

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
September 12, 2017

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 12, 2017, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
Thomas M. Branin, Three Chopt District
Harvey L. Hinson, Brookland District
Tyrone E. Nelson, Varina District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
W. Brandon Hinton, Deputy County Manager for Community Services
Douglas A. Middleton, Deputy County Manager for Public Safety
Anthony J. Romanello, Deputy County Manager for Administration
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 7:03 p.m. and led the recitation of the Pledge of Allegiance.

The Reverend Art Thomas, Pastor of Willis United Methodist Church, delivered the invocation.

On motion of Mr. Thornton, seconded by Hinson, the Board approved the minutes of the August 8, 2017, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson

No: None

MANAGER'S COMMENTS

As the Board of Supervisors proclaims September as National Preparedness Month 16 years after the 9/11 attacks in New York and Washington, D.C., Henrico County remains committed to the key concepts of emergency preparedness, response, recovery, and mitigation. For the past two weeks, County agencies been closely monitoring the progress of Hurricane Irma at the direction of Mr. Vithoukas and will continue to monitor other threats such as Hurricane Jose.

Many other activities have taken place that may not be as well known to the public. For example, when the Federal Emergency Management Agency (FEMA) deployed all 28 of its Urban Search and Rescue Teams to Houston, Capt. Scott Kincaid from the Division of Fire was part of a team of 14 firefighters from Virginia Task Force II that traveled there to perform search and rescue missions. Capt. Mark Cumashot and Firefighter Mike Bassett from the Division of Fire's Technical Rescue Team were subsequently deployed from the same task force to Puerto Rico in advance of Hurricane Irma and since that hurricane hit have been performing damage assessment and search and rescue operations within the U.S. Virgin Islands. In June, Henrico County was recognized by the National Weather Service as one of 51 Storm Ready communities in Virginia, a designation that requires close coordination among the Division of Fire, Police Division, and Department of Public Works. Mr. Vithoulkas thanked Police Chief Humberto Cardounel and Fire Chief Tony McDowell for everything they do to make sure the Henrico community is prepared year-round.

Earlier this year, the new Varina Area Library was awarded the Library Building Award from the American Institute of Architects and American Library Association. It is the only award that recognizes whole library buildings for their design. Varina Area Library, one of only eight American and European libraries to receive this year's award, was noted for "(bridging) its rural and historic context with the contemporary ambitions of the community." Chuck Wray of BCWH, the Richmond architectural firm that designed the library, acknowledged the following members of BCWH's design team that worked with him on the project: Andrea Quillici, Kylan Shirley, Erin Richardson, and Shannon Wray. He also acknowledged the following members of the County staff who were integrally involved in the project and its design: Jerry McKenna, Director of Libraries; Barbara Weedman, Assistant Director of Libraries; John Neal, Director of General Services; and Richard Morse, Capital Projects Manager. Mr. Wray elaborated on Mr. Nelson's insights, thoughts, and suggestions for the project and presented the award to Mr. Nelson, who expressed appreciation to BCWH's design team and the County's project team while reflecting on the significance of the library and its design to the Varina District.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon noted the recent passing of a notable Henrico resident, Robbie Rilee, who was a beloved substitute teacher and homecoming parade grand marshal at Douglas S. Freeman High School. Mrs. Rilee is survived by her husband of 67 years, Gene Rilee. Mr. Rilee served on the Board as the Tuckahoe District representative for two terms during the 1970s.

RECOGNITION OF NEWS MEDIA

No media representatives were present.

PRESENTATIONS

Mr. Thornton presented a proclamation recognizing September 24 – 30, 2017, as Active Aging Week. Accepting the proclamation was Jelisa Turner, Advocate for the Aging, Department of Human Resources. Joining her was Colleen Wilhelm, Director of Strategic Partnerships, Family Lifeline; Paula Reid, Director of Human Resources; Sheila Cunningham and Jennifer Godfrey, Recreation Coordinators, Division of Recreation and Parks; and Cindy Rinker, Arts Outreach Coordinator, The Cultural Arts Center at Glen Allen.

Mrs. O'Bannon presented a proclamation recognizing September 2017 as Preparedness Month. Accepting the proclamation was Anna McRay, Deputy Coordinator of Emergency Management. Joining her were Tony McDowell, Fire Chief; Humberto Cardounel, Police Chief; Maj. Pete MacRae, Deputy Chief of Police, Administrative Services Bureau; Bob "Smokey" Thompson, Fire Corps and Community Emergency Response Team (CERT) member; Grace Harrison, CERT member; and Jasmine Johnson, Henrico Health District Medical Reserve Corps Coordinator.

Mr. Branin presented a proclamation recognizing September 2017 as Recovery Month. Accepting the proclamation was John Marshall, Judge of the Circuit Court and Drug Court. Joining him were Michael L. Wade, Sheriff; Gary Hughes, Director of Community Corrections; Bernard Greene, Drug Court Administrator; Laura Totty, Director of Henrico Area Mental Health & Developmental Services (HAMHDS); Leslie Martin Stephen, Program Manager, HAMHDS; Chelsea Barlow, a person in recovery served by HAMHDS; and Frank Render, a Drug Court participant. Ms. Barlow and Mr. Render shared their personal addiction and recovery experiences and commented on the benefits of the County's treatment programs. Sheriff Wade thanked Mr. Vithoukas and County Government Center employees for their support of the Opiate Recovery by Intensive Tracking (ORBIT) program, which helps jail inmates overcome opiate addiction and has served as a national model.

RESIGNATION/APPOINTMENT

- 217-17 Resolution - Resignation of Member - Finance Board.

 On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 218-17 Resolution - Appointment of Member - Finance Board.

 On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

- 219-17 Wilton Acquisition, LLC: Request to conditionally rezone from RTHC
REZ2017- Residential Townhouse District (Conditional) to R-6C General Residence
00019 District (Conditional) Parcel 767-751-2632 containing 15.17 acres located on
Brookland the south line of Wistar Road at its intersection with Shrader Road.

Mrs. O'Bannon expressed surprise at the following comment by Schools in the staff report for this case: "At the high school level, larger cohorts of students and other new developments are anticipated to impact Tucker High School. New schools, additions, and/or redistricting may be needed in the future." Mr. Hinson shared her surprise and voiced a concern that the comment was speculative. He commented on the complexity of projecting student yield information for proposed residential developments and questioned whether the baseline data used in these projections has been updated. Mr. Hinson suggested the information needs to be reviewed and confirmed. At Mr. Hinson's request, Planning Director Joe Emerson provided a flow chart containing a general timeline for construction of a residential

community. He commented on Schools student yield projections for this case and previous cases and stated he believes the student capacity at Tucker is sufficient to accommodate this proposed development and other developments that are underway. Mr. Branin commended Schools for attempting to calculate student yields and asked the Planning Department to work better with Schools in explaining how different types of housing affect student yields.

Mr. Hinson noted the County's land use plan is used as the basis for projecting utility capacities and if there is a need for utility improvements because of a new development then the developer is responsible for costs associated with those improvements.

No one from the public spoke in opposition to this item.

On motion of Mr. Hinson, seconded by Mr. Thornton, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following proffered conditions:

1. **Maximum Number and Size of Units.** The number of dwellings to be constructed onsite shall not exceed one hundred sixty (160) units. There will be 24 townhouses and 136 condominiums. The minimum square footage of finished floor area shall be 1,400 sq. ft. for either the two or four story units.
2. **Conceptual Plan.** Development of the Property shall be in substantial conformance with the attached conceptual site plan, Exhibit 'A' (see case file), unless otherwise approved by the Planning Commission at the time of Plan of Development approval. There will be no more than eight (8) units in a row in the entire development.
3. **Exterior Materials.** All buildings shall have exposed exterior walls (above grade and exclusive of trim) of stone, stone veneer, brick, hardiplank, or a combination of the foregoing unless different architectural treatment and/or materials are specially approved with respect to the exposed portion of any such wall, at the time of Plan of Development review. A minimum of twenty-five percent (25%) surfaces of each building, excluding windows, doors, breezeways, gables and architectural design features, shall be of brick, stone or stone veneer construction. The ends of units of any townhouse or condominium building that are parallel and adjacent to the entrance road shall contain a minimum of two (2) windows.

The applicant shall maintain a record of percentages of the materials for the front of the units where required and shall provide such lists at the time of each building permit.

4. **Exterior Elevations.** The dwelling units on the Property shall have an exterior architectural style and use design elements similar to the concept drawings attached as Exhibit 'B' (see case file), which such

renderings are conceptual in nature and are provided only as an illustration of the quality of the design and architectural style of such buildings. To minimize visual repetition of buildings, no two adjacent buildings shall have the same identical individual elevation sequence pattern across the front of the building.

5. **Buffers Fences and Walls.** There shall be ten (10) foot buffers along the eastern and southwestern property lines. There shall be a twenty-five (25) foot buffer along Wistar Road with decorative metal fence to have brick or stone columns fifty (50) feet on center and a wrought iron appearance. All buffers and fences are required unless approved during POD review.
6. **Roads.** All roads to be constructed in the development shall be privately maintained but shall be constructed in accordance with the County of Henrico's Public Road Standards and specifications with respect to pavement design and road width. All roads to be at least 24' in width. Prior to the issuance of the 21' Certificates of Occupancy, the applicant's engineer shall certify that the private roads serving the development have been constructed in compliance with the applicable Henrico County Road Standards as to width. This can be done in phases.
7. **Underground Utilities.** Except for junction boxes, meters and existing overhead utility lines and technical or environmental reasons, all utility lines shall be underground.
8. **Mechanical Equipment.** Mechanical equipment shall be screened from public view at ground level at the Property lines in a manner approved at the time of POD review.
9. **Lighting.** All lighting for the townhouses and additional parking areas will be by residential light posts. Parking lot lighting standards shall not exceed 15' in height and shall be positioned in such a manner as to minimize the impact of such lighting offsite.
10. **Signage.** Any detached signs on the Property shall be ground mounted, monolithic-type signs. The entrance sign and landscaping shall be constructed substantially similar to Exhibit 'D' (see case file) and shall include brick, brick veneer, stone, synthetic stone or similar masonry material with wrought iron accents. Such signs shall not exceed six (6) feet in height as measured from grade of the base of the sign and shall be externally lit employing ground-mounted floodlight or spotlight type fixtures directed toward such signs and away from public rights-of-way.
11. **Sound Suppression.** Walls between units shall have a minimum sound transmission coefficient rating of 54.

12. **Restrictive Covenants/Homeowners Association.** Prior to or concurrent with the conveyance of any part of the Property covered on the POD approved by the County, restrictive covenants describing development controls and maintenance of the property shall be recorded in the Clerk's Office of the Circuit Court of Henrico County. In addition, there shall be a Homeowners Association of the owners of the units on the property that shall be responsible for the enforcement of the restrictive covenants, including maintenance of the lots, common areas, roads and unit exteriors. Parking of recreational vehicles, boats and campers shall be prohibited in the development.
13. **Trash Pickup and Street Cleaning.** There shall be no trash pickup or street cleaning between the hours of 9:00 p.m. and 7:00 a.m. any day of the week. There shall be no street cleaning or trash pick-up on Sundays. There shall be no central trash receptacles.
14. **Mailboxes.** All mailboxes shall be of a uniform design.
15. **Model Home.** No more than two (2) dwelling units on the Property may be used for a model home. The garage for any such dwelling unit may be used for the office for the model home, provided that such office shall be converted to a garage when the dwelling unit is no longer used as a model home.
16. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.
17. **Construction Hours.** The hours of exterior construction activities, including operation of bulldozers and other earthmoving equipment shall be between 7:00 a.m. and 7:00 p.m. Monday through Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours and utility connections. Hours shall be posted in both English and Spanish during construction of the community. Sunday hours shall be between 9:00 a.m. and 5:00 p.m.
18. **Conservation Areas.** Notwithstanding the uses permitted and regulated by the zoning of the property, such portions of the Property which lie within a one hundred (100) year flood plain as determined by definitive engineering studies approved by the Department of Public Works, and such portions of the Property which may be inundated by waters impounded to a maximum elevation determined in a controlled, regulated manner by a structure or structures approved by the Department of Public Works, may only be used for the following purposes:
 - a. Stormwater management and retention areas;

- b. Ponds, lakes and similar areas intended as aesthetic or recreational amenities or wildlife habitats;
 - c. Access drives, utility easements, signage, walkways and recreational facilities installed in a manner to minimize their impacts; and
 - d. Such additional uses to be uses identified in (a), (b), and (c) above as may be deemed compatible and of the same general character by the Director of Planning pursuant to Chapters 19 and 24 of the County Code.
19. **BMP's.** Should any above ground BMP be required the BMP shall be landscaped per the Planning Commission and maintained by the homeowners' association of the R-6 zoned property. Any wet BMP required shall be aerated.
20. **Chimneys.** Any dwellings with a fireplace other than direct vent gas fireplaces or appliances shall have masonry chimneys faced with brick or stone similar to the foundation.
21. **Irrigation.** Front and side yards shall be sodded and irrigated.
22. **Garages.** Each residential unit on the Property shall be constructed with at least a one (1) car garage which can accommodate a car parked inside. Attached garages shall be integrated into the overall design and massing of the house. Windows shall be offered as an option for garage doors. All front load garage doors shall have, at a minimum, one architectural detail, including but not limited to windows, carriage door handles, exposed hinges or accent columns.
23. **Driveways.** All driveways shall be constructed of either cobblestone, brick, asphalt precast pavers, concrete or other similar materials approved by the Director of Planning. There shall be no driveways that directly access Wistar Road.
24. **Interior Sidewalks.** Sidewalks a minimum of four (4) feet in width shall be provided in front of all buildings.
25. **Trees and Landscaping.** There shall be at least one (1) tree with a minimum caliper of two and a half (2) inches at the time of planting, retained or planted on each side of each building. Landscape plans shall be subject to Planning Commission review. Once approved, minor alterations to the plan may be approved by the Director of Planning.
26. **Foundation Planting.** Each townhome shall have a minimum of four (4) shrubs planted along the front foundation.
27. **Perimeter Sign.** No trespassing signs will be installed around the perimeter of the wetlands.

28. **Graveyard.** Prior to POD approval the owner or developer shall have a visual examination survey performed by a registered professional archeologist to determine whether any graves exist on the property. If any graves are discovered, either prior to or during construction, the owner or developer shall either remove and reinter the remains or shall protect the remains and provide an ingress/egress easement, all as required by law.
29. **Sidewalk.** A standard 4' wide sidewalk with a 2' wide utility strip, shall be installed along the entire frontage of Wistar Road.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson

No: None

220-17
PUP2017-
00016
Fairfield

Dignus Holdings LLC: Request for a Provisional Use Permit under Section 24-58.2(a), 24-120, and 24-122.1 of the County Code to allow 24-hour operation of a fitness facility on part of Parcel 811-723-6565 located on the south line of Nine Mile Road (State Route 33) approximately 900' southeast of its intersection with S. Laburnum Avenue.

Mark Harris, the shareholder in the shopping center where Planet Fitness is located, spoke in support of this item. He thanked the County, especially the Police Division, for assisting with this project and suggested the best way for the County to keep the area safe is to keep it clean through mandatory grass cutting. Mr. Harris responded to questions from Mr. Nelson regarding the ownership and economics of the shopping center. He made a further suggestion that the Planning Department focus more on security measures and outdoor trash cans than architecture in working with developers. Mrs. O'Bannon asked Mr. Harris to share these comments directly with Mr. Emerson.

Jean Moore, Assistant Director of Planning, responded to questions from Mr. Thornton regarding security measures associated with this case and the shopping center. Mr. Thornton asked that the Department of Planning let him know when security cameras and a video system are in place on the subject site. At Mr. Thornton's request, Ms. Moore commented on why this case is more efficacious than a similar case that was recently denied by the Board.

On motion of Mr. Thornton, seconded by Mr. Hinson, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. All proffered conditions accepted with case C-69C-04 shall be made a part of this Provisional Use Permit.

2. This permit shall apply only to the tenant space occupied by Planet Fitness as shown on Exhibit A (see case file).
3. The owner and/or operator of the establishment shall allow the Crime Prevention Unit of the Division of Police to conduct a security survey of the location to identify potential security risks and to recommend additional prevention measures, if any, to be implemented by the business.
4. The owner and/or operator of the establishment shall install and maintain a security camera and video system designed by a security specialist. The security system shall include the following items:
 - a. Exterior surveillance cameras monitoring the entrance(s), parking area(s), and any other areas deemed necessary by the Division of Police. Such security cameras shall provide clear imagery of the establishment's patrons and their vehicles.
 - b. Tapes or digital files showing recorded activities in the areas under surveillance shall be preserved for a period of thirty (30) days. Authorized representatives of the Henrico County Police Department and the Henrico County Planning Department shall have access to such tapes upon request.
5. The owner and/or operator of the establishment shall provide adequate lighting for the entrances, exits, and parking areas serving the business. Adequate lighting shall be defined as lighting sufficient for clear visual and security camera surveillance.
6. Trespassing enforcement authorization, including the placement of "no trespassing" signage, shall be provided to the Police Division prior to 24-hour operation.
7. Extended hours of operation shall not result in loitering, criminal activity, traffic or public nuisance in the area surrounding the business. In the event that evidence (i.e. police calls to the premises or complaints) indicates the extended hours of operation are having an adverse effect (i.e. increased public nuisance, loitering, excessive noise outside the building, criminal assault, traffic, etc.) on the surrounding area, the Board of Supervisors may hold a public hearing to consider revoking the provisional use permit.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson

No: None

PUBLIC HEARINGS - OTHER ITEMS

221-17 Ordinance - To Amend and Reordain Section 24.-12.1 Titled “Provisional uses permitted,” Section 24-94 Title “Table of regulations,” and Section 24-95 Titled “Additional requirements, exceptions and modifications” of the

Code of the County of Henrico to Allow Front Porches on Certain Dwellings by Right Rather Than by Provisional Use Permit.

Ben Blankinship, Principal Planner, narrated a brief slide presentation on this item. Mr. Hinson remarked that he thinks this ordinance will generate a lot of new investment and raise property values in more senior residential communities by giving residents an opportunity to expand their homes.

No one from the public spoke in opposition to this item.

On motion of Mr. Hinson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached ordinance.

222-17 Ordinance - Vacation of Portions of Drainage Easement - Nuckols Place - Three Chopt District.

