

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
July 24, 2018

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, July 24, 2018, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Frank J. Thornton, Chairman, Fairfield District  
Tyrone E. Nelson, Vice Chairman, Varina District  
Thomas M. Branin, Three Chopt District  
Harvey L. Hinson, Brookland District  
Patricia S. O'Bannon, Tuckahoe District

**Other Officials Present:**

John A. Vithoulikas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
W. Brandon Hinton, Deputy County Manager for Administration  
Anthony E. McDowell, Acting Deputy County Manager for Public Safety  
Anthony J. Romanello, Deputy County Manager for Community Services  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:00 p.m. and led the recitation of the Pledge of Allegiance.

The Reverend Gilbert Wilkerson, Sr., Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved the minutes of the July 10, 2018, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Hinson, O'Bannon

No: None

**MANAGER'S COMMENTS**

The County of Henrico has always hired students for summer employment but instituted a formal internship program in fall 2012. Since that time, the County has hosted 365 interns in 22 agencies and hired 29 of the interns in full-time positions. The program has provided

valuable work experience for high school and college students, and the interns have made numerous contributions to the County and its citizens. This summer, 51 interns representing 16 colleges and universities and 9 high schools are working for the County. In addition, the Sheriff's Office is currently holding the Eighth Annual Summer Student Academy, a program that has hosted 220 students to date, including 30 this summer. Andrea Eichenberger, who began interning in the County Manager's Office as a high school student and is currently interning with the Department of Public Utilities' Keep Henrico Beautiful program, offered remarks reflecting on her internship experiences with the County. Mr. Vithoukias introduced a video highlighting the County's summer internship experience that was created by a current intern, Spencer Dunn, who is working with the Department of Public Relations & Media Services. Mr. Vithoukias recognized the interns and summer academy students in the audience as well as Human Resources Director Paula Reid, Internship Program Coordinator Debbie Lumpkin, and Sheriff Mike Wade.

### **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon recognized Steve Yob, Director of Public Works, and thanked his department for its hard work during the past couple of months repairing and clearing roads and storm drainage systems in response to issues caused by heavy rains and falling trees.

Mr. Thornton noted he discussed the idea of a student internship program with Mr. Vithoukias seven years ago. He thanked and gave kudos to Mr. Vithoukias and the County administration for implementing this concept and pointed out the interns are our future leaders.

### **RECOGNITION OF NEWS MEDIA**

Mr. Thornton recognized Michael O'Connor from the *Richmond Times-Dispatch*.

### **BOARD OF SUPERVISORS' COMMENTS (continued)**

Mr. Thornton recognized Sabre Keene from Troop 768, sponsored by the Church of Jesus Christ of Latter-Day Saints – Glen Allen Ward, who was observing the meeting to fulfill a requirement for the Citizenship in the Community Badge.

### **PRESENTATION**

175-18 Resolution - Expressing Appreciation to Monsignor George M. Sebaali.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Branin presented the resolution to George Sebaali, outgoing pastor of Saint Anthony's Maronite Catholic Church, in recognition of Msgr. Sebaali's humanitarian efforts and significant contributions to the community throughout the past 34 years.

### **APPOINTMENTS**

176-18 Resolution - Nomination of Member - Local Emergency Planning Committee.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

177-18

Resolution - Appointment of Member - Richmond Regional Planning District Commission.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

### **PUBLIC HEARING – REZONING CASE**

167-18  
REZ2018-  
00027  
Brookland

Staples Mill Investments, LLC: Request to conditionally rezone from A-1 Agricultural District to R-5AC General Residence District (Conditional) Parcel 756-761-2574 containing 9.85 acres located on the north line of Hungary Road approximately 240' west of its intersection with Fairlake Lane.

No one from the public spoke in opposition to this item.

Mr. Hinson thanked the applicant's agent, Cindy Weinstock, for being very cooperative in the discussion of proffer amendments pertaining to this case. He noted the case was difficult because it involved an infill piece of property that was affected by many environmental factors. Mr. Hinson complimented the applicant for coming forward with a good case that is consistent with the County's comprehensive plan. He pointed out the case protects a significant amount of environmentally sensitive land that will later be rezoned to a conservation district and become permanent open space in accordance with one of the proffered conditions.

On motion of Mr. Hinson, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Density.** There shall be no more than 23 units.
2. **Architectural Treatment.** Homes constructed on the Property shall be generally in conformance with EXHIBIT A attached hereto (see case file), unless otherwise requested by the owner and specifically approved by the Director of Planning.
3. **Building Materials.** Primary exterior wall materials (exclusive of windows, dormers, gables, doors, trim, soffit and fascia) shall be brick, stone, cultured stone, stone veneer, fiber cement siding, engineered wood, vinyl (a minimum of .042" nominal thickness as evidenced by manufacturer's printed literature), or a combination of the foregoing unless different architectural treatment and/or materials are requested by owner and approved by the Director of Planning. Fiberboard (e.g. Masonite) shall not be permitted as an exterior wall material.

4. **Foundations.** All finished floor areas, except basements, shall be constructed above grade or give the appearance of being constructed above grade. The exterior portions of all residential foundations, including the exterior portion of foundations below the first floor level which is visible above grade, shall be constructed of brick or stone. There shall be a minimum vertical height of twelve (12) inches of brick or stone above grade utilized on slab-on-grade foundations to present the appearance of a crawl space.
5. **Fireplace Chimneys.** The exposed portions of all fireplace chimneys shall be of brick or a siding similar to the exterior treatment of the dwelling. This proffer shall not apply to direct vent gas fireplaces or appliances. The exposed bases of all chimneys shall be of the same material as the dwelling foundations.
6. **Stoops.** Steps to the main entrance of all homes, except for homes with country porches, shall be faced with brick or stone or a cementitious, mortared stone-appearing product. Front stoops, except for homes with country porches, shall be brick or stone or a cementitious, mortared stone-appearing product with finished concrete or exposed aggregate landing. Any country porches shall have brick or stone piers to match the foundation.
7. **Cantilevering.** There shall be no cantilevered treatment of any architectural features on the first floor. Items on the upper floors such as balconies, decks, bump-outs, box or bay-type windows may be cantilevered, but shall include decorative supports.
8. **Street Trees.** Street trees with a minimum two and one half (2-1/2) inch caliper shall be planted along the sides of all internal public roads, one tree on each side for every fifty (50) feet of road length. Spacing of trees shall be adjusted as needed to accommodate driveways and underground utilities, including stormwater systems.
9. **Sod and Irrigation.** Each front and side yard (to the edge of the rear of the home on corner lots adjacent to streets) shall initially be sodded and irrigated, exclusive of mulched flowerbeds and landscaping.
10. **Paved Driveways.** All driveways shall be paved with either exposed aggregate, concrete, asphalt, cobblestone, brick, or pre-cast pavers or other similar materials approved by the Director of Planning.
11. **Conceptual Master Plan.** Development of the Property shall be in general conformance with the Conceptual Master Plan attached hereto entitled "Hungary Road Zoning Exhibit" prepared by Townes Site Engineering attached hereto as EXHIBIT B (the "Concept Plan") (see case file), which Concept Plan is conceptual in nature and may vary in detail, unless otherwise requested and specifically

approved at the time of Plan of Development and/or subdivision review.

