

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
October 27, 2020

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, October 27, 2020, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Thomas M. Branin, Chairman, Three Chopt District
Daniel J. Schmitt, Vice-Chairman, Brookland District
Tyrone E. Nelson, Varina District
Patricia S. O'Bannon, Tuckahoe District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoulikas, County Manager
J. T. (Tom) Tokarz, County Attorney
Tanya Brackett Harding, CMC, Assistant to the County Manager/Clerk to the Board
Monica Smith-Callahan, Deputy County Manager for Community Affairs
W. Brandon Hinton, Deputy County Manager for Administration
Anthony E. McDowell, Deputy County Manager for Public Safety
Steven J. Yob, P.E., Deputy County Manager for Community Operations
Benjamin A. Sheppard, Director of Public Relations

Mr. Branin called the meeting to order at 7:01 p.m.

Before leading the recitation of the Pledge of Allegiance, Mr. Branin welcomed persons who were watching a live stream of the meeting or participating via WebEx.

Pastor Steve Boots, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved the October 13, 2020, Regular and Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Branin, Schmitt, Nelson, O'Bannon, Thornton

No: None

MANAGER'S COMMENTS

The Virginia Transportation Construction Alliance (VTCA) is holding a virtual fall transportation conference for contractors, consultant engineers, suppliers, and government

transportation officials on November 5 – 6. Mr. Terrell Hughes, Director of Public Works, has been invited to participate in a conference panel discussion to speak about lessons learned during COVID-19. This is the first year Henrico has participated in the VTCA conference.

Governor Northam has announced a regional mobility project called the Fall Line, a 43-mile multi-use trail running north to south from Ashland to Petersburg and connecting with the Capital Trail. Henrico County has been awarded almost \$3 million of the \$5 million cost to construct the trail.

Jackson Baynard, Emergency Manager, reported that the County's positivity average is within the State positivity average. The County is continuing community engagement efforts with care kit distribution and COVID-19 testing events.

Beth Teigen, Chief of Staff for Henrico County Public Schools, reported that the School Board has approved a re-opening plan starting November 30 for elementary school students and the beginning of second semester for middle and high school students. The full virtual option for students will be available to all families.

BOARD OF SUPERVISORS' COMMENTS

Mr. Schmitt recognized Benjamin Turner, Patrick Smith, and Mark Lambert of Boy Scout Troop 751 who were attending the meeting to earn their merit badge for building a better world in citizenship.

Mr. Branin recognized Scott Elias, Jr., and his family, the owners of Boychik's Deli in Innsbrook, for 30 years of service to the community.

RECOGNITION OF NEWS MEDIA

No news media were present for the meeting.

Mr. Vithoukaskas asked the Board to move General Agenda item 268-20 prior to the public hearing items on the agenda.

268-20 Resolution - Amendment to FY 2020-21 Annual Fiscal Plan - CARES Act
Funding for Henrico County Public Schools: October 2020.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS

264-20 Resolution - Signatory Authority - Quitclaim of Portion of Utility
Easement - Middleton Place - Brookland District.

No one from the public spoke in opposition of this item.

On motion of Mr. Schmitt, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

265-20 Resolution - Signatory Authority - Acquisition and Lease of Real Property - 2302 Homeview Drive - Three Chopt District.

No one from the public spoke in opposition of this item.

On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

266-20 Resolution - Signatory Authority - Quitclaim of Portion of Drainage Easement - 8503 Fordson Road - Three Chopt District.

No one from the public spoke in opposition of this item.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

267-20 Resolution - Approval of Issuance of Bonds - Westminster Canterbury Corporation - Economic Development Authority of Henrico County, Virginia - Fairfield District.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

269-20 Resolution - Award of Contract - Staples Mill Firehouse 20 - Brookland District.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

270-20 Resolution - Signatory Authority - Leases for Capital Region Workforce Partnership - Brookland and Fairfield Districts and Chesterfield County.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

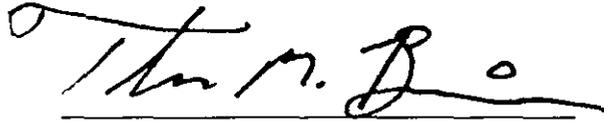
271-20 Resolution - Signatory Authority - Acquisition of Right-of-Way and Easement - 11200 Fanwood Court - Three Chopt Road Improvements Project - Three Chopt District.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

