

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
June 28, 2022

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, June 28, 2022, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice-Chairman, Fairfield District
Thomas M. Branin, Three Chopt District
Daniel J. Schmitt, Brookland District
Tyrone E. Nelson, Varina District

Other Officials Present:

Cari M. Tretina, Assistant to the County Manager/Chief of Staff
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Steven J. Yob, Deputy County Manager for Community Operations
Steven W. Knockemus, Assistant Director of Public Relations

Sue Bell, Chaplain for the Henrico County Police Division delivered the invocation.

On motion of Mr. Nelson, seconded by Mr. Schmitt, the Board approved the minutes of the June 14, 2022, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

MANAGER'S COMMENTS

Ms. Tretina shared with a heavy heart the passing of Alicia A. Monahan, a firefighter/paramedic with Chesterfield Fire & EMS. Ms. Monahan tragically passed away Saturday afternoon while she was teaching a swift water rescue course in Macon County, North Carolina. Alicia was an 11-plus year veteran of Chesterfield Fire & EMS, serving as a member of the CF&EMS Dive Team and the Virginia Helicopter Aquatics Rescue Team. She also served with the Virginia Search and Rescue Dog Association. Alicia was known for her willingness to drop everything to participate in a rescue, and she was even recognized with a bronze Valor Award in 2019 by the Retail Merchants Association. Alicia leaves behind two teenage sons and a fiancé. Ms. Tretina noted our hearts and prayers are with Alicia's family and friends and with our brothers and sisters in Chesterfield as they grieve the loss of a hero. Ms. Tretina announced the Henrico County flags are flying at half-staff through Wednesday as a show of solidarity with our larger, regional public safety family.

Ms. Tretina recognized Barbara Weedman, Director of Henrico County Public Libraries, who announced the Fairfield Area Library and Quinn Evans Architects have won an IIDA (Commercial Design Association) and American Library Association 2022 Library Interior Design Award which “recognizes excellence in library interior design and promotes examples of extraordinary design reflected through innovative concepts.” Ms. Weedman stated this award is one of two nationally in the category of public libraries over 30,000 square feet.

Ms. Tretina recognized Deputy Chief for the Division of Fire, Jeff Farmer, who announced the Division is honored to receive the American Heart Association’s 2022 Mission: Lifeline – EMS – GOLD PLUS Achievement Award for an EMS Agency. The GOLD PLUS award is the highest possible award recognized by the American Heart Association. The American Heart Association recognizes the Henrico County Division of Fire for demonstrating continued success in using the Mission Lifeline program. In earning this award, the Division of Fire has applied the most up-to-date evidence-based treatment guidelines to improve patient care and outcomes in the community. Specifically, this award measures the Division’s ability to quickly recognize heart attacks, acquire electrocardiographs, notify hospital emergency departments, activate the cath-lab, and achieve reperfusion of the patient’s body tissue. This success is made possible by the Division of Fire’s partnership with the Henrico County Emergency Communications Center, the Henrico Association of Volunteer Rescue Squads, and the regional hospital systems.

BOARD OF SUPERVISORS’ COMMENTS

Mr. Nelson sent thoughts and prayers to our Varina District School Board representative Alicia Atkins who lost her father this past weekend.

Mr. Nelson recognized for the second year that Henrico presented a Juneteenth celebration at Dorey Park to commemorate and celebrate the abolishment of slavery in the United States. Juneteenth, also known as Emancipation Day or Day of Freedom, combines “June” and “nineteenth” for the month and the day that the enslaved in Galveston, Texas, got word that they had been freed under President Abraham Lincoln’s Emancipation Proclamation. The County’s Juneteenth celebration was held on Saturday, June 18, and featured a day of family fun and entertainment, including live performances, a vendor fair, food, historical and educational exhibits, a kid’s zone, and a spectacular fireworks finale. Mr. Nelson thanked Henrico Recreation and Parks, the “Green Machine”, for the time, talent, and effort that went into producing the event. He noted the fantastic weather and asked if everyone could join him in thanking the outstanding efforts of Recreation and Parks.

Mr. Schmitt noted six days from today we will host the Red, White, and Lights celebration on Monday, July 4 at Meadow Farm Park which will include the Richmond Symphony with a laser-light show.

Mr. Branin recognized the Henrico Division of Fire and EMS for their recent outstanding efforts responding to a fire at an assisted living facility in the County.

RECOGNITION OF NEWS MEDIA

There were no media representatives present.

PRESENTATIONS

Mrs. O'Bannon presented a proclamation celebrating the Comboni Missionary Sisters 150th Jubilee Anniversary.

APPOINTMENTS/RESIGNATIONS

181-22 Resolution - Resignation of Member - Central Virginia Waste Management Authority Board of Directors.

On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

182-22 Resolution - Appointment of Members - Community Criminal Justice Board.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

183-22 Resolution - Appointment of Members - Community Policy and Management Team.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

184-22 Resolution - Appointment of Member - Greater Richmond Partnership Board of Directors.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

185-22 Resolution - Appointment of Members - J. Sargeant Reynolds Community College Board.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

186-22 Resolution - Resignation of Member - Parks and Recreation Advisory Commission.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

187-22 Resolution - Appointment of Members - Richmond Metropolitan Transportation Authority Board of Directors.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

188-22 Resolution - Appointment of Members - The Cultural Arts Center at Glen

Allen Foundation Board of Directors.

On motion of Mr. Schmitt, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

189-22 Resolution - Appointment of Members and Alternates - Virginia Transit Association Board of Directors.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

ADDED BY UNANIMOUS CONSENT

197-22 Resolution - Appointment of Member - Board of Social Services.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved adding item 197-22 to the agenda.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS

190-22 Resolution - Authorizing County Manager to Submit the Henrico County Annual Action Plan, Including the CDBG, HOME, and ESG Program Plans for FY 2022-23; to Execute the CDBG, HOME, and ESG Agreements for FY 2022-23; and to Execute Contracts to Implement the CDBG, HOME, and ESG Activities.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

191-22 Resolution - Authorizing County Manager to Submit Eighth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for CDBG Activities.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

William Forrester, Jr., with the Metropolitan Junior Baseball League (MJBL), requested the Board consider supporting the Inner City Classic. He shared the MJBL website, highlighted the MJBL's mission and long history of positive community contributions, and showed a video showcasing the Inner City Classic.

John Owens, a resident of the Brookland District, encouraged the Board to explore opportunities for developments with three-bedroom apartments.

GENERAL AGENDA

192-22 Resolution - Appropriation of Funds for FY 2022-23 and Approval of Meals Tax Capital Projects for Henrico County Public Schools.

On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item as amended – see attached amended resolution.

193-22 Introduction of Ordinance - To Reduce the Effective Tax Rate for Qualifying Vehicles in 2022 by Returning Surplus Personal Property Tax Revenues for Qualifying Vehicles to Taxpayers.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

194-22 Resolution - Signatory Authority - Agreement with Richmond Metropolitan Habitat for Humanity - 408 Dakar Drive - Varina District.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.


195-22 Resolution - Endorsement and Authorization to Submit Letter of Intent to Participate in Virginia Department of Transportation SMART SCALE Program for FY 2024.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

196-22 Resolution - Award of Contract - Mill Road Improvements - Brookland District.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:08 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CELEBRATING THE COMBONI MISSIONARY SISTERS

150TH Jubilee Anniversary

WHEREAS, the Comboni Missionary Sisters, originally known as the Missionary Sisters of Verona, were founded by Saint Daniel Comboni in 1872 in Verona, Italy; and

WHEREAS, there are 1,000 Comboni Sisters from 35 countries dedicated to global missions throughout Africa, Asia, Europe, and America; and

WHEREAS, the Comboni Sisters promote peace and justice, foster gender equality, bring awareness on human trafficking, and offer ministry leadership training; and

WHEREAS, four Comboni Sisters arrived in Richmond, Virginia, on October 12, 1950, and served African American communities in St. Augustine (Fulton) Parish, St. Gerah's Home, and Holy Rosary Parish; and

WHEREAS, the Comboni Sisters purchased property on Lakeside Avenue in Henrico County in 1955 and opened Holy Angels Nursery, one of the first integrated daycare centers in the Richmond area; and

WHEREAS, in 1963, the Comboni Sisters became the first teachers and principal of Our Lady of Lourdes Elementary School in Henrico County; and

WHEREAS, in 1966, the Friends of the Comboni Missionary Sisters were formed to establish an education scholarship fund for the Comboni Sisters to be educated in the United States.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of the County of Henrico, Virginia, hereby congratulates the Catholic Diocese of Richmond and the Comboni Sisters who will celebrate their 150th Jubilee on Saturday, July 9, 2022, at 10:00 a.m. at Our Lady of Lourdes Parish, with His Excellency Bishop Barry C. Knestout.

