

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
September 26, 2017

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 26, 2017, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
Thomas M. Branin, Three Chopt District
Harvey L. Hinson, Brookland District
Tyrone E. Nelson, Varina District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
W. Brandon Hinton, Deputy County Manager for Community Services
Anthony J. Romanello, Deputy County Manager for Administration
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 7:00 p.m. and led the recitation of the Pledge of Allegiance.

The Reverend Adam Sowder, Lead Pastor of Discovery United Methodist Church, delivered the invocation.

On motion of Mr. Nelson, seconded by Branin, the Board approved the minutes of the September 12, 2017, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson

No: None

MANAGER'S COMMENTS

Mr. Vithoukas saluted Communications Officer Kristin Willis, Lt. Richard Cosby, and Officers Allen Kemp, Jonathan Brummitt, and Enrique Santana for representing the Police Division and the County in the "Henrico Way" and for following their training and making the County proud of the outcome in an incident involving the shooting of a Virginia state trooper. He also recognized Chief Hum Cardounel and Capt. Mark Banks of the Henrico Police Division and Richmond Police Sergeant Jonathan Nathanson.

BOARD OF SUPERVISORS' COMMENTS

Mr. Hinson noted the recent passing of Edwin "Buddy" Ragsdale, who began his career as a Henrico County police officer and later represented the Varina District for two terms on the Board of Supervisors. He was instrumental in bringing the first public library to Henrico and having Laburnum Avenue widened to four lanes and extended into the Varina District. Mr. Ragsdale was chairman of the Board of Supervisors in 1971 and served several terms in the Virginia House of Delegates. Mr. Hinson characterized Mr. Ragsdale as a person who had a vision and got the job done.

Mr. Branin pointed out the Federal Emergency Management Agency has 28 Urban Search and Rescue teams throughout the United States, two of which are in Virginia. Many members of Virginia Task Force 2 are employed by Henrico County's Division of Fire. Virginia Task Force 2 was recently dispatched to Texas and twice to Puerto Rico. At Mr. Branin's request, Fire Chief Tony McDowell provided an update on the task force and these deployments. Henrico is the only locality outside of Hampton Roads that has participation on Virginia Task Force 2, which is based in Virginia Beach. Five Henrico firefighters who are members of this task force were deployed to Puerto Rico for Hurricane Maria. They had a significant impact on American interests and citizens in Puerto Rico. Mr. Branin noted Henrico County participates on a global scale whenever there is a national or international emergency. He asked Chief McDowell to pass along the Board's thanks to the division's task force members as well as the Board's congratulations on their safe return home.

RECOGNITION OF NEWS MEDIA

Mrs. O'Bannon recognized Michael O'Connor from the *Richmond Times-Dispatch*.

PRESENTATIONS

Mr. Thornton presented a proclamation recognizing October 2 – 6, 2017, as Customer Service Week. Accepting the proclamation was Rebecca Slough, Senior Human Resources Analyst. Joining her was Paula Reid, Director of Human Resources.

Mrs. O'Bannon presented a proclamation recognizing October 8 – 14, 2017, as Fire Prevention Week. Accepting the proclamation was Henry Rosenbaum, Battalion Chief and Fire Marshal. Joining him was Chief McDowell.

PUBLIC HEARING ITEMS

246-17 Resolution – Amendments to the FY 2017-18 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs and (2) Appropriate Funds for Certain New Programs.

Mr. Nelson advised Mrs. O'Bannon that questions he raised at the last Board meeting pertaining to funding for school instructional positions were answered in a letter sent by the Superintendent of Schools to the County Manager.

No one from the public spoke in opposition to this item.

On motion of Mr. Hinson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Vithoukas introduced Chris Sorensen, the school system's new Assistant Superintendent for Finance and Administration. Mr. Vithoukas noted Mr. Sorensen has worked with several localities and has a great amount of experience. Mr. Sorensen offered a brief overview of his professional background. Immediately prior to joining Henrico County Public Schools, he served for two and a half years as the chief financial officer for Chesterfield County Public Schools.

247-17 Resolution - Signatory Authority - Quitclaim of Utility Easements - Reynolds Crossing - Tuckahoe District.

Steve Price, Director of Real Property, showed a vicinity map of the subject site.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Vladimir Gurshpun, a resident of the Three Chopt District, requested that the Department of Public Works conduct a speed limit study on Lauderdale Drive. He expressed concern the section of the road between Gayton Road and Ridgefield Parkway has become a police speed trap and the road's 35-miles-per-hour speed limit is too low. Mrs. O'Bannon explained that the County's Traffic Engineer has the responsibility for setting speed limits based on warrants. Steve Yob, Director of Public Works, pointed out the last speed study on Lauderdale Drive was conducted in 2013 and that he cannot recommend raising the speed limit on this section of Lauderdale Drive. Mr. Branin remarked that although he does not feel the speed needs to be increased he will consider asking for an additional speed study.

David Daughtry, a representative of Sports Backers and Three Chopt District resident, expressed support for more sidewalks and better road lighting to allow residents greater opportunity to walk for fitness. Mrs. O'Bannon informed Mr. Daughtry that the County's Department of Public Relations & Media Services is producing a program for its cable television station, HCTV, regarding pedestrian safety. Tamra McKinney, the department's director, noted the program will air in the spring of 2018. Mr. Branin advised Mr. Daughtry of sidewalk construction projects that are planned for the area of the County where Mr. Daughtry lives.

GENERAL AGENDA

248-17 Resolution - Concurring in the Declarations and Findings of The Shops at White Oak Village Community Development Authority and Authorizing the Dissolution of the Authority and Execution of Documents in Connection Therewith.

Mr. Vithoukas pointed out this is the third successful community development authority used by the County to fund infrastructure.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

249-17 Resolution - Signatory Authority - Amendment to Engineering Services Agreement - Upham Brook Trunk Sewer - Brookland and Fairfield Districts.

On motion of Mr. Thornton, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

250-17 Resolution - Signatory Authority - Water and Sewer Agreements - Scout Development LLC - Varina District.

On motion of Mr. Nelson, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

251-17 Resolution - Request for Letter of Necessity - Woodman Road Extended - Brookland and Fairfield Districts.

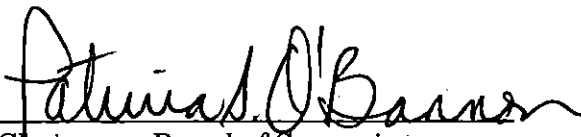
On motion of Mr. Thornton, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

252-17 Resolution - Acceptance of Roads - Varina District.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Nelson recognized a special guest in the audience, Parker Agelesto, who represents the fifth district on the Richmond City Council.

There being no further business, the meeting was adjourned at 8:03 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CUSTOMER SERVICE WEEK

October 2 - 6, 2017

WHEREAS, customer service is an ever-changing process that is a critical part of the success of any organization, especially local government; and

WHEREAS, the County of Henrico is continually attempting to ensure that customer service remains an integral part of our employees' daily lives; and

WHEREAS, the County's customer service initiatives focus on communication, education, training, and recognition; and

WHEREAS, the County continues to be recognized locally, nationally, and internationally for the quality of service it provides to all its customers; and

WHEREAS, each County employee and County agency needs to continue to promote excellence in customer service.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of the County of Henrico, Virginia hereby recognizes the week of October 2-6, 2017, as Customer Service Week and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.



