

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
July 26, 2022

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, July 26, 2022, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Patricia S. O'Bannon, Chairman, Tuckahoe District – via Webex  
Frank J. Thornton, Vice-Chairman, Fairfield District  
Tyrone E. Nelson, Varina District  
Thomas M. Branin, Three Chopt District  
Daniel J. Schmitt, Brookland District

**Other Officials Present:**

W. Brandon Hinton, Deputy County Manager for Administration  
Andrew R. Newby, County Attorney  
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board  
Monica Smith-Callahan, Deputy County Manager for Community Affairs  
Anthony E. McDowell, Deputy County Manager for Public Safety  
Steven J. Yob, Deputy County Manager for Community Operations  
Steven W. Knockemus, Assistant Director of Public Relations

Mr. Thornton announced the County Manager, Mr. Vithoukias, could not be at the meeting because he has COVID, and Deputy County Manager Brandon Hinton is acting in his absence. He wished Mr. Vithoukias a speedy recovery.

Second, the Chairman, Mrs. O'Bannon was unable to physically attend the meeting in person because she, too, has COVID. Accordingly, Mr. Thornton announced he would be fulfilling the role of Chair. He noted the Board had arranged for Mrs. O'Bannon to be heard by all persons in the Board room and that a quorum was present in the Board room.

On motion of Mr. Branin and seconded by Mr. Schmitt, the Board approved Mrs. O'Bannon's *electronic participation from her home, in accordance with the Board's electronic participation policy.*

The vote of the Board was as follows:

Yes: Thornton, Branin, Nelson, Schmitt

No: None

Steven Boots, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mr. Branin, seconded by Mr. Nelson, the Board approved the minutes of the July 12, 2022, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

### MANAGER'S COMMENTS

Mr. Hinton recognized a very special individual who has left an indelible mark not only on Henrico County's public safety team but also on the entire community. Specifically, Mr. Hinton shared that Anthony "Tony" McDowell has been named the first executive director of the newly created Virginia Opioid Abatement Authority. The Authority was created in 2021 to administer the Opioid Abatement Fund, which receives moneys from settlements, judgments, verdicts, and other court orders relating to claims regarding the manufacturing, distribution, or sale of opioids. Mr. Hinton continued by lauding Mr. McDowell and the many important public safety positions he has held and initiatives he has led as part of the Henrico County team.

Mr. McDowell was presented the Henrico County Manager's Medal of Honor, by Mr. Thornton on behalf of the entire Board of Supervisors and Henrico County Manager.

Mr. McDowell thanked the members of the Board and the County Manager. He stated this award means a lot to him. He said everything good the County does starts with a team and ends with a team, and he will not forget WWHD. The Board members thanked Mr. McDowell for all his efforts and all the projects he has helped.

Mr. Hinton next recognized Alec Oughton, Chief for the Division of Fire. Chief Oughton noted the Division of Fire lost a true hero on June 30; retired Lt. Willis Cameron "Buddy" Barnes passed away after a brief illness. Lt. Barnes faithfully served the Henrico community for 30 years. He was an outstanding firefighter, leader, and coach who spent many years on the Hazardous Incident Team. He died from cancer at age 57, just 5 years after retiring from the Division of Fire. Buddy was a devoted Christian whose faith grew stronger throughout his life, including the last days of his life. He was not sad or angry receiving his terminal diagnosis, because he had been preparing for death his entire life. He possessed a rare combination of spirituality, leadership, dedication, and honesty. While Buddy served the community with the utmost dedication and professionalism, he will always be remembered as a spiritual mentor, a devoted family man, and a beacon of faith. Buddy set a lasting example for Henrico Fire members to always follow: put God first, family second, and work third. Chief Oughton thanked the Board for allowing him the opportunity to remember Buddy this evening.

Mr. Hinton next invited Sgt. Brian Gill and Investigator Matthew Mealy to the podium, along with Colonel Montague, all of the Henrico County Sheriff's Office. Mr. Hinton shared thanks received from a community member, Brian Montgomery, for help received from Sgt. Gill and Inv. Mealy after the last Board meeting. The resident waited patiently for his GRTC Care transport, and after 20 minutes of waiting and calling with no success, these two gentlemen loaded Mr. Montgomery and his scooter into their personal vehicle, all while making sure the building was clear of everyone else and locking and securing the facility before taking him home for the night. Mr. Montgomery wanted the Manager and the Board

to know how grateful he was. Mr. Hinton asked the members of the Board and those in attendance to join him in a round of applause for these two outstanding employees.

