

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
November 29, 2022

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, November 29, 2022, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Patricia S. O'Bannon, Chairman, Tuckahoe District  
Frank J. Thornton, Vice-Chairman, Fairfield District  
Thomas M. Branin, Three Chopt District  
Tyrone E. Nelson, Varina District  
Daniel J. Schmitt, Brookland District

**Other Officials Present:**

John A. Vithoukas, County Manager  
Andrew R. Newby, County Attorney  
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board  
Michael Y. Feinmel, Deputy County Manager for Public Safety  
W. Brandon Hinton, Deputy County Manager for Administration  
Monica Smith-Callahan, Deputy County Manager for Community Affairs  
Ty Parr, Director of Social Services/Assistant to the County Manager for Community Services  
Cari M. Tretina, Assistant to the County Manager/Chief of Staff  
Steven J. Yob, Deputy County Manager for Community Operations  
Benjamin A. Sheppard, Director of Public Relations

Jeanetta Lee, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mr. Nelson, seconded by Mr. Schmitt, the Board approved the minutes of the November 9, 2022, Regular and Special Meetings, and the March 14 - 18, 2022, meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

Mrs. O'Bannon recognized Mr. Nelson who reflected on the loss of Congressman Donald McEachin. Mr. Nelson stated Congressman McEachin passed away on Monday, November 28, at the age of 61. He was the son of an Army veteran and a public-school teacher. Congressman McEachin graduated from American University with a degree in Political Science and from the University of Virginia School of Law. In May of 2008, he received his Master of Divinity from the Samuel DeWitt Proctor School of Theology at Virginia Union University. Mr. Nelson stated he was a ground breaker. He was first elected to the House of Delegates in 1995 serving three terms, and also serving two terms in the Senate of Virginia before deciding to run for Congress.

In 2001, he ran for state attorney general and won the nomination, becoming the first Black major-party nominee for the role, but he lost the general election. In 2016, he was elected to Congress and had just won his 4<sup>th</sup> term earlier this month.

Congressman McEachin is survived by his wife Colette, their three children, and one grandchild. Mr. Nelson noted Congressman McEachin was a friend and a mentor to him, and he was a champion for everything within the Henrico community by assisting with funding for restoration of rights, the Affordable Care Act, Achievable Dream, and restoring African American cemeteries. This is a loss to the community and to its residents. He expressed his condolences to the family.

### **MANAGER'S COMMENTS**

Mr. Vithoukas recognized Barbara Weedman, Director of Libraries, and James Massey, Director of General Services, along with Carrie Webster, Energy Manager. The Manager stated last week the County received three leadership awards from the U.S. Green Building Council. The awards recognized projects and organizations leading the way in green building and sustainability in Virginia. Our LEED Gold Fairfield Area Library was selected by a jury of design professionals as the Innovative New Construction Project of the Year. Additionally, during the award event, Fairfield Library was selected by popular vote for the People's Choice award. This makes 10 awards in total for this outstanding facility.

Finally, Henrico County was recognized in the Government, Advocacy, or Policy category for our many years of leadership in energy management and sustainability in capital projects and county operations. Henrico County has been and will always be committed to environmental and economic stewardship and enhancing quality of life in our community.

Ms. Webster thanked the Board and stated she is so proud to be part of this outstanding program. Ms. Weedman thanked the Board for all the support they have received and the awards, and that the recognition they have continued to receive regarding Fairfield Library has been gratifying. Mr. Massey thanked the Board and the Manager for continuing to recognize this team and congratulated Mr. Thornton on the success of the Library.

Mr. Vithoukas recognized Mrs. Maria Vida Bagley, the 2022 Henrico County Christmas Mother, along with the General Government Christmas Mother representatives Tanya Brackett from the County Manager's office and Rebecca Slough from Human Resources. Mrs. Bagley began volunteering with the Henrico Christmas Mother in 2014 as an interpreter during the application process for members of the Hispanic community and became an annual member in 2015 representing the Varina District. Maria and her husband Sam Bagley reside in the Varina District. Mrs. Bagley thanked the Board and the Manager for welcoming her to the meeting and for the continued support of 1,420 families, 2,190 children and teens, and 760 seniors and disabled adults. She stated she has been excited to attend the many events planned by the County coordinators and knows with their help they will reach their goal of \$250,000 this year.

### **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon recognized the following Boy Scouts from Troop 418 with St. Peters Church who were attending the meeting to earn their Citizenship in the Community Merit Badge:

Finn Ragland; Thomas Jebo; Reid Edwards; Elijah Strayer; Dalton Mika; Jack Allen; John Burford; Atticus Lockerman; Adam Krawitz; and Sam O'Hara.

### **RECOGNITION OF NEWS MEDIA**

No members of the media were present for the meeting.

### **PUBLIC HEARING ITEMS**

308-22            Ordinance - To Amend and Reordain Section 16-43 Titled "Award of contracts generally" of the Code of the County of Henrico to Update County Procurement Procedures.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached ordinance.

309-22            Ordinance - To Amend and Reordain Section 20-273 Titled "Definitions" and Section 20-276 Titled "Reports and remittance of tax" of the Code of the County of Henrico in Conformance with Changes to the Transient Occupancy Tax Enacted by the General Assembly in 2022.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

### **PUBLIC COMMENTS**

There were no comments from the public.

### **GENERAL AGENDA**

310-22            Introduction of Resolution - Receipt of Requests for Amendments to FY 2022-23 Annual Fiscal Plan - December 2022.

Fire Chief Oughton responded to a question from Mrs. O'Bannon regarding a grant item proposed in the amendments.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

311-22            Introduction of Resolution - Receipt of Request to Amend the FY 2022-23 Annual Fiscal Plan to Return Surplus Personal Property Taxes to Taxpayers.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached introduction of

resolution.