Patricia S. O'Bannon

Patricia S. O'Bannon, Chairman
Board of Supervisors

Barry R. Lawrence

Barry R. Lawrence, Clerk
September 26, 2017

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

FIRE PREVENTION WEEK

October 8 – 14, 2017

WHEREAS, Henrico firefighters are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire; and

WHEREAS, three out of five home fire deaths result from fires in properties without smoke alarms or with no working smoke alarms; and

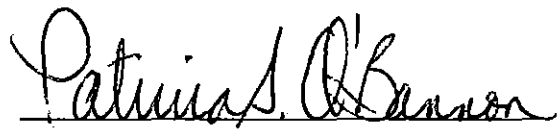
WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and


WHEREAS, Henrico's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2017 Fire Prevention Week theme, "Every Second Counts: Plan 2 Ways Out!" effectively serves to educate the public about the vital importance of developing a home fire escape plan with all members of the household and practicing it twice a year.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes the week of October 8 – 14, 2017, as Fire Prevention Week and calls this observance to the attention of Henrico citizens.




Patricia S. O'Bannon, Chairman
Board of Supervisors


Barry R. Lawrence, Clerk
September 26, 2017

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Title: RESOLUTION - Amendments to the FY 2017-18 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs and (2) Appropriate Funds for Certain New Programs

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION		YES	NO	OTHER	
	Date: <u>9/26/2017</u>	Moved by (1) <u>Hinson</u> (2) _____	Seconded by (1) <u>Thornton</u> (2) _____	✓	___	___
<input checked="" type="checkbox"/> Approved	REMARKS: APPROVED			✓	___	___
<input type="checkbox"/> Denied				Branin, T.	___	___
<input type="checkbox"/> Amended				Hinson, H.	___	___
<input type="checkbox"/> Deferred to:				Nelson, T.	___	___
				O'Bannon, P.	___	___
		Thornton, F.	___	___		

WHEREAS, the Board of Supervisors held an advertised public hearing on September 26, 2017, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2017-18; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for fiscal year 2017-18 should be and hereby is amended and that such funds hereby are:

(1) Reappropriated for expenditure in the amounts and for the purposes indicated for continuing programs: Such funds having already been appropriated for expenditure in the previous fiscal year (2016-17) for those same approved purposes, but for some acceptable reason having not been expended or encumbered prior to June 30, 2017, those unencumbered balances are reappropriated in fiscal year 2017-18 to provide funding to meet those same continuing needs; and,

(2) Appropriated for expenditure for certain new requests for programs in the amounts and for the purposes indicated.

By Agency Head Ned Smither

By County Manager [Signature]

Routing:
Yellow to: _____

Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

AMENDMENTS TO THE FY2017-18
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2017

SUMMARY

1.	Reappropriation for Continuing Programs:	
	General Fund	\$ 3,457,238
	Total Reappropriations for Continuing Programs	<u>\$ 3,457,238</u>
2.	New Amendments/Appropriations:	
	General Fund	\$ 1,678,961
	Special Revenue Fund	5,913,678
	Trust and Agency Fund	400,000
	Total Operating Funds	<u>\$ 7,992,639</u>
	Capital Projects Fund	<u>\$ 12,276,166</u>
	Total New Amendments/Appropriations	<u>\$ 20,268,805</u>
	 GRAND TOTAL NEW AMENDMENTS/REAPPROPRIATIONS/ APPROPRIATIONS	 <u><u>\$ 23,726,043</u></u>

**COUNTY OF HENRICO, VIRGINIA
 BOARD OF SUPERVISORS
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**I. REAPPROPRIATIONS OF UNENCUMBERED BALANCES
 FOR CONTINUING PROGRAMS**

The following amendment requests are for reappropriation of unencumbered balances budgeted in fiscal year 2016-17 for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2017-18, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since, for some acceptable reason they could not be expended or encumbered as of June 30, 2017:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001	– <u>Circuit Court Clerk</u>	\$	233,201
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0000 00000 Funds were received in fiscal year 2016-17 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$233,201 as of June 30, 2017, is to be reappropriated in fiscal year 2017-18. These funds will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the records room. This funding will also enable the Clerk's Office to update and replace aging equipment.

Department 19 - Information Technology

19001	– <u>Information Technology</u>	\$	250,000
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0000 00000 County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2017, is to be reappropriated in fiscal year 2017-18, to fund these purchases.

Department 28 - Public Works

28002	– <u>Road Maintenance</u>	\$	2,974,037
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0000 00000 Certain Public Works functions were funded in fiscal year 2016-17 from State Transportation Maintenance Allocation funds. The unencumbered balance of those funds as of June 30, 2017, are requested to be reappropriated in fiscal year 2017-18 for those same designated purposes.

	<u>\$</u>	<u>3,457,238</u>
TOTAL REAPPROPRIATION FOR CONTINUING PROGRAMS	\$	3,457,238

COUNTY OF HENRICO, VIRGINIA
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2. NEW AMENDMENT REQUESTS

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 03 - Sheriff's Office

03005 - Administration \$ 750,000

0000 00000 To appropriate funding to cover partial costs associated with the housing of approximately 50 female inmates at Chesterfield County's jail in order to relieve overcrowding at Henrico County's jail. This funding will come from the fund balance of the General Fund.

Department 04 - Circuit Court

04001 - Circuit Court Clerk \$ 186,000

0000 00000 To appropriate funding of \$186,000 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. These funds will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the records room. This funding will also enable the Clerk's Office to update and replace aging equipment. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office. In addition, \$233,201 of funding previously appropriated for these purposes but unspent as of June 30, 2017, are included in the reappropriation section of this document.

Department 12 - Police Division

12011 - Animal Protection

1827 00000 - Spay/Neuter Fees \$ 30,000

To appropriate funding received from citizens that have elected to use the spay and neuter services for their pets.

Department 13 - Fire

13115 - Logistics \$ 400,000

0000 00000 To appropriate funding to purchase automated CPR-assist devices for the Division of Fire. These devices will mitigate the safety concerns of providers performing manual CPR while unrestrained in moving apparatus. Furthermore, the devices will provide consistent and effective compressions to patients in all environments and spaces, such as stairways and narrow rooms. This funding will come from the fund balance of the General Fund.

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13122	– <u>Operations - EMS</u>	\$ 92,266
0000 00000	To appropriate Four-For-Life funding received from the Commonwealth of Virginia, Department of Health, Office of Emergency Management Medical Services. This funding is allotted for the training of volunteer or salaried emergency medical service personnel as well as equipment and supplies needed for the Volunteer Rescue Squads. The total appropriation for this program in fiscal year 2017-18 will be \$297,266 after this addition.	
	Total Fire	\$ 492,266
	Total Fund 0101 - General Fund - General Operating Fund	\$ 1,458,266
	Total General Fund - General Government	\$ 1,458,266

FUND 0102 - GENERAL FUND - School Board

Department - 50 - Education

50140	– <u>Exceptional Education</u>	\$ 220,695
0000 00000	To appropriate funding to cover six additional Instructional Assistants to the complement. These positions would be trained in small group reading instruction and would be used to provide Glen Lea, Montrose, and Ratcliffe Elementary Schools each with two full-time instructional assistants to support reading in grades 3-5. Funding for this amendment will come from the fund balance of the General Fund.	
	Total General Fund - School Board	\$ 220,695
	Total GENERAL FUND	\$ 1,678,961

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 05 - Commonwealth's Attorney

05001	– Commonwealth's Attorney	
0000 08512	– <u>FY2018 VA Domestic Violence Victim Fund</u>	\$ 33,100
	To appropriate additional State funding received from the Department of Criminal Justice Services, Virginia Domestic Violence Victim Fund grant program. Funding will be used for educational travel, which facilitates attorneys receiving required CLE credits, as well as various supplies.	

Department 12 - Police

12035	– Metro Aviation	
1823 00000	– <u>Special Operating and Capital</u>	\$ 26,182
	The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2016-17, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.	

12800	– Grants	
1825 00000	– <u>Dog Food Donations</u>	\$ 26
	To appropriate a donation received to purchase dog food for the Animal Shelter.	

**COUNTY OF HENRICO, VIRGINIA
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0000 00110	– <u>P.E.A.K. Program</u> A donation has been received from the Henrico Police Foundation. The funds are to be used to purchase supplies for the Parents, Educators, and Kids (P.E.A.K) Program that replaced the D.A.R.E. Program in the elementary schools.	20
0000 06883	– <u>Secret Service</u> To appropriate a donation received from the Secret Service to purchase software and equipment to assist Division members in investigating economic crimes.	6,000
0000 08349	– <u>Federal Task Forces</u> To appropriate a donation received from the Federal Bureau of Investigation to purchase a replacement computer for a detective working on the FBI Cyber Crimes task force.	2,690
0000 08551	– <u>DMV18 - Speed</u> To appropriate funding of \$45,000 from the Virginia Department of Motor Vehicles for overtime related to speed saturation patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$3,443, will come from the fund balance in the General Fund and is included in the \$48,443 total.	48,443
0000 08552	– <u>DMV18 - Occupant Protection</u> To appropriate funding of \$27,000 from the Virginia Department of Motor Vehicles for overtime related to occupant protection saturation patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$2,066, will come from the fund balance in the General Fund and is included in the \$29,066 total.	29,066
0000 08553	– <u>DMV18 - DUI</u> To appropriate funding of \$223,464 from the Virginia Department of Motor Vehicles for overtime, training, and equipment related to alcohol enforcement activities. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$16,180, will come from the fund balance in the General Fund and is included in the \$239,644 total.	239,644
	Total Police	\$ 352,071

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Department 13 - Fire

13800	– Grants	
0000 01815	– <u>FY2016 AFG - Fire Officer Academy</u>	\$ 50,008
	To appropriate funding of \$50,008 from the U.S. Department of Homeland Security for the FY2016 Assistance to Firefighters grant. This funding will provide for 26 Fire Lieutenants to attend a week-long Virginia Officer's Fire Academy course. This grant requires a local match of \$5,000, which will be fulfilled by utilizing the Division of Fire's operating funds.	
0000 08550	– <u>2017 Local Emergency Management Performance Grant</u>	67,504
	To appropriate funding from the 2017 Emergency Management Performance Grant (EMPG) from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) as managed by the Virginia Department of Emergency Management. This funding will provide for a portion of the salary for the Emergency Management Coordinator in the amount of \$17,504. The remaining amount of \$50,000 will be used for training and other equipment. This grant requires a local match of \$67,504 which will be fulfilled by Henrico County's Emergency Management Coordinator and Emergency Preparedness Management Specialist's salary and	
	Total Fire	\$ 117,512

Department 22 - Social Services

22011	– Joint Administration	
1301 00000	– <u>Administration</u>	\$ 203,514
	The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico an additional \$48,103 of State (23.6%) and \$123,866 of Federal (60.9%) funds to add two Senior Family Services Specialist positions to the Service Division complement. The required 15.5% County match, \$31,545, will come from the fund balance in the General Fund and is included in this \$203,514 amount.	
22106	– AFDC - Foster Care	
1302 00000	– <u>Purchase of Services</u>	\$ 556,197
	To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Foster Care Program expenditures. This increase in appropriation is funded with \$278,098 of State (50%) and \$278,099 of Federal (50%) funds. The total appropriation for this program in fiscal year 2017-18 will be \$1,122,882 after this addition. No County matching funds are required.	
22503	– Adoption Subsidy	
1302 00000	– <u>Purchase of Services</u>	\$ 418,696
	To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$209,348 of State (50%) and \$209,348 of Federal (50%) funds. The total appropriation for this program in fiscal year 2017-18 will be \$1,284,696 after this addition. No County matching funds are required.	

**COUNTY OF HENRICO, VIRGINIA
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22507	– Preventive Foster Care		
1302 00000	– <u>Purchase of Services</u>	\$	73,854
	<p>The Commonwealth of Virginia, Department of Social Services, will provide an additional \$36,412 of State (49.3%) and \$25,995 of Federal (35.2%) funding. The County's required 15.5% match, \$11,447, will come from the fund balance in the General Fund and is included in the \$73,854 total. These funds are being used to provide the department with additional funding to pay State and federally mandated Family Preservation Program expenditures.</p>		
22509	– Safe and Stable Families		
1302 08378	– <u>FY2017-18 CSA</u>	\$	38,995
	<p>The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, Policy and Management Team (CPMT) for the Comprehensive Services Act (CSA) Safe and Stable Family Program, an additional \$29,246 of Federal (75.0%) and \$3,705 of State (9.5%) funding for fiscal year 2017-18. The County's required 15.5% match of \$6,044 will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.</p>		
22609	– Refugee Program		
1302 00000	– <u>Purchase of Services</u>	\$	6,000
	<p>The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$6,000 in Federal funding for fiscal year 2017-18 to fund State and federally mandated Refugee Program expenditures. The total appropriation for this program in fiscal year 2017-18 will be \$40,000 after this addition. No local match is required.</p>		
	Total Social Services	\$	1,297,256
Department 23 - Recreation and Parks			
23101	– Director		
0000 00956	– <u>Local Government Challenge Grant</u>	\$	4,500
	<p>The Virginia Commission of the Arts has awarded the County of Henrico a Local Government Challenge grant of \$4,500. Funds are to be used to enhance existing programs and signature events associated with the Cultural Arts Center at Glen Allen. No County matching funds are required.</p>		
Department 36 - Community Corrections			
36002	– CCP - Pretrial		
0000 08375	– <u>FY2017-18 CCP Pretrial</u>	\$	10,455
36003	– CCP - Post Trial		
0000 08376	– <u>FY2017-18 CCP Post Trial</u>		5,000
	<p>To appropriate revenue from the Virginia Department of Criminal Justice Services in excess of original budget for the Community Corrections Program. Funds will be used for Pretrial personnel, additional staff training, office supplies, and the lease of the multi-function printer and copier.</p>		
	Total Community Corrections	\$	15,455

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Department 38 - Community Revitalization

38001 – Community Revitalization

0000 08554 – SCDHC Repairs \$ 200,000

This amendment will provide funding to the Department of Community Revitalization in order to donate \$200,000 to the Southside Community Development and Housing Corporation (SCDHC). The SCDHC administers the Emergency and Minor Repairs Program for owner-occupied housing units of low-income households that are referred by Henrico County's Building Inspections for building code violations. The goal of the program is to support neighborhood improvement and improved health and safety for residents of Henrico County. This funding is to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

38003 – CDBG

0000 08485 – FY17-18 CDBG - Administration \$ 266,700

0000 08486 – FY17-18 CDBG - Commercial Assistance Program 185,000

0000 08487 – FY17-18 CDBG - CONNECT Program 169,000

0000 08488 – FY17-18 CDBG - CARITAS Center and The Healing Place for Women 100,000

0000 08489 – FY17-18 CDBG - Circle Center Adult Day Services - Entry Area Improvements 27,500

0000 08490 – FY17-18 CDBG - HOME Inc. Downpayment Assist 25,500

0000 08491 – FY17-18 CDBG - HOME Inc. Fair Housing Outreach 15,000

0000 08492 – FY17-18 CDBG - Home Maintenance Workshops 10,000

0000 08493 – FY17-18 CDBG - project:HOMES Emerg and Minor Repairs 491,268

0000 08494 – FY17-18 CDBG - project:HOMES Homeowner Rehab Prog 190,203

0000 08495 – FY17-18 CDBG-Rebuilding Together of Richmond-Home Repair-in Lab Gateway 40,000

0000 08496 – FY17-18 CDBG - SCDHC Downpayment Assist 19,000

Sub-Total CDBG \$ 1,539,171

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico, fiscal year 2017-18 grant funds in the amount of \$1,539,171 for these 12 programs/purposes.

