure	✓

Great Communities Are Not Accidents

SOUND FISCAL PRACTICES

Budget Maintains Low Tax Burden

87¢



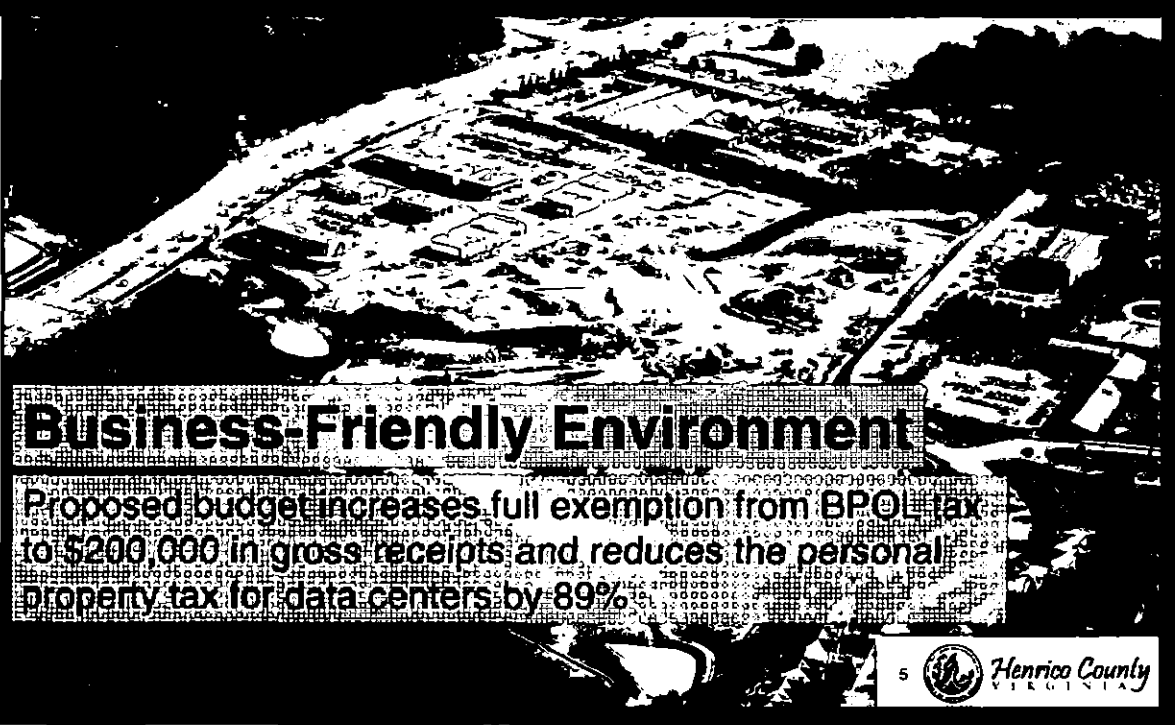
SOUND FISCAL PRACTICES

General Fund Revenues

	FY2017 Approved (in millions)	FY2018 Estimated (In millions)	\$ Change (in millions)	% Change
Local Revenue Total	\$592.3	\$617.4	\$25.1	4.2%
State Revenue Total	\$341.5	\$346.4	\$4.9	1.4%
Federal Revenues	\$0.4	\$0.4	-	-
Total General Fund Revenues	\$934.2	\$964.2	\$30.0	3.2%
Transfers/Reserves	(\$123.3)	(\$124.5)	(\$1.2)	1.0%
Total Net Revenues	\$810.9	\$839.7	\$28.8	3.6%



ECONOMIC DEVELOPMENT



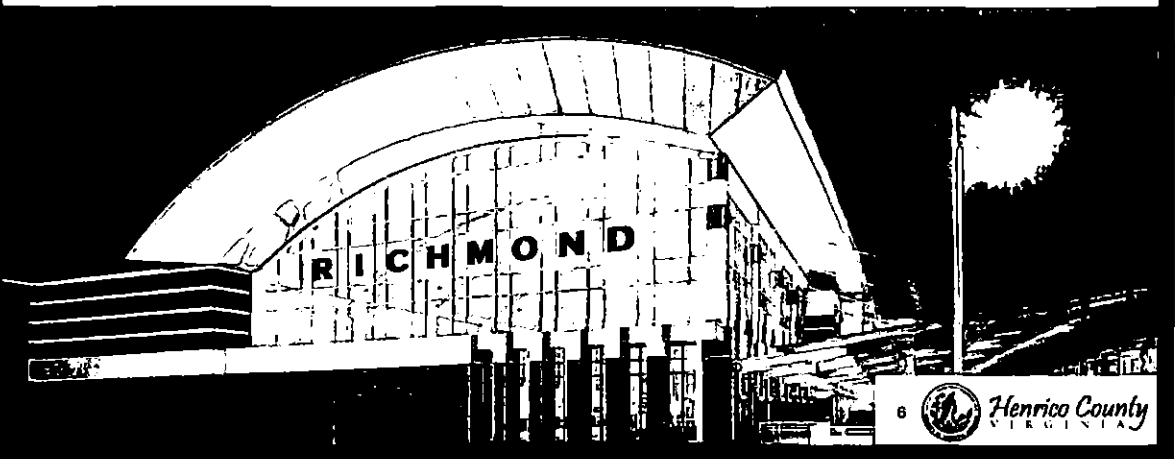
Business-Friendly Environment

Proposed budget increases full exemption from BPOL tax to \$200,000 in gross receipts and reduces the personal property tax for data centers by 89%



