

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, October 24, 2017**, at **5:15 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:15 - 5:45 p.m. | Richmond Region Tourism Update |
| 5:45 - 6:00 p.m. | New Tax Exemption for Certain Surviving Spouses of First Responders |
| 6:00 - 6:30 p.m. | 2018 General Assembly Overview |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
October 19, 2017

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
October 24, 2017
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES - October 10, 2017, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATION

Proclamation - Adoption Month - November 2017.

PUBLIC HEARING ITEMS

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| 270-17 | Resolution - Amendments to the FY 2017-18 Annual Fiscal Plan: October, 2017. |
| 271-17 | Resolution - Signatory Authority - Conveyance of Real Estate - Well Lot Adjacent to 4816 Rodney Road - Brookland District. |
| 272-17 | Ordinance - Vacation of Building Lot Line - College Hills Subdivision - Tuckahoe District. |
| 273-17 | Resolution - Signatory Authority - Conveyance of Real Estate - 5410 Williamsburg Road - Varina District. |

PUBLIC COMMENTS

GENERAL AGENDA

- | | |
|--------|---|
| 274-17 | Resolution - Signatory Authority - Consent to Assignment of Lease - Pouncey Tract Park - Three Chopt District. |
| 275-17 | Resolution - Signatory Authority - Agreement with Virginia Department of Transportation - Parham Road Bridge Repair (UPC 110969) - Brookland District. |
| 276-17 | Resolution - Authorization to Apply for Transportation Alternatives Program Matching Grant - Woodman Road Extended Multi-Use Trail - Brookland and Fairfield Districts. |
| 277-17 | Resolution - Receipt of Letter of Necessity and Setting of Public Hearing - Woodman Road Extended - Brookland and Fairfield Districts. |

- 278-17 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation - Engineered Wood Way Extension (UPC 112359) - Varina District.
- 279-17 Resolution - To Permit Additional Fine of \$200 for Speeding on Stone Horse Road between its terminus 100' North of Lizfield Way and Perrywinkle Road - Three Chopt District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
October 24, 2017**

PRESENTATION

PROCLAMATION - Adoption Month - November 2017.

National Adoption Month was instituted in 1995 by a presidential proclamation. It is observed each year in November and is a collective national effort to find permanent, loving families for children in the foster care system. The National Adoption Month initiative is supported by the Children's Bureau of the United States Department of Health and Human Services in partnership with AdoptUSKids and the Child Welfare Information Gateway. This proclamation recognizes November 2017 as Adoption Month in Henrico County and calls upon Henrico citizens to participate in appropriate programs and activities to help provide adoptive homes to Henrico children.

PUBLIC HEARING ITEMS

RESOLUTION - Amendments to the FY 2017-18 Annual Fiscal Plan: October, 2017.

A Board paper was presented on October 10, 2017, that received requests for amendments to the Annual Fiscal Plan, directed their advertisement, and set the date for a public hearing. This paper, if approved after the public hearing, amends the Annual Fiscal Plan and appropriates funds for expenditure for the purposes indicated.

RESOLUTION - Signatory Authority - Conveyance of Real Estate - Well Lot Adjacent to 4816 Rodney Road - Brookland District.

This Board paper authorizes the County Manager and Chairman of the Board of Supervisors to execute documents to convey real estate known as Tax Map Parcel 775-741-2573 that is adjacent to 4816 Rodney Road in the Brittons Hill subdivision to Douglas Arnold Mauck, Jr., for \$700, its assessed value. The property was previously used as a well lot, and the County does not need it for any public purpose.

The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Directors of Public Utilities and Real Property recommend approval; the County Manager concurs.

ORDINANCE - Vacation of Building Lot Line - College Hills Subdivision - Tuckahoe District.

This ordinance will vacate the 50' front building lot line along the front of Lot 6, Block B, Section 1 of College Hills subdivision. The owner, Katherine Benson, has requested the vacation to provide easier wheelchair access to the front entrance of her house.

The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection.

RESOLUTION - Signatory Authority - Conveyance of Real Estate - 5410 Williamsburg Road - Varina District.

This Board paper authorizes the County Manager and Chairman of the Board of Supervisors to execute documents to convey real estate known as 5410 Williamsburg Road to Roberto Gallina for \$425,000. The property was previously used as offices for the Capital Region Workforce Partnership, and the County does not need it for any public purpose.

