

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
May 8, 2018

The Henrico County Board of Supervisors convened a special meeting on Tuesday, May 8, 2018, at 5:30 p.m., in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

**Members of the Board Present:**

Frank J. Thornton, Chairman, Fairfield District  
Tyrone E. Nelson, Vice Chairman, Varina District  
Thomas M. Branin, Three Chopt District  
Courtney D. Lynch, Brookland District  
Patricia S. O'Bannon, Tuckahoe District

**Other Officials Present:**

John A. Vithoulikas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Joseph T. (Tom) Tokarz II, Deputy County Attorney  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Tanya B. Harding, CMC, Deputy Clerk/Administrative Assistant  
Timothy A. Foster, Deputy County Manager for Community Operations  
W. Brandon Hinton, Deputy County Manager for Administration  
Douglas A. Middleton, Deputy County Manager for Public Safety  
Anthony J. Romanello, Deputy County Manager for Community Services  
Randall R. Silber, Deputy County Manager for Community Development  
C. Michael Schnurman, Legislative Liaison  
Benjamin A. Sheppard, Assistant Director of Public Relations & Media Services

Mr. Thornton called the meeting to order at 5:36 p.m.

Mr. Vithoulikas referred to the items on the special meeting agenda, which he noted were strictly informational.

**Goodwill of Central and Coastal Virginia Update**

Mr. Vithoulikas recognized Sharon Taylor, Manager for Community Engagement at Goodwill of Central and Coastal Virginia (GCCVA), who distributed information packets containing several fliers and documents with facts about her organization and highlights of its programs. Ms. Taylor summarized this information in a narrative presentation. She pointed out GCCVA is one of 162 autonomous Goodwill agencies affiliated by membership with Goodwill Industries International and is governed by a local board of directors. GCCVA's Chief Executive Officer, Charles Layman, reports to GCCVA Board. Primarily known for its retail operations, GCCVA has over 30 retail stores, two outlets, and two computer/electronics stores. Five of its stores are located in Henrico County.

Ms. Taylor advised the Board of two recent GCCVA partnerships with Henrico County Public Schools and explained how the agency uses the revenue from its retail operation and government contracts to provide services to citizens who live in the communities it serves. She cited GCCVA's mission as creating pathways to opportunities and success for job seekers facing challenges at work and then shared information about some of the agency's services and accomplishments in 2017. Ms. Taylor noted that in addition to its Community Employment Centers, GCCVA commonly refers to its programs as falling into one of the following categories: serving individuals with disabilities, veterans support, transitioning to independence and employment, earning credentials, transitioning back to the community, and temporary transitions.

Ms. Taylor concluded her presentation by emphasizing GCCVA's need for more public and private partners and inviting members of the Board to tour her organization's corporate facility on Midlothian Turnpike where they can see one of the Community Employment Centers and how the agency processes donated items. In response to questions from Board members, Ms. Taylor offered examples of equipment GCCVA has collected for the elderly and disabled; explained how donated items are sorted, resold, or recycled; identified the locations of the Community Employment Centers; and reported on the success of the agency's retail store on Laburnum Avenue. Mrs. O'Bannon and Mr. Thornton both pointed out they have visited GCCVA's facility on Midlothian Turnpike and by doing so gained greater insights into the breadth of the agency's services and operations.

### **Housing Families First Update**

Mr. Vithoukas advised the Board of a resolution on the 7:00 p.m. regular meeting agenda to authorize extension of the County's lease agreement with Housing Families First. He recognized Beth Vann-Turnbull, Executive Director of Housing Families First, who narrated a slide presentation on her organization. Ms. Vann-Turnbull explained the mission of Housing Families First is to provide families experiencing homelessness with the tools to achieve housing stability. She identified the organization's programs as Hilliard House Shelter, a short-term, emergency shelter for people living in families, or when needed, for single women; and Rapid Re-Housing, a program that gets families into "Housing First" through assistance with their housing search and deposits before connecting them with resources to help them maintain housing in the long run. These programs served 323 children and adults in 2017.

