

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
June 13, 2017

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, June 13, 2017, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Vice Chairman, Fairfield District
Thomas M. Branin, Three Chopt District
Harvey L. Hinson, Brookland District
Tyrone E. Nelson, Varina District

Member of the Board Absent:

Patricia S. O'Bannon, Chairman, Tuckahoe District

Other Officials Present:

John A. Vithoukaskas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
W. Brandon Hinton, Deputy County Manager for Community Services
Douglas A. Middleton, Deputy County Manager for Public Safety
Anthony J. Romanello, Deputy County Manager for Administration
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:01 p.m. and announced Mrs. O'Bannon was attending a high school commencement and not present for the meeting. He led the recitation of the Pledge of Allegiance.

Rabbi Scott M. Nagel, Senior Rabbi for Congregation Beth Abahah, delivered the invocation.

On motion of Mr. Nelson, seconded by Mr. Branin, the Board approved the minutes of the May 23, 2017, Regular Meeting.

The vote of the Board was as follows:

Yes: Thornton, Branin, Hinson, Nelson

No: None

Absent: O'Bannon

MANAGER'S COMMENTS

Owens & Minor, a global healthcare services company based in the Richmond region, has previously published a book titled *Owens & Minor – A History 125 Years and Beyond*. The book is not only an historical account, but also provides an insight into the company's purpose-driven culture that encourages teammate commitment to one another, their customers, and the communities that surround them. Chip Tarkenton, the company's Director of Community Relations, presented a complimentary copy of the book to Mr. Thornton that was signed by G. Gilbert Minor, III, Chairman Emeritus of Owens & Minor. Complimentary copies will also be distributed to the members of the Board and the County's public libraries. Mr. Tarkenton noted the company opened its doors in 1882 and celebrated its 135th anniversary in January.

The fifth Henrico Citizens Academy was held from April 20 through May 25 after normal business hours and provided Henrico residents the opportunity to participate in a free program to learn about the role of local government, how the County fulfills this role, and how residents can become more engaged. Participants attended a weekly, 2.5-hour class at a County facility in each magisterial district where they received a behind-the-scenes tour and heard presentations from members of the Board of Supervisors, School Board, and County's Manager's staff as well as other dedicated professionals from County agencies and the public-school system. The class members saw firsthand how many aspects of their daily lives are tied to local government. The program culminated with a public safety equipment demonstration. Mr. Vithoukaskas thanked Holly Zinn from the County Manager's Office for coordinating this year's academy. He recognized Jackson Knox, a Brookland District resident and academy participant, who addressed the Board on behalf of his classmates regarding their academy experience and what they learned about the County from their engagement with key decision makers. Mr. Knox commented on the County's progress and political efficacy and the Board's vision in establishing the academy.

Ty Parr has been appointed as the County's next Director of Social Services, effective June 24. He succeeds Cindee Steinhauser, who is retiring after serving the County with distinction, and will be responsible for the department's activities. These include providing financial assistance and social services programs that help individuals and families meet their basic needs and increase their independence and that protect abused and neglected children as well as aged and disabled adults. Mr. Parr was hired by the department in 2008 as a senior social worker and left the County in 2012 to serve as a financial audit consultant for the Virginia Office of Children's Service. He returned to the County in 2014 to serve as the department's Children's Services Act Coordinator. Mr. Parr holds a master's degree in public administration and is a member of the Virginia Association of Local Human Services Officials, the United Way Education Action Council, and the Central Virginia Partnership on Youth.

BOARD OF SUPERVISORS' COMMENTS

Mr. Thornton recognized Gary Nolen from Boy Scout Troop 777, sponsored by St. Martin's Episcopal Church, who was observing the meeting to fulfill a requirement for his Communications merit badge.

RECOGNITION OF NEWS MEDIA

Mr. Thornton recognized Katy Evans from the *Richmond Times Dispatch*.

PUBLIC HEARINGS – REZONING CASES

150-17 Henrico County Vocational/Technical Education Foundation, Inc.: Request to
REZ2017- conditionally rezone from R-5C General Residence District (Conditional) to R-
00013 3C One-Family Residence District (Conditional) Parcel 813-732-0538
Fairfield containing 4.422 acres located on the east line of Cedar Fork Road at its
intersection with Creighton Road.

Philip Parker, Vice President of the Henrico Vocational/Educational Foundation, addressed the Board at Mr. Branin’s request. He explained the role of the foundation, a 501(c)(3) organization composed of volunteers that manages a real-world lab where high school students from Henrico’s Advanced Career Education Centers gain hands-on experience building houses that are sold at market value. In response to a question from Mr. Thornton, Mr. Parker elaborated on the construction timetable for the subject site and how the property will be maintained during the construction process.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Foundations.** The exterior portions of single family residence foundations which are above ground level shall be constructed of brick or dryvit.
2. **Fireplaces.** Any fireplaces or heating elements that require over a three (3) inch diameter flue and are constructed on the exterior wall of the home shall be constructed of brick, dryvit or stone; gas or ornamental fireplaces may be wall-vented with no chimneys as allowed by applicable building codes.
3. **Restrictions.** No factory modular or mobile homes shall be erected on the Property.
4. **Density.** There shall be no more than an overall of two (2) lots or homes per gross acre constructed on the Property.
5. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or In part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Thornton, Branin, Hinson, Nelson

No: None

Absent: O'Bannon

151-17
REZ2017-
00014
Three Chopt

Gateway Partners: Request to amend proffered conditions accepted with C-57C-90 on Parcel 757-752-7456 located on the south line of N. Parham Road approximately 200' southwest of its intersection with Mayland Drive.

