

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, July 25, 2017, at 5:30 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

5:30 - 6:15 p.m. Emergency Medical Services System and Standards of Response

6:15 - 6:30 p.m. Regular Meeting Agenda Items



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
July 20, 2017

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
July 25, 2017
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES - July 11, 2017, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PUBLIC HEARING ITEMS

- 195-17 Resolution - Amendments to the FY 2017-18 Annual Fiscal Plan: July, 2017.
- 196-17 Resolution - Authorizing the County Manager to Submit the Henrico County Annual Consolidated Action Plan, including the CDBG, HOME and ESG Program Plans for Fiscal Year 2017-18; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2017-18; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.

PUBLIC COMMENTS

GENERAL AGENDA

- 197-17 Resolution - Award of Contract - Henrico Courts Parking Lot Rehabilitation - Brookland District.
- 198-17 Resolution - To Initiate Consideration of Amendments to the Comprehensive Plan and the Zoning Ordinance - Historic Glen Allen Area - Brookland and Fairfield Districts.
- 199-17 Resolution - Signatory Authority – Subdivision Plat - Old Varina Library - Varina District.
- 200-17 Resolution - Award of Contract - Creighton Road Vent Station - Fairfield District.
- 201-17 Resolution - To Permit Additional Fine of \$200 for Speeding on Eanes Lane between Williamsburg Road and Shirleydale Avenue - Varina District.
- 202-17 Resolution - Authorizing the Reimbursement from the Proceeds of Water and Sewer System Revenue Bonds to be Issued by the County of Henrico, Virginia, of Expenditures on the Costs of Acquisition, Construction, Reconstruction, Improvement, Extension and Enlargement of the

County's Water and Sewer System to be Made in Advance of the Issuance of Such Bonds.

203-17

Resolution - Acceptance of Roads - Fairfield District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
July 25, 2017**

PUBLIC HEARING ITEMS

RESOLUTION - Amendments to the FY 2017-18 Annual Fiscal Plan: July, 2017.

A Board paper was presented on July 11, 2017, that (a) received requests for amendments to the Annual Fiscal Plan and a project by project list of proposed capital projects of the Henrico County Public Schools to be funded with meals tax revenues, (b) directed their advertisement, and (c) set the date for a public hearing. This paper, if approved after the public hearing, amends the Annual Fiscal Plan, appropriates funds for expenditure, as applicable, and transfers meals tax revenues to specific capital projects.

RESOLUTION - Authorizing the County Manager to Submit the Henrico County Annual Consolidated Action Plan, including the CDBG, HOME and ESG Program Plans for Fiscal Year 2017-18; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2017-18; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.

This resolution authorizes the County Manager to submit the Henrico County Annual Consolidated Action Plan consisting of the CDBG, HOME and ESG Fiscal Year 2017-18 Plans to the United States Department of Housing and Urban Development (HUD) by August 15, 2017 in accordance with federal submission requirements. It also authorizes the County Manager to execute agreements with HUD for Fiscal Year 2017-18 for the Henrico CDBG, HOME and ESG programs. Finally, it authorizes the County Manager to execute contracts in a form approved by the County Attorney to implement the Fiscal Year 2017-18 CDBG, HOME and ESG activities.

The County's entitlements for Fiscal Year 2017-18 are: CDBG, \$1,539,171; HOME, \$623,810; and ESG, \$138,518.

The Department of Community Revitalization has prepared the attached table of the proposed sources and uses of these funds. The proposed use of funds includes \$18,732 in CDBG funds unspent from previous years and \$10,542 of HOME program income from Fiscal Year 2016-17.

The Director of Community Revitalization recommends approval, and the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Award of Contract - Henrico Courts Parking Lot Rehabilitation - Brookland District.

This Board paper would award a contract for \$400,225.04 to Haley Builders, Inc. to rehabilitate the Courthouse Building parking lot.

Six bids were received on June 30, 2017, in response to ITB #17-1345-3JK and Addendum No. 1. The bidders and bid amounts are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Haley Builders, Inc. Ashland, VA	\$400,225.04
Envirostruct, LLC Ashland, VA	\$437,200.75
Central Contracting Co., Inc. Richmond, VA	\$584,266.00
Branscome, Incorporated Williamsburg, VA	\$615,800.00
Finley Asphalt & Sealing, Inc. Bristow, VA	\$695,095.00
Colony Construction, Inc. Powhatan, VA	\$699,577.00

Based upon a review of the bids, Haley Builders, Inc. is the lowest responsive and responsible bidder.

