

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
November 28, 2017

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, November 28, 2017, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
Courtney D. Lynch, Brookland District
Tyrone E. Nelson, Varina District

Member of the Board Absent:

Thomas M. Branin, Three Chopt District

Other Officials Present:

John A. Vithoukias, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
W. Brandon Hinton, Deputy County Manager for Community Services
Douglas A. Middleton, Deputy County Manager for Public Safety
Anthony J. Romanello, Deputy County Manager for Administration
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 7:00 p.m. and led the recitation of the Pledge of Allegiance.

The Reverend Barbara Lewis, Senior Pastor of Laurel Park United Methodist Church and Pastor of Greenwood United Methodist Church, delivered the invocation.

On motion Mr. Thornton, seconded by Mr. Nelson, the Board approved the minutes of the November 14, 2017, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Lynch, Nelson

No: None

Absent: Branin

MANAGER'S COMMENTS

Col. Douglas A. Middleton has reached a significant milestone in his long and distinguished career. November 29 marks his 45th anniversary with the County. Prior to joining the County in 1972 as a patrolman for the Police Division, Colonel Middleton enlisted in the U.S. Army and served his country in the Vietnam war, where he earned two Bronze Stars and numerous awards for combat flight missions. After progressing through the ranks of the Police Division, he was appointed Chief in April 2011 and promoted to the new position of Deputy County Manager for Public Safety in January 2016. In his current role with the County, Colonel Middleton has assisted in coordinating tasks of the Police and Fire Divisions, assumed responsibility for a regional public safety radio communications system, taken on many projects, and been instrumental in the County's efforts to improve resident conditions at Essex Village. He serves as a Commissioner for the Commission on Accreditation for Law Enforcement Agencies (CALEA); as Chairman of the Federal Bureau of Investigation (FBI) Use of Force Task Force; and as a member of the FBI's Criminal Justice Information Services (CJIS) Working Group, Uniform Crime Reporting Subcommittee, and Advisory Policy Board. Mr. Vithoulkas expressed gratitude to Colonel Middleton for his extraordinary four-and-a-half decades of service to Henrico County and congratulated him on a stellar career. He also recognized Colonel Middleton's wife, Brenda.

In May 2015, Maj. Clarence Hunter and Capt. Linda Toney of the Police Division created the Henrico Police Faith Community Coalition. They recognized the need to coordinate efforts to ensure relationships are in place before crimes occur at or near faith-based property. This is especially germane as this fall our nation experienced two horrific shootings in places of worship. Captain Toney shared the outcome of quarterly coalition meetings hosted by the Police Division at stations throughout Henrico and provided an update on this partnership between leaders of the faith community and the division. She noted this innovation program, which received a National Association of Counties award in 2016, has increased services to residents while enhancing public safety and will continue to expand its reach.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon announced Mr. Branin was not attending this meeting because he was at home recovering from a medical procedure.

RECOGNITION OF NEWS MEDIA

Mrs. O'Bannon recognized Michael O'Connor from the *Richmond Times-Dispatch*.

BOARD OF SUPERVISORS' COMMENTS (continued)

Mrs. O'Bannon recognized the following Boy Scouts who were observing the meeting to fulfill a requirement for the Citizenship in the Community merit badge: Tanner Sullivan from Troop 501, sponsored by Laurel Hill United Methodist Church; Ethan Clark from Troop 715, sponsored by Three Chopt Presbyterian Church; and Mason Barnes, Matthew Ciaverelli, Ben Coker, Will Cox, Henry Holsten, Thomas Laughlin, Cooper Michalik, Shep Pounders, George Simonton, Charlie Thompson, and Mason Tillar from Troop 770, sponsored by River Road Presbyterian Church.

Mrs. O'Bannon recognized the following Brookland Middle School students who were observing the meeting following their participation with the Boy Scouts in the County's Local Government 101 Student and Scout Educational Program: Kiki Ajayi, Jasmin Alfaro, Cherry Beatty, Brinkley Davis, Kourtney France, Martina Gamil, Loren Gustus, Jocelyn Hudson, Colin Varner, Hunter Wellman, and Kaitlin Wiley.

APPOINTMENT

299-17 Resolution – Appointment of Member – Richmond Regional Planning District Commission.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEM

300-17 Resolution - Condemnation - Right-of-Way and Easements - Dabbs House Road Improvements Project - Daria L. Avent - Varina District.

Steve Price, Director of Real Property, showed a vicinity map of the subject property. He responded to a question from Mrs. O'Bannon regarding this item.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mrs. Lynch, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Arthur Garthright, a resident of the Fairfield District, noted he addressed the Board at the previous meeting during the public comment period. He spoke favorably of his relationship with Mr. Thornton but expressed concern at the way he was treated at the last Board meeting. He also voiced concerns pertaining to the impact of holiday schedules for community police officers on crime prevention in his neighborhood, suggested the County tighten and broaden its ordinances regulating overgrown vegetation and inoperative automobiles on private property, referred to disparities between eastern and western Henrico in regards to the condition of recreational and school facilities, asked the Board to consider diversity when making appointments to boards and commissions, and advocated the construction of an aquatics center in eastern Henrico.

Raiford Beasley, a resident of the Brookland District, congratulated Mrs. Lynch on her election. He thanked Deputy County Manager for Community Operations Tim Foster and Recreation Tourism Specialist Dawn Miller for the opportunity to take students from the County's Achievable Dream Academy to the Dominion Energy Charity Classic. He also highlighted the benefits of a new youth mentorship initiative where Hermitage High School students are serving as ambassadors to fifth grade students from feeder elementary schools. Mr. Beasley thanked the Board for its support of afterschool programs that focus on families and children and positively impact academics and discipline.

GENERAL AGENDA

- 301-17 Resolution - Approval of Issuance of Bonds - LifeSpire of Virginia (Lakewood Manor) - Economic Development Authority of Henrico County, Virginia - Tuckahoe District.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 302-17 Introduction of Resolution - Receipt of Requests for Amendments to the FY 2017-18 Annual Fiscal Plan: December, 2017.

At Mrs. O'Bannon's request, Management and Budget Division Director Justin Crawford explained an amendment that would appropriate funds voluntarily designated by Henrico citizens on their Virginia tax return to the Spay and Neuter Foundation. At Mr. Thornton's request, Mr. Crawford explained the term "capital project" and the need for this type of resolution.

On motion of Mr. Nelson, seconded by Mrs. Lynch, and by unanimous vote, the Board approved this item – see attached resolution.

- 303-17 Resolution - Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2017, and Acknowledgment of Discharge of Duties and Responsibilities by Audit Committee.

Ned Smither, Director of Finance, responded to a question from Mrs. O'Bannon and at her request explained the meaning of an audit.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 304-17 Resolution - Signatory Authority - Electric Facilities Agreement and Agreement for Electric Service - Central Virginia Electric Cooperative - Cobbs Creek Regional Water Supply Reservoir.

On motion of Mr. Nelson, seconded by Mrs. Lynch, and by unanimous vote, the Board approved this item – see attached resolution,

- 305-17 Resolution - Award of Contract - Western Area Trunk Sewer I-64 Crossing - Three Chopt District.

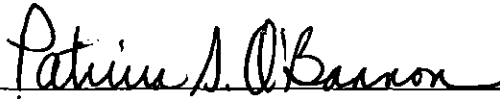
Chip England, Director of Public Utilities, showed an aerial map highlighting the project area.

On motion of Mr. Thornton, seconded by Mrs. Lynch, and by unanimous vote, the Board approved this item – see attached resolution.

- 306-17 Resolution - Acceptance of Roads - Three Chopt District.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote,
the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:49 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 300-17

Page No. 2 of 2

Agenda Title: RESOLUTION — Condemnation — Right-of-Way and Easements — Dabbs House Road Improvements Project — Daria L. Avent — Varina District

- (2) The Board (a) certifies that the acquisition of the Right-of-Way and Easements has been reviewed by the County for the purposes of complying with Code § 1-219.1; (b) approves the proposed public use by condemnation as required by Code § 15.2-1903; (c) declares its intent to enter upon and take possession of the Right-of-Way and Easements to construct the Project prior to the time in which a condemnation case can be filed and heard in accordance with the Code; and (d) declares a necessity to enter upon and take possession of the Right-of-Way and Easements to construct the Project prior to instituting condemnation proceedings;
- (3) The County Manager shall send by certified mail dated November 30, 2017, a notice advising the Owner that the County intends to enter upon and take the Right-of-Way and Easements prior to the conclusion of condemnation proceedings, setting forth the compensation and damages offered by the County, and informing the Owner that she has 30 days within which to contest the taking;
- (4) The Board finds a necessity exists to institute condemnation proceedings pursuant to the Code to acquire the Right-of-Way and Easements for the public use of constructing, operating, and maintaining the Project and to determine the amounts of compensation and damages, if any, caused by the taking, possession and acquisition of the Right-of-Way and Easements;
- (5) After the 30-day period for the Owner to contest the taking has run, the County Attorney shall file in the Clerk's Office of the Circuit Court a certificate signed by the Chairman and Clerk of the Board in accordance with the Code and shall deposit with the Clerk the amount of the bona fide offer listed below, which has not been settled due to the inability to obtain partial releases of lienholders of the Property:

Daria L. Avent \$7,988.00; and,
- (6) The Board authorizes and directs the County Manager to continue to seek a voluntary acquisition of the Right-of-Way and Easements, to take all steps necessary to acquire the Right-of-Way and Easements, and to enter on and take immediate possession of the required Right-of-Way and Easements.