Steve Price, Director of Real Property, showed a vicinity map of the subject site.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

223-17 Resolution - Signatory Authority - Quitclaim of Drainage and Utility Easements - Nuckols Place - Three Chopt District.

Mr. Price showed a vicinity map of the subject site.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item.

The Board recessed at 8:30 p.m. and reconvened at 8:37 p.m.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

224-17 Introduction of Resolution - Receipt of Requests for Amendments to the FY 2017-18 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs, and (2) Appropriate Funds for Certain New Programs.

Justin Crawford, Management & Budget Division Director, and Mr. Vithoukias responded to questions from Mrs. O'Bannon and Mr. Branin pertaining to how and where budget amendments are advertised. There was discussion between Mrs. O'Bannon and Mr. Vithoukias regarding state law requirements for newspaper advertising and the location and level of information included on the County's website.

Mr. Vithoukias responded to a question from Mr. Nelson regarding the source of funding for overtime, training, and equipment related to alcohol enforcement activities. Neal Luther, Director of Recreation and Parks, responded to a question from Mr. Nelson concerning the project schedule for the Four Mile Creek Restroom project. Mr. Vithoukias responded to a question from Mr. Nelson regarding the County's arrangement with Chesterfield County to relieve overcrowding at Henrico County's jail.

Mr. Crawford and Al Ciarochi, Assistant Superintendent of Schools for Operations, responded to a series of questions from Mr. Nelson pertaining to funding for additional instructional assistants at Glen Lea, Montrose, and Ratcliffe Elementary Schools. Mr. Nelson and Mr. Vithoukias expressed concern that requests for this funding were directed to Mr. Nelson after the Board of Supervisors had already fully funded the budget requested by the School Board. Mr. Branin raised concerns that some of the new teacher positions funded by the Board of Supervisors in the current year's budget to lower student-teacher ratios remain unfilled. Mr. Thornton suggested the Board needs to be more active in questioning requests for funding from the school system. There were further comments by Mr. Nelson and comments by Mrs. O'Bannon relating to this funding request. Mr. Vithoukias assured Mr. Nelson he will have answers to the Board's questions about this funding request prior to the public hearing on this item at the Board's September 26 meeting.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

225-17 Resolution - Adoption of 2017-2022 Richmond-Crater Multi-Regional Hazard Mitigation Plan.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

226-17 Resolution - Award of Contract - Fire House 12 Bay Floor Replacement - Brookland District.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

227-17 Resolution - Award of Contracts - Annual Mechanical, Electrical, and Plumbing Design and Engineering Services.

John Neal, Director of General Services, responded to questions from Mr. Branin and Mrs. O'Bannon.

228-17 On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item - see attached resolution.
Resolution - SIA2017-00002 - Staples Mill Fire Station (#20) Site - Substantially in Accord with the Comprehensive Plan - Brookland District.

Joe Emerson, Director of Planning, showed a slide depicting an aerial view of the subject site. He responded to a question from Mrs. O'Bannon.

229-17 On motion of Mr. Hinson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.
Resolution - SIA2017-00003 - Mental Health and Developmental Services East Clinic - Substantially in Accord with the Comprehensive Plan - Varina District.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

230-17 Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Alcohol-Impaired Driving Enforcement.

On motion of Mr. Branin, seconded by Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

231-17 Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Occupant Protection Enforcement.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

232-17 Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Speed Control Enforcement.

Chief Cardounel responded to a question from Mrs. O'Bannon.

On motion of Mr. Hinson, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

233-17 Resolution - Signatory Authority - Acquisition of Right-of-Way and Easements - Dabbs House Road Improvements Project - Varina District.

Mr. Price showed a vicinity map of the subject site. He and Mr. Vithoulkas responded to questions from Mr. Nelson.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

234-17 Resolution - Award of Contracts - Annual Engineering Services - Water and Sewage Pumping Station Projects.

Chip England, Director of Public Utilities, responded to a question from Mrs. O'Bannon.

On motion of Mr. Hinson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

235-17 Resolution - Award of Contract - Annual Construction Services - Water and Sanitary Sewer Repairs and Improvements.

Mr. England responded to a comment from Mrs. O'Bannon.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

236-17 Resolution - Signatory Authority - Construction Change Order - Hot Water Loop Replacement - Water Reclamation Facility - Varina District.

Mr. England responded to a question from Mrs. O'Bannon.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

237-17 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation - Parham Road Pedestrian and Transit Stop Improvements (UPC 110910) - Brookland District.

Steve Yob, Director of Public Works, showed a map depicting the location of the proposed improvements.

On motion of Mr. Hinson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

238-17 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation - Richmond-Henrico Turnpike Improvements - South Segment (UPC 111716) - Fairfield District.

Mr. Yob showed a map depicting the location of the proposed improvements.

On motion of Mr. Thornton, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

239-17 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation - Richmond-Henrico Turnpike Improvements - North Segment (UPC 110911) - Fairfield District.

Mr. Yob showed a map depicting the location of the proposed improvements.

On motion of Mr. Thornton, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

240-17 Resolution - Signatory Authority - Amendment to Agreement with Virginia Department of Transportation - Sidewalk Construction along Richmond - Henrico Turnpike (UPC 108640) - Fairfield District.

Mr. Yob showed a map depicting the location of the proposed construction.

On motion of Mr. Thornton, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

241-17 Resolution - Signatory Authority - Amendment to Agreement with Virginia Department of Transportation - Sidewalk Construction along Ridgefield Parkway (UPC 104880) - Three Chopt and Tuckahoe Districts.

Mr. Yob showed a map depicting the location of the proposed construction.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

242-17 Resolution - Signatory Authority - Amendment to Agreement with Virginia Department of Transportation - Sidewalk Construction along John Rolfe Parkway (UPC 104881) - Tuckahoe District.

Mr. Yob showed a map depicting the location of the proposed construction. He responded to a question from Mrs. O'Bannon.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

243-17 Resolution - Signatory Authority - Amendment to Agreement with Virginia Department of Transportation - Sidewalk Construction along Quioccasin Road (UPC 108696) - Tuckahoe District.

Mr. Yob showed a vicinity map depicting the location of the proposed construction.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

244-17 Resolution - Signatory Authority - Amendment to Agreement with Virginia Department of Transportation - Sidewalk Construction along N. Parham Road (UPC 108643) - Tuckahoe District.

Mr. Yob showed a vicinity map of the proposed construction.

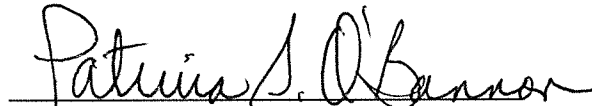
On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Thornton complimented Mr. Vithoukas and County staff for doing an awesome job with sidewalks.

245-17 Resolution - Acceptance of Roads - Three Chopt and Varina Districts.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 9:27 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

ACTIVE AGING WEEK

September 24 - 30, 2017

WHEREAS, the County of Henrico encourages all of its citizens, including those age 50 and older, to remain actively engaged; and

WHEREAS, the Henrico community benefits from the numerous contributions of this population group; and

WHEREAS, the International Council on Active Aging has designated the last week of September as Active Aging Week and as a time each year to celebrate activity, volunteerism, engagement, and healthy aging among adults over the age of 50; and

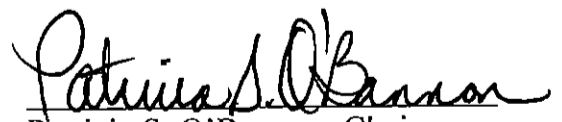
WHEREAS, this year's theme for Active Aging Week is "Ignite Your Passion," which promotes the vision of all individuals—regardless of age, socioeconomic status, or health—fully engaging in life within seven dimensions of wellness: emotional, environmental, intellectual/cognitive, physical, professional/vocational, social, and spiritual; and

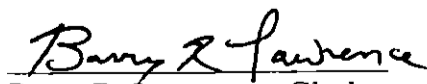
WHEREAS, the County of Henrico delivers services and offers programs to assist older adults in remaining healthy and living independently, and addresses opportunities for engagement, exercise, and socialization; and

WHEREAS, in partnership with Senior Connections and other agencies and organizations, the County will offer numerous opportunities to celebrate Active Aging Week, including intergenerational activities promoting health and wellness, life-long learning, social inclusion, and opportunities for older adults to share wisdom and experience with other generations.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes the week of September 24 – 30, 2017, as Active Aging Week and calls this observance to the attention of all Henrico citizens.




Patricia S. O'Bannon, Chairman
Board of Supervisors


Barry R. Lawrence, Clerk
September 12, 2017

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

PREPAREDNESS MONTH

September 2017

WHEREAS, one of the most profound duties of government is ensuring the safety and security of its citizens from emergencies and disasters of all kinds; and,

WHEREAS, large-scale emergencies and disasters affecting Henrico County include severe weather, fires, flooding, tornadoes, drought, earthquakes, and numerous smaller yet significant events that occur daily across the county; and,

WHEREAS, all citizens and businesses have a responsibility to contribute to their own safety and security as part of a larger effort by the County to strengthen its ability to prepare for, prevent, respond to, and recover from unexpected emergencies and incidents in cooperation with regional partners, the Commonwealth of Virginia, and the national government; and,

WHEREAS, Henrico citizens and businesses can greatly reduce the potential for death, injury, and property loss by taking a few simple steps such as assembling a disaster kit, making an emergency plan, keeping informed of hazards around them, and volunteering to help in times of crisis; and,

WHEREAS, preparedness activities are supported by a wide range of local and state initiatives, including Henrico County's Community Emergency Response Team, Fire Corps, Amateur Radio Emergency Services Cadre, Medical Reserve Corps, Neighborhood Watch, and Volunteers in Police Services, and by various citizen and business training opportunities and ongoing public awareness and preparedness campaigns focused on fire safety, emergency management, public health, and crime awareness; and,

WHEREAS, the combined actions of local, state, and federal agencies working in partnership with an informed and ready private sector and citizenry can transcend the fear of unexpected emergencies and disasters into proactive preparedness that improves the lives, safety, and security of all Henrico citizens.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognize September 2017 as Henrico Preparedness Month and calls this observance to the attention of all Henrico citizens and businesses.



Patricia S. O'Bannon, Chairman
Board of Supervisors

Barry R. Lawrence, Clerk
September 12, 2017

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

RECOVERY MONTH

September 2017

WHEREAS, behavioral health is an essential part of health and one's overall wellness; and

WHEREAS, prevention of substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

WHEREAS, death by overdose has surpassed traffic deaths in Virginia; and

WHEREAS, given the serious nature of the current public health opiate epidemic, it is important to continue reaching citizens who need assistance; and

WHEREAS, addressing substance use is a common denominator between County agencies and services; and

WHEREAS, given the number of citizens affected by substance use, it is important to continue providing the best services available to meet their needs; and

WHEREAS, we must encourage family and friends of people with substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, Recovery Month, which is nationally observed each year during the month of September, offers those involved in substance use treatment an opportunity to educate citizens, community organizations, public officials, and civic leaders about the effectiveness of substance use treatment from both societal and financial perspectives; and

WHEREAS, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services, the Substance Abuse and Mental Health Services Administration, the White House Office of National Drug Control Policy, the Henrico County Sheriff's Office, Henrico Area Mental Health & Developmental Services, the Henrico Drug Court, and other local partners invite all Henrico residents to participate in National Recovery Month.

NOW, THEREFORE, BE IT PROCLAIMED that Board of Supervisors of Henrico County, Virginia, hereby recognizes September 2017 as Recovery Month and calls upon Henrico citizens to acknowledge this year's theme, "Join the Voices for Recovery: Strengthen Families and Communities."



Patricia S. O'Bannon

Patricia S. O'Bannon, Chairman
Board of Supervisors

Barry R. Lawrence

Barry R. Lawrence, Clerk
September 12, 2017

August 23, 2017

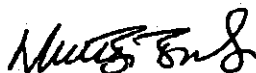
Edward N. Smither, Jr.
Director of Finance
Henrico County
4301 E Parham Rd
Henrico, VA 23228

Dear Ned,

This letter serves as formal notification that I am resigning from the Finance Board for Henrico County effective July 24, 2017. I have resigned from my position as the Assistant Superintendent for Finance and Administration for Henrico County Public Schools to take a similar position for York County Public Schools.

I appreciate the opportunity to have served on the Finance Board and wish you and the other members continued success moving forward. If ever you have any questions, please feel free to contact me at 757.898.0449.

Sincerely,



William B. Bowen, Sr.

cc: Barry Lawrence, Clerk of the Board of Supervisors

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 22-17

Page No. 2 of 2

Agenda Title: **ORDINANCE – To Amend and Reordain Section 24-12.1 Titled “Provisional uses permitted,” Section 24-94 Titled “Table of regulations,” and Section 24-95 Titled “Additional requirements, exceptions and modifications” of the Code of the County of Henrico to Allow Front Porches on Certain Dwellings by Right Rather Than by Provisional Use Permit**

3. That Section 24-95 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-95. Additional requirements, exceptions and modifications.

.....

(i) *Buildings and projections in yards.* The following buildings, parts of buildings and uses may occupy or project into required minimum yards as indicated:

.....

(4) *In the side or front yard of a one-family, two-family, or semi-detached dwelling.*

- a. Detached accessory buildings or structures, including swimming pools, may be approved by conditional use permit.
- b. In a subdivision approved prior to January 1, 1960, a front porch ~~extending no more than eight feet into the front yard setback of~~ on a one-family dwelling may be ~~approved by provisional use permit as provided in section 24-12.1(e)~~ **extend into the front yard setback up to eight feet, provided the porch is no wider than the front of the dwelling.**

.....

4. That this ordinance shall be in full force and effect on and after its passage as provided by law.

Comments: After a public hearing on August 10, 2017, the Planning Commission recommended approval of the ordinance. The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

ORDINANCE – To Amend and Reordain Section 24-12.1 Titled “Provisional uses permitted,” Section 24-94 Titled “Table of regulations,” and Section 24-95 Titled “Additional requirements, exceptions and modifications” of the Code of the County of Henrico to Allow Front Porches on Certain Dwellings by Right Rather Than by Provisional Use Permit

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 24-12.1 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-12.1. Provisional uses permitted.

• • • •

~~(e) A front porch extending no more than eight feet into the front yard setback on a one-family dwelling in a subdivision approved prior to January 1, 1960.~~

2. That Section 24-94 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-94. Table of regulations.

• • • •

~~(ee) In a subdivision approved prior to January 1, 1960, a front porch extending no more than eight feet into the front yard setback of a one-family dwelling may be approved by provisional use permit as provided in section 24-12.1(e).~~

3. That Section 24-95 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-95. Additional requirements, exceptions and modifications.

• • • •

(i) *Buildings and projections in yards.* The following buildings, parts of buildings and uses may occupy or project into required minimum yards as indicated:

• • • • •
(4) *In the side or front yard of a one-family, two-family, or semi-detached dwelling.*

- a. Detached accessory buildings or structures, including swimming pools, may be approved by conditional use permit.
- b. In a subdivision approved prior to January 1, 1960, a front porch extending ~~no more than eight feet into the front yard setback of~~ on a one-family dwelling may be approved by ~~provisional use permit as provided in section 24-12.1(e)~~ **extend into the front yard setback up to eight feet, provided the porch is no wider than the front of the dwelling.**

• • • • •

4. That this ordinance shall be in full force and effect on and after its passage as provided by law.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 222-17

Page No. 1 of 2

Agenda Title: ORDINANCE — Vacation of Portions of Drainage Easement — Nuckols Place — Three Chopt District

For Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Hinson, H.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Hinson, H.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, Nuckols Place VFI, L.C., the owner of Nuckols Place, has requested the County to vacate portions of a drainage easement that crosses its land; and,

WHEREAS, there are no current or planned County facilities in the easement area; and,

WHEREAS, the plat of dedication is recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia (the "Clerk's Office") in Plat Book 111, pages 114 through 116; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on September 12, 2017; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by the vacation.

By Agency Head By County Manager

Routing: Yellow to: _____ Certified: _____
 Copy to: _____ A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 222-17

Page No. 2 of 2

Agenda Title: ORDINANCE — Vacation of Portions of Drainage Easement — Nuckols Place — Three Chopt District

NOW, THEREFORE, BE IT ORDAINED by the Board that:

- 1) the portions of the drainage easement shown shaded on the attached Exhibit A are vacated in accordance with Va. Code § 15.2-2272(2);
- 2) this Ordinance shall become effective 30 days after its passage as provided by law;
- 3) the Clerk of the Circuit Court of Henrico County (the “Clerk”), is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office, after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- 4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name of NUCKOLS PLACE VFI, L.C., its successors or assigns; and,
- 5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed this vacation request through the Departments of Planning, Public Utilities, and Public Works without objection; the County Manager concurs.