12. **Common Area.** A common area of twenty-five (25) feet in width for landscaping and/or natural areas shall be provided between Lot 1 and Lots 2 through 4 as shown on the Concept Plan (see case file) and planted to TB-10 standards with credit for existing vegetation. The common area may include the eight (8) foot maintenance easement needed to serve Lot 1.
13. **Hungary Road Buffer.** A natural and/or landscaped buffer of thirty-five (35) feet in width for landscaping and/or natural areas to include a berm behind Lots 22 and 23, as shown on the Concept Plan (see case file) where not impeded by wetlands, floodplain or existing vegetation as determined at the time of landscape plan review, shall be provided adjacent to the right-of-way line of Hungary Road and planted to TB-35 standards with credit for existing vegetation except to the extent necessary for drainage and utility easements, signage, sidewalks, fencing, and other purposes requested and specifically permitted, or if required, at the time of Plan of Development and/or subdivision review, or by any other governmental body. Any drainage and utility easements (other than existing drainage and utility easements) permitted within the aforesaid buffer area shall be extended generally perpendicular to the buffer area unless otherwise requested and specifically permitted or if required by the County at the time of landscape plan review.
14. **Sidewalk.** A sidewalk for pedestrian access shall be constructed along the Property's Hungary Road frontage where not constrained by existing steep grades, utilities, storm drainage, floodplain, or wetlands.
15. **Minimum Lot Width.** The minimum lot width shall be fifty-five (55) feet at the actual front building line; however, a minimum of fifty (50) percent of the lots shall be a minimum of sixty (60) feet in width at the actual front building line.
16. **Hours of Construction.** The hours of site work construction shall be between 7:00 a.m. and 7:00 p.m. Monday through Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours and utility connections. For purposes of this proffer, site work is defined as any construction work shown on approved construction plans for the initial construction of roads, utilities, infrastructure and the respective exteriors of structures. Hours shall be posted in both English and Spanish until the roads are accepted by Henrico County for maintenance.
17. **Restrictive Covenants.** Prior to or concurrent with the recording of the subdivision plat approved by the County, restrictive covenants

describing development controls and maintenance of the property shall be recorded in the Clerk's Office of the Circuit Court of Henrico County.

18. **Underground Utilities.** Except for junction boxes, meters, pedestals, transformers, transmission mains and existing overhead utility lines, and for technical and environmental reasons, all utility lines shall be underground.
19. **Conservation Area.** Owner shall, prior to Plan of Development or subdivision approval, for areas that include a one hundred (100) year flood plain as determined by definitive engineering studies approved by the Department of Public Works, apply to rezone such portions of the Property to a C-1 Conservation District.
20. **Severance.** The unenforceability, elimination, revision, or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Hinson, O'Bannon

No: None

#### **PUBLIC HEARINGS - OTHER ITEMS**

178-18

Resolution - Amendments to the FY 2018-19 Annual Fiscal Plan: July, 2018.

Mr. Vithoukias responded to questions from Mr. Nelson relating to the source of funding for projects to replace two basketball scoreboards at Tucker High School and the practice football field at Highland Springs High School. Mr. Nelson voiced concern that needed improvements to tennis courts and baseball fields at Varina High School have not gone forward despite the Board having appropriated funds for these projects in May. Mr. Vithoukias and Mr. Branin explained that the more minimal improvements to Deep Run High School tennis courts were able to be funded from the fund balance in the County's General Fund whereas the more extensive Varina High School tennis court and baseball field improvements will require additional funding from Henrico County Public Schools. There was further discussion by Mr. Nelson and Mr. Branin regarding funding responsibilities for capital projects involving school athletic facilities. Mr. Nelson asked Mr. Vithoukias to make a written request to the Superintendent of Schools questioning why the School Board has not allocated funds to Varina High School tennis court and baseball field improvements.

In response to questions from Mrs. O'Bannon and Mr. Nelson, Mr. Vithoukias explained how a designated portion of the County's meals tax revenues is allocated for school capital projects. Mr. Vithoukias clarified

that these revenues have not to date been used for school athletic facilities, but that premise may be reexamined going forward. He also clarified that the Henrico County Public Schools (HCPS) capital budget does not include projects addressing athletic facility improvements. There were further comments by Mr. Nelson on this matter.

Chris Sorensen, Assistant Superintendent of Schools for Finance and Administration, advised Mrs. O'Bannon he would get an answer to her question concerning the source and status of funding for refinishing the gym floor at Quioccasin Middle School to reflect the name of the school's new mascot. He advised Mr. Nelson that HCPS is currently trying to find the right mix of funding to move school athletic facility improvement projects forward, including a funding source for the two Varina High School projects for which the Board of Supervisors has previously appropriated funds.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

179-18 Resolution - Signatory Authority - Quitclaim of Utility Easement - West Chase Townhomes - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Hinson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

180-18 Resolution - Signatory Authority - Lease Amendments - SprintCom, Inc. - RF&P Park and Meadowview Park - Brookland and Fairfield Districts.

No one from the public spoke in opposition of this item.

On motion of Mr. Hinson, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

### **PUBLIC COMMENTS**

There were no comments from the public during the scheduled public comment period.

### **GENERAL AGENDA**

181-18 Introduction of Ordinance - To Amend and Reordain Article III Titled "Smoke Detectors," Section 6-56 Titled "Required in certain buildings," Section 6-57 Titled "Installation standards," Section 6-58 Titled "Inspections" and Section 6-59 Titled "Maintenance," all of the Code of the County of Henrico, to Conform to Changes in State Law Enacted by the 2018 General Assembly Relating to Smoke Alarms.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

- 182-18 Introduction of Ordinance - To Amend and Reordain Section 10-2 of the Code of the County of Henrico Titled "Repair, removal or securing of buildings and other structures harboring illegal drug use" to Conform to Changes in State Law Enacted by the 2018 General Assembly Relating to Criminal Blight.

On motion of Mrs. O'Bannon, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

- 183-18 Resolution - Award of Contract - Gambles Mill Sewage Pumping Station Equipment Installation - Tuckahoe District.

Bentley Chan, Assistant Director of Public Utilities, responded to questions from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 184-18 Resolution - Award of Contract - Annual Engineering Services - Water Reclamation Facility Projects.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

- 185-18 Resolution - Award of Contract - Annual Engineering Services - Solid Waste Facilities.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 186-18 Resolution - Authorization to Submit Letter of Intent to Participate in Virginia Department of Transportation Smart Scale Program for FY 2018-19 & FY 2019-20.

Mr. Yob responded to a question from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

**PUBLIC COMMENTS (continued)**

Mr. Thornton noted the Board would normally adjourn at this point in the meeting, but a person who was signed up to speak during the scheduled public comment period earlier in the meeting had just arrived. He recognized Steven C. Smith, Chancellor of Henricus Colledge (1619), who distributed and reviewed information relating to the 399<sup>th</sup> anniversary of America's first college and summarizing the 25-year legislative legacy of the college's revival.

There being no further business, the meeting was adjourned at 8:10 p.m.

*Frank J. Thornton*

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Chairman, Board of Supervisors  
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
MINUTE

Agenda Item No. 175-18  
Page No. 2 of 2

Agenda Title: **RESOLUTION – Expressing Appreciation to Monsignor George M. Sebaali**

**WHEREAS**, on September 1, 2018, Msgr. Sebaali will depart St. Anthony's and Henrico County to assume the pastorate of Our Lady of Lebanon Maronite Catholic Church in Washington, D.C.; and

**WHEREAS**, Msgr. Sebaali will be greatly missed by the congregation at St. Anthony's and by the many citizens whose lives he has touched throughout the Richmond region.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, hereby expresses its sincere appreciation to Msgr. George Sebaali for his humanitarian efforts and significant contributions to our entire community throughout the past 34 years.

**BE IT FURTHER RESOLVED** that this resolution be spread upon the minutes of this meeting and a copy publicly presented to Msgr. Sebaali as a token of the Board's gratitude and with the Board's best wishes as he transitions to a new parish and locale.

# Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## *Expressing Appreciation to Monsignor George M. Sebaali*

**WHEREAS**, Monsignor George M. Sebaali, a native of Miasseh, Lebanon, and graduate of Our Lady of Lebanon Maronite Seminary in Washington, D.C., was appointed administrator of Henrico County's Saint Anthony's Maronite Catholic Church in 1984, after being ordained as a priest, and became a United States citizen in 1988; and

**WHEREAS**, Msgr. Sebaali has served as pastor of the St. Anthony's parish since 1988; and

**WHEREAS**, during the past 20 years, as director of Saint Maron Publications, Msgr. Sebaali has distributed all religious education materials to both Maronite Eparchies across the United States and overseen the publication of all their religious resources; and

**WHEREAS**, Msgr. Sebaali has been responsible for charitable fundraisers benefitting organizations in Lebanon that care for severely handicapped children and orphans; and

**WHEREAS**, Msgr. Sebaali created a scholarship program at St. Anthony's for college-bound high school seniors and a free tutoring program for parish children who needed extra assistance and SAT tutoring; and

**WHEREAS**, the annual Maronite Regional Youth Retreat, organized and hosted by Msgr. Sebaali, is free of charge to participants and available to all youth in Maronite churches in surrounding states; and

**WHEREAS**, Msgr. Sebaali originated the annual Lebanese Food Festival, which St. Anthony's has held for the past 34 years to showcase the food and heritage of the Richmond region's Lebanese community; and

**WHEREAS**, Msgr. Sebaali has made St. Anthony's a haven of tolerance and goodwill, not only for Lebanese immigrants but also for Iraqi, Palestinian, Jordanian, Indian, and Coptic families; and

**WHEREAS**, on September 1, 2018, Msgr. Sebaali will depart St. Anthony's and Henrico County to assume the pastorate of Our Lady of Lebanon Maronite Catholic Church in Washington, D.C.; and

**WHEREAS**, Msgr. Sebaali will be greatly missed by the congregation at St. Anthony's and by the many citizens whose lives he has touched throughout the Richmond region.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, hereby expresses its sincere appreciation to Msgr. George Sebaali for his humanitarian efforts and significant contributions to our entire community throughout the past 34 years.

**BE IT FURTHER RESOLVED** that this resolution be spread upon the minutes of this meeting and a copy publicly presented to Msgr. Sebaali as a token of the Board's gratitude and with the Board's best wishes as he transitions to a new parish and locale.



*Barry R. Lawrence*  
Barry R. Lawrence, Clerk  
July 24, 2018

*Frank J. Thornton*  
Frank J. Thornton, Chairman  
Board of Supervisors







**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

**Agenda Title: RESOLUTION - Amendments to the FY 2018-19 Annual Fiscal Plan: July, 2018**

For Clerk's Use Only: Date: <u>7/24/2018</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td align="center"><b>YES</b></td> <td align="center"><b>NO</b></td> <td align="center"><b>OTHER</b></td> </tr> <tr> <td>Brannin, T.</td> <td align="center"><u>✓</u></td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>Hinson, H.</td> <td align="center"><u>✓</u></td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><u>✓</u></td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><u>✓</u></td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><u>✓</u></td> <td align="center">_____</td> <td align="center">_____</td> </tr> </table>		<b>YES</b>	<b>NO</b>	<b>OTHER</b>	Brannin, T.	<u>✓</u>	_____	_____	Hinson, H.	<u>✓</u>	_____	_____	Nelson, T.	<u>✓</u>	_____	_____	O'Bannon, P.	<u>✓</u>	_____	_____	Thornton, F.	<u>✓</u>	_____	_____
		<b>YES</b>	<b>NO</b>	<b>OTHER</b>																						
Brannin, T.	<u>✓</u>	_____	_____																							
Hinson, H.	<u>✓</u>	_____	_____																							
Nelson, T.	<u>✓</u>	_____	_____																							
O'Bannon, P.	<u>✓</u>	_____	_____																							
Thornton, F.	<u>✓</u>	_____	_____																							

**WHEREAS**, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing on July 24, 2018, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2018-19 and a project-by-project list of capital projects of the Henrico County Public Schools to be funded with meals tax revenues; and,

**WHEREAS**, those citizens who appeared and wished to speak were heard.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that the Annual Fiscal Plan for fiscal year 2018-19 is amended and that such funds are appropriated and allocated for expenditure in the amounts and for the purposes indicated.

OPERATING FUNDS

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 38 - Community Revitalization

38003 – CDBG

0000 08696 – <u>FY18-19 CDBG - Administration</u>	\$ 262,000
0000 08697 – <u>FY18-19 CDBG - Commercial Assistance Program</u>	191,000
0000 08698 – <u>FY18-19 CDBG - CONNECT Program</u>	169,000
0000 08699 – <u>FY18-19 CDBG - Enterprise Zone - Design Assistance</u>	15,000
0000 08700 – <u>FY18-19 CDBG - Enterprise Zone - Façade Grants</u>	30,000
0000 08701 – <u>FY18-19 CDBG - Greater Richmond ARC - Camp Baker Program Building</u>	125,000
0000 08702 – <u>FY18-19 CDBG - HOME Inc Downpayment Assistance</u>	27,500
0000 08703 – <u>FY18-19 CDBG - HOME Inc Fair Housing Outreach</u>	15,000
0000 08704 – <u>FY18-19 CDBG - project:HOMES Critical Home Repair</u>	515,329
0000 08705 – <u>FY18-19 CDBG - project:HOMES Homeowner Rehabilitation Program</u>	80,000
0000 08706 – <u>FY18-19 CDBG - Rebuilding Together of Richmond - Home Repair Program</u>	95,000
0000 08707 – <u>FY18-19 CDBG - Revitalization Area Street Lighting</u>	100,000
0000 08708 – <u>FY18-19 CDBG - SCDHC Downpayment Assistance</u>	18,000

By Agency Head  By County Manager

Routing: \_\_\_\_\_ Certified: \_\_\_\_\_  
 Yellow to: \_\_\_\_\_ A Copy Tests: \_\_\_\_\_  
 Copy to: \_\_\_\_\_ Date: \_\_\_\_\_  
 Clerk, Board of Supervisors



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

0000 08709	<u>FY18-19 St. Joseph's Villa - Youth Fitness Park</u>	50,000
	Sub-Total CDBG	\$ 1,692,829

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico, fiscal year 2018-19 grant funds in the amount of \$1,692,829 for these 14 programs/purposes.

38004	- HOME	
0000 08710	- <u>FY18-19 HOME - Administration</u>	\$ 89,000
0000 08711	- <u>FY18-19 HOME - CHDO Activities Rehab for Sale - Undesignated</u>	135,000
0000 08712	- <u>FY18-19 HOME - HOME Inc Downpayment Assistance</u>	126,111
0000 08713	- <u>FY18-19 HOME - project:HOMES Homeowner Rehabilitation Program</u>	482,230
0000 08714	- <u>FY18-19 HOME - SCDHC Downpayment Assistance</u>	65,000
	Sub-Total HOME	\$ 897,341

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnerships Program, as authorized by the HOME Investment Partnerships Act of 1990, has awarded the County of Henrico, fiscal year 2018-19 grant funds in the amount of \$897,341 for these five programs/purposes.

