

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
April 11, 2017

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, April 11, 2017, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
Thomas M. Branin, Three Chopt District
Harvey L. Hinson, Brookland District
Tyrone E. Nelson, Varina District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
W. Brandon Hinton, Deputy County Manager for Community Services
Anthony J. Romanello, Deputy County Manager for Administration
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 6:01 p.m. and led the recitation of the Pledge of Allegiance.

The Reverend Richard Mahlmann, Pastor of Lakeside Presbyterian Church, delivered the invocation.

PUBLIC HEARING

99-17 Resolution – Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2017-18 and Allocation of Car Tax Relief for Tax Year 2017.

Mr. Vithoukas reviewed the yearlong process for developing the proposed Fiscal Year 2017-18 budget. He noted that in accordance with state law the Board will be requested to act on the budget at its April 25 meeting after all tax rate public hearings have been completed.

Mr. Vithoukas narrated a slide presentation on the County's FY 2017-18 budget. He identified the County's priorities as sound fiscal practice, a business-friendly environment, exceptional services, and management of its infrastructure. Mr. Vithoukas pointed out these are accomplished with a low tax burden, a keen focus on public safety and education, and a long-term strategic focus. During his presentation, Mr. Vithoukas illustrated the

County's general revenue growth, continuation of a 39-year trend of not raising the real estate tax rate, and status as one of only 44 counties in the country with a triple-A bond rating from all three rating agencies. He pointed out the proposed budget will double the full exemption of the Business, Professional, Occupational, and License (BPOL) tax to the first \$200,000 of gross receipts; 89 percent reduction in the personal property tax for data centers, and continuation of a 70 percent reduction in the Machinery and Tools tax implemented in 2015 and 67 percent reduction in the County's aircraft personal property tax rate implemented in 2016. Mr. Vithoukas also pointed out 77 cents of every taxpayer dollar is going to support education and public safety, 85 percent of new resources are being allocated to education and public safety, and ten new police officers and 27 new firefighter positions have been recommended.

Other highlights of the proposed budget mentioned by Mr. Vithoukas include full funding of the School Board's budget request; \$1.3 million in funding for the Achievable Dream Academy to be established at Highland Springs Elementary School; new financial resources to support initiatives recommended by Henrico's Heroin Task Force; \$2.5 million in new local funding for sidewalk improvements; the addition of \$628,000 for the maintenance and expansion of mass transit, including funds for Bus Rapid Transit (BRT); funding for the operating costs of Phase I of the future Greenwood Park; capital funds for seven public school projects and one fire project contained in the general obligation bond referendum that was approved by Henrico citizens; the third year of \$2.3 million in recurring resources to satisfy federal stormwater requirements without the imposition of a stormwater utility tax; a five percent increase in water and sewer fees to fund projects to support operating and capital needs for public utilities, including rehabilitation of the County's water and sewer system; and a 2.5 percent salary increase for all general government and school employees. In closing, Mr. Vithoukas stated he hoped the Board has seen that the proposed budget funds core services, enhances economic development, rewards staff, and meets the County's infrastructure needs.

Following his presentation, Mr. Vithoukas responded to a question and comments from Mr. Branin regarding the County's avoidance of a stormwater utility tax by dedicating a portion of the real estate tax to this function and obtaining stream restoration credits. Mr. Branin commented that the County's foresight in this area has protected Henrico citizens. At Mr. Thornton's request and in response to a comment from Mr. Branin, Mr. Vithoukas elaborated on how the County's triple-A bond rating from all three bond-rating agencies benefits Henrico citizens.

The following speakers addressed the Board during the advertised public hearing:

- Karen Stanley, Chief Executive Officer of CARITAS and The Healing Place, thanked the Board for its annual support to her organizations. She distributed information to the Board on an element of the new CARITAS Center, The Healing Place for Women, as well as information on the CARITAS budget. Ms. Stanley expressed hope the Board will

consider increasing the County's allocation to CARITAS to the level it received from the County in FY 2009.

- Jason Young, Executive Director for Community Brain Injury Services that operates The Mill House, thanked the Board for the County's ongoing support of The Mill House. He stated he is hopeful the Board will consider restoring funds to non-profit organizations that were cut during the recession. He provided a brief update on services his organization provides to Henrico residents. Mr. Young told a story highlighting his relationship with deceased Brookland District Supervisor Dick Glover and acknowledged Mr. Glover's favorable impact on his organization. He expressed gratitude for Mr. Glover's services.
- Anna Bingham, a resident of the Tuckahoe District and representative of Parents for Community-Based Services, along with her son, offered her appreciation for the Board's commitment to the Henrico Area Mental Health and Developmental Services' Adult Day Support Services Program in Henrico County. She explained how the program has benefited her son, Bing.

Mr. Vithoukaskas thanked department heads and school personnel for their work on the operating and capital budgets. At Mrs. O'Bannon's request, Mr. Vithoukaskas introduced the following members of the Office of Management and Budget staff: Justin Crawford, Director; Denise Sandlin, Supervisor; and Analysts Julian Parr, Marielle McFarland, Sharon Van Gils, Brandon Harvey, and Heather Cottrell. Mr. Vithoukaskas thanked them and Gene Walter, Director of Finance, for all of their efforts. Mr. Vithoukaskas noted Mr. Walter has announced his retirement. Mrs. O'Bannon thanked Henrico residents for paying their real estate taxes. Mr. Parr elaborated on the scope of the County's non-department contributions to outside agencies in response to questions and comments from Mr. Nelson and Mr. Vithoukaskas. Mr. Nelson acknowledged that these agencies enhance the overall life of Henrico citizens and pointed out the County is funding a significant amount of their work across the region. Mr. Vithoukaskas reiterated why the Board defers action on the budget to its subsequent meeting.

On a motion of Mr. Thornton, seconded Mr. Nelson, and by unanimous vote, the Board deferred this item to the April 25, 2017, meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson

No: None

The Board recessed at 6:45 p.m. and reconvened at 7:02 p.m.

On motion of Mr. Nelson, seconded by Mr. Branin, the Board approved the minutes of the March 28, 2017, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson

No: None

MANAGER'S COMMENTS

The Police Division received its initial accreditation as a law enforcement agency in 1987 from the Commission on Accreditation for Law Enforcement Agencies (CALEA), and each assessment cycle has resulted in higher honors for the division. On March 25, the division became the 17th agency in the world to receive the coveted TRI-ARC accreditation from CALEA by meeting hundreds of independent accreditation standards for its law enforcement, training, and emergency communications functions. The following individuals on the division's staff worked hard to achieve this distinction and were present with Mr. Vithoukias and Police Chief Humberto Cardounel in Mobile, Alabama, when the 21-member CALEA Board voted unanimously to award the TRI-ARC accreditation to the division: Lt. Mike Stanton, Law Enforcement Accreditation Manager; Sgt. Mac Ross, Training Academy Accreditation Manager; and Alysa Morgan, Emergency Communications Accreditation Manager. Mr. Vithoukias also recognized the contributions of Maj. Pete McRae, Deputy Chief of Police for Administrative Services; Capt. Doug Barker, Commanding Officer for the Professional Standards Bureau; and Steve Weis, Emergency Communications Manager. He congratulated the entire division on contributing to this successful effort.

The Varina Area Library has won the prestigious American Institute of Architects and American Library Association (AIA/ALA) Library Building Award. Designed by the Richmond architecture firm BCWH and Tappe Architects of Boston, the library was one of eight American and European libraries to be recognized and was praised for its variety of indoor and outdoor spaces, supporting collaboration, communal activity, quiet study, project production, self-directed access to information, and appreciation of the natural landscape. BCWH and Tappe Architects also designed Libbie Mill Library, which earned recognition from the Richmond Chapter of AIA for its design, and are working on the new Fairfield Area Library project. Mr. Vithoukias congratulated Library Director Jerry McKenna and General Services Director John Neal on implementation of the library's award-winning design.

BOARD OF SUPERVISORS' COMMENTS

Mr. Thornton noted Lakeside Youth Baseball has been playing on the same home fields since 1954, where he recently threw out the first pitch to open the organization's 2017 season. In response to favorable comments he received from several coaches about the condition of the fields, Mr. Thornton gave metaphorical flowers to Mike Turgeon of the County's Division of Recreation and Parks for doing a yeoman's job in maintaining the fields for the past five years.

Mrs. O'Bannon recognized James Coakley from Boy Scout Troop 799, sponsored by Trinity United Methodist Church, who was observing the meeting to fulfill a requirement for the Communications merit badge.

RECOGNITION OF NEWS MEDIA

Mrs. O'Bannon recognized Debbie Truong from the *Richmond Times-Dispatch*.

PRESENTATION

Mrs. O'Bannon presented a proclamation recognizing April 9 – 15, 2017, as Library Week. Accepting the proclamation was Gloria Logan Wilkerson, Library Advisory Board Chair and Brookland District representative. Joining her from the Library Advisory Board were Harmonhinder Singh-Sandhu, Fairfield District representative; Tammy R. Johnson Beard, Tuckahoe representative; and Gail A. Atkins, Varina District representative. Also participating were Mr. McKenna and Barbara Weedman, Assistant Director of Libraries.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

49-17 Wilton Acquisition, LLC: Request to conditionally rezone from B-2C
REZ2017- Business District (Conditional) to RTHC Residential Townhouse District
00005 (Conditional) Parcels 773-759-7681, -9232, -8362, -8944, and part of Parcel
Brookland 773-759-5623 containing 11.13 acres located on the west line of Woodman
Road approximately 240' north of its intersection with Hungary Road.

Mr. Vithoukas informed the Board that this item and Agenda Item No. 50-17 (PUP2017-0003) were companion cases. Jean Moore, Assistant Director of Planning, confirmed that the applicant had requested a deferral of both cases to May 9 to do more engineering details.

No one from the public spoke in opposition to a deferral of this item or the companion item.

On motion of Mr. Hinson, seconded by Mr. Thornton, and by unanimous vote, the Board deferred this item to the May 9, 2017, meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson

No: None

50-17 Wilton Acquisition, LLC: Request for a Provisional Use Permit under
PUP2017- Sections 24-58.2(b), 24-120 and 24-122.1 of Chapter 24 of the County Code
00003 to allow a self-service storage facility on part of Parcel 773-759-5623
Brookland located on the north line of Hungary Road approximately 700' northwest
of its intersection with Woodman Road.

No one from the public spoke in opposition to a deferral of this item.

On motion of Mr. Hinson, seconded by Mr. Thornton, and by unanimous vote, the Board deferred this item to the May 9, 2017, meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson

No: None

81-17
PUP2017-
00005
Fairfield

Chuckey's Bodega: Request for a Provisional Use Permit under Sections 24-58.2(a), 24-120, and 24-122.1 of Chapter 24 of the County Code to allow extended hours of operation of a convenience market on part of Parcel 811-724-6037 located at the northeast intersection of Nine Mile Road (State Route 33) and Kenway Avenue.

Ms. Moore explained the Planning Department staff had not changed its position on the applicant's request but after discussions with the Police Division and Mr. Thornton could recommend a one-hour extension in the applicant's hours of operation with additional conditions.

Moe Morris addressed the Board on behalf of the applicant. In response to a question from Mr. Morris, Ms. Moore explained the Planning Commission's and Planning staff's opposition to the applicant's request for 24-hour operations. She noted the County's concern for the safety and welfare of the community. Mr. Branin commented on recent changes in the County's ordinance pertaining to provisional use permits (PUPs) in B-2 districts. Mr. Morris referred to his property's close proximity to a B-3 zone and noted he is a minority business owner. He explained security measures he has implemented on the subject site and how the business benefits the Fairfield District. Mr. Morris stated the one-hour extension is not what the applicant is looking for and suggested the Board consider granting an extension of the nighttime hours to 3:00 a.m. if it was unwilling to grant the request for 24-hour operations. He responded to a question from Mr. Nelson concerning the hours he was requesting and a question from Mrs. O'Bannon pertaining to ownership of the property.

Keith Lamont Mooney, a friend of Mr. Morris and employee of Nokia Networks, spoke in support of the applicant's request, as did Stewart Morris, Mr. Morris' father. No one spoke in opposition to the request. In commenting on the case, Mr. Thornton complimented Mr. Morris for his tenacity, passion, and organizational skills. He suggested the location and timing are not right to grant Mr. Mooney's request for 24-hour operations.

On motion of Mr. Thornton, seconded by Mr. Hinson, with Mr. Nelson abstaining, the Board approved this item subject to the following conditions:

1. This permit shall only apply to a convenience store located at 4900 Nine Mile and shall not be transferable to any other use at this location.
2. The daily hours of operation shall be limited to 5:00 a.m. to 12:00 midnight.