1:58147280 NUCKOLS PLACE EASEMENTS/DRAINAGE/DRIVE VAC PEDESTRIAN & BIGHT EASEMENT, outdeline shading removed.dwg | Plotted on 8/31/2017 2:15 PM | by Marilyn Farmer

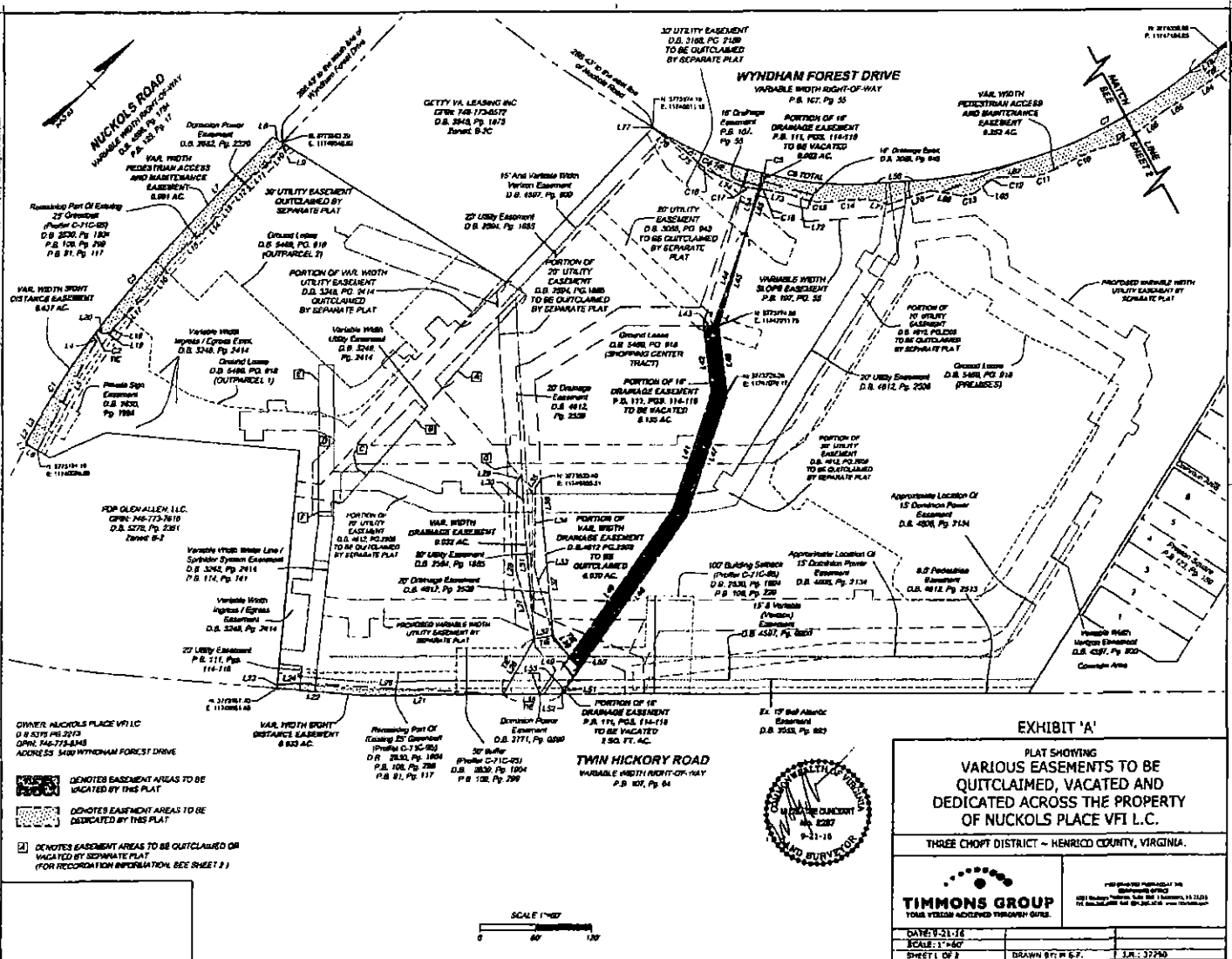


EXHIBIT 'A'

PLAT SHOWING
VARIOUS EASEMENTS TO BE
QUITCLAIMED, VACATED AND
DEDICATED ACROSS THE PROPERTY
OF NUCKOLS PLACE VFI L.C.

THREE CHOFT DISTRICT - HENRICO COUNTY, VIRGINIA.

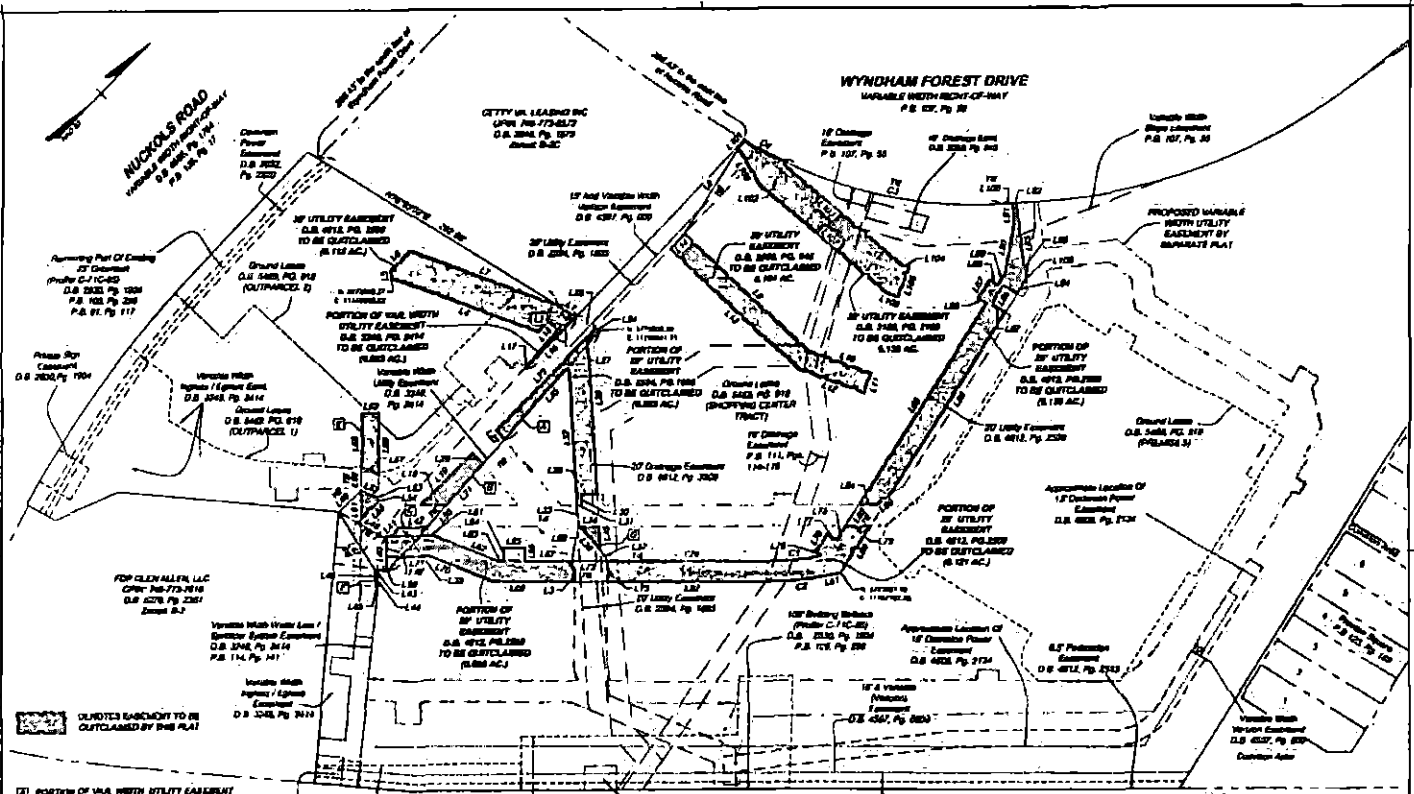
TIMMONS GROUP
YOUR VISION ACHIEVED THROUGH OURS.

DATE: 08-21-18
SCALE: 1"=40'
SHEET 1 OF 2

REGISTERED PROFESSIONAL ENGINEER
1801 Highway 280, Suite 100, Henrico, VA 23111
TEL: 804.261.8100 FAX: 804.261.8101

DRAWN BY: R.E.P. S.J.: 37290

K:\00127800 NUCKOLS PLACE EASEMENTS\DOCKAVICATION OF UTILITY EASEMENTS.dwg | Plotted on 1/22/2018 2:24:18 PM | by Marilyn Gorman



- 1. PORTION OF 1/2" WIDTH UTILITY EASEMENT
D.S. 2982, PG. 2414
TO BE QUITCLAIMED
(0.88 AC.)
- 2. PORTION OF 1/2" WIDTH UTILITY EASEMENT
D.S. 3284, PG. 2414
TO BE QUITCLAIMED
(0.88 AC.)
- 3. PORTION OF 1/2" WIDTH UTILITY EASEMENT
D.S. 2982, PG. 2387
TO BE QUITCLAIMED
(0.82 AC.)
- 4. PORTION OF 30' UTILITY EASEMENT
D.S. 4912, PG. 2389
TO BE QUITCLAIMED
(0.88 AC.)
- 5. PORTION OF 30' UTILITY EASEMENT
D.S. 4912, PG. 2389
TO BE QUITCLAIMED
(0.88 AC.)
- 6. PORTION OF 30' UTILITY EASEMENT
D.S. 2984, PG. 1882
TO BE QUITCLAIMED
(0.88 AC.)

- 7. PORTION OF 30' UTILITY EASEMENT
D.S. 4912, PG. 2389
TO BE QUITCLAIMED
(0.88 AC.)
- 8. PORTION OF 30' UTILITY EASEMENT
D.S. 4912, PG. 2389
TO BE QUITCLAIMED
(0.88 AC.)
- 9. PORTION OF 30' UTILITY EASEMENT
D.S. 2984, PG. 1882
TO BE QUITCLAIMED
(0.88 AC.)

NOTES:
 TOTAL EASEMENT AREA TO BE QUITCLAIMED: 0.853 ACRE
 OWNER: NUCKOLS PLACE VFI L.C.
 D.S. 3379, PG. 2173
 GRN. P. 69 (7/24/14)
 ADDRESS: 540 WYNDHAM FOREST DRIVE

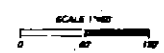


EXHIBIT 'A'

PLAT SHOWING
 PORTIONS OF VARIOUS UTILITY
 EASEMENTS TO BE QUITCLAIMED
 ACROSS THE PROPERTY OF
 NUCKOLS PLACE VFI L.C.

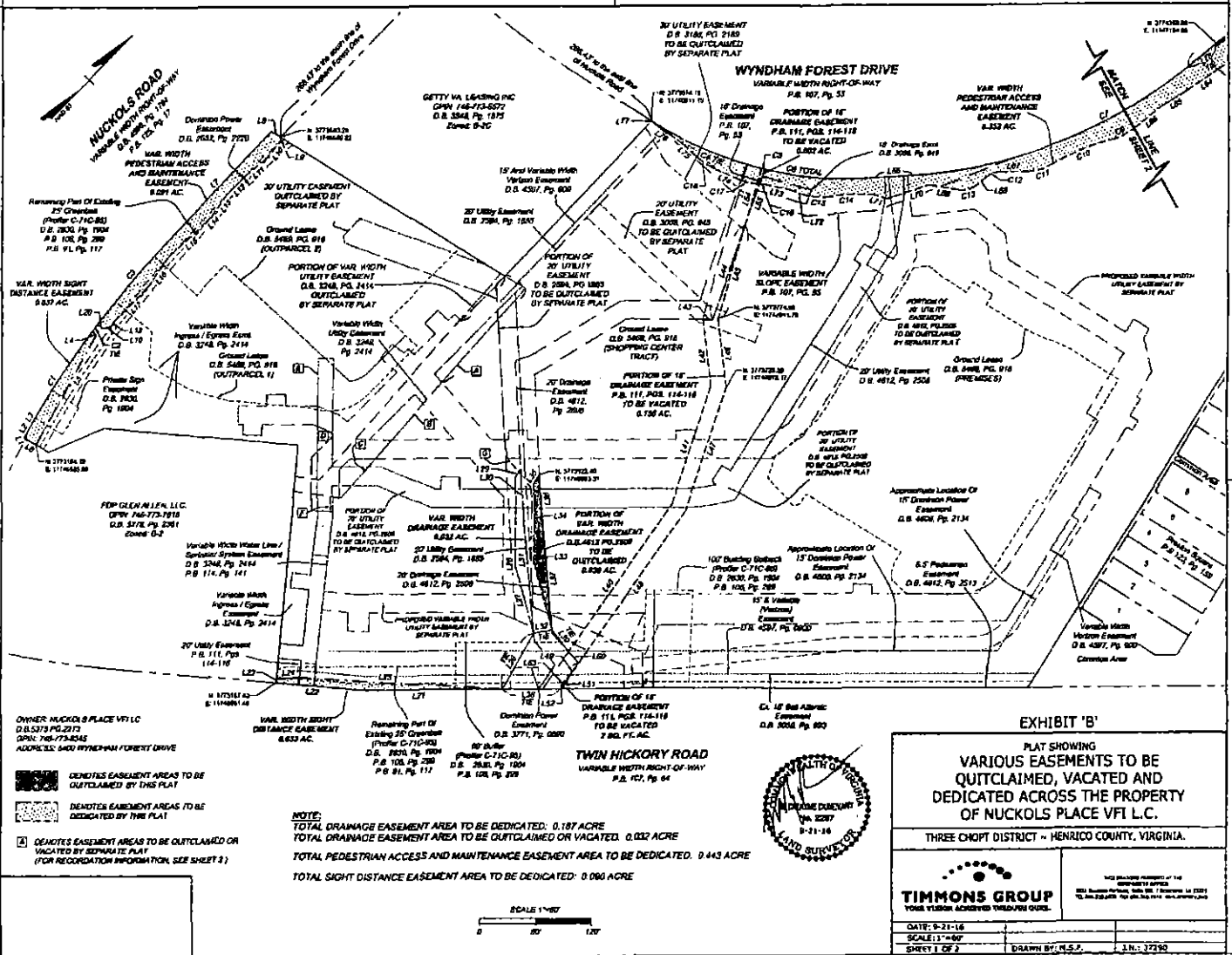
THREE CHOFT DISTRICT - HENRICO COUNTY, VIRGINIA

TIMMONS GROUP
 YOUR VIRGINIA SURVEYING PARTNERS

DATE: 9-27-18
 SCALE: 1"=40'
 SHEET 1 OF 2

DATE: 9-27-18
 SCALE: 1"=40'
 SHEET: 1 OF 2

1:00:15:200 NUCKOLS PLACE EASEMENTS(DRAIN, DRAP, VAC, PEDESTRIAN & SIGHT) EASEMENT (see shading removed) (scaled on 0/1/2017 2:11 PM) By Marilyn Farnam



OWNER: NUCKOLS PLACE VFI LC
 D.B. 5373 PG. 2173
 DRN: 746-734846
 ADDRESS: 1400 WYNDHAM FOREST DRIVE

- DENOTES EASEMENT AREAS TO BE QUITCLAIMED BY THIS PLAT
- ▨ DENOTES EASEMENT AREAS TO BE DEDICATED BY THIS PLAT
- DENOTES EASEMENT AREAS TO BE QUITCLAIMED OR VACATED BY SEPARATE PLAT (FOR RECORDEATION INFORMATION, SEE SHEET 2)

NOTE:
 TOTAL DRAINAGE EASEMENT AREA TO BE DEDICATED: 0.187 ACRE
 TOTAL DRAINAGE EASEMENT AREA TO BE QUITCLAIMED OR VACATED: 0.032 ACRE
 TOTAL PEDESTRIAN ACCESS AND MAINTENANCE EASEMENT AREA TO BE DEDICATED: 0.443 ACRE
 TOTAL SIGHT DISTANCE EASEMENT AREA TO BE DEDICATED: 0.080 ACRE

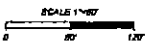


EXHIBIT 'B'

PLAT SHOWING
 VARIOUS EASEMENTS TO BE
 QUITCLAIMED, VACATED AND
 DEDICATED ACROSS THE PROPERTY
 OF NUCKOLS PLACE VFI LC.

THREE CHOPT DISTRICT - HENRICO COUNTY, VIRGINIA.

TIMMONS GROUP
 YOUR VISION. OURS. REALIZED THROUGH OURS.

DATE: 9-21-16
 SCALE: 1"=60'
 SHEET 1 OF 2

DRAWN BY: M.S.J. I.N.: 37290



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 224-17

Page No. 1 of 1

Agenda Title INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to the FY 2017-18 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs, and (2) Appropriate Funds for Certain New Programs

For Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><u>✓</u></td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><u>✓</u></td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><u>✓</u></td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><u>✓</u></td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">_____</td> <td align="center">_____</td> <td align="center">_____</td> </tr> </table>		YES	NO	OTHER	Branin, T.	<u>✓</u>	_____	_____	Hinson, H.	<u>✓</u>	_____	_____	Nelson, T.	<u>✓</u>	_____	_____	O'Bannon, P.	<u>✓</u>	_____	_____	Thornton, F.	_____	_____	_____
		YES	NO	OTHER																						
Branin, T.	<u>✓</u>	_____	_____																							
Hinson, H.	<u>✓</u>	_____	_____																							
Nelson, T.	<u>✓</u>	_____	_____																							
O'Bannon, P.	<u>✓</u>	_____	_____																							
Thornton, F.	_____	_____	_____																							
REMARKS <div align="center" style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>																										

WHEREAS, the County Manager has provided the Board of Supervisors with a list dated September 5, 2017, requesting amendments to the FY2017-18 Annual Fiscal Plan to (1) reappropriate funds for continuing programs not expended or encumbered as of June 30, 2017, for purposes approved in FY2016-17, and (2) appropriate funds for certain new programs; and

WHEREAS, the County Manager listed by department the purpose of the request and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch on September 19, 2017, a synopsis of the proposed amendments and a public hearing thereon to be held on September 26, 2017, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments.

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head *Neil Smith* By County Manager *[Signature]*

Routing/ Yellow to: _____ Certified: _____
 A Copy Teste: _____
 Copy to: _____ Date: _____
 Clerk, Board of Supervisors

AMENDMENTS TO THE FY2017-18
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2017

SUMMARY

1.	Reappropriation for Continuing Programs:	
	General Fund	\$ 3,457,238
	Total Reappropriations for Continuing Programs	<u>\$ 3,457,238</u>
2.	New Amendments/Appropriations:	
	General Fund	\$ 1,678,961
	Special Revenue Fund	5,913,678
	Trust and Agency Fund	400,000
	Total Operating Funds	<u>\$ 7,992,639</u>
	Capital Projects Fund	<u>\$ 12,276,166</u>
	Total New Amendments/Appropriations	<u>\$ 20,268,805</u>
	 GRAND TOTAL NEW AMENDMENTS/REAPPROPRIATIONS/ APPROPRIATIONS	 <u><u>\$ 23,726,043</u></u>

**1. REAPPROPRIATIONS OF UNENCUMBERED BALANCES
FOR CONTINUING PROGRAMS**

The following amendment requests are for reappropriation of unencumbered balances budgeted in fiscal year 2016-17 for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2017-18, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since, for some acceptable reason they could not be expended or encumbered as of June 30, 2017:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001	- <u>Circuit Court Clerk</u>	\$	233,201
-------	------------------------------	----	---------

0000 00000 Funds were received in fiscal year 2016-17 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$233,201 as of June 30, 2017, is to be reappropriated in fiscal year 2017-18. These funds will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the records room. This funding will also enable the Clerk's Office to update and replace aging equipment.

Department 19 - Information Technology

19001	- <u>Information Technology</u>	\$	250,000
-------	---------------------------------	----	---------

0000 00000 County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2017, is to be reappropriated in fiscal year 2017-18, to fund these purchases.

