

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, November 28, 2017**, at **5:00 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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|------------------|---|
| 5:00 - 5:30 p.m. | Henricus Historical Park Update           |
| 5:30 - 6:00 p.m. | GRTC On-Demand Care Service Pilot Program |
| 6:00 - 6:15 p.m. | Regency Mall Road Improvements Update     |
| 6:15 - 6:30 p.m. | HCPS Data Center Infrastructure Refresh   |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items              |



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
November 22, 2017

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**November 28, 2017**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**APPROVAL OF MINUTES** - November 14, 2017, Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**APPOINTMENT**

299-17                    Resolution – Appointment of Member – Richmond Regional Planning District Commission.

**PUBLIC HEARING ITEM**

300-17                    Resolution - Condemnation - Right-of-Way and Easements - Dabbs House Road Improvements Project - Daria L. Avent - Varina District.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

301-17                    Resolution - Approval of Issuance of Bonds - LifeSpire of Virginia (Lakewood Manor) - Economic Development Authority of Henrico County, Virginia - Tuckahoe District.

302-17                    Introduction of Resolution - Receipt of Requests for Amendments to the FY 2017-18 Annual Fiscal Plan: December, 2017.

303-17                    Resolution - Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2017, and Acknowledgment of Discharge of Duties and Responsibilities by Audit Committee.

304-17                    Resolution - Signatory Authority - Electric Facilities Agreement and Agreement for Electric Service - Central Virginia Electric Cooperative - Cobbs Creek Regional Water Supply Reservoir.

305-17                    Resolution - Award of Contract - Western Area Trunk Sewer I-64 Crossing - Three Chopt District.

306-17                    Resolution - Acceptance of Roads - Three Chopt District.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
November 28, 2017**

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**APPOINTMENT**

**RESOLUTION – Appointment of Member – Richmond Regional Planning District Commission.**

This Board paper appoints **Courtney D. Lynch**, a member of the Board of Supervisors, to the Richmond Regional Planning District Commission for a term coincident with her term of office on the Board of Supervisors.

**PUBLIC HEARING ITEM**

**RESOLUTION - Condemnation - Right-of-Way and Easements - Dabbs House Road Improvements Project - Daria L. Avent - Varina District.**

This Board paper authorizes condemnation proceedings to acquire right-of-way, a temporary construction easement, and a permanent utility easement across property owned by Daria L. Avent (the “Owner”). The right-of-way and easements are needed for construction of the Dabbs House Road Improvements Project which includes the widening of Dabbs House Road from Nine Mile Road to Kingsridge Parkway, construction of sidewalk on the north and west sides of Dabbs House Road, and construction of a right turn lane on northbound Nine Mile Road at its intersection with Dabbs House Road. The County has been unsuccessful in acquiring the right-of-way and easements because lienholders of the property are unwilling to grant partial releases of their liens.

The Board paper directs the County Manager and County Attorney to take the necessary steps to acquire the easements through the filing of a certificate of take and a deposit of \$7,988 for Daria L. Avent, the total estimated fair market value of the right-of-way and easements and any damage to the residue of the property taken, in the Clerk’s Office of the Henrico County Circuit Court.

The Directors of Public Works and Real Property recommend approval of this Board paper; the County Manager concurs.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

**RESOLUTION - Approval of Issuance of Bonds - LifeSpire of Virginia (Lakewood Manor) - Economic Development Authority of Henrico County, Virginia - Tuckahoe District.**

This Board paper approves the issuance of bonds in an amount estimated not to exceed \$100,000,000 by the County’s Economic Development Authority for the benefit of Virginia

Baptist Homes, Inc. d/b/a LifeSpire of Virginia and its affiliates, each a not-for-profit Virginia nonstock corporation. The affiliated organizations own and operate four continuing care retirement communities, one of which is located in Henrico County: Lakewood Manor at 1900 Lauderdale Drive in the Tuckahoe District.

The bonds will be used to finance and refinance costs related to the construction and equipping of a new apartment-style senior living building and new clubhouse building (that will also include residential units) at the Lakewood Manor community, a new memory care center at the Glebe community (located in Botetourt County), the refunding of certain obligations that initially benefitted the Glebe community and, if and as needed, costs related to a debt service reserve fund, costs of issuance, working capital, routine capital expenditures at the campus and other connectivity improvements and expenses in connection with the issuance of the bonds. By resolution dated November 16, 2017, the EDA recommended that the Board approve the issuance of the bonds.

**INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the FY 2017-18 Annual Fiscal Plan: December, 2017.**

This Board paper introduces a resolution to amend the annual fiscal plan for fiscal year 2017-18. The requested amendments are shown in a list dated November 21, 2017, provided by the County Manager to the Board of Supervisors.

Pursuant to Virginia Code Section 15.2-2507, the County may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year. However, any such amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and public hearing once in a newspaper having general circulation in the County at least seven days prior to the meeting date. The notice states the intent of the Board of Supervisors to amend the budget and includes a brief synopsis of the proposed budget amendments.

The budget amendments that are the subject of this paper are greater than one percent of the total expenditures shown in the currently adopted budget. Therefore, to comply with the notice requirement, this paper directs the Clerk of the Board to advertise, in the Richmond Times-Dispatch on December 5, 2017, a synopsis of the proposed amendments and a public hearing to be held on December 12, 2017. A separate paper will be submitted to the Board to amend the Annual Fiscal Plan and appropriate funds for expenditure, as applicable, after the December 12, 2017, public hearing.

**RESOLUTION - Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2017, and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee.**

This Board paper receives the Annual Financial Report of the County for fiscal year ended June 30, 2017, as audited by KPMG LLP, Certified Public Accountants. Representatives of the firm will be present and available for comment regarding this report. In addition, this Board paper acknowledges the discharge of duties and responsibilities by the Audit Committee.

**RESOLUTION - Signatory Authority - Electric Facilities Agreement and Agreement for Electric Service - Central Virginia Electric Cooperative - Cobbs Creek Regional Water Supply Reservoir.**

This Board paper would authorize the County Manager to execute two agreements with the Central Virginia Electric Cooperative (“CVEC”) for electrical service to the Cobbs Creek Regional Water Supply Reservoir (the “Reservoir”).

The Department of Public Utilities and CVEC have negotiated an Electric Facilities Agreement under which CVEC will engineer and construct facilities to supply electric service for the Reservoir. The County will reimburse CVEC for the actual cost of the work estimated be \$1,100,000 and pay CVEC a monthly charge of \$4,969 for CVEC maintenance services.

The parties have also negotiated an Agreement for Electric Service for CVEC to provide ongoing electric service for the reservoir buildings and equipment. The monthly cost of electrical service will be calculated based on usage and the applicable rate schedule approved by the State Corporation Commission.

Funding for both agreements will be provided by the Water and Sewer Revenue Fund.

The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Award of Contract - Western Area Trunk Sewer I-64 Crossing - Three Chopt District.**

This Board paper would award a contract to Gaston Brothers Utilities, LLC for the Western Area Trunk Sewer I-64 Crossing project. This project will provide approximately 530 feet of 30-inch diameter sewer main with 54-inch diameter casing pipe to be tunneled under the east- and west-bound lanes of I-64, in the vicinity of the Broad Hill Centre Development area.

The work will begin in February 2018 and is supposed to be completed by February 2019. Funding will be provided by the Water and Sewer Revenue Fund.

Six bids were received on October 10, 2017, in response to Invitation to Bid No. 17-1475-8CLE and Addenda Nos. 1, 2, 3, and 4:

<b><u>Bidders</u></b>	<b><u>Bid Amount</u></b>
Gaston Brothers Utilities, LLC Chesapeake, VA	\$ 1,796,375
Tidewater Utility Construction, Inc. Suffolk, VA	\$ 1,925,000
JRCRUZ Corporation Aberdeen, NJ	\$ 2,080,190
Northeast Remsco Construction, Inc. Farmingdale, NJ	\$ 2,745,585

Michel's Corporation Brownsville, WI	\$ 3,120,000
Seca Underground Corporation Baltimore, MD	\$ 3,146,787

Based upon a review of the bids, Gaston Brothers Utilities, LLC is the lowest responsive and responsible bidder.

The Board paper would also grant signatory authority to the County Manager to execute a contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Acceptance of Roads - Three Chopt District.**

This Board paper would accept the following named and described sections of roads into the County road system for maintenance.

- 1) 0.19 mile of Church Road Glen, Section 1 — Three Chopt District.
- 2) 0.03 mile of Church Road Glen, Section 2 — Three Chopt District.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.