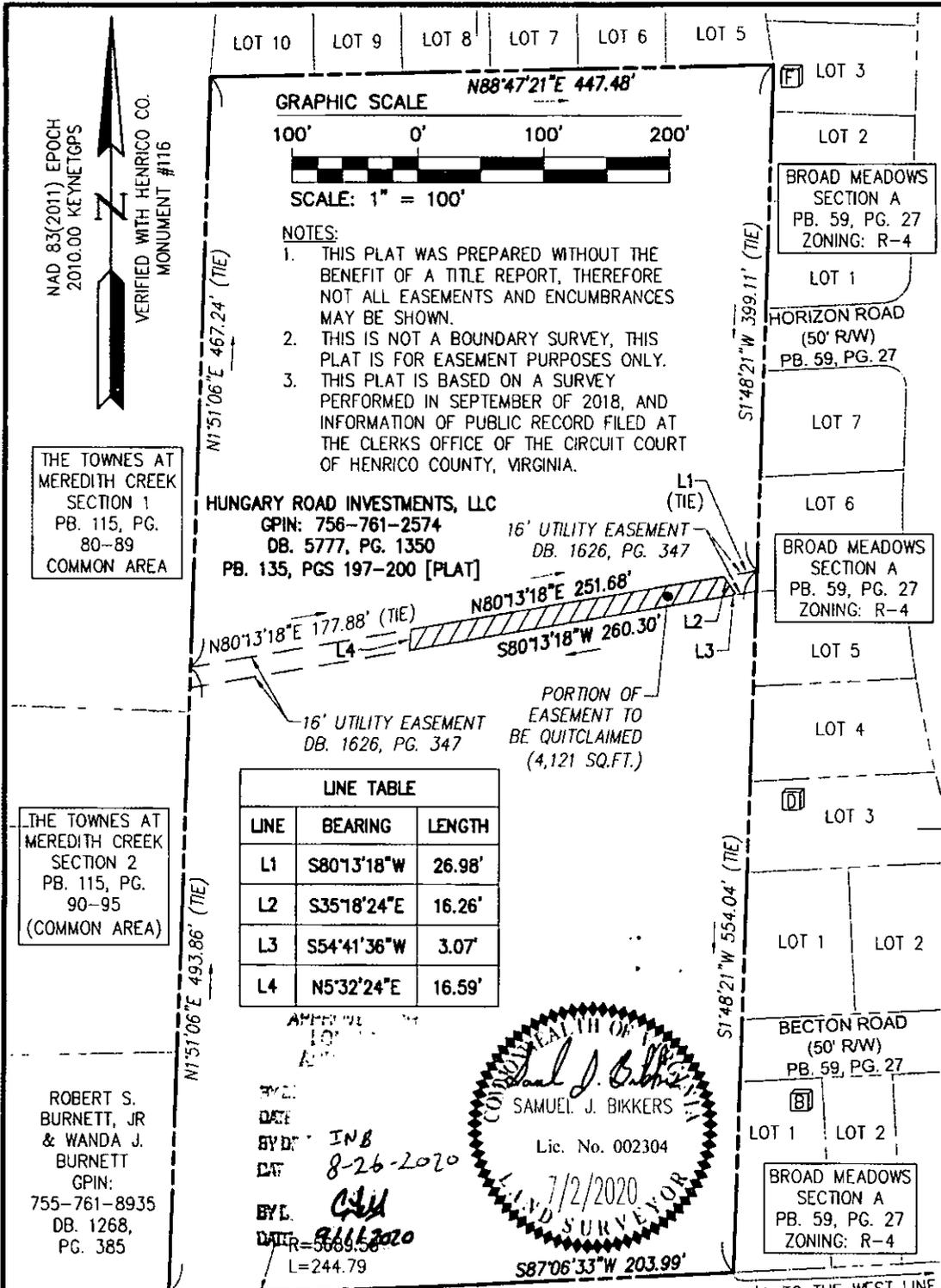
272-20 Resolution - Award of Engineering Services Contract - White Oak Sewage Pumping Station and Force Main Upgrade Project - Varina District.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:00 p.m.

A handwritten signature in black ink, appearing to read "Thomas M. De", written in a cursive style. The signature is positioned above a horizontal line.

Chairman, Board of Supervisors
Henrico County, Virginia



THE TOWNES AT MEREDITH CREEK SECTION 1
 PB. 115, PG. 80-89
 COMMON AREA

THE TOWNES AT MEREDITH CREEK SECTION 2
 PB. 115, PG. 90-95
 (COMMON AREA)

ROBERT S. BURNETT, JR & WANDA J. BURNETT
 GPIN: 755-761-8935
 DB. 1268, PG. 385

HUNGARY ROAD (VAR. WIDTH RW)
 DB. 1923, PG. 345; HCRPB. 6, PGS., 115-116; PB. 59, PG. 27; PB. 65, PG. 63;

S:\085\1656 - Middleton - Padgett Place\00 - Surveying and Engineering Services\Survey\Plans\1656 Easement Vacation Plat.dwg, Layout1, 8/17/2020 9:03:55 AM, Legal, 1:1

PLAT SHOWING

QUITCLAIM OF A PORTION OF EXISTING UTILITY EASEMENT

AES CONSULTING ENGINEERS
 4120 Cox Road, Suite D
 Glen Allen, VA 23060
 Phone: (804) 330-8040
 www.aesva.com

Project Contacts: SJB/DAB Scale: 1"=100'
 Project Number: R1656-00 Date: 7/2/2020

BROOKLAND DISTRICT, HENRICO COUNTY, VA
 Hampton Roads | Central Virginia | Middle Peninsula