ECONOMIC DEVELOPMENT

- 2015** BOS reduces Machinery & Tools tax rate
- 2016** BOS reduces aircraft personal property tax rate; reduced water & sewer connection fees
- 2017** County Manager proposes BPOL and personal property tax changes



ECONOMIC DEVELOPMENT

Opening Phase 1 of Greenwood Park

Critical to accommodating sports tournaments in the county

EXCEPTIONAL SERVICES

85% of incremental revenue allocated to Education and Public Safety in FY2018

10 new Police Officers to increase service coverage

27 new firefighter positions, 24 for Short Pump Station and 3 to alleviate staffing pressure

\$1M added to address Fire, Police and Sheriff overtime costs

EXCEPTIONAL SERVICES

A former... staff on the...
...
...

We cannot arrest our way out of this problem," FBI Director James Comey

Henrico's Heroin Task Force developing multidisciplinary strategies to respond to the Heroin/Opioid epidemic



EXCEPTIONAL SERVICES



HCPS

Proposed budget fully funds the School Board's budget request

\$1.3M for 1st year of Achievable Dream Program



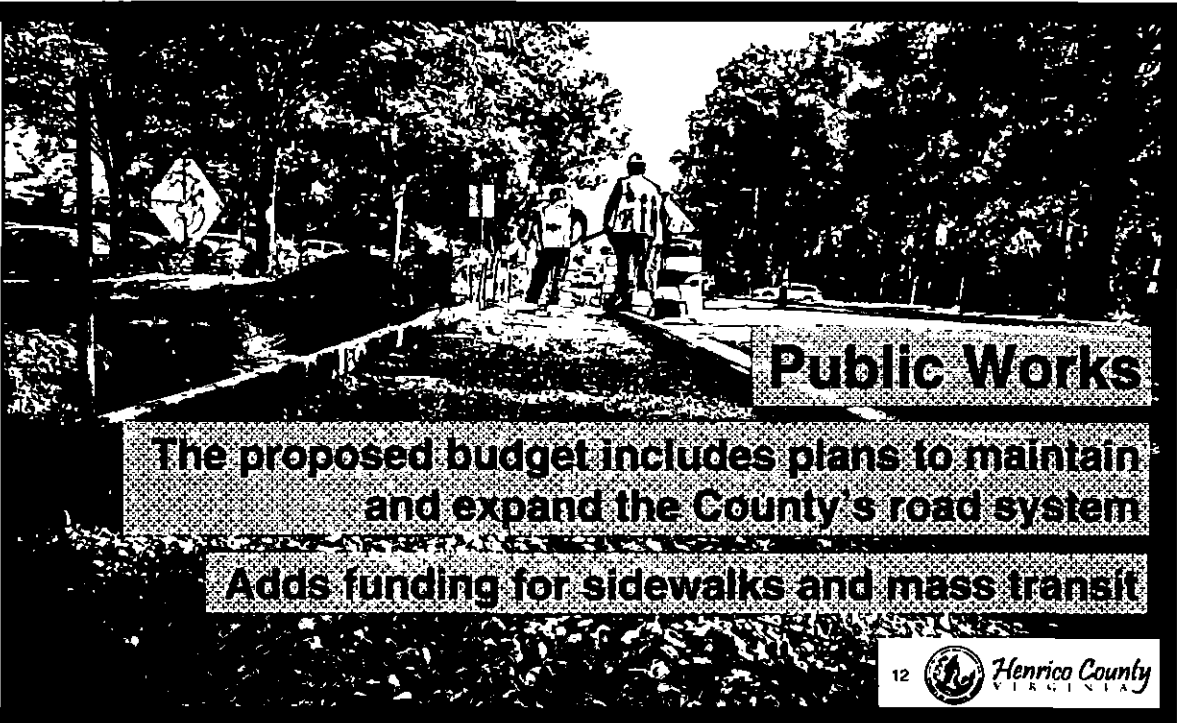
INFRASTRUCTURE

**G.O. Bond Projects in FY2018
Capital Budget**

Tuckahoe Middle Renovation	\$28.0M
Pemberton Elementary Renovation	\$14.1M
Chamberlayne Elementary Renovation	\$14.0M
Skipwith Elementary Renovation	\$13.0M
Seven Pines Elementary Renovation	\$12.8M
Crestview Elementary Renovation	\$12.0
High School Field Renovation	\$12.5M
Fire Training Facility	\$2.5M



INFRASTRUCTURE




Public Works

The proposed budget includes plans to maintain and expand the County's road system

Adds funding for sidewalks and mass transit




BUDGET INTRO



Effective July 2017,


2.5% RAISE

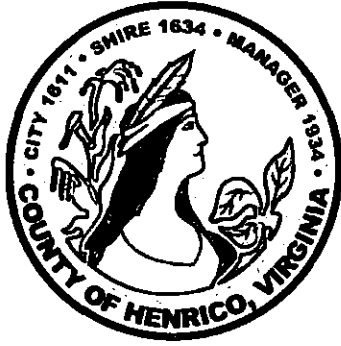
13  Henrico County
VIRGINIA

BUDGET INTRO

FY2018 BUDGET CALENDAR

March 14th	FY18 Manager's Proposed Budget Introduced
March 20th – 24th	Legislative Budget Reviews
April 11th	FY18 Budget Public Hearing
April 25th	Public Hearings for the Real Estate Tax Rate, Personal Property Tax Rates, BPOL Ordinance Change, and Water and Sewer Rates