312-22 Resolution - Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2022, and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

313-22 Resolution - Signatory Authority - Amendment to Contract - Henrico Indoor Sports Facility - Audio-Visual, Broadcast, Acoustic, & Security Camera Project.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

314-22 Resolution - Signatory Authority - Amendments to Water Agreement - Scout Development LLC - Varina District.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

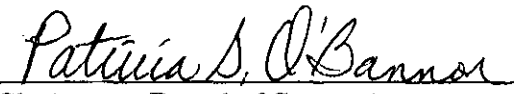
315-22 Resolution - Signatory Authority - Water and Sewer Agreements - Scout Development LLC - Varina District.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

316-22 Resolution - Acceptance of Roads - River Mill - Fairfield District.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:38 p.m.

  
Chairman, Board of Supervisors  
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 308-22

Page No. 1 of 1

**Agenda Title: ORDINANCE – To Amend and Reordain Section 16-43 Titled “Award of contracts generally” of the Code of the County of Henrico to Update County Procurement Procedures**

For Clerk's Use Only: Date: <u>11/29/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Branin</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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After a duly advertised public hearing, the Board of Supervisors of Henrico County, Virginia, adopted the attached ordinance.

Comments: The Director of Finance and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head *Shel S. Min* By County Manager *[Signature]*

Copy to: \_\_\_\_\_  
 Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_  
 Clerk, Board of Supervisors  
 Date: \_\_\_\_\_

BLACKLINE

**ORDINANCE – To Amend and Reordain Section 16-43 Titled “Award of contracts generally” of the Code of the County of Henrico to Update County Procurement Procedures**

**BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:**

1. That Section 16-43 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 16-43. Award of contracts generally.**

(a) The purchasing director shall award all contracts on behalf of the board of supervisors except for:

(1) Contracts for construction which are expected to exceed ~~\$100,000.00~~ \$200,000.00;

(2) Contracts for professional services which are expected to exceed ~~\$60,000.00~~ \$80,000.00; and

• • • •

(b) The purchasing director shall award all contracts on behalf of the school board except for:

(1) Contracts for construction which are expected to exceed ~~\$100,000.00~~ \$200,000.00;

(2) Contracts for professional services which are expected to exceed ~~\$60,000.00~~ \$80,000.00; and

• • • •

• • • •

2. That this ordinance will be in full force and effect on and after its passage.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **309-22**

Page No. 1 of 1

**Agenda Title: ORDINANCE — To Amend and Reordain Section 20-273 Titled “Definitions” and Section 20-276 Titled “Reports and remittance of tax” of the Code of the County of Henrico in Conformance with Changes to the Transient Occupancy Tax Enacted by the General Assembly in 2022**

For Clerk's Use Only: Date: <u>11/29/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									

After a duly advertised public hearing, the Board of Supervisors of Henrico County, Virginia, adopted the attached ordinance.

Comments: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Copy to: \_\_\_\_\_  
 Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors  
 Date: \_\_\_\_\_

BLACKLINE

**ORDINANCE — To Amend and Reordain Section 20-273 Titled “Definitions” and Section 20-276 Titled “Reports and remittance of tax” of the Code of the County of Henrico in Conformance with Changes to the Transient Occupancy Tax Enacted by the General Assembly in 2022**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 20-273 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-273. Definitions.**

The following words, terms and phrases, when used in this article, have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Accommodations* mean any room or space, suitable or intended for occupancy by transients for dwelling, lodging, or sleeping purposes, where a price is paid in a retail sale by or for a transient for the use or possession of the room or space in any hotel, motel, boarding house, travel campground, short-term rental, or other facility offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days. **“Accommodations” does not include rooms or space offered by a person in the business of providing conference rooms, meeting space, or event space if the person does not also offer rooms available for overnight sleeping.**

*Accommodations fee* means the room charge less the discount room charge, if any, provided that the accommodations fee may not be less than \$0.

*Accommodations intermediary* means any person other than an accommodations provider that **(i) facilitates the sale of an accommodation; and (ii) either (a) charges a room charge to the customer, and charges an accommodations fee to the customer, which fee it retains as compensation for facilitating the sale; (b) collects a room charge from the customer; or (c) charges a fee, other than an accommodations fees, to the customer, which fee it retains as compensation for facilitating the sale.** For purposes of this definition, “facilitates the sale” includes brokering, coordinating, or in any other way arranging for the purchase of the right to use accommodations via a transaction directly, including via one or more payment processors, between a customer and an accommodations provider.

*Accommodations intermediary* does not include a person:

1. If the accommodations are provided by an accommodations provider operating under a trademark, trade name, or service mark belonging to such person; or



2. Who facilitates the sale of an accommodation if (i) the price paid by the customer to such person is equal to the price paid by such person to the accommodations provider for the use of the accommodations and (ii) the only compensation received by such person for facilitating the sale of the accommodation is a commission paid from the accommodations provider to such person; or

**3. Who is licensed as a real estate licensee pursuant to Code of Virginia, title 54.1, ch. 21, art. 1 (Code of Virginia, § 54.1-2100 et seq.), when acting within the scope of such license.**

*Accommodations provider* means any person that furnishes accommodations to the general public for compensation. The term "furnishes" includes the sale of use or possession or the sale of the right to use or possess.

*Affiliate* means with respect to any person, any other person directly or indirectly controlling, controlled by, or under common control with such person. For purposes of this definition, "control" (including controlled by and under common control with) means the power, directly or indirectly, to direct or cause the direction of the management and policies of such person whether through ownership or voting securities or by contract or otherwise.

*Director* means the director of finance of the county.