Larry Phillips, the applicant's representative, reviewed the proposed amendment at Mr. Branin's request. He responded to questions and concerns from Mr. Branin regarding overgrown grass and the condition of the property on the subject site.

Laura Howard, a resident of 7012 Bandy Road in the Tuckahoe District, spoke in opposition to this item along with her mother, Fran Leckie, a resident of 2608 Rothland Drive in the Three Chopt District. Ms. Leckie noted she resides immediately behind the subject property. Ms. Howard expressed concerns pertaining to the proposed use of the property for massage therapy, the hours of operation of the proposed business, how the business would affect the safety and property values of adjoining residents, and transient traffic associated with the business. Ms. Leckie voiced additional concerns relating to hours of operation.

Jean Moore, Assistant Director of Planning, responded to the concerns expressed by Ms. Howard and Ms. Leckie and to follow-up questions from Mr. Branin and Mr. Hinson. She clarified that the proposed amendment would allow massage therapists to conduct business on the site only if they are licensed by the Police Division and certified by the Virginia Board of Nursing. Mr. Hinson pointed out the original zoning case for the subject property in 1990 excluded medical facilities as a permitted use. Ms. Moore also clarified that the applicant had limited the hours of operation on the site to 6:00 a.m. to 9:00 p.m. and that the proposed use was not projected to generate more traffic than the current use. Mr. Branin noted his initial apprehension concerning this case, staff's diligent efforts to make the case work, Mr. Hinson's confusion over the case, and the concerns expressed by longstanding neighbors.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board did not follow the recommendation of the Planning Commission and denied this item.

The vote of the Board was as follows:

Yes: Thornton, Branin, Hinson, Nelson

No: No

Absent: O'Bannon

PUBLIC HEARINGS – OTHER ITEMS

152-17 Resolution – Amendments to the FY 2016-17 Annual Fiscal Plan: June 2017.

At Mr. Vithoukas' request, Management and Budget Division Director Justin Crawford elaborated on the proposed amendments relating to Fund 2111, the Capital Initiatives Fund, after providing a general overview of this item.

John Martin Owens, a resident of 6315 Millhiser Avenue in the Brookland District, narrated a slide presentation with suggestions on how to optimize the funds designated for the proposed amendments. These included redirecting funds from paving to bus rapid transit for a route from Willow Lawn to Parham Road and redirecting funds from the Greater Richmond Convention Center Authority to mixed income/affordable housing, transit, sidewalks, bike lanes, or parks. In addition, he suggested replacing the County's Real Estate Assistance Program with a real estate tax credit, questioned the proposed allocation of funds from the Self-Insurance Reserve for anticipated expenses relating to property and liability programs, suggested redirecting appropriations targeted for synthetic turf installation from the Short Pump Dog Park to a new midtown dog park, questioned the need to fund four pickleball courts, and objected to the use of public funds to help defray the cost of sending J.R. Tucker High School drama students to a high school theatre program in Scotland.

Chris Brown, Director of Student Activities at J.R. Tucker High School, thanked the Board for its willingness to improve the baseball facilities at Tucker High School. He noted the coaching staff has worked hard over the years to maintain the baseball field and the upgrades that will be funded by a budget amendment will benefit baseball leagues throughout the county while continuing to make the venue popular and appealing for years to come. Joining Mr. Brown were Tucker's head baseball coach, Chris Didlake, and Rob Netherland, an assistant baseball coach at Tucker. They presented the members of the Board and Mr. Vithoukas with Tucker baseball caps and letters of appreciation.

Lisa Dyer, the theater teacher at Tucker High School, extended gratitude to the Board for the County's financial support of the drama program's trip to Scotland this coming summer to compete in the American High School Theatre Festival. She elaborated on the cultural and artistic implications of the trip. Joining Ms. Dyer was Kate Fickland, the assistant theater coach at Tucker. Mr. Branin congratulated Ms. Dyer on the program's fundraising efforts for the trip and asked her to report back to the Board after the competition.

On motion of Mr. Hinson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

GENERAL AGENDA

155-17 Resolution – Transfers within the Henrico County Public Schools FY2016-17 Annual Fiscal Plan: June, 2017.

As requested by Mr. Vithoukias and with the approval of Mr. Thornton and concurrence of the Board, this item was brought forward from the general agenda because of its impact on the budget.

Bill Bowen, Assistant Superintendent of Schools for Finance and Administration, responded to many questions from the Board regarding the magnitude of the revenue shortfall, which required rebalancing of the budget and two budget transfers. Most of the shortfall (approximately \$3.8 million of the \$5.3 million total) was due to the Henrico County Public Schools (HCPS) average daily membership being substantially below the estimated levels. Mr. Nelson expressed frustration over recently being told by a School Board member and the School Superintendent there was no money in the school budget for needs identified by school PTA presidents yet funds were subsequently found to cover the budget shortfall. Mr. Hinson voiced concern about the process and analysis currently used by HCPS to estimate student population given the recent missed projections. Mr. Branin questioned the need for funding new school positions in the budget when many existing positions remain unfilled.