14  Henrico County
VIRGINIA



FY2017-18

***Budget
Introduction***

March 14, 2017



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 85-17

Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Contract — Recreation & Parks Main Office —
Brookland District**

<p>For Clerk's Use Only: Date: <u>3/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Thornton</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<p align="center">YES NO OTHER</p> <p>Branin, T. <u>about</u></p> <p>Hinson, H. ✓</p> <p>Nelson, T. ✓</p> <p>O'Bannon, P. ✓</p> <p>Thornton, F. ✓</p>
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

WHEREAS, the County wishes to renovate the old Dumbarton Library to serve as the Recreation & Parks Main Office; and,

WHEREAS, the County received nine bids on February 21, 2017, in response to Invitation to Bid No. 17-1308-1JK and Addendum No. 1 for the renovation work with the following results:

Bidder	Bid Amount
Haley Builders, Inc. Ashland, VA	\$1,254,000
BFE Construction, Inc. Richmond, VA	\$1,331,853
VIRTEXCO Corporation Richmond, VA	\$1,348,000
RMT Construction & Development Group, LLC Richmond, VA	\$1,360,000
Gulf Seaboard General Contractors, Inc. Ashland, VA	\$1,389,000
Daniel & Company, Inc. Richmond, VA	\$1,429,000
Loughridge & Company, LLC Richmond, VA	\$1,465,000
ARW Contracting, Inc. Chester, VA	\$1,469,000
Woodland Construction, Inc. Richmond, VA	\$1,600,000

WHEREAS, after review and evaluation of all bids received, it was determined that Haley Builders, Inc. is the lowest responsive and responsible bidder.

By Agency Head [Signature] By County Manager [Signature]

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Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 85-17

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Recreation & Parks Main Office —
Brookland District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the renovation of the old Dumbarton Library to serve as the new Recreation & Parks Main Office is awarded to Haley Builders Inc., the lowest responsive and responsible bidder, in the amount of \$1,254,000 pursuant to Invitation to Bid No. 17-1308-1JK, Addendum No. 1, and the bid submitted by Haley Builders, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of General Services, Director of Recreation & Parks, and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 86-17
Page No. 1 of 1

Agenda Title: RESOLUTION — To Initiate a Study of the Route 5 Corridor

For Clerk's Use Only: Date: <u>3/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td>—</td> <td>—</td> <td><u>absent</u></td> </tr> <tr> <td>Hinson, H.</td> <td><input checked="" type="checkbox"/></td> <td>—</td> <td>—</td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td>—</td> <td>—</td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td>—</td> <td>—</td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td>—</td> <td>—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	—	—	<u>absent</u>	Hinson, H.	<input checked="" type="checkbox"/>	—	—	Nelson, T.	<input checked="" type="checkbox"/>	—	—	O'Bannon, P.	<input checked="" type="checkbox"/>	—	—	Thornton, F.	<input checked="" type="checkbox"/>	—	—
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O'Bannon, P.	<input checked="" type="checkbox"/>	—	—																							
Thornton, F.	<input checked="" type="checkbox"/>	—	—																							

WHEREAS, the Board of Supervisors adopted the 2026 Comprehensive Plan ("Plan") on August 11, 2009, to guide the development of land uses within the County; and,

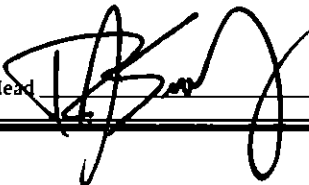

WHEREAS, the Plan identified several Special Focus Areas requiring special planning consideration, including multiple areas along and near the Route 5 (New Market Road) corridor from the City of Richmond to Charles City County; and,

WHEREAS, the Route 5 corridor also includes significant visual and cultural features that may require additional attention; and,

WHEREAS, community groups representing Henrico County residents along the Route 5 corridor have requested additional study of the corridor.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors directs the Planning Department to initiate a study of the Route 5 corridor between the City of Richmond and Charles City County for the Planning Commission's review and recommendation to the Board regarding possible Plan amendments.

Comments: The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Routing: Yellow to: _____ Certified: A Copy Teste: _____
 Copy to: _____ Clerk, Board of Supervisors
 Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 86-17
Page No. 1 of 1

Agenda Title: RESOLUTION — To Initiate a Study of the Route 5 Corridor

For Clerk's Use Only: Date: <u>3/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">—</td> <td align="center">—</td> <td align="center"><u>absent</u></td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	—	—	<u>absent</u>	Hinson, H.	<input checked="" type="checkbox"/>	—	—	Nelson, T.	<input checked="" type="checkbox"/>	—	—	O'Bannon, P.	<input checked="" type="checkbox"/>	—	—	Thornton, F.	<input checked="" type="checkbox"/>	—	—
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WHEREAS, community groups representing Henrico County residents along the Route 5 corridor have requested additional study of the corridor.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors directs the Planning Department to initiate a study of the Route 5 corridor between the City of Richmond and Charles City County for the Planning Commission's review and recommendation to the Board regarding possible Plan amendments.