BE IT FURTHER PROCLAIMED that the Clerk of the Board of Supervisors shall prepare a copy of this proclamation for presentation to the Comboni Missionary Sisters congratulating them on their 150th Jubilee Celebration.



Patricia S. O'Bannon
Patricia S. O'Bannon, Chairman



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 181-22

Page No. 1 of 1

Agenda Title: RESOLUTION - Resignation of Member - Central Virginia Waste Management Authority Board of Directors

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: <u>6/28/2022</u>	Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____	Branin, T. ✓ _____
<input checked="" type="checkbox"/> Approved	REMARKS:	Nelson, T. ✓ _____
<input type="checkbox"/> Denied	APPROVED	O'Bannon, P. ✓ _____
<input type="checkbox"/> Amended		Schmitt, D. ✓ _____
<input type="checkbox"/> Deferred to:		Thornton, F. ✓ _____

WHEREAS, on January 12, 2021, J. Allen Lane was reappointed to the Central Virginia Waste Management Authority Board of Directors for a three-year term expiring December 31, 2023; and

WHEREAS, Mr. Lane submitted his resignation from the Central Virginia Waste Management Authority Board of Directors by email correspondence on Monday, May 9, 2022.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of J. Allen Lane from the Central Virginia Waste Management Authority Board of Directors.

By Agency Head _____

AW By County Manager _____

[Signature]
Clerk, Board of Supervisors

Certified:

A Copy Teste: _____

Copy to: _____

Date: _____

Brackett, Tanya

From: Brackett, Tanya
Sent: Monday, May 9, 2022 8:23 AM
To: Chan, Bentley; Clary, Jon
Subject: FW: Central Virginia Waste Management Authority Board of Directors

FYI – see below

Tanya N. Brackett, CMC
Assistant to the County Manager for Board Affairs /Clerk to the Board
804-501-4436
bra151@henrico.us

From: Allen Lane <alaneinrich@yahoo.com>
Sent: Sunday, May 8, 2022 10:00 AM
To: Brookland <Brookland@henrico.us>
Cc: Herbaugh, Veta <her@henrico.us>; Brackett, Tanya <bra151@henrico.us>
Subject: Central Virginia Waste Management Authority Board of Directors

Mr. Daniel J. Schmitt
Brookland District Supervisor
County of Henrico, Virginia 23228

Dear Mr. Schmitt,

After ten years of representing Henrico County on the CVWMA Board of Directors, I feel it's time to give someone else the opportunity to represent our County in the process of achieving the waste management goals set forth by Henrico and CVWMA.

My current role on the CVWMA Executive Committee as Treasurer expires at the end of June so I believe this would be an appropriate time for me to step down. Please know, I have considered my time representing Henrico a true privilege.

In the future, if I may be of help to the County in any way, please don't hesitate to contact me. I do know two citizens who are well qualified to take my place on the Board. One is a resident of the Brookland District and one resides in Tuckahoe. Please let me know if you would like further information on these two individuals.

Very truly yours,

J. Allen Lane
11516 Wood Brook Rd.
Glen Allen, VA 23059

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item 182-22
Page No. 2 of 2

Agenda Title: RESOLUTION - Appointment of Members - Community Criminal Justice Board

- 13) Pierre L. Greene, citizen representative for the Fairfield District
- 14) Jeffrey P. Marks, citizen representative for the Three Chopt District
- 15) Rajendra P. Raval, citizen representative for the Tuckahoe District
- 16) _____, citizen representative for the Varina District



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 185-22

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - J. Sargeant Reynolds Community College Board

For Clerk's Use Only: Date: <u>6/28/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Fran</u> Seconded by (1) <u>Shirley</u> (2) _____ (2) _____	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Schmitt, D. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
	REMARKS: <div style="text-align: center; font-size: 2em; font-weight: bold;">APPROVED</div>	

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the J. Sargeant Reynolds Community College Board for four-year terms expiring June 30, 2026, or thereafter when their successors have been appointed and qualified:

At-Large
At-Large

Mary L. Studevart

By Agency Head _____

By County Manager _____

Certified:
A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

Brackett, Tanya

From: Anne Sterling <annesterling36@gmail.com>
Sent: Friday, May 27, 2022 6:03 PM
To: Pat O'Bannon; Tuckahoe; Fairfield; Brackett, Tanya
Cc: nal@henrico.us; Kempf, Pam
Subject: Reluctant-- and grateful-- PRAC resignation: July 1, 2022

Dear Pat,

It was early on-- in our family's 28-year residence in Henrico-- that you and I met. It was over the phone. I was a new voter, and you were a first-time candidate. I'd heard great things about you from others in our neighborhood. Still, as a member of the League of Women Voters, I believed in: Know Your Candidates! I phoned your number, and we chatted. And I ended up as your strong supporter, even before we met in person!

Looking back, it's been a pleasure to have known each other in a number of different situations and settings. Because of you-- at least indirectly-- I've had the pleasure of serving as:
President of the **HCPS Gifted Advisory Council**; President of the **American Library Trustees Association**; Co-Founder (with Anne Kempe) of the **Friends of Bandy Field**; Co-Founder (with Tram Nguyen) of **Transparency Virginia**; President of the **League of Women Voters of Virginia**; President of the **International Association of Torch Clubs**, and (currently) President of **OneVirginia2021**, which is about to morph into the Virginia Voters Project-- or possibly UpVote!

I enumerated those, because I realize that some of these positions came to me because of credentials I had back home in Henrico-- courtesy of Pat O'Bannon! Others offered me some serious perspective when serving our Public Schools, Libraries, and Parks and Recreation. Talk about touching all the major activities that closely affect Henrico families! I've been so lucky!

So of course I'm sad to move away from such a satisfying partnership with my local Tuckahoe Supervisor-- and President of the Board of Supervisors. I've gained enormously in watching your leadership-- plus a first-class version of local government. There are reasons why Henrico wins so many awards from national and state governance organizations-- and you're one of those reasons!

I'm especially sorry to leave PRAC, which has achieved so much-- earning our national society's highest accreditation! I see great things in PRAC's future, with our new Director and new organizational plans, plus a first-rate Green Team! And a fine set of Advisory Commission members, who provide dedicated leadership and new ideas.

Thanks for everything, Pat. It's so good to know that-- despite moving to Maryland, Missouri and Maine-- I don't have to give up the friendship part, even though you'll need to find a new person to serve on the Advisory Commission! Please know: whenever I return to visit Virginia, I'm good for lunch at the Henrico restaurant of your choice! And certainly, you and John will be on my holiday card list. . . forever!

With Gratitude and Nostalgia,
Anne Sterling
Tuckahoe District



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 187-22

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - Richmond Metropolitan Transportation Authority Board of Directors

<p>For Clerk's Use Only: Date: <u>4/28/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Richmond Metropolitan Transportation Authority Board of Directors for four-year terms expiring June 30, 2026, or thereafter when their successors have been appointed and qualified:

- | | |
|----------------------|---------------------|
| At-Large | Thomas A. Hawthorne |
| At-Large | Marvin R. Tart, Sr. |
| At-Large | James D. Campbell |
| Board of Supervisors | Tyrone E. Nelson |

By Agency Head _____ By County Manager Carl T. [Signature]
for County Manager

Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 189-22
Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members and Alternates - Virginia Transit Association Board of Directors

For Clerk's Use Only: Date: <u>6/28/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Shmitt</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
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Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Virginia Transit Association Board of Directors for one-year terms expiring June 30, 2023, or thereafter when their successors have been appointed and qualified:

Members

Board of Supervisors	Tyrone E. Nelson
Director of Public Works	Terrell C. Hughes

Alternates

Assistant Director of Public Works	E. Todd Eure
Transportation Development Division Director	Sharon S. Smidler

By Agency Head _____

By County Manager _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 190-22
Page No. 1 of 2

Agenda Title: RESOLUTION — Authorizing County Manager to Submit the Henrico County Annual Action Plan, Including the CDBG, HOME, and ESG Program Plans for FY 2022-23; to Execute the CDBG, HOME, and ESG Agreements for FY 2022-23; and to Execute Contracts to Implement the CDBG, HOME, and ESG Activities

For Clerk's Use Only: Date: <u>6/28/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Shaw</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, Henrico County is an entitlement community under the U.S. Department of Housing and Urban Development ("HUD") Community Development Block Grant ("CDBG") Program, as authorized by Title I of the Housing and Community Development Act of 1974; and,

WHEREAS, the County's CDBG entitlement for FY 2022-23 is \$1,645,428, and the County has prepared the attached proposed sources and uses of CDBG entitlement funds; and,

WHEREAS, the County is an entitlement community under the HUD HOME Investment Partnerships Program ("HOME") as authorized by the HOME Investment Partnerships Act of 1990; and,

WHEREAS, the County's HOME entitlement for FY 2022-23 is \$991,558, and the County has prepared the attached proposed sources and uses of HOME entitlement funds; and,

WHEREAS, Henrico County is an entitlement community under the HUD Emergency Solutions Grants ("ESG") Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and,

WHEREAS, the County's ESG entitlement for FY 2022-23 is \$146,882, and the County has prepared the attached proposed sources and uses of ESG entitlement funds; and,

WHEREAS, localities are required to submit an Annual Action Plan ("Plan") as a condition of receiving CDBG, HOME, and ESG funds, and the Department of Community Revitalization has prepared the required Plan for submission to HUD with the proposed uses of CDBG, HOME, and ESG funds shown on the attached table.