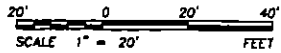
Comments: The Real Property Department has been unsuccessful in negotiating the acquisition of the Right-of-Way and Easements. The Directors of Public Works and Real Property recommend approval of this Board paper; the County Manager concurs.



VICINITY MAP
CONDEMNATION - DABBS HOUSE ROAD PROJECT
AVENT - TP 807-725-6179
VARINA DISTRICT



PLAT OF VARIOUS PROPOSED EASEMENTS
AND RIGHT-OF-WAY ACROSS
THE LAND OF DARIA L. ZIGLAR
VARINA DISTRICT, HENRICO COUNTY, VIRGINIA



THIS PLAT HAS BEEN PREPARED WITHOUT
BENEFIT OF A TITLE COMMITMENT AND MAY
NOT SHOW ALL EXISTING EASEMENTS WITHIN
THE CONVEYED PROPERTY.



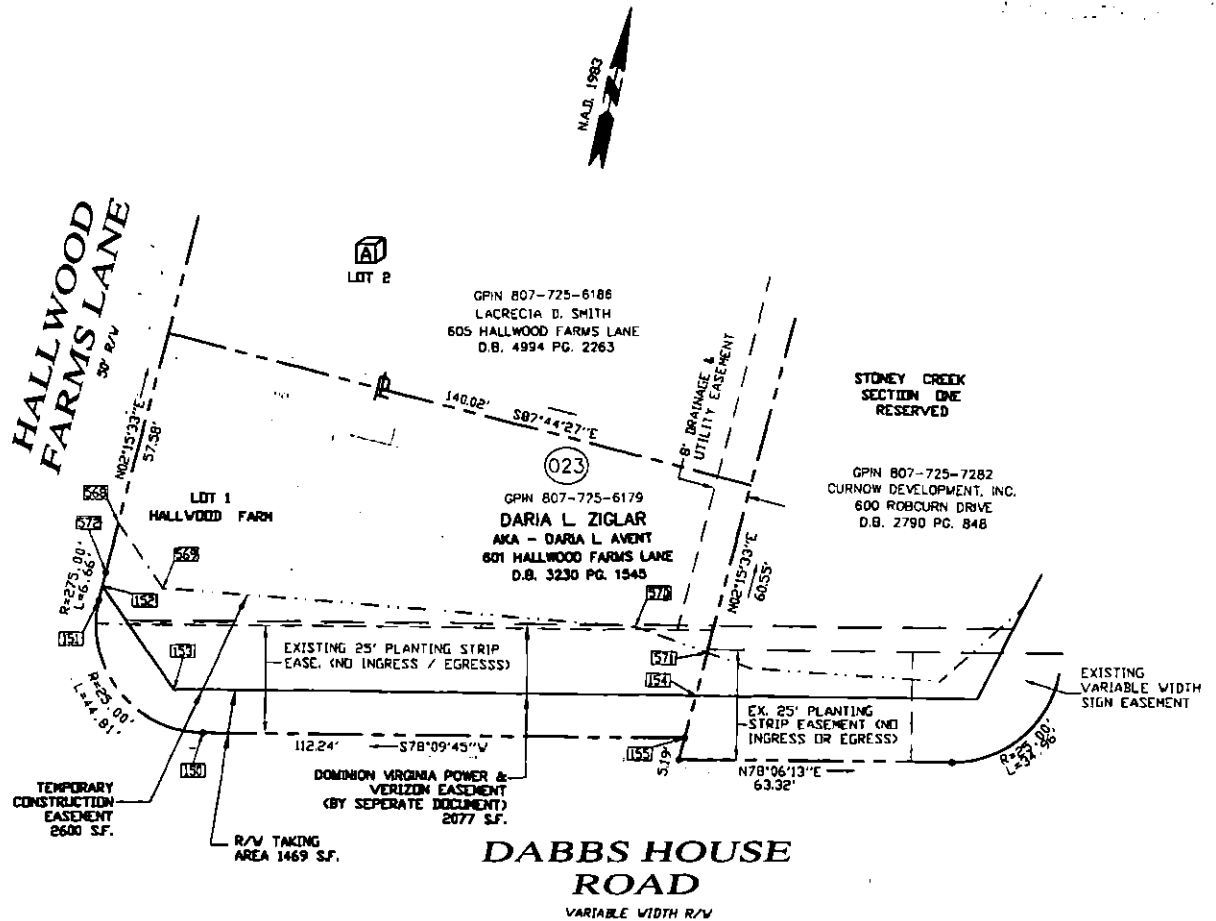
APRIL 10, 2017 SCALE: 1" = 20'

POTTS, MINTER and ASSOCIATES, P.C.
Engineers, Land Surveyors, Land Planners
3520 Courthouse Road
Richmond, Virginia 23238

PARCEL 023	SQUARE FT	ACRES
TOTAL AREA	10703	0.246
AREA OF R/W TAKING	1469	0.034
REMAINING AREA	9234	0.212
TEMP.CONST.ESM'T.	2600	0.060
DOM.VA. POWER ESM'T.	2077	0.048
VERIZON ESM'T.	2077	0.048

PARCEL 023
TEMPORARY CONSTRUCTION EASE.=2600 S.F.
 154 153 S78°12'53"W 121.61'
 154 152 N46°51'24"W 29.13'
 152 572 L=3.24' R=275.00'
 CH=N01°55'18"E 3.24'
 472 566 N02°15'33"E 11.87'
 472 559 S46°23'49"E 18.21'
 459 576 N82°15'06"E 110.42'
 470 471 S82°51'49"E 17.67'
 471 154 S02°15'33"W 10.32'

PARCEL 023
R/W TAKING AREA=1469 S.F.
 155 150 S78°09'45"W 112.24'
 150 151 L=44.81' R= 23.00'
 CH=N50°29'00"W 39.05'
 151 152 L=3.42' R=275.00'
 CH=N01°13'39"E 3.42'
 154 153 S46°51'24"E 29.13'
 154 152 N70°12'50"E 121.61'
 154 155 S02°15'33"W 10.17'



STONEY CREEK
SECTION ONE
RESERVED

GPN 807-725-7282
CURNOW DEVELOPMENT, INC.
600 ROBCURN DRIVE
D.B. 2790 PG. 848

GPN 807-725-6186
LACRECIA D. SMITH
605 HALLWOOD FARMS LANE
D.B. 4994 PG. 2263

GPN 807-775-6179
DARIA L. ZIGLAR
AKA - DARIA L. AVENT
601 HALLWOOD FARMS LANE
D.B. 3230 PG. 1545

DABBS HOUSE ROAD
VARIABLE WIDTH R/W



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 301-17

Page No. 1 of 3

Agenda Title: RESOLUTION – Approval of Issuance of Bonds – LifeSpire of Virginia (Lakewood Manor) – Economic Development Authority of Henrico County, Virginia – Tuckahoe District

For Clerk's Use Only: Date: <u>11/28/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thomas</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARK: APPROVED	YES NO OTHER Branin, T. _____ <u>Albert</u> Lynch, C. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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WHEREAS, Virginia Baptist Homes, Inc., d/b/a LifeSpire of Virginia (the "Organization"), a nonstock, not-for profit Virginia corporation, whose primary business address is 3961 Stillman Parkway, Glen Allen, Virginia 23060, is requesting that the Economic Development Authority of Henrico County, Virginia (the "Authority") issue up to \$100,000,000 of its revenue bonds in one or more series at one time or from time to time (the "Bonds") and loan the proceeds of the Bonds to the Organization and the Organization's affiliate corporations (together, the "Borrowers") that operate several continuing care retirement communities in Virginia, including one in Henrico County ; and

WHEREAS, the Authority has considered the Borrowers' application requesting the Authority to issue the Bonds to provide funds to the Borrowers for the following purposes:

(1) finance and refinance the costs associated with certain projects, including, but not limited to (A) demolishing and removing existing buildings at the Borrowers' continuing care retirement community known as Lakewood Manor, located at 1900 Lauderdale Drive, Henrico, Virginia in the Tuckahoe District (the "Henrico Campus"), and related structures, improvements and equipment; (B) acquiring, constructing, designing and equipping an up to three-story mansion-style buildings containing residential units and an up to five-story clubhouse with residential units on the Henrico Campus and (C) performing site work, other community-related improvements, and parking and landscaping improvements, all on the Henrico Campus;