3. Before opening the business to the public at 5:00 a.m., the owner and/or operator of the establishment shall allow the Crime Prevention Unit of the Police Division to conduct a security survey of the location to identify potential security risks and to recommend additional prevention measures, if any, to be implemented by the business.
4. The owner and/or operator shall be responsible for the installation, operation, and maintenance of exterior security camera(s) and video system of professional grade and quality, and rated for the exterior surveillance of retail operations. This security system shall be installed before opening the business to the public at 5:00 a.m. and shall at a minimum include:
 - a) Exterior surveillance cameras monitoring the entrance(s), parking area(s), and any other areas deemed necessary by the Police Division. Such security cameras shall provide clear imagery of the establishment's patrons and their vehicles.
 - b) Tapes or digital files showing recorded activities in the areas under surveillance shall be preserved for a period of thirty (30) days. Authorized representatives of the Henrico County Police Division and Henrico County Planning Department shall have access to such recordings upon request.
5. Windows of the business shall not be tinted or obscured by advertisements, posters, blinds, and/or visual obstructions that inhibit or hinder exterior surveillance. The installation and use of light-blocking devices during daylight hours shall be permissible if approved by the Crime Prevention Unit of the Police Division.
6. The owner and/or operator shall provide adequate lighting for the entrances, exits, and parking areas serving the business. Adequate lighting shall be defined as lighting sufficient for clear visual and security camera surveillance.
7. Extended hours shall not result in loitering, criminal activity, traffic or public nuisance in the area surrounding the business. In the event that evidence (i.e. police calls to the premises or complaints) indicates the extended hours of operation are having an adverse effect (i.e. increased public nuisance, loitering, excessive noise outside the building, criminal assault, traffic, etc.) on the surrounding area, the Board of Supervisors may hold a public hearing to consider revoking the Provisional Use Permit.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson

No: None

Abstain: Nelson

100-17
PUP2017-
00009
Three Chopt

World of Beer Richmond, LLC: Request for a Provisional Use Permit under Sections 24-58.2(a), 24-120, and 24-122.1 of Chapter 24 of the County Code to allow extended hours of operation for a proposed restaurant on part of Parcel 739-762-4639 located on the north side of W. Broad Street (U.S. Route 250) approximately 425' west of its intersection with Pouncey Tract Road (State Route 271).

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Nelson, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. All proffered conditions accepted with case C-7C-94 shall be made a part of this Provisional Use Permit.
2. Hours of operation shall be extended until 2:00 a.m. on Friday and Saturday evenings for the interior use of the restaurant only.
3. The facility's windows shall not be tinted or obscured by posters, advertisements, or similar materials in order to permit surveillance opportunities both from within and from the outside of the building. This shall not prevent blinds from being used during daylight hours.
4. The owner and/or operator of the establishment shall install and maintain a security camera and video system designed by a security specialist. The security system shall include the following items:
 - a) Exterior surveillance cameras monitoring the entrance(s), parking area(s), and any other areas deemed necessary by the Division of Police. Such security cameras shall provide clear imagery of the establishment's patrons and their vehicles.
 - b) Tapes or digital files showing recorded activities in the areas under surveillance shall be preserved for a period of four (4) months. Authorized representatives of the Henrico County Police Department and the Henrico County Planning Department shall have access to such tapes upon request.
5. The owner and/or operator shall provide adequate lighting for the entrances, exits, and parking areas serving the use or location. "Adequate lighting" means lighting sufficient for clear visual and security camera surveillance.

6. The owner and/or operator of the establishment shall allow the Crime Prevention Unit of the Division of Police to conduct a security survey of the location to identify potential security risks and to recommend additional prevention measures, if any, to be implemented by the business.
7. This permit shall apply to restaurant uses located at 11600 W. Broad Street.
8. In the event that evidence (i.e. police calls to the premises or complaints from other businesses) indicate that extended hours of operation are having an adverse effect (i.e. increased public nuisance, loitering, excessive noise outside the building, criminal assault, etc.) on the surrounding area, the Board of Supervisors may hold a public hearing to consider revoking the Provisional Use Permit.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson

No: None

101-17
REZ2017-
00006
Three Chopt

WAM Associates, LLC: Request to conditionally rezone from O-3C Office District (Conditional) to UMUC Urban Mixed Use District (Conditional) Parcel 747-761-9275 containing 4.081 acres located at the southeast intersection of Innslake Drive and Dominion Boulevard.

Mr. Vithoukas noted this item and Agenda Item No. 102-17 (case PUP 2017-00004) were companion cases.

Jim Strauss, Senior Principal Planner, responded to a question from Mrs. O'Bannon concerning the adequacy of parking on the subject site for the proposed uses. Jim Theobald, the applicant's representative, offered to answer any questions the Board might have.

David Hutchins of RHI, Inc., the real estate arm of Old Dominion Electric Cooperative, spoke in opposition to this item and the companion item. He voiced concerns about the additional traffic the proposed development would create on Innslake Drive. In response to questions from Mr. Branin, Public Works Director Steve Yob elaborated on traffic improvements planned near the subject site.

The following persons spoke in support of this item and the companion item:

1. Sidney Gunst, the real estate developer of Innsbrook and Founder of the Innsbrook Owners Association
2. Bruce Kay, a Managing Director for Investor Relations at Markel Corporation and Vice President of the Innsbrook Owners Association

3. Paul Kreckman, President of the Innsbrook Owners Association
4. Joe Marchetti, the applicant and Managing Director for CBRE/Richmond

Mr. Branin noted one of his first meetings as a planning commissioner in 2005 was with Mr. Kaechele and Innsbrook to start this vision of putting residential development into the office park and creating an urban mixed-use district.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Urban Design Guidelines.** The Property shall be developed in general conformance with the concept plan, illustrations and information set forth in the "Innsbrook Urban Mixed-Use District Urban Design Guidelines" (the "Urban Design Guidelines") dated October 12, 2016 (see case file), revised January 27, 2017 and filed herewith, which illustrations and information are conceptual in nature and may vary in detail. If not in general conformance with the foregoing, deviations may be approved in any subsequent Plan of Development, subdivision approval or any variations permitted by the Director of Planning upon the Director finding that the variations are generally in keeping with the spirit and concept of the Urban Design Guidelines.
2. **Architectural Review Committee.** All development on the Property shall be subject to approval of an Architectural Review Committee established by the Innsbrook Owners' Association to review and approve development of all structures on the Property in general conformance with the Urban Design Guidelines prior to plans being submitted to the County. Such approval shall accompany any submittal for rezoning and/or Plan of Development submitted to the County for review.
3. **Overall Density.** There shall be no more than 350 residential units developed on the Property.
4. **Internal Circulation.** The Property shall provide vehicular circulation among adjacent properties as determined at the time of Plan of Development. Copies of applicable cross access agreements, if agreed to by the adjacent property owner, shall be provided to the County upon execution.
5. **Prohibited Uses.** The following uses shall be prohibited on the Property:

- a. automotive filling and service stations including towing service;
 - b. billiard, bagatelle, video game or a bingo parlor, unless accessory to a permitted use;
 - c. flea markets or antique auctions;
 - d. billboards;
 - e. recycling facilities;
 - f. funeral homes, mortuaries, crematories and/or undertaking establishments;
 - g. dance halls;
 - h. truck stops;
 - i. gun shop, sales and repair;
 - j. sign painting shops;
 - k. theaters;
 - l. communication towers;
 - m. adult businesses as defined by Section 24-3 of the Henrico County Code;
 - n. establishments whose primary business is check cashing and/or the making of payday loans as defined and regulated by Sections 6.2-2100 et seq. and 6.2-1800 et seq. of the Code of Virginia (the foregoing shall not preclude banks, savings and loans or similar financial institutions that are not regulated by the foregoing Virginia Code sections);
 - o. restaurants with drive-thru windows, not to exclude, however, restaurants with dedicated parking spaces for the pick-up of carry-out food nor restaurants whose primary business is the sale of specialty coffees or other non-alcoholic beverages or pastry;
 - p. car title loan operations;
 - q. fuel pumps associated with permitted uses; and
 - r. motels or motor lodges.
6. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.
7. **Mixture of Uses.** There shall be a minimum of 28,000 square feet of office and/or retail development on the Property, which square footage may include administrative and accessory uses in an office building or a mixed-use building for the benefit of multifamily dwellings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson

No: None

102-17
PUP2017-
00004
Three Chopt

WAM Associates, LLC: Request for a Provisional Use Permit Under Sections 24-32.1(a)(n)(s)(t)(v)(z) and (aa), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow for the following on Parcel 747-761-9275: outdoor vending; parking garages without ground floor retail uses; heights greater than 60'; density greater than 30 dwelling units per acre; open space less than 20%; commercial or office square footage less than 25% of total square footage; for-lease multifamily dwellings to exceed 30% of total units; and a parking plan, located at the southeast intersection of Innslake Drive and Dominion Boulevard.

On motion of Mr. Branin, seconded by Mr. Hinson, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. **Master Plan, Density, and Percentage of For-Lease Multifamily Units.** All development on the property shall be in general conformance with the 1/27/17 version of the *Innsbrook Urban Mixed-Use District Urban Design Guidelines* (see case file). Residential development on the property shall not exceed 350 dwelling units, all of which may be multi-family for-lease.
2. **Outdoor Vending Areas.** Areas of the Property may be designated on the master plan, which may be revised from time to time, or a Plan of Development, for the preparation of food or beverages or the sale or display of merchandise conducted in an open area or structure by one or more individual vendors operating from stalls, stands, carts, vehicles or other spaces which are rented or otherwise made available to such vendors. Such activities may include a market, sale of merchandise as part of a permitted festival or other similar special event, or the outdoor display or sale by a single food or beverage vendor, operated as an incidental part of retail activity regularly conducted from within a permanent building on the premises. Sidewalk widths adjacent to outdoor vending areas shall not be reduced to less than five (5) feet, except to accommodate a permitted festival or other similar special event. Trash receptacles shall be provided and conveniently located for each block that contains an outdoor vending area. Any outdoor vending areas shall not be open to the public after 10:00 p.m.
3. **Parking Structure Design and Fire Protection.** Parking structures without ground floor retail uses along at least one facade or without usable floor space for residential or nonresidential uses along any facade that faces a one-family use or public or private street shall be permitted, provided the design of such structures is consistent with the 1/27/17 version of the *Innsbrook Urban Mixed-Use District Urban Design Guidelines* (see case file) as determined at the time of Plan of Development Review. A 3" standpipe for fire protection shall be provided within all structured parking at approximately 200' intervals. The exact location of these

improvements will be determined during Plan of Development review.

4. **Building Height and Emergency Communication Systems.** Buildings may exceed 60' in height. Buildings on the Property shall not exceed 200' in height, except that any architectural enclosures not exceeding 25% of the linear distance along any face of a building may be permitted up to 215' in height. For any building above 60' in height, the owner shall install a fire command center and emergency radio communication equipment in the building to allow for adequate public safety and radio coverage within and between the buildings. A communications consultant shall certify such equipment as compatible with the County's emergency communication system within 90 days of the owner or tenant obtaining a Certificate of Occupancy for any such building. The County shall be permitted to perform communications testing within the buildings at any time.
5. **Open Space.** Open space on the site may be less than 20%.
6. **Commercial/Office Square Footage.** The minimum commercial and office square footage may be less than 25% of the site's aggregate building square footage, but shall not be less than the minimum amount proffered in rezoning case REZ2017-00006.
7. **Parking Plan.** The applicant shall provide parking spaces in a manner consistent with: a) the development plan proposed with case REZ2017-00006, and b) the two-page shared parking strategy provided with this request. Each plan of development submitted for the property shall include a tabulation of all parking required per the parking study. Shared parking information, including updates to the parking study demonstrating the parking rate is meeting the needs of approved development on the property, shall be provided with each plan of development or as requested by the Director of Planning. Each plan of development submitted shall identify the location and means of creating additional parking that could accommodate the difference between the reduced parking standard approved by this permit and the standards contained in Section 24-34(m) of the Henrico County Code.
8. **Crime Prevention.** Prior to occupancy of any new structure containing commercial or office uses, the applicant and the Crime Prevention Unit of the Division of Police shall conduct a security survey of the property. The applicant shall implement mutually agreed upon security recommendations.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson
No: None

103-17
REZ2017-
00009
Tuckahoe

Adams & Wilson Development: Request to conditionally rezone from O-2 Office District to B-2C Business District (Conditional) Parcel 741-741-6996 containing 0.586 acres located at the southeast intersection of Patterson Avenue (State Route 6) and Pump Road.