*Discount room charge* means the full amount charged by the accommodations provider to the accommodations intermediary, or an affiliate thereof, for furnishing the accommodations.

*Operator* means the proprietor of any dwelling, lodging, or sleeping accommodations offered as a short-term rental, whether in the capacity of owner, lessee, sublessee, mortgagee in possession, licensee, or any other possessory capacity.

*Person* includes, but is not limited to, an individual, firm, partnership, association, corporation, person acting in a representative capacity, or any group of individuals acting as a unit.

*Retail sale* means a sale to any person for any purpose other than for resale.

*Room charge* means the full retail price charged to the customer ~~by the accommodations intermediary for the use of the accommodations, including any accommodations fee,~~ before taxes. **"Room charge" includes any fee charged to the customer and retained as compensation for facilitating the sale, whether described as an accommodations fee, facilitation fee, or any other name.** The room charge will be determined in accordance with 23VAC10-210-730 and the related rulings of the Virginia Department of Taxation on the same.

*Short-term rental* means the provision of a room or space that is suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, for a period of fewer than 30 consecutive days, in exchange for a charge for the occupancy.

*Transient* means the same person who, for a period of less than 30 consecutive days, either at his own expense or at the expense of another, obtains the use or possession of a room or space in any accommodation for which a charge is made in a retail sale.

2. That Section 20-276 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-276. Reports and remittance of tax.**

(a) *Generally.* ~~Except as provided in subsections (b) and (c), t~~The person collecting the tax levied under this article is liable for the tax and must make a report upon such forms and setting forth such information as the director may prescribe and require. Such reports must show the amount of room rental charges collected and the tax required to be collected and must be signed and delivered to the director with a remittance of such tax. Such report and remittance must be made at least once in every 30-day period and not later than the 20th day of the month next following the month in which such tax was collected.

**(b) Additional information from accommodations intermediaries. Subject to applicable laws, an accommodations intermediary must also submit to the director the property addresses and gross receipts for all accommodations facilitated by the accommodations intermediary in the county. Such information must be submitted monthly and may be included on the return required in subsection (a).**

~~(b) Accommodations at hotels facilitated by accommodations intermediaries. Notwithstanding the provisions of subsection (a), for any retail sale of accommodations at a hotel facilitated by an accommodations intermediary, the accommodations intermediary must remit the taxes on the accommodations fee to the county and remit any remaining taxes to the hotel, which must remit such taxes to the county.~~ **(c) Agreements among two or more accommodations intermediaries. For any transaction for the retail sale of accommodations involving two or more parties that meet the definition of accommodations intermediary, nothing in this article prohibits such parties from making an agreement regarding which party is responsible for collecting and remitting the tax, so long as the party so responsible is registered with the locality for purposes of remitting the tax. In such event, the party that agrees to collect and remit the tax is the sole party liable for the tax, and the other parties to the agreement are not liable for the tax.**

~~(c) Limitation of liability for accommodations intermediaries. Notwithstanding the provisions of subsection (a), an accommodations intermediary is not liable for taxes under this article remitted to an accommodations provider but that are then not remitted to the~~

~~county by the accommodations provider. For any retail sale of accommodations facilitated by an accommodations intermediary, an accommodations provider is liable for that portion of the taxes under this article that relate to the discount room charge only to the extent that the accommodations intermediary has remitted such taxes to the accommodations provider.~~

3. That this ordinance will be in full force and effect on and after its passage as provided by law.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 310-22

Page No. 1 of 1

Agenda Title: INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to  
FY 2022-23 Annual Fiscal Plan – December 2022

For Clerk's Use Only: Date: <u>11/29/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u> (2) _____                      (2) _____	YES   NO   OTHER Branin, T.    ✓    _____ Nelson, T.    ✓    _____ O'Bannon, P. ✓    _____ Schmitt, D. ✓    _____ Thornton, F. ✓    _____
	REMARKS: <div style="text-align: center; font-size: 2em; font-weight: bold;">APPROVED</div>	

WHEREAS, the County Manager has provided the Board of Supervisors with a list dated November 22, 2022, requesting amendments to the FY 2022-23 Annual Fiscal Plan; and

WHEREAS, the County Manager listed by department the purpose of the request and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch on December 6, 2022, a synopsis of the proposed amendments and a public hearing thereon to be held on December 13, 2022, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature]      By County Manager [Signature]

Copy to: \_\_\_\_\_  
 Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors  
 Date: \_\_\_\_\_

AMENDMENTS TO THE FY2022-23  
ANNUAL FISCAL PLAN FOR DECEMBER, 2022

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001      – Circuit Court Clerk      \$      376,909

0000 00000      To appropriate funding of \$376,909 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office and will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the Records Room.

Department 05 - Commonwealth's Attorney

05001      – Commonwealth's Attorney      \$      101,000

To appropriate funding of \$101,000 for enhancements to the review of footage from police body worn cameras. Resources will come from the fund balance in the General Fund.

Department 12 - Police

12001      – Administration

\$      750,000

0000 00000      – To appropriate funding of \$750,000 to enhance the Police Division's body worn camera program. Resources will come from unappropriated state revenues for local law enforcement (HB599).

Total GENERAL FUND

\$      1,227,909

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 13 - Fire

13800      – Grants

0000 09194      – SHSP Rescue Support System for Structural Stabilization      \$      35,000

To appropriate funding awarded to the Technical Rescue Team through the State Homeland Security Program. Funding will be used to expand the Partech Urban Search and Rescue (USAR) Kit. This equipment is used to shore up buildings that are not safe for entry quickly.

0000 09196      – SHSP Hazardous Materials Team      81,658

To appropriate funding awarded to the Hazmat Team through the State Homeland Security Team. Funding will be used to purchase a cache of equipment to enhance current capabilities and replace aging items. No local match is required.