After extended discussion of the revenue shortfall and missed projections, Mr. Thornton suggested there needs to be more accountability on the part of the School Board in addressing and redressing the concern stated by his colleagues on the Board. He also emphasized the importance of putting forth an excellent team effort. Mr. Vithoukias clarified for Mr. Nelson that in his opinion action on this item was required so the School budget could conform to Henrico standards before being presented to the County's auditors.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Hinson requested that Mr. Vithoukias meet soon with the School Superintendent to provide a new direction for determining future school populations based on what the County knows about development. He remarked there is something wrong in this process that needs to be fixed. Mr. Vithoukias agreed to have this meeting and report back to the Board.

PUBLIC HEARINGS – OTHER ITEMS (cont'd)

153-17 Ordinance - To Amend and Reordain Section 16-43 Titled "Award of contracts generally," and Section 16-45 Titled "Exceptions to requirement for competitive procurement," and to Repeal Section 16-49 Titled "When protests not permitted" of the Code of the County of Henrico, All to Change County Procurement Procedures.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached ordinance.

- 154-17 Resolution - Signatory Authority - Quitclaim of Temporary Construction Easements - Corner of Kain Road and North Gayton Road - Three Chopt District.

Steve Price, Assistant Director of Real Property, showed a vicinity map of the subject property.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA (cont'd)

- 156-17 Resolution - Signatory Authority - Fifth Amendment to Communications Tower License Agreement - 3245 Basie Road - Brookland District.

On motion of Mr. Nelson, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item - see attached resolution.

- 157-17 Resolution - Signatory Authority - Radio Tower License Agreement - 5156 Francistown Road - Brookland District.

Mr. Price showed a vicinity map of the subject property.

On motion of Mr. Hinson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 158-17 Resolution - Signatory Authority - Lease Amendment - Department of Community Revitalization - 4062-4066 Crockett Street - Brookland District.

Mr. Vithoulkas pointed out this item and Agenda Item No. 159-17 were companion items. Mr. Price showed a vicinity map of the subject property.

On motion of Mr. Hinson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

159-17 Resolution - Signatory Authority - Lease Amendment - Department of Community Revitalization - 4070-4074 Crockett Street - Brookland District.

On motion of Mr. Hinson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

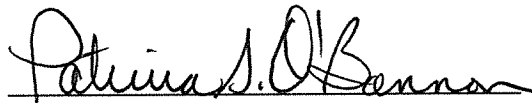
160-17 Resolution - Award of Contract - Short Pump Park - Dog Park Synthetic Surfacing Project - Three Chopt District.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

161-17 Resolution – To Permit Additional Fine of \$200 for Speeding on Tonoka Road between Johnson Place and Jowin Lane – Fairfield District.

On motion of Mr. Hinson, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:35 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Title: **RESOLUTION - Amendments to the FY2016-17 Annual Fiscal Plan: June, 2017**

<p>For Clerk's Use Only:</p> <p>Date: <u>6/13/2017</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Hinson</u> Seconded by (1) <u>Branin</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Hinson, H.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><u>absent</u></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing on June 13, 2017, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2016-17; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Annual Fiscal Plan for fiscal year 2016-17 is amended and that such funds are appropriated and allocated for expenditure in the amounts and for the purposes indicated.

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating

Department 03 - Sheriff

03006 - Jail West Personnel \$ 171,321

0000 00000 To appropriate funding to cover the overtime settlement costs associated with the conversion of compensatory time to overtime for specific salaried employees that have been reclassified as non-exempt. Funds are to come from the fund balance in the General Fund.

03205 - Personnel \$ 5,740

03207 - Uniforms and Property 12,125

03209 - Training 6,771

0000 00000 To appropriate anticipated fee revenue of \$24,636 for uniforms, equipment, and a pre-academy physical associated with the 2017 Summer Student Basic Jailor Academy. A total of twenty-eight students from Virginia Commonwealth University and Virginia Union University are projected to participate in this program which will award each student with nine college credits and certification as a correctional deputy.

Total Sheriff \$ 195,957

Department 08 - Electoral Board

08002 - Election Expenses \$ 135,000

To cover costs associated with the January and February special elections. Funds are to come from the fund balance in the General Fund.

By Agency Head *Ernie Watts* By County Manager *[Signature]*

Routing: _____ Certified: _____
 Yellow to: _____ A Copy Teste: _____
 Copy to: _____ Date: _____
Clerk, Board of Supervisors

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Department 12 - Police

12001	– <u>Administration</u>		\$ 524,489
0000 00000		To appropriate funding to cover the overtime settlement costs associated with the conversion of compensatory time to overtime for specific salaried employees that have been reclassified as non-exempt. Funds are to come from the fund balance in the General Fund.	

Department 13 - Fire

13150	– <u>Field Operations</u>		\$ 339,917
0000 00000		To appropriate funding to cover the overtime settlement costs associated with the conversion of compensatory time to overtime for specific salaried employees that have been reclassified as non-exempt. Funds are to come from the fund balance in the General Fund.	

Department 28 - Public Works

28002	– <u>Road Maintenance</u>		\$ 3,587,591
0000 00000		To appropriate the difference of budgeted versus actual State Street Highway maintenance (Gas Tax) revenue for FY2016-17. The current State allocation is \$47,637,591 and the current County budget is \$44,050,000. These funds will be used to cover paving and rehabilitation in the Road Maintenance Division.	