38004 – HOME

0000 08497 – FY17-18 HOME - Administration \$ 62,300

0000 08498 – FY17-18 HOME - CHDO Activities Rehab for Sale - Undesignated 93,600

0000 08499 – FY17-18 HOME - HOME Inc. Downpayment Assist 127,500

0000 08500 – FY17-18 HOME - project:HOMES Homeowner Rehab Prog 284,410

0000 08501 – FY17-18 HOME - SCDHC Downpayment Assist 56,000

Sub-Total HOME \$ 623,810

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnerships Program, as authorized by the HOME Investment Partnerships Act of 1990, has awarded the County of Henrico, fiscal year 2017-18 grant funds in the amount of \$623,810 for these five programs/purposes.

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38007	– ESG		
0000 08502	– <u>FY17-18 ESG - Administration</u>	\$	10,380
0000 08503	– <u>FY17-18 ESG - CARITAS - Case Mgmt for Shelter Clients</u>		20,000
0000 08504	– <u>FY17-18 ESG - Dept. of Social Services - Homeless Prevention</u>		5,888
0000 08505	– <u>FY17-18 ESG - Homeward - Homeless Mgmt Info System</u>		2,500
0000 08506	– <u>FY17-18 ESG - Housing Families First - Hilliard House Emerg Shelter</u>		35,250
0000 08507	– <u>FY17-18 ESG - Housing Families First - Rapid Rehousing</u>		50,000
0000 08508	– <u>FY17-18 ESG-YWCA of Rich-Greater Rich Regional Domestic Violence Hotline</u>		14,500
	Sub-Total ESG	\$	138,518

The United States Department of Housing and Urban Development (HUD), Emergency Solutions Grant (ESG) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, has awarded the County of Henrico, fiscal year 2017-18 grant funds in the amount of \$138,518 for these seven programs/purposes.

Total Community Revitalization	\$	2,501,499
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	\$	4,321,393

FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services
Department 26 - Mental Health and Developmental Services

26102	– LTMI Services		
2329 00000	– <u>State MH Permanent Supportive Housing Funds</u>	\$	331,009

To appropriate ongoing Department of Behavioral Health and Developmental Services Permanent Supportive Housing funds. These funds will be used to add two Complement III positions, a Case Manager and a Support Services Specialist, to Mental Health's complement.

26108	– Medical Services		
1696 00000	– <u>Medical Services - Primary Health Integration</u>	\$	18,496

To appropriate third party fee revenue from primary health care services from July 2016 through June 2017. These funds will be used to provide primary health care services to Mental Health and Developmental Services consumers at the end of the SAMHSA Primary and Behavioral Health Care Integration grant.

1696 08548	– <u>Federal SAMHSA PBHCI Grant FY17-18</u>		380,473
------------	---	--	---------

To appropriate the Primary and Behavioral Health Care Integration Grant second year funding from the Substance Abuse and Mental Health Services Administration (SAMHSA). Full-time salary costs in the grant represent 10% to 25% of three existing agency positions. Primary health care will be provided by a contract with The Daily Planet, a federally qualified health center.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

26110	– Short Term Outpatient Services		
9566 00000	– <u>MH State Step VA Same Day Access Funds</u>	\$	270,000
	To appropriate ongoing state Mental Health Same Day Access funds. These restricted state funds will fund three existing Complement III Clinician positions that are providing same day access services. The funding used for those positions prior to this amendment will be used for new Complement III positions that are needed because of an increase in demand since beginning Same Day Access services.		
26111	– Collaborative Recovery Services		
1521 00000	– <u>MH Supportive Housing</u>	\$	10,752
1522 00000	– <u>MH Group Homes</u>		10,700
26204	– Community & Residential Resources Team		
1634 00000	– <u>Residential Services</u>		72,140
26303	– Program Support		99,624
0000 00000	To appropriate \$193,216 of surplus fee revenue received in FY2007-08 in excess of budgeted amounts to be used to fund one-time purposes including appliances at Irisdale and Mormac support homes, maintenance at Walton Farms group home, appliances and flooring at Sherbrooke group home, furniture and maintenance at the Gayton group home, furniture and appliances at Cypress Enterprises, maintenance at the Woodman Mental Health office, and furniture and flooring at Hermitage Enterprises.		
26307	– Financial Management		
1685 00000	– <u>Retained Earnings</u>	\$	216,924
	Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent on-going State funds, as of the end of the previous fiscal year. These funds are to be used for one-time expenditures such as computer hardware and software programs.		
1686 00000	– <u>Board Contributions</u>		2,075
	This amount represents donations received from the private sector during FY2016-17. These funds are to be used to serve consumers as specified by the donors.		
	Total Fund 1110 Special Revenue Fund - MH and DS	\$	1,412,193
 FUND 1114 – SPECIAL REVENUE FUND - Forfeitures Police State			
Department 12 - Police			
12850	– Asset Forfeiture		
0000 00000	– <u>Forfeitures - Police - State</u>	\$	65,529
	Law enforcement special funds which have been received by the County and not previously appropriated for expenditure are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.		

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

FUND 1116 – SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Treasury - Federal \$ 13,222

Law enforcement special funds which have been received by the County and not previously appropriated for expenditure are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Justice - Federal \$ 101,341

Law enforcement special funds which have been received by the County and not previously appropriated for expenditure are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

Total SPECIAL REVENUE FUND \$ 5,913,678

FUND 8302 – TRUST AND AGENCY FUND - Fiduciary Fund - Line of Duty

Department 11 - Human Resources

11002 – Group Benefits

0768 00000 – Line of Duty \$ 400,000

To appropriate additional funding associated with the Line of Duty benefit to reflect recent changes, effective July 1, 2017, to the Line of Duty Act (LODA) enacted by the Virginia General Assembly. The total appropriation for this benefit in fiscal year 2017-18 will be \$1,100,000 after this addition. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Trust and Agency Fund.