0002020-00201



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 205-20

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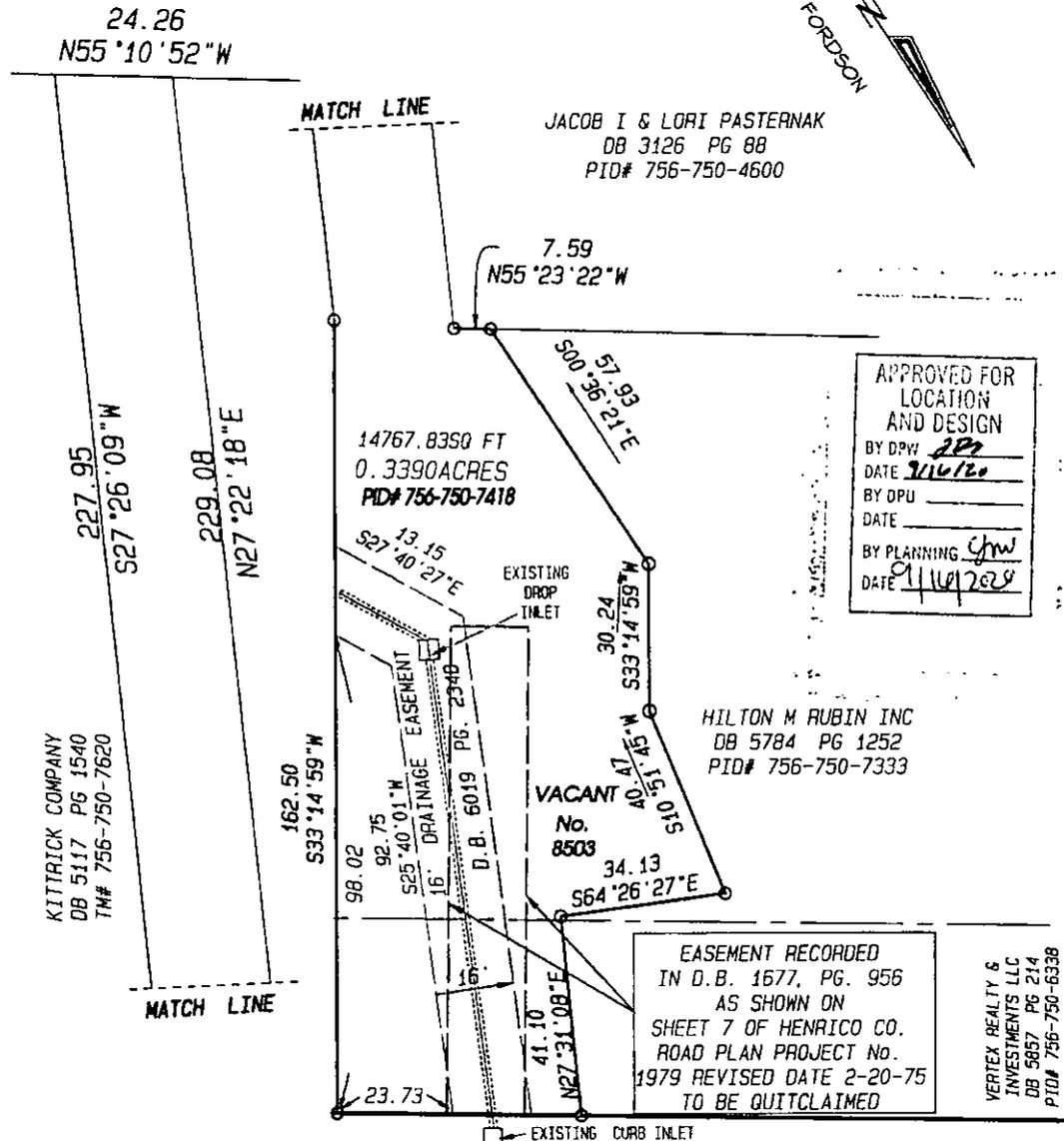
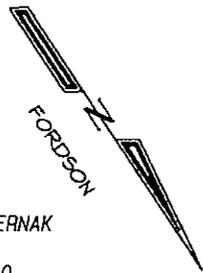
**Agenda Title: RESOLUTION — Signatory Authority — Acquisition and Lease of Real Property —
2302 Homeview Drive — Three Chopt District**

- (3) the County Manager and County Attorney are authorized to undertake all other actions necessary to complete the acquisition by the County; and,
- (4) the County Manager is authorized to execute a deed of lease, in a form approved by the County Attorney, to lease 2302 Homeview Drive to Mr. John T. Pool and Mrs. Regina P. Pool from the date of closing until August 31, 2021.

Comments: The Acting Director of Real Property and the Director of General Services recommend approval of the Board paper; the County Manager concurs.

CURRENT OWNER: HILTON M RUBIN INC DB 5784 PG 1252

GREGORY PRICE
 LOT 4-C PARHAM HILLS
 GPIN: 756-749-6391



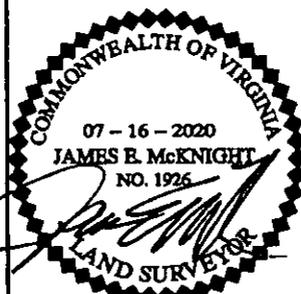
APPROVED FOR
 LOCATION
 AND DESIGN
 BY DPW DPW
 DATE 7/16/20
 BY DPU _____
 DATE _____
 BY PLANNING gjm
 DATE 9/11/2020

EASEMENT RECORDED
 IN D.B. 1577, PG. 956
 AS SHOWN ON
 SHEET 7 OF HENRICO CO.
 ROAD PLAN PROJECT No.
 1979 REVISED DATE 2-20-75
 TO BE QUITCLAIMED

VERTEC REALTY &
 INVESTMENTS LLC
 DB 5857 PG 214
 PLO# 756-750-6338

CURB & GUTTER 162.70 74.61 947' +/- TO THE
 S55°59'57"E S55°59'57"E EAST LINE OF
FORDSON ROAD PARHAM ROAD
 50' R/W

PLAT SHOWING EASEMENT ACROSS No.8503 FORDSON ROAD, TO BE QUITCLAIMED, IN THE THREE CHOPT DISTRICT OF HENRICO COUNTY, VIRGINIA.



THIS IS TO CERTIFY THAT ON JULY 16, 2020, I MADE AN ACCURATE FIELD SURVEY OF THE PREMISES SHOWN HEREON; THAT THERE ARE NO ENCROACHMENTS BY IMPROVEMENTS EITHER FROM ADJOINING PREMISES OR FROM SUBJECT PREMISES UPON ADJOINING PREMISES, OTHER THAN AS SHOWN HEREON. THIS SURVEY IS BEING FURNISHED WITHOUT BENEFIT OF A TITLE REPORT. PREMISES SHOWN HEREON IS SUBJECT TO EASEMENTS OF RECORD OR OTHERWISE. TO THE BEST OF MY KNOWLEDGE AND BELIEF, THIS PLAT COMPLIES WITH THE MINIMUM STANDARDS ESTABLISHED BY THE VIRGINIA STATE BOARD OF ARCHITECTS, PROFESSIONAL ENGINEERS, AND LAND SURVEYORS.