### **RECOGNITION OF NEWS MEDIA**

Mrs. O'Bannon recognized Kate Kimbell from the *Henrico Citizen*.

### **BOARD OF SUPERVISORS' COMMENTS**

Mr. Schmitt announced the passing of John Spence "Jack" Reid, a longtime Henrico County Delegate to the Virginia General Assembly, who passed on Sunday, July 17. Mr. Reid served as the Chairman of the Republican Party in the then third Congressional District and was a regular surrogate for Virginia's statewide Republican candidates for years before seeking office. He was the first Republican in the modern era elected to represent Henrico County in the Virginia House of Delegates. He also served on the Board of Directors of the West Richmond Kiwanis Club, the Fellowship of Christian Athletes, and Virginia Sports Hall of Fame, and he participated as a member of the Tuckahoe Masonic Lodge, the Acca Temple Shrine, and the West Richmond Businessmen's Association. Mr. Schmitt requested a moment of silence in remembrance of Delegate Reid and "Buddy" Barnes.

Mrs. O'Bannon announced the Mental Health and Developmental Services Board has announced the first ever Mary Ann Bergeron Hall of Fame Award, named after the late Mary Ann Bergeron. The first recipients of the award were Nita Grignol and the late George H. Hettrick. Mrs. O'Bannon stated the award recognizes individuals who have done outstanding work for the Mental Health and Developmental Services Board and for the community. She stated Nita served as the Tuckahoe District and George served as the Varina District representatives.

### **PRESENTATION**

Mr. Nelson presented a proclamation recognizing August 7 - 13, 2022, as Farmer's Market Week. Accepting the proclamation from Dorey Park's Farmer Market – John and Cappie Montgomery and Caroline Johnson; from West End Market – Jennifer Sullivan, Mark and Faye Clements; and from Lakeside Farmer's Market – Peter and Sharon Francisco.

### **APPOINTMENTS/RESIGNATIONS**

206-22                      Resolution - Resignation of Member - Community Criminal Justice Board.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

207-22                      Resolution - Appointment of Member - Community Criminal Justice Board.

On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 208-22 Resolution - Resignation of Member - James River Juvenile Detention Commission.
- On motion of Mr. Branin, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.
- 209-22 Resolution - Appointment of Member - James River Juvenile Detention Commission.
- On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.
- 210-22 Resolution - Appointment of Member - J. Sargeant Reynolds Community College Board.
- On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

**PUBLIC HEARING ITEMS**

- 211-22 Ordinance - To Reduce the Effective Tax Rate for Qualifying Vehicles in 2022 by Returning Surplus Personal Property Tax Revenues for Qualifying Vehicles to Taxpayers.
- No one from the public spoke in opposition to this item.
- On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.
- 212-22 Resolution - Signatory Authority - Lease of County Property - 9170 Willis Church Road - Varina District.
- No one from the public spoke in opposition to this item.
- On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

**PUBLIC COMMENTS**

John Owens, a resident of the Brookland District, questioned the methodology of law enforcement in addressing prostitution and human trafficking.

**GENERAL AGENDA**

- 213-22 Introduction of Resolution - Receipt of Requests for Amendments to FY 2022-23 Annual Fiscal Plan - July 2022.
- On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

214-22 Resolution - Determination Required for Virginia Housing Financing of Virginia Center Commons Apartments - Fairfield District.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

215-22 Resolution - Award of Contract - SCADA System Replacement Operations Center and Remote Sites Project.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

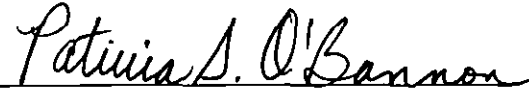
**ADDED BY UNANIMOUS CONSENT**

216-22 Resolution - Donation of Surplus Public Safety Vehicles to Virginia Union University.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved adding item 216-22 to the agenda.

On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:58 p.m.