By Agency Head [Signature] By County Manager [Signature]

Copy to: _____
 Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 190-22

Page No. 2 of 2

Agenda Title: RESOLUTION— Authorizing County Manager to Submit the Henrico County Annual Action Plan, Including the CDBG, HOME, and ESG Program Plans for FY 2022-23; to Execute the CDBG, HOME, and ESG Agreements for FY 2022-23; and to Execute Contracts to Implement the CDBG, HOME, and ESG Activities

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the FY 2022-23 Plan, including the proposed uses of CDBG, HOME, and ESG funds for FY 2022-23; (2) authorizes the County Manager to submit the Plan; and (3) authorizes the County Manager to execute the CDBG, HOME, and ESG agreements for FY 2022-23 and the contracts necessary to implement the CDBG, HOME, and ESG program activities in a form approved by the County Attorney.

COMMENTS: The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.

2022-2023 CDBG, HOME, & ESG Programs

Proposed Sources & Uses of Funds

SOURCES	CDBG	HOME	ESG
FY 2022-2023 Allocation	\$1,645,428	\$991,558	\$146,882
Funds Brought Forward	\$125,170	\$88,387	\$798
Total Available	\$1,770,598	\$1,079,945	\$147,680
CDBG/HOME USES			
1. CDBG & HOME Administration	322,500	90,000	
2. Commercial Assistance Program	203,000		
3. Enterprise Zone Design Assistance	35,000		
4. CONNECT Program	169,500		
5. project:HOMES - Homeowner Rehabilitation Program	20,598	559,945	
6. project:HOMES - Critical Home Repair Program	515,000		
7. Metro Richmond Habitat for Humanity - Critical Home Repair Program	100,000		
8. HOME Inc. - Downpayment Assistance Program		156,000	
9. Southside Community Development & Housing Corp. - Downpayment Assistance Program		125,000	
10. CHDO Activities - Affordable Housing Development		149,000	
11. Local Initiatives Support Corporation - Small Business Revolving Loan Fund	250,000		
12. Commonwealth Catholic Charities - Homelessness Prevention & Diversion	30,000		
13. Henrico Public Utilities - Sewer Extension Connection Assistance	75,000		
14. Better Housing Coalition - Carter Woods III	50,000		
ESG USES			
1. ESG Administration			11,000
2. Housing Families First - Hilliard House Emergency Shelter Program			44,129
3. CARITAS - Case Management for Shelter Clients			20,000
4. YWCA of Richmond - EmpowerNet Domestic Violence Hotline			25,551
5. Homeward - Homeless Management Information System			23,000
6. Commonwealth Catholic Charities - Street Outreach for Homeless Persons			24,000
Total	\$1,770,598	\$1,079,945	\$147,680

June 28, 2022



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 191-22
Page No. 1 of 1

Agenda Title: RESOLUTION — Authorizing County Manager to Submit Eighth Amended Henrico County FY 2019-20 Annual Consolidated Action Plan and to Execute Contracts for CDBG Activities

For Clerk's Use Only: Date: <u>6/28/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Fraai</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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WHEREAS, Henrico County is an entitlement community under the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant ("CDBG") Program, as authorized by Title I of the Housing and Community Development Act of 1974; and,

WHEREAS, localities are required to submit an Annual Consolidated Action Plan (Plan) as a condition of receiving CDBG funds, and the Board of Supervisors previously approved submission of the FY 2019-20 Plan that included proposed uses of CDBG funds for FY 2019-20; and,

WHEREAS, the Board of Supervisors on May 12, 2020, September 22, 2020, February 9, 2021, March 23, 2021, July 13, 2021, and December 14, 2021, approved the submission of amendments to the FY 2019-20 Plan to incorporate additional Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funds and additional uses of funds allocated by HUD under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) and to allocate unspent funds; and,

WHEREAS, the Board of Supervisors wishes to allocate CDBG funds held for future allocation to the County's Hotel Assessment and Transition Support Program; and,

WHEREAS, the County is required to submit an amended FY 2019-20 Plan in order to allocate CDBG funds to the Hotel Assessment and Transition Support Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the submission to HUD of an eighth amended Plan that allocates \$200,000 in CARES Act authorized CDBG funds for FY 2019-20; and (2) authorizes the County Manager to execute contracts with subrecipients for activities funded with this allocation, all in a form approved by the County Attorney.

COMMENTS: The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.

By Agency Head By County Manager
 Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

Copy to: _____



COUNTY OF HENRICO, VIRGINIA
 BOARD OF SUPERVISORS
 MINUTE

Agenda Title: **RESOLUTION - Appropriation of Funds for FY 2022-23 and Approval of Meals Tax Capital Projects for Henrico County Public Schools**

BOARD OF SUPERVISORS ACTION		YES	NO	OTHER
Date: <u>6/28/2022</u>	Moved by (1) <u>Schmitt</u> Seconded by <u>Nelson</u>			
<input checked="" type="checkbox"/> Approved	REMARKS: APPROVED	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Denied		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Amended		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Deferred to		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the following amounts be, and they hereby are, appropriated for expenditure in fiscal year 2022-23, for the accounts and purposes indicated below, these same amounts being in the approved operating and capital Annual Fiscal Plans for fiscal year 2022-23, as approved by the Board of Supervisors on April 12, 2022 (Agenda Item No. 100-22), and to be funded from the estimated resources shown:

OPERATING FUNDS

ESTIMATED RESOURCES

SOURCE

GENERAL FUND:

From Local Sources:

	AMOUNT
General Property Taxes	\$ 578,420,000
Other Local Taxes	195,060,000
Permits, Fees, & Licenses	6,754,000
Fines & Forfeitures	2,085,000
Use of Money & Property	2,381,700
Charges for Services	3,751,500
Miscellaneous	3,696,000
Recovered Costs	4,372,000
Total from Local Sources	\$ 796,520,200

By Agency Head

Shah S. Man

By County Manager

[Signature]

Certified:

A Copy Teste: _____

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Page No.2 of 6
Agenda Item No. 192-22

ESTIMATED RESOURCES (cont'd)

From the Commonwealth of Virginia:		
Non-Categorical Aid	\$	13,557,000
Shared Expenses		18,935,000
Categorical Aid		389,457,865
Total State	\$	421,949,865
From the Federal Government:		
Categorical Aid - Total Federal	\$	385,000
Operating Transfers*	\$	(211,886,629)
From (To) Fund Balance/Reserves*		56,628,386
Total General Fund	\$	1,063,596,822

SOURCE

SPECIAL REVENUE FUND:

		AMOUNT
From Local Sources:		
Permits, Fees, & Licenses	\$	1,074,905
Fines & Forfeitures		287,360
Use of Money & Property		258,836
Charges for Services		34,527,420
Miscellaneous		10,495,153
Recovered Costs		621,708
Total Local Sources	\$	47,265,382
From the Commonwealth of Virginia:		
Non-Categorical Aid	\$	6,356,345
Categorical Aid		55,016,616
Total State	\$	61,372,961
From the Federal Government:		
Categorical Aid - Total Federal	\$	70,616,435
Operating Transfers	\$	39,309,304
From (To) Fund Balance		670,943
Total Special Revenue Fund	\$	219,235,025

WATER & SEWER ENTERPRISE FUND:

From Local Sources:		
Fines & Forfeitures	\$	159,485
Charges for Services		142,285,317
Miscellaneous		2,279,815
Operating Transfers		2,990,750
From (To) Retained Earnings		(36,854,475)
Total Water & Sewer Enterprise Fund	\$	110,860,892

CENTRAL AUTOMOTIVE MAINTENANCE (C.A.M.) FUND:

From Local Sources:		
Use of Money & Property	\$	400,000
Recovered Cost		112,780
Operating Transfers		22,988,580
Total Central Automotive Maintenance Fund	\$	23,501,360



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

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Agenda Item No. 192-22

ESTIMATED RESOURCES (cont'd)

TECHNOLOGY REPLACEMENT FUND:

Operating Transfers	\$	3,000,000
From (To) Retained Earnings		532,947
Total Technology Replacement Fund	\$	<u>3,532,947</u>