Mr. Vithoukias noted this item and Agenda Item No. 104-17 (case PUP2017-0010) were companion cases.

Mr. Strauss responded to questions from Mrs. O'Bannon.

No one from the public spoke in opposition to this item or the companion item.

Mrs. O'Bannon commented on the subject site's difficult terrain and the merits of this case. She agreed with Mr. Strauss that the proposed use is a logical use for the property.

On motion of Mr. Thornton, seconded by Mr. Nelson, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Plan.** The property shall be developed in general conformance with the conceptual rendering attached hereto entitled "Take 5 Oil - 10571 Patterson Avenue - Site Plan - Option 1 ", dated August 17, 2016, prepared by American Engineering - Southeast PA, Inc. (see case file), which Concept Plan is conceptual in nature and may vary in detail, unless otherwise requested by the owner and specifically approved at the time of Plan of Development.
2. **Building Exterior.** The building constructed shall be substantially similar to the elevation attached to this rezoning case (see Exhibit "A"), unless revisions to these elevations are specifically requested by the Planning Commission during the Plan of Development review and approval.
3. **Prohibited Uses.** The following uses shall not be permitted on the property:
 - a. Fast food restaurants
 - b. Billiard parlors
 - c. Recycling collection facilities
 - d. Towing services
 - e. Gun shop sales and repairs
 - f. Motels
4. **Speakers.** No public address or speaker systems outside of any building shall be permitted.
5. **HVAC Units.** HVAC Units shall not be located on the exterior of the building.

6. **Dumpster Enclosure.** Dumpster shall be enclosed in masonry materials except for gates. Gates shall be of opaque materials. The screening materials shall be of CMU material matching the building.
7. **Exterior Lighting.** All lighting standards on the premises shall be no more than twenty (20) feet in height. Lighting shall be reduced to minimum security levels after hours.
8. **Signage.** There shall be one (1) ground-mounted monument style sign on-site, not to exceed 8' in height.
9. **Severability Clause.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson

No: None

104-17
PUP2017-
00010
Tuckahoe

Adams & Wilson Development: Request for a Provisional Use Permit under Section 24-58.2(c), 24-120, and 24-122.1 of Chapter 24 of the County Code to allow an auto parts service facility (Take 5 Oil Change) on Parcel 741-741-6996 located at the southeast intersection of Patterson Avenue (State Route 6) and Pump Road.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mr. Nelson, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. This permit shall allow Take 5 Oil Change to perform oil changes and related auto servicing at this location. It shall not apply to any other business located on the property, and general automobile service and repair shall not be permitted.
2. The site and building shall be developed in general conformance with the conceptual plan shown in Exhibit A (see case file).
3. No exterior storage of automotive parts shall be permitted.
4. All sales, installation, and service shall be conducted within a completely enclosed building.
5. Any modifications to the site plan or building to accommodate oil changes and related auto servicing shall require an administrative approval of a Plan of Development.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson

No: None

PUBLIC HEARING ITEMS - OTHER ITEMS

105-17 Resolution - Signatory Authority - Conveyance of Real Estate - 4931 Thornhurst Street - Fairfield District.

Steve Price, Director of Real Property, showed a vicinity map depicting the location of subject parcel.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board approved this item - see attached resolution.

106-17 Resolution - Signatory Authority - Conveyance of Real Estate - 3216 Emporia Street - Varina District.

Mr. Price showed a vicinity map depicting the location of the subject property.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item - see attached resolution.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

107-17 Resolution - Consent for Director of Finance to Act as Fiscal Agent for CodeRVA.

Gene Walter, Director of Finance responded to questions from Mrs. O'Bannon.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution

108-17 Resolution - Award of Contract - Henrico County Courts Refresh Project - Brookland District.

John Neal, Director of General Services, responded to a question from Mrs. O'Bannon.

On motion of Mr. Hinson, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 109-17 Resolution – Signatory Authority – First Amendment to Lease – Capital Region Workforce Partnership – 121 Cedar Fork Road – Fairfield District.

Mr. Price responded to questions from Mr. Thornton and Mrs. O'Bannon.

On motion of Mr. Thornton, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

- 110-17 Resolution – Signatory Authority – Second Amendment to Sublease – Capital Region Workforce Partnership – 121 Cedar Fork Road – Fairfield District.

Mr. Price responded to questions from Mrs. O'Bannon.

On motion of Mr. Thornton, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

- 111-17 Resolution – Signatory Authority – Sublease – Capital Region Workforce Partnership – 203 E. Cary Street – City of Richmond.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote the Board approved this item – see attached resolution.

- 112-17 Introduction of Ordinance – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Temporarily Changing the Polling Place for Eanes Precinct in the Varina District from Baker Elementary School to Varina High School.

Mark Coakley, General Registrar, responded to questions from Mr. Nelson.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

- 113-17 Resolution – Signatory Authority – Agreement with Virginia Department of Transportation – Sidewalk Construction – E. Laburnum Avenue – Fairfield District.

Mr. Yob responded to a question from Mrs. O'Bannon.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 114-17 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation for Secondary Roads Escrow Account Funds - Three Chopt Road - Three Chopt District.

Mr. Yob responded to questions from Mr. Branin.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

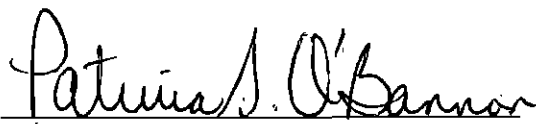
115-17

Resolution - Acceptance of Roads - Fairfield District.

On motion Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

In response to a question from Mr. Thornton, Mr. Vithoukas commented on the County's plan for funding sidewalks and bike lanes in the future as Henrico becomes more urbanized.

There being no further business, the meeting was adjourned at 8:56 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2017-18 and Allocation of Car Tax Relief for Tax Year 2017**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date <u>4/11/2017</u>	Moved by (1) <u>Thomas</u> Seconded by (1) <u>Nelson</u>	Brannin, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Approved	(2) _____ (2) _____	Hinson, H. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Denied	REMARKS: _____	Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Amended	_____	O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input checked="" type="checkbox"/> Deferred to <u>4/25/2017</u>	_____	Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing at 6:00 p.m., on April 11, 2017, to consider the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2017-18;

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED that the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2017-18, are hereby approved for informative and fiscal planning purposes only.

**OPERATING ANNUAL FISCAL PLAN
ESTIMATED OPERATING RESOURCES**

<u>01- GENERAL FUND:</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
51/01 - General Property Taxes	\$ 439,375,000	\$ 439,375,000
02 - Other Local Taxes	151,248,000	151,248,000
03 - Permits, Fees, & Licenses	4,741,100	4,741,100
04 - Fines & Forfeitures	2,090,000	2,090,000
05 - Use of Money & Property	7,925,600	7,925,600
06 - Charges for Services	3,832,850	3,832,850
07 - Miscellaneous	4,132,500	4,132,500
08 - Recovered Costs	4,090,470	4,090,470
Total from Local Sources	\$ 617,435,520	\$ 617,435,520
 52/02 - Non-Categorical Aid	 \$ 16,118,500	 \$ 16,118,500
03 - Shared Expenses	17,715,000	17,715,000
04 - Categorical Aid	312,524,067	312,524,067
Total from State	\$ 346,357,567	\$ 346,357,567

By Agency Head *Ernie Witter* By County Manager *[Signature]*

Routing: Yellow to: _____ Copy to: _____	Certified: _____ A Copy Teste: _____ <div style="text-align: right;">Clerk, Board of Supervisors</div> Date: _____
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2017-18 and Allocation of Car Tax Relief for Tax Year 2017**

53/03 - Categorical Aid - Total Federal	\$ 370,000	\$ 370,000
GENERAL FUND REVENUE	\$ 964,163,087	\$ 964,163,087
60/01 - Operating Transfers	\$ (141,636,227)	\$ (141,636,227)
62/01 - From (To) Fund Balance	17,148,220	17,148,220
GENERAL FUND RESOURCES	\$ 839,675,080	\$ 839,675,080
 <u>11 – SPECIAL REVENUE FUND:</u>		
51/03 - Permits, Fees, & Licenses	\$ 1,016,372	\$ 1,016,372
04 - Fines & Forfeitures	246,918	246,918
05 - Use of Money & Property	183,500	183,500
06 - Charges for Services	31,455,727	31,455,727
07 - Miscellaneous	3,437,377	3,437,377
08 - Recovered Costs	578,512	578,512
Total from Local Sources	\$ 36,918,406	\$ 36,918,406
52/02 - Non-Categorical Aid	\$ 1,521,481	\$ 1,521,481
04 - Categorical Aid	37,157,387	37,157,387
Total from State	\$ 38,678,868	\$ 38,678,868
53/03 - Categorical Aid - Total Federal	\$ 62,705,044	\$ 62,705,044
SPECIAL REVENUE FUND REVENUE	\$ 138,302,318	\$ 138,302,318
60/01 - Operating Transfers	\$ 23,720,087	\$ 23,720,087
62/01 - From (To) Fund Balance	6,304,512	6,304,512
SPECIAL REVENUE FUND RESOURCES	\$ 168,326,917	\$ 168,326,917
 <u>51 – WATER AND SEWER ENTERPRISE FUND:</u>		
51/06 - Charges for Services	\$ 119,312,281	\$ 119,312,281
07 - Miscellaneous	1,990,282	1,990,282
W&S ENTERPRISE FUND REVENUE	\$ 121,302,563	\$ 121,302,563
60/01 - Operating Transfers	\$ 1,855,021	\$ 1,855,021
62/01 - From (To) Retained Earnings	(33,396,053)	(33,396,053)
W&S ENTERPRISE FUND RESOURCES	\$ 89,761,531	\$ 89,761,531
 <u>52 - BELMONT GOLF COURSE ENTERPRISE FUND:</u>		
51/06 - Charges for Services	\$ 1,103,854	\$ 1,103,854
BELMONT ENTERPRISE FUND RESOURCES	\$ 1,103,854	\$ 1,103,854

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2017-18 and Allocation of Car Tax Relief for Tax Year 2017**

61 – CENTRAL AUTO MAINTENANCE (C.A.M.) FUND:

51/05 - Use of Money & Property	\$	368,000	\$	368,000
07 - Miscellaneous		1,100		1,100
08 - Recovered Cost		20,674,451		20,674,451
C.A.M. FUND RESOURCES	\$	21,043,551	\$	21,043,551

62 – TECHNOLOGY REPLACEMENT FUND:

60/01 - Operating Transfers	\$	2,250,000	\$	2,250,000
62/01 - From (To) Retained Earnings		152,765		152,765
TECH. REPLACE. FUND RESOURCES	\$	2,402,765	\$	2,402,765

63 – RISK MANAGEMENT FUND:

51/08 - Recovered Costs - Total Revenue	\$	750,000	\$	750,000
60/01 - Operating Transfers		8,392,479		8,392,479
RISK MANAGEMENT FUND RESOURCES	\$	9,142,479	\$	9,142,479

64 - HEALTHCARE FUND:

51/05 - Interest on Investment	\$	100,000	\$	100,000
51/07 - Miscellaneous		150,000		150,000
51/08 - Recovered Costs		109,442,704		109,442,704
HEALTHCARE FUND REVENUE	\$	109,692,704	\$	109,692,704
62/01 - From (To) Fund Balance	\$	3,832,444	\$	3,832,444
HEALTHCARE FUND RESOURCES	\$	113,525,148	\$	113,525,148

71 – DEBT SERVICE FUND:

60/01 - Operating Transfers - TOTAL RESOURCES	\$	57,762,829	\$	57,762,829
DEBT SERVICE FUND RESOURCES	\$	57,762,829	\$	57,762,829

82 – JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

51/10 - Shared Expenses - Local	\$	472,236	\$	472,236
52/03 - Shared Expenses - State		1,514,500		1,514,500
JRJDC AGENCY FUND REVENUE	\$	1,986,736	\$	1,986,736
60/01 - Operating Transfers	\$	3,069,011	\$	3,069,011
62/01 - From (To) Fund Balance		105,534		105,534
JRJDC AGENCY FUND RESOURCES	\$	5,161,281	\$	5,161,281

83 – FIDUCIARY FUNDS

60/01 - Operating Transfers	\$	4,050,000	\$	4,050,000
OPEB, LINE OF DUTY AND LTD RESOURCES	\$	4,050,000	\$	4,050,000

90 – ADJUSTMENT FOR INTERFUND TRANSACTIONS:

60/01 - Operating Transfers - TOTAL RESOURCES	\$	(102,804,784)	\$	(102,804,784)
TOTAL OPERATING RESOURCES	\$	1,209,150,651	\$	1,209,150,651

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2017-18 and Allocation of Car Tax Relief for Tax Year 2017**

Including: REVENUE TOTAL	\$ 1,358,344,813	\$ 1,358,344,813
OPERATING TRANSFERS	(143,341,584)	(143,341,584)
FUND BALANCE/RETAINED EARNINGS	(5,852,578)	(5,852,578)
	\$ 1,209,150,651	\$ 1,209,150,651

* Indicates a change

TOTAL CHANGES IN ESTIMATED RESOURCES	\$ 0
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ESTIMATED OPERATING REQUIREMENTS

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
01- GENERAL FUND:		
01 - Board of Supervisors	\$ 1,081,048	\$ 1,081,048
02 - Library	18,821,527	18,821,527
03 - Sheriff	38,336,592	38,336,592
04 - Circuit Court	3,121,783	3,121,783
05 - Commonwealth's Attorney	4,843,141	4,843,141
06 - General District Court	311,599	311,599
07 - Juvenile/Domestic Relations Court	2,511,191	2,511,191
08 - Electoral Board	1,535,898	1,535,898
09 - County Manager	3,633,969	3,633,969
10 - County Attorney	2,394,553	2,394,553
11 - Human Resources	5,286,119	5,286,119
12 - Police	73,515,756	73,515,756
13 - Fire	58,667,363	58,667,363
14 - Finance	13,647,914	13,647,914
16 - General Services	14,632,142	14,632,142
17 - Internal Audit	442,715	442,715
19 - Information Technology	14,569,023	14,569,023
21 - Agriculture & Home Extension	406,808	406,808
23 - Recreation & Parks	18,728,399	18,728,399
24 - Public Health	2,219,895	2,219,895
28 - Public Works	50,555,927	50,555,927
29 - Real Property	648,326	648,326
30 - Economic Development	16,747,273	16,747,273
32 - Non-Departmental	11,708,555	11,708,555
33 - Building Inspections	4,432,477	4,432,477
34 - Planning	4,420,096	4,420,096
35 - Permit Centers	908,766	908,766
38 - Community Revitalization	1,638,980	1,638,980
50 - Education	469,907,245	469,907,245
TOTAL GENERAL FUND	\$ 839,675,080	\$ 839,675,080

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2017-18 and Allocation of Car Tax Relief for Tax Year 2017**

11 – SPECIAL REVENUE FUND:

05 - Commonwealth's Attorney	\$ 1,208,268	\$ 1,208,268
07 - Juvenile/Domestic Relations Court	949,130	949,130
12 - Police	1,539,091	1,539,091
22 - Social Services	32,855,479	32,855,479
26 - Mental Health/Developmental Services	37,426,239	37,426,239
27 - CRWP	5,140,116	5,140,116
28 - Public Works	897,000	897,000
31 - Public Utilities - Solid Waste	13,639,971	13,639,971
- Street Lights	83,100	83,100
32 - Non-Departmental	50,000	50,000
36 - Community Corrections Program	1,949,481	1,949,481
50 - Education - Cafeterias	25,760,022	25,760,022
- Grants	46,829,020	46,829,020
TOTAL SPECIAL REVENUE FUND	\$ 168,326,917	\$ 168,326,917

51 – WATER AND SEWER ENTERPRISE FUND:

31 - Public Utilities - Operations	\$ 64,123,430	\$ 64,123,430
- Debt Service	25,638,101	25,638,101
TOTAL W&S ENTERPRISE FUND	\$ 89,761,531	\$ 89,761,531

52 - BELMONT GOLF COURSE ENTERPRISE FUND:

23 - Recreation & Parks - TOTAL FUND	\$ 1,103,854	\$ 1,103,854
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61 – CENTRAL AUTO MAINTENANCE FUND:

16 - Central Auto. Maint. - TOTAL FUND	\$ 21,043,551	\$ 21,043,551
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62 – TECHNOLOGY REPLACEMENT FUND:

37 - Technology Replacement - TOTAL FUND	\$ 2,402,765	\$ 2,402,765
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63 – RISK MANAGEMENT FUND:

11 - Risk Management - TOTAL FUND	\$ 9,142,479	\$ 9,142,479
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64 – HEALTHCARE FUND:

42 - Healthcare - TOTAL FUND	\$ 113,525,148	\$ 113,525,148
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71 – DEBT SERVICE FUND:

18 - General Government	\$ 24,017,460	\$ 24,017,460
50 - Education	33,745,369	33,745,369
TOTAL DEBT SERVICE FUND	\$ 57,762,829	\$ 57,762,829

82 – JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

40 - JRJDC - Operations	\$ 5,161,281	\$ 5,161,281
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2017-18 and Allocation of Car Tax Relief for Tax Year 2017**

83 – FIDUCIARY FUND:

11 - OPEB - GASB 45	\$ 2,750,000	\$ 2,750,000
11 Long-Term Disability	600,000	600,000
11 - Line of Duty Act (LODA)	700,000	700,000
TOTAL FIDUCIARY FUND	\$ 4,050,000	\$ 4,050,000

90 – ADJUSTMENT FOR INTERFUND TRANSACTIONS:

60 - Interdepartmental Billings - CAM	\$ (21,043,551)	\$ (21,043,551)
- Healthcare	(81,761,233)	(81,761,233)
TOTAL ADJUSTMENTS	\$ (102,804,784)	\$ (102,804,784)
TOTAL OPERATING REQUIREMENTS	\$ 1,209,150,651	\$ 1,209,150,651

* Indicates a change

TOTAL CHANGE IN ESTIMATED OPERATING REQUIREMENTS	\$ 0
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CAPITAL ANNUAL FISCAL PLAN
ESTIMATED CAPITAL RESOURCES

<u>Source</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
21 - CAPITAL PROJECTS FUND:		
Motor Vehicle License Revenue	\$ 850,000	\$ 850,000
Education Meals Tax Revenue	9,000,000	9,000,000
Landfill Revenue	600,000	600,000
G. O. Bonds - General	15,000,000	15,000,000
G. O. Bonds - Education	99,600,000	99,600,000
Other Local Revenue	4,869,420	4,869,420
Fund Balance - General Fund	18,284,580	18,284,580
TOTAL CAPITAL PROJECTS FUND	\$ 148,204,000	\$ 148,204,000
22 - VEHICLE REPLACEMENT RESERVE:		
Fund Balance - General Fund	\$ 6,574,800	\$ 6,574,800
51 – WATER AND SEWER ENTERPRISE FUND:		
Water & Sewer Fees/Charges	\$ 77,550,000	\$ 77,550,000
52 – BELMONT GOLF COURSE ENTERPRISE FUND:		
Fund Balance - General Fund	\$ 358,000	\$ 358,000
TOTAL CAPITAL RESOURCES	\$ 232,686,800	\$ 232,686,800

* Indicates a change

TOTAL CHANGE IN ESTIMATED CAPITAL RESOURCES	\$ 0
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2017-18 and Allocation of Car Tax Relief for Tax Year 2017**

ESTIMATED CAPITAL REQUIREMENTS

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<u>21 - CAPITAL PROJECTS FUND:</u>		
12 - Police	\$ 458,000	\$ 458,000
13 - Fire	3,080,000	3,080,000
16 - General Services	2,955,000	2,955,000
19 - Information Technology	1,847,000	1,847,000
23 - Recreation & Parks	13,266,000	13,266,000
26 - Mental Health/Developmental Services	8,700,000	8,700,000
28 - Public Works	6,198,000	6,198,000
31 - Public Utilities - Landfill	600,000	600,000
50 - Education	111,100,000	111,100,000
TOTAL CAPITAL PROJECTS FUND	\$ 148,204,000	\$ 148,204,000
<u>22 - VEHICLE REPLACEMENT RESERVE:</u>		
12 - Police	\$ 2,324,800	\$ 2,324,800
13 - Fire	1,750,000	1,750,000
13 - Education	2,500,000	2,500,000
TOTAL VEHICLE REPLACEMENT RESERVE	\$ 6,574,800	\$ 6,574,800
<u>51 - WATER AND SEWER ENTERPRISE FUND:</u>		
31 - Public Utilities - Water	\$ 6,450,000	\$ 6,450,000
- Sewer	71,100,000	71,100,000
TOTAL WATER & SEWER ENTERPRISE FUND	\$ 77,550,000	\$ 77,550,000
<u>52 - BELMONT GOLF COURSE ENTERPRISE FUND:</u>		
23 - Recreation & Parks	\$ 358,000	\$ 358,000
TOTAL CAPITAL REQUIREMENTS	\$ 232,686,800	\$ 232,686,800

* Indicates a change

TOTAL CHANGE IN ESTIMATED CAPITAL REQUIREMENTS \$ 0

BE IT FURTHER RESOLVED that the funds included in the Operating and Capital Annual Fiscal Plans for any County department, office, or agency may be used as participating funds in any Federal or State aid program for like purpose upon appropriation by the Board of Supervisors; and,

BE IT FURTHER RESOLVED that the Schedule of Compensation attached hereto effective at the beginning of the 2017-18 fiscal year is approved; and,

BE IT FURTHER RESOLVED that the approved Operating Annual Fiscal Plan for fiscal year 2017-18 includes an increase in the personnel complement of 64 positions for general government and 12 positions for schools and funding for a 2.5% wage increase for all eligible general government and school employees, to be effective on June 24, 2017;

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Page No. 8 of 8
Agenda Item No. 49-17

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2017-18 and Allocation of Car Tax Relief for Tax Year 2017**

BE IT FURTHER RESOLVED that in order to implement changes to the Personal Property Tax Relief Act of 1998 (the "PPTRA") made by legislation adopted by the Virginia General Assembly:

1. Any qualifying vehicle, as defined in the PPTRA, sitused within the County commencing January 1, 2017, shall receive personal property tax relief in the following manner:
 - a. Qualifying vehicles valued at \$1,000 or less shall receive 100% tax relief;
 - b. Qualifying vehicles valued at between \$1,001 to \$20,000 shall receive 53% tax relief;
 - c. Qualifying vehicles valued at \$20,001 or more shall receive 53% tax relief on the first \$20,000 of value only; and
 - d. All other vehicles which do not meet the definition of "qualifying vehicles" will not receive any form of tax relief under the PPTRA.

2. The amount of tax relief shall be a specific dollar amount offset against the total personal property taxes that would otherwise be due on a qualifying vehicle but for the PPTRA. The specific dollar amount of relief shall be shown on the tax bill for each qualifying vehicle, together with a general description of the criteria upon which relief has been allocated.

COMMENTS: This Board Paper should be considered on April 11, 2017, but must be deferred until Tuesday, April 25, 2017, to comply with Virginia Code Section 15.2-2506, which states that "The hearing shall be held at least seven days prior to the approval of the budget...." The Director of Finance recommends approval of this Board Paper, and the County Manager concurs.

**FY18 SCHEDULE OF COMPENSATION
County of Henrico, Virginia**

Board of Supervisors	\$53,261.96 per annum ⁽¹⁾
Board of Zoning Appeals.....	\$6,600.00 per annum
Electoral Board - General Election	\$4,343.90 per annum ⁽²⁾
Secretary, Electoral Board - General Election.....	\$8,681.86 per annum ⁽²⁾
Election Officials	\$150.00 base pay per workday ⁽³⁾
Assistant Chief Election Officials.....	\$180.00 base pay per workday ⁽³⁾
Chief Election Officials.....	\$200.00 base pay per workday ⁽³⁾
Planning Commission.....	\$20,000.00 per annum
Richmond Regional Planning District Commission.....	\$3,000.00 per annum
Capital Region Airport Commission	\$3,000.00 per annum
Board of Real Estate Review & Equalization.....	\$225.00 per month
School Board	\$19,359.41 per annum ⁽⁴⁾
Social Services Board.....	\$3,000.00 per annum
Volunteer Firefighters.....	\$2.00 per call
Economic Development Authority	\$200.00 per meeting
Parks and Recreation Advisory Commission	\$75.00 per meeting

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- (1) Acting pursuant to Va. Code Sec. 15.2-1414.2, on April 28, 2015, the Board determined its maximum annual compensation for calendar years 2016-2019 as follows: 2016-\$52,027.86; 2017-\$53,261.96; 2018-\$54,525.33; 2019-\$55,818.67. By the same action, the Board determined that its Chairman and Vice Chairman shall receive the additional sum of 15% and 10%, respectively, of the maximum annual compensation prevailing in each calendar year.
 - (2) Rate and effective date is set by the General Assembly. Rates reflect the annual salaries for FY18 inclusive of the 2% pay increase effective August 1, 2017, approved by the General Assembly in the 2017 general session, contingent on the Governor's approval.
 - (3) Rate approved by the Henrico County Board of Supervisors on October 14, 2008.
 - (4) In accordance with Va. Code Sec. 22.1-32 (A), the maximum salary was set prior to July 1, 2015. The Chairman receives an additional sum of \$2,000.00 per annum.