Department 28 - Public Works

28002	- <u>Road Maintenance</u>	\$	2,974,037
-------	---------------------------	----	-----------

0000 00000 Certain Public Works functions were funded in fiscal year 2016-17 from State Transportation Maintenance Allocation funds. The unencumbered balance of those funds as of June 30, 2017, are requested to be reappropriated in fiscal year 2017-18 for those same designated purposes.

Total GENERAL FUND	\$	<u>3,457,238</u>
--------------------	----	------------------

TOTAL REAPPROPRIATION FOR CONTINUING PROGRAMS	\$	3,457,238
---	----	-----------

13122 -- Operations - EMS \$ 92,266
 0000 00000 To appropriate Four-For-Life funding received from the Commonwealth of Virginia, Department of Health, Office of Emergency Management Medical Services. This funding is allotted for the training of volunteer or salaried emergency medical service personnel as well as equipment and supplies needed for the Volunteer Rescue Squads. The total appropriation for this program in fiscal year 2017-18 will be \$297,266 after this addition.

Total Fire	\$ 492,266
Total Fund 0101 - General Fund - General Operating Fund	\$ 1,458,266
Total General Fund - General Government	\$ 1,458,266

FUND 0102 - GENERAL FUND - School Board

Department - 50 - Education

50140 -- Exceptional Education \$ 220,695
 0000 00000 To appropriate funding to cover six additional Instructional Assistants to the complement. These positions would be trained in small group reading instruction and would be used to provide Glen Lea, Montrose, and Ratcliffe Elementary Schools each with two full-time instructional assistants to support reading in grades 3-5. Funding for this amendment will come from the fund balance of the General Fund.

Total General Fund - School Board	\$ 220,695
Total GENERAL FUND	\$ 1,678,961

FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 05 - Commonwealth's Attorney

05001 -- Commonwealth's Attorney
 0000 08512 -- FY2018 VA Domestic Violence Victim Fund \$ 33,100
 To appropriate additional State funding received from the Department of Criminal Justice Services, Virginia Domestic Violence Victim Fund grant program. Funding will be used for educational travel, which facilitates attorneys receiving required CLE credits, as well as various supplies.

Department 12 - Police

12035 -- Metro Aviation
 1823 00000 -- Special Operating and Capital \$ 26,182
 The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2016-17, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.

12800 -- Grants
 1825 00000 -- Dog Food Donations \$ 26
 To appropriate a donation received to purchase dog food for the Animal Shelter.

0000 00110	- <u>P.E.A.K. Program</u>	20
	A donation has been received from the Henrico Police Foundation. The funds are to be used to purchase supplies for the Parents, Educators, and Kids (P.E.A.K) Program that replaced the D.A.R.E. Program in the elementary schools.	
0000 06883	- <u>Secret Service</u>	6,000
	To appropriate a donation received from the Secret Service to purchase software and equipment to assist Division members in investigating economic crimes.	
0000 08349	- <u>Federal Task Forces</u>	2,690
	To appropriate a donation received from the Federal Bureau of Investigation to purchase a replacement computer for a detective working on the FBI Cyber Crimes task force.	
0000 08551	- <u>DMV18 - Speed</u>	48,443
	To appropriate funding of \$45,000 from the Virginia Department of Motor Vehicles for overtime related to speed saturation patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$3,443, will come from the fund balance in the General Fund and is included in the \$48,443 total.	
0000 08552	- <u>DMV18 - Occupant Protection</u>	29,066
	To appropriate funding of \$27,000 from the Virginia Department of Motor Vehicles for overtime related to occupant protection saturation patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$2,066, will come from the fund balance in the General Fund and is included in the \$29,066 total.	
0000 08553	- <u>DMV18 - DUJ</u>	239,644
	To appropriate funding of \$223,464 from the Virginia Department of Motor Vehicles for overtime, training, and equipment related to alcohol enforcement activities. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$16,180, will come from the fund balance in the General Fund and is included in the \$239,644 total.	
	Total Police	\$ 352,071

Department 13 - Fire

13800 - Grants
0000 01815 - FY2016 AFG - Fire Officer Academy \$ 50,008

To appropriate funding of \$50,008 from the U.S. Department of Homeland Security for the FY2016 Assistance to Firefighters grant. This funding will provide for 26 Fire Lieutenants to attend a week-long Virginia Officer's Fire Academy course. This grant requires a local match of \$5,000, which will be fulfilled by utilizing the Division of Fire's operating funds.

0000 08550 - 2017 Local Emergency Management Performance Grant 67,504

To appropriate funding from the 2017 Emergency Management Performance Grant (EMPG) from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) as managed by the Virginia Department of Emergency Management. This funding will provide for a portion of the salary for the Emergency Management Coordinator in the amount of \$17,504. The remaining amount of \$50,000 will be used for training and other equipment. This grant requires a local match of \$67,504 which will be fulfilled by Henrico County's Emergency Management Coordinator and Emergency Preparedness Management Specialist's salary and benefits.

Total Fire \$ 117,512

Department 22 - Social Services

22011 - Joint Administration
1301 00000 - Administration \$ 203,514

The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico an additional \$48,103 of State (23.6%) and \$123,866 of Federal (60.9%) funds to add two Senior Family Services Specialist positions to the Service Division complement. The required 15.5% County match, \$31,545, will come from the fund balance in the General Fund and is included in this \$203,514 amount.

22106 - AFDC - Foster Care
1302.00000 - Purchase of Services \$ 556,197

To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Foster Care Program expenditures. This increase in appropriation is funded with \$278,098 of State (50%) and \$278,099 of Federal (50%) funds. The total appropriation for this program in fiscal year 2017-18 will be \$1,122,882 after this addition. No County matching funds are required.

22503 - Adoption Subsidy
1302 00000 - Purchase of Services \$ 418,696

To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$209,348 of State (50%) and \$209,348 of Federal (50%) funds. The total appropriation for this program in fiscal year 2017-18 will be \$1,284,696 after this addition. No County matching funds are required.

22507 – Preventive Foster Care
1302 00000 – Purchase of Services \$ 73,854

The Commonwealth of Virginia, Department of Social Services, will provide an additional \$36,412 of State (49.3%) and \$25,995 of Federal (35.2%) funding. The County's required 15.5% match, \$11,447, will come from the fund balance in the General Fund and is included in the \$73,854 total. These funds are being used to provide the department with additional funding to pay State and federally mandated Family Preservation Program expenditures.

22509 – Safe and Stable Families
1302 08378 – FY2017-18 CSA \$ 38,995

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, Policy and Management Team (CPMT) for the Comprehensive Services Act (CSA) Safe and Stable Family Program, an additional \$29,246 of Federal (75.0%) and \$3,705 of State (9.5%) funding for fiscal year 2017-18. The County's required 15.5% match of \$6,044 will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

22609 – Refugee Program
1302 00000 – Purchase of Services \$ 6,000

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$6,000 in Federal funding for fiscal year 2017-18 to fund State and federally mandated Refugee Program expenditures. The total appropriation for this program in fiscal year 2017-18 will be \$40,000 after this addition. No local match is required.

Total Social Services \$ 1,297,256

Department 23 - Recreation and Parks

23101 – Director
0000 00956 – Local Government Challenge Grant \$ 4,500

The Virginia Commission of the Arts has awarded the County of Henrico a Local Government Challenge grant of \$4,500. Funds are to be used to enhance existing programs and signature events associated with the Cultural Arts Center at Glen Allen. No County matching funds are required.

Department 36 - Community Corrections

36002 – CCP - Pretrial
0000 08375 – FY2017-18 CCP Pretrial \$ 10,455

36003 – CCP - Post Trial
0000 08376 – FY2017-18 CCP Post Trial 5,000

To appropriate revenue from the Virginia Department of Criminal Justice Services in excess of original budget for the Community Corrections Program. Funds will be used for Pretrial personnel, additional staff training, office supplies, and the lease of the multi-function printer and copier.

Total Community Corrections \$ 15,455

Department 38 - Community Revitalization

38001 - Community Revitalization

0000 08554 - SCDHC Repairs \$ 200,000

This amendment will provide funding to the Department of Community Revitalization in order to donate \$200,000 to the Southside Community Development and Housing Corporation (SCDHC). The SCDHC administers the Emergency and Minor Repairs Program for owner-occupied housing units of low-income households that are referred by Henrico County's Building Inspections for building code violations. The goal of the program is to support neighborhood improvement and improved health and safety for residents of Henrico County. This funding is to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

38003 - CDBG

0000 08485 - FY17-18 CDBG - Administration \$ 266,7000000 08486 - FY17-18 CDBG - Commercial Assistance Program 185,0000000 08487 - FY17-18 CDBG - CONNECT Program 169,0000000 08488 - FY17-18 CDBG - CARITAS Center and The Healing Place for Women 100,0000000 08489 - FY17-18 CDBG - Circle Center Adult Day Services - Entry Area Improvements 27,5000000 08490 - FY17-18 CDBG - HOME Inc. Downpayment Assist 25,5000000 08491 - FY17-18 CDBG - HOME Inc. Fair Housing Outreach 15,0000000 08492 - FY17-18 CDBG - Home Maintenance Workshops 10,0000000 08493 - FY17-18 CDBG - project:HOMES Emerg and Minor Repairs 491,2680000 08494 - FY17-18 CDBG - project:HOMES Homeowner Rehab Prog 190,2030000 08495 - FY17-18 CDBG-Rebuilding Together of Richmond-Home Repair-in Lab Gateway 40,0000000 08496 - FY17-18 CDBG - SCDHC Downpayment Assist 19,000

Sub-Total CDBG \$ 1,539,171

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico, fiscal year 2017-18 grant funds in the amount of \$1,539,171 for these 12 programs/purposes.

38004 - HOME

0000 08497 - FY17-18 HOME - Administration \$ 62,3000000 08498 - FY17-18 HOME - CHDO Activities Rehab for Sale - Undesignated 93,6000000 08499 - FY17-18 HOME - HOME Inc. Downpayment Assist 127,5000000 08500 - FY17-18 HOME - project:HOMES Homeowner Rehab Prog 284,4100000 08501 - FY17-18 HOME - SCDHC Downpayment Assist 56,000

Sub-Total HOME \$ 623,810

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnerships Program, as authorized by the HOME Investment Partnerships Act of 1990, has awarded the County of Henrico, fiscal year 2017-18 grant funds in the amount of \$623,810 for these five programs/purposes.

38007	– ESG	
0000 08502	– <u>FY17-18 ESG - Administration</u>	\$ 10,380
0000 08503	– <u>FY17-18 ESG - CARITAS - Case Mgmt for Shelter Clients</u>	20,000
0000 08504	– <u>FY17-18 ESG - Dept. of Social Services - Homeless Prevention</u>	5,888
0000 08505	– <u>FY17-18 ESG - Homeward - Homeless Mgmt Info System</u>	2,500
0000 08506	– <u>FY17-18 ESG - Housing Families First - Hilliard House Emerg Shelter</u>	35,250
0000 08507	– <u>FY17-18 ESG - Housing Families First - Rapid Rehousing</u>	50,000
0000 08508	– <u>FY17-18 ESG-YWCA of Rich-Greater Rich Regional Domestic Violence Hotline</u>	14,500
	Sub-Total ESG	\$ 138,518

The United States Department of Housing and Urban Development (HUD), Emergency Solutions Grant (ESG) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, has awarded the County of Henrico, fiscal year 2017-18 grant funds in the amount of \$138,518 for these seven programs/purposes.

Total Community Revitalization	\$ 2,501,499
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	\$ 4,321,393

FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services
Department 26 - Mental Health and Developmental Services

26102	– LTMI Services	
2329 00000	– <u>State MH Permanent Supportive Housing Funds</u>	\$ 331,009

To appropriate ongoing Department of Behavioral Health and Developmental Services Permanent Supportive Housing funds. These funds will be used to add two Complement III positions, a Case Manager and a Support Services Specialist, to Mental Health's complement.

26108	– Medical Services	
1696 00000	– <u>Medical Services - Primary Health Integration</u>	\$ 18,496

To appropriate third party fee revenue from primary health care services from July 2016 through June 2017. These funds will be used to provide primary health care services to Mental Health and Developmental Services consumers at the end of the SAMHSA Primary and Behavioral Health Care Integration grant.

1696 08548	– <u>Federal SAMHSA PBHCI Grant FY17-18</u>	380,473
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To appropriate the Primary and Behavioral Health Care Integration Grant second year funding from the Substance Abuse and Mental Health Services Administration (SAMHSA). Full-time salary costs in the grant represent 10% to 25% of three existing agency positions. Primary health care will be provided by a contract with The Daily Planet, a federally qualified health center.

26110	– Short Term Outpatient Services		
9566 00000	– <u>MH State Step VA Same Day Access Funds</u>	\$	270,000
	To appropriate ongoing state Mental Health Same Day Access funds. These restricted state funds will fund three existing Complement III Clinician positions that are providing same day access services. The funding used for those positions prior to this amendment will be used for new Complement III positions that are needed because of an increase in demand since beginning Same Day Access services.		
26111	– Collaborative Recovery Services		
1521 00000	– <u>MH Supportive Housing</u>	\$	10,752
1522 00000	– <u>MH Group Homes</u>		10,700
26204	– Community & Residential Resources Team		
1634 00000	– <u>Residential Services</u>		72,140
26303	– Program Support		99,624
0000 00000	To appropriate \$193,216 of surplus fee revenue received in FY2007-08 in excess of budgeted amounts to be used to fund one-time purposes including appliances at Irisdale and Mormac support homes, maintenance at Walton Farms group home, appliances and flooring at Sherbrooke group home, furniture and maintenance at the Gayton group home, furniture and appliances at Cypress Enterprises, maintenance at the Woodman Mental Health office, and furniture and flooring at Hermitage Enterprises.		
26307	– Financial Management		
1685 00000	– <u>Retained Earnings</u>	\$	216,924
	Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent on-going State funds, as of the end of the previous fiscal year. These funds are to be used for one-time expenditures such as computer hardware and software programs.		
1686 00000	– <u>Board Contributions</u>		2,075
	This amount represents donations received from the private sector during FY2016-17. These funds are to be used to serve consumers as specified by the donors.		
	Total Fund 1110 Special Revenue Fund - MH and DS	\$	1,412,193
FUND 1114 – SPECIAL REVENUE FUND - Forfeitures Police State			
Department 12 - Police			
12850	– Asset Forfeiture		
0000 00000	– <u>Forfeitures - Police - State</u>	\$	65,529
	Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.		

FUND 1116 – SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Treasury - Federal

\$ 13,222

Law enforcement special funds, which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Justice - Federal

\$ 101,341

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

Total SPECIAL REVENUE FUND

\$ 5,913,678**FUND 8302 – TRUST AND AGENCY FUND - Fiduciary Fund - Line of Duty**

Department 11 - Human Resources

11002 – Group Benefits

0768 00000 – Line of Duty

\$ 400,000

To appropriate additional funding associated with the Line of Duty benefit to reflect recent changes, effective July 1, 2017, to the Line of Duty Act (LODA) enacted by the Virginia General Assembly. The total appropriation for this benefit in fiscal year 2017-18 will be \$1,100,000 after this addition. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Trust and Agency Fund.

Total TRUST AND AGENCY FUND

\$ 400,000

Total OPERATING FUNDS

\$ 7,992,639**CAPITAL FUNDS****FUND 2101 – CAPITAL PROJECTS FUND - General Capital Projects**

Department 16 - General Services

16999 – General Services Capital Projects

0000 06347 – Circuit Court Renovation

\$ 2,082,835

To appropriate funding for design and construction services to include design of Circuit Courtroom renovations, new Circuit Courtroom #6, and design and renovation of the Morgan Building on Credit Union Drive for the Law Library and Recreation and Parks. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 29 - Real Property

29999 - Real Property Capital Projects

0000 00000 - Malvern Hill Farm Acquisition

\$ 1,500,000

To appropriate funding of \$1,500,000 towards the County acquisition of 417.9 acres of the Malvern Hill Farm. Malvern Hill Farm, previously owned by the Ferguson family, will become public open space with passive recreation. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total 2101 - General Capital Projects Fund

\$ 3,582,835

FUND 2109 - CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects

Department 23 - Recreation and Parks

23101 - Director

0000 08549 - Four Mile Creek Restroom and Utilities Tap Grant

\$ 847,733

To appropriate funding of \$678,186 for a federal Transportation Alternatives Program (TAP) grant administered through the Virginia Department of Transportation. This funding would be used for the construction of a 1,000 square foot restroom facility at the parking lot near the Capital Trail in Four Mile Creek Park. The County's required 20% match of \$169,547 will come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 28 - Public Works

28004 - Construction

0000 00607 - Three Chopt Barrington Hill to Gaskins

\$ 3,768,807

To appropriate federal funding of \$3,015,046 and state funding of \$753,761 from the Regional Surface Transportation Program (RSTP) which is administered by the Virginia Department of Transportation. This project would allow the County to improve approximately 2.05 miles of Three Chopt Road to a four-lane, divided roadway. Improvements include curb and gutter, drainage facilities, upgraded floodplain crossings, a grassed median, traffic signal modifications, and sidewalk on both sides of the improved roadway.

0000 00678 - Tuckahoe Park Drainage

1,555,000

To appropriate funding from the Virginia Department of Environmental Quality for the Stormwater Local Assistance Funds (SLAF). These funds will be used toward repairing stream channel and stabilize banks of Upham Brook. The adjacent properties are routinely flooded and erosion has caused damage to the rear yards of homes in the Tuckahoe Park Subdivision to the east of the stream and commercial property to the west. The total estimated cost of the project is \$4,600,000. The difference will be covered by the Chesapeake Bay TMDL/MS4 funding.