SCALE: 1" = 30'

McKNIGHT & ASSOCIATES, P.C.
 LAND SURVEYORS PLANNERS

201 TWIN RIDGE LANE
 RICHMOND, VIRGINIA 23235
 TELEPHONE (804) 320-2646

JOB NUMBER: 94040803EASE

Sub 2020-00085

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 267-20

Page No. 2 of 2

Agenda Title: RESOLUTION – Approval of Issuance of Bonds – Westminster Canterbury Corporation – Economic Development Authority of Henrico County, Virginia – Fairfield District

WHEREAS, on October 15, 2020, the Authority held a public hearing on the issuance of the Bonds and adopted a resolution requesting the Board of Supervisors (the “Board”) of the County to approve the issuance of the Bonds to comply with Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), and Section 15.2-4906 of the Industrial Development and Revenue Bond Act, as amended (the “Act”); and,

WHEREAS, a copy of the Authority’s resolution approving the issuance of the Bonds, subject to the terms to be agreed upon, a record of the public hearing, and a fiscal impact statement with respect to the issuance of the Bonds have been filed with the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia:

1. The Board hereby approves the issuance of the Bonds by the Authority for the benefit of the Borrower, as required by Section 147(f) of the Code and Section 15.2-4906 of the Act, to permit the Authority to issue bonds for the purposes set forth above.

2. Approval of the issuance of the Bonds, as required by Section 147(f) of the Code and Section 15.2-4906 of the Act, does not constitute an endorsement to a prospective purchaser of the Bonds or the creditworthiness of the Borrower.

3. As required by Section 15.2-4909 of the Act, the Bonds shall provide that neither the County nor the Authority shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto except from the revenues and moneys pledged therefor, and neither the faith and credit nor the taxing power of the Commonwealth of Virginia, the County, or the Authority shall be pledged thereto.

4. This resolution shall take effect immediately upon its adoption.

COMMENTS: The Executive Director of the Economic Development Authority recommends approval of this Board paper; the County Manager concurs.

RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF HENRICO COUNTY, VIRGINIA, PROVIDING INITIAL APPROVAL OF THE ISSUANCE OF UP TO \$75,000,000 OF REVENUE BONDS FOR THE BENEFIT OF WESTMINSTER-CANTERBURY CORPORATION

WHEREAS, the Economic Development Authority of Henrico County, Virginia (the "Authority"), is empowered by the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2, Code of Virginia of 1950, as amended (the "Act"), to issue its revenue bonds to finance or refinance the construction and equipping of facilities for the residence or care of the aged to protect and promote the health and welfare of the inhabitants of the Commonwealth of Virginia (the "Commonwealth"); and

WHEREAS, the Authority has received a request from Westminster-Canterbury Corporation (the "Borrower"), whose primary business address is 1600 Westbrook Avenue, Richmond, Virginia 23227, to issue its revenue bonds, in one or more series at one time or from time to time, to provide funds to the Borrower:

(1) to finance and refinance the costs associated with certain projects, including, but not limited to the costs of (a) the development, construction, equipping of new independent living, assisted living and memory care units and related community facilities in one or more new buildings that may be up to 10 stories tall and expected to be located on an undeveloped portion of 1500 Westbrook Avenue and 1600 Westbrook Avenue, Richmond, Virginia 23227 (collectively, "Campus"), (b) the design, renovation and equipping of improvements to the existing facilities located on the Campus, specifically the Promenade Dining Room, and (c) projects related to the foregoing, such as road improvements, site work, demolition of existing structures or interior walls, architectural and design, connectivity and other improvements;

(2) to refund all or a portion of the Authority's Residential Care Facility Mortgage Revenue Refunding Bonds (Westminster Canterbury of Richmond), Series 2015, which financed and refinanced costs of various capital improvements to the Borrower's facilities on the Campus; and

(3) to finance, if and as needed, capitalized interest on the Bonds (as defined below), a debt service reserve fund for the Bonds (as defined below), costs of issuance related to the issuance of the Bonds (as defined below), working capital, routine capital expenditures at the Campus and other related costs (collectively (1), (2), and (3) constitute the "Plan of Finance"); and

WHEREAS, preliminary plans for the Plan of Finance have been described to the Authority and a public hearing has been held as required by Section 147(f) of the Internal Revenue Code of 1986, as amended, and Section 15.2-4906 of the Act; and

WHEREAS, the Borrower has represented that the estimated cost of undertaking the Plan of Finance will require an issue of revenue bonds, in one or more series at one time or from time to time, in the aggregate principal amount not to exceed \$75,000,000 (the "Bonds"); and

WHEREAS, (1) no Director of the Authority is an officer or employee of the Borrower or the County of Henrico, Virginia, (2) each Director has, before entering upon his duties during his or her present term of office, taken and subscribed to the oath prescribed by Section 49-1 of the Code of Virginia of 1950, as amended and (3) at the time of their appointments and at all times thereafter, including the date hereof, all of the Directors of the Authority have satisfied the residency requirements of the Act; and

WHEREAS, no Director of the Authority has any personal interest or business interest in the Borrower, the Bonds, or any of the transactions contemplated therein or has otherwise engaged in conduct prohibited under the Conflict of Interests Act, Chapter 31, Title 2.2 of the Code of Virginia of 1950, as amended in connection with this resolution or any other official action of the Authority in connection therewith.

NOW, THEREFORE, BE IT RESOLVED BY THE ECONOMIC DEVELOPMENT AUTHORITY OF HENRICO COUNTY, VIRGINIA:

1. It is hereby found and determined that the Plan of Finance will be in the public interest and will promote the commerce, safety, health, welfare, convenience or prosperity of the Commonwealth of Virginia, the County of Henrico, Virginia, and their citizens and in particular, will promote the providing of health care facilities and other facilities for the residence and care of the aged in accordance with their special needs.