**FY18 SCHEDULE OF COMPENSATION
County of Henrico, Virginia**

<u>NAME AND OFFICE OR JOB TITLE</u>	<u>SALARY</u>
Heidi Barshinger Clerk of Circuit Court	\$ 145,895.70 ⁽⁵⁾
Mark J. Coakley General Registrar	\$ 93,861.56 ^{(6) (8)}
Michael L. Wade Sheriff	\$177,629.12 ^{(5) (7) (8) (9)}

-
- (5) Annual rate and effective date is set by the General Assembly. Salary of the Clerk of the Circuit Court reflects the annual rate for FY18. The rate is inclusive of the 2% pay increase effective August 1, 2017, for constitutional officers as approved by the General Assembly in the 2017 general session. The rate is also contingent on the Governor's approval and the final salary as determined by the Virginia Compensation Board. As of December 13, 2014, the salary for the Sheriff includes a supplement by the County.
- (6) The General Registrar is an appointed position and receives annual compensation fixed by the General Assembly. Compensation is paid by the governing body of the County and reimbursed annually as provided in the State's general appropriations act and pursuant to Va. Code Sec. 24.2-111. The rate is inclusive of the 2% pay increase effective August 1, 2017, for FY18 as approved by the General Assembly in the 2017 general session. The rate is also contingent on the Governor's approval and the final salary as determined by the State Board of Elections.
- (7) The current Sheriff (Michael L. Wade) meets the criteria specified in Item 69.J.2.a of the approved biennium budget (House Bill 30 of the 2016 general session); and receives the additional specified percentage to the approved base amount. Consistent with the Virginia Compensation Board's provisions, Sheriff Wade earns the base plus 9.3% for the Sheriff's Career Development Plan and accreditation. Also see footnote 5 above.
- (8) 2012 Va. Acts c. 822 requires persons employed by local government to contribute five percent of their creditable compensation for the employee contribution to the Virginia Retirement System. To comply with 2012 Va. Acts c. 822 and the non-supplant requirement, the current incumbent in this elected/appointed position, who was employed/hired on/before July 1, 2012, receives an additional amount equal to 5% of the salary approved by the General Assembly. Future incumbents in this position will not receive an additional 5% locality supplement for the VRS employee member contribution per 2012 Va. Acts c. 822.
- (9) Reflects compression adjustment for sworn officers as approved by the General Assembly in the 2017 general session with an effective date of August 1, 2017, and contingent on the Governor's approval. The rate is also contingent on the Governor's approval and the final salary as determined by the Virginia Compensation Board.

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

LIBRARY WEEK

April 9 - 15, 2017

WHEREAS, libraries are not just about what we have for people, but what we do for and with people; and

WHEREAS, librarians are trusted organizers and information experts who guide people to the best information resources; and

WHEREAS, librarians continue to fulfill their role in leveling the playing field for all who seek information and access to technologies, including people of all color, abilities, ages, and genders, and the most vulnerable members of our community; and

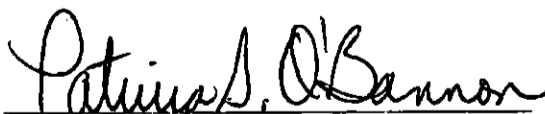
WHEREAS, libraries and librarians are looking beyond their traditional roles and providing more opportunities for community engagement and delivering new services that connect closely with patrons' needs, as seen in the state-of-the-art Digital Media Labs at the new Libbie Mill and Varina libraries; and


WHEREAS, libraries and librarians across Henrico County open a world of possibilities through innovative Science, Technology, Engineering, Arts and Math (STEAM) programming, in addition to traditional job-seeking resources, homework and research help, and early and continuing literacy promotion; and

WHEREAS, libraries, librarians, library workers, and supporters across Henrico County, the Commonwealth of Virginia, and the United States will be celebrating National Library Week.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 9 - 15, 2017, as Library Week and encourages all residents to visit the library during this week and explore what is new at their library, engage with their librarian, and take advantage of the valuable resources available to them through libraries.




Patricia S. O'Bannon, Chairman
Board of Supervisors


Barry R. Lawrence, Clerk
April 11, 2017



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 105-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Conveyance of Real Estate — 4931 Thornhurst Street — Fairfield District

For Clerk's Use Only: Date: <u>4/11/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Shento</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: <u>APPROVED</u>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Hinson, H.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Hinson, H.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, the County owns real estate known as 4931 Thornhurst Street (the "Property"); and,

WHEREAS, the Property was previously used as a well lot and is surplus to the needs of the County; and,

WHEREAS, the Board of Supervisors wishes to convey the Property to Superior Structures and Properties, Inc. for \$14,900, its assessed value; and,

WHEREAS, this resolution was advertised and a public hearing was held on April 11, 2017, pursuant to Va. Code §§ 15.2-1813 and 15.2-1800.

NOW, THEREFORE, BE IT RESOLVED by the Board that: (1) the Property is declared surplus to the needs of the County, and (2) the Chairman and Clerk are authorized to execute a deed, and the County Manager is authorized to execute the related closing documents, all in a form approved by the County Attorney, to convey the Property-.

Comments: The Real Property Department has processed this request through the Departments of General Services, Planning, Public Utilities and Public Works without objection. The Directors of Public Utilities and Real Property recommend approval.

By Agency Head *[Signature]* By County Manager *[Signature]*

Routing:
 Yellow to: Real Property
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

Legend

- Tax Parcels
- Phases
- Lots



VICINITY MAP

**CONVEYANCE
OF
REAL ESTATE**

**4913
THORNHURST STREET**

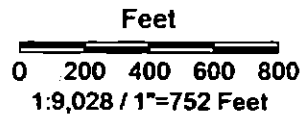
- FAIRFIELD DISTRICT -

PREPARED BY REAL PROPERTY DEPARTMENT

SUBJECT PARCEL

Title: GPIN: 812-721-8935

Date: 3/31/2017



DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Henrico is not responsible for its accuracy or how current it may be.

Legend

- Tax Parcels
- Phases
- Lots

SUBJECT PROPERTY



**AERIAL MAP
CONVEYANCE
OF
REAL ESTATE**

**4913
THORNHURST STREET
- FAIRFIELD DISTRICT -**

PREPARED BY REAL PROPERTY DEPARTMENT

Feet

0 50 100 150 200
1:2,257 / 1"=188 Feet

Title: GPIN: 812-721-8935

Date: 3/31/2017

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Henrico is not responsible for its accuracy or how current it may be.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 106-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Conveyance of Real Estate — 3216 Emporia Street — Varina District

For Clerk's Use Only: Date: <u>4/11/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td></td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Hinson, H.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.			
	YES	NO	OTHER																							
Branin, T.	✓																									
Hinson, H.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.																										

WHEREAS, the County owns real estate known as 3216 Emporia Street in the Eastover Gardens subdivision, (the "Property"); and,



WHEREAS, the Property was previously used as a well lot and is surplus to the needs of the County; and,

WHEREAS, the Board of Supervisors wishes to convey the Property to Superior Structures and Properties, Inc. for \$23,000; and,

WHEREAS, this resolution was advertised and a public hearing was held on April 11, 2017, pursuant to Va. Code §§ 15.2-1813 and 15.2-1800.

NOW, THEREFORE, BE IT RESOLVED by the Board that: (1) the Property is declared surplus to the needs of the County, and (2) the Chairman and Clerk are authorized to execute a deed, and the County Manager is authorized to execute the related closing documents, all in a form approved by the County Attorney, to convey the Property.

Comments: The Real Property Department has processed this request through the Departments of General Services, Planning, Public Utilities, and Public Works without objection. The Directors of Public Utilities and Real Property recommend approval.

By Agency Head  By County Manager 

Routing:
 Yellow to: Real Property
 Copy to: _____

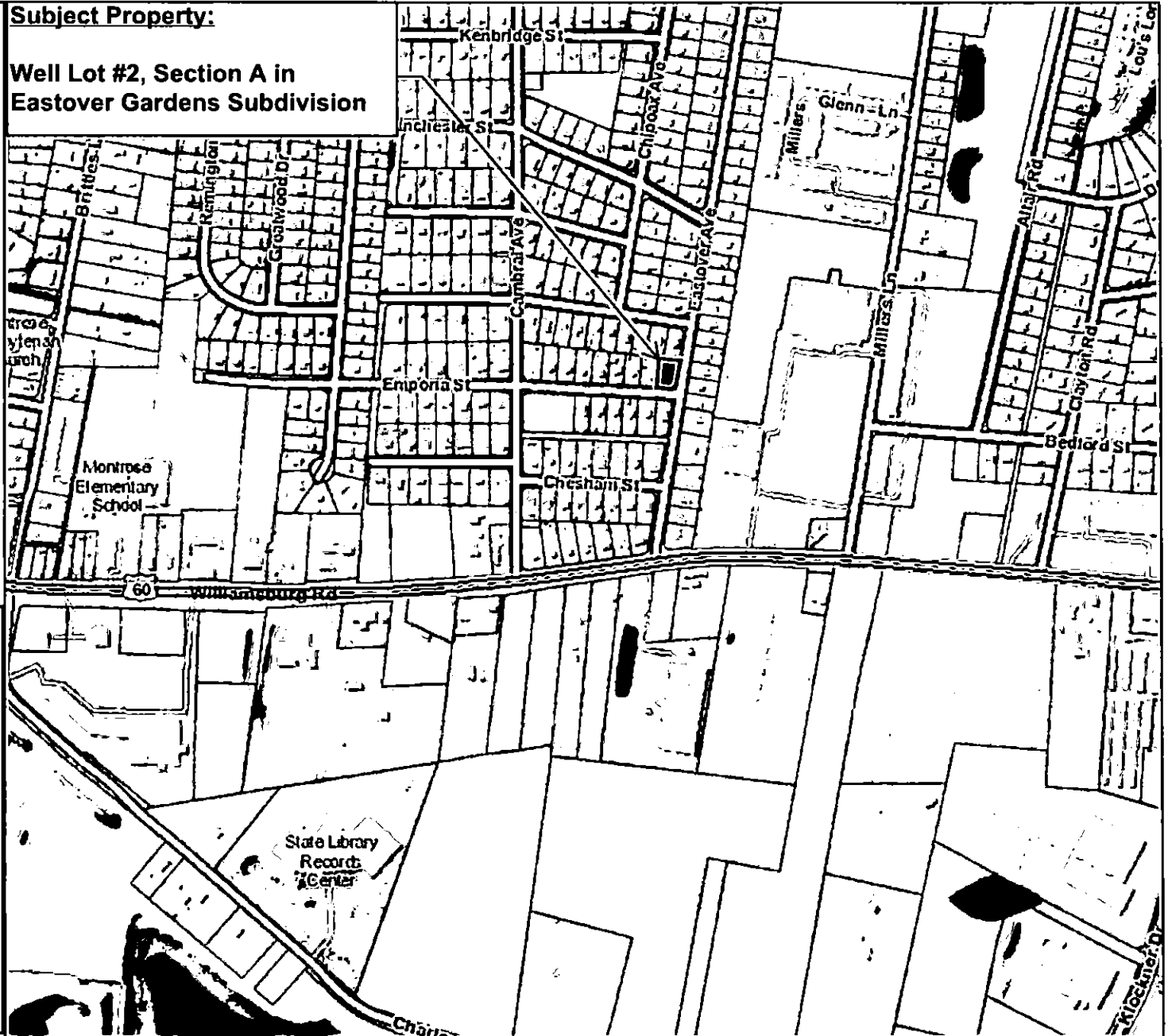
Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

Legend

- Tax Parcels
- Phases
- Lots

Subject Property:
**Well Lot #2, Section A in
Eastover Gardens Subdivision**



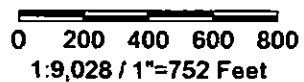
VICINITY MAP

**CONVEYANCE
OF
REAL ESTATE**

**3216 EMPORIA STREET
- VARINA DISTRICT -**

PREPARED BY REAL PROPERTY DEPARTMENT

Feet



Title: GPIN: 811-715-0112

Date: 3/31/2017

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Henrico is not responsible for its accuracy or how current it may be.