0000 07049	<p>– <u>Parham Road Sidewalk and Transit Stop Improvements</u> To appropriate funding from the Virginia Department of Transportation for the County to improve multimodal function, transit access, and handicap accessibility along Parham Road by adding a missing sidewalk, ADA accessible ramps, and bus stop amenities along the 0.45 mile project corridor between Shrader Road and Hungary Spring Road. The total project estimate is \$500,000. The difference will be covered with non Gas Tax funding.</p>	425,000
0000 08341	<p>– <u>North Parham Road Sidewalk</u> To appropriate funding from the Virginia Department of Transportation for the County to install sidewalk along the west side of North Parham Road from 200 feet of Three Chopt Road to 650 feet south of Fargo Road. The estimated cost of construction is \$720,000. VDOT previously allocated \$221,474 towards this project under the Revenue Sharing Program. The difference will be covered with non Gas Tax funding.</p>	136,026
0000 08342	<p>– <u>Richmond-Henrico Turnpike Sidewalk</u> To appropriate funding from the Virginia Department of Transportation for the County to install sidewalk along the west side of Richmond-Henrico Turnpike from 175 feet north of Pinalto Drive to East Laburnum Avenue. The estimated cost of construction is \$400,000. VDOT previously allocated \$123,041 towards this project under the Revenue Sharing Program. The difference will be covered with non Gas Tax funding.</p>	74,459
0000 08343	<p>– <u>Quiocassin Road Sidewalk</u> To appropriate funding from the Virginia Department of Transportation for the County to install 1,000 feet of sidewalk which will be constructed adjacent to the existing curb and gutter on the south side of Quiocassin Road from Blue Jay Lane to Starling Drive. The estimated cost of construction is \$930,000. VDOT previously allocated \$410,167 towards this project under the Revenue Sharing Program. The difference will be covered with non Gas Tax funding.</p>	52,333
0000 08481	<p>– <u>East Laburnum Avenue Sidewalk</u> To appropriate federal funding of \$667,178 and state funding of \$166,795 from the Congestion Mitigation and Air Quality Program (CMAQ) and the Regional Surface Transportation Program (RSTP). Both of these programs are administered by the Virginia Department of Transportation. This project would allow the County to construct approximately 1,300 feet of sidewalk within the County right-of-way along East Laburnum Avenue from Mechanicsville Turnpike (Route 360) to Bolling Road.</p>	833,973
	Total Public Works	\$ 6,845,598
	Total 2109 - State and Federal Grant-Funded Capital Projects	\$ 7,693,331

FUND 2201 - CAPITAL PROJECTS FUND - Vehicle Replacement Reserve

Department 13 - Fire

13115 - Logistics

0000.06692 - Fire Apparatus Replacement Plan

\$ 1,000,000

To appropriate funding to purchase a new squad apparatus for the Division of Fire. This vehicle would be used in numerous suppression, emergency medical, and other hazard incidents and would provide cross-functional support to the Division's operations. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total 2201 - Vehicle Replacement Reserve

\$ 1,000,000

Total CAPITAL PROJECTS FUND

\$ 12,276,166

Total New Amendments/Appropriations

\$ 20,268,805

GRAND TOTAL AMENDMENTS/

REAPPROPRIATIONS/APPROPRIATIONS

\$ 23,726,043



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 225-17

Page No. 1 of 1

Agenda Title: RESOLUTION - Adoption of 2017-2022 Richmond-Crater Multi-Regional Hazard Mitigation Plan

For Clerk's Use Only:

Date: 9/2/2017

- Approved
Denied
Amended
Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Secinded by (1) Hinson
(2) (2)

REMARKS: APPROVED

YES NO OTHER

Table with columns for names (Branin, T., Hinson, H., Nelson, T., O'Bannon, P., Thornton, F.) and columns for YES, NO, OTHER with checkmarks.

WHEREAS, the federal Disaster Mitigation Act of 2000 (the "Act") requires that local governments adopt natural hazard mitigation plans in order to receive certain federal assistance; and,

WHEREAS, the Richmond Regional and Crater Regional Planning District Commissions formed the Mitigation Advisory Committee, comprised of representatives from the Cities of Colonial Heights, Emporia, Hopewell, Petersburg, and Richmond, the Counties of Charles City, Chesterfield, Dinwiddie, Goochland, Greenville, Hanover, Henrico, New Kent, Powhatan, Prince George, Surry, and Sussex, and the Towns of Ashland, Claremont, Dendron, Jarratt, McKenney, Stony Creek, Surry, Wakefield, and Waverly, to study the region's vulnerabilities to and risks from natural hazards and make recommendations for mitigating the effects of such hazards on the region; and,

WHEREAS, these efforts have necessitated an update of the 2011 Richmond Regional Hazard Mitigation Plan adopted by the Board of Supervisors in 2012; and,

WHEREAS, the Federal Emergency Management Agency has determined that the updated plan complies with the Act.

NOW, THEREFORE, BE IT RESOLVED that the Board adopts the 2017-2022 Richmond-Crater Multi-Regional Hazard Mitigation Plan.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head Anthony E. McDaniel By County Manager [Signature]

Routing: Yellow to: Copy to: Certified: A Copy Teste: Clerk, Board of Supervisors Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 226-17

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Fire House 12 Bay Floor
Replacement — Brookland District**

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget, not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of General Services and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 227-17

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Contracts — Annual Mechanical, Electrical, and Plumbing Design and Engineering Services

2. Compensation for services will be based upon unit cost rate schedules in the contracts.
3. Fees shall not exceed \$300,000 for any single project, nor \$1,500,000 per one-year term.
4. The County Manager is authorized to execute each contract in a form approved by the County Attorney.

Comments: The Director of General Services and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 228-17

Page No. 1 of 2

Agenda Title: RESOLUTION — SIA2017-00002 — Staples Mill Fire Station (#20) Site — Substantially in Accord with the Comprehensive Plan — Brookland District

For Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Herman</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><u>/</u></td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><u>/</u></td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><u>/</u></td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><u>/</u></td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><u>/</u></td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	<u>/</u>	—	—	Hinson, H.	<u>/</u>	—	—	Nelson, T.	<u>/</u>	—	—	O'Bannon, P.	<u>/</u>	—	—	Thornton, F.	<u>/</u>	—	—
	YES	NO	OTHER																							
Branin, T.	<u>/</u>	—	—																							
Hinson, H.	<u>/</u>	—	—																							
Nelson, T.	<u>/</u>	—	—																							
O'Bannon, P.	<u>/</u>	—	—																							
Thornton, F.	<u>/</u>	—	—																							

WHEREAS, Section 15.2-2232(A) of the Code of Virginia requires the Planning Commission to review and to consider whether the general or approximate location, character and extent of major public facilities are substantially in accord with the County's Comprehensive Plan; and,

WHEREAS, the Planning Commission reviewed the Staples Mill Fire Station (#20) site located on the west line of Staples Mill Road, south of the intersection with Bremner Boulevard, for conformance with the County's 2026 Comprehensive Plan; and,


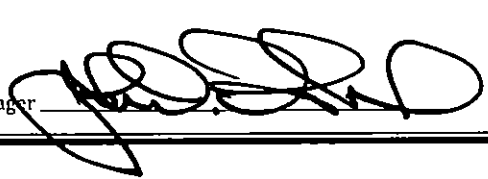
WHEREAS, a report dated August 3, 2017, presented by the Planning staff to the Planning Commission found the proposed use would not be in conflict with, or a significant departure from, the Plan; and,

WHEREAS, on August 10, 2017, the Planning Commission reviewed the staff recommendations and found the proposed use will further the Goals, Objectives and Policies of the Comprehensive Plan that identify the need for new public services; and,

WHEREAS, the Planning Commission found the proposed site can be designed to be compatible with the surrounding area; and,

WHEREAS, the Board of Supervisors has reviewed the Planning Commission's finding and concurs with its conclusions.

NOW, THEREFORE, BE IT RESOLVED by the Henrico County Board of Supervisors that the proposed Staples Mill Fire Station (#20) site is approved as being substantially in accord with the County's Comprehensive Plan.

By Agency Head  By County Manager 

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Certified: _____
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 Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 228-17

Page No. 2 of 2

**Agenda Title: RESOLUTION — SIA2017-00002 — Staples Mill Fire Station (#20) Site —
Substantially in Accord with the Comprehensive Plan — Brookland District**

Comments: The Director of Planning concurs with the finding of the Planning Commission that the proposed Staples Mill Fire Station (#20) site is "substantially in accord" with the Plan and recommends approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 229-17
Page No. 1 of 2

Agenda Title: RESOLUTION — SIA2017-00003 — Mental Health and Developmental Services East Clinic — Substantially in Accord with the Comprehensive Plan — Varina District

For Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Shover</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	YES NO OTHER Branln, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Hinson, II. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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WHEREAS, Section 15.2-2232(A) of the Code of Virginia requires the Planning Commission (the "Commission") to review and consider whether the general or approximate location, character and extent of major public facilities are substantially in accord with the County's 2026 Comprehensive Plan (the "Plan"); and,

WHEREAS, the Commission has reviewed the proposed Mental Health and Developmental Services East Clinic located on the north line of Nine Mile Road east of its intersection with Dabbs House Road for conformance with the Plan; and,

WHEREAS, a report dated August 3, 2017, presented by the Planning staff to the Commission found the proposed use would not be in conflict with, or a significant departure from, the Plan; and,

WHEREAS, on August 10, 2017, the Commission reviewed the staff report and after a public hearing found the proposed Mental Health and Developmental Services East Clinic will further the Goals, Objectives and Policies of the Plan that identify the need for new public services and facilities based on projected and planned growth in accordance with the 2026 Future Land Use map; and,

WHEREAS, the Commission found the proposed site can be designed to be compatible with the surrounding area; and,

WHEREAS, the Board of Supervisors has reviewed the Commission's findings and concurs with its conclusions.

NOW, THEREFORE, BE IT RESOLVED by the Henrico County Board of Supervisors that the proposed Mental Health and Developmental Services East Clinic site is approved as being substantially in accord with the County's Comprehensive Plan.

By Agency Head [Signature] By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 229-17

Page No. 2 of 2

Agenda Title: RESOLUTION — SIA2017-00003 — Mental Health and Developmental Services East Clinic — Substantially in Accord with the Comprehensive Plan — Varina District

Comments: The Director of Planning concurs with the finding of the Planning Commission that the proposed Mental Health and Developmental Services East Clinic site is “substantially in accord” with the Plan and recommends approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 230-17

Page No. 1 of 1

Agenda Title: RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Alcohol-Impaired Driving Enforcement

<p>For Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Branin</u> Seconded by (1) <u>Henson</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Hinson, II.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td></td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Hinson, II.	✓			Nelson, T.	✓			Bannon, P.	✓			Thornton, F.			
	YES	NO	OTHER																							
Branin, T.	✓																									
Hinson, II.	✓																									
Nelson, T.	✓																									
Bannon, P.	✓																									
Thornton, F.																										

WHEREAS, the U.S. Department of Transportation provides funds through the National Highway Safety Transportation Administration to the Virginia Department of Motor Vehicles Highway Safety Office for its Highway Safety Program, and the Police Division has been awarded a \$223,464 grant under its alcohol-impaired driving enforcement program; and

WHEREAS, the Division will utilize this grant, which requires an in-kind local match of fuel, vehicle maintenance costs, and FICA costs, to pay for approximately 4,700 overtime hours in alcohol-impaired driving enforcement, attendance at the DUI Conference, and Preliminary Breath Tests Devices.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

COMMENTS: The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Routing:
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Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **231-17**

Page No. 1 of 1

Agenda Title: RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Occupant Protection Enforcement

For Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Hinson, T.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<u>✓</u>			Hinson, H.	<u>✓</u>			Hinson, T.	<u>✓</u>			O'Bannon, P.	<u>✓</u>			Thornton, F.	<u>✓</u>		
		YES	NO	OTHER																						
Branin, T.	<u>✓</u>																									
Hinson, H.	<u>✓</u>																									
Hinson, T.	<u>✓</u>																									
O'Bannon, P.	<u>✓</u>																									
Thornton, F.	<u>✓</u>																									

WHEREAS, the U.S. Department of Transportation provides funds through the National Highway Safety Transportation Administration to the Virginia Department of Motor Vehicles Highway Safety Office for its Highway Safety Program, and the Police Division has been awarded a \$27,000 grant under its vehicle occupant protection program; and

WHEREAS, the Division will utilize this grant, which requires an in-kind local match of fuel, vehicle maintenance costs, and FICA costs, to pay for approximately 600 overtime hours in occupant protection enforcement to support the Click It or Ticket program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

COMMENTS: The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head By County Manager

Routing:
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 Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 233-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Right-of-Way and Easements — Dabbs House Road Improvements Project — Varina District

For Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Hinson, H.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Hinson, H.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, the County needs to acquire 17,067 square feet of fee simple right-of-way, 7,993 square feet of permanent easement for sight distance and drainage facilities, 2,516 square feet of temporary construction easements, and 2,832 square feet of easement to relocate Dominion Energy Virginia's and Verizon's utility lines across the property at 471 Dabbs House Road for the Dabbs House Road Improvements Project; and,

WHEREAS, Reginald D. Brown, the owner of the property, has agreed to sell the right-of-way and easements for \$51,400.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) it authorizes the acquisition of the right-of-way and easements for \$51,400; and,
- (2) the County Manager and County Attorney are authorized to execute all documents necessary to complete the acquisition.

Comments: The Directors of Real Property and Public Works recommend approval of this Board paper; the County Manager concurs.

By Agency Head By County Manager

Routing: Yellow to: _____ Certified: _____ A Copy Teste: _____ Clerk, Board of Supervisors
 Copy to: _____ Date: _____

PARCEL 019
 R/W TAKING AREA=17067 S.F.
 136 137' R=51.89' L=69.44'
 CHBRG=N03°52'39"E CH=64.37'
 137 138 N78°12'50"E 223.14'
 138 525 S01°59'17"W 8.77'
 525 524 S78°12'50"W 6.73'
 524 523 R=317.50' L=481.26'
 CHBRG=S40°12'13"W CH=391.03'
 523 522 S88°00'43"E 5.00'
 522 521 R=312.50' L=0.76'
 CHBRG=S02°07'36"W CH=0.76'
 521 141 S02°03'24"W 128.50'
 141 135 N88°27'31"W 9.99'
 135 136 N01°32'29"E 343.02'

PARCEL 019
 PROP. PERM. DRAINAGE AND SIGHT DISTANCE
 CASE=7993 S.F.
 523 524 R=317.50' L=481.26'
 CBRG=N40°12'13"E CH=391.03'
 524 525 N78°12'50"E 6.73'
 525 533 S01°59'17"W 13.39'
 533 532 S78°12'50"W 3.54'
 532 541 R=304.50' L=12.47'
 CHBRG=S77°02'28"W CH=12.46'
 541 539 S66°48'08"W 48.06'
 539 542 S38°36'29"W 37.73'
 542 530 S30°25'07"E 9.72'
 530 529 S59°36'52"W 15.00'
 529 528 N00°25'07"W 2.66'
 528 527 S81°28'51"W 10.17'
 527 543 S49°50'01"W 68.43'
 543 536 S37°01'27"W 49.21'
 536 535 S29°01'09"W 54.28'
 535 534 S16°03'26"W 125.10'
 534 521 N02°03'24"E 20.75'
 521 522 R=312.50' L=0.76'
 CHBRG=N02°07'36"E CH=0.76'
 522 523 N88°00'43"W 5.00'

PARCEL 019
 TEMPORARY CONSTRUCTION EASE.(1)=206 S.F.
 518 539 N98°36'29"E 22.88'
 539 541 N66°48'08"E 48.06'
 541 532 R=304.50' L=12.47'
 CHBRG=N77°02'28"E CH=12.46'
 532 533 N78°12'50"E 3.54'
 533 520 S01°59'17"W 8.19'
 520 519 S79°47'19"W 9.93'
 519 518 S66°21'05"W 75.84'

PARCEL 019
 TEMPORARY CONSTRUCTION EASE.(3)=80 S.F.
 516 527 N49°50'01"E 30.01'
 527 528 N81°28'51"E 10.17'
 528 516 S57°41'28"W 39.04'

PARCEL 019
 TEMPORARY CONSTRUCTION EASE.(4)=2169 S.F.
 141 534 N02°03'24"E 107.75'
 534 515 N16°03'26"E 69.66'
 515 514 S05°02'56"W 50.52'
 514 513 S69°43'52"E 19.36'
 513 512 S01°59'07"W 22.41'
 512 511 S81°44'45"W 16.61'
 511 510 S20°19'42"W 18.77'
 510 509 S02°22'01"W 75.53'
 509 141 N88°27'31"W 10.00'

PARCEL 019
 TEMPORARY CONSTRUCTION EASE.(2)=61 S.F.
 517 542 N00°25'07"W 8.25'
 542 518 N58°36'29"E 14.83'
 518 517 S29°47'30"W 17.11'

GPIN 807-725-5649
 GRACE ANN HODSON
 478 DABBS HOUSE ROAD
 D.B. 1804 PG. 492
 1 ACRE (BY DEED)
 1.002 ACRES (BY SURVEY)

S01°59'17"W

(019)

GPIN 807-725-3946
 REGINALD D. BROWN
 471 DABBS HOUSE ROAD
 D.B. 3188 PG. 1704

	SQUARE FT	ACRES
PARCEL 019 TOTAL AREA	103673	2.380
AREA OF R/W TAKING	17067	0.392
REMAINING AREA	86606	1.988
TEMP. CONSTR. EASE(1)	206	0.005
PERM. DRAINAGE & SIGHT DISTANCE EASE	7993	0.183
VERIZON EASE(1)	2932	0.067
DOM. POWER EASE(1)	2932	0.067

LOT 11

EX. BY DRAINAGE AND UTILITY EASEMENT

KINGS REACH ROAD

44' R/W

LOT 22

FAIRFIELD WOODS SECTION A

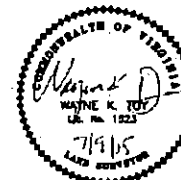
NOTE: IMPROVEMENTS SHOWN WERE OBTAINED FROM VARIOUS SOURCES INCLUDING AERIAL PHOTOGRAMMETRY & FIELD LOCATION AND SHOULD BE CONSIDERED AS APPROXIMATE.

LEGAL AND ALL AREAS ARE BASED ON COUNTY TAX RECORDS.

PLAT OF VARIOUS PROPOSED EASEMENTS AND RIGHT-OF-WAY ACROSS THE LAND OF REGINALD D. BROWN VARINA DISTRICT, HENRICO COUNTY, VIRGINIA

40' 0 40' 80'
 SCALE 1" = 40' FEET

THIS PLAT HAS BEEN PREPARED WITHOUT BENEFIT OF A TITLE COMMITMENT AND MAY NOT SHOW ALL EXISTING EASEMENTS WITHIN THE CONVEYED PROPERTY.



JULY 9, 2015 SCALE: 1" = 40'

POTTS, MINTER and ASSOCIATES, P.C.