2. The Authority hereby agrees to assist the Borrower in undertaking the Plan of Finance by issuing its Bonds upon terms and conditions mutually agreeable to the Authority and the Borrower. The Bonds will be issued pursuant to documents satisfactory to the Authority. The Bonds may be issued in one or more series at one time or from time to time.

3. It having been represented to the Authority that it is necessary to proceed immediately with the Plan of Finance, and the planning therefor, the Authority hereby agrees that the Borrower may proceed with the Plan of Finance and take such other steps as it may deem appropriate in connection with the Plan of Finance, provided, however, that nothing in this resolution shall be deemed to authorize the Borrower to obligate the Authority without the Authority's consent in each instance to the payment of any moneys or the performance of any acts in connection with the Plan of Finance. The Authority hereby agrees that the Borrower may be reimbursed from the proceeds of the Bonds for all expenditures and costs so incurred by it, provided such expenditures and costs are properly reimbursable under the Act and applicable federal laws.

4. At the request of the Borrower, the Authority hereby approves McGuireWoods LLP, Richmond, Virginia, as Bond Counsel in connection with the issuance of the Bonds.

5. All costs and expenses in connection with the undertaking of the Plan of Finance, including the fees and expenses of Bond Counsel, shall be paid by the Borrower or, to the extent permitted by applicable law, from the proceeds of the Bonds. If for any reason such Bonds are not issued, it is understood that all such expenses shall be paid by the Borrower and that the Authority shall have no responsibility therefor.

6. The Authority hereby recommends that the Board of Supervisors of Henrico County, Virginia (the "Board") approve the issuance of the Bonds for the purpose of undertaking the Plan of Finance within 60 days of the date of the adoption of this resolution.

7. The Borrower shall indemnify and save harmless the Authority, its officers, directors, counsel, employees and agents, from and against all liabilities, obligations, claims, damages, penalties, fines, loses, costs and expenses in any way connected with the Borrower or the issuance of the Bonds.

8. No Bonds may be issued pursuant to this resolution until such time as the issuance of the Bonds has been approved by the Board and a final resolution is approved by the Authority.

9. This resolution shall be effective immediately and shall continue in full force and effect for a period of one year after adoption, unless specifically extended by the Authority.

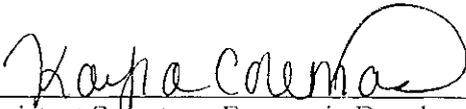
10. The Authority directs the Assistant Secretary to submit to the Board this resolution, the Borrower's Fiscal Impact Statement, and a summary of the public hearing held by the Authority, which constitutes the recommendation of the Authority that the Board approve and concur in the Plan of Finance.

[Remainder of Page Intentionally Left Blank]

CERTIFICATE

The undersigned Assistant Secretary of the Economic Development Authority of Henrico County, Virginia (the "Authority"), hereby certifies that the foregoing is a true, correct and complete copy of a resolution adopted by a majority of the Directors of the Authority at a meeting duly called and held on October 15, 2020, in accordance with law, and that such resolution has not been repealed, revoked, rescinded or amended but is in full force and effect on the date hereof.

WITNESS the following signature and seal of the Authority as of October 15, 2020.



Assistant Secretary, Economic Development
Authority of Henrico County, Virginia



CERTIFICATE

The undersigned Assistant Secretary of the Economic Development Authority of Henrico County, Virginia (the "Authority"), hereby certifies as follows:

1. A meeting of the Authority was duly called and held on Thursday, October 15, 2020, at 6:30 p.m. before the Authority in the conference room at the Authority's office at 4300 East Parham Road, Henrico, Virginia 23228, pursuant to proper notice given to each Director of the Authority before such meeting. The meeting was open to the public. The time of the meeting and the place at which the meeting was held provided a reasonable opportunity for persons of differing views to appear and be heard.

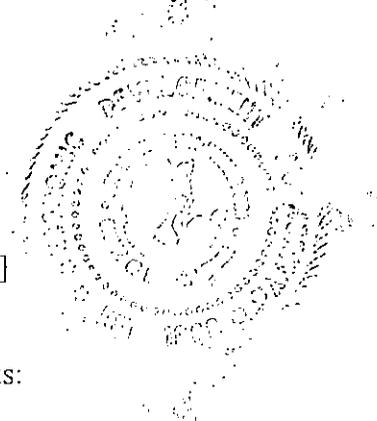
2. The Chair announced the commencement of a public hearing on the application of Westminster-Canterbury Corporation, a Virginia nonstock corporation, and that a notice of the hearing was published once a week for two successive weeks in a newspaper having general circulation in Henrico County, Virginia (the "Notice"), with the second publication appearing not less than six (6) days nor more than twenty-one (21) days prior to the hearing date. A copy of the Notice has been filed with the minutes of the Authority and is attached as Exhibit A.

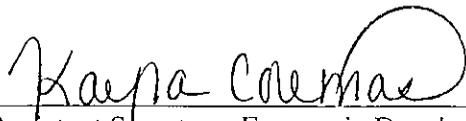
3. A summary of the statements made at the public hearing is attached as Exhibit B.

4. Attached as Exhibit C is a true, correct and complete copy of the inducement resolution (the "Resolution") adopted at such meeting of the Authority by a majority of the Directors present at such meeting. The Resolution constitutes all formal action taken by the Authority at such meeting relating to matters referred to in the Resolution. The Resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on this date.

WITNESS my hand and the seal of the Authority, as of October 15, 2020.

[SEAL]




Assistant Secretary, Economic Development
Authority of Henrico County, Virginia

Exhibits:

- A - Copy of Certified Notice
- B - Summary of Statements
- C - Inducement Resolution

EXHIBIT A

NOTICE OF PUBLIC HEARING

(See Attached)

EXHIBIT B

SUMMARY OF STATEMENTS

Representatives of Westminster-Canterbury Corporation and McGuireWoods LLP, bond counsel, appeared before the Authority to describe the project and the proposed bond issue. No one appeared in opposition to the proposed bond issue.