38007	- ESG	
0000 08715	- <u>FY18-19 ESG - Administration</u>	\$ 10,390
0000 08716	- <u>FY18-19 ESG - CARITAS - Case Management for Shelter Clients</u>	20,000
0000 08717	- <u>FY18-19 ESG - Commonwealth Catholic Charities - Homeless Outreach</u>	13,670
0000 08718	- <u>FY18-19 ESG - Housing Families First - Hilliard House Emergency Shelter</u>	32,500
0000 08719	- <u>FY18-19 ESG - Housing Families First - Rapid Rehousing</u>	45,000
0000 08720	- <u>FY18-19 ESG-YWCA of Rich-Greater Rich Regional Domestic Violence Hotline</u>	14,500
0000 08721	- <u>FY18-19 ESG-Homeward - Homeless Management Information System</u>	2,500
	Sub-Total ESG	\$ 138,560

The United States Department of Housing and Urban Development (HUD), Emergency Solutions Grant (ESG) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, has awarded the County of Henrico, fiscal year 2018-19 grant funds in the amount of \$138,560 for these seven programs/purposes.

Total Community Revitalization	\$ 2,728,730
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	\$ 2,728,730
<b>Total OPERATING FUNDS</b>	<b>\$ 2,728,730</b>

CAPITAL FUNDS

FUND 2111	- Capital Initiatives Fund	
Department 50	- Education	
50331	- Construction and Maintenance	
0000 08728	- <u>Tucker High School - Scoreboards</u>	\$ 7,743

This amendment will provide funding for two replacement basketball scoreboards for Tucker High School. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

0000 08729 – <u>Highland Springs High School - Practice Field Improvements</u>	25,000
This amendment will provide funding for improvements to the practice football field at Highland Springs High School. The project includes irrigation system repair, laser grading, and other improvements. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
Total Education	<u>\$ 32,743</u>
Total 2111 - Capital Initiatives Fund	<u>\$ 32,743</u>
Total CAPITAL PROJECTS FUND	<u>\$ 32,743</u>
Total Amendments/Appropriations	<u>\$ 2,761,473</u>

**BE IT FURTHER RESOLVED** by the Board that the following resources from the approved Education Meals Tax Project Reserve be transferred to the specific capital projects listed below.

*FROM:*

CAPITAL FUNDS

*FUND 2139 - MEALS TAX SCHOOLS CAPITAL*

*Department 50 - Education*

- 50331 - Construction and Maintenance
- 0000 06899 - Education Meals Tax Project Reserve

\$ 9,000,000

*TO:*

CAPITAL FUNDS

*FUND 2139 - MEALS TAX SCHOOLS CAPITAL*

*Department 50 - Education*

- 50331 - Construction and Maintenance
- 0000 08628 - Academy at Virginia Randolph - Bathroom Improvements \$ 25,000
- 0000 08629 - Academy at Virginia Randolph - Entrance Improvements 196,500
- 0000 08630 - Academy at Virginia Randolph - Kitchen HVAC & Exhaust Hood 175,000
- 0000 08631 - Academy at Virginia Randolph - Security Enhancements 100,000
- 0000 08632 - Ashe ES - Fire Suppression System Replacement 300,000
- 0000 08633 - Baker ES - Pavement Improvements 210,000
- 0000 08634 - Brookland MS - Security Improvements 53,000
- 0000 08635 - Carver ES - Replace Doors & Hardware 80,000
- 0000 08636 - Central Gardens Complex - Doors & Hardware Improvements 180,000
- 0000 08637 - Davis ES - Doors & Hardware Improvements 60,000
- 0000 08638 - Davis ES - Kitchen Serving Line Replacement 75,000
- 0000 08639 - Donahoe ES - Kitchen Serving Line Replacement 75,000
- 0000 08640 - Dumbarton ES - Door and Hardware Improvements 90,000
- 0000 08641 - Elko MS - Security Enhancements 75,000
- 0000 08642 - Fair Oaks ES - Pavement Restoration 61,000
- 0000 08643 - Fairfield MS - Interior Component Improvements 8,500
- 0000 08644 - Freeman HS - HVAC Replacement 170,000
- 0000 08645 - Freeman HS - Pavement Improvements 450,000
- 0000 08646 - Gayton ES - Pavement Improvements 220,000
- 0000 08647 - Glen Allen ES - Gym Floor Replacement 55,000
- 0000 08648 - Glen Allen ES - Pavement Improvements 165,000
- 0000 08649 - Glen Allen ES - Replace Kitchen Serving Lines 75,000