28006	– <u>Road Maintenance</u>		\$ 200,000
0000 00000		To appropriate the final required local match payments toward the construction of a Bus Rapid Transit System (BRT). The project is being funded with grant dollars awarded to The Greater Richmond Transit Company (GRTC) by the U.S. Department of Transportation (DOT). The proposed bus rapid transit route will operate in the Broad Street corridor running through the City of Richmond terminating in Henrico to the west. The total Transportation Investment Generating Economic Recovery (TIGER) grant is \$24.9 million, of which \$16.9 million is to be provided by the State and \$7.6 million is to be provided by the City of Richmond. The first required County match of \$200,000 was appropriated in FY2015-16.	

Total Public Works		\$ 3,787,591
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Department 30 - Economic Development

0000 01043	– <u>Greater Richmond Convention Center Authority</u>		\$ 3,000,000
		Revenue from the 8.0 percent Hotel/Motel Occupancy Tax is exceeding the estimate of \$11,200,000, included in the fiscal year 2016-17 Annual Fiscal Plan. This \$3,000,000 increase will cover additional payments to the Greater Richmond Convention Center Authority (GRCCA), resulting from this additional revenue that has been received and is projected to be received through the end of the fiscal year. Payment will be made based on actual collections from the tax. Subsequently, the County's 2.0 percent local tax component (estimated at \$750,000 for this amendment), will come back to the County. In total, for fiscal year 2016-17, the County expects to receive \$14,200,000 in Hotel/Motel Occupancy Taxes, reflecting an increase when compared to the prior fiscal year. These funds will be disbursed to the GRCCA. Upon completion of the fiscal year, the GRCCA will return 2.0 of the 8.0 percent, estimated at \$3,550,000 as per the financing agreement for the Convention Center.	

**COUNTY OF HENRICO, VIRGINIA
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Department 32 - Non-Departmental		
32001	– <u>Non-Departmental</u>	\$ 500,000
0960 00000	Participation in the County's Real Estate Assistance Program (REAP) is forecasted to exceed the FY2016-17 appropriation of \$8,142,550. As a result of the increased popularity of this program, additional funding is required. Funding for the program is to come from the undesignated fund balance in the General Fund. This amendment will increase the total appropriation for REAP in FY2016-17 to \$8,642,550.	
	Total GENERAL FUND	\$ 8,482,954
FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County		
Department 02 - Public Library		
02001	– Public Services	
0000 05165	– <u>Library Donations</u>	\$ 1,346
	To appropriate donations received from patrons during FY2016-17 for the purchase of books and materials.	
Department 04 - Circuit Court Clerk		
04001	– Circuit Court Clerk	
0000 05245	– <u>Library of VA - Circuit Court Records Preservation Program</u>	\$ 3,688
	The Library of Virginia has awarded the Circuit Court Clerk's Office funding of \$3,688 for the Records Preservation Program. The grant will repair two aging books which have deteriorated. There is no local match.	
Department 07 - Juvenile Detention Home		
07003	– Juvenile Detention Home	
0000 05009	– <u>USDA Grant - Detention Home</u>	\$ 790
	To appropriate additional Federal revenue received from the United States Department of Agriculture for food supplies for Henrico's Juvenile Detention Home.	
Department 12 - Police		
12035	– Metro Aviation	\$ 600,000
0000 00000	To appropriate funding to move an existing FLIR (Forward-Looking Infrared) camera unit from Metro Unit Air 3 to Metro Unit Air 2 and purchase an additional FLIR camera system which is to be installed on Metro Unit Air 3. The new FLIR camera has an HD down link which will be compatible with Air 3 but not with Air 2. Funding of \$200,000 is to be provided by each participating locality which includes the City of Richmond, Chesterfield County, and the County of Henrico. Henrico's share is to be funded via an interfund transfer from the General Fund to the Special Revenue Fund.	
12800	– Grants	
0000 00120	– <u>H.E.A.T. Grant</u>	\$ 3,012
	The Virginia Department of State Police has awarded the County of Henrico \$3,012 for two detectives to attend the Southeast Regional International Association of Auto Theft Investigators (I.A.A.T.I.) training seminar in June, 2017. These funds are from the Help Eliminate Auto Theft (H.E.A.T.) Program. No County matching funds are required.	
	Total Police	\$ 603,012

**COUNTY OF HENRICO, VIRGINIA
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Department 13 - Fire

13800	– Grants	
0000 07042	– <u>Fire Scholarships/Awards</u>	\$ 500
	To appropriate funding received from the Virginia Fire Chiefs Foundation (VFCF). The Division of Fire was awarded the VFCF Best Practice in Fire Service Health and Safety Award for FY2016-17. This award recognizes health and safety efforts, and acknowledges creative, comprehensive, and significant accomplishments and programs that provide for the health, safety, and welfare of fire service members.	

Department 22 - Social Services

22104	– CSA Mandated Services	
1302 08190	– <u>FY2016-17 CSA</u>	\$ 250,000
	To amend the Children's Services Act (CSA) program budget to provide additional funding to pay the local share of CSA's expenditures for Medicaid. The current County appropriation is \$485,000 and this amendment increases the County appropriation to \$735,000. This funding is to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.	

Total 1102 - SPECIAL REVENUE FUND - County	\$ 859,336
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FUND 1113 – SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State

Department 05 – Commonwealth's Attorney

05001	– Commonwealth's Attorney	
0000 00000	– <u>Forfeitures - Commonwealth's Attorney - State</u>	\$ 10,873
	Law enforcement special funds, which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.	