(2) finance and refinance certain projects at the Borrowers' continuing care retirement community located at 200 The Glebe Boulevard, Daleville, Virginia (the "Daleville Campus"), including but not limited to (A) acquiring, constructing and equipping of an up to three-story memory care facility to be located on the Daleville Campus and (B) performing site work, other community-related improvements and parking and landscaping improvements, all on the Daleville Campus;

By Agency Head *Sandy R. Moore* By County Manager *[Signature]*

Routing:
 Yellow to: _____
 Copy to: _____
 Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 301-17

Page No. 2 of 3

Agenda Title: RESOLUTION – Approval of Issuance of Bonds – LifeSpire of Virginia (Lakewood Manor) – Economic Development Authority of Henrico County, Virginia – Tuckahoe District

(3) refund all or a portion of the Industrial Development Authority of Botetourt County, Virginia's Residential Care Facility Revenue Refunding Bonds (The Glebe, Inc.), Series 2014B, in the original principal amount of \$2,700,000, which refinanced prior obligations of an affiliate of the Organization, which prior obligations restructured certain indebtedness that financed the acquisition, construction, equipping and furnishing of improvements on the Daleville Campus; and

(4) finance, if and as needed, capitalized interest on the Bonds, a debt service reserve fund for the Bonds, costs of issuance related to the issuance of the Bonds, working capital, routine capital expenditures at the Henrico Campus and the Daleville Campus and other related costs (collectively (1), (2), (3) and (4) above constitute the "Plan of Finance"); and

WHEREAS, on November 16, 2017, the Authority held a public hearing on the issuance of the Bonds and adopted a resolution requesting the Board of Supervisors (the "Board") of the County to approve the issuance of the bonds to comply with Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), and Section 15.2-4906 of the Industrial Development and Revenue Bond Act, as amended (the "Act"); and

WHEREAS, a copy of the Authority's resolution approving the issuance of the Bonds, subject to terms to be agreed upon, a record of the public hearing, and a fiscal impact statement with respect to the issuance of the Bonds have been filed with the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia:

1. The Board hereby approves the issuance of the Bonds by the Authority for the benefit of the Borrowers, as required by Section 147(f) of the Code and Section 15.2-4906 of the Act, to permit the Authority to issue bonds for the purposes set forth above.

2. Approval of the issuance of the Bonds, as required by Section 147(f) of the Code and Section 15.2-4906 of the Act, does not constitute an endorsement of the Bonds or the creditworthiness of the Borrowers.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 301-17

Page No. 3 of 3

Agenda Title: RESOLUTION – Approval of Issuance of Bonds – LifeSpire of Virginia (Lakewood Manor) – Economic Development Authority of Henrico County, Virginia – Tuckahoe District

3. As required by Section 15.2-4909 of the Act, the Bonds shall provide that neither the County nor the Authority shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto except from the revenues and moneys pledged therefor, and neither the faith and credit nor the taxing power of the Commonwealth of Virginia, the County, or the Authority shall be pledged thereto.

4. This Resolution shall take effect immediately upon its adoption.

COMMENTS: The Executive Director of the Economic Development Authority recommends approval of this Board paper; the County Manager concurs.

November 16, 2017

Board of Supervisors of
Henrico County, Virginia
4301 East Parham Road
Henrico, Virginia 23228

**Economic Development Authority of Henrico County, Virginia
Approval of Proposed Revenue Bond Financing
for Virginia Baptist Homes, Inc., d/b/a LifeSpire of Virginia**

Virginia Baptist Homes, Inc., d/b/a LifeSpire of Virginia (the "Parent"), a nonstock, not-for-profit Virginia corporation, whose principal place of business is 3961 Stillman Parkway, Henrico, Virginia 23060, and its affiliate corporations: Culpeper Baptist Retirement Community, Inc. d/b/a The Culpeper (the "Culpeper Borrower"), Lakewood Manor Baptist Retirement Community, Inc. (the "Henrico Borrower"), Newport News Baptist Retirement Community, Inc. d/b/a The Chesapeake (the "Newport News Borrower") and The Glebe, Inc. (the "Daleville Borrower"), and collectively, the Parent, the Culpeper Borrower, the Henrico Borrower, the Newport News Borrower, and the Daleville Borrower, are the "Borrowers," have requested that the Economic Development Authority of Henrico County, Virginia (the "Authority") issue up to \$100,000,000 of its revenue bonds, in one or more series at one time or from time to time (the "Bonds"), the proceeds of which will be loaned to the Borrowers:

(1) to finance and refinance the costs associated with certain projects, including, but not limited to (A) demolishing and removing existing buildings at the Henrico Borrower's continuing care retirement community, located at 1900 Lauderdale Drive, Henrico, Virginia (the "Henrico Campus"), and related structures, improvements and equipment; (B) acquiring, constructing, designing and equipping an up to three-story mansion-style buildings containing residential units and an up to five-story clubhouse with residential units on the Henrico Campus and (C) performing site work, other community-related improvements, and parking and landscaping improvements, all on the Henrico Campus;

(2) to finance and refinance certain projects at the Daleville Borrower's continuing care retirement community, located at 200 The Glebe Boulevard, Daleville, Virginia (the "Daleville Campus"), including but not limited to (A) acquiring, constructing and equipping of an up to three-story memory care facility to be located on the Daleville Campus and (B) performing site work, other community-related improvements and parking and landscaping improvements, all on the Daleville Campus;

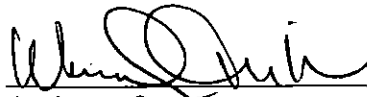
(3) to refund all or a portion of the Industrial Development Authority of Botetourt County, Virginia's Residential Care Facility Revenue Refunding Bonds (The Glebe, Inc.), Series 2014B, in the original principal amount of \$2,700,000, which refinanced prior

obligations of the Daleville Borrower, which prior obligations restructured certain indebtedness that financed the acquisition, construction, equipping and furnishing of improvements on the Daleville Campus; and

(4) to finance, if and as needed, capitalized interest on the Bonds, a debt service reserve fund for the Bonds, costs of issuance related to the issuance of the Bonds, working capital, routine capital expenditures at the Henrico Campus and the Daleville Campus and other related costs (collectively (1), (2), (3) and (4) above constitute the "Plan of Finance").

As set forth in the inducement resolution of the Authority attached hereto (the "Resolution"), the Authority has provided initial approval of the Bonds. The Authority has conducted a public hearing on the Plan of Finance and has recommended that you approve the Plan of Finance and the issuance of the Bonds by the Authority as required by Section 147(f) of the Internal Revenue Code of 1986, as amended, and Section 15.2-4906 of the Code of Virginia of 1950, as amended (the "Virginia Code").

Attached hereto is (1) a certificate evidencing (A) the conduct of the public hearing and (B) the resolution adopted by the Authority regarding the Plan of Finance, (2) the Fiscal Impact Statement required pursuant to Section 15.2-4907 of the Virginia Code and (3) the form of resolution suggested to evidence your approval.



Assistant Secretary
Economic Development Authority of Henrico
County, Virginia

Richmond Times-Dispatch

Advertising Affidavit

Account Number

3577809

300 E. Franklin Street
Richmond, Virginia 23219
(804) 649-6208

Date

November 07, 2017

MCGUIREWOODS LLP
GATEWAY PLAZA
800 EAST CANAL STREET
RICHMOND, VA 23219-3916

Date	Category	Description	Ad Size	Total Cost
11/07/2017	Meetings and Events	NOTICE OF PUBLIC HEARING TO BE HELD BY THE ECONC	2 x 0 L	946.60

NOTICE OF PUBLIC HEARING TO BE HELD BY THE ECONOMIC DEVELOPMENT AUTHORITY OF HENRICO COUNTY, VIRGINIA FOR THE BENEFIT OF VIRGINIA BAPTIST HOMES, INC., D/B/A LIFESPIRE OF VIRGINIA

Notice is hereby given that the Economic Development Authority of Henrico County, Virginia (the "Authority") whose address is 4300 East Parham Road, Henrico, Virginia 23278, will hold a public hearing on the plan of finance of Virginia Baptist Homes, Inc. d/b/a LifeSpire of Virginia (the "Parent"), a nonstock, not-for-profit Virginia corporation, whose address is 1961 Stillman Parkway, Glen Allen, Virginia 23060, and the Parent's affiliate corporations: Culpeper Baptist Retirement Community, Inc. d/b/a The Culpeper (the "Culpeper Borrower"), Lakewood Manor Baptist Retirement Community, Inc. (the "Henrico Borrower"), Newport News Baptist Retirement Community, Inc. d/b/a The Chesapeake (the "Newport News Borrower") and The Glebe, Inc. (the "Daleville Borrower"), and collectively, the Parent, the Culpeper Borrower, the Henrico Borrower and the Newport News Borrower, and the Daleville Borrower, are the "Borrowers," related to the issuance by the Authority of up to \$100,000,000 of revenue bonds (the "Bonds"), in one or more series from time to time. Each of the Culpeper Borrower, the Henrico Borrower, the Newport News Borrower and the Daleville Borrower operates a continuing care retirement community.