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 178-18  
Page 4 of 4

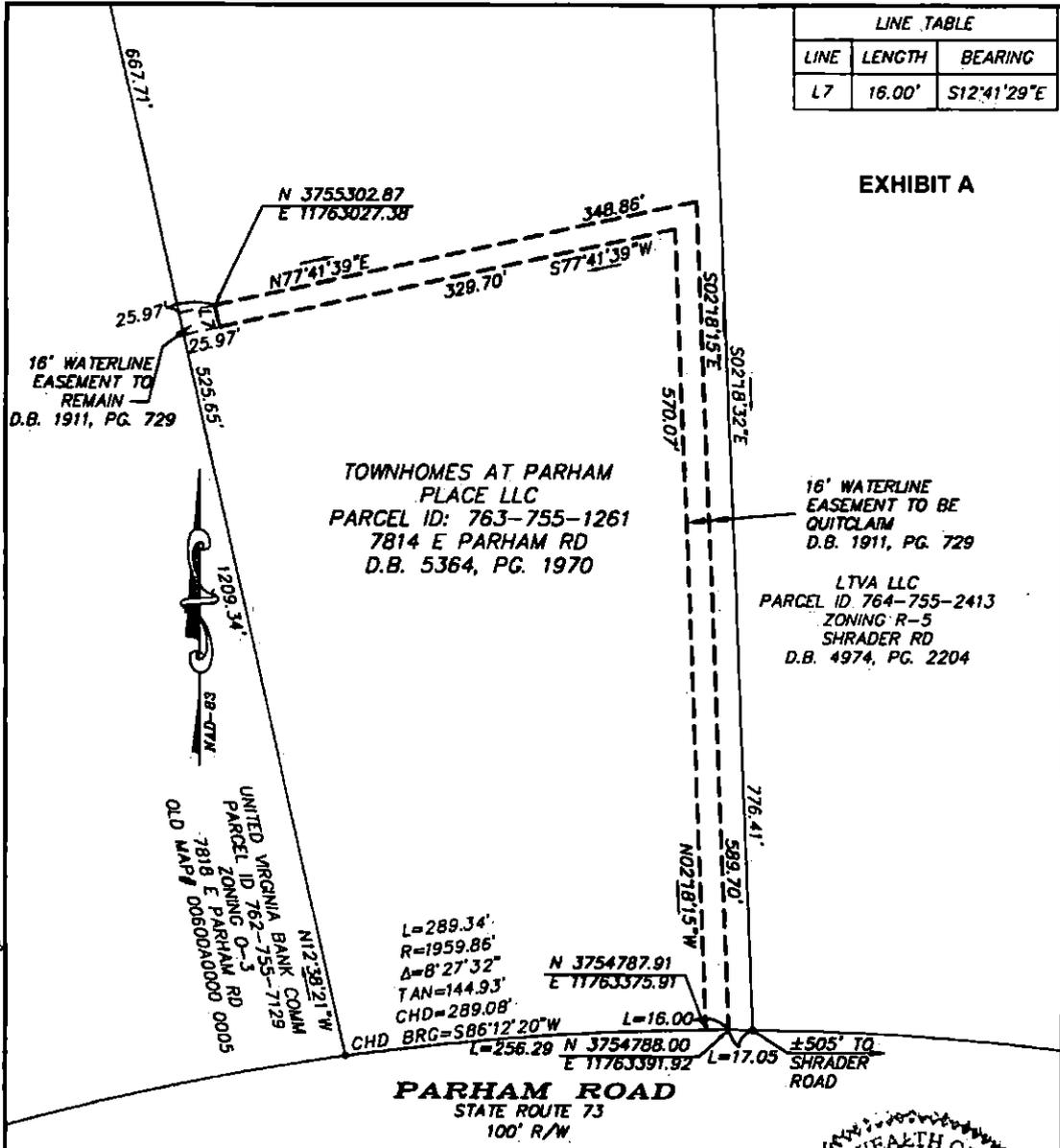
0000 08650	- Glen Lea ES - Bathroom Improvements	190,000
0000 08651	- Glen Lea ES - Electrical Service Replacement	30,500
0000 08652	- Godwin HS - Bathroom Improvements	150,000
0000 08653	- Godwin HS - Pavement Improvements	450,000
0000 08654	- Greenwood ES - Security Enhancements	60,000
0000 08655	- Harvie ES - Pavement Restoration	25,000
0000 08656	- Harvie ES - Voice Switch Replacement	10,500
0000 08657	- Henrico HS - Stage Floor Refinish	11,000
0000 08658	- Hermitage ACE Center - Boiler Replacement	55,000
0000 08659	- Hermitage HS - Ceiling & Lighting Improvements	25,000
0000 08660	- Hermitage HS - Replace Courtyard Window Glass	130,000
0000 08661	- Hermitage HS - Telecommunications & Security Improvements	50,000
0000 08662	- Highland Springs ACE Center - Interior Component Improvements	42,000
0000 08663	- Highland Springs ACE Center - Replace Doors & Hardware	90,000
0000 08664	- Highland Springs ES - Interior Component Improvements	150,000
0000 08665	- Holladay ES - Fire Alarm System Improvements	105,000
0000 08666	- Hungary Creek MS - Pavement Improvements	500,000
0000 08667	- Laburnum ES - Intercom Replacement	40,000
0000 08668	- Lakeside ES - Pavement Improvements	175,000
0000 08669	- Longan ES - Door & Hardware Improvements	184,500
0000 08670	- Longan ES - Kitchen Serving Line Replacement	75,000
0000 08671	- Longdale ES - Heat Exchanger Replacement	30,000
0000 08672	- Maybeury ES - Exterior Improvements	115,000
0000 08673	- Mehfoud ES - Pavement Improvements	134,000
0000 08674	- Montrose ES - Parking/Circulation Improvements	625,000
0000 08675	- Mt. Vernon - Exterior Improvements	25,000
0000 08676	- New Bridge Learning Center - Bathroom Improvements	178,500
0000 08677	- Pinchbeck ES - Replace Kitchen Serving Lines	75,000
0000 08678	- Pocahontas MS - Security Enhancements	75,000
0000 08679	- Quioccasin MS - Gym Floor Refinish	25,000
0000 08680	- Quioccasin MS - Telecommunications & Security Improvements	35,000
0000 08681	- Ridge ES - Lighting Improvements	15,000
0000 08682	- Rolfe MS - Replace Doors & Hardware	180,000
0000 08683	- Sandston ES - Pavement Restoration	54,000
0000 08684	- Shady Grove ES - Dehumidification Units Replacement	485,000
0000 08685	- Shady Grove ES - Pavement Improvements	185,000
0000 08686	- Short Pump MS - Pavement Improvements	300,000
0000 08687	- Springfield Park ES - Fire Suppression System Replacement	300,000
0000 08688	- Three Chopt ES - Office Improvements	50,000
0000 08689	- Trevvett ES - Voice & Intercom Replacements	52,000
0000 08690	- Varina ES - Voice & Intercom Replacements	52,000
0000 08691	- Varina HS - Kitchen Improvements	75,000
0000 08692	- Varina HS - Replace Gym Floor	147,000
0000 08693	- Varina HS - Voice & Intercom Replacements	140,000
0000 08694	- Wilder MS - HVAC Replacement	200,000

**COMMENTS:** The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

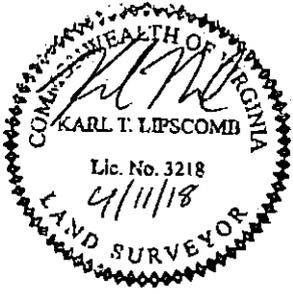


LINE TABLE		
LINE	LENGTH	BEARING
L7	16.00'	S12°41'29"E

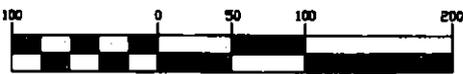
**EXHIBIT A**



**PARHAM ROAD**  
STATE ROUTE 73  
100' R/W



**GRAPHIC SCALE**



( IN FEET )  
1 inch = 100 ft.

APPROVED FOR LOCATION  
BY DATE  
BY DATE  
BY DATE  
DATE

*Jche*  
5-2-18

*MFK*  
5/14/18

THIS SURVEY IS SUBJECT TO ANY EASEMENT OF RECORD AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MIGHT DISCLOSE.

PLAT IS VOID IF CONSTRUCTION BEGINS PRIOR TO ISSUANCE OF BUILDING PERMIT.

NOTE: THIS PROPERTY IS NOT WITHIN A FEMA DEFINED FLOOD PLAIN (FLOOD ZONE X)  
PANEL NO. 51087C0045C  
EFFECTIVE DATE: DECEMBER 18, 2007

**PLAT**  
of  
(1) QUITCLAIM OF 16' WATERLINE EASEMENT,  
ACROSS THE PROPERTY OF TOWNHOMES AT PARHAM PLACE, LLC  
BROOKLAND DISTRICT  
HENRICO COUNTY, VIRGINIA

SCALE: 1" = 100' MARCH 30, 2018

THIS SURVEY WAS MADE FOR THE PURPOSE OF IDENTIFYING LEGAL BOUNDARIES. THIS SURVEY DOES NOT PURPORT TO IDENTIFY ENVIRONMENTAL FEATURES SUCH AS WETLANDS OR POLLUTANTS WHICH AN ENVIRONMENTAL ASSESSMENT WOULD IDENTIFY.

**Townes**  
SITE ENGINEERING  
9850 LORI ROAD, SUITE 201  
CHESTERFIELD, VIRGINIA 23832  
PHONE: (804) 748-9011 FAX: (804) 748-2590

DRAWN BY: SDF

CHECKED BY: \_\_\_\_\_  
POD 2018-00077

2002018-00077

J:\SDSK PROJ\20140271\Drawings\SUBPLAT SECTION\QUITCLAIM 16' WATERLINE EASEMENT.dwg, 1:1





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 181-18  
Page No. 1 of 1

**Agenda Title: INTRODUCTION OF ORDINANCE – To Amend and Reordain Article III Titled “Smoke Detectors,” Section 6-56 Titled “Required in certain buildings,” Section 6-57 Titled “Installation standards,” Section 6-58 Titled “Inspections,” and Section 6-59 Titled “Maintenance,” all of the Code of the County of Henrico, to Conform to Changes in State Law Enacted by the 2018 General Assembly Relating to Smoke Alarms**

For Clerk's Use Only: Date: <u>7/24/2018</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Hinson, H.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
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Hinson, H.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

The Clerk is directed to advertise, in the Richmond Times-Dispatch on July 31, 2018, and August 7, 2018, the following ordinance for a public hearing to be held in the Board Room on August 14, 2018, at 7:00 p.m.:

“AN ORDINANCE to amend and reordain Article III titled “Smoke Detectors,” Section 6-56 titled “Required in certain buildings,” Section 6-57 titled “Installation standards,” Section 6-58 titled “Inspections,” and Section 6-59 titled “Maintenance,” all of the Code of the County of Henrico, to conform to changes in state law enacted by the 2018 General Assembly relating to smoke alarms. A copy of the full text of this ordinance shall be on file in the Office of the County Manager.”