EXHIBIT C

INDUCEMENT RESOLUTION

(See Attached)

Richmond Times-Dispatch

Advertising Affidavit

Account Number

3577809

300 E. Franklin Street
Richmond, Virginia 23219
(804) 649-6208

Date

October 08, 2020

MCGUIREWOODS LLP
GATEWAY PLAZA
800 EAST CANAL STREET
RICHMOND, VA 23219-3916

Date	Category	Description	Ad Size	Total Cost
10/17/2020	Meetings and Events	NOTICE OF PUBLIC HEARING TO BE HELD BY THE ECONC	2 x 67 L	855.40

Publisher of the Richmond Times-Dispatch

This is to certify that the attached NOTICE OF PUBLIC HEARING was published by the Richmond Times-Dispatch, Inc. in the City of Richmond, State of Virginia, on the following dates:

10/01, 10/08/2020

The First insertion being given ... 10/01/2020

Newspaper reference: 0001140303

Sworn to and subscribed before me this Thursday, October 8, 2020



Notary Public



Billing Representative

State of Virginia
County of Hanover
My Commission expires

Sharon R Carsten
NOTARY PUBLIC
Commonwealth of Virginia
Registration Number 329549
Expires July 31, 2021

THIS IS NOT A BILL. PLEASE PAY FROM INVOICE. THANK YOU

NOTICE OF PUBLIC HEARING TO BE HELD BY THE ECONOMIC DEVELOPMENT AUTHORITY OF HENRICO COUNTY, VIRGINIA FOR THE BENEFIT OF WESTMINSTER-CANTERBURY CORPORATION

Notice is hereby given that the Economic Development Authority of Henrico County, Virginia (the "Authority"), whose address is 4300 East Parham Road, Henrico, Virginia 23228, will hold a public hearing on the below-described plan of finance of Westminster-Canterbury Corporation (the "Borrower"), a Virginia nonstock corporation, whose address is 1500 Westbrook Avenue and 1600 Westbrook Avenue, Richmond, Virginia 23221, related to the issuance by the Authority of up to \$75,000,000 of revenue bonds (the "Bonds"), in one or more series, from time to time. The Bonds are expected to be issued as qualified 501(c)(3) bonds as defined in Section 145 of the Internal Revenue Code of 1986, as amended (the "Internal Revenue Code"). The Borrower operates a continuing care retirement community and adjacent to the above-described properties, which are primarily located in Henrico County and also in the City of Richmond (such properties are collectively referred to as the "Campus").

The Authority will lead the proceeds of the Events to the Borrower for some or all of the following purposes:

(1) To make and improve the costs associated with certain projects, including, but not limited to, the cost of (a) the design and construction of a new independent food facility, associated kitchen and storage units and related community facilities in one or more new buildings that may be up to 15 stories tall and expected to be located on an undeveloped portion of the Campus; (b) the design, renovation and equipping of improvements to the existing facilities located on the Campus, specifically the Promenade Dining Room; and (c) projects related to the landscape, such as road improvements, site work, demolition of existing structures or interior walls, architectural and design, connectivity and other improvements;

(2) To refund all or a portion of the Authority's Residential Care Facility Retaining Revenue Bonds (Westminster-Canterbury of Richmond), Series 2015, which financed and refinanced costs of various capital improvements to the Borrower's facilities on the Campus; and

(3) To finance, if and as needed, capitalized interest on the Bonds, a debt service reserve fund for the Bonds, costs of issuance related to the issuance of the Bonds, working capital, routine capital expenditures at the Campus and other related costs (collectively (1), (2), and (3) constitute the "Plan of Finance").

The Bonds will not constitute a debt or pledge of the faith and credit of the Commonwealth of Virginia (the "Commonwealth") or any political subdivision thereof, including the Authority and Henrico County. Neither the Commonwealth nor any political subdivision thereof, including the Authority and Henrico County, shall be obligated to pay the Bonds, or the interest thereon, or the costs incident thereto, except from the proceeds and moneys received from the Borrower and pledged thereon. The Authority and Henrico County shall not be liable for the service or worth many political subdivision thereof, including the Authority and Henrico County, will be pledged to the payment of the principal of or interest on such bonds or other costs incident thereto.

The public hearing, which may be continued or adjourned, will be held on Thursday, October 15, 2026, at 6:30 p.m., before the Authority, in the conference room at the Authority's office at 4300 East Parham Road, Henrico, Virginia 23228. The results of the public hearing will be forwarded to the Board of Supervisors of Henrico County, which will be asked to give its limited approval of the issuance of the Bonds to the extent required by the Internal Revenue Code and Virginia law. Any person interested in the issuance of the Bonds or the location or nature of the proposed projects may appear at the hearing and present his or her views. Due to the ongoing COVID-19 pandemic, members of the public may participate electronically in accordance with applicable federal and Virginia law, instructions for members of the public who wish to witness the electronic meeting or participate in the public hearing may be obtained from the Authority by contacting them at info@henrico.com or 804-501-7694 during normal business hours.