The Authority will loan the proceeds of the Bonds to the Borrowers:

- (1) to finance and refinance the costs associated with certain projects, including, but not limited to (A) demolishing and removing existing buildings at the Henrico Borrower's continuing care retirement community, located at 1900 Lauderdale Drive, Henrico, Virginia (the "Henrico Campus"), and related structures, improvements and equipment; (B) acquiring, constructing, designing and equipping an up to three-story mansion-style buildings containing residential units and an up to five-story clubhouse with residential units on the Henrico Campus; and (C) performing site work, other community-related improvements, and parking and landscaping improvements, all on the Henrico Campus;

- (2) to finance and refinance certain projects at the Daleville Borrower's continuing care retirement community, located at 700 The Glebe Boulevard, Daleville, Virginia (the "Daleville Campus"), including but not limited to (A) acquiring, constructing and equipping of an up to three-story memory care facility to be located on the Daleville Campus and (B) performing site work, other community-related improvements and parking and landscaping improvements, all on the Daleville Campus;

- (3) to refund all or a portion of the Industrial Development Authority of Botetourt County, Virginia's Residential Care Facility Revenue Refunding Bonds (The Glebe, Inc.), Series 2014B, in the original principal amount of \$2,700,000, which refinanced prior obligations of the Daleville Borrower, which prior obligations restructured certain indebtedness that financed the acquisition, construction, equipping and furnishing of improvements on the Daleville Campus; and

- (4) to finance, if and as needed, capitalized interest on the Bonds, a debt service reserve fund for the Bonds, costs of issuance related to the issuance of the Bonds, working capital, routine capital expenditures at the Henrico Campus and the Daleville Campus and other related costs (collectively (1), (2), (3) and (4) above constitute the "Plan of Finance"). The Bonds will not constitute a debt or pledge of the faith and credit of the Commonwealth of Virginia (the "Commonwealth") or any political subdivision thereof, including the Authority and Henrico County. Neither the Commonwealth nor any political subdivision thereof, including the Authority and Henrico County, shall be obligated to pay the Bonds, or the interest thereon, or the costs incident thereto, except from the revenues and monies received from the Borrowers and pledged therefor, and neither the faith and credit nor the taxing power of the Commonwealth nor any political subdivision thereof, including the Authority and Henrico County, will be pledged to the payment of the principal or of interest on such Bonds or other costs incident thereto.

The public hearing, which may be continued or adjourned, will be held on Thursday, November 16, 2017, at 6:30 p.m., before the Authority, in the conference room at the Authority's office at 4300 East Parham Road, Henrico, Virginia 23278. The results of the public hearing will be forwarded to the Board of Supervisors of Henrico County, which will be asked to give its limited approval of the issuance of the Bonds as required by the Internal Revenue Code. Any person interested in the issuance of the Bonds or the location or nature of the proposed project may appear at the hearing and present his or her views.

Economic Development Authority
of Henrico County, Virginia

**Publisher of the
Richmond Times-Dispatch**

This is to certify that the attached NOTICE OF PUBLIC HEARING was published by the Richmond Times-Dispatch, Inc. in the City of Richmond, State of Virginia, on the following dates:

10/31, 11/07/2017

The First insertion being given ... 10/31/2017

Newspaper reference: 0000640141

Sworn to and subscribed before me this

November 7 2017

Kimberly B Harris Janet Williams
Notary Public Supervisor

State of Virginia
City of Richmond
My Commission expires _____

Kimberly B. Harris
NOTARY PUBLIC
Commonwealth of Virginia
Notary Registration Number 358753
Commission Expires January 31, 2021

A BILL. PLEASE PAY FROM INVOICE. THANK YOU

CERTIFICATE

The undersigned Assistant Secretary of the Economic Development Authority of Henrico County, Virginia (the "Authority"), hereby certifies as follows:

1. A meeting of the Authority was duly called and held on Thursday, November 16, 2017, at 6:30 p.m. before the Authority in the conference room at the Authority's office at 4300 East Parham Road, Henrico, Virginia 23228, pursuant to proper notice given to each Director of the Authority before such meeting. The meeting was open to the public. The time of the meeting and the place at which the meeting was held provided a reasonable opportunity for persons of differing views to appear and be heard.

2. The Chairman announced the commencement of a public hearing on the application of Virginia Baptist Homes, Inc., d/b/a LifeSpire of Virginia, a nonstock, not-for profit Virginia corporation organized under the laws of the Commonwealth of Virginia (and its affiliate corporations: Culpeper Baptist Retirement Community, Inc., Lakewood Manor Baptist Retirement Community, Inc., Newport News Baptist Retirement Community, Inc., d/b/a The Chesapeake and The Glebe, Inc.), and that a notice of the hearing was published once a week for two successive weeks in a newspaper having general circulation in Henrico County (the "Notice"), with the second publication appearing not less than six days nor more than 21 days prior to the hearing date. A copy of the Notice is attached and has been filed with the minutes of the Authority and is attached as Exhibit A.

3. A summary of the statements made at the public hearing is attached as Exhibit B.

4. Attached as Exhibit C is a true, correct and complete copy of the inducement resolution (the "Resolution") adopted at such meeting of the Authority by a majority of the Directors present at such meeting. The Resolution constitutes all formal action taken by the Authority at such meeting relating to matters referred to in the Resolution. The Resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on this date.

WITNESS my hand and the seal of the Authority, as of November 16, 2017.



Assistant Secretary, Economic Development
Authority of Henrico County, Virginia

[SEAL]

Exhibits:

- A - Copy of Certified Notice
- B - Summary of Statements
- C - Approving Resolutions

EXHIBIT A

Notice of Public Hearing

(See Attached)

EXHIBIT B

Summary of Statements

Representatives of Virginia Baptist Homes, Inc., d/b/a LifeSpire of Virginia and McGuireWoods LLP appeared before the Authority to describe the project and the proposed bond issue. No one appeared in opposition to the proposed bond issue.

EXHIBIT C

Approving Resolution

(See Attached)

RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF HENRICO COUNTY, VIRGINIA, PROVIDING INITIAL APPROVAL OF THE ISSUANCE OF UP TO \$100,000,000 OF REVENUE BONDS FOR THE BENEFIT OF VIRGINIA BAPTIST HOMES, INC., D/B/A LIFESPIRE OF VIRGINIA

WHEREAS, the Economic Development Authority of Henrico County, Virginia (the "Authority"); is empowered by the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2, Code of Virginia of 1950, as amended (the "Act"), to issue its revenue bonds to finance or refinance the construction and equipping of facilities for the residence or care of the aged to protect and promote the health and welfare of the inhabitants of the Commonwealth of Virginia (the "Commonwealth"); and

WHEREAS, the Authority has received a request from Virginia Baptist Homes, Inc., d/b/a LifeSpire of Virginia, a nonstock, not-for-profit Virginia corporation (the "Parent"), and its affiliate corporations: Culpeper Baptist Retirement Community, Inc. d/b/a/ The Culpeper (the "Culpeper Borrower"), Lakewood Manor Baptist Retirement Community, Inc. (the "Henrico Borrower"), Newport News Baptist Retirement Community, Inc. d/b/a The Chesapeake (the "Newport News Borrower") and The Glebe, Inc. (the "Daleville Borrower"), and collectively, the Parent, the Culpeper Borrower, the Henrico Borrower, the Newport News Borrower, and the Daleville Borrower, are the "Borrowers," to issue its revenue bonds, in one or more series at one time or from time to time, to provide funds to the Borrowers:

(1) to finance and refinance the costs associated with certain projects, including, but not limited to (A) demolishing and removing existing buildings at the Henrico Borrower's continuing care retirement community, located at 1900 Lauderdale Drive, Henrico, Virginia (the "Henrico Campus"), and related structures, improvements and equipment; (B) acquiring, constructing, designing and equipping an up to three-story mansion-style buildings containing residential units and an up to five-story clubhouse with residential units on the Henrico Campus and (C) performing site work, other community-related improvements, and parking and landscaping improvements, all on the Henrico Campus;

(2) to finance and refinance certain projects at the Daleville Borrower's continuing care retirement community, located at 200 The Glebe Boulevard, Daleville, Virginia (the "Daleville Campus"), including but not limited to (A) acquiring, constructing and equipping of an up to three-story memory care facility to be located on the Daleville Campus and (B) performing site work, other community-related improvements and parking and landscaping improvements, all on the Daleville Campus;

(3) to refund all or a portion of the Industrial Development Authority of Botetourt County, Virginia's Residential Care Facility Revenue Refunding Bonds (The Glebe, Inc.), Series 2014B, in the original principal amount of \$2,700,000, which refinanced prior obligations of the Daleville Borrower, which prior obligations restructured certain indebtedness that financed the acquisition, construction, equipping and furnishing of improvements on the Daleville Campus; and

(4) to finance, if and as needed, capitalized interest on the Bonds, a debt service reserve fund for the Bonds, costs of issuance related to the issuance of the Bonds, working capital,

routine capital expenditures at the Henrico Campus and the Daleville Campus and other related costs (collectively (1), (2), (3) and (4) above constitute the "Plan of Finance"); and

WHEREAS, preliminary plans for the Plan of Finance have been described to the Authority and a public hearing has been held as required by Section 147(f) of the Code and Section 15.2-4906 of the Act; and

WHEREAS, the Parent has represented that the estimated cost of undertaking the Plan of Finance will require an issue of revenue bonds, in one or more series at one time or from time to time, in the aggregate principal amount not to exceed \$100,000,000 (the "Bonds"); and

WHEREAS, (1) no Director of the Authority is an officer or employee of any Borrower or the County of Henrico, Virginia, (2) each Director has, before entering upon his duties during his or her present term of office, taken and subscribed to the oath prescribed by Section 49-1 of the Code of Virginia of 1950, as amended and (3) at the time of their appointments and at all times thereafter, including the date hereof, all of the Directors of the Authority have satisfied the residency requirements of the Act; and

WHEREAS, no Director of the Authority has any personal interest or business interest in any Borrower, the Bonds, or any of the transactions contemplated therein or has otherwise engaged in conduct prohibited under the Conflict of Interests Act, Chapter 31, Title 2.2 of the Code of Virginia of 1950, as amended in connection with this resolution or any other official action of the Authority in connection therewith.