Legend

- Tax Parcels
- Phases
- Lots

Subject Property:
Well Lot #2, Section A in
Eastover Gardens Subdivision

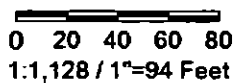


**AERIAL MAP
CONVEYANCE
OF
REAL ESTATE**

**3216 EMPORIA STREET
- VARINA DISTRICT -**

PREPARED BY REAL PROPERTY DEPARTMENT

Feet



Title: GPIN: 811-715-0112

Date: 3/31/2017

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Henrico is not responsible for its accuracy or how current it may be.

**SUBJECT PARCEL: 3216 EMPORIA STREET
 KNOWN AS:
 WELL LOT #2, SECTION A IN
 EASTOVER GARDENS SUBDIVISION
 RECORDED JULY 22, 1947 IN P.B. 22, PG 5.**

REEL 22

12.

Engineers Certificate:

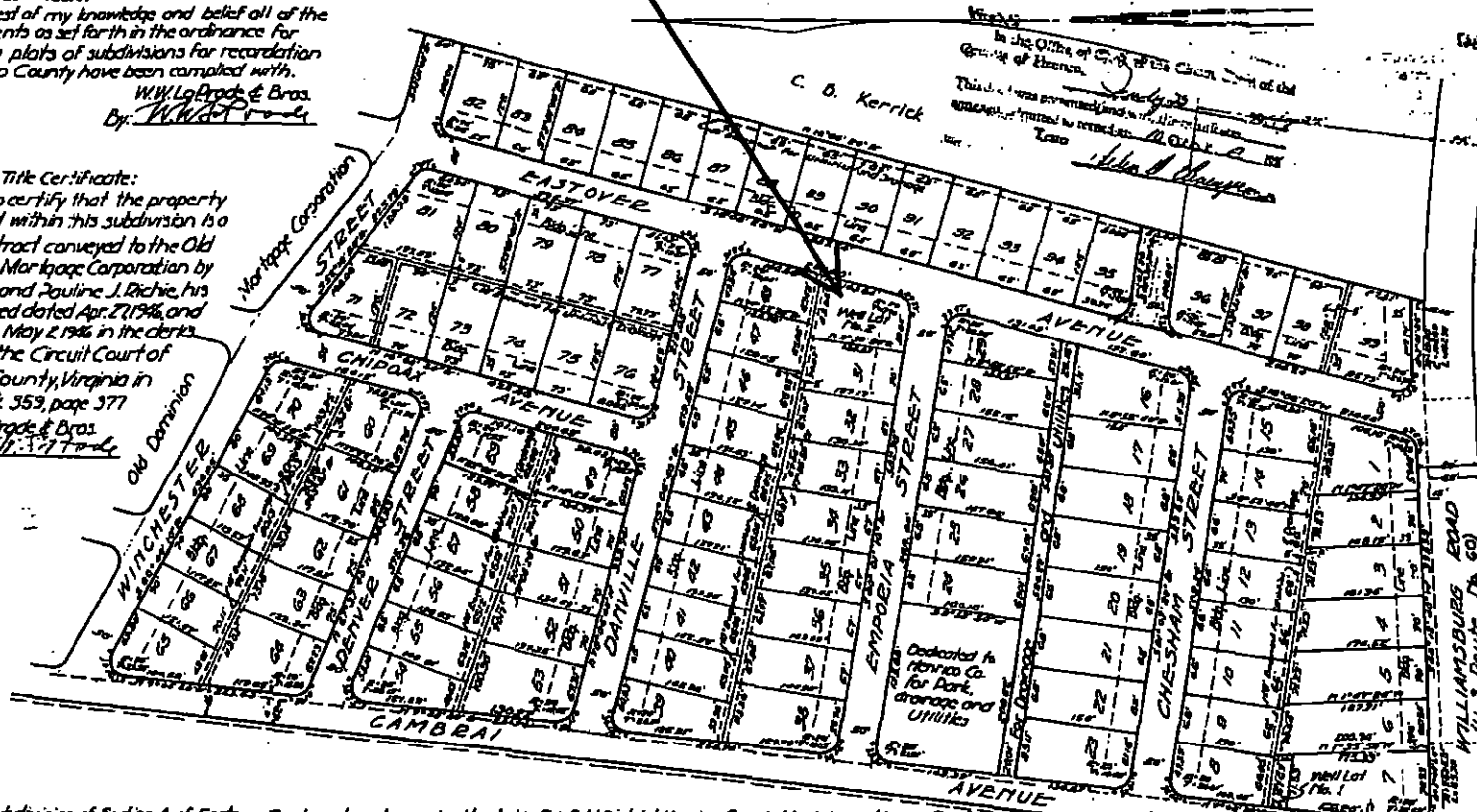
To the best of my knowledge and belief all of the requirements as set forth in the ordinance for approving plats of subdivisions for recordation in Henrico County have been complied with.

W.W. LaPrade & Bros.
 By: *W.W. LaPrade*

Source of Title Certificate:

This is to certify that the property embraced within this subdivision is a part of a tract conveyed to the Old Dominion Mortgage Corporation by T.E. Richie and Pauline J. Richie, his wife, by deed dated Apr. 27, 1946, and recorded May 2, 1946 in the clerk's office of the Circuit Court of Henrico County, Virginia in Deed Book 359, page 377.

W.W. LaPrade & Bros.
 By: *W.W. LaPrade*



The subdivision of Section A of Eastover Gardens shown hereon is situated in Fairfield District, Henrico County, Virginia and is bounded as follows: on the North by property of Old Dominion Mortgage Corporation, on the East by property of C.B. Kerrick, on the South by the Williamsburg Road (U.S. Route No. 60), and on the West by Cambrai Avenue. The dedication hereby made is as follows: Eastover and Chipmunk Avenues, Chesnut, Emporia, Danville, Dover, and Winchester Streets, all of which are 50 feet with a 20 foot strip of land located between Emporia and Dover Streets for drainage and other public purposes, a parcel of land 100 feet by 200 feet in size for park, drainage and other public purposes at the southern intersection of Cambrai Avenue and Emporia Street and a strip of land 4 feet wide along the east side of Cambrai Avenue (all of which are enclosed in red lines on this map). The land embraced within this subdivision is property of the undersigned on which no mortgage exists. The dedication of the streets, avenues, strips of land, and parcel of land enumerated above and shown on this map is with the present consent and in accordance with the desire of the undersigned owner and proprietor.

Attest: *Walter A. Williams, Jr.* Secretary
 State of Virginia
 City of Richmond, to-wit:

I, *Walter A. Williams, Jr.*, a Notary Public for the City of Richmond, State of Virginia, do certify that *R.A. Rich*, President, and *Walter A. Williams, Jr.*, Secretary of the Old Dominion Mortgage Corporation, whose names are signed to this foregoing statement have this day personally appeared before me in my city and state acknowledged the same to be their signatures and to be the act and deed of said corporation. My commission expires *10.13.48*. Given under my hand this *21* day of *July*, 1946.

APPROVED

R.A. Rich
 President

Walter A. Williams, Jr.
 Secretary

Filed for Record
 D.B. 1267
 July 22, 1946

Map of
EASTOVER GARDENS

Field District, Henrico County, Virginia
 Sub 359-374

W.W. LaPrade & Bros.
 Civil Engineers & Surveyors
 Richmond, Va.

1267
 24
 73

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 108-17

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Henrico County Courts Refresh
Project — Brookland District**

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of General Services and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 109-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — First Amendment to Lease — Capital Region Workforce Partnership — 121 Cedar Fork Road — Fairfield District

For Clerk's Use Only: Date: <u>4/11/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Shrus</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td></td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Hinson, H.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.			
	YES	NO	OTHER																							
Branin, T.	✓																									
Hinson, H.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.																										

WHEREAS, as fiscal agent for the Capital Region Workforce Partnership, the County leases a 20,866 square-foot office building located at 121 Cedar Fork Road from Crenshaw-Singleton Properties, LLC ("Landlord") for use by entities providing training and other services pursuant to the Workforce Innovation and Opportunity Act of 2014, 29 U.S.C. §3101 *et seq.*; and,

WHEREAS, the current lease terminates on November 10, 2017; and,

WHEREAS, the Landlord is willing to extend the lease through November 11, 2025 with annual rent of \$330,000 the first year, and annually thereafter the rent will increase by 3% each year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is hereby authorized to execute the lease amendment, as described above, in a form approved by the County Attorney, subject to annual appropriations by the Board and continued state and federal funding.

Comments: The Directors of Capital Region Workforce Partnership and Real Property recommend approval of this paper.

By Agency Head By County Manager

Routing:
 Yellow to: Real Property
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 110-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Second Amendment to Sublease — Capital Region Workforce Partnership — 121 Cedar Fork Road — Fairfield District

For Clerk's Use Only: Date: <u>4/11/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Shaw</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Hinson, H.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓																									
Hinson, H.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

WHEREAS, as fiscal agent for the Capital Region Workforce Partnership, the County subleases 481 square feet of office space at 121 Cedar Fork Road to the Commonwealth of Virginia which is used by the Virginia Department for Aging and Rehabilitative Services and the Virginia Department of Veterans Services for training and other services pursuant to the Workforce Innovation and Opportunity Act of 2014, 29 U.S.C. §3101 *et seq.*, for a term beginning August 1, 2013, and ending when the County's master lease was to expire on November 10, 2017; and,

WHEREAS, the County has extended its master lease for an eight-year term, terminating on November 10, 2025; and,

WHEREAS, as of May 1, 2017, the Commonwealth desires to increase its subleased space to 2,175 square feet for its current uses and for use by the Virginia Employment Commission, and to extend its sublease term through November 10, 2022 with an option to renew for an additional 3-year term; and,

WHEREAS, on May 1, 2017, the Commonwealth's monthly rent payment will increase from \$618.10 to \$2,833.43 and beginning November 11, 2017, annual rent will escalate by 3% each year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is hereby authorized to execute a Second Amendment to Sublease, as described above, in a form approved by the County Attorney, subject to annual appropriations by the Board and continued state and federal funding.

Comments: The Directors of Capital Region Workforce Partnership and Real Property recommend approval of this paper.

By Agency Head J. B. Dancy By County Manager [Signature]

Routing: Yellow to: Real Property Certified: _____
 Copy to: _____ A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 11-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Sublease — Capital Region Workforce Partnership — 203 E. Cary Street — City of Richmond

For Clerk's Use Only: Date: <u>4/11/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Shaw</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Hinson, H.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Hinson, H.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, as fiscal agent for the Capital Region Workforce Partnership, the County leases 15,189 square feet at 203 E. Cary Street from 708, LLC for use by entities providing training and other services pursuant to the Workforce Innovation and Opportunity Act of 2014, 29 U.S.C. §3101 *et seq.*; and,

WHEREAS, the Commonwealth of Virginia desires to sublease approximately 652 square feet of this office space for the Virginia Employment Commission; and,

WHEREAS, the term of this sublease will begin on May 1, 2017, and monthly rent will be \$3,690.80; and,

WHEREAS, beginning November 1, 2017, and annually thereafter, the monthly rent will increase by 3% until the sublease expires on November 30, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is hereby authorized to execute a sublease with the Commonwealth of Virginia in a form approved by the County Attorney under the terms set forth above, subject to annual appropriations by the Board and continued state and federal funding.

Comments: The Directors of Capital Region Workforce Partnership and Real Property recommend approval of this paper.

By Agency Head By County Manager

Routing:
 Yellow to: Real Property
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 11277
Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Temporarily Changing the Polling Place for Eanes Precinct in the Varina District from Baker Elementary School to Varina High School

For Clerk’s Use Only:

Date: 4/11/2017

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Branin
(2) _____ (2) _____

REMARKS: **APPROVED**

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	_____	_____
Hinson, H.	<input checked="" type="checkbox"/>	_____	_____
Nelson, T.	<input checked="" type="checkbox"/>	_____	_____
O’Bannon, P.	<input checked="" type="checkbox"/>	_____	_____
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____

The Clerk is directed to advertise, in the Richmond Times-Dispatch on April 18, 2017, and April 25, 2017, the following ordinance for a public hearing to be held at the Board Room on May 9, 2017, at 7:00 p.m.:

"AN ORDINANCE to amend and reordain Section 9-2 of the Code of the County of Henrico titled “Precincts and polling places” by temporarily changing the polling place for Eanes Precinct in the Varina District from Baker Elementary School to Varina High School. A copy of the full text of this ordinance, as well as descriptions and maps of the proposed changes, shall be on file in the Office of the County Manager."