RISK MANAGEMENT FUND:

Recovered Costs - Total Revenue	\$	1,000,000
Operating Transfers - Total Fund		9,524,109
Total Risk Management Fund	\$	<u>10,524,109</u>

HEALTHCARE FUND:

Interest on Investment	\$	400,000
Miscellaneous		380,000
Recovered Costs		145,047,244
Total Healthcare Fund	\$	<u>145,827,244</u>

DEBT SERVICE FUND:

Operating Transfers - TOTAL RESOURCES	\$	78,452,484
Total Debt Service Fund	\$	<u>78,452,484</u>

SOURCE

AMOUNT

JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

Shared Expenses - Local	\$	560,786
Shared Expenses - State		1,528,567
Operating Transfers		3,624,201
From (To) Fund Balance		467,494
Total JRJDC Agency Fund	\$	<u>6,181,048</u>

FIDUCIARY FUNDS

Recovered Costs	\$	75,000
Operating Transfers		4,525,000
Total Fiduciary Funds	\$	<u>4,600,000</u>

ADJUSTMENT FOR INTERFUND TRANSACTIONS:

Operating Transfers - Total Fund	\$	(127,704,873)
TOTAL OPERATING FUNDS RESOURCES	\$	<u><u>1,538,607,058</u></u>

APPROPRIATIONS

GENERAL FUND:

AMOUNT

General Government Administration	\$	69,436,586
Judicial Administration		10,957,805
Public Safety		230,215,605
Public Works		58,418,365
Health & Welfare		2,967,497
Education		602,656,057
Recreation, Parks, & Culture		46,386,982
Community Development		27,321,754
Miscellaneous		15,236,171
Total General Fund	\$	<u>1,063,596,822</u>



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Page No.4 of 6
Agenda Item No. _____

APPROPRIATIONS (cont'd)

SPECIAL REVENUE FUND:

Judicial Administration	\$	2,631,682
Public Safety		4,245,557
Public Works		19,241,034
Health & Welfare		82,515,043
Education		110,101,709
Miscellaneous		500,000
Total Special Revenue Fund	\$	219,235,025

DEPARTMENT

WATER & SEWER ENTERPRISE FUND:

Public Utilities - Operations	\$	79,669,884
Public Utilities - Debt Service		31,191,008
Total Water & Sewer Enterprise Fund	\$	110,860,892

CENTRAL AUTOMOTIVE MAINTENANCE (C.A.M.) FUND:

Central Automotive Maintenance - Total Fund	\$	23,501,360
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TECHNOLOGY REPLACEMENT FUND:

Technology Replacement - Total Fund	\$	3,532,947
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RISK MANAGEMENT FUND:

Finance		10,524,109
Risk Management - Total Fund	\$	10,524,109

HEALTHCARE FUND:

Healthcare - Total Fund	\$	AMOUNT 145,827,244
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DEBT SERVICE FUND:

General Government	\$	28,268,479
Education		50,184,005
Total Debt Service Fund	\$	78,452,484

JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

JRJDC - Operations	\$	6,181,048
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FIDUCIARY FUND:

OPEB - GASB 45	\$	2,750,000
Line of Duty Act (LODA)		1,250,000
Long-Term Disability		600,000
Total Fiduciary Fund	\$	4,600,000

ADJUSTMENT FOR INTERFUND TRANSACTIONS:

Interdepartmental Billings - C.A.M.	\$	(23,388,580)
Interdepartmental Billings - Healthcare		(104,316,293)
TOTAL ADJUSTMENTS	\$	(127,704,873)
TOTAL OPERATING FUNDS APPROPRIATIONS	\$	1,538,607,058



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

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Agenda Item No. 192-22

CAPITAL FUNDS

ESTIMATED RESOURCES

SOURCE

AMOUNT

CAPITAL PROJECTS FUND:

Central Virginia Transit Authority - Revenues	\$	27,500,000
Central Virginia Transit Authority - Reserves		5,000,000
Education Meals Tax Revenues		9,000,000
Education Meals Tax Reserve		5,000,000
Motor Vehicle License Fees		1,750,000
General Fund Revenues		2,000,000
General Fund - Stormwater Dedication		2,348,000
Designated Capital Reserve		36,750,000
Total Capital Projects Fund	\$	89,348,000

VEHICLE REPLACEMENT RESERVE

Fund Balance - General Fund	\$	13,500,000
Total Vehicle Replacement Reserve	\$	13,500,000

WATER & SEWER ENTERPRISE FUND:

Water & Sewer Fees/Charges	\$	60,450,000
Water & Sewer Fund Balance	\$	15,000,000
Total Water & Sewer Enterprise Fund	\$	75,450,000
TOTAL CAPITAL FUNDS RESOURCES	\$	178,298,000

APPROPRIATIONS

CAPITAL PROJECTS FUND:

General Government	\$	57,848,000
Education		31,500,000
Total Capital Projects Fund	\$	89,348,000

VEHICLE REPLACEMENT RESERVE

Public Safety	\$	7,500,000
Education		6,000,000
Total Vehicle Replacement Reserve	\$	13,500,000

WATER & SEWER ENTERPRISE FUND:

Public Utilities - Water	\$	18,000,000
Public Utilities - Sewer		57,450,000
Total Water & Sewer Enterprise Fund	\$	75,450,000
TOTAL CAPITAL FUNDS APPROPRIATIONS	\$	178,298,000



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

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BE IT FURTHER RESOLVED by the Board that:

1. Remaining funds appropriated for capital projects in prior fiscal years be, and hereby are, reappropriated to fiscal year 2022-23, to the same department and account for which they were originally appropriated and shall remain appropriated until spent; and
2. Remaining funds appropriated in fiscal year 2021-22 for the long-term disability benefit shall be reappropriated for fiscal year 2022-23 and shall remain appropriated until spent; and
3. Funds budgeted in fiscal year 2021-22, which support valid outstanding encumbrances as of June 30, 2022, be, and hereby are, reappropriated to fiscal year 2022-23, to the same department and account for which they were encumbered; and
4. Remaining funds appropriated in fiscal year 2021-22 within the Special Revenue Fund, including grant programs and donations for specific purposes that extend beyond June 30, 2022, and all unspent asset forfeiture funds, be, and hereby are, reappropriated to fiscal year 2022-23, to the same department and account for which they were originally appropriated until spent in accordance with the grant authorization or other specific purposes.

BE IT FURTHER RESOLVED by the Board that the Board approves the attached project-by-project list of Henrico County Public Schools capital projects to be funded in the amounts shown on the list with resources from the Education Meals Tax Reserve Fund in the approved capital budget.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