Total Fire

\$      116,658

Department 15 - Emergency Management		
15001	- Emergency Management	
0000 05134	- <u>Radiological Preparedness and Response Program</u>	\$ 700
	To appropriate funding received for the Radiological Preparedness and Response Program administered through the Virginia Department of Emergency Management (VDEM) on behalf of Dominion Virginia Power for the 2022 Dominion Radiological Emergency Preparedness Program (REPP). Funding will go towards continued enhancements of the Emergency Response Center. No local match is required.	
0000 09433	- <u>2022 LEMPG</u>	\$ 67,504
	To appropriate funding from the 2022 Local Emergency Management Performance Grant (LEMPG) from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) as managed by the Virginia Department of Emergency Management. These resources will cover partial funding of Emergency Management Workplace Safety personnel costs, as well as training, software subscriptions, vehicle leases and other items. This grant requires an in-kind local match of \$67,504, which will be fulfilled by Henrico County's Emergency Management Coordinator and the Emergency Preparedness Management Specialist's salary and benefits.	
	Total Emergency Management	\$ 68,204
	Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	<u>\$ 184,862</u>
FUND 1108 – SPECIAL REVENUE FUND - Capital Region Workforce Partnership		
Department 27 - Capital Region Workforce Partnership		
27004	- Workforce Partnership	
0000 09230	- <u>FY2022-23 WIOA Adult</u>	\$ 320,889
	To appropriate additional allocations received from the federal government for the Capital Region Workforce Partnership. Funds will be used to augment services provided to adults under the Workforce Innovation and Opportunity Act.	
0000 09231	- <u>FY2022-23 WIOA Dislocated Worker</u>	\$ 3,911
	To appropriate additional allocations received from the federal government for the Capital Region Workforce Partnership. Funds will be used to augment services provided to dislocated workers under the Workforce Innovation and Opportunity Act.	
0000 09233	- <u>FY2022-23 WIOA Administrative</u>	\$ 75,242
	To appropriate additional allocations received from the federal government for the Capital Region Workforce Partnership. Funds will be used to cover administrative costs of services provided under the Workforce Innovation and Opportunity Act.	
		<u>\$ 400,042</u>

FUND 1109 – SPECIAL REVENUE FUND - State and Federal Grants - Schools

Department 50 - Education  
50105 - Deputy Superintendent \$ 5,200,000  
0000 00000 To appropriate funding from the Commonwealth of Virginia for bonuses for Schools staff. This action is required by the State budget and has been approved by the Henrico School Board. Resources are passthrough funding from the American Rescue Plan Act of 2021.

FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26103 – Youth and Family \$ 1,055,383  
0000 09453 - State Child and Adolescent Crisis Center  
To appropriate one-time restricted State funds, received from the Virginia Department of Behavioral Health and Developmental Services, for support of a crisis observation and stabilization center for children and adolescents located at St. Joseph's Villa.

26107 – Financial Management 402,967  
0000 09451 – Federal SOR Grant  
To appropriate federal State Opioid Response (SOR) Treatment and Recovery Services funds. These funds will be used to support the personnel costs of one Clinical Supervisor, one Clinician and one Peer Recovery Specialist that are already in the Comp III portion of the County's personnel complement. Resources will also be used for various medical services for clients.

0000 09452 – Federal SOR Project Recover Grant 90,667  
To appropriate federal State Opioid Response (SOR) Treatment and Recovery Services funds. These funds will be used to support the personnel costs of one Peer Recovery Specialist position that is already in the Comp III portion of the County's personnel complement. This is part of the Project Recover Program that is a cooperative arrangement between Henrico Mental Health and the Division of Fire.

Total Fund 1110 Special Revenue Fund - MH and DS

\$ 1,549,017

Total SPECIAL REVENUE FUND

\$ 7,333,921

FUND 6301 - RISK MANAGEMENT FUND

Department 14 - Finance

14301 – Risk Management \$ 3,300,000  
0000 00000 Funds are required to support anticipated expenses for the Workers' Compensation and Property/Liability programs for the fiscal year ending June 30, 2023. This appropriation is an estimate of what will be required for the balance of the fiscal year. Funds are to come from the Self-Insurance Reserve in the General Fund, via an interfund transfer to the Internal Service Fund.

Total OPERATING FUNDS

\$ 11,861,830

CAPITAL FUNDS

FUND 2101 – General Capital Projects Fund

Department 16 - General Services

16999 – General Services - Capital Projects

0000 06742 – PAL Building

To provide funding for improvements to the Central Gardens facility that hosts the Henrico PAL program. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

\$ 250,000

Total Fund 2101 - General Capital Projects

\$ 250,000

FUND 2105 – CAPITAL PROJECTS FUND - Schools General Capital Projects

Department 50 - Education

50331 - Construction & Maintenance

0000 09138 - Hermitage High School ACE Center

Funding of \$3,000,000 is requested for improvements at the ACE Center at Hermitage High School. Funds are to come from unappropriated Meals Tax Reserves.

\$ 3,000,000

Total Fund 2105 - Schools General Capital Projects

\$ 3,000,000

FUND 2109 – CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects

Department 28 - Public Works

28004 – Construction

0000 00607 – Three Chopt Barrington Hill to Gaskin

To appropriate construction funding from the Virginia Department of Transportation Regional Surface Transportation Program for the County to improve approximately 2.05 miles of Three Chopt Road to a 4 lane, divided roadway. Improvements include curb & gutter drainage facilities, upgraded floodplain crossings, a grassed median, traffic signal modifications and sidewalk on both sides of the improved roadway. No local match is required.