  
Chairman, Board of Supervisors  
Henrico County, Virginia

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## FARMER'S MARKET WEEK

August 7 - 13, 2022

**WHEREAS**, Henrico County is the home of Lakeside Farmers Market, West End Farmers Market, and Dorey Park Farmers Market, each providing fresh produce, serving their respective communities, and creating space for local small businesses to thrive; and

**WHEREAS**, Lakeside Farmers Market was established in 2007 and is celebrating its 15<sup>th</sup> season this year; and

**WHEREAS**, during the pandemic, Lakeside Farmers Market provided a safe space for local churches, dance schools, cub and boy scouts, pop-up markets for Black-Queer-Trans, and other small, underserved businesses. In 2009, Lakeside Farmers Market acquired a two-acre urban garden, directly behind the market. The food produced at the urban garden is offered at the market on Wednesdays and Saturdays; and

**WHEREAS**, West End Farmers Market was established in 2009 to serve the far west end communities of Henrico County; and

**WHEREAS**, since its founding, West End Farmers Market has been in continuous operation as a year-round community gathering place for neighbors to connect with and support Virginia farmers, food producers, and artisans; and

**WHEREAS**, West End Farmers Market also views its mission as one of community service and outreach. Each week, the market highlights a different charity in its communications and invites charity volunteers to the market to create awareness and receive donations from its shoppers. Charities supported include Discovery United Methodist Church's food pantry, Lift Up Ukraine, Richmond's Angel Tree, ASK Childhood Cancer Foundation, the hematology and oncology services at Children's Hospital of Richmond at VCU, The Princess Project, and many others; and

**WHEREAS**, Dorey Park Farmers Market was established in 2018 to serve Eastern Henrico and its surrounding communities; and

**WHEREAS**, Dorey Park Farmers Market's mission is to provide all citizens with easy access to fresh and nutritious produce grown by local farms. Dorey Park Farmers Market encourages and supports local growers, farmers, and small businesses, as well as promoting equitable food access, good health and nutrition, environmental stewardship, and agriculture education through community outreach; and

**WHEREAS**, Dorey Park Farmers Market serves the community through its SNAP programs. Each dollar spent through SNAP is matched through a grant which doubles SNAP dollars, providing those customers greater access to nutritious fruits and vegetables. Dorey Park Farmers Market's "Little SNAPS" program provides even more SNAP dollars for the growing families throughout the community; and

**WHEREAS**, Dorey Park Farmers Market provides agricultural education to children through its POP Club (Power of Produce). POP Club provides a fun opportunity for children to engage in our local food system through crafts, conversations directly with farmers, exposure to new fruits and vegetables, and learning about the importance of buying locally.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes August 7 - 13, 2022 as "Farmer's Market Week," and asks the Board of Supervisors to join each respective market in their celebration on Saturday, August 13, 2022.





## **Brackett, Tanya**

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**From:** McDowell, Tony  
**Sent:** Tuesday, July 19, 2022 10:36 AM  
**To:** Brackett, Tanya  
**Subject:** Henrico CCJB resignation

Tanya,

Please accept my resignation from the Henrico County Community Criminal Justice Board, where I have served as an appointee of the Board of Supervisors. My resignation should be effective on July 25, 2022.

Thank you

Tony

-----  
Tony McDowell  
Deputy County Manager for Public Safety  
Henrico County, Virginia  
(804) 501-7580 office  
Email to [mcd03@henrico.us](mailto:mcd03@henrico.us)





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 207-22

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – Community Criminal Justice Board

For Clerk's Use Only: Date: <u>7/26/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Community Criminal Justice Board for an unexpired term ending June 30, 2024, or thereafter when her successor has been appointed and qualified:

Cari M. Tretina, a representative of the Henrico County Board of Supervisors

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Certified: \_\_\_\_\_

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 208-22

Page No. 1 of 1

**Agenda Title: RESOLUTION - Resignation of Member - James River Juvenile Detention Commission**

For Clerk's Use Only: Date: <u>7/26/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Branin</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.			
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Branin, T.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.																										

**WHEREAS**, on July 1, 2020, Anthony E. McDowell was reappointed to the James River Juvenile Detention Commission for a four-year term expiring June 30, 2024; and,

**WHEREAS**, Mr. McDowell submitted his resignation from the James River Juvenile Detention Commission by email correspondence dated July 19, 2022.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Anthony E. McDowell from the James River Juvenile Detention Commission.

By Agency Head \_\_\_\_\_ By County Manager

Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_  
 Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_

## **Brackett, Tanya**

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**From:** McDowell, Tony  
**Sent:** Tuesday, July 19, 2022 10:35 AM  
**To:** Brackett, Tanya  
**Subject:** Resignation from JRJDC

Tanya,

Please accept my resignation from the James River Juvenile Detention Commission, where I have served as the Board of Supervisor's representative to the Commission. My resignation should be effective on July 25, 2022.