Comments: The Building Official and the Fire Chief recommend approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: \_\_\_\_\_ Certified: \_\_\_\_\_  
 Copy to: \_\_\_\_\_ A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors  
 Date: \_\_\_\_\_

**ORDINANCE – To Amend and Reordain Article III Titled “Smoke Detectors,” Section 6-56 Titled “Required in certain buildings,” Section 6-57 Titled “Installation standards,” Section 6-58 Titled “Inspections,” and Section 6-59 Titled “Maintenance,” all of the Code of the County of Henrico, to Conform to Changes in State Law Enacted by the 2018 General Assembly Relating to Smoke Alarms**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That the title of Article III of Chapter 6 of the Code of the County of Henrico be amended and reordained as follows:

**ARTICLE III. – SMOKE DETECTORS ALARMS**

2. That Section 6-56 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 6-56. Required in certain buildings.**

Smoke detectors **alarms** shall be installed in the following structures or buildings **if smoke alarms have not been installed in accordance with the building code:**

- (1) Any building containing one or more dwelling units;
- (2) Any hotel or motel regularly used, offered for, or intended to be used to provide overnight sleeping accommodations for one or more persons; and
- (3) **Any** **R**ooming houses regularly used, offered for, or intended to be used to provide overnight sleeping accommodations.

3. That Section 6-57 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 6-57. Installation standards.**

Smoke detectors **alarms** required by this article shall be installed **only** in conformance with the provisions of the ~~Virginia Uniform Statewide Building Code~~. Smoke detectors **alarms** may be either battery operated or powered by alternating current. **Such installation shall not require new or additional wiring and shall be maintained in accordance with the Virginia Statewide Fire Prevention Code and Part III of the building code.**

4. That Section 6-58 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 6-58. Inspections.**

The owner of any building, hotel, motel or rooming house required to install smoke detectors alarms under this article shall inspect each detector alarm annually to ensure it is operating properly and shall maintain a record of such inspection, which shall be available for inspection by the building official, the fire chief or the designee of either.

5. That Section 6-59 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 6-59. Maintenance.**

The owner of any rental unit ~~which is rented or leased shall, at the beginning of each tenancy and at least annually thereafter, furnish~~ provide the tenant with a certificate that all required smoke detectors alarms are present, have been inspected by the owner, his employee, or an independent contractor, and are in good working order no more than once every 12 months. Except for smoke detectors alarms located in hallways, stairwells and other public or common areas of multifamily buildings, interim testing, repair and maintenance of smoke detectors alarms in rented or leased dwelling units shall be the responsibility of the tenant; ~~however, the owner shall be obligated to service, repair or replace any malfunctioning smoke detector within five days of receipt of written notice from the tenant that such smoke detector is in need of service, repair or replacement. The tenant or occupant of any leased premises equipped with battery operated smoke detection equipment shall be responsible for the replacement of any batteries required to keep battery operated smoke detection equipment in proper working order~~ in accordance with Code of Virginia, §§ 55-225.4 or 55-248.16, as applicable.

6. That this ordinance shall be in full force and effect on and after its passage as provided by law.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 182-18

Page No. 1 of 1

**Agenda Title: INTRODUCTION OF ORDINANCE – To Amend and Reordain Section 10-2 of the Code of the County of Henrico Titled “Repair, removal or securing of buildings and other structures harboring illegal drug use” to Conform to Changes in State Law Enacted by the 2018 General Assembly Relating to Criminal Blight**

For Clerk's Use Only: Date: <u>7/24/2018</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Hinson, II.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Hinson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Hinson, II.	✓			Hinson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
		YES	NO	OTHER																						
Branin, T.	✓																									
Hinson, II.	✓																									
Hinson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

The Clerk is directed to advertise, in the Richmond Times-Dispatch on July 31, 2018, and August 7, 2018, the following ordinance for a public hearing to be held in the Board Room on August 14, 2018, at 7:00 p.m.:

“AN ORDINANCE to amend and reordain Section 10-2 of the Code of the County of Henrico titled ‘Repair, removal or securing of buildings and other structures harboring illegal drug use’ to conform to changes in state law enacted by the 2018 General Assembly relating to criminal blight. A copy of the full text of this ordinance shall be on file in the Office of the County Manager.”

Comments: The Building Official and Police Chief recommend approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing:  
 Yellow to: \_\_\_\_\_  
 Copy to: \_\_\_\_\_

Certified:  
 A Copy Teste: \_\_\_\_\_  
 Clerk, Board of Supervisors

Date: \_\_\_\_\_

**INTRODUCTION OF ORDINANCE – To Amend and Reordain Section 10-2 of the Code of the County of Henrico Titled “Repair, removal or securing of buildings and other structures harboring illegal drug use” to Conform to Changes in State Law Enacted by the 2018 General Assembly Relating to Criminal Blight**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 10-2 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 10-2. Repair, removal or securing of buildings and other structures harboring illegal drug use or other criminal activity.**

(a) *Definitions.* For the purpose of this section, the following terms shall have the following meanings:

**Affidavit means the affidavit sworn to under oath in accordance with subsection (c).**

**Commercial sex acts means any specific activities that would constitute a criminal act under Code of Virginia, title 18.2, ch. 8, art. 3 (Code of Virginia, § 18.2-344 et seq.) or a substantially similar local ordinance if a criminal charge were to be filed against the individual perpetrator of such criminal activity.**

**Controlled substance means illegally obtained controlled substances or marijuana, as defined in Code of Virginia, § 54.1-3401.**

**Corrective action means (i) taking specific actions with respect to the buildings or structures on property that are reasonably expected to abate criminal blight on such real property, including the removal, repair, or securing of any building, wall, or other structure, or (ii) changing specific policies, practices, and procedures of the real property owner that are reasonably expected to abate criminal blight on real property. A local law-enforcement official shall prepare an affidavit on behalf of the locality that states specific actions to be taken on the part of the property owner that the locality determines are necessary to abate the identified criminal blight on such real property and that do not impose an undue financial burden on the owner.**

**Drug Criminal blight** means a condition **existing** on real property tending to **that endangers** public health or the safety of county residents **because of and is caused by** **(i) the regular presence of persons under the influence of marijuana or illegally obtained controlled substances; as defined in Code of Virginia, § 54.1-3401, or (ii) the regular use of the property for the purpose of illegally possessing, manufacturing, or distributing such controlled substances or marijuana; (iii) the regular use of the property for the purpose of engaging in commercial sex acts; or (iv) repeated acts of the malicious discharge of a firearm within any building or dwelling that would constitute a criminal act under Code of Virginia, § 18.2-279 or a substantially similar local ordinance if a criminal charge were to be filed against the individual perpetrator of such criminal activity.**

**Law-enforcement official** means an official designated to enforce criminal laws within a locality, or an agent of such law-enforcement official. **The law-enforcement official shall coordinate with the building or fire code official of the locality as otherwise provided under applicable laws and regulations.**

*Owner* means the record owner of real property.

**Property means real property.**

(b) *Abatement authorized.* The building official is hereby authorized to take reasonable steps to abate drug **criminal** blight on real property, such as removal, repair or securing of a building, wall or other structure, after complying with the notification provisions of this section.

(c) *Initial notification procedures.* Before any corrective action is taken, the chief of police shall execute and send the building official an affidavit that cites Code of Virginia § 15.2-907 and states the following:

- (1) Drug **Criminal** blight exists on the property;
- (2) The grounds for determining that drug **criminal** blight exists on the property;
- (3) The division of police has been unable to abate the drug **criminal** blight despite diligent efforts to do so; and
- (4) The drug **criminal** blight constitutes a present threat to the public's health, safety or welfare.