NOW, THEREFORE, BE IT RESOLVED BY THE ECONOMIC DEVELOPMENT AUTHORITY OF HENRICO COUNTY, VIRGINIA:

1. It is hereby found and determined that the Plan of Finance will be in the public interest and will promote the commerce, safety, health, welfare, convenience or prosperity of the Commonwealth of Virginia, Henrico County, Botetourt County and their citizens and in particular, will promote the providing of health care facilities and other facilities for the residence and care of the aged in accordance with their special needs.

2. The Authority hereby agrees to assist the Borrowers in undertaking the Plan of Finance by issuing its Bonds upon terms and conditions mutually agreeable to the Authority and the Borrowers. The Bonds will be issued pursuant to documents satisfactory to the Authority. The Bonds may be issued in one or more series at one time or from time to time.

3. It having been represented to the Authority that it is necessary to proceed immediately with the Plan of Finance, and the planning therefor, the Authority hereby agrees that the Borrowers may proceed with the Plan of Finance and take such other steps as it may deem appropriate in connection with the Plan of Finance, provided, however, that nothing in this resolution shall be deemed to authorize the Borrowers to obligate the Authority without the Authority's consent in each instance to the payment of any moneys or the performance of any acts in connection with the Plan of Finance. The Authority hereby agrees that the Borrowers may be reimbursed from the proceeds of the Bonds for all expenditures and costs so incurred by it, provided such expenditures and costs are properly reimbursable under the Act and applicable federal laws.

4. At the request of the Borrowers, the Authority hereby approves McGuireWoods LLP, Richmond, Virginia, as Bond Counsel in connection with the issuance of the Bonds.

5. All costs and expenses in connection with the undertaking of the Plan of Finance, including the fees and expenses of Bond Counsel, shall be paid by the Borrowers or, to the extent permitted by applicable law, from the proceeds of the Bonds. If for any reason such Bonds are not issued, it is understood that all such expenses shall be paid by the Borrowers and that the Authority shall have no responsibility therefor.

6. The Authority hereby recommends that the Henrico County Board of Supervisors (the "Board") approve the issuance of the Bonds for the purpose of undertaking the Plan of Finance within 60 days of the date of the adoption of this resolution.

7. The Borrowers shall indemnify and save harmless the Authority, its officers, directors, counsel, employees and agents, from and against all liabilities, obligations, claims, damages, penalties, fines, losses, costs and expenses in any way connected with the Borrowers or the issuance of the bonds.

8. No Bonds may be issued pursuant to this resolution until such time as the issuance of the Bonds has been approved by the Board and a final resolution is approved by the Authority.

9. This resolution shall be effective immediately and shall continue in full force and effect for a period of one year after adoption, unless specifically extended by the Authority.

10. The Authority directs the Assistant Secretary to submit to the Board this resolution, the Borrowers' Fiscal Impact Statement, and a summary of the public hearing held by the Authority, which constitutes the recommendation of the Authority that the Board approve and concur in the Plan of Finance.

CERTIFICATE

The undersigned Assistant Secretary of the Economic Development Authority of Henrico County, Virginia (the "Authority"), hereby certifies that the foregoing is a true, correct and complete copy of a resolution adopted by a majority of the Directors of the Authority at a meeting duly called and held on November 16, 2017, in accordance with law, and that such resolution has not been repealed, revoked, rescinded or amended but is in full force and effect on the date hereof.

WITNESS the following signature and seal of the Authority as of November 16, 2017.



Assistant Secretary, Economic Development
Authority of Henrico County, Virginia

**FISCAL IMPACT STATEMENT
FOR PROPOSED BOND FINANCING**

Date: November 16, 2017

To the Board of Supervisors of Henrico County, Virginia
Henrico, Virginia


Applicant: Virginia Baptist Homes, Inc., d/b/a LifeSpire of Virginia (the "Organization")

**Facility/
Plan of** Improvements to continuing care retirement communities and refunding of debt

Finance:

1. Maximum amount of financing sought	\$100,000,000
2. Estimated taxable value of the facility's real property to be constructed in the locality.	N/A
3. Estimated real property tax per year using present tax rates.	\$0
4. Estimated personal property tax per year using present tax rates.	\$500
5. Estimated merchants' capital tax per year using present tax rates.	\$0
6. (a) Estimated dollar value per year of goods that will be purchased from Virginia companies within the locality	\$1,200,000
(b) Estimated dollar value per year of goods that will be purchased from non-Virginia companies within the locality	\$1,500,000
(c) Estimated dollar value per year of services that will be purchased from Virginia companies within the locality	\$4,500,000
(d) Estimated dollar value per year of services that will be purchased from non-Virginia companies within the locality	\$1,700,000
7. Estimated number of regular employees on year round basis.	325*
8. Average annual salary per employee.	\$32,622*

* Based on the total activity of the applicant's community.


Chairman
Economic Development Authority of Henrico
County, Virginia

Adopted by the Board of Supervisors of Henrico County, Virginia, on November 28,
2017.

Clerk
Board of Supervisors of Henrico County, Virginia

[SEAL]

[Proposed Form of Board of Supervisors Resolution]

**RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE
COUNTY OF HENRICO, VIRGINIA**

WHEREAS, the Economic Development Authority of Henrico County, Virginia (the "Authority") has approved the application of Virginia Baptist Homes, Inc., d/b/a LifeSpire of Virginia (the "Organization"), a nonstock, not-for profit Virginia corporation, whose primary business address is 3961 Stillman Parkway, Glen Allen, Virginia 23060 requesting that the Authority issue up to \$100,000,000 of its revenue bonds in one or more series at one time or from time to time (the "Bonds") and loan the proceeds of the Bonds to the Organization and the Organization's affiliate corporations: Culpeper Baptist Retirement Community, Inc. d/b/a/ The Culpeper (the "Culpeper Borrower"), Lakewood Manor Baptist Retirement Community, Inc. (the "Henrico Borrower"), Newport News Baptist Retirement Community, Inc. d/b/a The Chesapeake (the "Newport News Borrower") and The Glebe, Inc. (the "Daleville Borrower"), and collectively, the Parent, the Culpeper Borrower, the Henrico Borrower, the Newport News Borrower, and the Daleville Borrower, are the "Borrowers" in order to:

(1) finance and refinance the costs associated with certain projects, including, but not limited to (A) demolishing and removing existing buildings at the Henrico Borrower's continuing care retirement community, located at 1900 Lauderdale Drive, Henrico, Virginia (the "Henrico Campus"), and related structures, improvements and equipment; (B) acquiring, constructing, designing and equipping an up to three-story mansion-style buildings containing residential units and an up to five-story clubhouse with residential units on the Henrico Campus and (C) performing site work, other community-related improvements, and parking and landscaping improvements, all on the Henrico Campus;

(2) finance and refinance certain projects at the Daleville Borrower's continuing care retirement community, located at 200 The Glebe Boulevard, Daleville, Virginia (the "Daleville Campus"), including but not limited to (A) acquiring, constructing and equipping of an up to three-story memory care facility to be located on the Daleville Campus and (B) performing site work, other community-related improvements and parking and landscaping improvements, all on the Daleville Campus;

(3) refund all or a portion of the Industrial Development Authority of Botetourt County, Virginia's Residential Care Facility Revenue Refunding Bonds (The Glebe, Inc.), Series 2014B, in the original principal amount of \$2,700,000, which refinanced prior obligations of the Daleville Borrower, which prior obligations restructured certain indebtedness that financed the acquisition, construction, equipping and furnishing of improvements on the Daleville Campus; and

(4) finance, if and as needed, capitalized interest on the Bonds, a debt service reserve fund for the Bonds, costs of issuance related to the issuance of the Bonds, working

capital, routine capital expenditures at the Henrico Campus and the Daleville Campus and other related costs (collectively (1), (2), (3) and (4) above constitute the "Plan of Finance").