\$ 8,164,859

0000 00985 – Creighton Road Richmond City Line to Laburnum

To appropriate funding from the Virginia Department of Transportation to fund the construction phase of Creighton Road improvements and sidewalk project (approximately 4,100 linear feet) between N. Laburnum Avenue and Sandy Lane. This project includes the realignment of the intersection of Dabbs House Road. VDOT will reimburse up to 50% of the costs up to their State match under their Revenue Sharing program, with the remaining 50% coming from CVTA resources.

2,782,000

0000 08741 – Hunton Park Sidewalks

To appropriate funding from the Virginia Department of Transportation to install 1,200 linear feet of sidewalk and ADA ramps along Hunton Park Boulevard from east of Staples Mill Road to Hunton Park Lane. VDOT will reimburse up to 50% of project costs under their Revenue Sharing Program. The remaining 50% will come from CVTA resources.

20,026



0000 08756	<p>– <u>Hungary Road Sidewalk</u> To appropriate additional funding from the Virginia Department of Transportation for the County to install 4,000 linear feet of sidewalk between Hungary Road and Hardings Way Drive. VDOT will reimburse up to 50% of project costs under their Revenue Sharing Program. The remaining 50% will come from CVTA resources.</p>	75,772
0000 08757	<p>– <u>Bethlehem Road Improvements</u> To appropriate funding from the Virginia Department of Transportation for the County to improve a roadway section along Bethlehem Road with a painted median curb &amp; gutter on both sides, shared use path on the south side of Libbie Mill property, and intersection improvements at Staples Mill Rd. and Libbie Ave. VDOT will reimburse up to 50% of project costs under their Revenue Sharing Program. The remaining 50% will come from CVTA resources.</p>	222,023
Total 2109 - State and Federal Grant-Funded Capital Projects		\$ 11,264,680
FUND 2111 – CAPITAL PROJECTS FUND - Capital Initiatives Fund		
Department 32 - Non-Departmental		
32001 – Non-Departmental		
0000 08799	<p>– <u>Varina Basketball Transportation</u> This amendment will provide funding to support transportation for a Varina High School boys basketball team trip to Matthews, North Carolina. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	\$ 3,350
0000 00000	<p>– <u>Glen Allen Community Center</u> This amendment will provide funding to the Glen Allen Community Center, a 501 (c) 3 organization. This funding will be used to make improvements to the parking lot in the area of the Community Center pool and the Jack Bourne Field. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	10,000
0000 00000	<p>– <u>Glen Allen Youth Athletic Association</u> This amendment will provide funding for the Glen Allen Youth Athletic Association, a 501 (c) 3 organization, for the refurbishment of the Glen Allen Community Center. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	500,000
Total - Non-Departmental		\$ 513,350
Total Capital Initiatives Fund		\$ 513,350

FUND 2142 – 2020 Lease Revenue Bonds

Department 23 - Recreation and Parks

23101 – Director

0000 08770 – Indoor Sports Facility

\$ 5,000,000

To appropriate funding for additional costs associated with the Indoor Sports Facility and Convocation Center. Resources will be used for furniture, fixtures and audio/visual equipment. Funds are to come from the Tourism Reserve in the General Fund via an interfund transfer to the Capital Projects Fund.

Total CAPITAL PROJECTS FUND  
NEW AMENDMENTS/APPROPRIATIONS

\$ 20,028,030  
\$ 31,889,860



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 311-22

Page No. 1 of 1

Agenda Title: INTRODUCTION OF RESOLUTION – Receipt of Request to Amend the FY 2022-23 Annual Fiscal Plan to Return Surplus Personal Property Taxes to Taxpayers

For Clerk's Use Only: Date: <u>11/29/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<p>BOARD OF SUPERVISORS ACTION</p> Moved by (1) <u>Nelson</u> Seconded by (1) <u>Shmitt</u> (2) _____    (2) _____	YES    NO    OTHER
	REMARKS: <b>APPROVED</b>	Branin, T. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Schmitt, D. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____

WHEREAS, the County Manager has provided the Board of Supervisors with a request to amend the FY 2022-23 Annual Fiscal Plan to return surplus personal property taxes to taxpayers, in accordance with the tax relief ordinance adopted by the Board of Supervisors on July 26, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch on December 6, 2022, a synopsis of the proposed amendment and a public hearing thereon to be held on December 13, 2022, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendment.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature]                      By County Manager [Signature]

Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_

AMENDMENTS TO THE 2022-23  
ANNUAL FISCAL PLAN FOR DECEMBER, 2022

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 32 - Non-Departmental

32001	– Non-Departmental	\$ 21,500,000
-------	--------------------	---------------

To appropriate funding of \$21,500,000 to return surplus personal property tax revenues to Henrico taxpayers. This action is part of a tax relief plan. It will pay qualified taxpayers \$0.52 per hundred dollars of assessed property value to provide support for Henrico citizens and businesses in the midst of rapid property value increases. Funding will come from the fund balance in the General Fund.

TOTAL GENERAL FUND	<u>\$ 21,500,000</u>
Total OPERATING FUNDS	<u>\$ 21,500,000</u>
Total Amendments/Appropriations	<u><u>\$ 21,500,000</u></u>



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **312-22**

Page No. 1 of 1

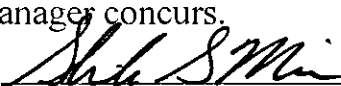
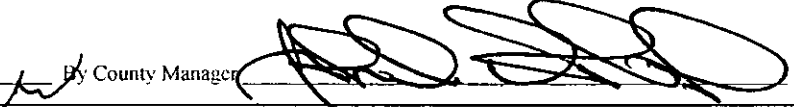
**Agenda Title: RESOLUTION – Receipt of Audited Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2022, and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee**

For Clerk's Use Only: Date: <u>11/29/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Shrus</u> Seconded by (1) <u>Nelson</u> (2) _____                      (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td></td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.			
	YES	NO	OTHER																							
Branin, T.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.																										