PROPOSED MEALS TAX PROJECTS BY PROJECT TYPE				
School	Project Name	District	Funding Source	FY 22-23
Echo Lake ES	Security Improvement	Brookland	Meals Tax	80,000
Glen Allen HS	Security Improvement	Brookland	Meals Tax	80,000
Colonial Trail ES	Security Improvement	Three Chopt	Meals Tax	75,000
Rivers Edge ES	Security Improvement	Three Chopt	Meals Tax	75,000
Shady Grove ES	Security Improvement	Three Chopt	Meals Tax	80,000
Short Pump ES (Ren 1991)	Security Improvement	Three Chopt	Meals Tax	50,000
Short Pump MS	Security Improvement	Three Chopt	Meals Tax	75,000
Springfield Park ES	Security Improvement	Three Chopt	Meals Tax	80,000
Three Chopt ES	Security Improvement	Three Chopt	Meals Tax	80,000
Twin Hickory ES	Security Improvement	Three Chopt	Meals Tax	125,000
Freeman HS (Ren 2009)	Security Improvement	Tuckahoe	Meals Tax	160,000
Tuckahoe ES (Ren 2007)	Security Improvement	Tuckahoe	Meals Tax	200,000
Mehfoud ES (Ren 1987)	Security Improvement	Varina	Meals Tax	125,000
Sandston ES (Ren 2002)	Security Improvement	Varina	Meals Tax	80,000
Adult Ed. East	Security Improvement	Varina	Meals Tax	75,000
Holman MS	Security Improvement	Three Chopt	Meals Tax	80,000
				1,520,000
Fair Oaks ES (Ren 2004)	Playground Improvement	Varina	Meals Tax	250,000
Ashe ES	Playground Replacement	Fairfield	Meals Tax	250,000
Longdale ES (Ren 1993)	Playground Replacement	Fairfield	Meals Tax	250,000
Springfield Park ES	Playground Replacement	Three Chopt	Meals Tax	250,000
Mehfoud ES (Ren 1987)	Playground Replacement	Varina	Meals Tax	250,000
Gayton ES	Playground Replacement	Tuckahoe	Meals Tax	250,000
				1,500,000
Ward ES	Pavement Improvement	Varina	Meals Tax	325,000
Deep Run HS	Pavement Improvement (Phase I)	Three Chopt	Meals Tax	550,000
Pocahontas MS	Pavement Improvement	Three Chopt	Meals Tax	390,000
Tuckahoe ES (Ren 2007)	Pavement Improvement	Tuckahoe	Meals Tax	190,000
				1,455,000
Varina ES (Ren 1988)	Ext Improvement (demo abandoned structures)	Varina	Meals Tax	90,000
Johnson ES (Ren 2011)	Exterior Improvement (canopy structure)	Brookland	Meals Tax	100,000
Brookland MS (Ren 2012)	Exterior Improvement (canopy)	Fairfield	Meals Tax	200,000
Quioccasin MS	Exterior Improvement (canopy)	Tuckahoe	Meals Tax	80,000
Lakeside ES (Ren 1994)	Exterior Improvement (pc panels & canopy)	Brookland	Meals Tax	150,000
Deep Run HS	Exterior Improvement (powerwashing)	Three Chopt	Meals Tax	30,000
New Bridge LC	Exterior Improvement (replace windows - partial)	Varina	Meals Tax	50,000
Godwin HS	Exterior Improvement (precast panel repair)	Tuckahoe	Meals Tax	150,000
Laburnum ES (Ren 2005)	Exterior Improvement (soffitt repairs)	Fairfield	Meals Tax	80,000
				930,000
Wilder MS (Ren 1998)	Interior Improvement (Aud. seats & curtains)	Fairfield	Meals Tax	175,000
Gayton ES	Interior Improvement (carpet)	Tuckahoe	Meals Tax	22,500
Glen Allen ES	Interior Improvement (carpet-office)	Brookland	Meals Tax	7,500
Wilder MS (Ren 1998)	Interior Improvement (commons divider)	Fairfield	Meals Tax	75,000
Ratcliffe ES (Ren 2003)	Interior Improvement (flooring)	Fairfield	Meals Tax	80,000
Varina ES (Ren 1988)	Interior Improvement (flooring)	Varina	Meals Tax	100,000
Ward ES	Interior Improvement (flooring)	Varina	Meals Tax	50,000
Rolfe MS	Interior Improvement (carpet-office)	Varina	Meals Tax	55,000
Glen Lea ES (Ren 1998)	Interior Improvements (flooring)	Fairfield	Meals Tax	25,000
Hungary Creek MS	Interior Improvements (flooring-carpet)	Brookland	Meals Tax	120,000
Carver ES	Interior/Exterior Improvement - Full School Paint	Tuckahoe	Meals Tax	50,000
				760,000
Greenwood ES	Building Automation Improvement	Brookland	Meals Tax	150,000
Hermitage HS	Building Automation Improvement	Brookland	Meals Tax	100,000
Trevett ES (Ren 2004)	Building Automation Improvement	Brookland	Meals Tax	80,000
Glen Lea ES (Ren 1998)	Building Automation Improvement	Fairfield	Meals Tax	100,000
Wilder MS (Ren 1998)	Building Automation Improvement	Fairfield	Meals Tax	135,000
Echo Lake ES	Building Automation Improvement	Brookland	Meals Tax	115,000
				680,000
Baker ES (Ren 2003)	Bathroom Improvements	Varina	Meals Tax	200,000
Freeman HS (Ren 2009)	Bathroom Improvements PH II	Tuckahoe	Meals Tax	400,000
				600,000

Glen Allen ES	Chiller Replacement	Brookland	Meals Tax	245,000
Fairfield MS (Ren 2010)	Chiller Replacement	Fairfield	Meals Tax	220,000
				465,000

Laburnum ES (Ren 2005)	Mech Improvement (replace c. tower)	Fairfield	Meals Tax	200,000
Moody MS (Ren 2002)	Mechanical Improvement (replace chiller)	Brookland	Meals Tax	260,000
				460,000

Ashe ES	Voice/Intercom Replacement	Fairfield	Meals Tax	40,000
Holman MS	Voice/Intercom Replacement	Three Chopt	Meals Tax	25,000
Maybeury ES (Ren 2006)	Voice/Intercom Replacement	Tuckahoe	Meals Tax	50,000
Baker ES (Ren 2003)	Voice/Intercom Replacement	Varina	Meals Tax	50,000
Montrose ES (Ren 1989)	Voice/Intercom Replacement	Varina	Meals Tax	40,000
				205,000

Eiko MS	Lighting Improvements (commons)	Varina	Meals Tax	20,000
Glen Lea ES (Ren 1998)	Lighting Improvements (gym)	Fairfield	Meals Tax	10,000
Moody MS (Ren 2002)	Ceiling & Lighting Replacement annex)	Brookland	Meals Tax	30,000
Brookland MS (Ren 2012)	Gym Bleacher Replacement (structure)	Fairfield	Meals Tax	100,000
Dumbarton ES	Kitchen Hood & HVAC Replacement	Brookland	Meals Tax	250,000
Hermitage HS	Stage Curtain Replacement	Brookland	Meals Tax	15,000
				425,000

Remians in Reserve 1,500,000

Meals Tax	(Meals Tax - Year 1 Total)			9,000,000
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 193-22
Page 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE — To Reduce the Effective Tax Rate for Qualifying Vehicles in 2022 by Returning Surplus Personal Property Tax Revenues for Qualifying Vehicles to Taxpayers

For Clerk's Use Only: Date: <u>6/28/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Cheney</u> (2) APPROVED REMARKS:	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

The Clerk is authorized to advertise in the Richmond Times-Dispatch on July 5 and 12, 2022, the following ordinance for a public hearing to be held on July 26, 2022, at 7:00 p.m. in the Board Room.

"AN ORDINANCE to reduce the effective tax rate for qualifying vehicles in 2022 by returning surplus personal property tax revenues for qualifying vehicles to taxpayers. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comment: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____

ORDINANCE – To Reduce the Effective Tax Rate for Qualifying Vehicles in 2022 by Returning Surplus Personal Property Tax Revenues for Qualifying Vehicles to Taxpayers

WHEREAS, the County determines the value of certain vehicles for personal property taxes using a nationally recognized pricing guide, as required by Section 58.1-3503(A)(3), (4), (5), and (10) of the Code of Virginia (“qualifying vehicles”); and,

WHEREAS, the value of qualifying vehicles in the County increased on average by more than 35% in 2022, leading to higher personal property tax bills for many taxpayers; and,

WHEREAS, the General Assembly approved legislation in 2022 allowing localities to provide tax relief by reducing the tax rate for qualifying vehicles and returning surplus personal property tax revenues to taxpayers; and,

WHEREAS, the Board wishes to reduce the effective tax rate for qualifying vehicles from \$3.50 to \$2.98 in 2022 by providing a one-time credit equal to \$0.52 per \$100 of assessed value; and,

WHEREAS, the Board wishes to fund the credit from surplus personal property tax revenues; and,

WHEREAS, the director of finance reports, as of June 8, 2022, that the County has a surplus of personal property tax revenues for FY 2021-22 in the amount of \$22,239,884.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. **Qualifying vehicles.**

For purposes of this Ordinance, a “qualifying vehicle” is any vehicle classified by Section 58.1-3503(A)(3), (4), (5), and (10) of the Code of Virginia and assessed personal property taxes in the County for some or all of 2022. “Qualifying vehicle” does not include any vehicle: (i) assessed in the County for some or all of 2022 at a tax rate of \$1.00 or less per \$100 of assessed value, or (ii) for which no personal property tax was owed as a result of the personal property tax assessment for some or all of 2022, either because the vehicle is totally exempt from taxation or because the vehicle is subject to 100% tax relief pursuant to the Personal Property Tax Relief Act (Code of Virginia Title 58.1, Chapter 35.1).

2. **Credit and reduced effective tax rate for Qualifying Vehicles.**

For each qualifying vehicle, the director of finance will apply a one-time credit equal to \$0.52 per \$100 of the 2022 assessed value of the qualifying vehicle to reduce the effective tax rate for the qualifying vehicle from \$3.50 to \$2.98 per \$100 of assessed value.

3. **Application of credit.**

(a) The director of finance will begin applying the credits authorized by this ordinance prior to the mailing of bills for the installment of 2022 personal property taxes due and payable on December 5, 2022. No credit will be issued after January 31, 2023, unless the director determines that a credit was incorrectly omitted or misapplied for a qualifying vehicle through no fault of the taxpayer.

(b) The credit for a qualifying vehicle assessed on a pro-rated basis in 2022 pursuant to Henrico County Code Section 20-109 will be pro-rated in the same proportion as the tax.

(c) All credits under this ordinance will be paid solely from appropriations made for that purpose from fund balances resulting from surplus personal property tax revenues.