Comments: The Registrar and Electoral Board recommend approval of this Board paper; the County Manager concurs.

By Agency Head *[Signature]*

By County Manager *[Signature]*

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Temporarily Changing the Polling Place for Eanes Precinct in the Varina District from Baker Elementary School to Varina High School

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 9-2 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 9-2. Precincts and polling places.

The following shall be the precinct boundaries and polling places for the magisterial districts in the county.

• • • •

(5) Varina Magisterial District.

• • • •

f. *Eanes Precinct.* Beginning at the intersection of the boundary line of the City of Richmond, Henrico County and Almond Creek; thence northwestwardly along Almond Creek to its intersection with Bickerstaff Road; thence southeastwardly along Bickerstaff Road to its intersection with Darbytown Road; thence southeastwardly along Darbytown Road to its intersection with Willson Road; thence southwardly along Willson Road to its intersection with Yarnell Road; thence southeastwardly along Yarnell Road to its intersection with Strath Road; thence northwardly along Strath Road to its intersection with Darbytown Road; thence southeastwardly along Darbytown Road to its intersection with Britton Road; thence northeastwardly along Britton Road to its intersection with Charles City Road; thence northwestwardly along Charles City Road to its intersection with Williamsburg Road (U.S. Route 60); thence westwardly along Williamsburg Road (U.S. Route 60) to its intersection with the boundary line of the City of Richmond and Henrico County; thence southwestwardly along the boundary line of the City of Richmond and Henrico County to its

intersection with Almond Creek and the point of beginning. The polling place for Eanes Precinct shall be ~~Baker Elementary School, 6651 Willson Road~~ **Varina High School, 7053 Messer Road.**

• • • •

2. That the remaining provisions of Section 9-2 of the Code of the County of Henrico shall remain unchanged and in full force and effect.

3. That this ordinance shall be in full force and effect on and after its passage as provided by law, but shall expire on September 5, 2017. Upon expiration, Varina High School will no longer be the polling place for Eanes Precinct, and Baker Elementary School will resume being the polling place.

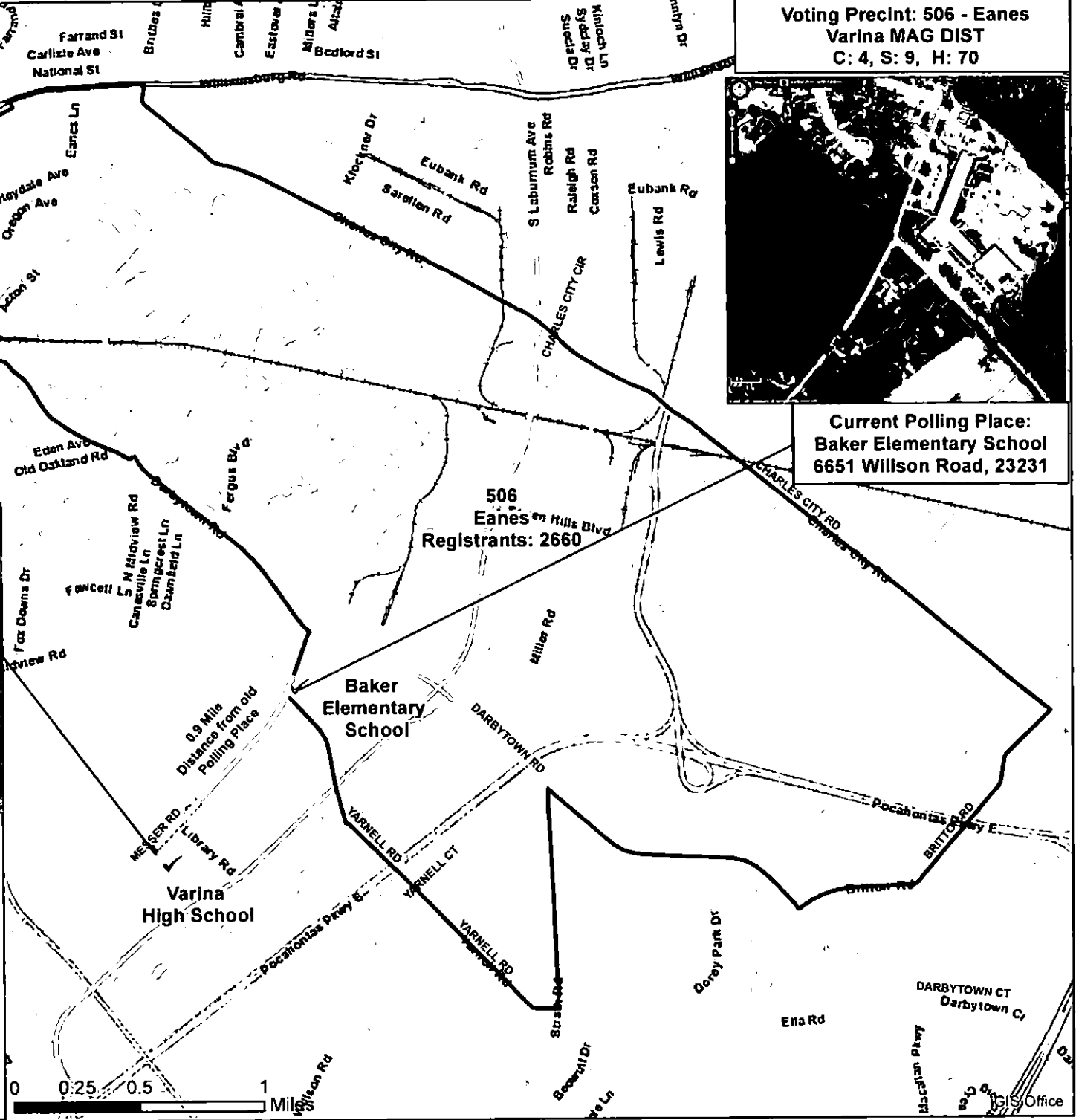
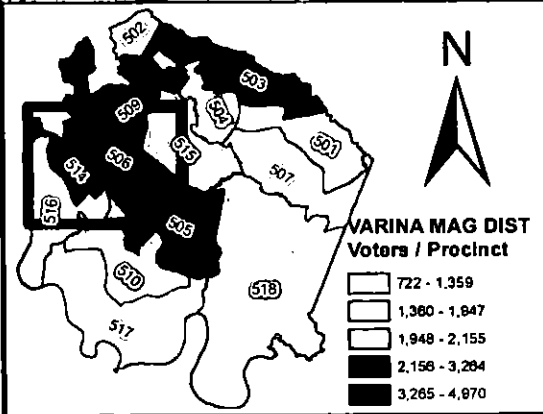
4. That the Clerk of the Board shall send a certified copy of this ordinance to the Henrico County Electoral Board, the Secretary of the Commonwealth, the State Board of Elections, and the Division of Legislative Services.

Voting Precinct: 506 - Eanes
Varina MAG DIST
C: 4, S: 9, H: 70



Current Polling Place:
Baker Elementary School
6651 Willson Road, 23231

Proposed Polling Place:
Varina High School
7053 Messer Road
Henrico, VA 23231





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 113-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation — Sidewalk Construction — E. Laburnum Avenue — Fairfield District

<p>For Clerk's Use Only:</p> <p>Date: <u>4/4/2017</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to: _____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Shonte</u> Seconded by (1) <u>Nelson</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Hinson, H.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.			
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Hinson, H.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.																										

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation ("VDOT") under which the County will construct approximately 1,300 feet of sidewalk within the County right-of-way along E. Laburnum Avenue from Mechanicsville Turnpike (Route 360) to Bolling Road; and,

WHEREAS, VDOT will reimburse the County 100% of the estimated \$833,973 project cost for preliminary engineering, utility relocation, and construction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the agreement for sidewalk improvements along E. Laburnum Avenue in a form approved by the County Attorney.

COMMENTS: 100% of the funding for the project will be provided from Federal Congestion Mitigation and Air Quality (CMAQ) funds and Regional Surface Transportation Program (RSTP) funds. The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

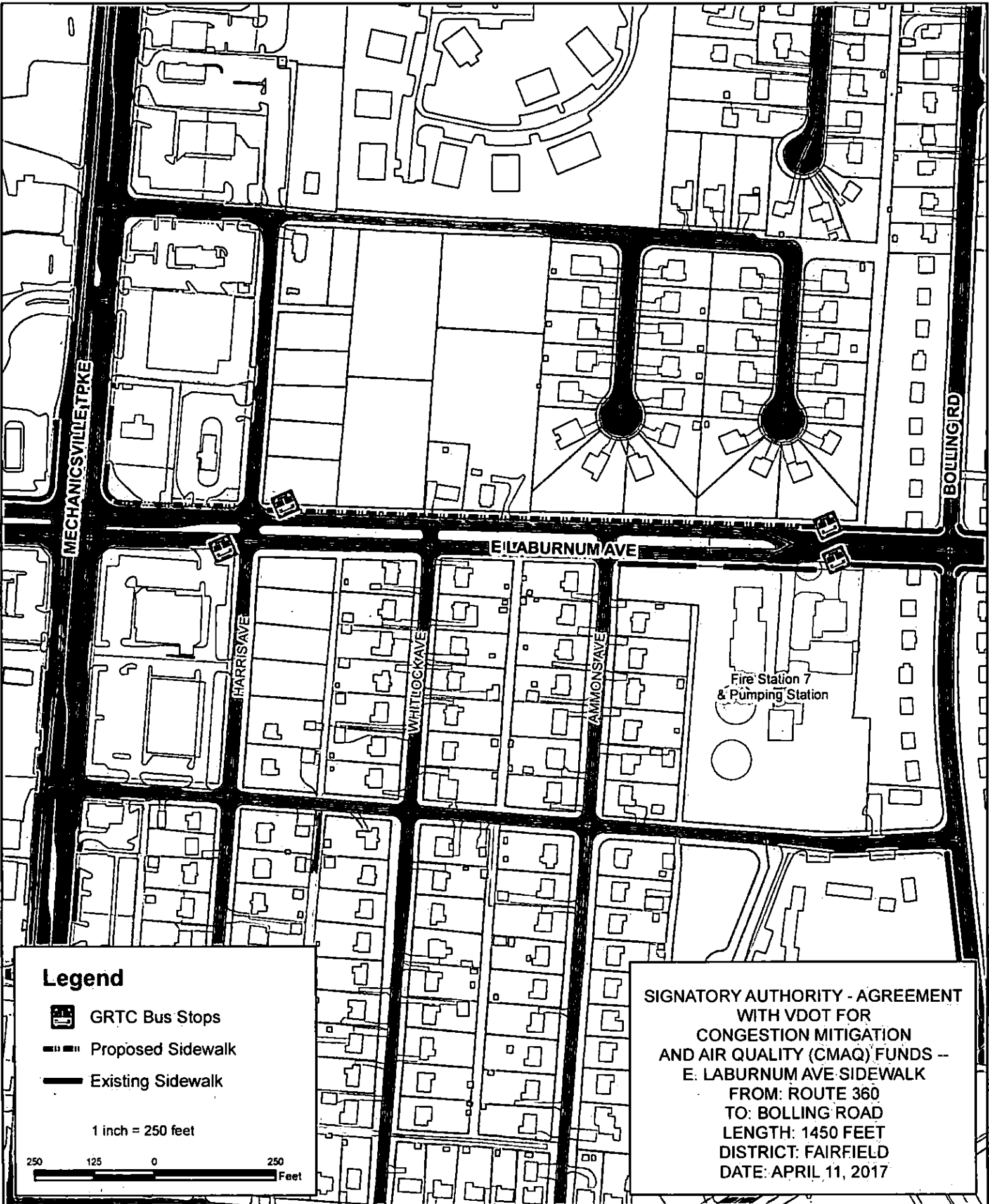
By Agency Head By County Manager

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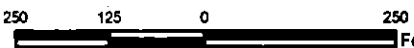
E. Laburnum Avenue Sidewalk



Legend

-  GRTC Bus Stops
-  Proposed Sidewalk
-  Existing Sidewalk

1 inch = 250 feet



**SIGNATORY AUTHORITY - AGREEMENT
WITH VDOT FOR
CONGESTION MITIGATION
AND AIR QUALITY (CMAQ) FUNDS --
E. LABURNUM AVE SIDEWALK
FROM: ROUTE 360
TO: BOLLING ROAD
LENGTH: 1450 FEET
DISTRICT: FAIRFIELD
DATE: APRIL 11, 2017**