Total TRUST AND AGENCY FUND \$ 400,000

Total OPERATING FUNDS \$ 7,992,639

CAPITAL FUNDS

FUND 2101 – CAPITAL PROJECTS FUND - General Capital Projects

Department 16 - General Services

16999 – General Services Capital Projects

0000 06347 – Circuit Court Renovation \$ 2,082,835

To appropriate funding for design and construction services to include design of Circuit Courtroom renovations, new Circuit Courtroom #6, and design and renovation of the Morgan Building on Credit Union Drive for the Law Library and Recreation and Parks. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Department 29 - Real Property

29999 – Real Property Capital Projects

0000 00000 – Malvern Hill Farm Acquisition \$ 1,500,000

To appropriate funding of \$1,500,000 towards the County acquisition of 417.9 acres of the Malvern Hill Farm. Malvern Hill Farm, previously owned by the Ferguson family, will become public open space with passive recreation. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total 2101 - General Capital Projects Fund \$ 3,582,835

FUND 2109 – CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects

Department 23 - Recreation and Parks

23101 – Director

0000 08549 – Four Mile Creek Restroom and Utilities Tap Grant \$ 847,733

To appropriate funding of \$678,186 for a federal Transportation Alternatives Program (TAP) grant administered through the Virginia Department of Transportation. This funding would be used for the construction of a 1,000 square foot restroom facility at the parking lot near the Capital Trail in Four Mile Creek Park. The County's required 20% match of \$169,547 will come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 28 - Public Works

28004 – Construction

0000 00607 – Three Chopt Barrington Hill to Gaskins \$ 3,768,807

To appropriate federal funding of \$3,015,046 and state funding of \$753,761 from the Regional Surface Transportation Program (RSTP) which is administered by the Virginia Department of Transportation. This project would allow the County to improve approximately 2.05 miles of Three Chopt Road to a four-lane, divided roadway. Improvements include curb and gutter, drainage facilities, upgraded floodplain crossings, a grassed median, traffic signal modifications, and sidewalk on both sides of the improved roadway.

0000 00678 – Tuckahoe Park Drainage 1,555,000

To appropriate funding from the Virginia Department of Environmental Quality for the Stormwater Local Assistance Funds (SLAF). These funds will be used toward repairing stream channel and stabilize banks of Upham Brook. The adjacent properties are routinely flooded and erosion has caused damage to the rear yards of homes in the Tuckahoe Park Subdivision to the east of the stream and commercial property to the west. The total estimated cost of the project is \$4,600,000. The difference will be covered by the Chesapeake Bay TMDL/MS4 funding.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

0000 07049	<p>– <u>Parham Road Sidewalk and Transit Stop Improvements</u> To appropriate funding from the Virginia Department of Transportation for the County to improve multimodal function, transit access, and handicap accessibility along Parham Road by adding a missing sidewalk, ADA accessible ramps, and bus stop amenities along the 0.45 mile project corridor between Shrader Road and Hungary Spring Road. The total project estimate is \$500,000. The difference will be covered with non Gas Tax funding.</p>	425,000
0000 08341	<p>– <u>North Parham Road Sidewalk</u> To appropriate funding from the Virginia Department of Transportation for the County to install sidewalk along the west side of North Parham Road from 200 feet of Three Chopt Road to 650 feet south of Fargo Road. The estimated cost of construction is \$720,000. VDOT previously allocated \$221,474 towards this project under the Revenue Sharing Program. The difference will be covered with non Gas Tax funding.</p>	136,026
0000 08342	<p>– <u>Richmond-Henrico Turnpike Sidewalk</u> To appropriate funding from the Virginia Department of Transportation for the County to install sidewalk along the west side of Richmond-Henrico Turnpike from 175 feet north of Pinalto Drive to East Laburnum Avenue. The estimated cost of construction is \$400,000. VDOT previously allocated \$123,041 towards this project under the Revenue Sharing Program. The difference will be covered with non Gas Tax funding.</p>	74,459
0000 08343	<p>– <u>Quiocassin Road Sidewalk</u> To appropriate funding from the Virginia Department of Transportation for the County to install 1,000 feet of sidewalk which will be constructed adjacent to the existing curb and gutter on the south side of Quiocassin Road from Blue Jay Lane to Starling Drive. The estimated cost of construction is \$930,000. VDOT previously allocated \$410,167 towards this project under the Revenue Sharing Program. The difference will be covered with non Gas Tax funding.</p>	52,333
0000 08481	<p>– <u>East Laburnum Avenue Sidewalk</u> To appropriate federal funding of \$667,178 and state funding of \$166,795 from the Congestion Mitigation and Air Quality Program (CMAQ) and the Regional Surface Transportation Program (RSTP). Both of these programs are administered by the Virginia Department of Transportation. This project would allow the County to construct approximately 1,300 feet of sidewalk within the County right-of-way along East Laburnum Avenue from Mechanicsville Turnpike (Route 360) to Bolling Road.</p>	833,973
Total Public Works		\$ 6,845,598
Total 2109 - State and Federal Grant-Funded Capital Projects		\$ 7,693,331

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

FUND 2201 - CAPITAL PROJECTS FUND - Vehicle Replacement Reserve
 Department 13 - Fire
 13115 - Logistics
 0000 06692 - Fire Apparatus Replacement Plan

\$ 1,000,000

To appropriate funding to purchase a new squad apparatus for the Division of Fire. This vehicle would be used in numerous suppression, emergency medical, and other hazard incidents and would provide cross-functional support to the Division's operations. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total 2201 - Vehicle Replacement Reserve	\$ 1,000,000
Total CAPITAL PROJECTS FUND	\$ 12,276,166
Total New Amendments/Appropriations	\$ 20,268,805
GRAND TOTAL AMENDMENTS/ REAPPROPRIATIONS/APPROPRIATIONS	\$ 23,726,043

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 247-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Quitclaim of Utility Easements — Reynolds Crossing — Tuckahoe District

For Clerk's Use Only: Date: <u>9/26/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thornton</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Hinson, H.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Hinson, H.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, 6946 Forest, LLC and Wal-Mart Real Estate Business Trust have requested the County to quitclaim utility easements across their properties at the Reynolds Crossing development; and,

WHEREAS, there are no County facilities in the easements, the County does not need them, and replacement easements have been dedicated to the County; and,

WHEREAS, this resolution was advertised and a public hearing was held on September 26, 2017, pursuant to Sections 15.2-1800 and 15.2-1813 of the Code of Virginia.