4. That this ordinance will be in full force and effect on after its passage as provided by law.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 194-22

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with Richmond Metropolitan Habitat for Humanity — 408 Dakar Drive — Varina District

For Clerk's Use Only: Date: <u>6/28/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							



WHEREAS, the Board of Supervisors has established a "Community Revitalization Fund" to serve as a flexible resource to improve mature neighborhoods in the County; and,

WHEREAS, 408 Dakar Drive is an undeveloped lot in the Woodlawn Terrace subdivision, and the construction of a new home in this mature neighborhood will improve the overall health and vitality of the community; and,

WHEREAS, Richmond Metropolitan Habitat for Humanity is a non-profit corporation with a track record of rehabilitating and building single-family homes and providing homebuyer services and other assistance programs to residents of the County and Central Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute an agreement, in a form approved by the County Attorney, with Richmond Metropolitan Habitat for Humanity for the construction and sale of a home at 408 Dakar Drive to a homebuyer with the assistance of County funding totaling \$71,500, which will make construction financially feasible.

COMMENTS: The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

COMMUNITY REVITALIZATION AGREEMENT

Between

County of Henrico

and

Richmond Metro Habitat for Humanity

This **COMMUNITY REVITALIZATION AGREEMENT** (“Agreement”) dated _____, 2022, is made by and between the **COUNTY OF HENRICO, VIRGINIA**, a Virginia political subdivision (the “County”), and **RICHMOND METROPOLITAN HABITAT FOR HUMANITY, INC.**, a Virginia non-stock corporation (“RMHFH”), to state the agreement between the parties regarding the County’s support for RMHFH’s development and sale of the Home (as defined below) in furtherance of redeveloping mature neighborhoods in Henrico County.

RECITALS

A. The Board of Supervisors of Henrico County, Virginia has established the “Community Revitalization Fund” to support the redevelopment and improvement of mature neighborhoods.

B. RMHFH is a Virginia not-for-profit corporation that acquires, rehabilitates, constructs, and sells low to moderate priced homes and lots.

C. The lot located at 408 Dakar Drive, Henrico, VA 23230 is vacant and in a mature neighborhood of the County, and the construction of a new home on the lot will improve the overall health and vitality of the neighborhood.

D. RMHFH desires to construct and sell to a homebuyer a single-family home located at 408 Dakar Drive, Henrico, VA 23230 (the “Home”), and the County desires to support the construction and sale of the Home.

AGREEMENT

NOW, THEREFORE, for and in consideration of the recitals above and the mutual agreements set forth below, the parties agree as follows:

Section 1. Recitals.

The recitals above are true and correct and incorporated into this Agreement by reference.

Section 2. Scope of Services.

RMHFH shall construct and sell the Home pursuant to the terms of this Agreement. The County agrees to provide assistance in an amount not-to-exceed \$71,500 (“Funds”) as shown in the Project Budget and Pro-forma attached as Exhibit A, which is incorporated into and made a part of this Agreement by reference.

Section 3. Use of County Funds.

3.1 RMHFH shall use the Funds solely for the construction and sale of the Home, homebuyer assistance, and related costs.

3.2 The Funds may come from County or other government sources. Acceptance or use of the Funds may require RMHFH to comply with additional regulatory requirements. Any additional regulatory requirements will be set forth in writing in an appropriate addendum to this Agreement.

3.3 Upon sale of the Home pursuant to this Agreement, RMHFH shall pay to the County excess sales proceeds (if any), within 30 days of sale to the homebuyer. Excess sales proceeds are defined as the net sales price plus the total development subsidy minus the total development costs as estimated in the attached Project Budget and Pro forma and any actual expenses not identified in the attached Project Budget and Pro forma. All expenses not identified in the attached Project Budget and Pro forma must be documented by cancelled checks and invoices marked paid by the vendor.

Section 4. Purchase of Home.

4.1 The contract sales price for the Home must be supported by an appraisal by a licensed appraiser. RMHFH may require an affordability restriction by Deed of Trust and Note (or other form of affordability restriction upon prior approval by the County in writing) provided that any affordability restriction terminates upon foreclosure or transfer in lieu of foreclosure.

4.2 If RMHFH requires an affordability restriction, RMHFH shall include an assignment clause in the Deed of Trust and Note securing the County's investment that ensures the County, or its agent, will have the right to enforce the Deed of Trust and Note in the event RMHFH ceases to exist or fails to satisfy the requirements of this Agreement. The County will provide to RMHFH a suitable form Deed of Trust and Note to be executed for this project.

Section 5. Schedule of Activities.

5.1 RMHFH shall complete the activities under this Agreement within 12 months of the date this Agreement is signed by the last party to sign it (as indicated by the date stated below that party's signature). The parties agree to prepare jointly a Project Schedule for work to be performed pursuant to this Agreement. All activities shall be completed in accordance with the Project Schedule, which may be extended only by written agreement signed by the parties.

5.2 The timely completion of activities under this Agreement is an integral and essential part of performance. By accepting and executing this Agreement, RMHFH agrees that activities will be completed as expeditiously as possible and that RMHFH will make every effort to ensure that the project will proceed as scheduled and will not be delayed. If RMHFH fails to meet the Project Schedule without the County's prior written approval, the County may, at its discretion, declare RMHFH to be in default and terminate the Agreement under Section 12.

Section 6. Payment.

6.1 Payments to RMHFH will be made in compliance with County cash management

requirements. The County will remit payment within 30 calendar days after approving a request for funds submitted by RMHFH to the County's Housing Specialist. RMHFH shall return erroneously drawn funds to the County within ten business days.

6.2 RMHFH shall include accurate information in the request for funds, and RMHFH may request funds for this project no sooner than 10 business days after the execution of this Agreement. Requests for payment must be submitted by RMHFH in a form acceptable to the County. Within 30 days of the sale of the Home to the homebuyer, RMHFH shall provide adequate documentation of all costs incurred for this project. All such expenses shall conform with the project budget. The County shall have the right to inspect records and project sites to determine reimbursement requests are reasonable and accurate. The County shall also have the right to hold payment until adequate documentation has been provided, reviewed, and approved by the County.

Section 7. Lead Based Paint.

RMHFH shall comply with the provisions of the Lead Based Paint Poisoning Prevention Act (42 U.S.C. § 4821 *et seq.*), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 USC 485-4956), and implementing regulations at 24 CFR Part 35, subparts A, B, J, K, M, and R of this title.

Section 8. Fair Housing and Equal Opportunity.

8.1 RMHFH shall comply with the provisions of Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d *et seq.*), 24 CFR Part 1, The Fair Housing Act (42 U.S.C. § 3601-3620), 24 CFR Part 100-115, Equal Opportunity in Housing, Executive Order 11063, as amended by Executive Order 12259, 24 CFR Part 107, the Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101), and 24 CFR Part 146 and Executive Order 11246 as applicable, and the applicable provisions of 24 CFR § 92.351 Affirmative Marketing; Minority Outreach Program.

8.2 RMHFH shall also comply with all federal, state and local laws, ordinances, codes, rules and regulations and amendments thereto, including but not limited to Title 8 of the Civil Rights Act of 1968 PL.90-284; Executive Order 11063 on Equal Opportunity; and Section 3 of the Housing and Urban Development Act of 1968.

Section 9. Records and Reports

9.1 RMHFH shall retain all records pertaining to this Agreement and activities performed pursuant to it for no less than ten years. Notwithstanding the previous sentence, RMHFH shall comply with any applicable federal, state, or local legal requirements that impose a longer retention schedule. The County shall have unrestricted access to all records pertaining to this Agreement and activities performed pursuant to it for the entire duration of the retention period. Records include:

- (a) A full description of the project, including the location, forms of assistance, and project budget.
- (b) The sources and application of funds and supporting documentation.

- (c) Records demonstrating that the property meets the property standards of 24 CFR § 92.251 and the lead-based paint requirements of 24 CFR § 92.355 and any other documentation necessary to maintain compliance with contractual requirements, and federal, state, or local codes.
- (d) Income eligibility documentation, if the County requires that the Home be sold to a low- or moderate-income buyer.
- (e) Records demonstrating adequate financing has been secured to ensure project completion.
- (f) Records demonstrating that there is adequate need for the project based on neighborhood market conditions.

9.2 RMHFH shall submit to the County a monthly report setting forth the progress made to date relative to the Scope of Services and Project Schedule.

Section 10. Procurement Requirements.