Total SPECIAL REVENUE FUND	\$ 870,209
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FUND 6301 - RISK MANAGEMENT FUND

Department 11 - Human Resources

11003	– <u>Risk Management</u>	
0000 00000	Funds are required to support anticipated expenses for the Property/Liability programs for the fiscal year ending June 30, 2017. Funds are to come from the Self Insurance Reserve in the General Fund, via an interfund transfer to the Internal Service Fund.	\$ 3,000,000

Total OPERATING FUNDS	\$ 12,353,163
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COUNTY OF HENRICO, VIRGINIA
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CAPITAL FUNDS

FUND 2101 – General Capital Projects Fund

Department 28 - Public Works

28004 – Construction

0000 00369 – Richmond-Henrico Turnpike \$ 1,500,000

To appropriate initial planning and design funding of \$1,500,000 for the Richmond-Henrico Turnpike project in order to match State SMART SCALE Funds. This project will widen and improve the existing 1.9 mile section of roadway located adjacent to the Richmond International Raceway. The road will be reconstructed as a four-lane divided roadway with turn lanes, curb-and-gutter, drainage improvements, a ten-foot wide multi-use trail, and sidewalk. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total 2101 - General Capital Projects Fund \$ 1,500,000

FUND 2111 – Capital Initiatives Fund

Department 23 - Recreation and Parks

23101 – Director

0000 08482 – Short Pump Park - Dog Park \$ 342,147

To appropriate funding to install synthetic turf at Short Pump Park in both the large and small dog park areas. These areas have seen very heavy use and the installation of the latest technology in synthetic turf will offer a permanent solution to ongoing maintenance problems. In addition, this funding will provide six large shade trees, shade structures, and benches for the area. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 08483 – Pouncey Tract Park - Pickleball Courts 149,500

This amendment will provide funding for four outdoor lighted pickleball courts at Pouncey Tract Park. Pickleball has become an increasingly popular activity, particularly with older adults, and the demand for court space exceeds current capacity. These new courts will be located near the existing sand volleyball courts and provide a much-needed adult sports addition to this park. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 08510 – Anderson Cemetery Historical Marker 1,670

To appropriate funding for an historical marker at the Anderson Cemetery in the Fairfield District. Anderson Cemetery, circa 1867, is one of the earliest African American cemeteries in the Yellow Tavern area. This two-acre cemetery served the community for more than a century and includes the graves of ex-slaves, freeborn blacks, farmers, pastors, business leaders, and war veterans. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 00000 - J.R. Tucker High School - Baseball Field Improvements 125,000

This amendment will provide funding for improvements to J.R. Tucker High School's baseball field. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Recreation and Parks \$ 618,317

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Department 28 - Public Works		
28004	- Construction	
0000 00000	- <u>Sidewalk Improvements - North Gayton Road</u>	\$ 250,000
	To appropriate funding of \$250,000 towards sidewalk improvements on North Gayton Road. The sidewalk will be constructed between Causeway Drive and Graham Meadows Road. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
Department 32 - Non-Departmental		
32001	- Non-Departmental	
0000 08087	- <u>Northern Henrico Civic Association</u>	\$ 2,000
	This amendment will provide partial funding for signage at the intersection of Wilkinson and North Wilkinson Roads. The cost of this project is approximately \$6,983, of which the County funding is \$2,000. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 00000	- <u>The Community Food Collaborative - Fairfield Middle School</u>	65,000
	This funding provides assistance to the Community Food Collaborative by establishing the Cornerstone Community Farm in partnership with Henrico County Schools as an economic and agricultural collaboration that supports neighborhood vitality through sustainable food production, job creation, and environmental stewardship. This amendment will provide partial funding for the barn as well as the irrigation and water catchment system which will be located at Fairfield Middle School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 08511	- <u>A.C.E. Academy</u>	2,000
	This amendment will provide funding to the A.C.E. Academy, which provides youth tennis programs. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 08509	- <u>J.R. Tucker Drama - Scotland</u>	25,000
	This amendment will provide partial funding for a J.R. Tucker High School drama program trip to a two-week high school theatre program in Scotland. The request is for \$25,000 out of the total trip estimate of \$149,616 for 17 students, 2 teachers, and 5 chaperones. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total Non-Departmental	\$ 94,000
	Total 2111 - Capital Initiatives Fund	\$ 962,317
	Total CAPITAL PROJECTS FUND	\$ 2,462,317
	Total Amendments/Appropriations	\$ 14,815,480



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 153-17

Page No. 1 of 3

Agenda Title: ORDINANCE – To Amend and Reordain Section 16-43 Titled “Award of contracts generally,” and Section 16-45 Titled “Exceptions to requirement for competitive procurement,” and to Repeal Section 16-49 Titled “When protests not permitted” of the Code of the County of Henrico, All to Change County Procurement Procedures

For Clerk's Use Only: Date: <u>6/13/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> _____ Hinson, H. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. _____ <u>absent</u> Thornton, F. <input checked="" type="checkbox"/> _____
	REMARKS: <div align="center" style="font-size: 2em; border: 1px solid black; padding: 5px;"> APPROVED </div>	

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 16-43 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 16-43. Award of contracts generally.