Economic Development Authority of Henrico County, Virginia

**FISCAL IMPACT STATEMENT
FOR PROPOSED BOND FINANCING**

Date: October 15, 2020

To the Board of Supervisors of Henrico County, Virginia
Henrico, Virginia

Applicant: Westminster-Canterbury Corporation (the "Organization")

**Facility/
Plan of
Finance:** Improvements to continuing care retirement communities and refunding of prior bonds.

1. Maximum amount of financing sought	\$75,000,000
2. Estimated taxable value of the facility's real property to be constructed in the locality.	N/A
3. Estimated real property tax per year using present tax rates.	N/A
4. Estimated personal property tax per year using present tax rates.	N/A
5. Estimated merchants' capital tax per year using present tax rates.	N/A
6. (a) Estimated dollar value per year of goods that will be purchased from Virginia companies within the locality	\$3,000,000
(b) Estimated dollar value per year of goods that will be purchased from non-Virginia companies within the locality	\$2,000,000
(c) Estimated dollar value per year of services that will be purchased from Virginia companies within the locality	\$8,000,000
(d) Estimated dollar value per year of services that will be purchased from non-Virginia companies within the locality	\$8,000,000
7. Estimated number of regular employees on year round basis.	625
8. Average annual salary per employee.	\$46,800



Chair
Economic Development Authority of Henrico
County, Virginia

At a regular meeting of the Board of Supervisors of Henrico County, Virginia, held on October 27, 2020, the following Board members were recorded as present:

PRESENT:

On motion by _____, seconded by _____, the attached Resolution was adopted by a majority of the members of the Board of Supervisors by a roll call vote, the votes being recorded as follows:

MEMBER

VOTE



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 269-20

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Staples Mill Firehouse 20 — Brookland District

For Clerk's Use Only: Date: <u>10/27/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table style="width:100%; border-collapse: collapse;"> <tr> <th style="width:30%;"></th> <th style="width:10%;">YES</th> <th style="width:10%;">NO</th> <th style="width:10%;">OTHER</th> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County wishes to construct a new firehouse at 8521 Willis Road; and,

WHEREAS, the County received 11 bids on October 8, 2020, in response to Invitation to Bid No. ITB 20-2040-8JOK and Addendum No. 1 with the following results for the Total Bid Amount plus Additive Alternate Items 1, 2, and 3:

<u>Bidder</u>	<u>Bid Amount</u>
Ritchie-Curbow Construction Co., Inc. Newport News, VA	\$7,218,636
Southwood Building Systems, Inc. Ashland, VA	\$7,307,500
Daniel & Company, Inc. Richmond, VA	\$7,459,000
Heartland Construction, Inc. Chesapeake, VA	\$7,476,470
The Trent Corporation Henrico, VA	\$7,517,230
J W Enochs, Inc. Hopewell, VA	\$7,681,500
Kenbridge Construction Co., Inc. Kenbridge, VA	\$7,867,600
Loughridge & Co. Richmond, VA	\$7,965,260
Carlson Brothers, Inc. Joliet, IL	\$8,021,940
Oyster Point Construction Company Newport News, VA	\$8,122,740
RMT Construction & Development Group, LLC Richmond, VA	\$8,195,941

By Agency Head

By County Manager

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 209-20

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Staples Mill Firehouse 20 —
Brookland District**

WHEREAS, after a review and evaluation of the bids, it was determined that Ritchie-Curbow Construction Co., Inc. is the lowest responsive and responsible bidder with a bid of \$7,218,636.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract to furnish all labor, material, equipment, and services necessary for construction of the new Staples Mill Firehouse 20 is awarded to Ritchie-Curbow Construction Co., Inc., the lowest responsive and responsible bidder, in the amount of \$7,218,636 pursuant to Invitation to Bid No. 20-2040-8JOK, Addendum No. 1, and the bid submitted by Ritchie-Curbow Construction Co., Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of General Services, the Fire Chief, and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 270-20

Page No. 2 of 2

Agenda Title: RESOLUTION — Signatory Authority — Leases for Capital Region Workforce Partnership — Brookland and Fairfield Districts and Chesterfield County

WHEREAS, the Board also wishes to authorize the County Manager to execute future lease amendments, subleases, and sublease amendments for office space at the three locations set forth above during the lease terms previously approved by the Board.

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the County Manager to execute an amendment to the lease for additional office space at 304 Turner Road in a form approved by the County Attorney.