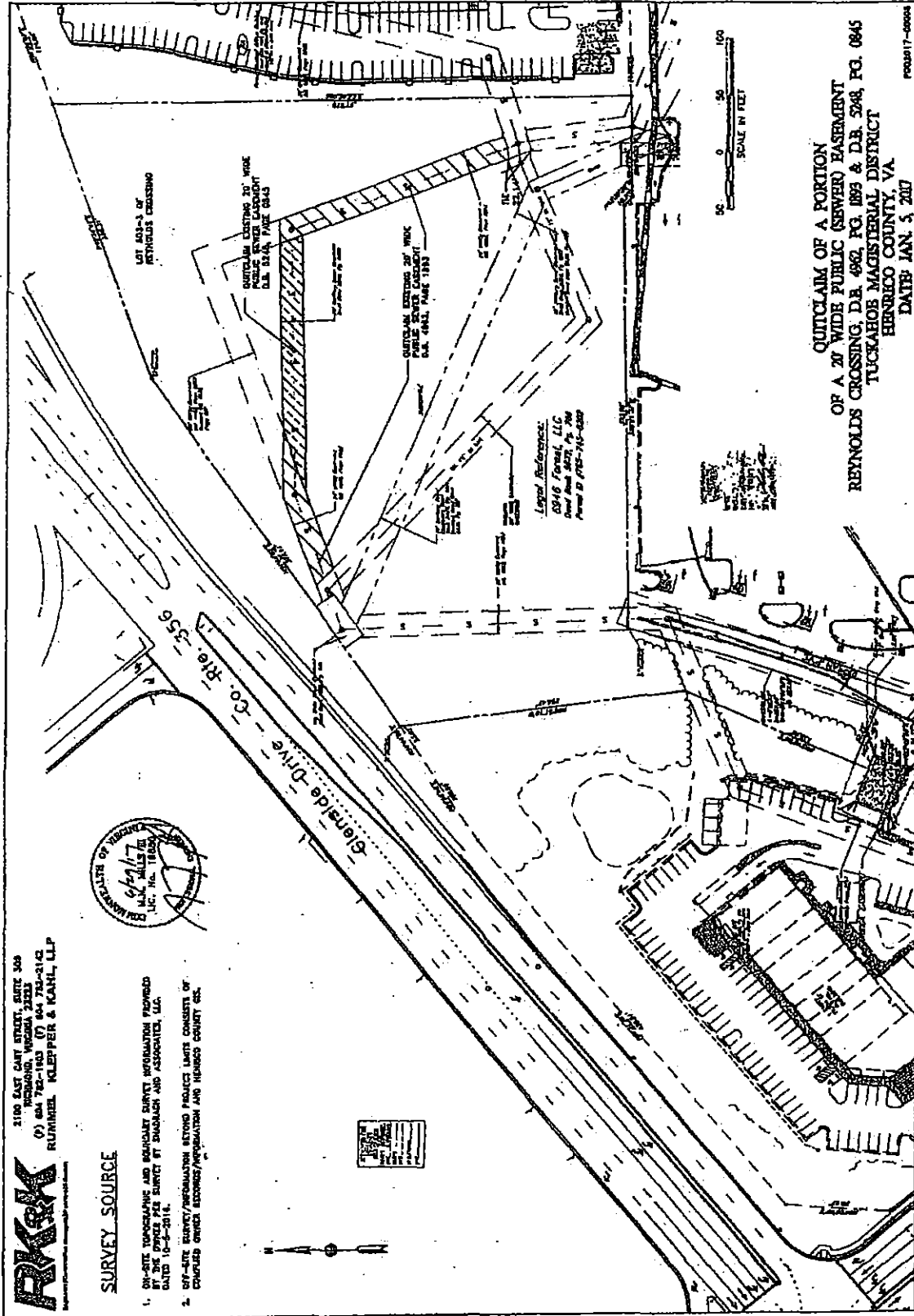
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute deeds, in a form approved by the County Attorney, quitclaiming all interest of the County in the area shown hatched on the plat attached as Exhibit A and in the areas shown shaded on the plat attached as Exhibit B.

Comments: The Directors of Public Works, Public Utilities, Planning, and Real Property recommend approval of this Board paper; the County Manager concurs.

By Agency Head By County Manager

Routing: Yellow to: _____ Certified: _____ A Copy Teste: _____ Clerk, Board of Supervisors
 Copy to: _____ Date: _____

EXHIBIT A



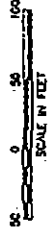
3100 EAST CANY STREET, SUITE 300
 REYNOLDS, VIRGINIA 22041
 (703) 684-7820 FAX (703) 684-7810
 RUMMEL, KLEPPER & KAHL, LLP

SURVEY SOURCE

1. ON-SITE TOPOLITHIC AND GEOLITHIC SURVEY INFORMATION PROVIDED BY THE OFFICE OF THE SURVEYOR OF VIRGINIA, DATED 10-2-2014.
2. OFF-SITE SURVEY/INFORMATION FROM PUBLIC SURVEY DOCUMENTS OF COURTESY OF THE SURVEYOR OF VIRGINIA AND HENRICO COUNTY, VA.



QUITCLAIM OF A PORTION
 OF A 27' WIDE PUBLIC (SEWER) EASEMENT
 REYNOLDS CROSSING, D.B. 4982, PG. 1893 & D.B. 5248, PG. 0845
 TUCKAHOE MAGISTERIAL DISTRICT
 HENRICO COUNTY, VA.
 DATED JAN. 5, 2017



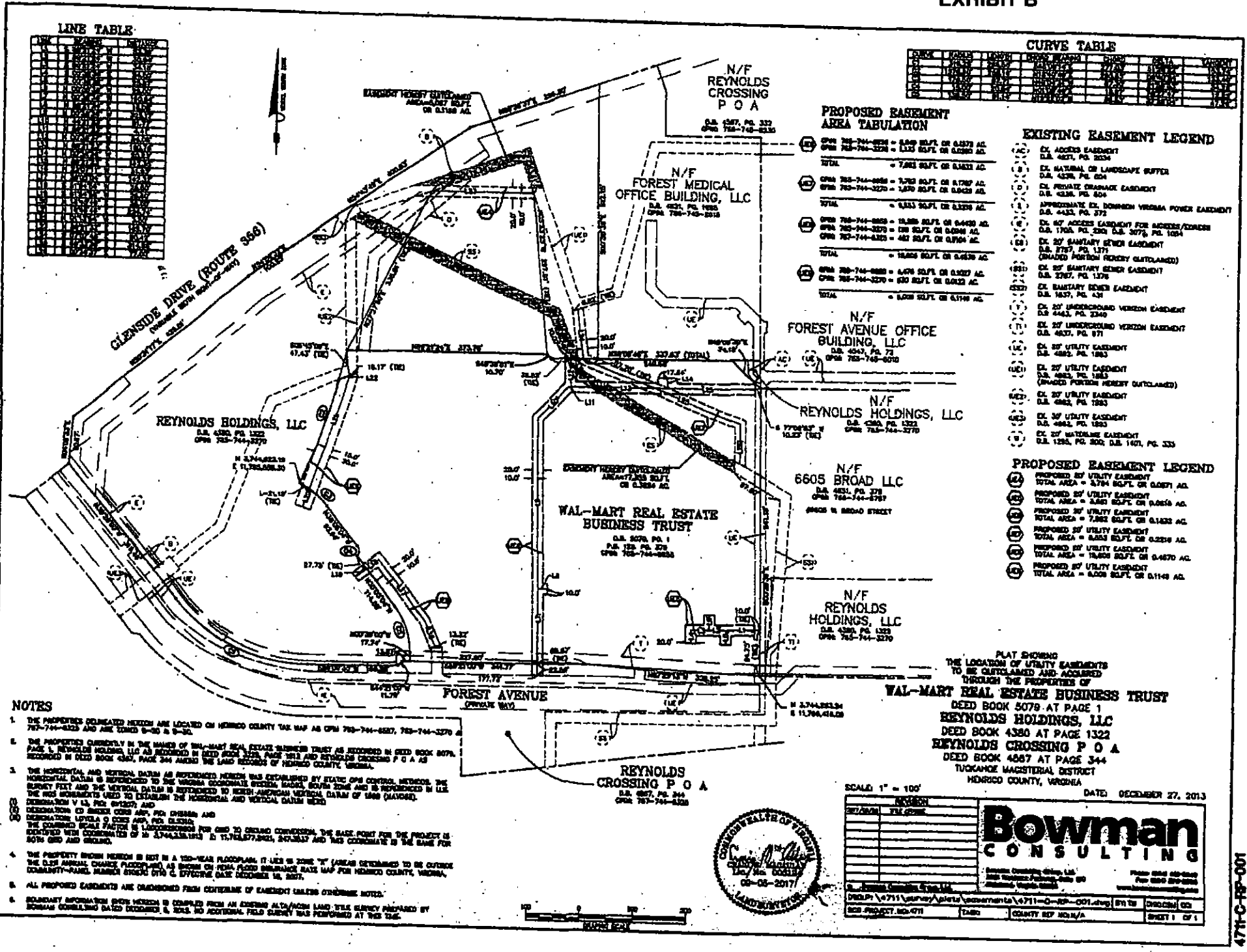
PER02017-00004

LINE TABLE

Table with 3 columns: Stationing, Description, and Distance. It lists various line segments and their lengths.