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 114-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation for Secondary Roads Escrow Account Funds — Three Chopt Road — Three Chopt District

For Clerk's Use Only: Date: <u>4/11/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><u>✓</u></td> <td>—</td> <td>—</td> </tr> <tr> <td>Hinson, H.</td> <td><u>✓</u></td> <td>—</td> <td>—</td> </tr> <tr> <td>Nelson, T.</td> <td><u>✓</u></td> <td>—</td> <td>—</td> </tr> <tr> <td>O'Bannon, P.</td> <td><u>✓</u></td> <td>—</td> <td>—</td> </tr> <tr> <td>Thornton, F.</td> <td>—</td> <td>—</td> <td>—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	<u>✓</u>	—	—	Hinson, H.	<u>✓</u>	—	—	Nelson, T.	<u>✓</u>	—	—	O'Bannon, P.	<u>✓</u>	—	—	Thornton, F.	—	—	—
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Hinson, H.	<u>✓</u>	—	—																							
Nelson, T.	<u>✓</u>	—	—																							
O'Bannon, P.	<u>✓</u>	—	—																							
Thornton, F.	—	—	—																							

WHEREAS, the County entered into an agreement with the Virginia Department of Transportation ("VDOT") for preliminary engineering for improvements to Three Chopt Road on November 30, 1999; and,

WHEREAS, the County and VDOT amended the agreement to adjust project costs and limit VDOT's charges on June 23, 2004, July 10, 2010, and April 9, 2015; and,

WHEREAS, the Department of Public Works has negotiated a comprehensive agreement with VDOT for the right-of-way acquisition and construction of improvements under which VDOT will reimburse 100% of the estimated \$3,768,807 right-of-way cost and 55% of the estimated \$18,884,862 construction cost; and,

WHEREAS, the department anticipates additional federal funds for construction will be available in future years.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the comprehensive VDOT agreement for right-of-way acquisition and construction of the improvements in a form approved by the County Attorney.

COMMENTS: Funding for project costs will be provided from the Capital Projects Fund, Project #2101.50701.28004.00607 (formerly #556126-701-245). VDOT's reimbursement will be a combination of 80% RSTP (federal Regional Surface Transportation Program) funds and 20% state match. The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

By Agency Head *m. A. L. J.* By County Manager *[Signature]*

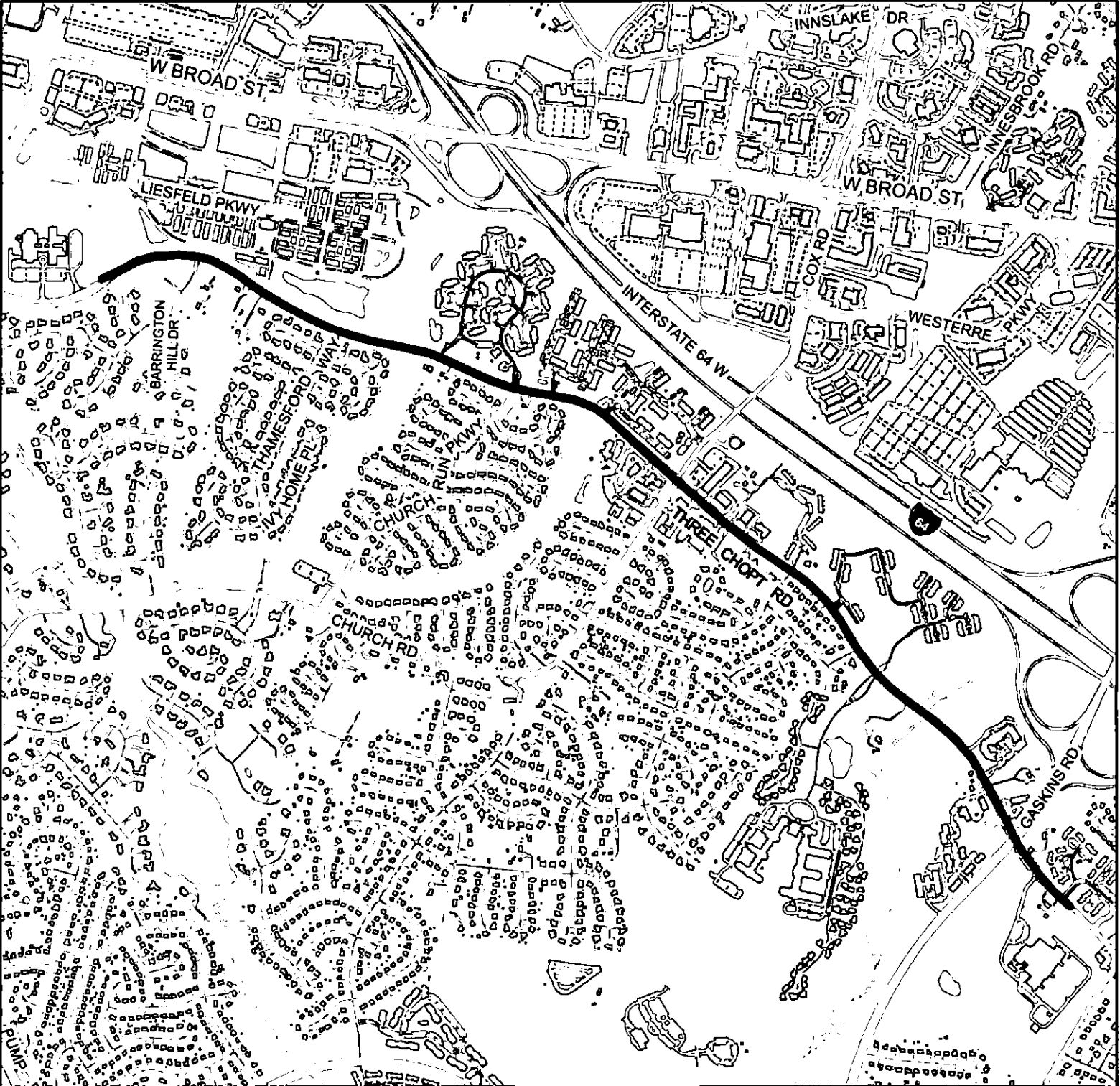
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Date: _____



Three Chopt Road Improvement Project



Legend

- Three Chopt Road Project
- ▭ Tax Parcels

1 inch = 1,250 feet

1,250 625 0 1,250 2,500 Feet

SIGNATORY AUTHORITY - AGREEMENT WITH VDOT FOR SECONDARY ESCROW ACCOUNT FUNDS - THREE CHOPT ROAD

FROM: BARRINGTON HILLS DRIVE
 TO: 1000 FEET EAST OF GASKINS ROAD
 LENGTH: 2.1 MILES
 DISTRICT: THREE CHOPT
 DATE: APRIL 25, 2017



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 115-17

Page No. 1 of 1


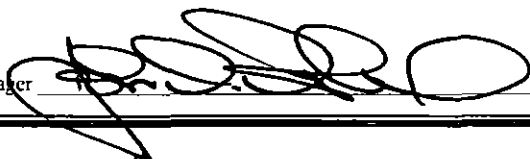
Agenda Title: RESOLUTION — Acceptance of Roads — Fairfield District

<p>For Clerk's Use Only:</p> <p>Date: <u>4/11/2017</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Shuts</u> Seconded by (1) <u>Branin</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS:</p> <p align="center">APPROVED</p>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Hinson, H.	✓			Nelson, T.				Bannon, P.	✓			Thornton, F.	✓		
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Bannon, P.	✓																									
Thornton, F.	✓																									

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

Cedar Grove, Section 5 — Fairfield District

Hennington Terrace from Cedar Grove Way to 0.13 Mi. E. of Cedar Grove Way	0.13 Mi.
Hennington Court from Hennington Terrace to 0.13 Mi. S. of Hennington Terrace	0.13 Mi.
Hennington Place from Hennington Court to 0.08 Mi. E. of Hennington Court	<u>0.08 Mi.</u>
Total Miles	0.34 Mi.

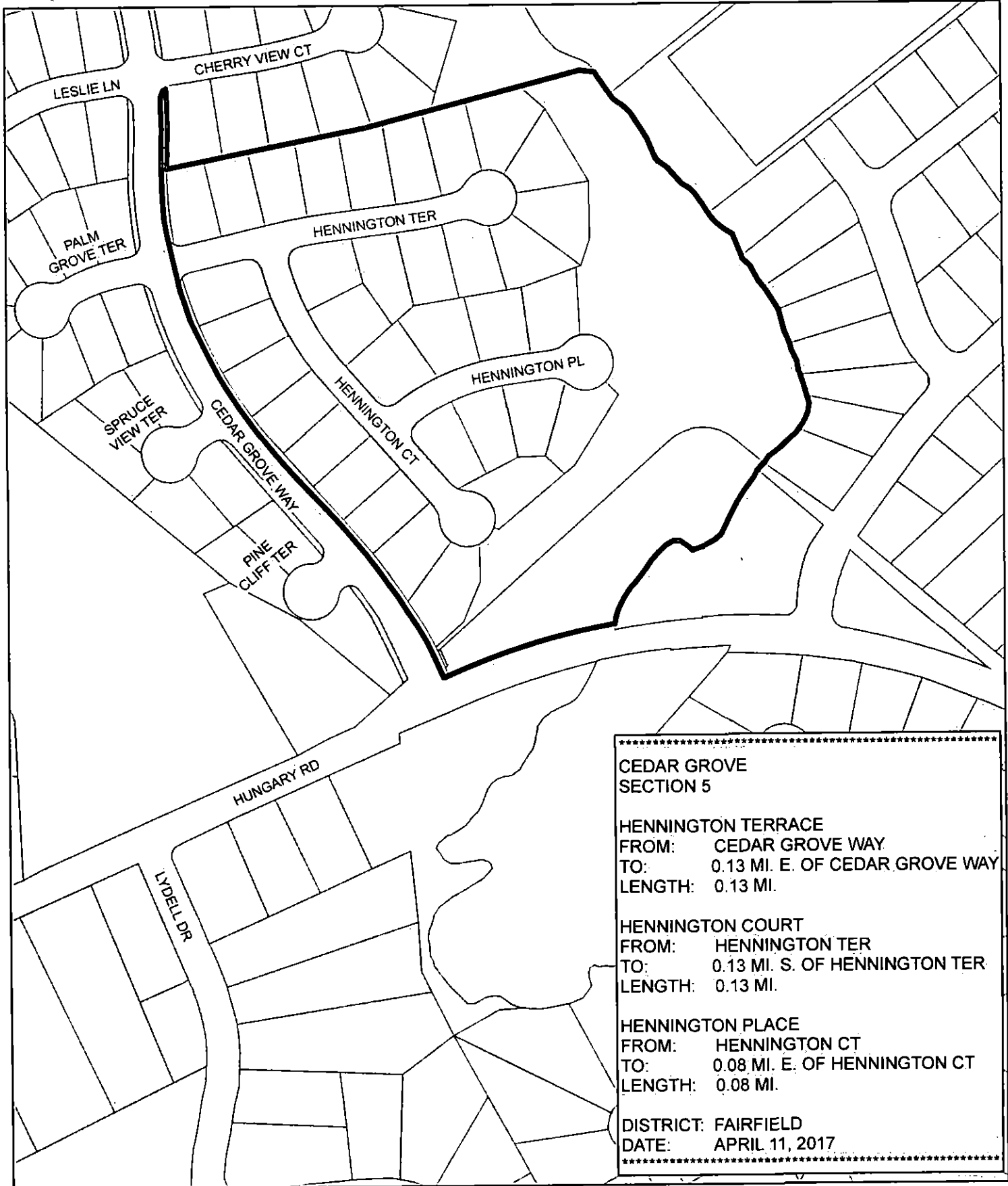
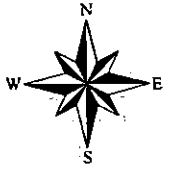
By Agency Head  By County Manager 

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Date: _____



CEDAR GROVE SECTION 5



CEDAR GROVE
SECTION 5

HENNINGTON TERRACE
FROM: CEDAR GROVE WAY
TO: 0.13 MI. E. OF CEDAR GROVE WAY
LENGTH: 0.13 MI.

HENNINGTON COURT
FROM: HENNINGTON TER
TO: 0.13 MI. S. OF HENNINGTON TER
LENGTH: 0.13 MI.

HENNINGTON PLACE
FROM: HENNINGTON CT
TO: 0.08 MI. E. OF HENNINGTON CT
LENGTH: 0.08 MI.

DISTRICT: FAIRFIELD
DATE: APRIL 11, 2017