Comments: The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

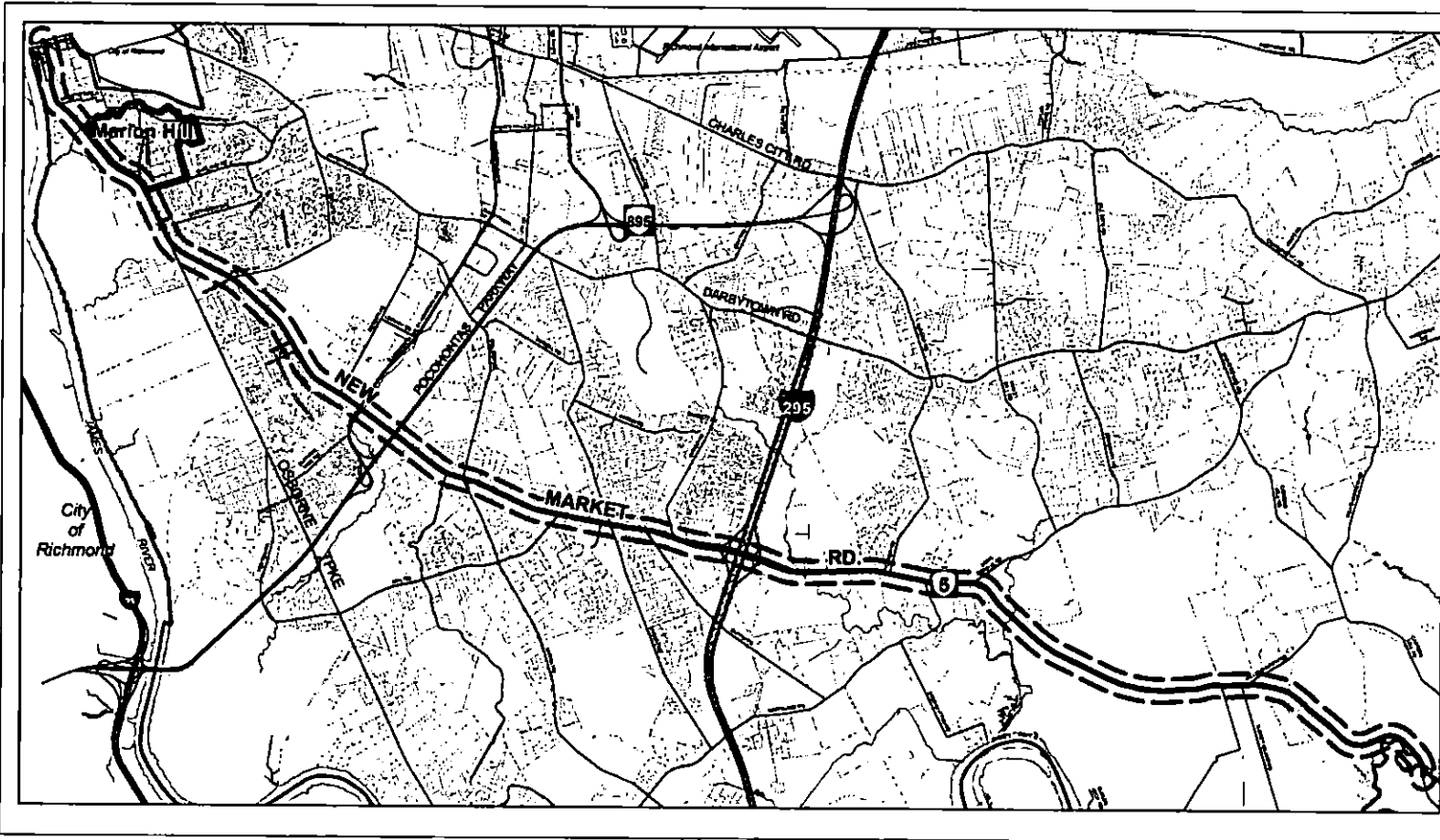
By Agency Head [Signature] By County Manager [Signature]

Routing:
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Clerk, Board of Supervisors

Date: _____

Study Area Boundaries



Quick Stats

13.75 miles

878 parcels

1,409 acres



March 14, 2017

Route 5 Corridor Study



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 87-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Radio Tower Facility Lease Agreement — Capital Region Airport Commission — 5860 Lewis Road — Varina District

For Clerk's Use Only: Date: <u>3/14/2017</u> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input checked="" type="checkbox"/> Deferred to: <u>4/25/2017</u>	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: _____ _____ _____	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td>___</td> <td>___</td> <td><u>absent</u></td> </tr> <tr> <td>Hinson, H.</td> <td>___</td> <td>___</td> <td>___</td> </tr> <tr> <td>Nelson, T.</td> <td>___</td> <td>___</td> <td>___</td> </tr> <tr> <td>O'Bannon, P.</td> <td>___</td> <td>___</td> <td>___</td> </tr> <tr> <td>Thornton, F.</td> <td>___</td> <td>___</td> <td>___</td> </tr> </table>		YES	NO	OTHER	Branin, T.	___	___	<u>absent</u>	Hinson, H.	___	___	___	Nelson, T.	___	___	___	O'Bannon, P.	___	___	___	Thornton, F.	___	___	___
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Thornton, F.	___	___	___																							