RMHFH shall comply with the following County procurement requirements when purchasing goods or contracting for services or construction performed by third-parties under this Agreement:

- (a) For all types of bid requests a **written** description of the solicited good or service, including any requirements, shall be prepared.
- (b) For any purchase less than or equal to \$7,500, a minimum of one proposal shall be solicited. Additional competition, if available, should be solicited to include a supplier from the Small, Women and Minority (SWAM) Vendor list made available by the Virginia Department of Minority Business Enterprise (DMBE). The SWAM Vendor Directory can be located at the following link: <http://www.dmbc.virginia.gov>
- (c) For purchases of professional services (architects, engineers, etc.) less than or equal to \$7,500, a minimum of one proposal shall be solicited. Soliciting proposals from business on the DMBE SWAM list is encouraged.
- (d) For purchases of professional services greater than \$7,500 but less than or equal to \$60,000, a minimum of four proposals shall be solicited from qualified firms. A minimum of one proposal shall be solicited from a DMBE SWAM business; soliciting more than one proposal from DMBE SWAM businesses is encouraged.
- (e) For purchases of professional services greater than \$60,000, a minimum of six proposals shall be solicited from qualified firms. A minimum of two proposals shall be solicited from a DMBE SWAM business; soliciting more than two proposals from DMBE SWAM businesses is encouraged.
- (f) For purchases of goods, non-professional services, and construction greater than \$7,500 but less than or equal to \$50,000, a minimum of four written quotes shall be solicited from qualified firms. A minimum of one quote shall be solicited from a DMBE SWAM

business; soliciting more than one quote from DMBE SWAM businesses is encouraged.

- (g) For purchases of goods, non-professional services, and construction greater than \$50,000 but less than or equal to \$100,000, a minimum of four written quotes shall be solicited from qualified firms. A minimum of one quote shall be solicited from a DMBE SWAM business; soliciting more than one quote from DMBE SWAM businesses is encouraged. A copy of the published notice for invitations to bid shall be provided to the Department of Community Revitalization.
- (h) For purchases of goods, non-professional services, and construction greater than \$100,000, a minimum of six written quotes shall be solicited from qualified firms. A minimum of two quotes shall be solicited from a DMBE SWAM business; soliciting more than two quotes from DMBE SWAM businesses is encouraged. A copy of the published notice for invitations to bid shall be provided to the Department of Community Revitalization.

Section 11. Audit Requirements.

11.1 RMHFH shall retain the services of an independent certified public accountant to perform an annual organization wide audit in accordance with generally accepted government auditing standards as defined by Standards for Audit of Government Organizations, Activities, and Functions, in compliance in all respects with the generally accepted auditing standards of the American Institute of Certified Public Accountants, and in accordance with the Single Audit Act of 1984, if applicable. In the alternative, it shall provide an organization wide audit report, including an audit report for program activities funded under this Agreement, in compliance with accepted auditing standards of the American Institute of Certified Public Accountants, by a certified public accountant. RMHFH shall provide copies of the audit reports to the County's Housing Specialist and the County's Department of Finance within 120 days of the close of each RMHFH fiscal year covered by this Agreement.

11.2 RMHFH shall pay the cost of the audit from its own funds. RMHFH shall not use any portion of the Funds for this purpose.

Section 12. Termination for Cause or Convenience.

12.1 The County may suspend or terminate this Agreement if RMHFH materially fails to comply with any of its terms. In the event the County determines RMHFH is in default under this Agreement, the County may take one or more of the following actions:

- (a) Withhold cash payments pending correction of the deficiency by RMHFH or any contractor or subcontractor of RMHFH.
- (b) Disallow all or part of the cost of the non-compliant activity or action.
- (c) Suspend or terminate, in whole or in part, this Agreement. If the County terminates this Agreement due to RMHFH's default, RMHFH shall repay within ten days of receiving the County's notice of termination all Funds advanced to RMHFH.

(d) Withhold further funds from RMHFH.

(e) Pursue other remedies that may be legally available.

12.2 Either party may terminate this Agreement for convenience at any time by notifying the other party in writing at least 30 days prior to the date of termination. If RMHFH terminates this Agreement prior to project completion, RMHFH shall repay to the County within ten days of providing its notice all Funds advanced to RMHFH.

12.3 In the event of any termination of this Agreement, all property and finished or unfinished documents, data, studies, and reports purchased or prepared by RMHFH under this Agreement shall, at the option of the County, become the County's property or assigned to the County's agent at the County's sole discretion.

Section 13. Conflict of Interest.

No employee, agent, consultant, officer or appointed official of RMHFH who is in a position to participate in a decision-making process or gain inside information with regard to any activity under this Agreement may obtain a personal or financial interest in any contract, subcontract or agreement with respect thereto, or in any proceeds hereunder, for himself, or for his family or business associates, during his tenure or for one year thereafter.

Section 14. Availability of Funds.

This Agreement is subject to annual appropriations by the Board of Supervisors of Henrico County, Virginia, and the County shall be bound only to the extent that there are funds available to perform its obligations under this Agreement. In addition, all funding under this Agreement is contingent on the County's determination to proceed with, modify, or cancel the project based on the result of any title examination.

Section 15. Indemnification.

RMHFH shall indemnify and hold harmless the County, its officers, agents and employees against and from all liability, claims, damages and costs, including reasonable attorneys' fees, of every kind and nature, and attributable to bodily injury, sickness, disease or death, or to damage or destruction of property resulting from or in any manner arising out of or in conjunction with the performance of work under this Agreement. In addition, RMHFH shall provide to the County a Certificate of Insurance evidencing coverage under the Workers' Compensation Act and liability protection against claims for bodily injury, death, or property damage in the amounts set forth in Section 16 of this Agreement. In addition, RMHFH's insurer shall give the County 30 days' prior written notice of its decision to amend, cancel or terminate any insurance coverage. The County, its officials, employees, volunteers, and agents shall be named as an additional insured on all insurance policies held by RMHFH.

Section 16. Insurance.

RMHFH will obtain liability insurance from a company licensed to do business in the Commonwealth of Virginia, countersigned by an authorized agent in Virginia, to cover injury to

or death of one or more persons in RMHFH's performance of this Agreement. Premiums chargeable for the insurance shall be paid by RMHFH and all liability insurance policies shall be kept in force during the term of this Agreement. Required liability insurance policies and their limits of coverage are as follows:

- Auto Liability, including Owned, Non-Owned and Hired Car Coverage: One Million (\$1,000,000) per occurrence combined single limit
- Comprehensive General Liability (CGL) One Million (\$1,000,000) per occurrence Combined single limit, Two million (\$2,000,000) in the aggregate
- Workers' Compensation coverage according to statutory limits of the Code of Virginia, Title 65.2

The required insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs of the County. All policies shall be endorsed to be primary with respect to the additional insured.

Section 17. Miscellaneous.

17.1 Governing Law; Venue; Attorneys' Fees. This Agreement shall be governed by the laws of the Commonwealth of Virginia. Any disputes concerning interpretation or performance under this Agreement shall be litigated only in the Circuit Court of Henrico County. Attorneys' fees will not be recoverable by the prevailing party in the event this Agreement is subject to litigation.

17.2 Entire Agreement; Amendments. This Agreement constitutes the entire contract between the parties and may not be changed except in writing signed by the parties.

17.3 Severability. If any court of competent jurisdiction holds any provision of this Agreement invalid, then (a) such holding will not invalidate any other provision of this Agreement, unless such provision is contingent on the invalidated provision, and (b) the remaining terms will constitute the parties' entire agreement.

17.4 Communications. Any communication under this Agreement will be sufficiently given when delivered by hand or by first-class certified mail, postage prepaid, as follows:

If to RMHFH:

Jennifer O'Rourke
RMHFH
2281 Dabney Road Suite A
Richmond, VA 23230

If to the County:

Housing Specialist
County of Henrico
4905 Dickens Road, Suite 200
Henrico, VA 23230

A party may designate additional or different addresses for communications to it by notice given under this section.