Ms. Vann-Turnbull next reviewed the history of Hilliard House, which opened in October 2000 on Nine Mile Road on property leased to the Henrico County Housing Corporation by the County of Henrico. She also reviewed the evolution of Hilliard House to Housing Families First in 2014 after Hilliard House launched the rapid re-housing program. Ms. Vann-Turnbull pointed out the impact of Housing Families First, which today provides one-quarter of the shelter beds in the greater Richmond region and serves more than 100 families annually. She explained the organization's structure and noted it operates a housing crisis hotline and regional domestic violence hotline. Ms. Vann-Turnbull continued her presentation by discussing the organization's finances, including revenue sources, and by providing notable statistics. Over a three-year period, Housing Families First served 129 individuals from Henrico and 46 Henrico households. Ms. Vann-Turnbull concluded her presentation by offering a brief history of her employment experience and informing the Board that she has worked for Housing Families First for 3 ½ years.

The Board recessed for dinner at 6:11 p.m. and reconvened at 6:17 p.m.

### **Richmond Regional Planning District Commission Strategic Plan**

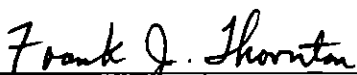
Mr. Vithoukas recognized Martha Shickle, Executive Director of Richmond Regional Planning District Commission (RRPDC), who narrated a slide presentation on her organization's draft strategy documents titled *RRPDC: A New Beginning*. Ms. Shickle began by noting RRPDC is approaching its 50<sup>th</sup> anniversary, which has presented a great opportunity for the agency to undergo a visioning process and take a critical look at who it is and what it can become. She explained Virginia's planning district commissions (PDCs) are voluntary associations of local governments that provide a variety of technical and programmatic assistance to these localities relating to issues of regional significance. They are intended to foster intergovernmental cooperation by bringing together local elected and appointed officials and involved citizens to discuss common needs and determine solutions to regional issues. RRPDC is composed of the City of Richmond, the Town of Ashland, and the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, and Powhatan.

During her presentation, Ms. Shickle defined strategic planning and reviewed the important elements of RRPDC's strategic planning strategy. These include key questions and findings; a vision, mission, and values; strategic objectives; priority areas, and core products and services; a governance model that defines clear roles and relationships; and a process to bring the strategy to life. Ms. Shickle identified a portfolio of RRPDC's recent and current projects and an illustration of potential project ideas. She concluded her presentation by listing next steps in the process, which include developing a financial plan, budget, and work plan for Fiscal Year 2019; enhancing engagement with local government chief administrative officers and managers; reformatting board agendas and restructuring board meetings; developing an agency brand; and implementing a strategic plan timeline and progress tracking reports. Ms. Shickle pointed out this will be a multi-year journey. She responded to questions from Mrs. O'Bannon in regard to RRPDC's future staffing demands and the agency's challenges in serving more populous local jurisdictions.

### **Regular Meeting Agenda Items**

Mr. Vithoukas reviewed the agenda for the 7:00 p.m. meeting. He noted the first proclamation listed on the agenda, which recognizes May 13 - 19 as Law Enforcement Week, will be presented by Mr. Thornton at Police Memorial Park on May 18 during the Police Division's annual memorial service. Mr. Vithoukas also referred to the one appointment resolution on the agenda and pointed out there were two sets of companion cases among the eight land use items listed for public hearing. He alerted the Board that Steve Smith, Chancellor of Henricus Colledge (1619), was signed up to speak during the public comment period. Mr. Vithoukas concluded his review by briefly mentioning the one other public hearing item and seven general agenda items appearing on the agenda.

There being no further business, the meeting was adjourned at 6:47 p.m.

  
\_\_\_\_\_  
Chairman, Board of Supervisors  
Henrico County, Virginia