WHEREAS, the Capital Region Airport Commission ("Commission") and the County will replace their current public safety radio communications systems with a new regional system; and,

WHEREAS, the County desires to lease 0.357 acres of the Commission's property on 5860 Lewis Road ("Leased Land") at the Richmond International Airport and to obtain access, construction and utility easements for construction of a new tower to support the new regional system; and,

WHEREAS, the Board at its regular meeting on December 13, 2016, found this use of the Leased Land to be substantially in accord with the County's 2026 Comprehensive Plan; and,

WHEREAS, the new regional system will enhance public safety and the public welfare; and,

WHEREAS, the County and the Commission negotiated a lease for an annual rent of \$1.00 for a term ending on January 1, 2057, or when the County no longer needs the property for the radio system, whichever comes first.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a lease agreement for the Leased Land, in a form approved by the County Attorney.

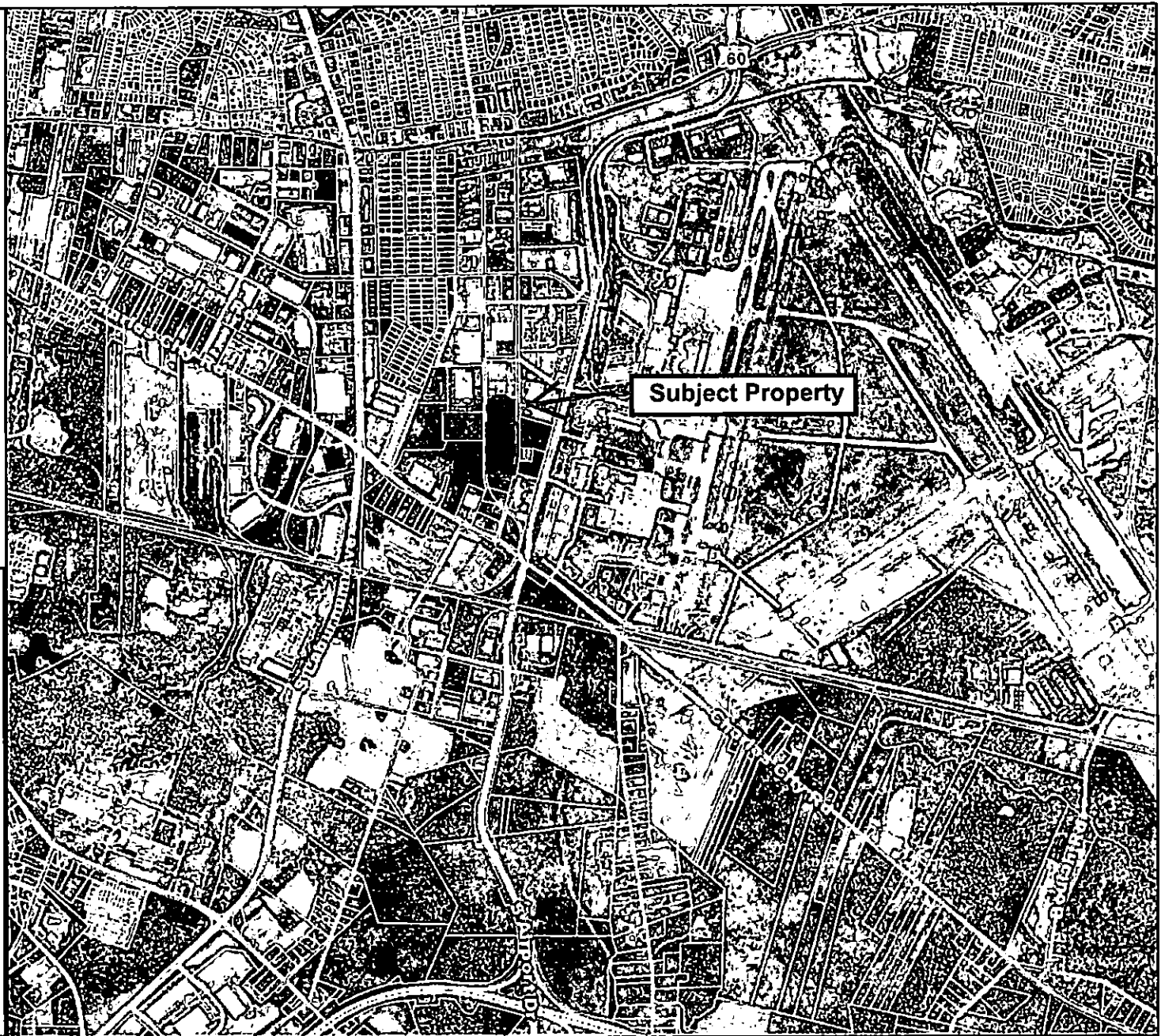
Comments: This lease is subject to annual appropriation. The Police Chief and Director of Real Property recommend approval of this Board paper.