The building official shall send a copy of the affidavit by regular **(i) certified mail, return receipt requested; (ii) hand delivery; or (iii) overnight delivery by a commercial service or the United States Postal Service,** to the owner of the property at his current address in the county's assessment records along with a notice stating that the owner has 30 days from the date of the notice to take corrective action and that, upon the owner's request, the county will assist the owner in determining and coordinating the corrective

**action. If the owner notifies the county in writing within the 30-day period that additional time to complete the corrective action is needed, the county shall allow such owner an extension for an additional 30-day period to take such corrective action.**

(d) *Additional notification.* **If no corrective action is taken during the 30-day period, or during the extension if such extension is granted by the county, the building official shall send an additional notice to the owner by regular certified mail, return receipt requested, at the address stated in subdivision (c). The notice shall state that the date on which the county may take commence (i) corrective action to abate the drug criminal blight or (ii) legal action in a court of competent jurisdiction to obtain a court order to require that the owner take such corrective action or, if the owner does not take corrective action, a court order to revoke the certificate of occupancy for such property, after which date shall be no earlier than 15 days from the date after the date of mailing of the additional notice, and it shall describe the county's contemplated corrective action. The notice shall also describe the county's contemplated corrective action and state that the costs of corrective action taken by the county will be charged to the owner. Upon reasonable notice to the county, the owner may seek equitable judicial relief, and the county may not take corrective action during the pendency of a proper petition for relief in a court of competent jurisdiction.**

(e) *Costs of corrective action.* **If the county takes corrective action after complying with the requirements of this section, the county may charge the costs and expenses of the corrective action to the owner and may collect them as taxes are collected. Every charge authorized by this section which that remains unpaid shall constitute a lien against the property with the same priority as liens for unpaid local real estate taxes and shall be enforceable in the same manner as provided in Code of Virginia, title 58.1, ch. 39, arts. 3 (Code of Virginia, § 58.1-3940 et seq.) and 4 (Code of Virginia, § 58.1-3965 et seq.).**

(f) *Corrective action by owner.* **If the owner of the property takes timely and effective corrective action pursuant to the provisions of this section, the building official shall deem the drug criminal blight abated, shall close the proceedings without any charge or costs to the owner, and shall promptly provide a written notice to the owner that the proceeding has been terminated satisfactorily. The closing of a proceeding shall not bar the county from initiating a subsequent proceeding if the drug criminal blight recurs.**

(g) *Owner's rights preserved.* **Nothing in this section shall be construed to abridge, diminish, limit, or waive any rights or remedies of an owner of property at law or in equity or any permits or nonconforming rights the owner may have under Code of Virginia, title 15.2, ch. 22 (Code of Virginia, § 15.2-2200 et seq.) or under the Code. If an owner in good faith takes corrective action, and despite having taken such action, the specific criminal blight identified in the affidavit persists, such owner shall be deemed in compliance with this section. Further, if a tenant of a rental dwelling unit, or a tenant on a manufactured home lot, is the cause of criminal blight on such property and the owner in good faith initiates legal action and pursues the same requesting a final order by a court of competent jurisdiction, as otherwise authorized by the Code of Virginia, against such tenant to remedy such**

**noncompliance or to terminate the tenancy, such owner shall be deemed in compliance with this section.**

2. That this ordinance shall be in full force and effect on and after its passage as provided by law.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 183-18  
Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Contract — Gambles Mill Sewage Pumping Station  
Equipment Installation — Tuckahoe District**

For Clerk's Use Only: Date: <u>7/24/2018</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Hinson, H.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, the County received eight bids on May 31, 2018, in response to Invitation to Bid No. 18-1647-4CLE and Addenda Nos. 1 and 2 for the Gambles Mill Sewage Pumping Station Equipment Installation project in the Tuckahoe District; and,

**WHEREAS**, the project will include replacement of pumps, flow meters, and valves that have deteriorated; and,

**WHEREAS**, the bids were as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Waco, Inc. Sandston, VA	\$ 935,000
MEB General Contractors, Inc. Chesapeake, VA	\$ 977,000
Fielder's Choice Enterprises, Inc. Troy, VA	\$ 996,635
Lisbon Buildings & Infrastructures, Inc. Red Oak, NC	\$1,139,000
T.A. Loving Company Goldsboro, NC	\$1,171,000
Anderson Construction, Inc. Lynchburg, VA	\$1,210,000
Southwood Building Systems, Inc. Ashland, VA	\$1,230,200
East Coast Utility Contractors, Ltd. Williamsburg, VA	\$1,788,000

By Agency Head *C.B. E. [Signature]* By County Manager *[Signature]*

Routing:  
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Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 183-18  
Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Gambles Mill Sewage Pumping Station  
Equipment Installation — Tuckahoe District**

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**WHEREAS**, after a review and evaluation of the bids received, it was determined that Waco, Inc. is the lowest responsive and responsible bidder with a bid of \$935,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to Waco, Inc., the lowest responsive and responsible bidder, in the amount of \$935,000 pursuant to Invitation to Bid No. 18-1647-4CLE, Addenda Nos. 1 and 2, and the bid submitted by Waco, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



## FACT SHEET

### ANNUAL ENGINEERING SERVICES AGREEMENT

#### Water Reclamation Facility

Prepared by Marchelle Sossong

July 9, 2018

#### Background:

In an effort to complete projects identified in the Capital Improvements Program and projects created by emergency conditions in a timely manner, the Department of Public Utilities (DPU) established an annual services agreement for engineering services for the Water Reclamation Facility projects with award of a contract to Hazen & Sawyer in June 2005. That was the first annual engineer contract for the Water Reclamation Facility. H&S was awarded the annual contract again in October 2008, March 2011 and July 2015.

With the expiration of the 2015 annual services agreement, RFP #18-1635-4JOK was issued in April 2018.

Two (2) proposals were received from engineering firms, and based upon a review of the written proposal, the Selection Committee interviewed the following firms.

Hazen & Sawyer  
Rummel, Klepper & Kahl, LLP

The Selection Committee selected Rummel, Klepper & Kahl, LLP as the top-ranked firm.

#### Terms of Annual Services Agreement:

Contract Time: The contract term will be for the period of one year after contract award, with the option to renew for two additional one-year terms.

Contract Amount: Project fees shall not exceed \$300,000 for any single project, and contract amount shall not exceed \$1,500,000 for the contract term for the sum of all project fees.

Engineering fees will be determined for each project at the time of assignment and will be based upon negotiated hourly rates.

#### Description of Services to be Provided:

The types of projects that will be assigned by DPU to the Engineer include treatment and solids handling improvements, facility or process improvements or modifications including modeling and pilot testing, enhanced nutrient removal (ENR) process, operational or design improvements or modifications, pump replacement, plant SCADA, facilities inspections and reports, electrical improvements and design for ancillary facilities.

In general, the Engineer shall provide normal engineering services, necessary field surveys and topographic and utility mapping for design purposes, application for necessary permits and regulatory approvals, and environmental work necessary to obtain environmental permits required for project construction.

More specifically, the Engineer will furnish all labor, materials, equipment, and technical and professional services for performing the work including, but not necessarily limited to, the following:

1. Consult with the COUNTY to determine its requirements and to review available data in possession of the COUNTY concerning the proposed project. After reviewing the preliminary data and reports, identify and evaluate alternate or modified solutions available to the COUNTY. After consultation with the COUNTY, recommend to the COUNTY those solutions available, which in Engineer's judgment meet the COUNTY's requirements for the project. Present Engineer's recommendations in a preliminary design memorandum that includes, as appropriate, schematic layouts, sketches, conceptual design criteria, construction methods and materials, and opinion of probable construction costs.
2. Prepare and submit preliminary construction plans in accordance with DPU Standards and applicable federal, state and local regulations. Preliminary Design Documents shall include final design criteria, preliminary drawings, and written descriptions of the project. Submit preliminary estimate of construction costs.
3. Prepare final construction plans, easement plats and, where necessary, contract documents. Contract documents will only be required when the project is to bid. Contract documents shall include Bid Forms, Invitation for Bid, Instructions to Bidders, Contract Forms, Bonding and Insurance Requirements, and Technical Specifications.
4. Assist the COUNTY in obtaining approvals and permits as necessary to comply with applicable federal, state, and local regulations.
5. Provide environmental site assessment, wetland determinations, etc. as appropriate or required for each project.
6. Prepare revised cost estimate based upon final construction plans.
7. Provide plans as needed in digital format (AutoCad, .tif, .pdf).
8. Optional Services will be negotiated, as they are needed for each project as follows:
  - a. Assist the COUNTY on an as needed basis in obtaining bids for each project. Evaluate bids and recommend award.
  - b. Consult with and advise the COUNTY on an as-needed basis during construction.
  - c. Review and approve shop drawings and samples.
  - d. Prepare as-built drawings
  - e. Prepare Operations & Maintenance Manuals

Projects initiated during the last year of the contract.

18-01WRF	Local Limits Update	7/28/2017	\$ 54,600.00
18-02WRF	WRF Asset Management Plan	8/8/2017	\$ 34,204.00
18-03WRF	WRF Blower and RAS Control Improvements	12/8/2017	\$25,439.00
18-04WRF	Structural Assessment of FRP & HDXLPE Tanks	12/18/2017	\$ 34,627.00
18-05WRF	Modifications to Centrifuge Controls	12/20/2017	\$37,926.00
18-06WRF	Electrical System Evaluation for Blowers	3/7/2018	\$33,134.00
18-07WRF	Miscellaneous Services	3/2/2018	\$10,000.00

Fees for each contract year:

\$425,086.69 for the period of August 1, 2015 through July 31, 2016  
\$588,605.03 for the period of August 1, 2016 through July 31, 2017  
\$313,997.13 for the period of August 1, 2017 through April 5, 2018

**Location of local office:**  
2100 East Cary Street, Suite 300  
Richmond, VA 23223



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No.  
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**Agenda Title: RESOLUTION — Award of Contract — Annual Engineering Services — Solid Waste Facilities**

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4. *The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the project budget.*

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**FACT SHEET**  
**ANNUAL ENGINEERING SERVICES AGREEMENT**  
**SOLID WASTE FACILITIES**  
July 10, 2018

**Background:**

In an effort to effectively complete projects identified in the Capital Improvements Program, address regulatory and unforeseen operational needs, and projects created by emergency conditions in a timely manner, DPU will continue using an annual services agreement for professional engineering services for the County landfills. As a result, RFP #18-1648-4JOK was issued on April 20, 2018. On May 18, 2018, the Purchasing Division received six proposals from the following engineering firms:

LaBella Associates, DPC, PC (Joyce Engineering, Inc.)  
Draper Aden Associates  
Stearns, Conrad and Schmidt, Consulting Engineers, Inc.  
Resource International, Ltd.  
Carlson Environmental Consultants, PC  
Geosyntec Consultants, Inc.

Based upon the professional qualifications and experience in providing desired services demonstrated by the written proposals and interviews, the Selection Committee selected Draper Aden Associates as the top ranked firm.

This is the fourth time Draper Aden has been awarded the annual engineer contract since the first Landfill Annual in 2002. Joyce Engineering was awarded the 2002 contract; Golder Associates was awarded the 2005 contract; and Draper Aden Associates, Inc. was awarded the 2008, 2012 and 2015 contracts.

**Terms of Annual Services Agreement:**

Contract Time: The contract term will be for the period of one year after contract award, with the option to renew for two additional one-year terms.

Contract Amount: Project fees shall not exceed \$300,000 for any single project, and contract amount shall not exceed \$1,500,000 for the contract term for the sum of all project fees.

Engineering fees will be determined for each project at the time of assignment and will be based upon negotiated hourly rates.

**Description of Services to be Provided:**

The scope of the services generally includes providing designs for solid waste facility improvements or modifications, permitting, compliance testing and reporting, monitoring of groundwater, surface water and landfill gas, miscellaneous maintenance of components of the gas collection and control system and solid waste truck routing services for refuse collection. Projects will include those identified in the Capital Improvements Program as well as projects necessary to address operational and emergency conditions. The Engineer shall provide normal engineering services, necessary field surveys and topographic and

utility mapping for design purposes, application for necessary permits and regulatory approvals, and environmental work necessary to obtain environmental permits required for project construction.

More specifically, the Engineer will furnish all labor, materials, equipment, and technical and professional services for performing the work including, but not necessarily limited to, the following:

The Engineer shall perform professional engineering and environmental services as hereinafter stated which includes professional services normally associated with solid waste management facilities including design of improvements, permitting, compliance testing and reporting, environmental monitoring and testing, miscellaneous maintenance of components of the GCCS, and solid waste truck routing services.

Engineer represents that all tasks will be performed in accordance with generally accepted professional standards. The Engineer further represents that it will provide the County the best possible advice and consultation within Engineer's authority and capacity as a professional engineer. The Engineer will comply with the regulations, laws, ordinances, and requirements of all governmental agencies as applicable.

Consult with the COUNTY to determine its requirements and to review available data in possession of the COUNTY concerning the proposed project. After reviewing the preliminary data and reports, identify and evaluate alternate or modified solutions available to the COUNTY. After consultation with the COUNTY, recommend to the COUNTY those solutions available which in Engineer's judgment meet the COUNTY's requirements for the project. Present Engineer's recommendations in a preliminary design memorandum that includes, as appropriate, schematic layouts, sketches, conceptual design criteria, construction methods and materials, and opinion of probable construction costs.

Prepare and submit preliminary construction plans in accordance with DPU Standards and applicable federal, state and local regulations. Preliminary Design Documents shall include final design criteria, preliminary drawings, and written descriptions of the project. Submit preliminary estimate of construction costs.

Prepare final construction plans, easement plats and, where necessary, contract documents. Contract documents will only be required when the project is to bid. Contract documents shall include bid forms, notice to bidders, instructions to bidders, advertisement, bid proposal, contract forms, bonding and insurance requirements, and technical specifications.

Assist the COUNTY in obtaining approvals and permits as necessary to comply with applicable federal, state, and local regulations.

Provide environmental site assessment, wetland determinations, etc. as appropriate or required for each project.

Prepare revised cost estimate based upon final construction plans.

Projects done under the Annual Services contract ending July 2015 are:

<b>Task Order</b>	<b>Projects</b>	<b>Fee Date</b>	<b>Design Fee</b>
18-01LF	Springfield Environmental Services	7/25/2017	\$ 88,218.00
18-02LF	Springfield Gas Monitoring Services	8/16/2017	\$120,210.00
18-03LF	Springfield LF Leachate Flow Meter Evaluations	11/30/2017	\$ 8,100.00
18-04LF	Solid Waste Planning Effort	3/29/2018	\$ 61,160.00
18-05LF	Transfer Station Wall Repair	12/5/2017	\$ 5,360.00
18-05ALF	Springfield PUA Wall Upgrades	6/12/2018	\$ 47,114.00

Fees for each contract year:

\$131,970 for the period of August 1, 2015 through July 31, 2016

\$223,590 for the period of August 1, 2016 through July 31, 2017

\$215,654 for the period of August 1, 2017 through April 10, 2018

**Location of local office:**

2090 Villa Park Drive  
Henrico, VA





# Smart Scale Program FY 2018-19 & FY 2019-20