CURVE TABLE

Table with 3 columns: Stationing, Curve Description, and Distance. It lists curve data for various segments.



PROPOSED EASEMENT AREA TABULATION. A table listing proposed easements with their respective areas and descriptions.

EXISTING EASEMENT LEGEND. A list of existing easements with their corresponding symbols and descriptions.

PROPOSED EASEMENT LEGEND. A list of proposed easements with their corresponding symbols and descriptions.

- NOTES: A list of six notes providing technical details about the survey, including property locations, survey methods, and easement information.

PLAN SHOWING THE LOCATION OF UTILITY EASEMENTS TO BE OUTLINED AND ACQUIRED THROUGH THE PROPERTIES OF WAL-MART REAL ESTATE BUSINESS TRUST DEED BOOK 5078 AT PAGE 1 REYNOLDS HOLDINGS, LLC DEED BOOK 4380 AT PAGE 1322 REYNOLDS CROSSING P O A DEED BOOK 4067 AT PAGE 344 TUCKAHOE MAGISTRAL DISTRICT HENRICO COUNTY, VIRGINIA

REYNOLDS CROSSING P O A D.B. 4067, PG. 344 OPEN 762-744-3270

SCALE: 1" = 100'

DATE: DECEMBER 27, 2013



Bowman CONSULTING logo and contact information. Includes address (10000 Woodland Hills, VA), phone (804-747-8888), fax (804-747-8888), and website (www.bowmanconsulting.com). Project details: WAL-MART REAL ESTATE BUSINESS TRUST, COUNTY: HENRICO, SHEET: 1 OF 1.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 248-17

Page No. 1 of 2

Agenda Title: RESOLUTION – Concurring in the Declarations and Findings of The Shops at White Oak Village Community Development Authority and Authorizing the Dissolution of the Authority and the Execution of Documents in Connection Therewith

For Clerk's Use Only: Date: <u>9/26/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Hinson, H.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Hinson, H.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, in accordance with the terms of the Virginia Water and Waste Authorities Act, the Board of Supervisors of the County of Henrico, Virginia (the "Board"), acting by and on behalf of the County of Henrico, Virginia (the "County"), adopted a resolution on December 12, 2006, establishing The Shops at White Oak Village Community Development Authority (the "Authority") for the purpose of financing certain public improvements described in such resolution (the "Improvements"), and the Board subsequently amended that resolution by revising the geographic boundaries of the Authority on May 22, 2007; and

WHEREAS, the Authority's Articles of Incorporation were approved and a certificate of incorporation was issued by the Virginia State Corporation Commission on January 4, 2007, as subsequently amended on August 27, 2007; and

WHEREAS, the Authority financed the cost of the Improvements through the issuance of its \$23,870,000 Series 2007 Special Assessment Revenue Bonds on September 2, 2007 (the "Bonds"); and

WHEREAS, the County has received a certified copy of a resolution adopted by the board of the Authority on August 9, 2017 (the "Authority Resolution"), and related correspondence from the chairman of the board of the Authority dated September 11, 2017, indicating that all obligations of the Authority, including the Bonds, have been paid or provided for, and requesting that the County dissolve the Authority in accordance with Section 15.2-5109 of the Code of Virginia of 1950, as amended (the "Code").

By Agency Head *Nel. Jonathan* By County Manager *[Signature]*

Routing: Yellow to: _____ Certified: _____ A Copy Teste: _____ Clerk, Board of Supervisors
 Copy to: _____ Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 248-17

Page No. 2 of 2

Agenda Title: RESOLUTION – Concurring in the Declarations and Findings of The Shops at White Oak Village Community Development Authority and Authorizing the Dissolution of the Authority and the Execution of Documents in Connection Therewith

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA:

1. Authorization of Dissolution. The Board concurs in the findings and declarations of the Authority Resolution. Consequently, it is hereby found and determined to be in the best interests of the County to authorize the dissolution of the Authority in accordance with Section 15.2-5109 of the Code. The County Manager is hereby authorized to execute and deliver any and all such documents, including, without limitation, Articles of Dissolution and Articles of Termination of Corporate Existence, as he deems necessary or desirable in order to effect the dissolution of the Authority and the termination of its existence.

2. Effective Date. This resolution shall take effect immediately.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 249-17
Page No. 1 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Engineering Services Agreement — Upham Brook Trunk Sewer — Brookland and Fairfield Districts

For Clerk's Use Only: Date: <u>9/26/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thornton</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, on June 14, 2011, the Board of Supervisors approved an agreement in the amount of \$1,420,415 with Whitman Requardt & Associates, LLC for professional engineering services for the Upham Brook Trunk Sewer project; and,

WHEREAS, the project involves construction of approximately 16,000 linear feet of 48-inch and 54-inch diameter gravity trunk sewer to reduce the occurrence of sanitary sewer overflows and to provide additional capacity; and,

WHEREAS, on March 16, 2016, the Purchasing Director approved a \$163,393 amendment to obtain additional engineering services for project management, permitting, meetings, tunnel and geotechnical design, design submittals and approvals, and a Phase 2 Cultural Resource study; and,

WHEREAS, the Department of Public Utilities and Whitman Requardt & Associates, LLC have negotiated a second amendment in the amount of \$351,571 for additional engineering services to incorporate sewer rehabilitation work, address environmental requirements, and provide supplemental environmental inspection services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that the County Manager is authorized to execute the second amendment to the agreement with Whitman Requardt & Associates, LLC.

Comment: With this second amendment, the contract amount would be increased to a total of \$1,935,579. The Director of Public Utilities recommends approval; the County Manager concurs.

By Agency Head By County Manager

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COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 250-17
Page No. 1 of 2

Agenda Title: RESOLUTION — Signatory Authority — Water and Sewer Agreements — Scout Development LLC — Varina District

Form with fields for 'For Clerk's Use Only', 'BOARD OF SUPERVISORS ACTION', 'Date: 9/29/2017', 'Moved by (1) Nelson', 'Seconded by (1) Hinson', 'REMARKS: APPROVED', and a table with columns 'YES', 'NO', 'OTHER' and rows for 'Branin, T.', 'Hinson, H.', 'Nelson, T.', 'O'Bannon, P.', 'Thornton, F.'.

WHEREAS, Scout Development LLC ("Scout") has requested water and sewer service from Henrico County for property in the White Oak Technology Park that Scout will acquire from the Economic Development Authority of Henrico County, Virginia ("EDA"); and,

WHEREAS, Scout will undertake development of the property and wishes to ensure that sufficient water and sewer capacity is available for its project; and

WHEREAS, Scout also wishes to obtain temporary water and sewer service to an adjoining parcel that will be licensed for use during construction of the project; and,

WHEREAS, Scout and the County have negotiated utility agreements which include the following terms:

- 1. The County will provide up to 3.5 million gallons of water capacity per day and up to 1.5 mgd of sewer capacity for Scout's project when completed.
2. The County will provide temporary utility service to the adjacent construction staging area.
3. Scout shall relocate a sewer line on the property to be acquired at its expense and shall, at the EDA's expense, construct sewer line extensions along Portugee Road to serve other parcels in White Oak Technology Park.
4. The County will apply \$850,000 in water and sewer credits to Scout for payment of water and sewer connection fees in accordance with the Henrico County Code.