By Agency Head *[Signature]* By County Manager *[Signature]*

Routing: Yellow to: Real Property Certified: _____
 Copy to: _____ A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

Legend

- Tax Parcels
- Phases
- Lots



VICINITY MAP

**Radio Tower Facility
Lease Agreement**

**5860 Lewis Road
Capital Region Airport Commission**

- Varina District -

PREPARED BY REAL PROPERTY DEPARTMENT

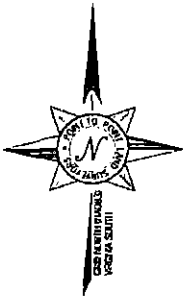
Feet

0 600120018002400
1:36,112 / 1"=3,009 Feet

Title: 5860 Lewis Road

Date: 3/3/2017

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Henrico is not responsible for its accuracy or how current it may be.



SUBJECT PROPERTY

OWNER: CAPITAL REGION AIRPORT COMMISSION
 SITE ADDRESS: 5600 LEWIS ROAD, SANDHURST, VA 23150
 PARCEL ID: 818-709-9610
 AREA: 9.10 ACRES PER TAX ASSESSOR
 ZONED: M-2C (GENERAL INDUSTRIAL DISTRICT)
 ALL ZONING INFORMATION SHOULD BE VERIFIED WITH THE PROPER ZONING OFFICIALS
 REFERENCE: (1) A DRAWING PREPARED BY TRAKING GROUP, DATED JUNE 5, 2014
 ZONED BOOK 2936 PAGE 2540

SURVEYOR CERTIFICATION

I HEREBY CERTIFY THAT THIS MAP IS CORRECT AND THAT ANY NECESSARY ENCUMBRANCES ARE SHOWN HEREON.

Clarell Taylor, PLS 09/13/2016
 CLARELL TAYLOR, PLS DATE

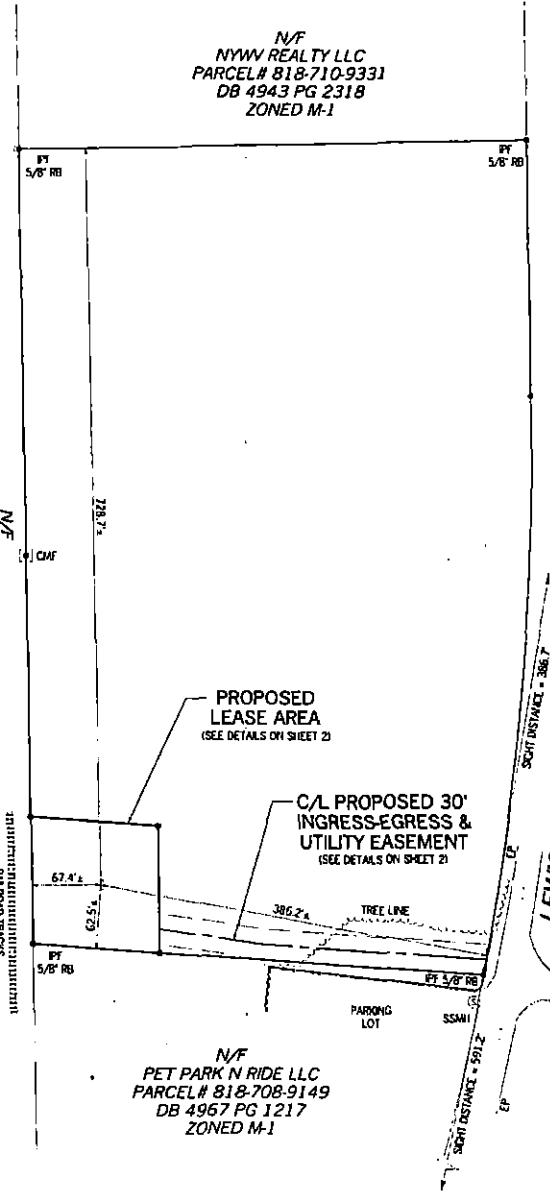
THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS. THIS MAP IS ONLY INTENDED FOR THE PARTIES AND PURPOSES SHOWN. THIS MAP IS NOT FOR RECORDED.

- LEGEND**
- POB POINT OF BEGINNING
 - POE POINT OF COMMENCEMENT
 - PSB POINT OF BEGINNING
 - PPB POINT OF BEGINNING
 - CPM CONCRETE MOUNTAIN FOUND
 - UP UTILITY POLE
 - LP LIGHT POLE
 - TRG TRAIL
 - SSM1 SURVEYOR'S STAKE MARKER
 - SSM2 SURVEYOR'S STAKE MARKER
 - SSM3 SURVEYOR'S STAKE MARKER
 - SSM4 SURVEYOR'S STAKE MARKER
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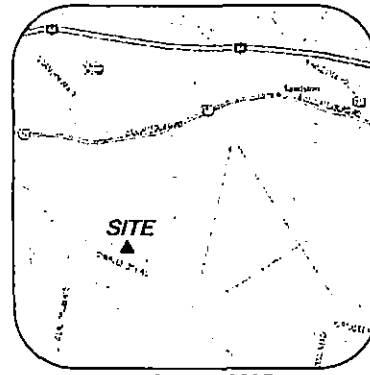


