

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
September 14, 2021

The Henrico County Board of Supervisors convened a special meeting at 5:15 p.m. on Tuesday, September 14, 2021, in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

**Members of the Board Present:**

Daniel J. Schmitt, Chairman, Brookland District  
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District  
Thomas M. Branin, Three Chopt District  
Tyrone E. Nelson, Varina District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoukias, County Manager  
J. T. (Tom) Tokarz, County Attorney  
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board  
W. Brandon Hinton, Deputy County Manager for Administration  
Monica Smith-Callahan, Deputy County Manager for Community Affairs  
Anthony E. McDowell, Deputy County Manager for Public Safety  
Cari Tretina, Assistant to the County Manager/Chief of Staff  
Steven J. Yob, Deputy County Manager for Community Operations  
Benjamin A. Sheppard, Director of Public Relations

**J. Sargeant Reynolds Update**

Dr. Paula Pando, President of Reynolds Community College, gave the Board her annual update on Reynolds College. Dr. Pando stated the college has used American Rescue Plan Act funding to increase capacity and modernize facilities in key programs to get people back to work. Dr. Pando reviewed new programs, such as Career Coaching, Finish Line Assist, Single Stop, and a partnership with food pantries. During the 2020-21 academic year, there were 4,228 students from Henrico County; 27% were first generation students and 34% were Pell grant eligible. In addition, the Advanced College Academic program at J. R. Tucker High School has 204 enrolled students and 173 students at Highland Springs High School are enrolled in the same program.

**Woodland Cemetery Anniversary**

Monica Smith-Callahan announced the County is celebrating the one-year anniversary of the purchase of the Woodland Cemetery. Ms. Smith-Callahan shared a video highlighting the cleanup efforts for transformation of the cemetery and recognized Marvin Harris, Executive Director for Woodland Restoration Foundation. Mr. Harris thanked the Board and County Manager for their help and recognized the Foundation Board members Kathleen Harrell, Roxie Lyons, Patricia Bozeman, Ron Hicks, Willie Montague, and Bill Slavin, and volunteers Arthur Garthwright, Toomas Mraz, Ashley Catterton, Benjamin Ross, Candance Mraz, Dan Nesler, and George Nixon.

## **Finance Items on General Meeting Agenda**

Meghan Coates, Director of Finance, updated the Board about several Finance items on the regular meeting agenda. The first item was the proposed bond sale for the two ACE Centers for Highland Springs and Hermitage High Schools. The bond sale will take place on September 23 with a closing date of October 12. The second item was a resolution for introduction of September budget amendments. A third item was for use of American Rescue Plan Act funds for water and sewer infrastructure, and the final item was a resolution for Elementary and Secondary School Emergency Relief III funds.

## **Rental Inspection District Update**

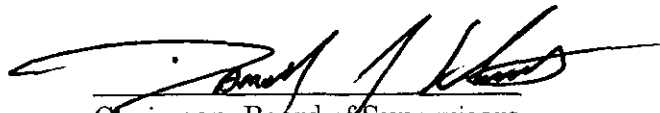
Eric Leabough, Director of Community Revitalization, and Greg Revels, Director of Building Inspections, described the proposed Residential Rental Inspection Program for Glenwood Farms, a 294-apartment complex with approximately 421 residents owned by Apex Glenwood VA, LLC. The County began exterior inspections in early 2018 and has found peeling paint; rotten wood on doors, windows, and facias; damaged siding and gutters; tall grass and weeds; unsecured crawl space openings, and inoperable vehicles. Mr. Leabough reviewed the enforcement efforts to date that have not resolved the issues at the complex.

Mr. Revels reviewed the legal requirements for rental inspection programs and pointed out that state law prohibits locality-wide inspection programs. Instead, a governing body must make specific findings about the need to protect public health, safety and welfare of the occupants and the conditions of the units. Because of constitutional safeguards, the proposed program will require consent for inspections, either from tenants or the complex's owner.

A Board paper to introduce an ordinance to make the necessary findings and to establish a rental inspection district is on the regular meeting agenda with the hope of adoption on October 12, 2021.

Mr. Vithoukias briefly reviewed the agenda items for the 7:00 p.m. meeting.

There being no further business, the meeting was adjourned at 6:43 p.m.



Chairman, Board of Supervisors  
Henrico County, Virginia