WHEREAS, the Authority held a public hearing on November 16, 2017, regarding the Plan of Finance;

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), provides that the governmental unit having jurisdiction over the issuer of private activity bonds and over the area in which any facility financed with the proceeds of private activity bonds is located must approve the issuance of the bonds and Section 15.2-4906 of the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2, Code of Virginia of 1950, as amended (the "Act"), sets forth the procedure for such approval;

WHEREAS, the Authority issues its bonds on behalf of the County of Henrico, Virginia (the "County"), a portion of the facilities to be financed and refinanced with the proceeds of the Bonds are located in the County and the Board of Supervisors of Henrico County, Virginia (the "Board"), constitutes the highest elected governmental unit of the City;

WHEREAS, the Authority has recommended that the Board approve the Plan of Finance and the issuance of the Bonds; and

WHEREAS, a copy of the Authority's inducement resolution approving the issuance of the Bonds, subject to the terms to be agreed upon, a certificate of the public hearing and a Fiscal Impact Statement have been filed with the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. The Board approves the issuance of the Bonds, in an aggregate principal amount up to \$100,000,000, by the Authority for the benefit of the Borrowers, solely to the extent required by Section 147(f) of the Code and Section 15.2-4906 of the Act, to permit the Authority to assist in accomplishing the Plan of Finance.

2. The approval of the issuance of the Bonds does not constitute an endorsement to a prospective purchaser of the Bonds of the creditworthiness of the Plan of Finance or the Borrowers. In accordance with the Act, the Bonds shall not be deemed to constitute a debt or a pledge of the faith and credit or taxing power of the Commonwealth or any political subdivision thereof, including the Authority and the County.

3. This resolution shall take effect immediately upon its adoption.

Adopted by the Board of Supervisors of Henrico County, Virginia, on November 28, 2017.

Clerk
Board of Supervisors of Henrico County, Virginia

[SEAL]



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **30217**
Page No. 1 of 1

**Agenda Title INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to the
FY 2017-18 Annual Fiscal Plan: December, 2017**

<p>For Clerk's Use Only:</p> <p>Date: <u>11/28/2017</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Nelson</u> Seconded by (1) <u>Lynch</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS:</p> <p align="center">APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">_____</td> <td align="center">_____</td> <td align="center"><u>about</u></td> </tr> <tr> <td>Lynch, C.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center">_____</td> <td align="center">_____</td> </tr> </table>		YES	NO	OTHER	Branin, T.	_____	_____	<u>about</u>	Lynch, C.	<input checked="" type="checkbox"/>	_____	_____	Nelson, T.	<input checked="" type="checkbox"/>	_____	_____	O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____	Thornton, F.	<input checked="" type="checkbox"/>	_____	_____
	YES	NO	OTHER																							
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Thornton, F.	<input checked="" type="checkbox"/>	_____	_____																							

WHEREAS, the County Manager has provided the Board of Supervisors with a list dated November 21, 2017, requesting amendments to the FY2017-18 Annual Fiscal Plan; and,

WHEREAS, the County Manager listed by department the purpose of the request and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch on December 5, 2017, a synopsis of the proposed amendments and a public hearing thereon to be held on December 12, 2017, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments.

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing: _____ Certified: _____
 Yellow to: _____ A Copy Teste: _____
 Copy to: _____ Date: _____
 Clerk, Board of Supervisors

AMENDMENT TO THE 2017-18
ANNUAL FISCAL PLAN FOR DECEMBER, 2017

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 03 - Sheriff's Office

03002 - Investigations \$ 250,000

0000 00000 To appropriate funding received in the prior fiscal year but not appropriated for the GPS Monitoring Program. There are currently 198 enrollments for the service. This funding reflects local funding, which is to come from the fund balance of the General Fund.

Department 13 - Fire

13115 - Logistics \$ 26,127

0000 00000 To appropriate funding received from the Virginia Department of Fire Programs for the FY2018 State Fire Program - Aid to Localities. Funding will be used to purchase personal protective equipment for the firefighters. The total appropriation for this program in fiscal year 2017-18 will be \$1,026,127 after this addition.

Department 24 - Public Health

24001 - Public Health \$ 67,155

0000 00000 - To appropriate funding to cover Henrico's 45.0 percent share of the increased funds provided to Henrico's Public Health department by the State in the current fiscal year. This funding will come from the fund balance of the General Fund.

Total GENERAL FUND \$ 343,282

FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 12 - Police

12800 - Grants

0000 05198 - Spay and Neuter Foundation \$ 299

The Commonwealth of Virginia, Department of Taxation has awarded the County of Henrico \$299, which was designated by Henrico citizens who voluntarily donated funds to the Spay and Neuter Foundation on their Virginia tax return. Once these funds are appropriated, the Division of Police will donate them to the local SPCA to support sterilization programs of dogs and cats.

0000 06823 - PSAP Education Program 2,000

To appropriate State funding of \$2,000 received from the Virginia Wireless E-911 Services Board for the Division of Police's Emergency Communications Center. Funds will be used for 9-1-1 and GIS education and training opportunities.

AMENDMENT TO THE 2017-18
ANNUAL FISCAL PLAN FOR DECEMBER, 2017

0000 08349	– <u>Federal Task Forces</u>	3,700
	To appropriate funding of \$3,700 received from the Federal Bureau of Investigation (FBI) for the software maintenance fee associated with the Police Division's FBI Violent Crimes Task Force.	
0000 08349	– <u>Federal Task Forces</u>	2,995
	To appropriate funding of \$2,995 received from the Federal Bureau of Investigation (FBI) for software training for the detective working on the Police Division's FBI Cyber Crimes Task Force.	
	Total Police	\$ 8,994
Department 13 - Fire		
13800	– Grants	
0000 05134	– <u>Radiological Preparedness and Response Program</u>	\$ 700
	To appropriate funding received for the Radiological Preparedness and Response Program administered through the Virginia Department of Emergency Management on behalf of Dominion Virginia Power. This funding will be used towards the purchase of amateur radio equipment. No local match is required.	
0000 08371	– <u>EMT - I-P</u>	12,240
	To appropriate funding received from the Virginia Office of Emergency Medical Services (OEMS) through the Rescue Squad Assistance Fund (RSAF) Grant Program. This funding will supplement the payment to offer the EMT Intermediate Course certification. No local match is required.	
0000 08596	– <u>2017 HazMat Regional Team</u>	8,000
	To appropriate funding of \$8,000 received from the Virginia Department of Emergency Management for the 2017 State Homeland Security Program (SHSP) Grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. This grant provides funding to purchase hazmat equipment and tools. No local match is required.	
0000 08597	– <u>2017 Henrico Technical Rescue Team</u>	34,000
	To appropriate funding of \$34,000 received from the Virginia Department of Emergency Management for the 2017 State Homeland Security Program (SHSP) Grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. This grant provides funding to purchase technical rescue equipment and tools as well as training for Technical Rescue Training operations. No local match is required.	

AMENDMENT TO THE 2017-18
ANNUAL FISCAL PLAN FOR DECEMBER, 2017

0000 08598	-- <u>2017 Whole Community Grant</u>	15,000
	To appropriate funding of \$15,000 received from the Virginia Department of Emergency Management for the 2017 State Homeland Security Program (SHSP) Grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. This grant provides funding for a practical exercise to train for shelter management as well as operations. In addition, this grant provides funding for printed material to assist with community preparedness. No local match is required.	
	Total Fire	\$ 69,940
	TOTAL SPECIAL REVENUE FUND	\$ 78,934

FUND 6301 - RISK MANAGEMENT FUND

Department 11 - Human Resources

11003 -- Risk Management

0000 00000	Funds are required to support anticipated expenses for the Workers' Compensation and Property/Liability programs for the fiscal year ending June 30, 2018. This appropriation is an estimate of what will be required for the balance of the fiscal year. Funds are to come from the Self-Insurance Reserve in the General Fund, via an interfund transfer to the Internal Service Fund.	\$ 5,800,000
	Total OPERATING FUNDS	\$ 6,222,216

CAPITAL FUNDS

FUND 2101 -- GENERAL CAPITAL PROJECTS FUND

Department 19 - Information Technology

19001 -- Information Technology

0000 01033	-- <u>Tidemark Replacement</u>	\$ 1,000,000
	To appropriate additional funding of \$1,000,000 for the County's Tidemark replacement system. This system will support all of the Community Development/Operations departments as well as other agencies involved in inspections and reviews. To date, funding of \$2,000,000 has been appropriated for this project. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	

FUND 2109 -- CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects

Department 28 - Public Works

28004 -- Construction

0000 06765	-- <u>Parham Road Bridge</u>	\$ 1,774,000
	To appropriate state funding of \$1,774,000 from the State of Good Repair (SGR) Program, which is administered by the Virginia Department of Transportation (VDOT). These funds will be used to repair the Parham Road bridge over the CSX railway. The County will be reimbursed 100.0 percent of the eligible cost under this program.	