This Board Paper also authorizes the County Manager, or the Purchasing Director as his designee, to execute change orders not to exceed 15% of the original contract amount. Funding to support the contract is available within the project budget.

The Director of General Services and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - To Initiate Consideration of Amendments to the Comprehensive Plan and the Zoning Ordinance - Historic Glen Allen Area - Brookland and Fairfield Districts.

This Board Paper would initiate the Planning Commission’s review and recommendation of possible amendments to the 2026 Comprehensive Plan (“Plan”) and the zoning ordinance regarding the historic Glen Allen area. The area generally consists of the area surrounding the intersection of Mountain Road and Old Washington Highway, and contains a variety of characteristics consistent with the description of Existing Character Protection Areas in the Plan.

The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Subdivision Plat - Old Varina Library - Varina District.

This Board paper would authorize the Chairman to execute a subdivision plat for County property along Michael Robinson Way (formerly Library Road). The property includes the old Varina Library property that will be conveyed to Excel to Excellence, Inc. for its program to serve community youth.

The subdivision plat will move a property boundary line and delineate drainage and utility easements. It will also show the recent change in the name of Library Road to Michael Robinson Way.

The Directors of Planning and Real Property recommend approval, and the County Manager concurs.

RESOLUTION - Award of Contract - Creighton Road Vent Station - Fairfield District.

This Board paper would award a construction contract to Waco, Inc. to construct an air venting and odor control station at 3820 Creighton Road for \$3,152,800.

The work will begin in September 2017 and is expected to be completed by August 2019. Funding for the contract will be provided by the Water and Sewer Revenue Fund.

The County received six bids on June 14, 2017, in response to ITB #17-1375-4CE and Addenda No. 1 through 4 as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Waco, Inc. Sandston, VA	\$3,152,800
MEB General Contractors, Inc. Chesapeake, VA	\$3,593,000
Southwood Building Systems, Inc. Ashland, VA	\$3,632,700
Anderson Construction, Inc. Lynchburg, VA	\$3,895,000
T.A. Loving Company Goldsboro, NC	\$3,946,000
English Construction Company, Inc. Lynchburg, VA	\$3,966,000

Based upon a review of the bids, Waco, Inc. is the lowest responsive and responsible bidder.

The Board paper awards the contract to Waco, Inc. and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - To Permit Additional Fine of \$200 for Speeding on Eanes Lane between Williamsburg Road and Shirleydale Avenue - Varina District

Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residential district and the speed limit is indicated by appropriately placed signs. The law requires the Board of Supervisors to develop criteria for the overall applicability for the installation of the signs and to specify application of the law to particular streets before the additional fine may be imposed.

On February 10, 2004, the Board approved criteria for the County's Traffic Calming Program.

The County's Traffic Engineer has collected traffic data and has determined that Eanes Lane between Williamsburg Road and Shirleydale Avenue is experiencing speeding problems and meets the criteria for traffic calming measures set forth in the Traffic Calming Program.

The citizens in the area of this road requesting the increased fine have collected signatures from 75.9% of the residents.

This Board paper authorizes the County Manager to place appropriate signs on Eanes Lane between Williamsburg Road and Shirleydale Avenue warning of an additional fine of \$200 for speeding.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION – Authorizing the Reimbursement from the Proceeds of Water and Sewer System Revenue Bonds to be Issued by the County of Henrico, Virginia, of Expenditures on the Costs of Acquisition, Construction, Reconstruction, Improvement, Extension and Enlargement of the County's Water and Sewer System to be Made in Advance of the Issuance of Such Bonds.

This resolution allows for the County's Water and Sewer operations to continue with the planned construction of water and sewer bond funded projects, and be reimbursed with bond proceeds, when issued, in the future. The resolution satisfies the requirement of federal tax law that the Board declare its official intent to reimburse such expenditures from bond proceeds.

RESOLUTION - Acceptance of Roads - Fairfield District.

This Board paper would accept the following named and described sections of roads into the County road system for maintenance.

- 1) 0.03 mile of Woodman Terrace, Section O – Fairfield District.
- 2) 0.06 mile of Woodman Terrace, Section R – Fairfield District.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.