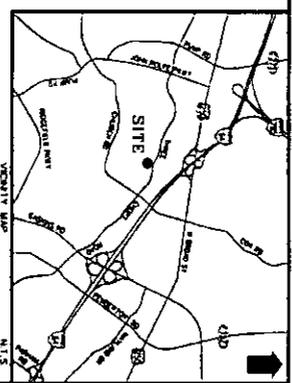
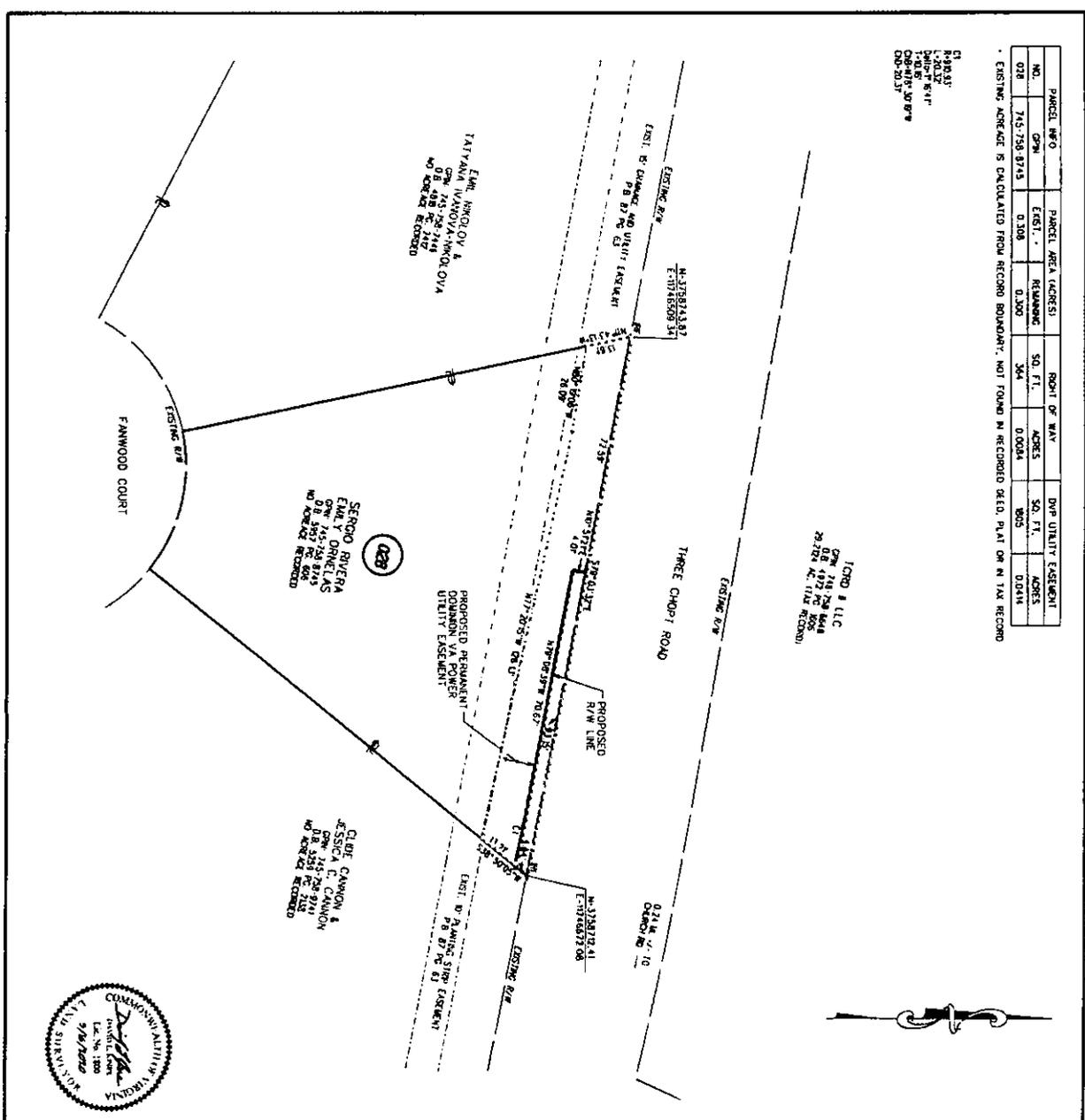
BE IT FURTHER RESOLVED that the Board authorizes the County Manager to execute lease amendments, subleases, and sublease amendments for office space at the locations set forth above during the lease terms previously approved by the Board in a form approved by the County Attorney.

Comments: The leases for the Capital Region Workforce Partnership are funded by annual WOIA grants. The Director of the Capital Region Workforce Partnership and the Acting Director of Real Property recommend approval of the Board paper; the County Manager concurs.

PARCEL NO.	PARCEL AREA (ACRES)	ROOT OF WAY	DWP UTILITY EASEMENT
NO. 018	745.758 8745	0.308	0.0004
		3M	0.0004
			0.0014

* EXISTING AGREEMENT IS CALCULATED FROM RECORD BOUNDARY, NOT FOUND IN RECORDED DEED, PLAT OR IN TAX RECORD

PLAT NO. 028
 DATE 03/20/2018
 DRAWN BY: J. RIVERA
 CHECKED BY: E. ORNELAS
 DATE 03/20/18



NOTES

1. I HEREBY CERTIFY THAT THIS COMPLETED PLAT MEETS THE LANDMARK PLAT STANDARDS OF THE VA DWRP & THE PENNSOLA REGULATIONS.
2. THIS PLAT IS BASED ON A COMPARISON OF DATA FROM EXISTING DEEDS AND PLATS, AND FROM A FIELD SURVEY CONDUCTED ON 03/15/2018 AT THE PROJECT LOCATION.
3. THIS PLAT WAS PREPARED TO SHOW THE ACQUISITION OF THE PROPERTY HEREIN.
4. THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY NOT SHOW ALL EASEMENTS WHICH MAY AFFECT THE PROPERTY HEREIN.
5. THE PROPERTY'S PHYSICAL IMPROVEMENTS ARE NOT SHOWN.
6. ACQUISITIONS SHOWN ARE BASED ON FILES PROVIDED BY RECORD RECEIVED ON 03/15/2018 / 3-15-2018.
7. NO REVISIONS OR LOCATIONS OF SUBSEQUENT UTILITIES WAS PERFORMED DURING THE PREPARATION OF THIS PLAT.
8. COORDINATES SHOWN ON THIS COMPLETED PLAT ARE UTM 18N STATE PLANE PROJECTIONS OF COORDINATES ON BE COMPUTED BY MATHEMATICAL STATE PLANE VALUES FROM THE COMBINED SCALE AND ELEVATION SCALE FACTOR OF 1.00000.
9. ALL DISTANCES SHOWN ARE GROUND DISTANCES.
10. METRIC SOURCE: VA STATE PLANE, SOUTH ZONE, GRID NORTH

LEGEND

- METEOR PROPOSED ROOT OF WAY
- METEOR PROPOSED PERMANENT UTILITY EASEMENT
- PROPERTY LINE
- EXISTING ROOT OF WAY



<p>COMPILED TO PLAT SHOWING PROPOSED ROOT OF WAY AND PERMANENT UTILITY EASEMENT ON THE PROPERTY OF:</p> <p>SERGIO RIVERA EMILY ORNELAS THREE CHOP1 INDUSTRIAL DISTRICT WINDY HILL, VIRGINIA</p>	
<p>DATE: 03/20/2018</p>	<p>SCALE: 1" = 20'</p>
<p>DATE: 03/20/2018</p>	<p>DATE: 03/20/2018</p>
<p>DATE: 03/20/2018</p>	<p>DATE: 03/20/2018</p>

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 272-20

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Engineering Services Contract — White Oak Sewage Pumping Station and Force Main Upgrade Project — Varina District

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.