By Agency Head [Signature] By County Manager [Signature]

Routing:
Yellow to:
Copy to:

Certified:
A Copy Teste:
Clerk, Board of Supervisors

Date:

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that the County Manager is authorized to execute the water and sewer agreements with Scout Development LLC in a form approved by the County Attorney.

Comment: The Director of Public Utilities recommends approval, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 251-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Request for Letter of Necessity — Woodman Road Extended — Brookland and Fairfield Districts

For Clerk's Use Only: Date: <u>9/26/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thornton</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:60%;"></th> <th style="width:10%;">YES</th> <th style="width:10%;">NO</th> <th style="width:10%;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the extension of Woodman Road from Greenwood Road to J.E.B. Stuart Parkway is designated a Proposed Minor Arterial roadway on the 2026 Major Thoroughfare Plan; and,

WHEREAS, on July 26, 2016, the Board of Supervisors approved hiring Clark Nexsen to design the extension; and,

WHEREAS, on August 23, 2017, the Board of Supervisors approved an agreement with HHHunt for construction of the extension; and,

WHEREAS, this project will relieve traffic congestion and improve vehicular and pedestrian connectivity in the area; and,

WHEREAS, under state law, the County Engineer must examine the road and report to the Board of Supervisors about the expediency of the proposed improvements.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Engineer is directed to: (1) examine extending Woodman Road and to report to the Board upon the expediency of the project, and (2) prepare a Letter of Necessity in accordance with Section 33.2-706 of the Code of Virginia, 1950, as amended, and file it with the Clerk of the Board.

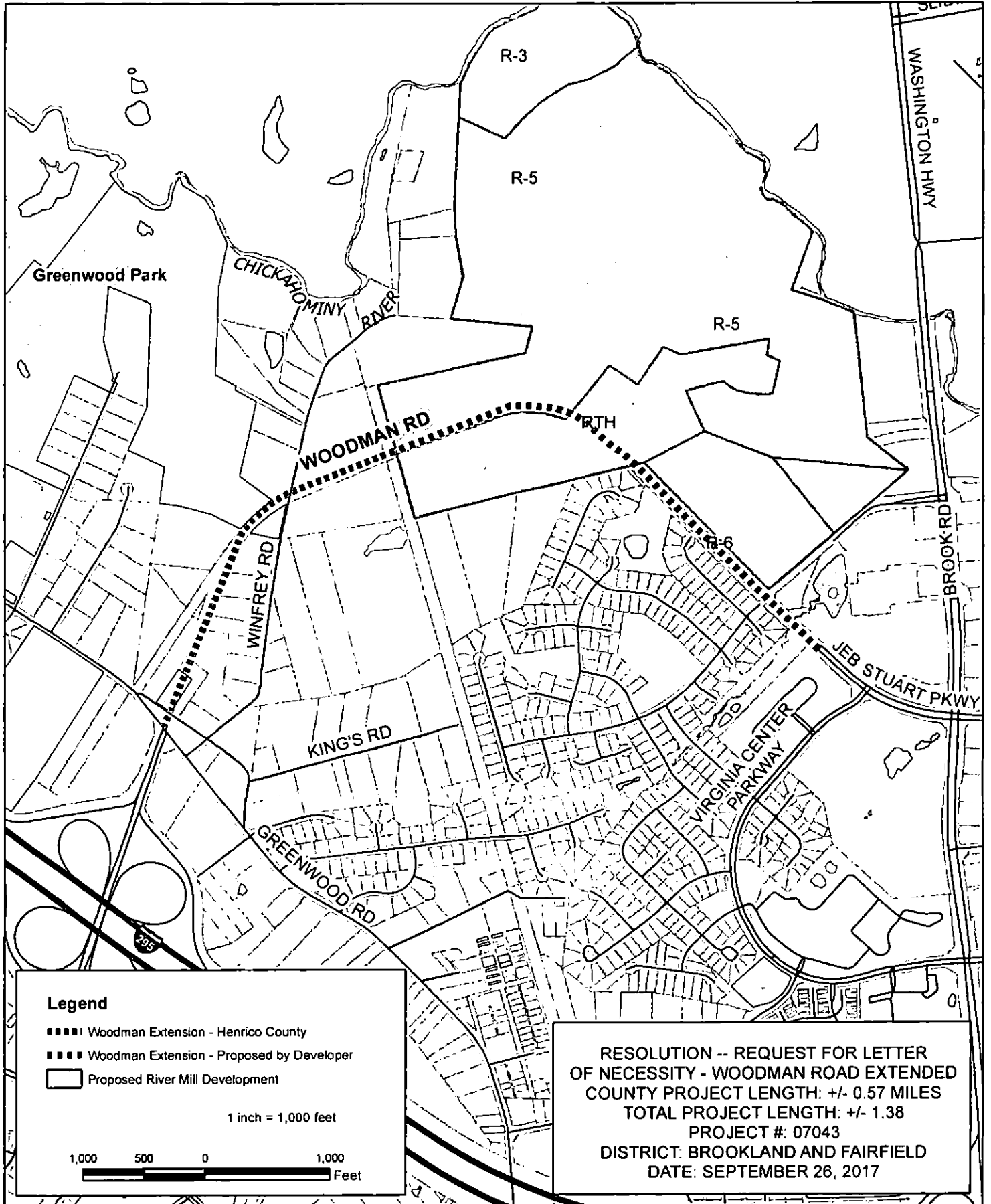
COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head By County Manager

Routing: Yellow to: _____ Certified: _____
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 Date: _____



Woodman Road Extension



Legend

- Woodman Extension - Henrico County
- Woodman Extension - Proposed by Developer
- Proposed River Mill Development

1 inch = 1,000 feet

1,000 500 0 1,000
 Feet

RESOLUTION -- REQUEST FOR LETTER OF NECESSITY - WOODMAN ROAD EXTENDED
 COUNTY PROJECT LENGTH: +/- 0.57 MILES
 TOTAL PROJECT LENGTH: +/- 1.38
 PROJECT #: 07043
 DISTRICT: BROOKLAND AND FAIRFIELD
 DATE: SEPTEMBER 26, 2017



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 252-17
Page No. 1 of 1

Agenda Title: RESOLUTION — Acceptance of Roads — Varina District

<p>For Clerk's Use Only: Date: <u>9/26/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Nelson</u> Seconded by (1) <u>brannin</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Hinson, H.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
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Hinson, H.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

Eagle's Nest, Section C — Varina District

Majestic Way from 0.04 Mi. S. of Darbytown Road to 0.28 Mi. S. of Darbytown Road	0.24 Mi.
Eagles Nest Court from Majestic Way to 0.06 Mi. S. of Majestic Way	<u>0.06 Mi.</u>
Total Miles	0.30 Mi.

By Agency Head [Signature] By County Manager [Signature]

Routing:
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Copy to: _____ A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____



EAGLE'S NEST SECTION C