AMENDMENT TO THE 2017-18
ANNUAL FISCAL PLAN FOR DECEMBER, 2017

- 0000 06880 – John Rolfe Parkway Sidewalks (CMAQ) 464,000
To appropriate federal funding of \$371,200 and state funding of \$92,800 from the Congestion Mitigation and Air Quality Program (CMAQ), which is administered by the Virginia Department of Transportation (VDOT). This project would construct 3,690 feet of sidewalk within the County right-of-way along John Rolfe Parkway. The total project estimate is \$1,004,000 and VDOT previously allocated \$540,000 towards this project under the CMAQ Program. The County will be reimbursed 100.0 percent of the eligible cost under this program.
- 0000 06881 – Ridgefield Parkway Sidewalks 572,000
To appropriate federal funding of \$457,600 and state funding of \$114,400 from the Congestion Mitigation and Air Quality Program (CMAQ), which is administered by the Virginia Department of Transportation (VDOT). This project would construct 3,690 feet of sidewalk within the County right-of-way along Ridgefield Parkway. The total project estimate is \$1,172,000 and VDOT previously allocated \$600,000 towards this project under the CMAQ Program. The County will be reimbursed 100.0 percent of the eligible cost under this program.
- 0000 07004 – Nuckols/Pouncey Tract Road Sidewalk 271,031
To appropriate state funding of \$271,031 from the Revenue Sharing Program, which is administered by the Virginia Department of Transportation (VDOT). This project would install 6,750 feet of sidewalk on Nuckols Road and Pouncey Tract Road. The total project estimate is \$1,342,062 and VDOT previously allocated \$400,000 towards this project under the Revenue Sharing Program. The County will be reimbursed up to 50.0 percent of project costs and the difference will be covered with non-gas tax funding.
- 0000 08167 – Engineered Wood Way 2,800,000
To appropriate state funding of \$650,000 from the Economic Development Access Program, which is administered by the Virginia Department of Transportation (VDOT). The total project estimate is \$2,800,000 and remaining funding of 2,150,000 is to be provided by the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund. This project would construct an approximately 1,925 feet extension of Engineered Wood Way within the White Oak Technology Park for the purpose of economic development. The County will be reimbursed 100.0 percent of the eligible cost under the Economic Development Access Program.

AMENDMENT TO THE 2017-18
ANNUAL FISCAL PLAN FOR DECEMBER, 2017

0000 08276	– <u>St. Clair Lane Sidewalk</u> To appropriate state funding of \$200,000 from the Revenue Sharing Program, which is administered by the Virginia Department of Transportation (VDOT). This project would install 2,310 linear feet of sidewalk along the north side of St. Clair Lane from Mechanicsville Turnpike to 350 feet east of Hartman Street. The total estimated cost of construction is \$1,147,000 and VDOT previously allocated \$373,500 towards this project under the Revenue Sharing Program. The County will be reimbursed up to 50.0 percent of project costs and the difference will be covered with non-gas tax funding.	200,000
0000 08366	– <u>Gay Avenue Sidewalk</u> To appropriate state funding of \$890,892 from the Revenue Sharing Program, which is administered by the Virginia Department of Transportation (VDOT). This project would install sidewalk along the south side of Gay Avenue from Millers Lane to 850 feet west of South Laburnum Avenue. The estimated cost of the project is \$2,334,470 and VDOT previously allocated \$276,843 towards this project under the Revenue Sharing Program. The County will be reimbursed up to 50.0 percent of project costs and the difference will be covered with non-gas tax funding.	890,892
0000 08595	– <u>Automated Traffic Management System - Phase II</u> To appropriate federal funding of \$6,820,497 and state funding of \$1,705,124 from the Congestion Mitigation and Air Quality Program (CMAQ), which is administered by the Virginia Department of Transportation (VDOT). This project would upgrade and enhance the existing County-wide Automated Traffic Management System. The County will be reimbursed 100.0 percent of the eligible cost under this program.	8,525,621
0000 28001	– <u>Richmond-Henrico Turnpike</u> To appropriate state funding of \$11,672,001 from the Smart Scale Program, which is administered by the Virginia Department of Transportation (VDOT). This project would improve Richmond-Henrico Turnpike between a point 0.7 miles north of Azalea Avenue to Hummingbird Road and Richmond-Henrico Turnpike between Hummingbird Road and East Laburnum Avenue. The County will be reimbursed 100.0 percent of the eligible cost under this program.	11,672,001
	Total Public Works	\$ 27,169,545
	Total 2109 - State and Federal Grant-Funded Capital Projects	\$ 27,169,545

AMENDMENT TO THE 2017-18
ANNUAL FISCAL PLAN FOR DECEMBER, 2017

FUND 2111 – CAPITAL INITIATIVES FUND

Department 32 - Non-Departmental

32001 – Non-Departmental

0000 08599 – Highland Springs Athletic Boosters \$ 6,000

This amendment will provide funding to purchase weight room equipment, as well as additional football equipment and uniforms for the Highland Springs High School football team. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

FUND 2139 – MEALS TAX SCHOOLS CAPITAL FUND

Department - 50 - Education

50331 – Construction and Maintenance

0000 08603 – HCPS Data Center Infrastructure Refresh \$ 2,900,000

To provide partial funding of \$2,900,000 for the HCPS data center infrastructure refresh project. The total estimated cost of the project is \$5,800,000, with the remaining funding provided from within the Education budget with savings from various Meals Tax projects. The current HCPS data center has reached a point where the investments in existing infrastructure over seven years ago have been maximized and now require a refresh. The refresh of the infrastructure core will encompass network, server, storage, information security, and virtualization hardware. Funds are to come from the Meals Tax Reserve in the General Fund via an interfund transfer to the Capital Projects Fund.

Total CAPITAL PROJECTS FUND
Total Amendments/Appropriations

\$	31,075,545
\$	37,297,761



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 305-17
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Western Area Trunk Sewer I-64 Crossing — Three Chopt District**

<p>For Clerk's Use Only:</p> <p>Date: <u>11/28/2017</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Thomas</u> Seconded by (1) <u>Deane</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td>_____</td> <td>_____</td> <td><u>about</u></td> </tr> <tr> <td>Lynch, C.</td> <td><input checked="" type="checkbox"/></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td>_____</td> <td>_____</td> </tr> </table>		YES	NO	OTHER	Branin, T.	_____	_____	<u>about</u>	Lynch, C.	<input checked="" type="checkbox"/>	_____	_____	Nelson, T.	<input checked="" type="checkbox"/>	_____	_____	O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____	Thornton, F.	<input checked="" type="checkbox"/>	_____	_____
	YES	NO	OTHER																							
Branin, T.	_____	_____	<u>about</u>																							
Lynch, C.	<input checked="" type="checkbox"/>	_____	_____																							
Nelson, T.	<input checked="" type="checkbox"/>	_____	_____																							
O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____																							
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____																							

WHEREAS, the County received six bids on October 10, 2017, in response to Invitation to Bid No. 17-1475-8CLE and Addenda Nos. 1, 2, 3, and 4 for the Western Area Trunk Sewer I-64 Crossing project in the Three Chopt District; and,

WHEREAS, the project consists of providing approximately 530 feet of 30-inch diameter sewer main with 54-inch diameter casing pipe to be tunneled under the east- and west-bound lanes of I-64, in the vicinity of the Broad Hill Centre Development area; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amount</u>
Gaston Brothers Utilities, LLC Chesapeake, VA	\$ 1,796,375
Tidewater Utility Construction, Inc. Suffolk, VA	\$ 1,925,000
JRCRUZ Corporation Aberdeen, NJ	\$ 2,080,190
Northeast Remsco Construction, Inc. Farmingdale, NJ	\$ 2,745,585
Michel's Corporation Brownsville, WI	\$ 3,120,000
Seca Underground Corporation Baltimore, MD	\$ 3,146,787

WHEREAS, after a review and evaluation of the bids, it was determined that Gaston Brothers Utilities, LLC is the lowest responsive and responsible bidder with a bid of \$1,796,375.

By Agency Head By County Manager

Routing:
Yellow to: _____ Certified: _____
A Copy Teste: _____
Copy to: _____ Clerk, Board of Supervisors
Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 305-17

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Western Area Trunk Sewer I-64 Crossing —
Three Chopt District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Gaston Brothers Utilities, LLC, the lowest responsive and responsible bidder, in the amount of \$1,796,375 pursuant to Invitation to Bid No.17-1475-8CLE, Addenda Nos.1, 2, 3, and 4, and the bid submitted by Gaston Brothers Utilities, LLC.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 306-17

Page No. 1 of 1

Agenda Title: RESOLUTION — Acceptance of Roads — Three Chopt District

For Clerk's Use Only: Date: <u>11/28/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Shouta</u> Moved by (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td align="center"><u>about</u></td> </tr> <tr> <td>Lynch, C.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓		<u>about</u>	Lynch, C.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓		<u>about</u>																							
Lynch, C.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

Church Road Glen, Section 1 — Three Chopt District

Ambry Lane from Crown Grant Road to Chancel Lane	0.07 Mi.
Chancel Lane from 0.06 Mi. S. of Ambry Lane to 0.06 Mi. N. of Ambry Lane	<u>0.12 Mi.</u>
Total Miles	0.19 Mi.