(a) The purchasing director shall award all contracts on behalf of the board of supervisors except for:

- (1) Contracts for construction which are expected to exceed \$100,000.00;
- (2) Contracts for professional services which are expected to exceed ~~\$20,000.00~~ **\$60,000.00**;

and

(3) Contracts where the purchasing director, in consultation with the county manager ~~the director's sole discretion~~, has determined that an award by the board of supervisors is appropriate and the request for proposal or invitation to bid states that the award of the proposed contract will be made by the board of supervisors.

(b) The purchasing director shall award all contracts on behalf of the school board except for:

- (1) Contracts for ~~Capital Project Fund work~~ **construction which are expected to exceed \$100,000.00**; and

(2) Contracts for professional services which are expected to exceed \$60,000.00; and

~~(2)(3)~~ (3) Contracts where the purchasing director, in consultation with the ~~superintendent of schools, in his sole discretion~~, has determined that an award by the school board is appropriate and the request for proposal or invitation to bid states that the award of the proposed contract will be made by the school board.

• • • •

By Agency Head *Eugene Wilts* By County Manager _____

Routing: Yellow to: _____ Certified: A Copy Teste: _____
 Copy to: _____ Clerk, Board of Supervisors
 Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 153-17

Page No 2 of 3

Agenda Title: **ORDINANCE – To Amend and Reordain Section 16-43 Titled “Award of contracts generally,” and Section 16-45 Titled “Exceptions to requirement for competitive procurement,” and to Repeal Section 16-49 Titled “When protests not permitted” of the Code of the County of Henrico, All to Change County Procurement Procedures**

2. That Section 16-45 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 16-45. Exceptions to requirement for competitive procurement.

• • • •

~~(e) The county may enter into contracts for purchases for special police work without competitive sealed bidding or competitive negotiation when the chief of police certifies that the items are needed for undercover police operations.~~

~~(d) Except in the case of contracts for state aid projects governed by Code of Virginia, § 2.2-4305, and contracts for professional services governed by Code of Virginia, § 2.2-4301, the county may award single or term contracts not to exceed \$30,000.00 without competitive sealed bidding or competitive negotiation under procedures established by the purchasing director~~ **The county may enter into contracts up to the amounts set forth in Code of Virginia § 2.2-4303(G) or its successor for goods, professional services, non-professional services, transportation-related construction, and non-transportation-related construction without competitive sealed bidding or competitive negotiation under procedures established in writing by the purchasing director. However, the county must use competitive sealed bidding or competitive negotiation for construction of a new building or an addition or improvement to an existing building when the county will use more than \$50,000 in state funds.**

~~(e) The county may enter into contracts for purchases of library books and legal publications without competitive sealed bidding or competitive negotiation.~~

• • • •

3. That Section 16-49 of the Code of the County of Henrico be repealed:

~~**Sec. 16-49. – When protests not permitted.**~~

~~(a) No party who has unsuccessfully protested a decision to award may protest the subsequent award of the same contract.~~

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 153-17

Page No 3 of 3

Agenda Title: ORDINANCE – To Amend and Reordain Section 16-43 Titled “Award of contracts generally,” and Section 16-45 Titled “Exceptions to requirement for competitive procurement,” and to Repeal Section 16-49 Titled “When protests not permitted” of the Code of the County of Henrico, All to Change County Procurement Procedures

~~(b) No protest shall lie to a decision to award or an award made by the board of supervisors, the school board or the Henrico Area Mental Health & Developmental Services Board or a recommendation made by any person, selection committee or other entity to the board of supervisors, the school board or the Henrico Area Mental Health & Developmental Services Board concerning the award of a contract.~~

4. That this ordinance shall be in full force and effect on and after its passage.

Comments: The Director of Finance and the Purchasing Director recommend approval, and the County Manager concurs.

GPI#	LAND OWNER	DBL/POL	Right-of-Way Acquisition	Permanent Slope & Drainage Easements	Temporary Construction Easements
737-768-1290	EMILY LEAKE WALLER	H24/H44	83,463 sq. ft.	15,271 sq. ft.	30,093 sq. ft.

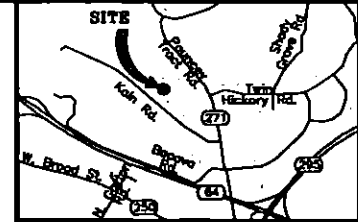
See or Formerly
ALLEN G. BOWLES & MILDRED ANN P. BOWLES
12354 Kain Rd.
GPI# 737-768-1290

See or Formerly
CAROLYN H. LEAKE
4782 Pouncey Tract Rd.
GPI# 737-768-0843

See or Formerly
LOUIS A. MINOR
4764 Pouncey Tract Rd.
GPI# 737-768-4316

EMILY LEAKE WALLER
12324 Kain Rd.
W.B. 120 PG. 714
D.B. 1424 PG. 844
GPI# 737-768-1290
16,727 Ac.

See or Formerly
CHANNING P. PERKINS
12233 Kain Rd.
GPI# 737-768-1237



Curve Table

Delta	Radius	Length	Tangent	Chord	Chord Bearing
C1	074539'	125400'	6939'	654'	89.89°
C2	150439'	238007'	6500'	1317'	76.049°

Line Table

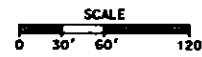
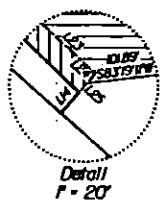
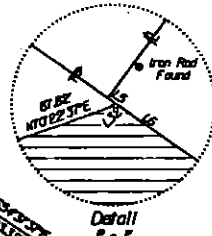
L1	N85°07'25"W	63.87'
L2	S56°40'37"W	22.81'
L3	N32°49'17"E	20.39'
L4	N12°49'17"E	0.29'
L5	S54°31'37"E	0.07'
L6	S54°31'37"E	0.57'
L7	S54°31'37"E	6.47'
L8	S54°31'37"E	3.02'
L9	S54°31'37"E	15.00'
L10	S54°31'37"E	13.94'
L11	S07°33'57"W	0.29'
L12	S07°33'57"W	25.07'
L13	S41°02'57"W	17'
L14	S41°02'57"W	6.57'
L15	S57°57'57"E	21.47'
L16	S57°57'57"E	8.40'
L17	S47°57'57"E	27.60'
L18	S47°57'57"E	34.00'
L19	N75°57'57"E	25.22'
L20	N57°49'17"E	6.47'
L21	S56°40'37"W	8.32'
L22	S54°31'37"E	25.77'
L23	S47°57'57"E	30.29'
L24	S41°02'57"W	2.97'
L25	S41°02'57"W	2.97'
L26	N43°57'57"E	22.14'
L27	S55°02'57"E	14.97'
L28	N75°57'57"E	35.87'
L29	S67°02'57"E	8.00'
L30	S67°02'57"E	22.47'
L31	S27°02'57"E	1.67'
L32	N43°57'57"E	0.29'
L33	S27°33'57"W	32.37'

EXHIBIT "A"



ACQUISITION PLAT SHOWING RIGHT-OF-WAY, TEMPORARY CONSTRUCTION EASEMENTS, AND PERMANENT SLOPE AND DRAINAGE EASEMENTS ON THE PROPERTY OF
EMILY LEAKE WALLER
THREE CHOPT MAGISTERIAL DISTRICT
HENRICO COUNTY, VIRGINIA

	114 east Cary Street, Suite 200 Richmond, Virginia 23219 (804) 644-4600			
	FILE NAME	SCALE	DATE	JOB NO. SHEET NO.
021	1"=60'	Dec 2, 2009	0710007L	1 of 1



- Notes:
- This plat has been prepared for the purpose of defining the right-of-way and easements noted, and is not to be considered a boundary survey. No structures or utilities have been located by this survey.
 - Proposed right-of-way, permanent easements, and temporary construction easements are based on files provided by AECOM reached: 10/16/09.
 - Acresage tabulations, if provided, are based on information provided by Henrico County Real Estate assessments and may not necessarily agree with computed areas or recorded deeds.
 - Meridian Source: Virginia State Plane Coordinate System South Zone, Grid North, Based On Henrico County Geodetic Control.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

TO:
FUND 0102 - SCHOOL BOARD
Department 50 - Education
50601 - Recommended Adjustments \$ 3,755,825

School Board savings of \$3,755,825, required to cover the revenue shortfall noted elsewhere in this document, have been identified by the School Board from a combination of personnel vacancy savings and a multitude of operating expenditure savings. The funds from these savings are being moved into an account that will be inaccessible for expenditure.

Transfer of Anticipated Revenues

FROM:
GENERAL FUND
FUND 0102 - SCHOOL BOARD
Department 50 - Education \$ (1,540,685)

State basic aid revenue is being reduced by \$1,540,685 due to the average daily membership for FY2016-17 being lower than the School Board's original projections.

TO:
GENERAL FUND
FUND 0102 - SCHOOL BOARD
Department 50 - Education \$ 1,540,685

The Virginia Department of Education allocated \$1,540,685 of Supplemental Lottery Funding that has not been appropriated. This additional funding will partially offset the reduction in State Basic Aid noted elsewhere in this document.

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 157-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Radio Tower License Agreement — 5156 Francistown Road — Brookland District

<p>For Clerk's Use Only:</p> <p>Date: <u>12/13/2017</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Hinson</u> Seconded by (1) <u>Branin</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS:</p> <p align="center">A P P R O V E D</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><u>absent</u></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County is replacing its current public safety radio communications system with a new regional system; and,

WHEREAS, the County desires to license tower and ground space for its equipment at the tower facility of American Towers, LLC ("Licensor") at 5156 Francistown Road ("Licensed Land"); and,

WHEREAS, at its regular meeting on December 13, 2016, the Board of Supervisors found the proposed use of the Licensed Land to be substantially in accord with the County's 2026 Comprehensive Plan; and,

WHEREAS, the parties have negotiated a license agreement for 20 years commencing on June 13, 2017 and ending on June 12, 2037, for a license fee of \$3,500 per month with an annual escalator of 3%, with the option of a renewal term of 17 years; and,

WHEREAS, the Ground Lessor, MCI Worldcom Network Services, Inc., consents to the license agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a license agreement as set forth above in a form approved by the County Attorney.

Comments: This license agreement is subject to annual appropriation. The Police Chief and Director of Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head *Jim Brady* By County Manager *[Signature]*

Routing:
Yellow to: Real Property
Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 158-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Lease Amendment — Department of Community Revitalization — 4062-4066 Crockett Street — Brookland District

For Clerk's Use Only: Date: <u>6/13/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Hinson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><u>Abst</u></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input type="checkbox"/>	<input type="checkbox"/>	<u>Abst</u>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County is currently leasing 2,940 square feet of office space at 4062-4066 Crockett Street for the Department of Community Revitalization; and,

WHEREAS, the lease terminates on June 30, 2017; and,

WHEREAS, the County has negotiated a lease amendment to extend the lease for a three-year term commencing July 1, 2017, with an option to renew for an additional one-year term; and,

WHEREAS, the lease would continue thereafter on a month-to-month basis until the County gives 60 days written notice of termination; and,

WHEREAS, the annual rental for the three-year term will be \$31,634.40, payable in equal monthly installments of \$2,636.20, and will increase 2.5% annually thereafter.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the lease amendment for office space at 4062-4066 Crockett Street in a form approved by the County Attorney.