**WHEREAS**, the Board of Supervisors of the County of Henrico, Virginia, that the Annual Comprehensive Financial Report, as of and for the fiscal year ended June 30, 2022, including the Schedule of Expenditures of Federal Awards, is received in accordance with Sections 15.2-636 and 15.2-2511 of the Code of Virginia, as audited by Cherry Bekaert LLP, Certified Public Accountants.

**NOW, THEREFORE, BE IT RESOLVED** that the Board acknowledges that the Henrico County Audit Committee (consisting of two Board of Supervisors members plus the County Manager) having met on March 22, May 10, September 13, and November 29, 2022, discharged its duties and responsibilities by reviewing the presented external and internal audit report(s), audit plans, external auditor compensated services, and internal audit planning survey.

**COMMENTS:** The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Copy to: \_\_\_\_\_

Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_  
 Clerk, Board of Supervisors

Date: \_\_\_\_\_



COMMONWEALTH OF VIRGINIA  
COUNTY OF HENRICO

November 29, 2022

John A. Vithoukas  
County Manager

Commonwealth of Virginia  
Auditor of Public Accounts  
P. O. Box 1295  
Richmond, Virginia 23218

Dear Ms. Henshaw,

We hereby attest, in accordance with Section 15.2-2510 of the Code of Virginia, the County of Henrico's audited Annual Comprehensive Financial Report (ACFR), for the fiscal year ended June 30, 2022, has been presented to the local governing body at a public session on November 29, 2022.

Patricia S. O'Bannon  
Chairman, Board of Supervisors

John A. Vithoukas  
County Manager

County of Henrico, Virginia  
Commonwealth of Virginia

The foregoing statement required by the laws of the Commonwealth was acknowledged before me this 29th day of November 2022, by Sheila Minor, Director of Finance.

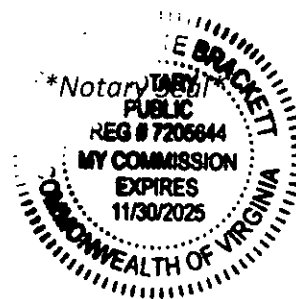
Notary Public's Signature

Tanya Brackett / Clerk

Notary's Printed Name/Title

Notary registration number: 7205644

My commission expires, 11/30, 20225





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **313-22**

Page No. 1 of 1

**Agenda Title: RESOLUTION – Signatory Authority – Amendment to Contract – Henrico Indoor Sports Facility – Audio-Visual, Broadcast, Acoustic, & Security Camera Project**

For Clerk's Use Only: Date: <u>11/29/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Shaw</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.			
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O'Bannon, P.	✓																									
Schmitt, D.	✓																									
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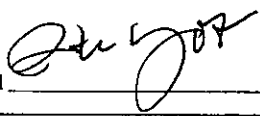

**WHEREAS**, on August 11, 2022, the County entered into a contract with TSC Management, LLC, for a needs assessment and subsequent furnishing and installation of audio-visual, broadcast, acoustic, and security camera systems and annual maintenance of installed systems for the Henrico Indoor Sports Facility at a cost not to exceed \$3,000,000; and,

**WHEREAS**, on October 28, 2022, the Purchasing Director approved an amendment to the contract to include price proposals for the acoustic systems and audio-visual systems and increased the total not-to-exceed contract amount to \$3,450,000; and,

**WHEREAS**, the Department of Information Technology and TSC Management, LLC have negotiated a second amendment to include pricing for the broadcast and security camera systems and annual maintenance, with the total contract cost not to exceed \$4,792,694.14.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Henrico County that the Purchasing Director is authorized to execute the second amendment to the contract with TSC Management, LLC, in a form approved by the County Attorney.

**Comment:** The Director of Information Technology, the Executive Director of the Sports and Entertainment Authority, and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Copy to: \_\_\_\_\_ Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors  
 Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 314-22

Page No. 1 of 1

**Agenda Title: RESOLUTION — Signatory Authority — Amendments to Water Agreement — Scout Development LLC — Varina District**

For Clerk's Use Only: Date: <u>11/29/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓	_____	_____	Nelson, T.	✓	_____	_____	O'Bannon, P.	✓	_____	_____	Schmitt, D.	✓	_____	_____	Thornton, F.	✓	_____	_____
	YES	NO	OTHER																							
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Nelson, T.	✓	_____	_____																							
O'Bannon, P.	✓	_____	_____																							
Schmitt, D.	✓	_____	_____																							
Thornton, F.	✓	_____	_____																							

**WHEREAS**, Scout Development LLC (“Scout”) entered into an agreement (“Agreement”) with Henrico County (“County”) on September 26 and 27, 2017, to obtain water service for property in the White Oak Technology Park; and

**WHEREAS**, Scout desires to amend the Agreement to remove portions that are no longer relevant and adjust water quantities and water delivery pressure to the property under the Agreement as an increase in water pressure is required to meet the operational needs of their facilities; and

**WHEREAS**, the County does not object to the proposed amendments.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Henrico County that the County Manager is authorized to execute amendments to the Agreement with Scout Development LLC in a form approved by the County Attorney.