N/F
 NYWV REALTY LLC
 PARCEL # 818-710-9331
 DB 4943 PG 2318
 ZONED M-1

CHESAPEAKE & OHIO RAILROAD COMPANY
 PARCEL # 818-709-6742
 ZONED M-1



N/F
 PET PARK N RIDE LLC
 PARCEL # 818-708-9149
 DB 4967 PG 1217
 ZONED M-1



VICINITY MAP
 NOT TO SCALE

GENERAL NOTES

THIS LEASEHOLD AND EASEMENT SURVEY IS FOR THE LEASED PREMISES AND EASEMENTS ONLY. THIS LEASEHOLD AND EASEMENT SURVEY WAS PREPARED FOR THE EXCLUSIVE USE OF NETWORK PYRAMID SERVICES, LLC AND IS NOT TO BE USED FOR THE TRANSFER OF THE PROPOSED LEASED PREMISES AND THE RIGHTS OF EASEMENT SHOWN HEREON AND SHALL NOT BE USED AS AN EVIDENCE OF TITLE IN THE SIMPLE TRANSFER OF THE PARENT PARCEL, NOR ANY PORTION OR PORTIONS THEREOF. BOUNDARY INFORMATION SHOWN HEREON HAS BEEN COMPILED FROM TAX MAPS AND DEED DESCRIPTIONS ONLY. NO BOUNDARY SURVEY OF THE PARENT PARCEL WAS PERFORMED.

THIS DRAWING DOES NOT REPRESENT A BOUNDARY SURVEY. THIS LEASEHOLD AND EASEMENT SURVEY WAS PREPARED WITHOUT BENEFIT OF A TITLE REPORT WHICH MAY REVEAL ADDITIONAL CONVEYANCES, EASEMENTS, OR RIGHTS OF WAY NOT SHOWN HEREON.

THE FIELD DATA UPON WHICH THIS LEASEHOLD AND EASEMENT SURVEY IS BASED HAS A CLOSURE PER FOOT OF ONE FOOT IN 20,000 FEET AND AN ANGULAR ERROR OF 5" PER ANGLE POINT AND WAS ADJUSTED LEAST SQUARES.

EQUIPMENT USED FOR ANGULAR & LINEAR MEASUREMENTS: LEICA TPS 1200 ROTOC. (DATE OF LAST USE: 07/01/2016)

THE 2' CONTOURS AND SPOT ELEVATIONS SHOWN ON THIS LEASEHOLD AND EASEMENT SURVEY ARE ADJUSTED TO HANG BY DATUM COMPILED LEICA GEO 1200 AND HAVE A VERTICAL ACCURACY OF ± 1'. CONTOURS OUTSIDE THE IMMEDIATE SITE AREA ARE APPROXIMATE.

BEARINGS SHOWN ON THIS LEASEHOLD AND EASEMENT SURVEY ARE BASED ON GRID NORTH (NAD 83 VIRGINIA SOUTH).

NO PORTION OF THIS PROPERTY IS LOCATED IN A SPECIAL FLOOD AREA AS PER FIRM COMMUNITY PANEL NO. 5108 F01 C5C DATED DECEMBER 18, 2007.

NO WETLAND AREAS HAVE BEEN INVESTIGATED BY THIS LEASEHOLD AND EASEMENT SURVEY.

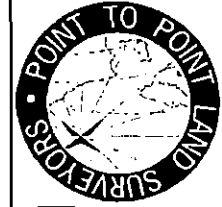
ALL ZONING INFORMATION SHOULD BE VERIFIED WITH THE PROPER ZONING OFFICIALS.

ANY UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM ABOVE GROUND FIELD SURVEY INFORMATION. THE SURVEYOR MAKES NO GUARANTEE THAT ANY UNDERGROUND UTILITIES SHOWN CONTRIBUTE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT ANY UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED ANY UNDERGROUND UTILITIES.



NO.	DATE	REVISION

LEASEHOLD & EASEMENT SURVEY PREPARED BY:
POINT TO POINT LAND SURVEYORS
 Firm License Number: C-4145
 531 Keisler Drive, Suite 104
 Cary, NC 27518
 (direct) 984-242-0864 (main) 866-706-9114
 (w) p2p05.com



LEASEHOLD & EASEMENT SURVEY PREPARED FOR:



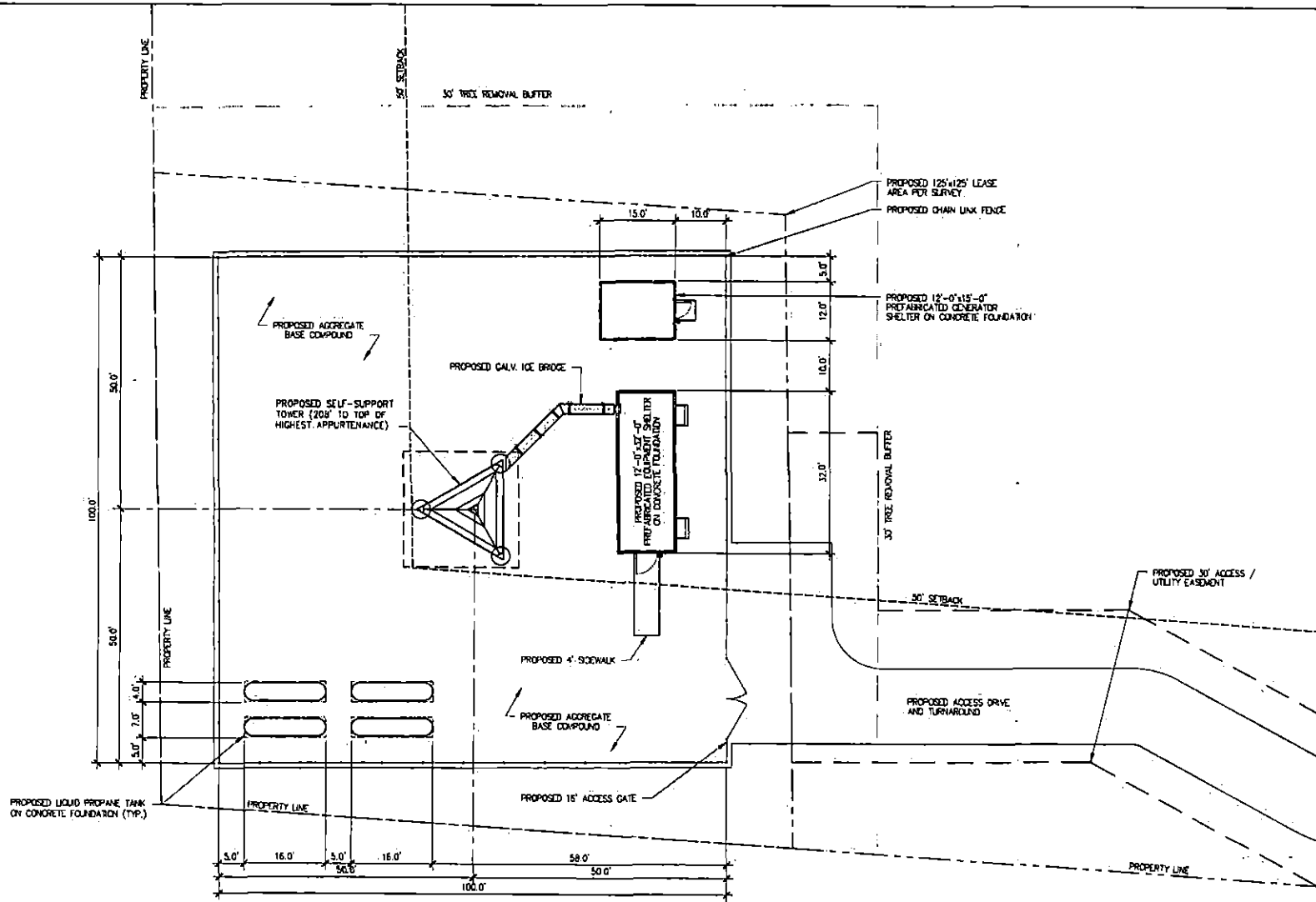
PYRAMID NETWORK SERVICES, LLC
 6319 TOWPATH RD.
 EAST STRACOUS, NY 13057

'LEWIS RD'

VARINA DISTRICT
 HENRICO COUNTY
 VIRGINIA

DRAWN BY: MHW	SHEET:
CHECKED BY: JJK	1
APPROVED: C IBER	
DATE: SEPTEMBER 13, 2016	
PPP JOB # N160010	OF 2

SURVEY NOT VALID WITHOUT SHEET 2.



Enlarged Site Plan



**PRELIMINARY
NOT FOR
CONSTRUCTION**

NO.	DATE	REVISIONS	BY	CHK	APP'D
E	09-19-16	ISSUED FOR REVIEW	MLM	MLA	
D	09-16-16	ISSUED FOR REVIEW	MLM	MLA	
C	09-14-16	ISSUED FOR REVIEW	MLM	MLA	
B	09-12-16	ISSUED FOR REVIEW	MLM	MLA	
A	09-01-16	ISSUED FOR REVIEW	MLM	MLA	



ENLARGED SITE PLAN
LEWIS ROAD
6860 LEWIS ROAD
SANDSTON, VA 23150

C-2

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IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, TO ALTER THIS DOCUMENT.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **88-17**
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Water Reclamation Facility Unit Replacements — Varina District**

For Clerk's Use Only: Date: <u>3/14/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Shumate</u> (2) _____ (2) _____	YES NO OTHER
	REMARKS: APPROVED	Branin, T. _____ <u>absent</u> Hinson, H. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____

WHEREAS, the County received three bids on January 31, 2017, in response to Invitation to Bid No. 16-1302-12CE and Addendum No. 1 for the replacement of three deteriorated programmable logic control (PLC) units at the Water Reclamation Facility; and,

WHEREAS, the bids were as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Systems East, Inc. Hampton, VA	\$194,805
M. C. Dean, Inc. Sterling, VA	\$202,910
Instrumentation and Control Systems Engineering, Inc. Ashland, VA	\$288,712

WHEREAS, after a review and evaluation of the bids received, it was determined that Systems East, Inc. is the lowest responsive and responsible bidder.

By Agency Head By County Manager

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 88-17

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Water Reclamation Facility Unit
Replacements — Varina District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for the replacement of PLC2, PLC 12, and PLC 12-1 units at the Water Reclamation Facility is awarded to Systems East, Inc., the lowest responsive and responsible bidder, in the amount of \$194,805, pursuant to Invitation to Bid No. 16-1302-12CE, Addendum No.1, and the bid submitted by Systems East, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comments: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.