[Remainder of page intentionally left blank; signature page follows]

IN WITNESS WHEREOF, the parties hereto have executed this agreement as the day and year herein above written:

COUNTY OF HENRICO

**RICHMOND METROPOLITAN
HABITAT FOR HUMANITY, INC.**

By: _____
John A. Vithoukias, County Manager

By: _____

Name: _____

Date: _____

Date: _____

Project Budget and Pro-forma

Property Address: 408 Dakar Drive						
Expenses				Sources of Funds		
Building and Land	Estimate	Actual			Estimate	Actual
Building and Land	\$ -	\$ -		First Mortgage Amount	\$ 179,500.00	
Attorney's Fee	\$ 525.00			Commission (6%)	\$ -	
Title Insurance	\$ 600.00			Seller Closing Costs	\$ 200.00	
Recording Fees	\$ 115.73			Net 1st Mortgage	\$ 179,300.00	
Taxes	\$ 500.00					
Demolition	\$ -			Development Costs	\$ 290,816.57	
Surveys	\$ 375.00	\$ -			0	
Real Estate Commission	\$ -			Development Gap	(\$111,516.57)	
Appraisal - Acq.	\$ 600.00					
Subtotal	\$ 2,715.73	\$ -		Development Subsidy		
				Community Revitalization Fund (Henrico)	71,500.00	
Pre-Development				Other Corporate or Philanthropic Donation	40,000.00	\$ -
Appraisal (after value rehab)	\$ -			Property was donated to Richmond Habitat	-	
Arch. & Engineering Fees	\$ 2,805.00					
Surveys (4)	\$ 2,200.00					
Environmental	\$ -					
Hazard Insurance	\$ 1,500.00			Subtotal	111,500.00	\$ -
Subtotal	\$ 6,505.00	\$ -		Property Information		
Construction				Square Footage	1,281	
Construction Costs	\$ 196,955.00			Year Built	2022	
Construction Contingency	\$ -			Fully Loaded cost/sq.ft.	\$227.02	
Interior Demo	\$ -					
Lead Abatement/Clearance	\$ -					
Pest Treatment						
Utilities	\$ -					
Attorney/	\$ -			Buyer's annual income: \$39,520.00		
Construction Loan				AMI: 55%		
Title Insurance/Lender	\$ 250.00			Household of 2		
Taxes				Female Head of Household		
Construction Loan Fee	\$ -					
Construction Interest	\$ 3,850.00			First Mortgage Financed by Habitat at 0%:	\$179,500.00	(30 yr/360 mo)
Site Maint./Appliances	\$ 3,000.00					
Subtotal	\$ 204,055.00	\$ -		Monthly Principal:	\$498.45	
				Monthly Henrico Real Estate Taxes:	\$145.00	
<i>Expense of holding mortgage</i>	<i>\$ 60,040.84</i>			Monthly Homeowner's Insurance:	\$41.67	
<i>Developer's Fee</i>	<i>\$ 17,500.00</i>	<i>\$ 17,500.00</i>		Total Payment:	\$685.12	
Total Development Costs	\$ 290,816.57	\$ 17,500.00				

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 195-22

Page No. 2 of 2

Agenda Title: RESOLUTION – Endorsement and Authorization to Submit Letter of Intent to Participate in Virginia Department of Transportation SMART SCALE Program for FY 2024

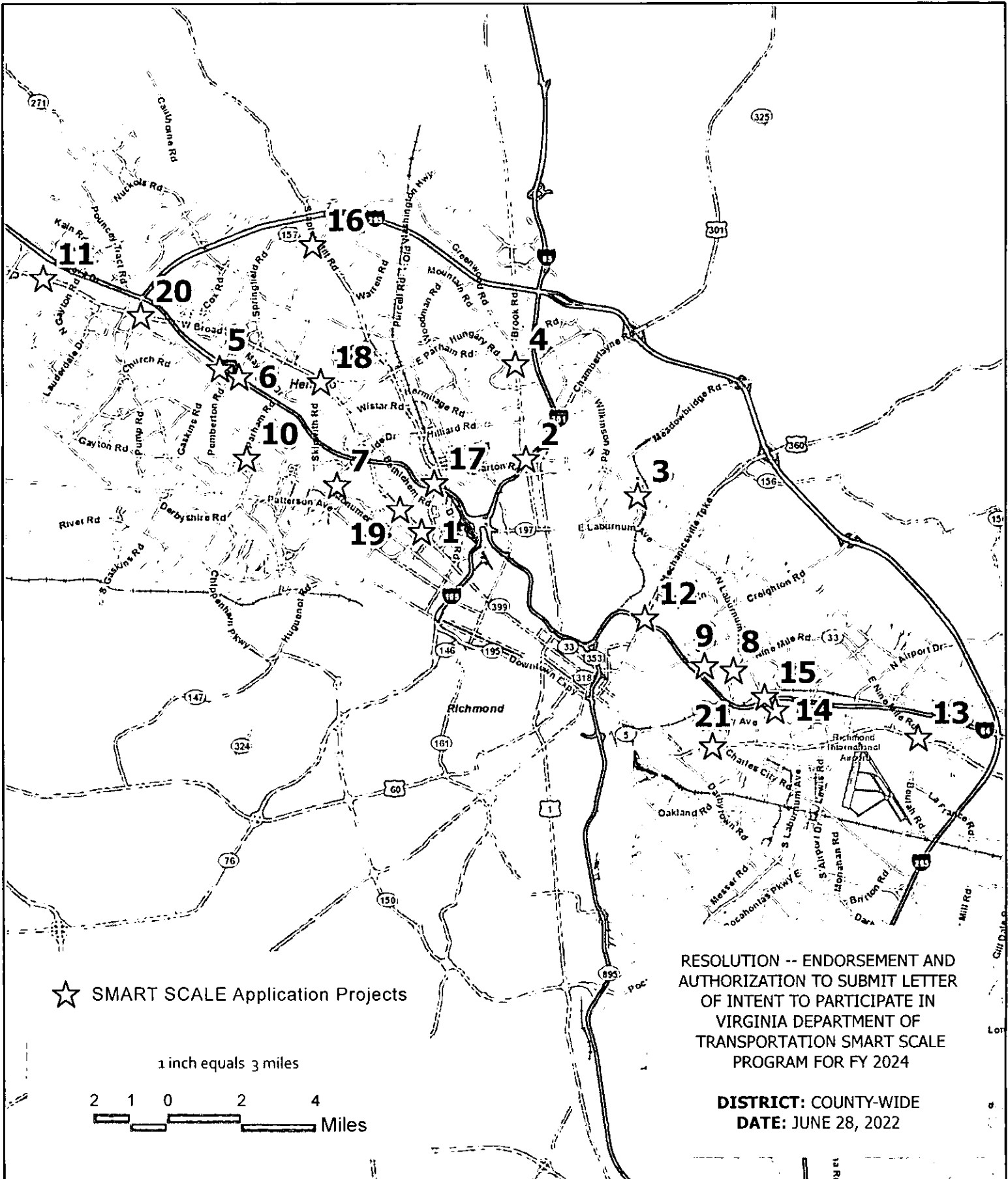
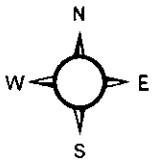
WHEREAS, to participate in the Program, the Board must authorize staff to submit these projects for funding and pass a resolution endorsing the specified projects.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors endorses these projects and authorizes staff to submit the specified projects to participate in the Virginia Department of Transportation SMART SCALE Program for FY 2024.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

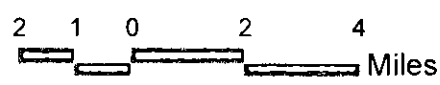


SMART SCALE Program FY 2024



★ SMART SCALE Application Projects

1 inch equals 3 miles



RESOLUTION -- ENDORSEMENT AND
 AUTHORIZATION TO SUBMIT LETTER
 OF INTENT TO PARTICIPATE IN
 VIRGINIA DEPARTMENT OF
 TRANSPORTATION SMART SCALE
 PROGRAM FOR FY 2024

DISTRICT: COUNTY-WIDE
DATE: JUNE 28, 2022



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 196-22
Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Mill Road Improvements – Brookland District

For Clerk's Use Only: Date: <u>6/28/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Mhno</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Schmitt, D.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Schmitt, D.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, the County received 5 bids on June 21, 2022, in response to ITB No. 22-2360-5JOK for construction of the Mill Road Improvements project; and,

WHEREAS, the project consists of road widening, restriping, sidewalk improvements, drainage improvements, and a concrete entrance along Mill Road; and,

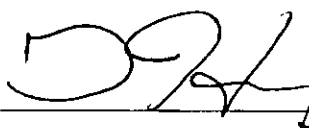

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Blakemore Construction Corp. Rockville, VA	\$704,308.21
J.R. Caskey, Inc. Oilville, VA	\$799,892.00
Abernathy Construction Corp. Glen Allen, VA	\$817,791.95
J.L. Kent & Sons, Inc. Fredericksburg, VA	\$820,903.07
M&F Concrete, Inc. Manassas, VA	\$853,250.40

WHEREAS, the bid amounts were calculated by multiplying the estimated unit quantities listed in the bid documents times the unit prices set out in the bids; and,

WHEREAS, after a review and evaluation of the bids, it was determined that Blakemore Construction Corp. is the lowest responsive and responsible bidder for the unit price contract; and,

WHEREAS, the final contract amount shall be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid, plus any earned incentive amount, up to, but not exceeding \$60,000, for early completion of the interim milestone to complete all roadway paving and associated work.

By Agency Head  By County Manager 

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 196-22

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NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$704,308.21 is awarded to Blakemore Construction Corp., the lowest responsive and responsible bidder, pursuant to ITB No. 22-2360-5JOK, and the base bid submitted by Blakemore Construction Corp.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget.

COMMENT: The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



Mill Road Improvements