The Directors of the Capital Region Workforce Partnership, General Services, and Real Property recommend approval; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Signatory Authority - Consent to Assignment of Lease - Pouncey Tract Park - Three Chopt District.

This Board paper would authorize the County Manager to execute a consent to the assignment of a lease of County property at Pouncey Tract Park by Shenandoah Personal Communications, LLC (“Shentel”). The lease for operation of a cell tower began on October 28, 2008, and will end April 30, 2034, unless extended by the lessee. Under the assignment, Clearview Tower Company, LLC will assume all of Shentel’s obligations under the lease.

The Directors of Recreation and Parks and Real Property recommend approval of this Board Paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Agreement with Virginia Department of Transportation - Parham Road Bridge Repair (UPC 110969) - Brookland District.

The Board paper authorizes the County Manager to execute a project administration agreement with the Virginia Department of Transportation (“VDOT”) under which the County will repair the Parham Road Bridge over the CSX Railway.

The estimated cost for the project is \$1,774,000. VDOT will reimburse the County 100% of the eligible project cost from the State of Good Repair Program, less VDOT administrative charges.

The County will provide the necessary oversight to ensure the project is developed in accordance with applicable federal, state, and local requirements for construction of the project.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Authorization to Apply for Transportation Alternatives Program Matching Grant - Woodman Road Extended Multi-Use Trail - Brookland and Fairfield Districts.

This Board paper would authorize the County Manager to apply to the Virginia Department of Transportation for a federal Transportation Alternatives Program matching grant of \$276,000 for construction of a 0.60 mile long, 12-foot wide multi-use trail along the west side of the Woodman Road Extended project between Greenwood Road and the western property boundary of the River Mill development.

The federal grant would match 80% of the \$345,000 estimated project cost, and the County would be responsible for the remaining cost of the project.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Receipt of Letter of Necessity and Setting of Public Hearing - Woodman Road Extended - Brookland and Fairfield Districts.

On October 10, 2017, the Board of Supervisors approved a resolution directing the County Engineer to prepare a report concerning the need for construction of an extension of Woodman Road. On October 16, 2017, the County Engineer filed the report with the Clerk of the Board. The Board must hold a public hearing concerning the expediency of constructing the extension, and notice of the hearing must be given by the Clerk of the Board.

This Board paper receives the report and sets the public hearing for November 14, 2017. It further directs the Clerk of the Board to give timely, written notice of the date, time, and place of the hearing to the persons required by statute to receive notice.

Funding for the proposed improvements will come from the Capital Project Fund.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Agreement with Virginia Department of Transportation - Engineered Wood Way Extension (UPC 112359) - Varina District.

The Board paper authorizes the County Manager to execute a project administration agreement with the Virginia Department of Transportation (“VDOT”) under which the County will construct a 1,925 foot extension of Engineered Wood Way.

The estimated cost of construction is \$2,800,000. VDOT will reimburse up to \$650,000 of the cost of construction under the Economic Development Access Program, and the County will pay the remainder of the project cost.

The County will provide the necessary oversight to ensure the project is developed in accordance with applicable federal, state, and local requirements for design, right-of-way, and construction of the project.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - To Permit Additional Fine of \$200 for Speeding on Stone Horse Road between its terminus 100' North of Lizfield Way and Perrywinkle Road - Three Chopt District.

Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residential district and the speed limit is indicated by appropriately placed signs. The law requires the Board of Supervisors to develop criteria for the overall applicability for the installation of the signs and to specify application of the law to particular streets before the additional fine may be imposed.

On February 10, 2004, the Board approved criteria for the County's Traffic Calming Program.

The County's Traffic Engineer has collected traffic data and has determined that Stone Horse Road between its terminus 100' North of Lizfield Way and Perrywinkle Road is experiencing speeding problems and meets the criteria for traffic calming measures set forth in the Traffic Calming Program.

The citizens in the area of this road requesting the increased fine have collected signatures from 75.5% of the residents.

This Board paper authorizes the County Manager to place appropriate signs on Stone Horse Road between its terminus 100' North of Lizfield Way and Perrywinkle Road warning of an additional fine of \$200 for speeding.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.