Church Road Glen, Section 2 — Three Chopt District

Chancel Lane from 0.06 Mi. N. of Ambry Lane to 0.09 Mi. N. of Ambry Lane	<u>0.03 Mi.</u>
Total Miles	0.03 Mi.

By Agency Head By County Manager

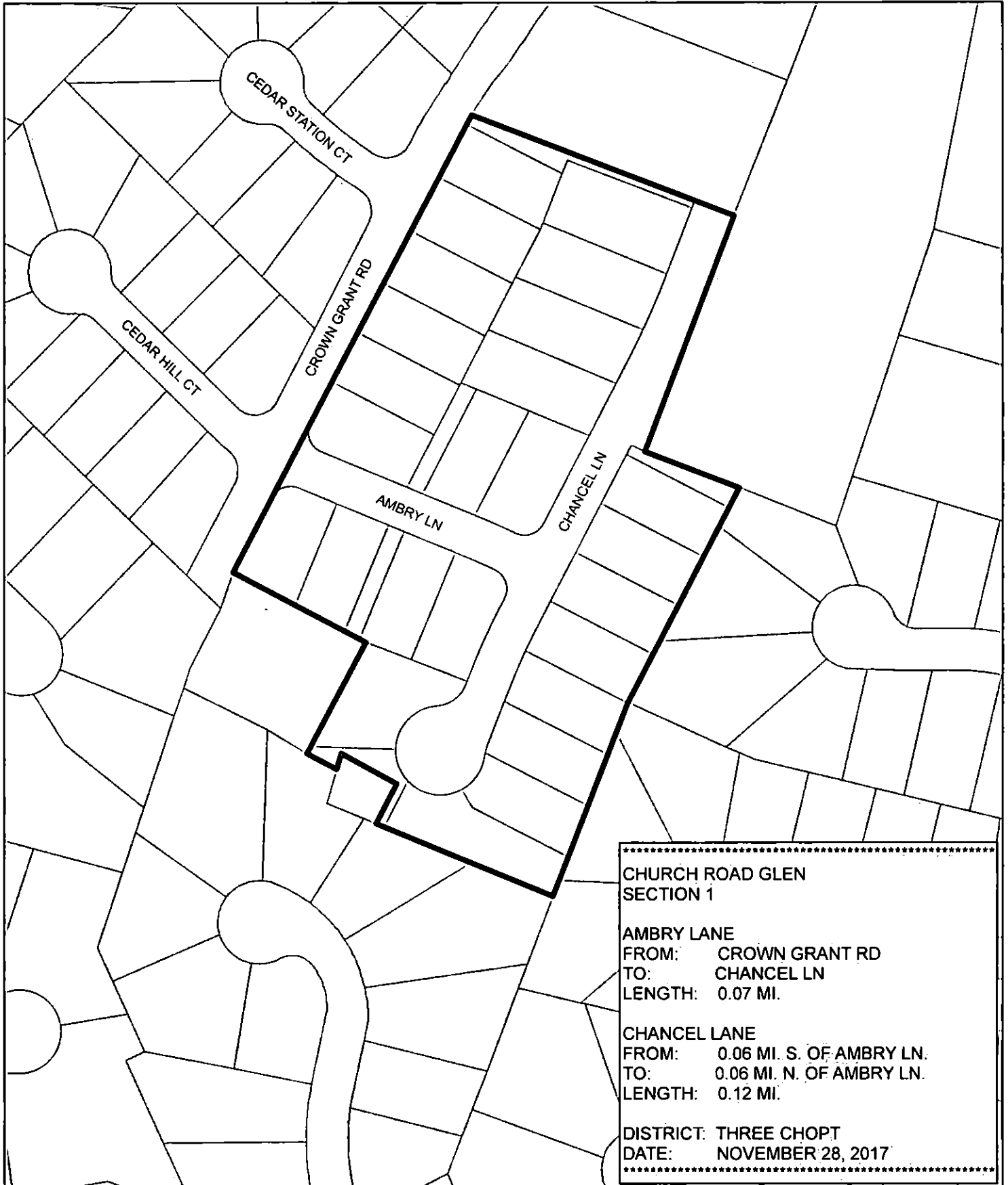
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Certified:
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 Clerk, Board of Supervisors

Date: _____



CHURCH ROAD GLEN SECTION 1



CHURCH ROAD GLEN
SECTION 1

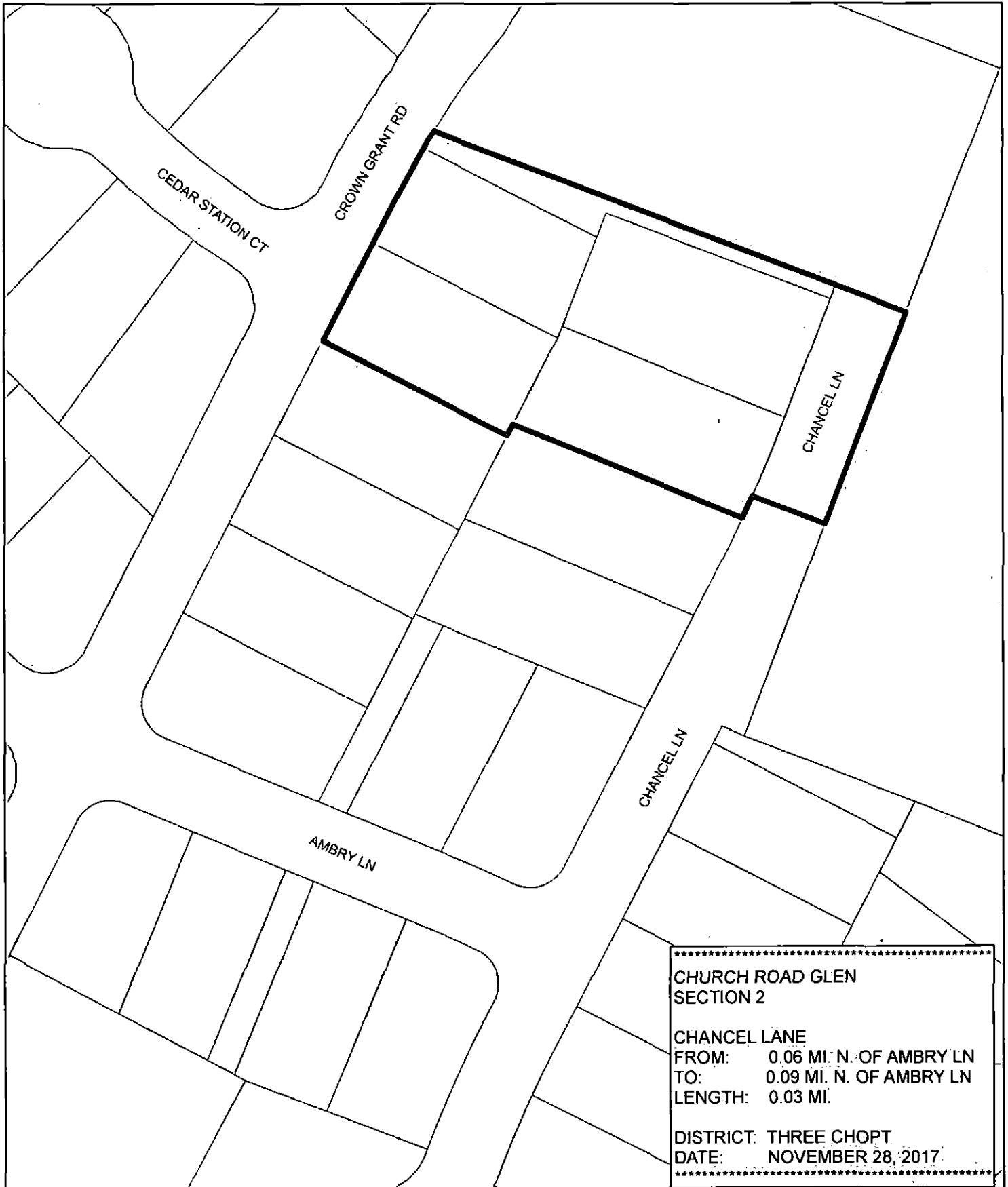
AMBRY LANE
FROM: CROWN GRANT RD
TO: CHANCEL LN
LENGTH: 0.07 MI.

CHANCEL LANE
FROM: 0.06 MI. S. OF AMBRY LN.
TO: 0.06 MI. N. OF AMBRY LN.
LENGTH: 0.12 MI.

DISTRICT: THREE CHOPT
DATE: NOVEMBER 28, 2017



CHURCH ROAD GLEN SECTION 2



CHURCH ROAD GLEN
SECTION 2

CHANCEL LANE
FROM: 0.06 MI. N. OF AMBRY LN
TO: 0.09 MI. N. OF AMBRY LN
LENGTH: 0.03 MI.

DISTRICT: THREE CHOPT
DATE: NOVEMBER 28, 2017