Thank you

Tony

-----  
Tony McDowell  
Deputy County Manager for Public Safety  
Henrico County, Virginia  
(804) 501-7580 office  
Email to [mcd03@henrico.us](mailto:mcd03@henrico.us)



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 209-22

Page No. 1 of 1

**Agenda Title: RESOLUTION - Appointment of Member - James River Juvenile Detention Commission**

<p>For Clerks Use Only:</p> <p>Date: <u>7/26/2022</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p> <p>_____</p>	<p align="center"><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Nelson</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the James River Juvenile Detention Commission for an expired term ending June 30, 2024, or thereafter, when her successor has been appointed and qualified:

Cari M. Tretina      Chief of Staff

By Agency Head \_\_\_\_\_ By County Manager [Signature]

Copy to: \_\_\_\_\_

Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 210-22

Page No. 1 of 1

**Agenda Title: RESOLUTION - Appointment of Member - J. Sargeant Reynolds Community College Board**

For Clerk's Use Only: Date: <u>7/26/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Nelson</u> (2) _____   (2) _____  REMARKS: <span style="font-size: 2em; font-weight: bold; display: inline-block;">APPROVED</span>	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the J. Sargeant Reynolds Community College Board for a four-year term expiring June 30, 2026, or thereafter when his successor has been appointed and qualified:

At-Large

Jeffrie Hedrick

By Agency Head \_\_\_\_\_ By County Manager [Signature]

Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 211-22  
Page 1 of 1

**Agenda Title: ORDINANCE — To Reduce the Effective Tax Rate for Qualifying Vehicles in 2022 by Returning Surplus Personal Property Tax Revenues for Qualifying Vehicles to Taxpayers**

<p>For Clerk's Use Only:</p> <p>Date: <u>1/26/2022</u></p> <p> <input checked="" type="checkbox"/> Approved  <input type="checkbox"/> Denied  <input type="checkbox"/> Amended  <input type="checkbox"/> Deferred to:         </p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u>          (2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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After a duly advertised public hearing, the Board of Supervisors of Henrico County approved the attached ordinance.

Comment: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head *Shh Smi* \_\_\_\_\_ By County Manager *[Signature]* \_\_\_\_\_

Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_  
 Copy to: \_\_\_\_\_ Clerk, Board of Supervisors  
 Date: \_\_\_\_\_

**ORDINANCE – To Reduce the Effective Tax Rate for Qualifying Vehicles in 2022 by Returning Surplus Personal Property Tax Revenues for Qualifying Vehicles to Taxpayers**

WHEREAS, the County determines the value of certain vehicles for personal property taxes using a nationally recognized pricing guide, as required by Section 58.1-3503(A)(3), (4), (5), and (10) of the Code of Virginia (“qualifying vehicles”); and,

WHEREAS, the value of qualifying vehicles in the County increased on average by more than 35% in 2022, leading to higher personal property tax bills for many taxpayers; and,

WHEREAS, the General Assembly approved legislation in 2022 allowing localities to provide tax relief by reducing the tax rate for qualifying vehicles and returning surplus personal property tax revenues to taxpayers; and,

WHEREAS, the Board wishes to reduce the effective tax rate for qualifying vehicles from \$3.50 to \$2.98 in 2022 by providing a one-time credit equal to \$0.52 per \$100 of assessed value; and,

WHEREAS, the Board wishes to fund the credit from surplus personal property tax revenues; and,

WHEREAS, the director of finance reports, as of June 8, 2022, that the County has a surplus of personal property tax revenues for FY 2021-22 in the amount of \$22,239,884.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. **Qualifying vehicles.**

For purposes of this Ordinance, a “qualifying vehicle” is any vehicle classified by Section 58.1-3503(A)(3), (4), (5), and (10) of the Code of Virginia and assessed personal property taxes in the County for some or all of 2022. “Qualifying vehicle” does not include any vehicle: (i) assessed in the County for some or all of 2022 at a tax rate of \$1.00 or less per \$100 of assessed value, or (ii) for which no personal property tax was owed as a result of the personal property tax assessment for some or all of 2022, either because the vehicle is totally exempt from taxation or because the vehicle is subject to 100% tax relief pursuant to the Personal Property Tax Relief Act (Code of Virginia Title 58.1, Chapter 35.1).

2. **Credit and reduced effective tax rate for Qualifying Vehicles.**

For each qualifying vehicle, the director of finance will apply a one-time credit equal to \$0.52 per \$100 of the 2022 assessed value of the qualifying vehicle to reduce the effective tax rate for the qualifying vehicle from \$3.50 to \$2.98 per \$100 of assessed value.