**Comment:** The Director of Public Utilities recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

---

Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_  
 Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **315-22**

Page No. 1 of 1

**Agenda Title: RESOLUTION — Signatory Authority — Water and Sewer Agreements — Scout Development LLC — Varina District**

<p>For Clerk's Use Only:</p> <p>Date: <u>11/29/2022</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p> <p>_____</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Nelson</u>      Seconded by (1) <u>Schmitt</u></p> <p>(2) _____                      (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, Scout Development LLC ("Scout") has requested water and sewer service from Henrico County for property in the White Oak Technology Park; and

**WHEREAS**, Scout will undertake development of the property and wishes to ensure that sufficient water and sewer capacity is available for its project; and

**WHEREAS**, Scout and the County have negotiated utility agreements which include the following terms:

1. The County will provide up to 0.5 million gallons of water capacity per day with peak day flow rates up to 3.0 million gallons per day for Scout's project when complete.
2. The County will apply water and sewer credits to Scout in an amount equal to the water and sewer connection fees due on the property in accordance with the Henrico County Code.
3. The County is currently undertaking the construction of certain off-site infrastructure improvements to be designed and delivered by the County's Department of Public Utilities, which infrastructure improvements will benefit the properties located in the White Oak Technology Park.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Henrico County that the County Manager is authorized to execute the water and sewer agreements with Scout Development LLC in a form approved by the County Attorney.

**Comment:** The Director of Public Utilities recommends approval of the Board paper, and the County Manager concurs.

By Agency Head \_\_\_\_\_ [Signature] By County Manager \_\_\_\_\_ [Signature]

Clerk, Board of Supervisors

Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 316-22  
Page No. 1 of 1

**Agenda Title: RESOLUTION — Acceptance of Roads — River Mill — Fairfield District**



<p>For Clerk's Use Only:</p> <p>Date: <u>11/29/2022</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Inoué</u>      Seconded by (1) <u>Schmitt</u></p> <p>(2) _____      (2) _____</p> <p>REMARKS:</p> <p align="center" style="font-size: 2em; font-weight: bold;">APPROVED</p>	<p align="center">YES   NO   OTHER</p> <p>Branin, T.      <input checked="" type="checkbox"/>    _____</p> <p>Nelson, T.      <input checked="" type="checkbox"/>    _____</p> <p>O'Bannon, P.   <input checked="" type="checkbox"/>    _____</p> <p>Schmitt, D.      <input checked="" type="checkbox"/>    _____</p> <p>Thornton, F.    <input checked="" type="checkbox"/>    _____</p>
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BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

**River Mill, Section 2 & River Mill, Section 3, a Resubdivision of a portion of  
River Mill, Section 2 for Future Development – Fairfield District**

Ashton Poole Place from Farmstead Mill Drive to Rivermere Lane	0.22 Mi.
Carrie Mill Crossing from Little Five Loop to 0.10 Mi. N. of Little Five Loop (Section 2)	0.10 Mi.
Carrie Mill Crossing from 0.10 Mi. N. of Little Five Loop to Little Five Loop (Section 3)	0.05 Mi.
Darre Hall Court from Macs Way to 0.06 Mi. S. of Macs Way	0.06 Mi.
Farmstead Mill Drive from Woodman Road to Porter Park Lane	0.15 Mi.
Little Five Loop from 0.58 Mi. E. of Rivermere Lane to Rivermere Lane (Section 2)	0.01 Mi.
Little Five Loop from Rivermere Lane to 0.40 Mi. E. of Rivermere Lane (Section 2)	0.40 Mi.
Little Five Loop from 0.40 Mi. E. of Rivermere Lane to 0.58 Mi. E. of Rivermere Lane (Section 3)	0.18 Mi.
Macs Way from Rivermere Lane to 0.13 Mi. W. of Rivermere Lane	0.13 Mi.
Pointer Holly Path from Tin Roof Way to Little Five Loop	0.20 Mi.
Porter Park Lane from Rivermere Lane to 0.17 Mi. W. of Rivermere Lane	0.17 Mi.
Rivermere Lane from Woodman Road to 0.33 Mi. N. of Woodman Road	0.33 Mi.
Sweet Azalea Row from Little Five Loop to Pointer Holly Path	0.09 Mi.
Tin Roof Way from Little Five Loop to 0.13 Mi. N. of Little Five Loop (Section 2)	0.13 Mi.
Tin Roof Way from 0.13 Mi. N. of Little Five Loop to Little Five Loop (Section 3)	0.03 Mi.
<b>Total Miles</b>	<b>2.25 Mi.</b>

Comment: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head       By County Manager 