Comments: This long-term lease is subject to annual appropriation. The Directors of Community Revitalization and Real Property recommend approval of this resolution, and the County Manager concurs.

By Agency Head By County Manager

Routing:
 Yellow to: Real Property
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 159-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Lease Amendment — Department of Community Revitalization — 4070-4074 Crockett Street — Brookland District

For Clerk's Use Only: Date: <u>6/13/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Hinson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">—</td> <td align="center">—</td> <td align="center"><u>absent</u></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Hinson, H.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	—	—	<u>absent</u>	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Hinson, H.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	—	—	<u>absent</u>																							
Thornton, F.	✓	—	—																							

WHEREAS, the County is currently leasing 2,994 square feet of office space at 4070-4074 Crockett Street for the Department of Community Revitalization; and,

WHEREAS, the lease terminates on June 30, 2017; and,

WHEREAS, the County has negotiated a lease amendment to extend the lease for a three-year term commencing July 1, 2017, with an option to renew for an additional one-year term; and,

WHEREAS, the lease would continue thereafter on a month-to-month basis until the County gives 60 days written notice of termination; and,

WHEREAS, the annual rental for the three-year term will be \$32,215.44, payable in equal monthly installments of \$2,684.62, and will increase 2.5% annually thereafter.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the lease amendment for office space at 4070-4074 Crockett Street in a form approved by the County Attorney.

Comments: This long-term lease is subject to annual appropriation. The Directors of Community Revitalization and Real Property recommend approval of this resolution, and the County Manager concurs.

By Agency Head *[Signature]* By County Manager *[Signature]*

Routing: Yellow to: Real Property Certified: _____
 Copy to: _____ A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **160-17**
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Short Pump Park – Dog Park Synthetic Surfacing Project – Three Chopt District

For Clerk's Use Only: Date: <u>6/13/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-family: serif; opacity: 0.5; text-align: center;">APPROVED</div>	YES NO OTHER Branin, T. ✓ — Hinson, II ✓ — Nelson, T. ✓ — O'Bannon, P. — — <i>absent</i> Thornton, F. ✓ —
---	---	---

WHEREAS, the County received two bids on May 23, 2017, in response to ITB# 17-1386-4JK and Addendum No. 1 for the Short Pump Park Dog Park Synthetic Surfacing Project; and,

WHEREAS, this is for the renovation of existing large and small grassed Dog Park areas; and,

WHEREAS, the bids were as follows:

Bidder	Total Bid
Enviroscape, Inc., Sandston, VA	\$228,000
Central Contracting Company, Inc., Richmond, VA	\$234,920

WHEREAS, after review and evaluation of the bids received, it was determined that Enviroscape, Inc. is the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- The contract is awarded to Enviroscape, Inc., the lowest responsive and responsible bidder, in the amount of \$228,000 pursuant to Invitation to Bid No. 17-1386-4JK, Addendum No.1 and the bid submitted by Enviroscape, Inc.

By Agency Head AMB

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date:



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 140-17

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Contract — Short Pump Park – Dog Park Synthetic Surfacing Project – Three Chopt District

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Project funding is available for the contract. The Director of Recreation and Parks and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 10(-)7

Page No. 1 of 1

Agenda Title: RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Tonoka Road between Johnson Place and Jowin Lane - Fairfield District

For Clerk's Use Only: Date: <u>6/13/2017</u> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Henson</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> _____ Hinson, H. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. _____ <u>absent</u> Thornton, F. <input checked="" type="checkbox"/> _____
	<hr/>	

WHEREAS, Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residence district and the speed limit is indicated by appropriately placed signs; and,

WHEREAS, because Henrico County maintains its own roads, the statute also requires the Board of Supervisors (the "Board") to develop criteria for the overall applicability for the installation of the signs and to request the application of the statute to certain residential streets in the County before the additional fine may be imposed; and,

WHEREAS, the Board approved detailed criteria (the "Criteria") for the County's Traffic Calming Program on February 10, 2004; and,

WHEREAS, increased fines for speeding on residential streets in Henrico County which meet the Criteria and are designated by the Board are part of the Traffic Calming Program; and,

WHEREAS, the County's Traffic Engineer has collected traffic data and has determined that Tonoka Road between Johnson Place and Jowin Lane is experiencing speeding problems and meets the Criteria for traffic calming measures set forth in the Traffic Calming Program; and,

WHEREAS, the citizens in the area of this road requesting the increased fine have collected signatures from 100% of the residents; and,

WHEREAS, this road is a local residential street with a posted speed limit of 25 mph.

NOW, THEREFORE, BE IT RESOLVED by the Board that the County Manager is authorized and directed to install signs on Tonoka Road between Johnson Place and Jowin Lane advising citizens of an additional fine of \$200 for exceeding the posted speed limit on this road.

COMMENTS: The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: _____ Certified: _____
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 Date: _____