3. **Application of credit.**

(a) The director of finance will begin applying the credits authorized by this ordinance prior to the mailing of bills for the installment of 2022 personal property taxes due and payable on December 5, 2022. No credit will be issued after January 31, 2023, unless the director determines that a credit was incorrectly omitted or misapplied for a qualifying vehicle through no fault of the taxpayer.

(b) The credit for a qualifying vehicle assessed on a pro-rated basis in 2022 pursuant to Henrico County Code Section 20-109 will be pro-rated in the same proportion as the tax.

(c) All credits under this ordinance will be paid solely from appropriations made for that purpose from fund balances resulting from surplus personal property tax revenues.

4. That this ordinance will be in full force and effect on after its passage as provided by law.





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 212-22

Page No. 1 of 1

**Agenda Title: RESOLUTION — Signatory Authority — Lease of County Property — 9170 Willis Church Road — Varina District**

<p>For Clerk's Use Only:</p> <p>Date: <u>7/26/22</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Nelson</u>      Seconded by (1) <u>Schmitt</u></p> <p>(2) _____                                      (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the County owns a single-family dwelling at 9170 Willis Church Road; and,

WHEREAS, Christen Nicole Motley desires to lease the dwelling for a two-year term beginning August 1, 2022, and ending on July 31, 2024, which term may be renewed and extended upon agreement by the parties; and,

WHEREAS, Ms. Motley will pay a monthly rent of \$900.00 and be responsible for routine maintenance of the dwelling; and,

WHEREAS, Ms. Motley is the daughter of William Motley, Jr., an employee of the County's Recreation and Parks Division; and,

WHEREAS, Mr. Motley has not and will not participate in any way in the negotiation of this lease in his official capacity; and,

WHEREAS, this Resolution was advertised pursuant to Section 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on July 26, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a deed of lease to lease the dwelling to Christen Nicole Motley for a two-year term ending on July 31, 2024, at a monthly rent of \$900.00 in a form approved by the County Attorney.

Comments: The Directors of Real Property and Recreation and Parks recommend approval of this Board paper; the County Manager concurs.

By Agency Head       By County Manager

Copy to: \_\_\_\_\_

Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 213-22  
Page No. 1 of 1

Agenda Title: INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to FY 2022-23 Annual Fiscal Plan – July 2022

For Clerk's Use Only: Date: <u>7/26/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b>	YES NO OTHER
	Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____	Branin, T. <input checked="" type="checkbox"/> _____
	REMARKS: <b>APPROVED</b>	Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Schmitt, D. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____

WHEREAS, the County Manager has provided the Board of Supervisors with a list dated July 19, 2022, requesting amendments to the FY 2022-23 Annual Fiscal Plan; and,

WHEREAS, the County Manager listed by department the purpose of the request and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch on August 2, 2022, a synopsis of the proposed amendments and a public hearing thereon to be held on August 9, 2022, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head *Steve S. Mini* By County Manager *[Signature]*

Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors  
Date: \_\_\_\_\_

Copy to: \_\_\_\_\_

AMENDMENT TO THE 2022-23  
ANNUAL FISCAL PLAN FOR JULY, 2022

CAPITAL FUNDS

FUND 2105 – CAPITAL PROJECTS FUND - Schools General Capital Projects

50331 – Construction and Maintenance

0000 08931 – School Security Improvements \$ 5,415,000

To appropriate funding for security improvements throughout the Henrico County Public School System. This appropriation will come from the fund balance in the General Fund via transfer to the Capital Projects Fund.

The fund balance is available due to an allocation of \$12,000,000 of construction funding from the Commonwealth of Virginia, which will be used for the planning for the Environmental Education Center Living Building and the replacement of Jackson-Davis Elementary School and Longan Elementary School. These projects were originally funded in the FY 2022-23 Capital Budget with fund balance, and the allocation of state construction funding instead will allow the return of \$6,585,000 to the General Fund balance.