Engineers, Land Surveyors, Land Planners
 3520 Courthouse Road
 Richmond, Virginia 23298

SHEET 1 OF 1

(804) 745-8878

JOB NO. 0403-18

DABBS HOUSE ROAD
 VARIABLE WIDTH R/W

DABBS HOUSE ROAD

VARIABLE WIDTH R/W

PEAK DRAINAGE & SIGHT DISTANCE EASE
 7993 S.F.

DOMINION VIRGINIA POWER AND VERIZON EASEMENTS (BY SEPARATE DOCUMENTS) 2932 S.F. EACH

EX. BY DRAINAGE AND UTILITY EASEMENT
 EX. BY PLANTING STRIP EASEMENT (10' WIDE) AND 25' (OR GREATER) LANDSCAPING EASEMENT

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 234-77

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contracts — Annual Engineering Services —
Water and Sewage Pumping Station Projects**

3. Fees paid to Greeley and Hansen LLC and HDR Engineering, Inc. shall not exceed \$300,000 for any single project or \$1,500,000 in any one-year term.
4. The County Manager is authorized to execute the contracts in a form approved by the County Attorney.

Comment: The Directors of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 235-17

Page No. 2 of 2

Agenda Title: **Resolution — Award of Contract — Annual Construction Services — Water and Sanitary Sewer Repairs and Improvements**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The unit price contract is hereby awarded to G. L. Howard, Inc., the lowest responsive and responsible bidder, for the period October 1, 2017, to September 30, 2018, with an option by the County to renew for two additional one-year terms in accordance with ITB #17-1376-4PW and the bid submitted by G. L. Howard, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the funds available, not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 237-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation — Parham Road Pedestrian and Transit Stop Improvements (UPC 110910) — Brookland District

<p>For Clerk's Use Only:</p> <p>Date: <u>9/12/2017</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Henson</u> Seconded by (1) <u>Branni</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Hinson, H.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Department of Public Works has negotiated a project administration agreement with the Virginia Department of Transportation ("VDOT") under which the County will improve the pedestrian accommodations and transit stops on Parham Road between Hungary Spring Road and Shrader Road; and,

WHEREAS, the estimated cost for the project is \$500,000; and,

WHEREAS, VDOT will reimburse the County up to \$425,000 for construction of the project from the SMART SCALE Program, and the County will fund the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a project administration agreement with VDOT in a form approved by the County Attorney.

BE IT FURTHER RESOLVED that the County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for design, right-of-way acquisition, and construction of the project.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

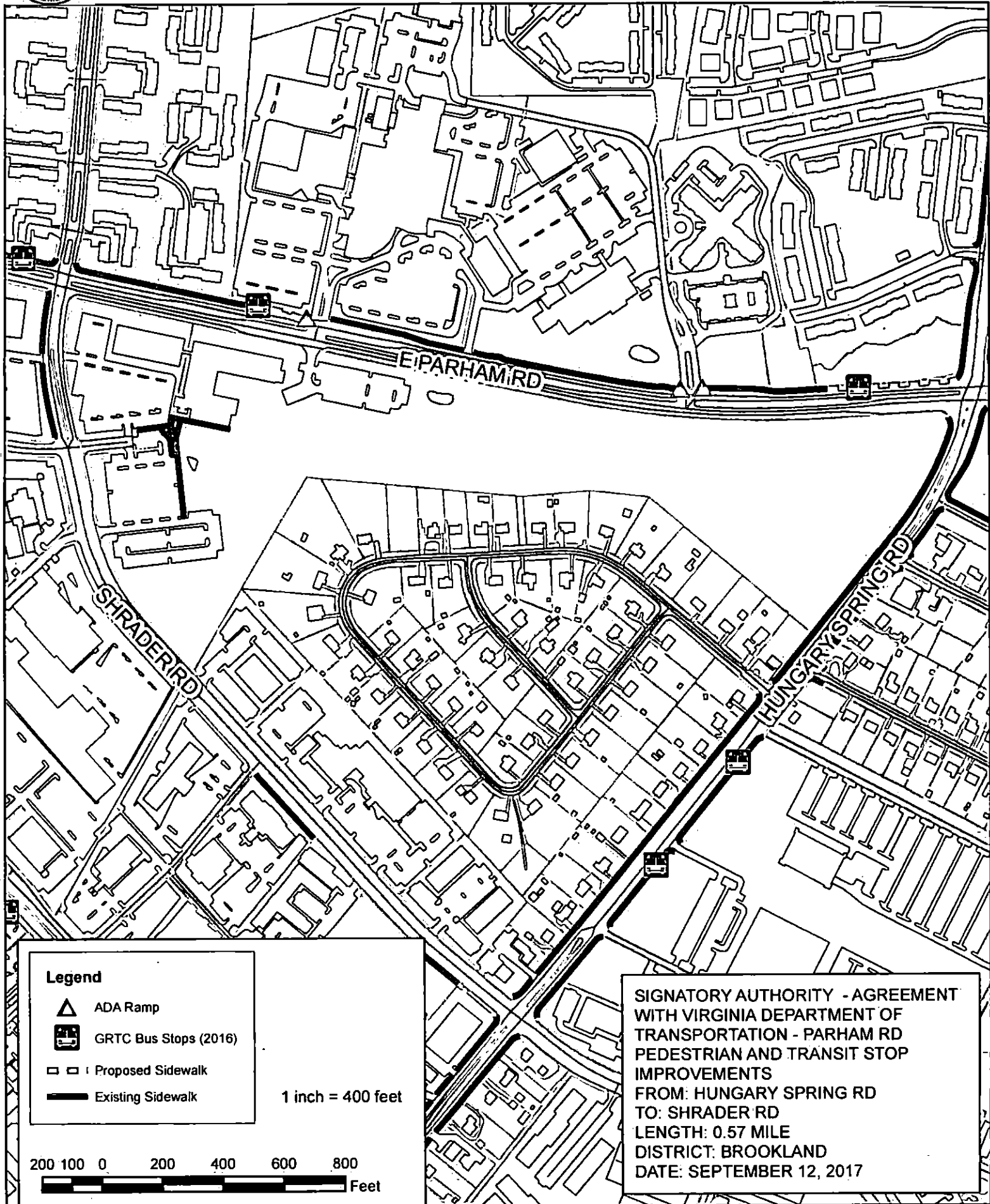
By Agency Head By County Manager

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Clerk, Board of Supervisors
Date: _____



Parham Road Pedestrian and Transit Stop Improvements





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 238-17
Page No. 1 of 1

Agenda Title: **RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation — Richmond-Henrico Turnpike Improvements – South Segment (UPC 111716) — Fairfield District**

For Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Referred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Shurt</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td></td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Hinson, H.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.			
	YES	NO	OTHER																							
Branin, T.	✓																									
Hinson, H.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.																										

WHEREAS, the Department of Public Works has negotiated a project administration agreement with the Virginia Department of Transportation ("VDOT") under which the County will improve Richmond-Henrico Turnpike between Hummingbird Road and E. Laburnum Avenue; and,

WHEREAS, the estimated cost for the project is \$18,642,000; and,

WHEREAS, VDOT will reimburse the County up to \$8,105,001 for construction of the project from the SMART SCALE Program, and the County will fund the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a project administration agreement with VDOT in a form approved by the County Attorney.

BE IT FURTHER RESOLVED that the County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for design, right-of-way acquisition, and construction of the project.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

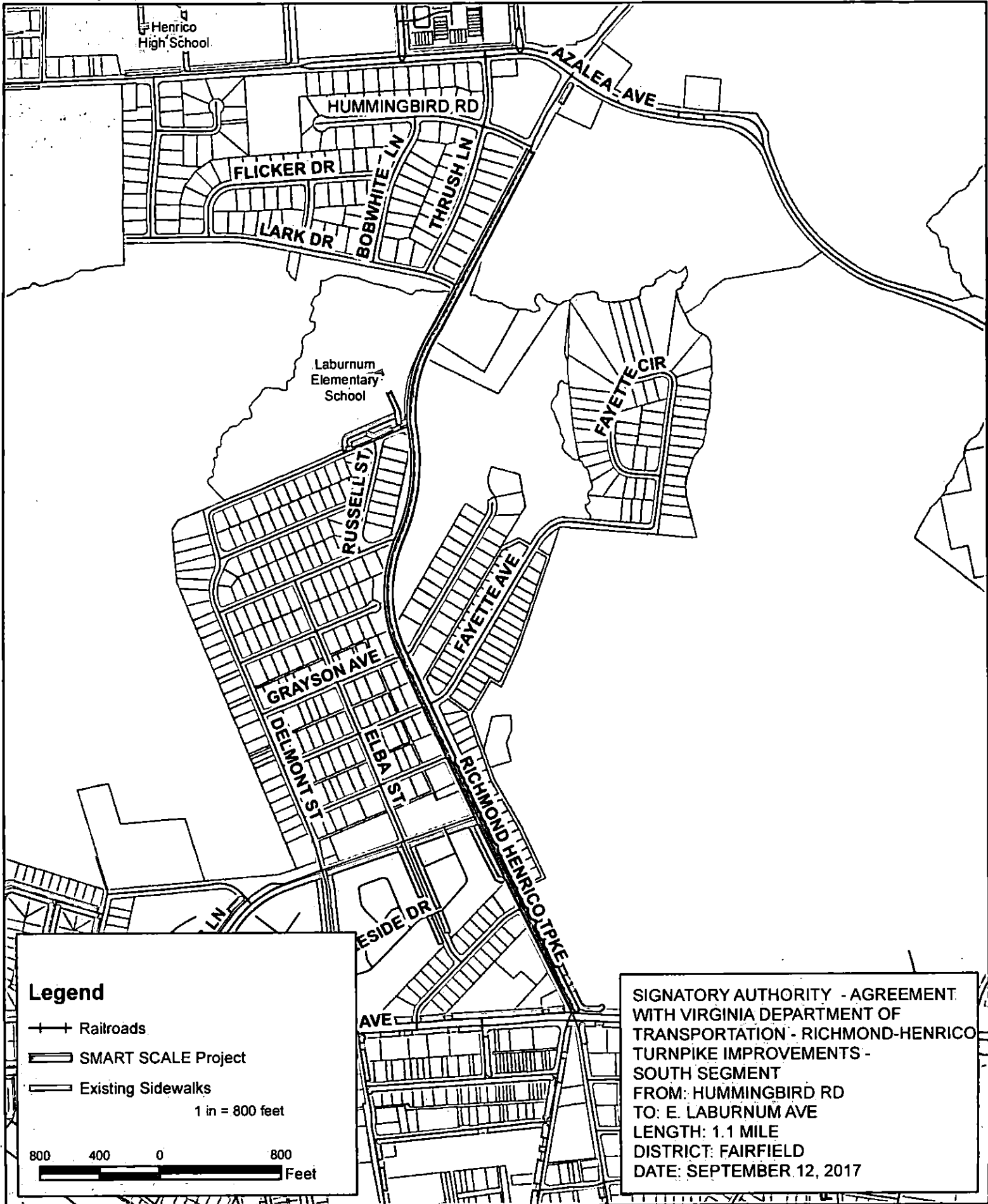
By Agency Head  By County Manager 

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Clerk, Board of Supervisors
Date: _____



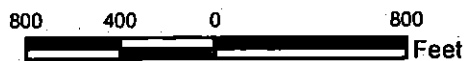
Richmond-Henrico Turnpike Improvement Project - South Segment



Legend

- Railroads
- SMART SCALE Project
- Existing Sidewalks

1 in = 800 feet



SIGNATORY AUTHORITY - AGREEMENT WITH VIRGINIA DEPARTMENT OF TRANSPORTATION - RICHMOND-HENRICO TURNPIKE IMPROVEMENTS - SOUTH SEGMENT
 FROM: HUMMINGBIRD RD TO: E. LABURNUM AVE
 LENGTH: 1.1 MILE
 DISTRICT: FAIRFIELD
 DATE: SEPTEMBER 12, 2017



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 239-17
Page No. 1 of 1

Agenda Title: **RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation — Richmond-Henrico Turnpike Improvements – North Segment (UPC 110911) — Fairfield District**

<p>For Clerk's Use Only:</p> <p>Date: <u>9/12/2017</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Shoute</u> Seconded by (1) <u>Hinson</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Department of Public Works has negotiated a project administration agreement with the Virginia Department of Transportation ("VDOT") under which the County will improve Richmond-Henrico Turnpike between a point 0.7 mile north of Azalea Avenue to Hummingbird Road; and,

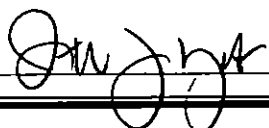
WHEREAS, the estimated cost for the project is \$11,425,000; and,

WHEREAS, VDOT will reimburse the County up to \$3,567,000 for construction of the project from the SMART SCALE Program, and the County will fund the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a project administration agreement with VDOT in a form approved by the County Attorney.

BE IT FURTHER RESOLVED that the County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for design, right-of-way acquisition, and construction of the project.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

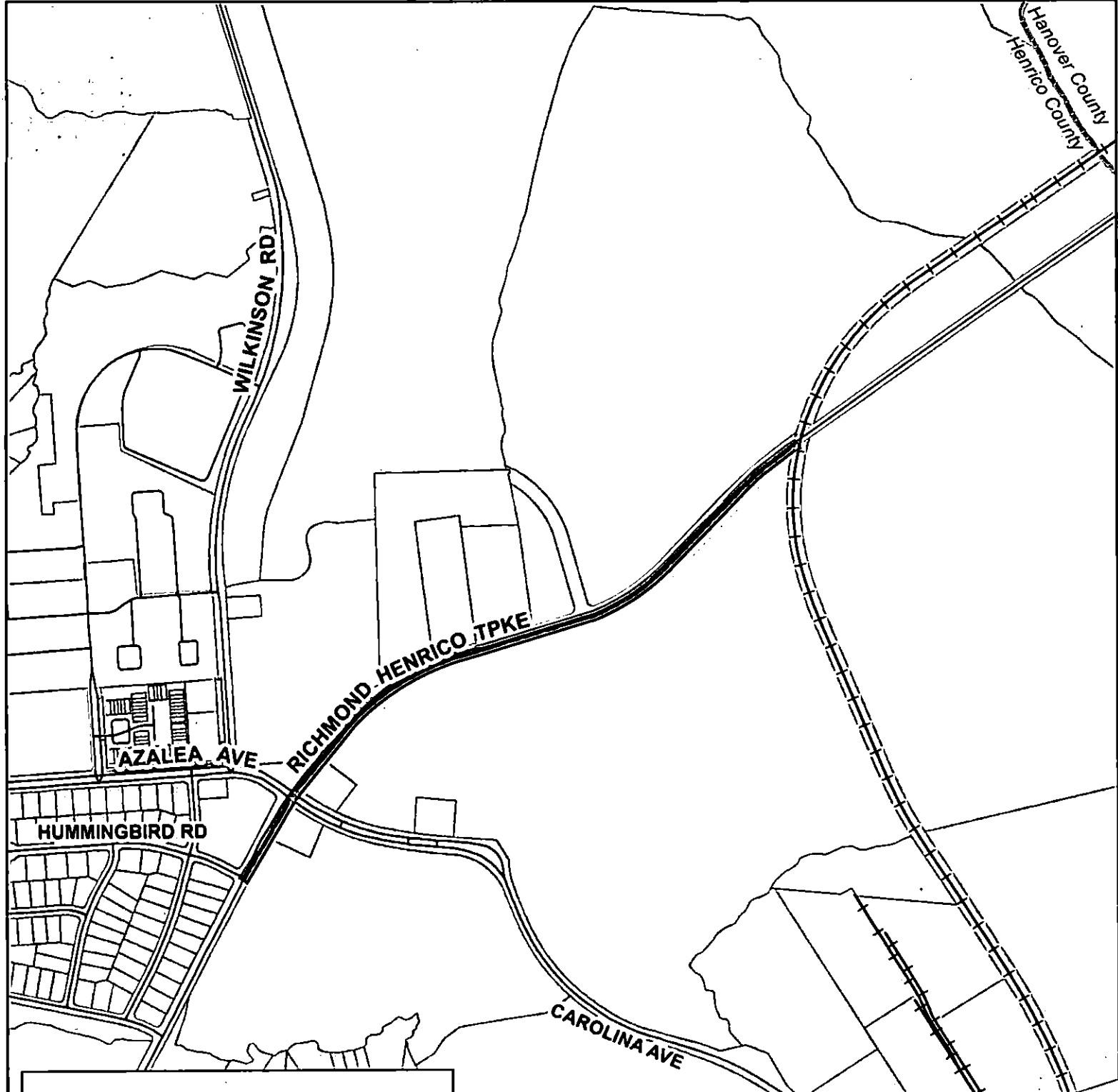
By Agency Head  By County Manager 

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Date: _____



Richmond-Henrico Turnpike Improvement Project - North Segment



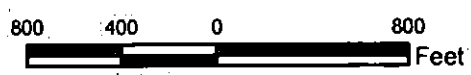
Legend

SMART SCALE Project

Existing Sidewalks

Railroads

1 in = 800 feet



SIGNATORY AUTHORITY - AGREEMENT WITH VIRGINIA DEPARTMENT OF TRANSPORTATION - RICHMOND-HENRICO TURNPIKE IMPROVEMENTS - NORTH SEGMENT
 FROM: 0.7 MILES NORTH OF AZALEA AVE.
 TO: HUMMINGBIRD RD
 LENGTH: 0.80 MILE
 DISTRICT: FAIRFIELD
 DATE: SEPTEMBER 12, 2017



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 240-17
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Agreement with Virginia Department of Transportation — Sidewalk Construction along Richmond-Henrico Turnpike (UPC 108640) — Fairfield District

For Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Shute</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">1</td> <td></td> <td></td> </tr> <tr> <td>Hinson, H.</td> <td align="center">1</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">1</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">1</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	1			Hinson, H.	1			Nelson, T.	1			O'Bannon, P.	1			Thornton, F.			
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O'Bannon, P.	1																									
Thornton, F.																										

WHEREAS, in 2016, the Department of Public Works entered into a project administration agreement with the Virginia Department of Transportation ("VDOT") under which the County will construct approximately 470 feet of sidewalk within the County right-of-way along Richmond-Henrico Turnpike; and,

WHEREAS, the estimated cost for the project is \$400,000; and,

WHEREAS, additional funding for the project is available under the VDOT Revenue Sharing Program; and,

WHEREAS, VDOT will reimburse the County up to \$197,500 of the cost of construction, and the County will pay the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute an amendment to the project administration agreement with VDOT in a form approved by the County Attorney.

