

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
November 14, 2017

The Henrico County Board of Supervisors convened a special meeting on Tuesday, November 14, 2017, at 6:00 p.m., in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
Thomas M. Branin, Three Chopt District
Courtney D. Lynch, Brookland District
Tyrone E. Nelson, Varina District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Tanya B. Harding, CMC, Deputy Clerk/Administrative Assistant
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
Douglas A. Middleton, Deputy County Manager for Public Safety
Anthony J. Romanello, Deputy County Manager for Administration
Tamra R. McKinney, Director of Public Relations & Media Services

Mrs. O'Bannon called the meeting to order at 6:01 p.m.

Renovation Projects Update: Circuit Court, Recreation and Parks Main Office, and Human Services Building

Mr. Vithoukas advised the Board that Mr. Romanello and General Services Director John Neal conducted an extensive study of renovations to these three facilities. He recognized Mr. Neal, who narrated a slide presentation on this item. Mr. Neal began by offering a construction timeline of the Henrico Courts Building and subsequent additions. He cited the following as the key focus and scope of the project: audio visual upgrades in Circuit courtrooms, reconfiguring judges' benches and courtroom seating, constructing a sixth Circuit courtroom, relocating the jury assembly room, relocating the municipal government and law library, and evaluating secure inmate transport. Mr. Neal pointed out there was a resolution on the evening's regular meeting agenda for the award of contract for architectural and engineering services for Circuit Court renovations.

In response to a question from Mrs. O'Bannon, Mr. Rapisarda clarified that there is no legal requirement for the law library to be housed in the Courts Building. Mr. Neal and Mr. Vithoukas responded to questions and comments from Mrs. O'Bannon regarding secure inmate transport and how this concern will be addressed in the renovation project. Mr. Neal continued his presentation by reviewing slides of the existing Circuit courtrooms. In response

to a further question from Mrs. O'Bannon and at Mr. Vithoulkas' request, Colonel Middleton identified the key stakeholders who have reviewed the technological limitations of the current courtrooms. He explained how these limitations, especially those with respect to jury trials, are being addressed by the stakeholders in the renovation project.

Mr. Neal resumed his presentation by highlighting the following enhancements planned for the Circuit courtrooms: flat screen displays, touch screen panels, an evidence presentation system, video conferencing, and the capacity for future growth and changes. He further elaborated on the project's key stakeholders and outreach. Mr. Neal cited the key construction challenges as constructing within the existing footprint, avoiding disruptions of court operations, and meeting the needs of all key stakeholders, which in addition to the judges have included the Sheriff, Police Chief, Clerk of the Court, Commonwealth's Attorney, and individuals from outside groups. He then reviewed the existing floorplan of the Courts Building and at Mr. Vithoulkas' request addressed technological resources where persons will be able to look up information in the Courts Building. In response to questions from Mr. Branin, Mr. Vithoulkas and Colonel Middleton explained the rationale for moving the municipal government and law library to Tuckahoe Area Library until such time in the future when space becomes available in the Administration Building to accommodate an expansion of the Courts Building footprint.

Mr. Neal continued his presentation by reviewing the future location of the municipal and law library, jury assembly room, and sixth Circuit courtroom. Colonel Middleton elaborated on the design of the new jury assembly room and the benefits to be gained by moving it to the former municipal government and law library location. Mr. Neal next discussed the project schedule, noting construction is slated to commence in December 2018 and be completed in December 2020. Mr. Vithoulkas explained to Mrs. O'Bannon that night court is not a feasible option at this time. He confirmed for Mr. Thornton the project is expected to proceed on schedule thanks to a coordinated effort. Mr. Neal concluded the first portion of his presentation by reviewing project funding for design (\$1,465,000), construction (\$8,784,000), and furnishings (\$1,101,000). Mr. Vithoulkas and Mr. Neal responded to questions from Mrs. O'Bannon pertaining to the use of the County's fund balance rather than debt service to fund the renovations.

Mr. Neal resumed his presentation by focusing on renovations to the Division of Recreation and Park's future main office in the former Dumbarton Area Library on Staples Mill Road. He covered this portion of his presentation by showing the proposed floorplan and photographs of renovations that are in progress and by reviewing funding and the schedule for the project. Mr. Neal advised the Board that construction on the project will be completed by the end of November 2017 and project costs have included \$240,000 for design, \$1,526,000 for construction, and \$423,000 for furnishings. In response to questions from Mrs. O'Bannon and Mr. Nelson, Mr. Luther explained the division's arrangements for storing archives and historical collections. Mrs. Lynch remarked she received very positive feedback from voters on election day with regard to the Dumbarton renovation project.

Mr. Neal concluded his presentation by addressing renovations to the Human Services Building and pointing out the Division of Recreation and Parks will be vacating its main office there when it moves to its new location on Staples Mill Road later in November. He showed photographs of the current and proposed office space for the Department of Social Services, reviewed the building's current and proposed floorplan, and highlighted the project's schedule and funding. Mr. Neal informed the Board that construction is anticipated

to occur from April 2018 to December 2018. Project costs will include \$556,000 for design, \$3,357,500 for construction, and \$306,600 for furnishings. Mr. Neal responded to questions from Mr. Thornton and Mr. Nelson relating to the project schedule, age of the building, and status of renovations to the Elko Community Center and Fairfield Area Library.

Regular Meeting Agenda Items

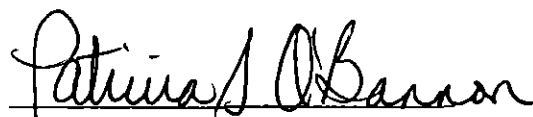
Mr. Vithoukaskas reviewed the agenda for the 7:00 p.m. meeting. He advised the Board of two Manager's comments and noted there was one resignation paper and two appointment papers on the agenda. Mr. Vithoukaskas pointed out the one rezoning case on the agenda was recommended for denial by the Planning Commission and the one Provisional Use Permit case was recommended by the commission for approval. Joe Emerson, Director of Planning, informed the members of the Board they should expect to receive public comments on both cases.

While reviewing the four additional public hearing items on the general agenda, Mr. Vithoukaskas asked Mr. Rapisarda to elaborate on an ordinance to allow dog owners to obtain lifetime dog licenses. He asked Mr. Foster to explain two resolutions that would authorize the condemnation of property for utility easements for the Upham Brook Trunk Sewer Project. Mr. Foster acknowledged it is unusual for the County to initiate condemnation proceedings but in both cases the County was unable to make a bona fide offer to purchase easements because it was unable to locate living owners or successors. Mr. Foster also explained a resolution for a hearing of necessity for the extension of Woodman Road. He provided a brief history of the road.

Mr. Vithoukaskas advised the Board that a resident of the Three Chopt District had signed up to express concerns during the public comment period regarding Airbnb rentals. Mr. Branin noted although he has communicated frequently with the resident regarding a situation next door to her home she wanted the rest of the Board to be aware of the problem. Mr. Vithoukaskas pointed out chief elected and appointed officials from Henrico, Chesterfield, and Hanover Counties and the City of Richmond will be discussing the feasibility of a regional approach toward regulating Airbnb rentals at a meeting scheduled for November 16.

Mr. Vithoukaskas continued with the agenda review by addressing the nine items listed on the general agenda. He asked Mr. Romanello to explain the first item, which would authorize the reimbursement from bond proceeds for various public improvement projects to be made in advance of the issuance of such bonds. Mr. Vithoukaskas asked Mr. Rapisarda to explain the second item, which would provide a real estate tax exemption for the property of surviving spouses of first responders killed in the line of duty.

There being no further business, the meeting was adjourned at 6:49 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia