

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
November 26, 2019

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, November 26, 2019, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District
Thomas M. Branin, Vice Chairman, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District
Daniel J. Schmitt, Brookland District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukias, County Manager
J.T. (Tom) Tokarz, Deputy County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
W. Brandon Hinton, Deputy County Manager for Administration
Anthony E. McDowell, Deputy County Manager for Public Safety
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:01 p.m. He led the recitation of the Pledge of Allegiance.

The Reverend Alan Ray, Senior Pastor of Ridge Baptist Church, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved the November 12, 2019, Regular and Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Nelson, Branin, O'Bannon, Schmitt, Thornton

No: None

MANAGER'S COMMENTS

There were no comments from the Manager.

BOARD OF SUPERVISORS' COMMENTS

Mr. Nelson recognized the following youth who were participating in the County's Local Government 101 youth educational program and observing the meeting to fulfill Boy Scouts of America (BSA) rank and merit badge requirements: Mara Snyder and Rachel Snyder from BSA Girls Troop 736, sponsored by St. Michael the Archangel Catholic Church; and Thomas Bernhardt, Stephen Cimino, and Henry Fogel from BSA Troop 770, sponsored by River Road Presbyterian Church.

RECOGNITION OF NEWS MEDIA

Mr. Nelson recognized Chris Suarez from the *Richmond Times-Dispatch*, Tom Lappas from the *Henrico Citizen*, and Ian Ramprashad from WTVR-TV 6.

PRESENTATION

283-19 Resolution - Congratulating PlanRVA on Its 50th Anniversary.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Nelson presented the resolution to Martha Shickle, Executive Director of PlanRVA. Ms. Shickle acknowledged Mr. Nelson's service this year as Chair of PlanRVA. She thanked the Board for its leadership in the region and for the support the County provides to PlanRVA's member jurisdictions.

PUBLIC COMMENTS

Mr. Vithoulkas noted the County had received numerous inquiries in recent weeks regarding adoption of a resolution opposing potential gun control legislation in the 2020 General Assembly and many individuals were present who were interested in this topic. He suggested to the Board that the public comment period be moved ahead of the public hearing items to allow individuals to address this matter.

Mr. Nelson announced that the Board would receive public comments on this topic at this point in the meeting and would receive other comments on items not on the agenda during the designated regular public comment period as shown on the agenda. Prior to receiving comments from the public, he provided historical information about Henrico Board resolutions concerning proposed state legislation. Although the Board regularly reviews legislative matters, it has rarely adopted resolutions opposing state legislation. When the Board has done so, it is because the legislation affected the County as a political jurisdiction. For at least the last 50 years, the Board has not adopted any resolutions about state legislation that potentially affects individual citizen rights under the United States Constitution. Mr. Nelson stated that under the Board's published guidelines, the public comment period on this topic would be limited to 30 minutes and each speaker would be allowed to speak for a maximum of five minutes.

The following individuals expressed opposition to state and federal restrictions on the rights of citizens to keep and bear arms and asked the Board to declare Henrico a Second

Amendment sanctuary: Christopher Holmes, a resident of the Three Chopt District; Jody Baskette, a resident of the Tuckahoe District; Philip Van Cleave, President of the Virginia Citizens Defense League; Bob Sadler, a resident of the Tuckahoe District; Kevin McPhee, a resident of the Fairfield District; Timothy Cumbo, a resident of the Varina District; Eli Cumbo, a resident of the Varina District; and John McGuire, a member of the Virginia House of Delegates representing the 56th District. Mr. Van Cleave explained and distributed a sample Second Amendment sanctuary resolution that has been adopted or considered by other Virginia counties.

The Board recessed at 7:35 p.m. and reconvened at 7:48 p.m.

PUBLIC HEARING ITEMS

284-19 Ordinance - To Designate the Maggie Walker Community Land Trust to Carry Out the Functions of a Land Bank Entity.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached ordinance.

285-19 Resolution - Amendments to the FY 2019-20 Annual Fiscal Plan: November, 2019.

Tom Wood, a resident of the Fairfield District, spoke in opposition to this amendment, which appropriates funding for land acquisition and construction costs for an indoor sports facility and convocation center. Mr. Wood stated he does not think the project is a good use of taxpayer dollars and expressed concern that the County has not conducted a feasibility study of the project. He proposed that the facility be privately constructed, owned, and operated.

Neil Luther, Director of Recreation and Parks, responded to Mr. Wood's concerns. He pointed out the project was predicated on an initial study that the County undertook in collaboration with Richmond Region Tourism that concluded the County is leaving at least \$33 million in economic spending on the table by not being able to meet the demand for indoor athletic tournament court space. Mr. Luther explained the Public-Private Education Facilities and Infrastructure Act (PPEA) process that the County has been following for this project, and expressed the expectation that the County would build the facility and enter into a lease-operating agreement with a private entity so the County could avoid the long-term obligation and burden of daily operating costs. At Mr. Nelson's request, Mr. Luther also reviewed some expected activities for the 12-court facility, including the hosting of national tournaments. At Mr. Thornton's request, Mr. Luther commented on the local and regional impact of sports tourism. Mr. Luther noted the County is currently receiving \$40 million annually in direct economic spending that is generated from athletic events at outdoor facilities the County is supporting.

Mr. McPhee asked if there was a proposal for this facility to have ice sheets to accommodate youth hockey. Mr. Luther responded that the County has looked at this option and, although there will be limitations on what the facility can initially accommodate, the County may be able to incorporate additional activities in future phases. Mr. Nelson remarked that he has not received requests for ice hockey. He noted that the Board discussed earlier in a work session the potential for a second phase of the project that could include an indoor track. Mr. Nelson referred to the desire for an indoor track, which will not fit with the initial facility model. He also referred to the Board's interest in having a convocation center to host high school graduations that will save the County many thousands of dollars each year.

Mr. Wood returned to the podium and reiterated his concerns that the County's taxpayers will be on the hook if the facility is not financially successful. He requested a copy of the feasibility study that the County undertook in cooperation with Richmond Region Tourism.

Paul Malmquist, a resident of the Fairfield District, asked about the capacity of the facility and whether the facility could be potentially impacted by a new coliseum in the City of Richmond. Mr. Luther responded that the Henrico facility will be approximately 200,000 square feet with flexible seating and have a maximum capacity of 5,000 to 6,000 people depending on the event and configuration. He pointed out that the facility is not intended to compete with the proposed coliseum.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

286-19 Ordinance - Vacation of Building Line - West University Heights Subdivision - Tuckahoe District.

Steve Price, Director of Real Property, responded to questions from Mrs. O'Bannon.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached ordinance.

287-19 Ordinance - Vacation of Portion of Utility Easement - Airport Square - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached ordinance.

PUBLIC COMMENTS (continued)

The following residents of the Brookland District voiced support for the proposed Nuckols Road Trail and for further opportunities to expand safe pedestrian and bicycle trails throughout the community: Gretchen Biernot, Ashlee Snyder, Jessica Conley, Roger Sattler, Savannah Kappeler, and Carrie Parker.

GENERAL AGENDA

288-19 Resolution - Determination Required for VHDA Financing of Regency Apartments - Tuckahoe District.

Rob Hargett, Principal and Co-Founder of Rebkee, and Community Revitalization Director Eric Leabough responded to questions from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

289-19 Resolution - Signatory Authority - Agreement with project:Homes - 24 N. Juniper Avenue - Varina District.

Mr. Leabough responded to a question from Mr. Nelson.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

290-19 Introduction of Resolution - Receipt of Requests for Amendments to the FY 2019-20 Annual Fiscal Plan: December 2019.

Mr. Vithoukas responded to a question from Mr. Nelson regarding an amendment to landscape a new berm on White Oak Creek Drive. Steve Yob, Director of Public Works, responded to a question from Mr. Nelson concerning an appropriation to replace landscaping in the median of Williamsburg Road between Lewis Road and East Side Lane by installing new easily maintained plants. Mr. Luther responded to a question from Mr. Nelson pertaining to an appropriation for conversion of four existing tennis courts at Confederate Hills Recreation Center for pickleball.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

291-19 Resolution - Signatory Authority - Contract Amendment for Construction Services - Sheriff's Lobby Renovation - Brookland District.

Mr. Branin thanked Sheriff Wade for 42 years of service to the County.

On motion of Mr. Schmitt, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

292-19 Resolution - Signatory Authority - Acquisition of Real Property - Winfrey Road - Fairfield District.

Steve Price, Director of Real Property, responded to a question from Mr. Nelson.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

293-19 Resolution - Approval of Interim Agreement for Acquisition of Real Property - Virginia Center Commons - Fairfield District.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

294-19 Resolution - Award of Construction Contract - Phase II, Tuckahoe Creek Park -Tuckahoe District.

Mr. Luther responded to a comment and question from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

295-19 Resolution - Award of Contract - Quioccasin Road Sidewalk Improvements - Tuckahoe District

Mr. Yob responded to questions from Mr. Thornton and Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

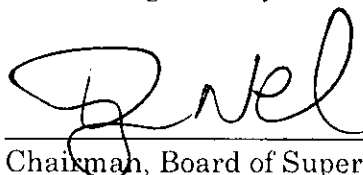
296-19 Resolution - Acceptance of Road - Three Chopt District.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

297-19 Resolution - Settlement of Personal Injury Claim - Charles Jasper.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:44 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 283-19

Page No. 2 of 2

Agenda Title: RESOLUTION – Congratulating PlanRVA on Its 50th Anniversary

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby congratulates PlanRVA on its 50th anniversary, recognizes this coordinating agency for five decades of superior service to the localities of this region, and extends best wishes for continued progress in fostering regional dialogue and cooperation.

BE IT FURTHER RESOLVED that this resolution shall be spread upon the minutes of this meeting and a copy shall be publicly presented to PlanRVA.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Congratulating PlanRVA on Its 50th Anniversary

WHEREAS, in 1966, the Virginia General Assembly created the Metropolitan Areas Study Commission (the Hahn Commission), which found that a holistic approach to solving local and regional problems needed to be taken and recommended a new concept, the creation of planning district commissions and service district commissions; and

WHEREAS, in 1968, the Virginia Area Development Act (VADA) created the planning district commission framework to encourage and facilitate local government cooperation and state-local cooperation in addressing problems of greater than local significance on a regional basis; and

WHEREAS, following passage of the VADA, the Commonwealth established planning district commissions in 19 of the original 22 districts; and

WHEREAS, in 2019, Virginia's planning districts, now 21 in number, are celebrating 50 years of promoting and supporting regional collaboration; and

WHEREAS, the Richmond Regional Planning District Commission (RRPDC), currently known as PlanRVA, was formed by local governments in the greater Richmond region on August 14, 1969; and

WHEREAS, PlanRVA is a regional convener and planning agency composed of nine local governments, including Henrico County, that work together to address mutual challenges and identify solutions in such areas as transportation, emergency preparedness, the environment, and community development; and

WHEREAS, Henrico County has enjoyed its longstanding membership in RRPDC and PlanRVA, and its participation has significantly benefited the County and its citizens.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby congratulates PlanRVA on its 50th anniversary, recognizes this coordinating agency for five decades of superior service to the localities of this region, and extends best wishes for continued progress in fostering regional dialogue and cooperation.

BE IT FURTHER RESOLVED that this resolution shall be spread upon the minutes of this meeting and a copy shall be publicly presented to PlanRVA.



A handwritten signature in black ink, appearing to read "Tyrone E. Nelson".

Tyrone E. Nelson, Chairman
Board of Supervisors



COUNTY OF HENRICO, VIRGINIA
 BOARD OF SUPERVISORS
 MINUTE



Agenda Item No. 284-19
 Page No. 1 of 1

Agenda Title: ORDINANCE – To Designate the Maggie Walker Community Land Trust to Carry Out the Functions of a Land Bank Entity

<p>For Clerk's Use Only:</p> <p>Date: <u>11/28/2019</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Branin</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

After an advertised public hearing, the Board of Supervisors adopted the attached ordinance.

Comment: The Director of Community Revitalization recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) sets forth the understanding and agreement of the County of Henrico, Virginia (the “County”) and Maggie Walker Community Land Trust (the “Trust”), effective November 26, 2019.

WHEREAS, the Trust is a nonprofit organization providing land bank and community land trust services in the Richmond metropolitan area; and

WHEREAS, the County is a political subdivision of the Commonwealth of Virginia located in the Richmond metropolitan area; and

WHEREAS, on November 26, 2019, the Board of Supervisors of the County adopted an ordinance designating the Trust to carry out the functions of a land bank entity pursuant to the Land Bank Entities Act (Code of Virginia Sec. 15.2-7500, et seq.) (the “Act”), this MOU, and the Memorandum of Understanding between the Trust and the County dated June 11, 2019; and

WHEREAS, the Board’s designation was made contingent upon the execution and performance of this MOU setting forth the responsibilities of the parties regarding the operations of the land bank in the County.

NOW, THEREFORE, the County and the Trust agree as follows:

(1) The Trust may exercise all powers conferred upon designated land bank entities by the Act, as it may be amended from time to time.

(2) The Trust will acquire real property, as defined in the Act, in the County only as part of its land bank activities under this MOU or the Memorandum of Understanding between the Trust and the County dated June 11, 2019, for community land trust projects. Such acquisitions will be undertaken primarily through the “direct-conveyance” process for seriously tax delinquent property meeting the thresholds for conveyance under Virginia law, or through specific property acquisitions supported by the County.

(3) The Trust, in consultation with County staff designated by the County Manager for that purpose, will submit an annual plan to the County on or before January 1 of each year. The plan will reflect the objectives and priorities established by the County and, at a minimum, will include:

- a list of all properties held by the Trust in the County’s land bank,
- the proposed uses, development and disposition of those properties during the upcoming year,
- a description of any dispositions during the prior year,
- a plan for development or disposition of land bank properties,
- a description of areas of focus for future acquisitions anticipated during the year,
- a description of how the Trust plans to meet County priorities, and
- a report on the status of properties held in the land bank.

MEMORANDUM OF UNDERSTANDING

(4) Acquisitions of real property by the Trust for inclusion in the County's land bank and disposition of such properties will be guided by County staff designated by the County Manager for that purpose. The County shall provide the Trust with a written designation of such staff which it may amend from time to time. All acquisitions must be approved by such staff before inclusion in the land bank, and all disposals must be approved by such staff before conveyance out of the land bank. The designation of properties to be used as community land trust properties must also receive approval from such staff.

(5) The Trust will provide periodic updates on its land bank activities in the County at the request of the County staff designated by the County Manager.

(6) As provided by the Act, the Trust is not required to pay any taxes upon any property acquired or used by the Trust under the provisions of the Act. Although allowed by the Act, the County will not remit any taxes collected on properties previously held in the land bank to the Trust.

(7) This MOU may be terminated by either the Trust or the County upon the giving of written notice no fewer than 60 days prior to the effective date. Notice to the County must be given to the County Manager with a copy to the County Attorney. Notice to the Trust must be given to its Board Chair or its Executive Director.

(8) In the event of termination of this MOU pursuant of Section (7) of this MOU or dissolution of the Trust, all properties acquired by the Trust pursuant to this MOU in which a legally cognizable property interest in the real estate has not yet been conveyed out of the County's land bank will become the property of the County or its designee. The Trust agrees to execute all documents necessary to effectuate a transfer of such properties to the County or its designee.

(9) No member of the Trust's Board or employee of the Trust may acquire any interest, direct or indirect, in real property of the Trust, in any real property to be acquired by the Trust, or in any real property to be acquired from the Trust. No member of the Trust's Board or employee of the Trust may have any interest, direct or indirect, in any contract or proposed contract for materials or services furnished or used by the Trust. "Indirect interest" includes any employment or representative relationship with any organization or individual acquiring an interest in any of the Trust's real property or contracts. The Trust may adopt supplemental rules and regulations addressing potential and existing conflicts of interest and ethical guidelines for members of the Trust's Board and employees of the Trust.

IN WITNESS THEREOF, the County and the Trust have affixed the signatures of their representatives below.

MEMORANDUM OF UNDERSTANDING

COUNTY OF HENRICO

MAGGIE WALKER COMMUNITY LAND TRUST

John A. Vithoukas
County Manager
Date: 11/26/2019

Name:
Title:
Date: 11/26/2019

Approved as to form:

Andrew R. Newby
Assistant County Attorney



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 285-19
Page 2 of 2

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 286-19

Page No. 1 of 2

Agenda Title: ORDINANCE — Vacation of Building Line — West University Heights Subdivision — Tuckahoe District

For Clerk's Use Only: Date: <u>11/26/2019</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Schmitt, D.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Schmitt, D.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, the owner of Lot 1, Block D of West University Heights subdivision, Dan R. Quirk, has asked the County to vacate the 40' front building line across his property; and,

WHEREAS, the plat of West University Heights subdivision is recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia (the "Clerk's Office") in Plat Book 23, page 84; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on November 26, 2019; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board that:

- 1) the front building line across Lot 1, Block D of West University Heights subdivision, which is labeled "40' Building Line" on Exhibit A, is vacated in accordance with Va. Code § 15.2-2272(2);
- 2) this Ordinance shall become effective 30 days after its passage as provided by law;

By Agency Head *[Signature]* By County Manager *[Signature]*

Routing:
 Yellow to: _____
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 28619
Page No. 2 of 2

Agenda Title: ORDINANCE — Vacation of Building Line — West University Heights Subdivision — Tuckahoe District

- 3) the Clerk of the Circuit Court of Henrico County, Virginia (the "Clerk"), is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office, after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- 4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name of DAN R. QUIRK, his successors or assigns; and,
- 5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection.

EXHIBIT A

Subdivision Certificate

The subdivision of land shown on this plat designated as West University Heights is with the free consent and in accordance with the desires of the undersigned owners. There is no mortgage on this property. The dedication of the roads, lane and easements, within the limits of this subdivision, are of the widest and extent shown on this plan. The 16 easements for drainage and utilities are subject to the right of the County of Henrico and for the City of Richmond, Va., to establish a right of way or utility easement at any future time, without cost for property involved.

Given under our hands and seals this 25th day of July, 1952.

Thomas H. Harris, Jr. Owner
Evelyn B. Harris Owner

State of Virginia,
 City of Richmond, to wit:
 I, *Samuel H. Wood*, a Notary Public in and for the City of Richmond, State of Virginia, do hereby certify that Thomas H. Harris, Jr. and Evelyn B. Harris, Owners, whose names are signed to the above Certificate have acknowledged the same before me in my City and State aforesaid.

Given under my hand and seal this 25th day of July, 1952.

Samuel H. Wood Notary Public
 My Commission expires April 17, 1956.

Source of Title

The land embraced within the limits of this subdivision was conveyed to Thomas H. Harris, Jr., and Evelyn B. Harris by Sue W. Massie by deed dated March 17, 1952 and duly recorded in D. B. 594, p. 975 and by Harry D. Masley by deed dated June 18, 1952 and duly recorded in D. B. 591, p. 522, in the Clerk's office of Henrico County Court.

By: *W.W. LaPrade & Bros.*

Engineer's Certificate

To the best of my knowledge and belief all of the requirements as set forth in the ordinance for approving plats of subdivisions for recordation in Henrico County, Va., have been complied with.

By: *W.W. LaPrade & Bros.*

NOTE:
 Use: Residential.
 Water Supply: Community Well.
 Sewage Disposal: Individual Septic Tanks.

Approved by me June 25, 1952. Scale: 1"=100'

CITY PLANNING COMMISSION
 JUL 28 1952
 Date City Planner *Samuel H. Wood* W.W. LaPrade & Bros. Civil Engineers Richmond, Va.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 28719

Page No. 1 of 2

Agenda Title: **ORDINANCE — Vacation of Portion of Utility Easement — Airport Square — Varina District**

For Clerk's Use Only:

Date: 11/26/2019

Approved

Denied

Amended

Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.

Nelson, T.

O'Bannon, P.

Schmitt, D.

Thornton, F.

WHEREAS, Khushal, LLC, a Virginia limited liability company, owns Lot 5 in Block B, Section D of Airport Square subdivision; and,

WHEREAS, Khushal, LLC has asked the County to vacate a portion of the existing 16' utility easement located across its property; and,

WHEREAS, the plat of Section D of Airport Square is recorded in the Clerk's Office of the Circuit Court of Henrico County (the "Clerk's Office") in Plat Book 85, page 125; and,

WHEREAS, there are no current or planned County facilities in the portion of the easement to be vacated; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on November 26, 2019; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- (1) the portion of the 16' utility easement shown labeled "Existing 16' Utility Easement D.B. 85, Page 125 to Be Vacated" on Exhibit A is vacated in accordance with Va. Code § 15.2-2272(2);

By Agency Head Steve Brier

By County Manager [Signature]

Routing: Yellow to: _____

Certified: _____
A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 287-19

Page No. 2 of 2

Agenda Title: **ORDINANCE — Vacation of Portion of Utility Easement — Airport Square —
Varina District**

- (2) this Ordinance shall become effective 30 days after its passage as provided by law;
- (3) the Clerk of the Circuit Court of Henrico County (the “Clerk”) is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- (4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name of KHUSHAL, LLC, a Virginia limited liability company, its successors or assigns; and,
- (5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed the requested vacation through the Departments of Planning and Public Utilities without objection.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 288-19

Page No. 2 of 2

Agenda Title: **RESOLUTION — Determination Required for VHDA Financing of Regency Apartments — Tuckahoe District**

- (2) Private enterprise and investment are not reasonably expected, without assistance, to produce the construction or rehabilitation of decent, safe and sanitary housing and supporting facilities that will meet the needs of low and moderate income persons and families in such area and will induce other persons and families to live within such area and thereby create a desirable economic mix of residents in such area.

Comments: The Director of Community Revitalization recommends approval of the Board paper; the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 289-19

Page No. 1 of 1

Agenda Title: RESOLUTION – Signatory Authority – Agreement with project:Homes – 24 N. Juniper Avenue – Varina District

<p>For Clerk's Use Only:</p> <p>Date: <u>11/26/2019</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Branin</u> Seconded by (1) <u>Thornton</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS:</p> <p align="center">APPROVED</p>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Board of Supervisors has identified the Highland Springs Area as both an historic district and a revitalization area; and,

WHEREAS, 24 N. Juniper Avenue is considered a contributing structure from a historic district perspective and is currently in disrepair and in need of significant public and private resources to improve the property and enhance the overall health and vitality of the community; and,

WHEREAS, the Board of Supervisors has established a "Community Revitalization Fund" to serve as a flexible resource to improve existing neighborhoods; and,

WHEREAS, project:Homes is a non-profit corporation with a track record of rehabilitating single-family homes and providing homebuyer services and other assistance programs to residents of the County and Central Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute an agreement with project:Homes, in a form approved by the County Attorney, to acquire, rebuild, and sell 24 N. Juniper Avenue to a homebuyer with the assistance of County funding not to exceed \$94,846.

Comments: The Director of Community Revitalization recommends approval of this Board paper; the County Manager concurs.

By Agency Head JM By County Manager

Routing: Yellow to: _____ Certified: _____

Copy to: _____ A Copy To: _____ Clerk, Board of Supervisors

Date: _____

COMMUNITY REVITALIZATION AGREEMENT

Between

County of Henrico

and

ElderHomes Corporation dba project:HOMES

This agreement is made this _____ day of _____ between the **County of Henrico, Virginia** (hereinafter the "County"), and **ElderHomes Corporation dba project:HOMES**, (hereinafter "PROJECT:HOMES") a Virginia corporation (collectively the "Parties"), to undertake acquisition, rehabilitation, and construction activities in conjunction with the redevelopment and sale of residential real estate as set forth herein.

Whereas, the County Board of Supervisors has established a Community Revitalization Fund to assist in redeveloping and improving existing neighborhoods; and

Whereas, PROJECT:HOMES is a Virginia not-for-profit corporation that acquires, rehabilitates, constructs, and sells low to moderate priced homes and lots; and

Whereas, the Parties desire to redevelop a house located at 24 North Juniper Avenue, Henrico, VA 23075 (the "Home");

Now, therefore, the Parties hereby agree as follows:

I. SCOPE OF SERVICES

PROJECT:HOMES shall acquire, reconstruct, and sell the Home pursuant to the terms of this agreement. The County agrees to provide funds as set forth in the Project Budget and Proforma attached to this agreement.

II. USE OF COUNTY FUNDS

The County agrees to provide funds to PROJECT:HOMES for the acquisition, demolition, construction and sale of the Home. Funds may be also be used for homebuyer assistance and other related costs.

The funds for activities taken pursuant to this agreement may come from the County or other government sources. The use and accounting of such funds may require PROJECT:HOMES to comply with additional regulatory requirements. All such additional requirements will be set forth in writing in an appropriate addendum to this agreement.

Upon completion of the sale of the Home pursuant to this agreement, PROJECT:HOMES shall return all project proceeds (if any) to the County. If PROJECT:HOMES sells the Home for an amount that exceeds the amount identified in Project Budget and Pro Forma, PROJECT:HOMES and the County shall split equally the amount above the projected sales price minus any expenses that were not identified in the Project Budget and Pro Forma.

III. PURCHASE OF HOME

The contract sales price for the Home shall be supported by an appraisal by a licensed appraiser. PROJECT:HOMES may require an affordability restriction by Deed of Trust and Note. Such affordability restrictions will terminate upon foreclosure or transfer in lieu of foreclosure.

PROJECT:HOMES shall include an assignment clause in the Deed of Trust and Note stating that in the event PROJECT:HOMES ceases to exist or is unable to satisfy the requirements of this contract, the County or its agent will be assigned the note securing the County's investment. The County shall provide a suitable form Deed of Trust and Note to PROJECT:HOMES to be executed for this project.

IV. SCHEDULE OF ACTIVITIES

All activities of PROJECT:HOMES under this agreement shall be completed in an expeditious manner. The parties agree to prepare jointly a Project Schedule for work to be performed pursuant to this agreement. All activities shall be completed in accordance with this Project Schedule, unless extended by mutual consent in writing.

Timely completion of the work specified in this agreement is an integral and essential part of performance. By accepting and executing this agreement, PROJECT:HOMES agrees that activities will be completed as expeditiously as possible and that PROJECT:HOMES will make every effort to ensure that the project will proceed as scheduled and will not be delayed. Failure to meet the Project Schedule without prior written approval from the County may, at the discretion of the County, be considered failure to comply with this agreement and result in termination of the agreement under the terms outlined in Part XI.

V. PAYMENT

Payments to PROJECT:HOMES shall be in compliance with County cash management requirements. The County will remit payment within ten business days of receipt of an approved request for funds to the County's Housing Specialist. PROJECT:HOMES shall return erroneously drawn funds to the County within ten business days.

PROJECT:HOMES shall include accurate information in the request for funds, and PROJECT:HOMES may not request funds until payment for eligible costs is necessary. Requests for payment must be submitted by PROJECT:HOMES in a form acceptable to the County and must include adequate documentation of eligible costs incurred. All such expenses shall conform with the project budget. The County shall have the right to inspect records and project sites to determine reimbursement requests are reasonable and accurate. The County shall also have the right to hold payment until adequate documentation has been provided, reviewed, and approved by the County.

VI. LEAD BASED PAINT

PROJECT:HOMES shall comply with the provisions of the Lead Based Paint Poisoning Prevention Act (42 U.S.C. § 4821 *et seq.*), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 USC 485-4956), and implementing regulations at 24 CFR Part 35, subparts A, B, J, K, M, and R of this title.

VII. FAIR HOUSING AND EQUAL OPPORTUNITY

PROJECT:HOMES shall comply with the provisions of Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d *et seq.*), 24 CFR Part 1, The Fair Housing Act (42 U.S.C. § 3601-3620), 24 CFR Part 100-115, Equal Opportunity in Housing, Executive Order 11063, as amended by Executive Order 12259, 24 CFR Part 107, the Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101), and 24 CFR Part 146 and Executive Order 11246 as applicable, and the applicable provisions of 24 CFR § 92.351 Affirmative Marketing; Minority Outreach Program.

PROJECT:HOMES shall also comply with all federal, state and local laws, ordinances, codes, rules and regulations and amendments thereto, including but not limited to Title 8 of the Civil Rights Act of 1968 PL.90-284; Executive Order 11063 on Equal Opportunity; and Section 3 of the Housing and Urban Development Act of 1968.

VIII. RECORDS AND REPORTS

PROJECT:HOMES shall retain all records pertaining to this agreement and services performed pursuant to it for no less than for ten years. Notwithstanding the foregoing, PROJECT:HOMES shall comply with any applicable federal, state or local legal requirements that impose a longer retention schedule. The County shall have unrestricted access to those records for the entire duration of the retention period. Records include:

- A. A full description of the project, including the location, form of assistance, and project budget.
- B. The source and application of funds and supporting documentation.
- C. Records demonstrating that the property meets the property standards of 24 CFR § 92.251 and the lead-based paint requirements of 24 CFR § 92.355 and any other documentation necessary to maintain compliance with contractual requirements, and federal, state, or local codes.
- D. Income eligibility documentation, if the County requires that the home be sold to a low- or moderate-income buyer.
- E. A record demonstrating adequate financing has been secured to ensure project completion.
- F. Records ensuring that there is adequate need for the project based on neighborhood market conditions.

PROJECT:HOMES shall submit to the County a monthly report setting forth the progress made to date in relationship to the Scope of Services.

IX. PROCUREMENT REQUIREMENTS

Any work that PROJECT HOMES seeks to have performed by third-parties shall comply with the following Henrico County procurement requirements based on the value of the work to be bid:

- A. For all types of bid requests a **written** description of the solicited good or service, including any requirements, shall be prepared.
- B. For any purchase less than \$7,500, a minimum of one (1) proposal shall be solicited. Additional competition, if available, should be solicited to include a supplier from the Small, Women and Minority (SWAM) Vendor list made available by the Virginia Department of Minority Business Enterprise (DMBE). The SWAM Vendor Directory can be located at the following link: <http://www.dmb.e.virginia.gov>
- C. For professional services (architects, engineers, etc.) less than or equal to \$7,500, a minimum of one (1) proposal shall be solicited. Soliciting proposals from a DMBE SWAM list is encouraged.
- D. For professional services greater than \$7,500 and less than or equal to \$60,000 a minimum of four (4) proposals solicited from a qualified firm. A minimum of one (1) proposal shall be solicited from a DMBE SWAM business; soliciting more than one (1) DMBE SWAM is encouraged.
- E. For goods and services, including construction, greater than \$7,500 and less than or equal to \$50,000, a minimum of four (4) written quotes solicited, which shall include a minimum of one (1) supplier selected from the DMBE SWAM list.
- F. For goods, services, and construction greater than \$50,000 and less than or equal to \$100,000 a minimum of four (4) written quotes solicited, which shall include a minimum of one (1) quote solicited from a DMBE SWAM business, however, soliciting more than one (1) written quote from a DMBE SWAM business is encouraged. A copy of the published notice for invitations to bid shall be provided to the Department of Community Revitalization.

X. AUDIT REQUIREMENTS

PROJECT:HOMES shall retain the services of an independent certified public accountant to perform an annual organizational wide audit in accordance with generally accepted government auditing standards as defined by Standards for Audit of Government Organizations, Activities, and Functions, in compliance in all respects with the generally accepted auditing standards of the American Institute of Certified Public Accountants, and in accordance with the Single Audit Act of 1984, if applicable. In the alternative, it shall provide an organization wide audit report, including an audit report for program activities funded under this agreement, in compliance with accepted auditing standards of the American Institute of Certified Public Accountants, by a certified public accountant.

The cost of the audit is to be paid by PROJECT:HOMES, and no funds provided under this agreement shall be used for this purpose. Copies of the audit reports shall be provided to the County's Housing Specialist and the County Department of Finance within 90 days of the close of PROJECT:HOMES's fiscal year.

XI. TERMINATION FOR CAUSE OR CONVENIENCE

This agreement may be suspended or terminated if PROJECT:HOMES materially fails to comply with any term of the agreement. This agreement may be terminated for convenience at any time by either the County or PROJECT:HOMES upon written notification 30 days prior to termination. Notice of Termination of this agreement by PROJECT:HOMES prior to project completion will require repayment of all funds advanced to PROJECT:HOMES within ten days of notice of termination. In the event of termination, all property and finished or unfinished documents, data, studies, and reports purchased or prepared by PROJECT:HOMES under this agreement shall, at the option of the County, become the County's property or assigned to the County's agent at the County's sole discretion.

In the event the County determines PROJECT:HOMES is in default of this agreement, the County may take one or more of the following actions

- a. Temporarily withhold cash payments pending correction of the deficiency by PROJECT:HOMES or any contractor or subcontractor;
- b. Disallow all or part of the cost of the activity or action not in compliance;
- c. Wholly or partly suspend or terminate the current agreement with PROJECT:HOMES;
- d. Withhold further federal or non-federal funds from PROJECT:HOMES; or
- e. Take other remedies that may be legally available.

XII. CONFLICT OF INTEREST

No employee, agent, consultant, officer or appointed official of PROJECT:HOMES who is in a position to participate in a decision-making process or gain inside information with regard to any activity under this agreement may obtain a personal or financial interest in any contract, subcontract or agreement with respect thereto, or in the proceeds hereunder, for himself, or for his family or business associates, during his tenure or for one year thereafter.

XIII. AVAILABILITY OF FUNDS

Henrico County shall be bound under this agreement only to the extent that there are funds available to perform its obligations hereunder. Funding under this agreement is also contingent on the County's determination to proceed with, modify, or cancel a project based on the result of any title examination.

XIV. INDEMNIFICATION

PROJECT:HOMES agrees to indemnify and hold harmless the County, its officers, agents and employees against and from all liability, claims, damages and costs, including attorney's fees, of every kind and nature, and attributable to bodily injury, sickness, disease or death, or to damage or destruction of property resulting from or in any manner arising out of or in conjunction with the performance of work under this agreement. In addition, PROJECT:HOMES shall furnish the County a Certificate of Insurance evidencing coverage under the Workers Compensation Act and liability protection against claims for bodily injury, death, or property damage in the amounts set forth in Part XVI of this agreement. In addition, PROJECT:HOMES's insurer shall give the County 30 day's written notice of its decision to amend, cancel or terminate the insurance

coverage. The County shall be named as an additional insured on all insurance policies.

XV. INSURANCE

PROJECT:HOMES will obtain liability insurance from a company licensed to do business in the Commonwealth of Virginia, countersigned by an authorized agent in Virginia, to cover injury to or death of one or more persons in PROJECT:HOMES’s performance of this agreement. Premiums chargeable for the insurance shall be paid by PROJECT:HOMES and all liability insurance policies shall be kept in force during the term of this agreement. Types of liability insurance policies required and their limits of coverage are as follows:

- Auto Liability, including Owned, Non-Owned and Hired Car Coverage: One Million (\$1,000,000) per occurrence combined single limit
- Comprehensive General Liability (CGL) One Million (\$1,000,000) per occurrence Combined single limit, Two million (\$2,000,000) in the aggregate
- Worker’s Compensation coverage according to statutory limits of the Code of Virginia, Title 65.2

County, its officials, employees, volunteers and agents shall be named as an additional insured under the commercial general liability coverage. The required insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs of the County. The policy(s) shall be endorsed to be primary with respect to the additional insured.

XVI. GOVERNING LAW

This agreement shall be governed by the laws of the Commonwealth of Virginia. Any disputes concerning interpretation or performance under this agreement shall be litigated only in the Circuit Court of Henrico County.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as the day and year herein above written:

COUNTY OF HENRICO

By: _____
John A. Vithoukas, County Manager

ElderHomes Corporation dba project:HOMES

By: _____

Project Budget and Pro-forma

Property Address: 24 N. Juniper Ave.					
Expenses			Sources of Funds		
Building and Land	Estimate	Actual		Estimate	Actual
Building and Land	\$ 71,121.00		Sales Price	\$ 165,000.00	
Attorney's Fee	\$ 525.00		Commission (6%)	\$ 9,900.00	
Title Insurance	\$ 600.00		Seller Closing Costs	\$ 2,500.00	
Recording Fees			<i>Net Sales Price</i>	\$ 152,600.00	-
Taxes	\$ 500.00				
Demolition	\$ 6,000.00		Development Costs	\$ 247,446.00	
Real Estate Commission					
Appraisal - Acq.	\$ 500.00		Development Gap	(\$94,846.00)	
<i>Subtotal</i>	\$ 79,246.00				
			Development Subsidy		
Pre-Development			Community Revitalization Funding (Henrico)	94,846.00	
Appraisal (after value rehab)	\$ 500.00				
Arch. & Engineering Fees	\$ 1,500.00				
Surveys (4)					
Environmental					
Hazard Insurance	\$ 500.00		<i>Subtotal</i>	\$0.00	\$ -
<i>Subtotal</i>	\$ 2,500.00	\$ -	Property Information		
Construction			Square Footage	1300	
Construction Costs	\$ 144,000.00		Year Built	1937	
Construction Contingency	\$ -		cost/sq.ft.	120	
Interior Demo					
Lead Abatement/Clearance	\$ 500.00				
Pest Treatment					
Utilities					
Attorney/					
Construction Loan					
Title Insurance/Lender					
Taxes					
Construction. Loan Fee					
Construction Interest					
Site Maint./Appliances	\$ 6,200.00				
<i>Subtotal</i>	\$ 150,700.00				
<i>Developer's Fee</i>	<i>\$ 15,000.00</i>				
Total Development Costs	\$ 247,446.00				



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 29019
Page No. 1 of 1

Agenda Title **INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the
FY 2019-20 Annual Fiscal Plan: December 2019**

For Clerk's Use Only: Date: <u>11/26/2019</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Whornto</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County Manager has provided the Board of Supervisors with a list dated November 19, 2019, requesting amendments to the FY2019-20 Annual Fiscal Plan; and,

WHEREAS, the County Manager listed by department the purpose of the request and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch on December 3, 2019, a synopsis of the proposed amendments and a public hearing thereon to be held on December 10, 2019, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments.

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head Nel Smith *in* By County Manager [Signature]

Routing:
Yellow to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____

AMENDMENT TO THE 2019-20
ANNUAL FISCAL PLAN FOR DECEMBER, 2019

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 05 - Commonwealth's Attorney

05001 - Commonwealth's Attorney \$ 134,000

0000 00000 To appropriate funding to add three Assistant Attorney I positions to the Commonwealth's Attorney complement in January 2020. These positions are needed in order to address the increasing demands on the Commonwealth's Attorney's Office. This funding will come from the fund balance of the General Fund.

Department 13 - Fire

13115 - Logistics \$ 117,905

0000 00000 To appropriate funding received from the Virginia Department of Fire Programs for the FY2020 State Fire Program - Aid to Localities. Funding will be used to purchase extrication equipment and personal protective equipment for the firefighters. The total appropriation for this program in fiscal year 2019-20 will be \$1,117,905 after this addition.

13115 - Logistics \$ 123,000

0000 00000 To appropriate funding to replace obsolete apparatus equipment and tools on two pieces of apparatus to support the Division's ready reserve. This funding will come from the fund balance of the General Fund.

Total Fire \$ 240,905

Department 24 - Public Health

24001 - Public Health \$ 104,896

0000 00000 - To appropriate funding to cover Henrico's 45 percent share of the increased funds provided to Henrico's Public Health department by the State in the current fiscal year. This funding will come from the fund balance of the General Fund.

Department 30 - Economic Development

30001 - Economic Development \$ 7,500

0000 00000 This amendment will provide funding of \$7,500 to landscape a new berm on White Oak Creek Drive. This funding will come from the fund balance of the General Fund.

Total GENERAL FUND \$ 487,301

FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 12 - Police

12800 - Grants
0000 05198 - Spay and Neuter Foundation \$ 1,096

The Commonwealth of Virginia, Department of Taxation has awarded the County of Henrico \$1,096, which was designated by Henrico citizens who voluntarily donated funds to the Spay and Neuter Foundation on their Virginia tax return. Once these funds are appropriated, the Division of Police will donate them to the local SPCA to support sterilization programs of dogs and cats.

AMENDMENT TO THE 2019-20
ANNUAL FISCAL PLAN FOR DECEMBER, 2019

0000 08885 – <u>JAG20</u>	To appropriate funding of \$66,656 received from the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program. These federal funds will be used to purchase ballistic shields, training rounds, investigative software, and mobile computers. No County matching funds are required.	66,656
	Total Police	\$ 67,752
 Department 13 - Fire		
13800 – Grants		
0000 00000	To appropriate funding received from the Commonwealth of Virginia, Department of Health, Office of Emergency Medical Services. These funds will be used to purchase a behavioral health program for the Division.	\$ 12,360
 0000 08896 – <u>FY19 SHSP Hazmat</u>	 To appropriate funding of \$48,000 received from the Virginia Department of Emergency Management for the 2019 State Homeland Security Program (SHSP) Grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. This funding will be used to purchase personal protective equipment and HazMat equipment for the HazMat Team. No local match is required.	 48,000
 0000 08897 – <u>FY19 SHSP Whole Community</u>	 To appropriate funding of \$21,000 received from the Virginia Department of Emergency Management for the 2019 State Homeland Security Program (SHSP) Grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth to support the Whole Community Preparedness Program. This grant provides funding for overtime and FICA costs associated with a CERT instructor as well as funding for CERT supplies, shirts, and File of Life magnets for distribution to the citizens. No local match is required.	 21,000
 0000 08899 – <u>FY19 LEMPG</u>	 To appropriate funding from the 2019 Local Emergency Management Performance Grant (LEMPG) from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) as managed by the Virginia Department of Emergency Management. This funding will provide for a portion of the salary for the Emergency Management Coordinator and the remaining amount will be used for training and other supplies. This grant requires an in-kind local match of \$67,504, which will be fulfilled by Henrico County's Fire Emergency Management Coordinator's salary and benefits.	 67,504
	Total Fire	\$ 148,864
	Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	\$ 216,616

AMENDMENT TO THE 2019-20
ANNUAL FISCAL PLAN FOR DECEMBER, 2019

FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26108 – Medical Services

0000 00000 To appropriate one-time State funds to replace State general fund monies reduced as a result of Medicaid Expansion. State performance contract revenues from the Department of Behavioral Health and Developmental Services were reduced by \$294,968 in FY2019 and by \$664,385 in FY2020 to fund Medicaid Expansion. This is a one-time payment to restore a portion of the state fund reduction. \$ 183,312

1507 00000 – State SUD Medication Assisted Treatment Funds 130,000
To appropriate ongoing State Medication Assisted Treatment (MAT) for Opioid Use Disorder (OUD) funds. These funds will be used to hire a full time registered nurse to expand outpatient Office Based Opioid Treatment (OBOT) services.

26110 – Short Term Outpatient Services

9569 00000 – MH State STEP-VA Outpatient Services \$ 133,315

To appropriate ongoing STEP-VA needs based funding for Outpatient services. This is the second installment of STEP-VA funds to expand outpatient mental health and substance use disorder services to adults and children. These funds will be used for expanding the use of peer counselors and operating costs including interpreters and client assistance.

Total Fund 1110 Special Revenue Fund - MH/DS	\$ 446,627
TOTAL SPECIAL REVENUE FUND	\$ 663,243

FUND 6301 - RISK MANAGEMENT FUND

Department 14 - Finance

14301 – Risk Management

0000 00000 Funds are required to support anticipated expenses for the Workers' Compensation and Property/Liability programs for the fiscal year ending June 30, 2020. This appropriation is an estimate of what will be required for the balance of the fiscal year. Funds are to come from the Self-Insurance Reserve in the General Fund, via an interfund transfer to the Internal Service Fund. \$ 5,200,000

Total OPERATING FUNDS	\$ 6,350,544
-----------------------	--------------

CAPITAL FUNDS

FUND 2101 – General Capital Projects Fund

Department 12 - Police

12999 – Police Capital Projects

0000 08567 – Police South Station \$ 285,000

This amendment will provide funding for the purchase of 11.2 acres land on Airport Drive that is associated with the Police Division's South Station. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

AMENDMENT TO THE 2019-20
ANNUAL FISCAL PLAN FOR DECEMBER, 2019

Department 28 - Public Works		
28004	- Construction	
0000 08883	- <u>Williamsburg Road Landscaping</u>	\$ 100,000
	To appropriate funding to replace landscaping in the median of Williamsburg Road between Lewis Road and East Side Lane by installing new easily maintained plants. The new median landscaping will complement the Richmond International Airport's plantings used to screen and buffer the area. This project will remove all existing irregularly spaced vegetation and replace it with appropriately sized species providing a tree canopy and enhancing safety. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total 2101 - General Capital Projects Fund	<u>\$ 385,000</u>
FUND 2111 - CAPITAL INITIATIVES FUND		
Department 23 - Recreation and Parks		
23101	- Director	
0000 06239	- <u>Twin Hickory Park</u>	\$ 25,000
	To appropriate funding for a picnic shelter at Twin Hickory Park. This project would provide a 20' by 20' gable structure over the existing concrete pad adjacent to the volleyball courts. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 06246	- <u>Tuckahoe Creek Park Master Plan, Design, Construction</u>	100,000
	To appropriate funding for the second phase of Tuckahoe Creek's boardwalk system. Phase II will provide an additional 1,079 linear feet of boardwalk within the park and link Ridgefield Parkway to Old Coach Lane. All work is consistent with the adopted master plan. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 08587	- <u>Dunncroft-Castle Point Park Sprayground</u>	27,000
	To appropriate funding for a shade structure around the spray park at Dunncroft-Castle Point Park. The project will provide two cantilever shade structures. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 08888	- <u>Deep Run Park Track Design</u>	56,000
	To appropriate funding for design, engineering, permitting, and construction costs of a paved bicycle pump track at Deep Run Park. The project is to be completed in cooperation with RVAMore, who has raised \$53,000 towards the project. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	

AMENDMENT TO THE 2019-20
ANNUAL FISCAL PLAN FOR DECEMBER, 2019

0000 08889	<p>– <u>Confederate Hills Pickleball Courts</u> To appropriate funding for the conversion of four existing tennis ball courts at Confederate Hills Recreation Center for pickleball. The project will include court repairs, acrylic resurfacing, new posts and nets, new color surfacing, and replacement black vinyl fencing. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	75,000
0000 08890	<p>– <u>Freeman Softball Field Renovation</u> To appropriate funding for renovation of the softball field at Douglas S. Freeman High School. The project includes regrading and re-sprigging, installing a new irrigation system, and replacement fencing. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	180,000
0000 08891	<p>– <u>Glen Allen HS Field Improvements</u> To appropriate funding for improvements to the existing batting cages and bullpens at Glen Allen High School. The project includes resurfacing the softball and baseball batting cages and bullpens with synthetic turf and replacing the caging. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	76,000
	Total Recreation and Parks	\$ 539,000
Department 32 - Non-Departmental		
32001	– Non-Departmental	
0000 08514	<p>– <u>Community Food Collaborative</u> This amendment will provide additional assistance to the Community Food Collaborative, a 501 (c) 3 organization that will support the Cornerstone Community Farm project at Fairfield Middle School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	\$ 20,000
0000 08823	<p>– <u>Varina HS - Athletic Items</u> This amendment will provide funding to purchase basketball uniforms for Varina High School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	2,869
0000 08887	<p>– <u>West End Manor Civic Association</u> This amendment will provide funding to the West End Manor Civic Association, a 501 (c) 3 organization. This funding will be used to make improvements to their community area. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	5,000

AMENDMENT TO THE 2019-20
ANNUAL FISCAL PLAN FOR DECEMBER, 2019

0000 08895 – <u>CID, Inc. - Community Garden</u>	This amendment will provide funding to CID, Inc. This 501 (c) 3 organization maintains a community garden on County-owned property to support the needs of residents in the neighborhood and surrounding communities. This funding will support fencing the garden in order to provide protection and better define the property. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	6,500
Total Non-Departmental		\$ 34,369
 Department 50 - Education		
50331 – Construction and Maintenance		
0000 08894 – <u>Godwin High School Bleacher Replacement</u>	This amendment will provide funding for a full-scale replacement of the pull-out bleachers in the Godwin High School gym. The current bleachers were originally installed in 1980 and are in need of constant maintenance and repair. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	\$ 193,000
Total Capital Initiatives Fund		\$ 766,369
 FUND 2141 – COMMUNITY REVITALIZATION FUND		
Department 38 - Community Revitalization		
38999 – Community Revitalization Capital Projects		
0000 08892 – <u>Neighborhood Revitalization Initiatives</u>	To appropriate funding to support neighborhood revitalization efforts in the County. The County intends to enter into agreements with non-profit organizations who will (1) acquire a property; (2) renovate the home or build new; and (3) sell the home to an owner occupant(s). Funds are to come from the Community Revitalization Designation of General Fund balance, originally designated at \$2.0 million, via an interfund transfer to the Capital Projects Fund.	\$ 250,000
Total CAPITAL PROJECTS FUND		\$ 1,401,369
Total Amendments/Appropriations		\$ 7,751,913



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 294-19

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Phase II, Tuckahoe Creek Park — Tuckahoe District

For Clerk's Use Only: Date: <u>11/26/2019</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	YES NO OTHER Branin, T. <u>✓</u> ___ Nelson, T. <u>✓</u> ___ O'Bannon, P. <u>✓</u> ___ Schmitt, D. <u>✓</u> ___ Thornton, F. <u>✓</u> ___
--	---	--

WHEREAS, the Division of Recreation & Parks is continuing to develop a new park along Tuckahoe Creek known as Tuckahoe Creek Park; and,

WHEREAS, the park provides ADA-compliant access to the Tuckahoe Creek area for passive recreation activities via a boardwalk system and wetland overlooks; and,

WHEREAS, the County received four bids on September 4, 2019, in response to ITB No.19-1894-7EAR as follows:

Bidder	Bid Amount
John K. George & Company	\$664,011
Signature Bridge, Inc.	\$709,311
Capital Carbonic Gas Corp t/a Harbor Dredge & Dock	\$820,028
J. Sanders Construction Company	\$915,960

WHEREAS, after reviewing and evaluating all bids received, the County determined that John K. George & Company is the lowest responsive and responsible bidder with a bid of \$664,011.

By Agency Head Eli Hutchins By County Manager [Signature]

Routing:
Yellow to: _____

Certified:
A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 294-19

Page No. 2 of 2

**RESOLUTION — Award of Construction Contract — Phase II, Tuckahoe Creek Park —
Tuckahoe District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract for \$664,011 to furnish all labor, materials, supplies, equipment, and services necessary for Phase II of Tuckahoe Creek Park is hereby awarded to John K. George & Company, the lowest responsive and responsible bidder, pursuant to ITB No.19-1894-7EAR and the bid submitted by John K. George & Company.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of Recreation & Parks and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 295-19
Page No. 1 of 2

Agenda Title: Resolution — Award of Contract — Quioccasin Road Sidewalk Improvements — Tuckahoe District

For Clerk's Use Only: Date: <u>11/26/2019</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="1"> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									

WHEREAS, the County received six bids on November 7, 2019, in response to ITB No. 19-1928-10EAR and Addendum No. 1 for construction of Quioccasin Road sidewalk improvements; and,

WHEREAS, the work will install 1,000 linear feet of variable width concrete sidewalk adjacent to the existing curb and gutter along the south side of Quioccasin Road from Blue Jay Lane to Starling Drive; and,

WHEREAS, the work includes drainage work, earthwork, aggregate base, concrete, pavement patching, relocation of traffic signs, pavement markings, planting, and incidental construction; and,

WHEREAS, for selection and evaluation purposes, the lowest responsible bid was determined by multiplying unit prices times the unit quantities specified in the bid documents, with the following results:

<u>Bidder</u>	<u>Bid Amount</u>
Simons Contracting Company, Inc. Richmond, Virginia	\$355,772.50
Central Contracting Company, Inc. Richmond, Virginia	\$392,867.75
Shoosmith Construction, Inc. Chester, Virginia	\$430,000.00
M & F Concrete, Inc. Manassas, Virginia	\$474,753.29
Jeffrey Stack, Inc. Jersey, Virginia	\$511,777.00
Blakemore Construction Corporation Rockville, Virginia	\$679,796.15

By Agency Head [Signature] By County Manager [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 295-19

Page No. 2 of 2

Agenda Title: Resolution — Award of Contract — Quioccasin Road Sidewalk Improvements — Tuckahoe District

WHEREAS, after a review and evaluation of the bids received, it was determined that Simons Contracting Company, Inc., is the lowest responsive and responsible bidder with a calculated bid amount of \$355,772.50.

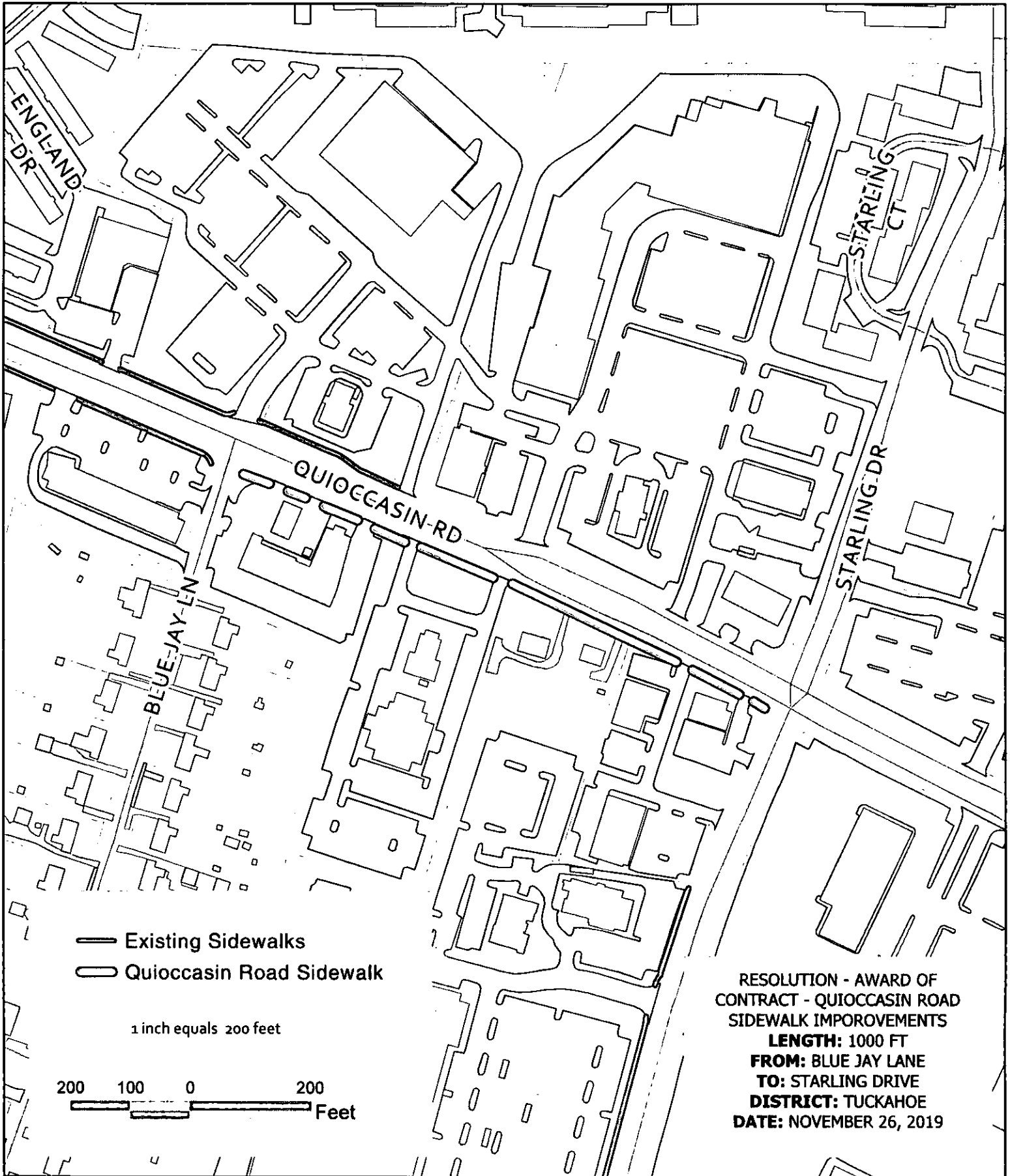
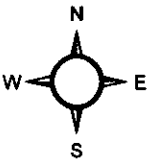
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$355,772.50 to furnish all labor, materials, supplies, equipment, and services necessary for construction of Quioccasin Road sidewalk improvements is awarded to Simon Contracting Company, Inc., the lowest responsive and responsible bidder, in the amount of \$355,772.50, pursuant to ITB No. 19-1928-10EAR, Addendum No. 1, and the bid submitted by Simons Contracting Company, Inc. The final contract amount shall be determined upon completion of the project by multiplying the actual unit quantities authorized by the County for construction by the unit prices submitted in the contractor's bid.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

Comment: Funding to support the contract is available within the project budget. The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



Quioccasin Road Sidewalk Improvements





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 296-19

Page No. 1 of 1

Agenda Title: RESOLUTION — Acceptance of Road — Three Chopt District

For Clerk's Use Only: Date: <u>11/26/2019</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described section of road is accepted into the County road system for maintenance.

**Stanford Mill, Section 1, a Resubdivision of Lots 74 & 75,
McDonalds Small Farm – Three Chopt District**

Stanford Mill Road from Belfast Road to 0.11 Mi. E. of Belfast Road. 0.11 Mi.

Total **0.11 Mi.**

Comment: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head By County Manager

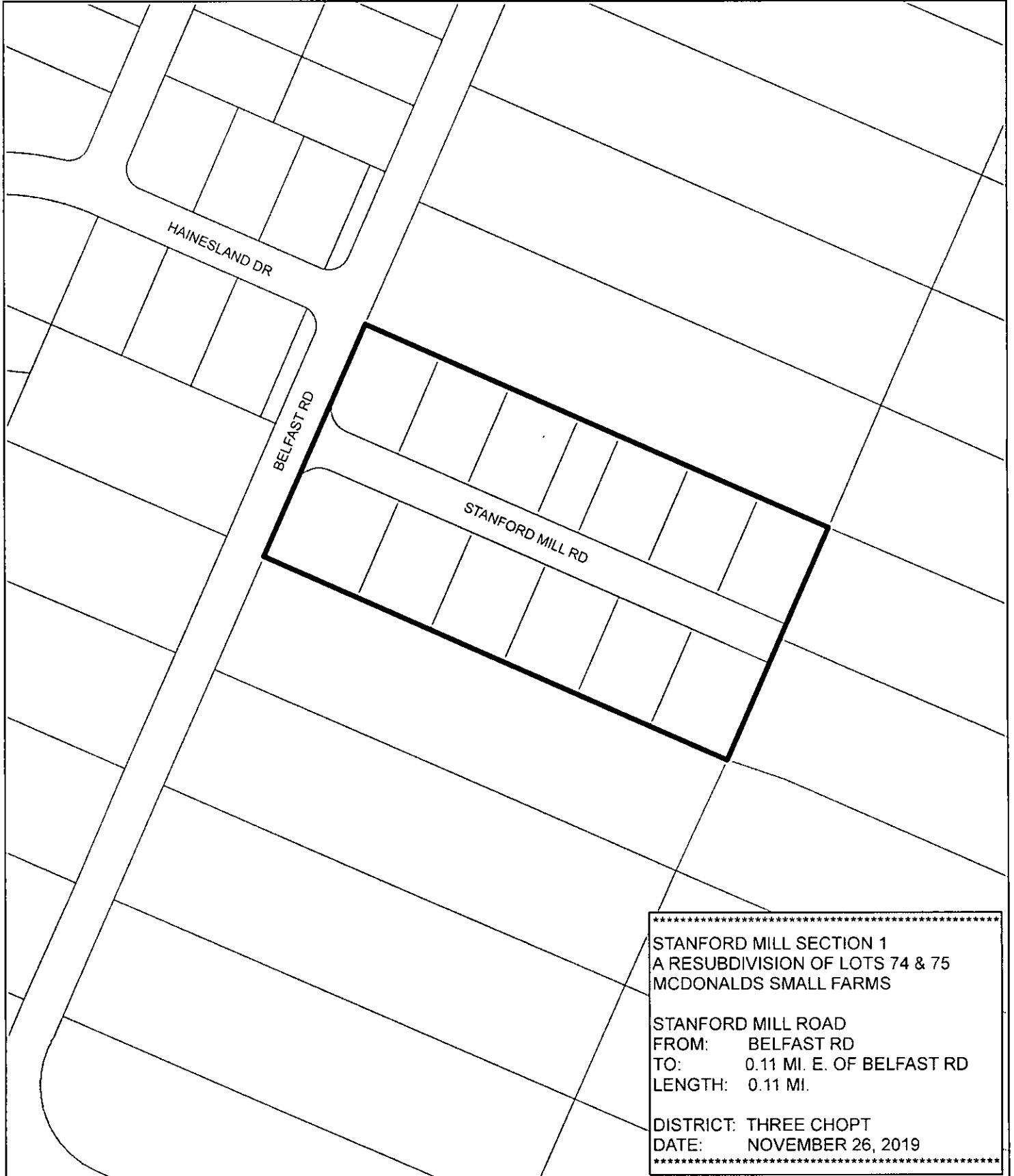
Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____



STANFORD MILL SECTION 1 A RESUBDIVISION OF LOTS 74 & 75 MCDONALDS SMALL FARMS



STANFORD MILL SECTION 1
A RESUBDIVISION OF LOTS 74 & 75
MCDONALDS SMALL FARMS

STANFORD MILL ROAD
FROM: BELFAST RD
TO: 0.11 MI. E. OF BELFAST RD
LENGTH: 0.11 MI.

DISTRICT: THREE CHOPT
DATE: NOVEMBER 26, 2019



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 297-19

Page No. of

Agenda Title: RESOLUTION — Settlement of Personal Injury Claim — Charles Jasper

For Clerk's Use Only: Date: <u>11/26/2019</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: <u>APPROVED</u>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><u>✓</u></td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><u>✓</u></td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><u>✓</u></td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><u>✓</u></td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><u>✓</u></td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	<u>✓</u>	—	—	Nelson, T.	<u>✓</u>	—	—	O'Bannon, P.	<u>✓</u>	—	—	Schmitt, D.	<u>✓</u>	—	—	Thornton, F.	<u>✓</u>	—	—
	YES	NO	OTHER																							
Branin, T.	<u>✓</u>	—	—																							
Nelson, T.	<u>✓</u>	—	—																							
O'Bannon, P.	<u>✓</u>	—	—																							
Schmitt, D.	<u>✓</u>	—	—																							
Thornton, F.	<u>✓</u>	—	—																							

BE IT RESOLVED by the Board of Supervisors of Henrico County that:

- (1) it authorizes settlement of the personal injury claim of Charles Jasper on terms as recommended by the Risk Manager, the County Manager, and the County Attorney and as approved by the Self-Insurance Trustees; and
- (2) the Risk Manager, County Manager, and County Attorney are authorized to execute all documents, in forms satisfactory to the County Attorney, necessary to conclude this matter and implement the terms of the settlement.

Comments: The Risk Manager and County Manager recommend approval of this Board paper; the County Manager concurs.

By Agency Head _____ m By County Manager [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____