Copy to: \_\_\_\_\_

Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

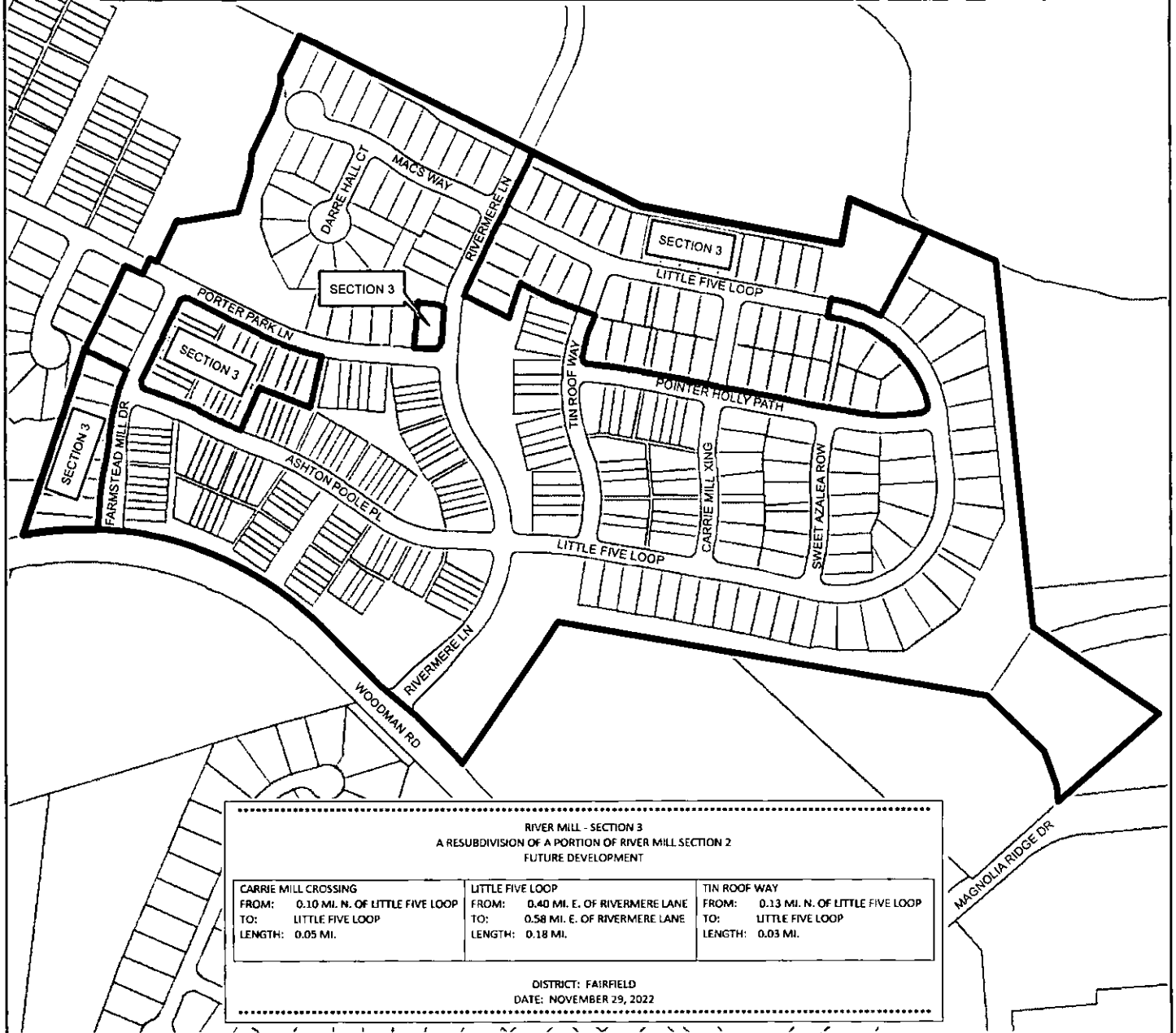
Date: \_\_\_\_\_



# RIVER MILL - SECTION 2 & RIVER MILL - SECTION 3 A RESUBDIVISION OF A PORTION OF RIVER MILL SECTION 2 FOR FUTURE DEVELOPMENT



RIVER MILL - SECTION 2			
<b>ASHTON POOLE PLACE</b> FROM: FARMSTEAD MILL DRIVE TO: RIVERMERE LANE LENGTH: 0.22 MI.	<b>FARMSTEAD MILL DRIVE</b> FROM: WOODMAN ROAD TO: PORTER PARK LANE LENGTH: 0.15 MI.	<b>MACS WAY</b> FROM: RIVERMERE LANE TO: 0.13 MI. W. OF RIVERMERE LANE LENGTH: 0.13 MI.	<b>RIVERMERE LANE</b> FROM: WOODMAN ROAD TO: 0.33 MI. N. OF WOODMAN ROAD LENGTH: 0.33 MI.
<b>CARRIE MILL CROSSING</b> FROM: LITTLE FIVE LOOP TO: 0.10 MI. N. OF LITTLE FIVE LOOP LENGTH: 0.10 MI.	<b>LITTLE FIVE LOOP</b> FROM: 0.58 MI. E. OF RIVERMERE LANE TO: PORTER PARK LANE LENGTH: 0.01 MI.	<b>PORTER HOLLY PATH</b> FROM: TIN ROOF WAY TO: LITTLE FIVE LOOP LENGTH: 0.20 MI.	<b>SWEET AZALEA ROW</b> FROM: LITTLE FIVE LOOP TO: PORTER HOLLY PATH LENGTH: 0.09 MI.
<b>DARRE HALL COURT</b> FROM: MACS WAY TO: 0.06 MI. S. OF MACS WAY LENGTH: 0.06 MI.	<b>LITTLE FIVE LOOP</b> FROM: RIVERMERE LANE TO: 0.40 MI. E. OF RIVERMERE LANE LENGTH: 0.40 MI.	<b>PORTER PARK LANE</b> FROM: RIVERMERE LANE TO: 0.17 MI. W. RIVERMERE LANE LENGTH: 0.17 MI.	<b>TIN ROOF WAY</b> FROM: LITTLE FIVE LOOP TO: 0.13 MI. N. OF LITTLE FIVE LOOP LENGTH: 0.13 MI.



RIVER MILL - SECTION 3 A RESUBDIVISION OF A PORTION OF RIVER MILL SECTION 2 FUTURE DEVELOPMENT		
<b>CARRIE MILL CROSSING</b> FROM: 0.10 MI. N. OF LITTLE FIVE LOOP TO: LITTLE FIVE LOOP LENGTH: 0.05 MI.	<b>LITTLE FIVE LOOP</b> FROM: 0.40 MI. E. OF RIVERMERE LANE TO: 0.58 MI. E. OF RIVERMERE LANE LENGTH: 0.18 MI.	<b>TIN ROOF WAY</b> FROM: 0.13 MI. N. OF LITTLE FIVE LOOP TO: LITTLE FIVE LOOP LENGTH: 0.03 MI.
DISTRICT: FAIRFIELD DATE: NOVEMBER 29, 2022		