BE IT FURTHER RESOLVED that the County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for design, right-of-way acquisition, and construction of the project.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

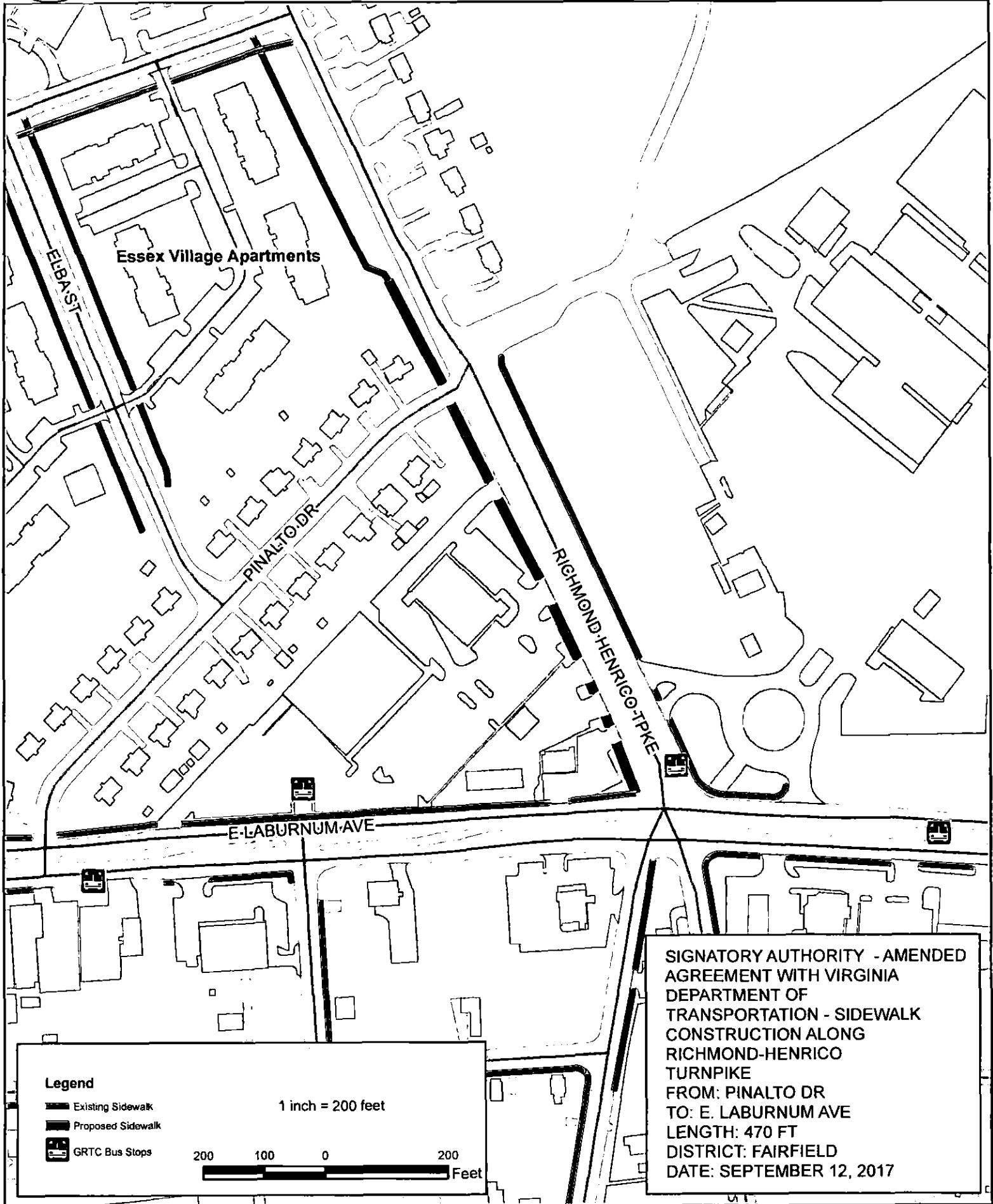
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Date: _____



Richmond-Henrico Turnpike Sidewalk



Essex Village Apartments




ELBA ST

PINALTO DR

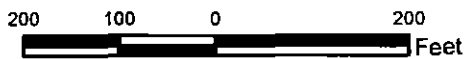
RICHMOND-HENRICO TPKE

E-LABURNUM AVE

Legend

-  Existing Sidewalk
-  Proposed Sidewalk
-  GRTC Bus Stops

1 inch = 200 feet



SIGNATORY AUTHORITY - AMENDED
 AGREEMENT WITH VIRGINIA
 DEPARTMENT OF
 TRANSPORTATION - SIDEWALK
 CONSTRUCTION ALONG
 RICHMOND-HENRICO
 TURNPIKE
 FROM: PINALTO DR
 TO: E. LABURNUM AVE
 LENGTH: 470 FT
 DISTRICT: FAIRFIELD
 DATE: SEPTEMBER 12, 2017



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 241-17
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Agreement with Virginia Department of Transportation — Sidewalk Construction along Ridgefield Parkway (UPC 104880) — Three Chopt and Tuckahoe Districts

For Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: <u>APPROVED</u>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, in 2014, the Department of Public Works entered into a project administration agreement with the Virginia Department of Transportation ("VDOT") under which the County will construct approximately one mile of sidewalk within the County right-of-way along Ridgefield Parkway; and,

WHEREAS, the estimated cost for the project has been revised from \$600,000 to \$1,172,000; and,

WHEREAS, VDOT will reimburse the County 100% of the revised estimated project cost from the Congestion Mitigation and Air Quality Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute an amendment to the project administration agreement with VDOT in a form approved by the County Attorney.

BE IT FURTHER RESOLVED that the County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for design, right-of-way acquisition, and construction of the project.

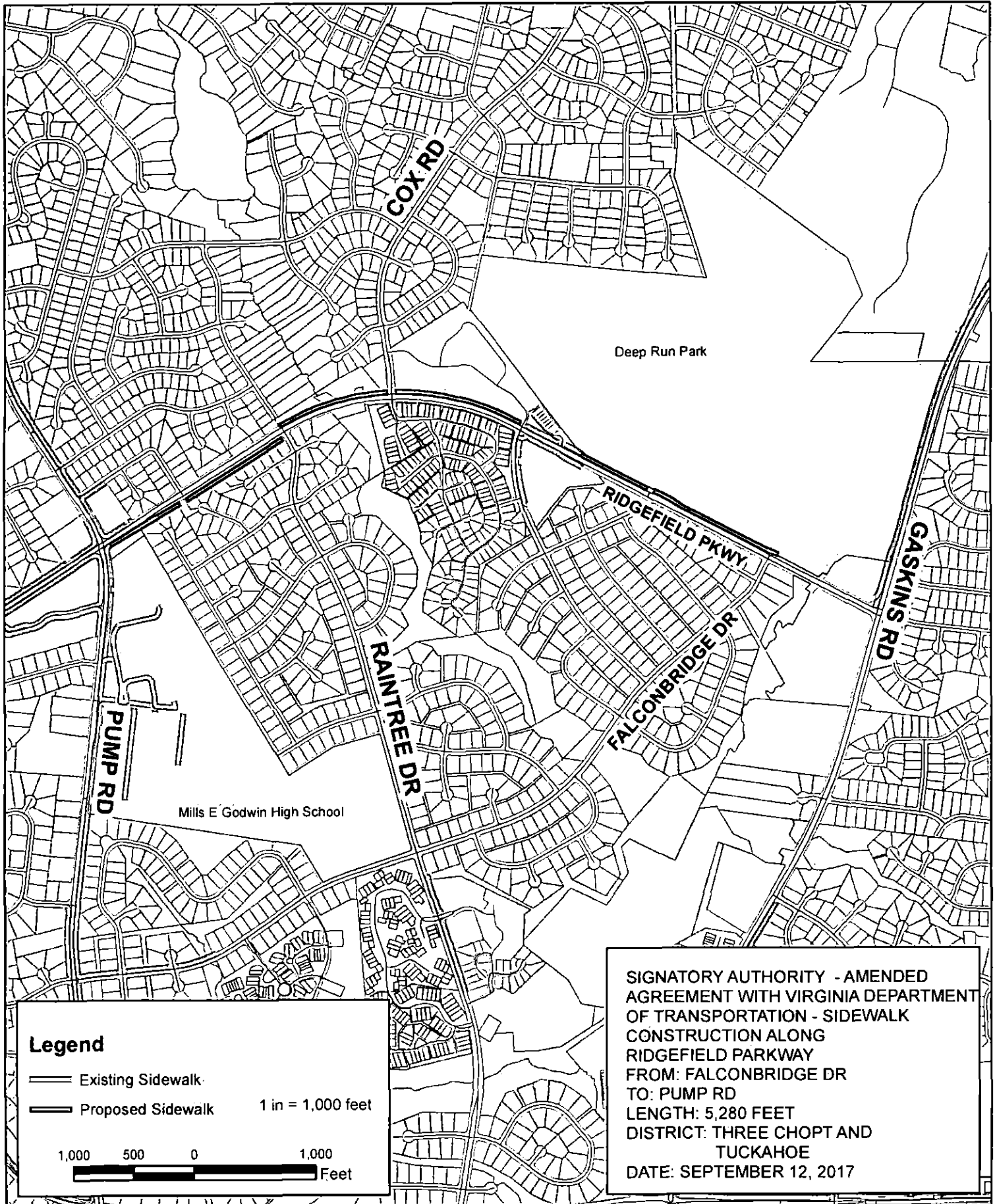
COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]



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 Clerk, Board of Supervisors
 Date: _____



Ridgefield Parkway Sidewalk Project



Legend

-  Existing Sidewalk
 -  Proposed Sidewalk
- 1 in = 1,000 feet
- 1,000 500 0 1,000 Feet

SIGNATORY AUTHORITY - AMENDED AGREEMENT WITH VIRGINIA DEPARTMENT OF TRANSPORTATION - SIDEWALK CONSTRUCTION ALONG RIDGEFIELD PARKWAY FROM: FALCONBRIDGE DR TO: PUMP RD LENGTH: 5,280 FEET DISTRICT: THREE CHOPT AND TUCKAHOE DATE: SEPTEMBER 12, 2017



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 242-17
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Agreement with Virginia Department of Transportation — Sidewalk Construction along John Rolfe Parkway (UPC 104881) — Tuckahoe District

For Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Referred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>D'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thompson, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thompson, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, in 2014, the Department of Public Works entered into a project administration agreement with the Virginia Department of Transportation ("VDOT") under which the County will construct approximately 3,690 feet of sidewalk within the County right-of-way along John Rolfe Parkway; and,

WHEREAS, the estimated cost for the project has been revised from \$540,000 to \$1,004,000; and,

WHEREAS, VDOT will reimburse the County 100% of the revised estimated project cost from the Congestion Mitigation and Air Quality Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute an amendment to the project administration agreement with VDOT in a form approved by the County Attorney.

BE IT FURTHER RESOLVED that the County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for design, right-of-way acquisition, and construction of the project.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

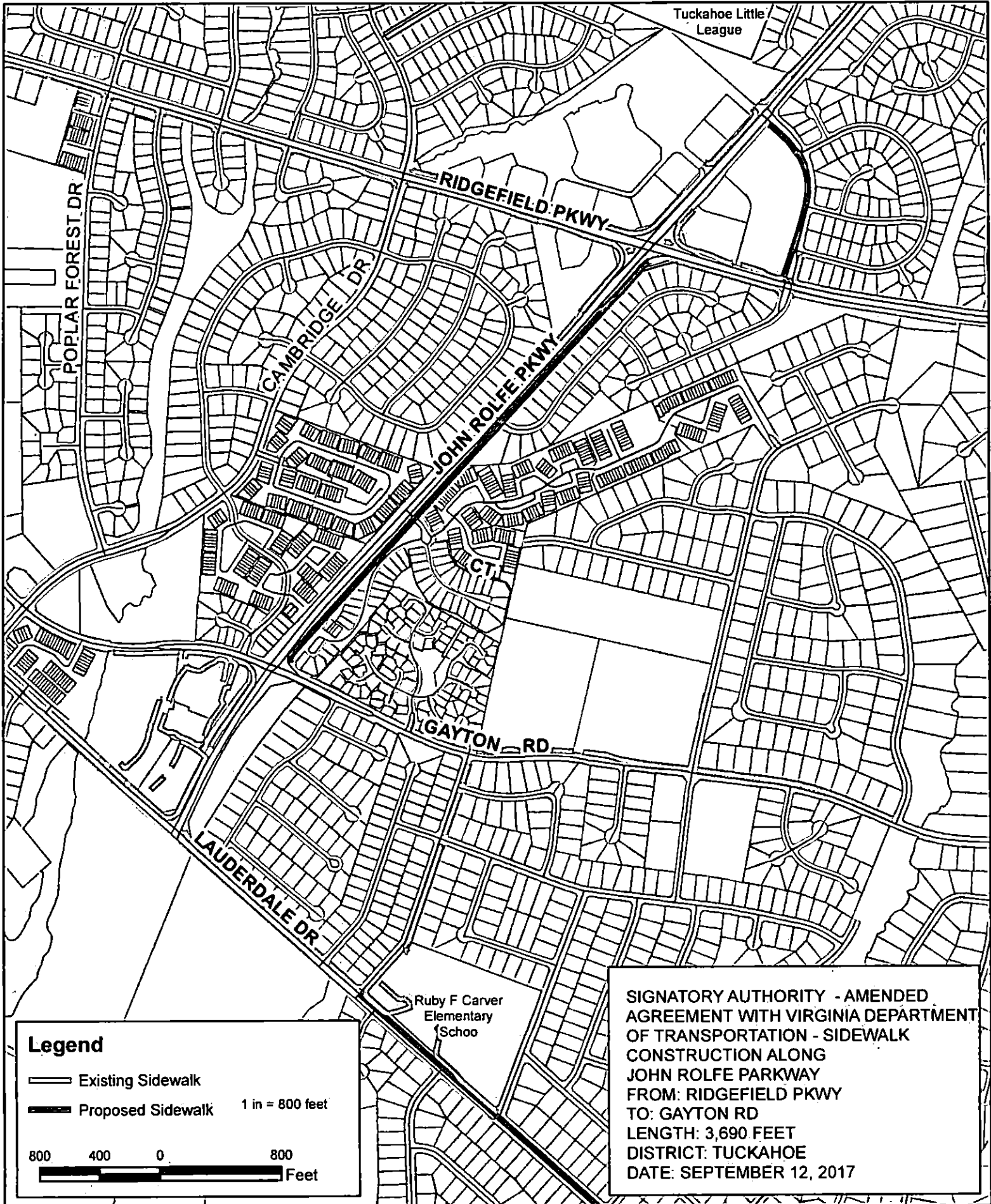
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Date: _____

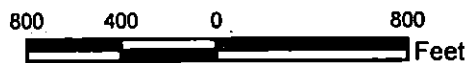


John Rolfe Parkway Sidewalk Project



Legend

-  Existing Sidewalk
 -  Proposed Sidewalk
- 1 in = 800 feet



SIGNATORY AUTHORITY - AMENDED AGREEMENT WITH VIRGINIA DEPARTMENT OF TRANSPORTATION - SIDEWALK CONSTRUCTION ALONG JOHN ROLFE PARKWAY FROM: RIDGEFIELD PKWY TO: GAYTON RD LENGTH: 3,690 FEET DISTRICT: TUCKAHOE DATE: SEPTEMBER 12, 2017



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 24347
Page No. 1 of 1

Agenda Title: **RESOLUTION — Signatory Authority — Amendment to Agreement with Virginia Department of Transportation — Sidewalk Construction along Quioccasin Road (UPC 108696) — Tuckahoe District**

or Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Amended <input type="checkbox"/> Referred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Hinson, H. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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WHEREAS, in 2016, the Department of Public Works entered into a project administration agreement with the Virginia Department of Transportation ("VDOT") under which the County will construct approximately 990 feet of sidewalk within the County right-of-way along Quioccasin Road; and,

WHEREAS, the estimated cost for the project is \$930,000; and,

WHEREAS, additional funding for the project is available under the VDOT Revenue Sharing Program; and,

WHEREAS, VDOT will reimburse the County up to \$462,500 of the cost of construction, and the County will pay the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute an amendment to the project administration agreement with VDOT in a form approved by the County Attorney.