Total CAPITAL FUNDS	\$ 5,415,000
Total Amendments/Appropriations	<u>\$ 5,415,000</u>



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 214-22

Page No. 1 of 2

**Agenda Title: RESOLUTION — Determination Required for Virginia Housing Financing of Virginia Center Commons Apartments — Fairfield District**

For Clerk's Use Only: Date: <u>7/26/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u> (2) _____                      (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
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**WHEREAS**, state law provides for construction financing of qualifying mixed-income projects by Virginia Housing (formerly VHDA); and,

**WHEREAS**, an entity owned 50% by VCC Partners LLC (managed by Robert Hargett) and 50% by Shamin VCC, LLC (owned and managed by Neil Amin), has applied for Virginia Housing financing for the construction of a proposed apartment complex of up to 275 units at the Virginia Center Commons Mall, 10101 Brook Road, Glen Allen, Virginia; and,

**WHEREAS**, the project would increase the availability of affordable housing in the County because the Virginia Housing financing would require the applicant to lease at least 20% of the dwellings to persons earning not more than 80% of the area median income; and,

**WHEREAS**, for Virginia Housing financing to be available, the Board of Supervisors must make certain determinations by resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, determines that:

- (1) The ability to provide residential housing and supporting facilities that serve persons or families of lower or moderate income will be enhanced if a portion of the units therein are occupied or held available for occupancy by persons and families who are not of low and moderate income, and

By Agency Head For Eric Leabough

By County Manager [Signature]

Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 214-22

Page 2 of 2

**Agenda Title: RESOLUTION — Determination Required for Virginia Housing Financing of Virginia Center Commons Apartments — Fairfield District**

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- (2) Private enterprise and investment are not reasonably expected, without assistance, to produce the construction or rehabilitation of decent, safe and sanitary housing and supporting facilities that will meet the needs of low and moderate income persons and families in such area and will induce other persons and families to live within such area and thereby create a desirable economic mix of residents in such area.

Comments: The Director of Community Revitalization recommends approval of the Board paper; the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 215-22

Page No. 1 of 1

**Agenda Title: RESOLUTION – Award of Contract – SCADA System Replacement Operations Center and Remote Sites Project**

For Clerk's Use Only: Date: <u>7/26/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**WHEREAS**, the County received one bid on June 28, 2022, in response to ITB 22-2336-4JL and Addenda Nos. 1, 2, and 3 for construction of the SCADA System Replacement Operations Center and Remote Sites Project; and,

**WHEREAS**, the project will replace the existing supervisory control and data acquisition (“SCADA”) system; and,

**WHEREAS**, the bid was as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Clark Construction Group, LLC - Bethesda, MD	\$6,953,767

**WHEREAS**, after review and evaluation of the bid, it was determined that Clark Construction Group, LLC is the lowest responsive and responsible bidder with a bid of \$6,953,767.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract for \$6,953,767 is awarded to Clark Construction Group, LLC, the lowest responsive and responsible bidder, pursuant to ITB 22-2336-4JL, Addenda Nos. 1, 2, and 3, and the bid submitted by Clark Construction Group, LLC.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

**Comment:** Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head \_\_\_\_\_ By County Manager \_\_\_\_\_

Copy to: \_\_\_\_\_ Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 216-22

Page No. 1 of 1

Agenda Title: RESOLUTION — Donation of Surplus Public Safety Vehicles to Virginia Union University

For Clerk's Use Only: Date: <u>7/24/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<p><i>Added 2:30pm</i></p> <p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u>          (2) <u>Schmitt</u> (2) <u>Nelson</u></p> <p>REMARKS:  <b>APPROVED</b></p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td><u>✓</u></td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<u>✓</u>			Nelson, T.	<u>✓</u>			O'Bannon, P.	<u>✓</u>			Schmitt, D.	<u>✓</u>			Thornton, F.	<u>✓</u>		
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WHEREAS, the Henrico County Police Division has identified four public safety vehicles that are surplus to the needs of the Division: two 2013 Ford Explorer vehicles and two 2015 Ford Taurus vehicles; and,

WHEREAS, Virginia Union University needs additional public safety vehicles for its police department but has been unable to obtain vehicles in a timely manner because of supply chain shortages; and,

WHEREAS, Virginia Union University is a not-for-profit institution of higher education that provides services to residents of Henrico County, including to Henrico students through its VUU Henrico Scholars program, and celebrates local history by engaging in the commemoration of historical events; and,

WHEREAS, the donated vehicles will promote the safety of the Henrico residents who visit the University campus as students, faculty, alumni, and guests.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it authorizes the donation of the four vehicles to Virginia Union University and authorizes the County Manager to take all steps necessary to implement this donation.

Comments: The Chief of Police recommends approval of this Board paper; the County Manager concurs.

By Agency Head \_\_\_\_\_ By County Manager [Signature]

Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Copy to: \_\_\_\_\_ Date: \_\_\_\_\_