BE IT FURTHER RESOLVED that the County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for design, right-of-way acquisition, and construction of the project.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

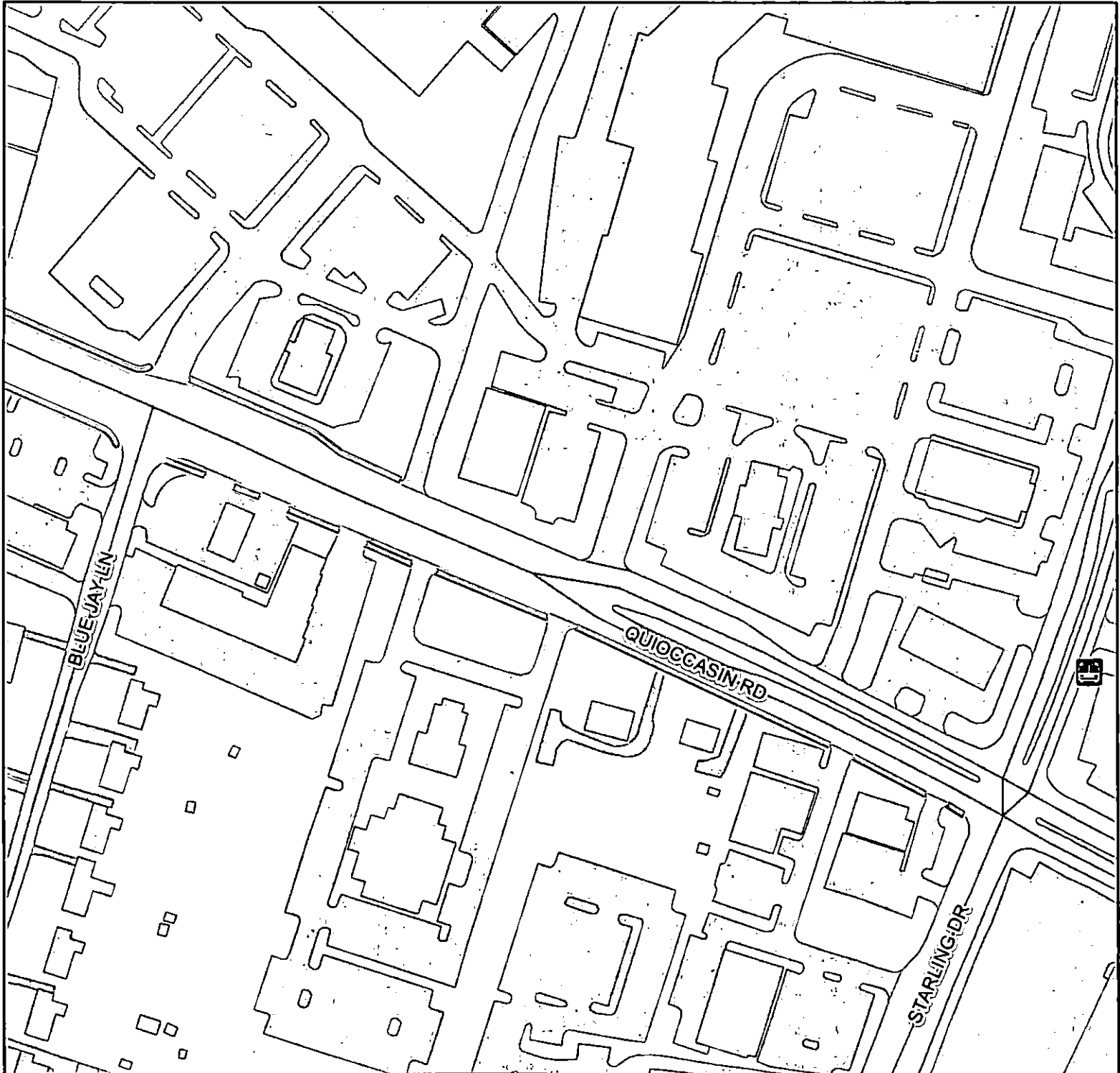
By Agency Head [Signature] By County Manager [Signature]

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Clerk, Board of Supervisors
Date: _____



Quioccasin Road Sidewalk



Legend

- Existing Sidewalk
- Proposed Sidewalk
- GRTC Bus Stops

1 inch = 150 feet



SIGNATORY AUTHORITY - AMENDED
AGREEMENT WITH VIRGINIA
DEPARTMENT OF
TRANSPORTATION - SIDEWALK
CONSTRUCTION ALONG
QUIOCCASIN ROAD
FROM: BLUE JAY LANE
TO: STARLING DRIVE
LENGTH: 990 FEET
DISTRICT: TUCKAHOE
DATE: SEPTEMBER 12, 2017



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 244-17
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Agreement with Virginia Department of Transportation — Sidewalk Construction along N. Parham Road (UPC 108643) — Tuckahoe District

For Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: <u>A TO DO LIST</u>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Hinson, H.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, J.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, in 2016, the Department of Public Works entered into a project administration agreement with the Virginia Department of Transportation ("VDOT") under which the County will construct approximately 937 feet of sidewalk within the County right-of-way along N. Parham Road; and,

WHEREAS, the estimated cost for the project is \$720,000; and,

WHEREAS, additional funding for the project is available under the VDOT Revenue Sharing Program; and,

WHEREAS, VDOT will reimburse the County up to \$357,500 of the cost of construction, and the County will pay the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute an amendment to the project administration agreement with VDOT in a form approved by the County Attorney.

BE IT FURTHER RESOLVED that the County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for design, right-of-way acquisition, and construction of the project.

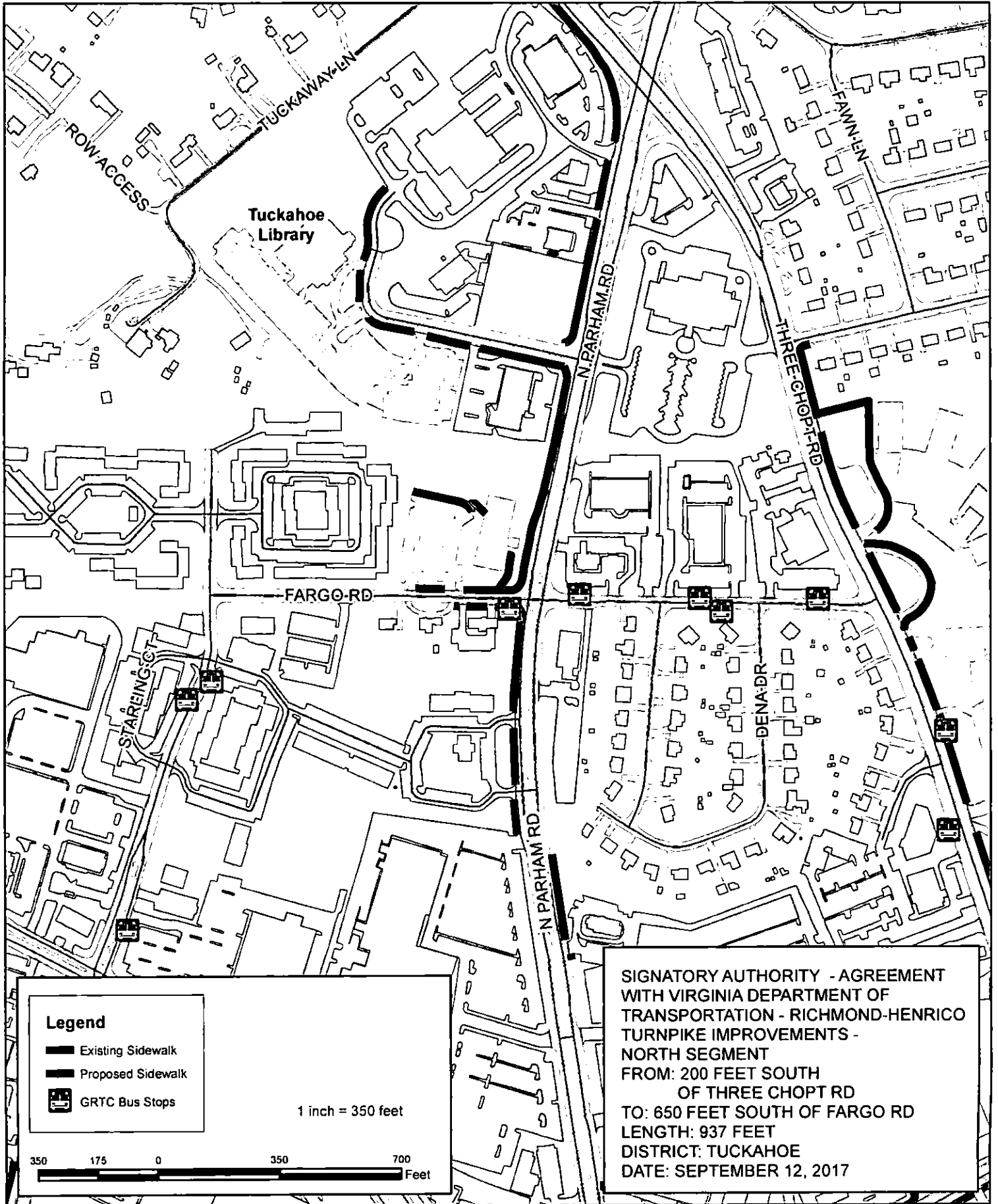
COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: _____ Certified: _____ A Copy Teste: _____ Clerk, Board of Supervisors
 Copy to: _____ Date: _____



N. Parham Road Sidewalk



- Legend**
- Existing Sidewalk
 - Proposed Sidewalk
 - GRTC Bus Stops

1 inch = 350 feet



SIGNATORY AUTHORITY - AGREEMENT WITH VIRGINIA DEPARTMENT OF TRANSPORTATION - RICHMOND-HENRICO TURNPIKE IMPROVEMENTS - NORTH SEGMENT
 FROM: 200 FEET SOUTH OF THREE CHOPT RD
 TO: 650 FEET SOUTH OF FARGO RD
 LENGTH: 937 FEET
 DISTRICT: TUCKAHOE
 DATE: SEPTEMBER 12, 2017



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 245-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Acceptance of Roads — Three Chopt and Varina Districts

For Clerk's Use Only: Date: <u>9/12/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

Benson at Grey Oaks, Section 1 — Three Chopt District

Grey Oaks Park Drive from 0.90 Mi. E. of Pouncey Tract Road to 1.03 Mi. E. of Pouncey Tract Road	0.13 Mi.
Heather Brook Lane from Grey Oaks Park Drive to 0.12 Mi. W. of Grey Oaks Park Drive	0.12 Mi.
Benson Court from Heather Brook Lane to 0.06 Mi. N. of Heather Brook Lane	<u>0.06 Mi.</u>
Total Miles	0.31 Mi.

Beechwood Park, Section C — A Resubdivision of Blocks T, U & V — Varina District

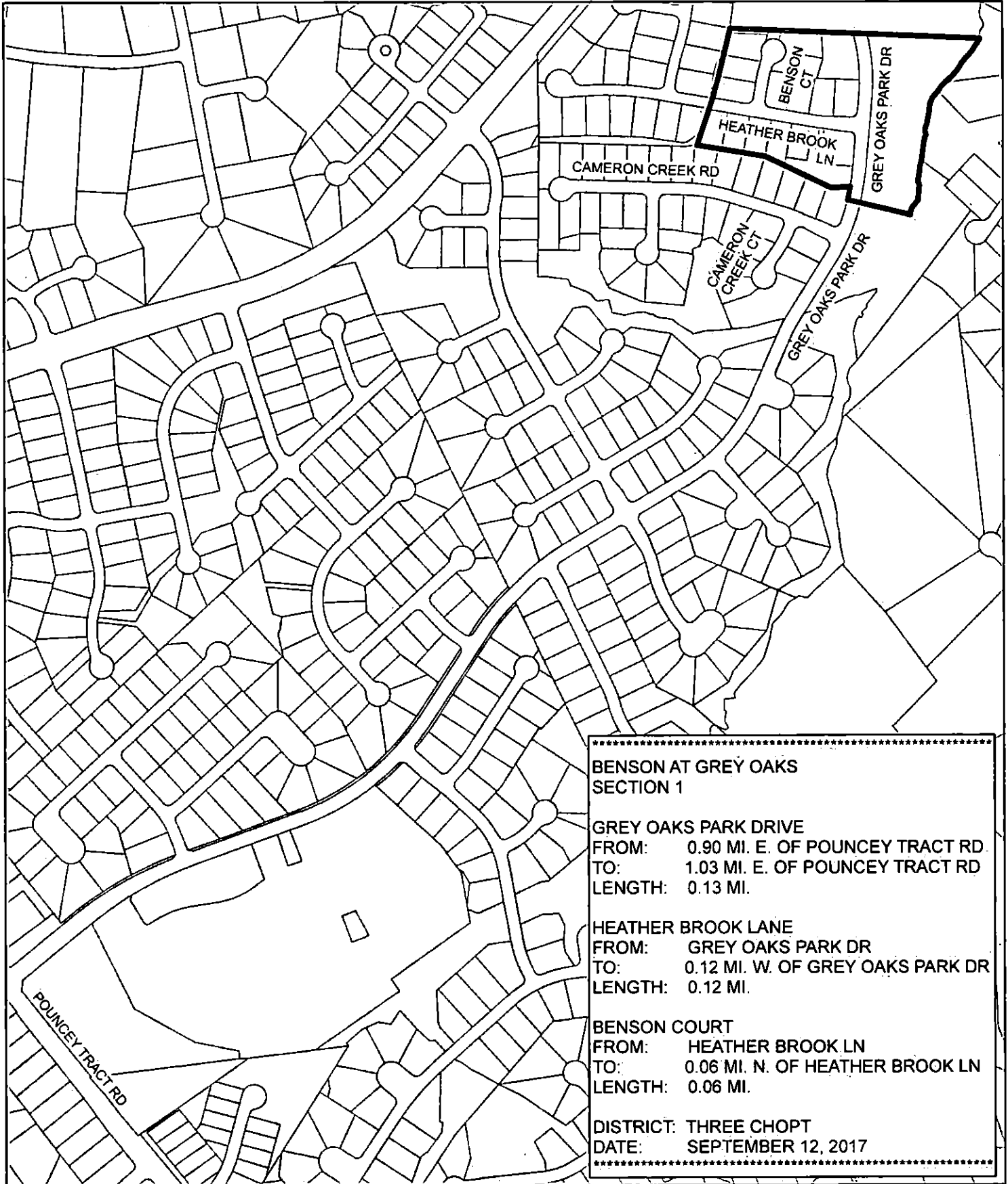
Hillcrest Avenue from A.P. Hill Avenue to 0.08 Mi. W. of A.P. Hill Avenue	0.08 Mi.
Beechwood Park Lane from Hillcrest Avenue to 0.15 Mi. S. of Hillcrest Avenue	<u>0.15 Mi.</u>
Total Miles	0.23 Mi.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: _____ Certified: _____
 Copy to: _____ A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____



BENSON AT GREY OAKS SECTION 1



**BENSON AT GREY OAKS
SECTION 1**

GREY OAKS PARK DRIVE

FROM: 0.90 MI. E. OF POUNCEY TRACT RD
TO: 1.03 MI. E. OF POUNCEY TRACT RD
LENGTH: 0.13 MI.

HEATHER BROOK LANE

FROM: GREY OAKS PARK DR
TO: 0.12 MI. W. OF GREY OAKS PARK DR
LENGTH: 0.12 MI.

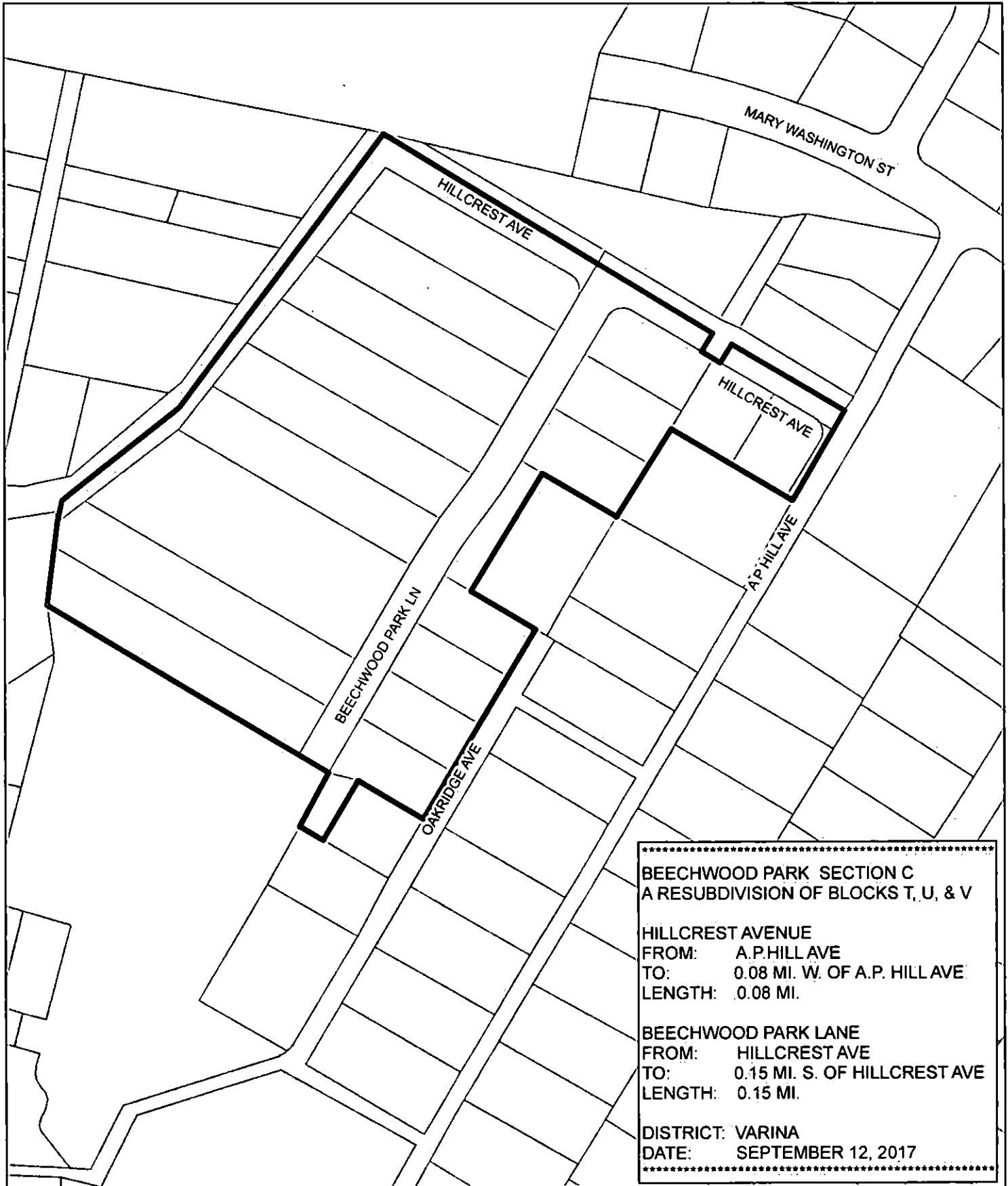
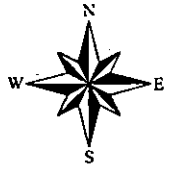
BENSON COURT

FROM: HEATHER BROOK LN
TO: 0.06 MI. N. OF HEATHER BROOK LN
LENGTH: 0.06 MI.

DISTRICT: THREE CHOPT
DATE: SEPTEMBER 12, 2017



BEECHWOOD PARK SECTION C A RESUBDIVISION OF BLOCKS T, U, & V



**BEECHWOOD PARK SECTION C
A RESUBDIVISION OF BLOCKS T, U, & V**

HILLCREST AVENUE
FROM: A.P.HILL AVE
TO: 0.08 MI. W. OF A.P. HILL AVE
LENGTH: 0.08 MI.

BEECHWOOD PARK LANE
FROM: HILLCREST AVE
TO: 0.15 MI. S. OF HILLCREST AVE
LENGTH: 0.15 MI.

DISTRICT: VARINA
DATE: SEPTEMBER 12, 2017
