

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, May 23, 2023, at 5:45 p.m.** in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

5:45 - 6:00 p.m.	North Gayton Road Interchange Update
6:00 - 6:15 p.m.	Sportable Update
6:15 - 6:30 p.m.	Neighborhood Resource Center Update
6:30 - 6:45 p.m.	Review of the Regular Meeting Agenda

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
May 18, 2023

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
May 23, 2023
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – May 9, 2023, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

RESIGNATION/APPOINTMENT

149-23 Resolution - Resignation of Member - Community Criminal Justice Board.

150-23 Resolution - Appointment of Member - Community Criminal Justice Board.

PUBLIC HEARING ITEM

151-23 Resolution - Signatory Authority - Abandonment and Quitclaim of Portion of Oakleys Lane - Fairfield District.

PUBLIC COMMENTS

GENERAL AGENDA

152-23 Introduction of Resolution - Receipt of Requests for Amendments to FY 2022-23 Annual Fiscal Plan - June 2023.

153-23 Resolution - Donation of Surplus Equipment - Virginia Department of Health.

154-23 Resolution - Signatory Authority - Acquisition of Real Property - 390 East Williamsburg Road - Varina District.

155-23 Resolution - Award of Contract - Annual Engineering Services for Water and Sewer Projects - Countywide.

156-23 Resolution - Award of Contract - Annual Contract for Asphalt-In-Place - Countywide.

157-23 Resolution - Receipt of Letter of Necessity and Setting of Public Hearing - Lambert Way - Brookland District.

158-23 Resolution - Receipt of Letter of Necessity and Setting of Public Hearing - Magellan Parkway over I-95 Bridge and Approaches - Fairfield District.

159-23

Resolution - Receipt of Letter of Necessity and Setting of Public Hearing -
Liesfeld Farm Drive Extension - Three Chopt District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
May 23, 2023**

RESIGNATION/APPOINTMENT

RESOLUTION - Resignation of Member - Community Criminal Justice Board.

This Board paper accepts the resignation of Anthony E. McDowell from the Community Criminal Justice Board as the Brookland District Representative.

RESOLUTION - Appointment of Member - Community Criminal Justice Board.

This Board paper appoints the following person to the Community Criminal Justice Board for an unexpired term ending June 30, 2024, or thereafter when his successor has been appointed and qualified:

Brookland District Philip Caudery

PUBLIC HEARING ITEM

RESOLUTION - Signatory Authority - Abandonment and Quitclaim of Portion of Oakleys Lane - Fairfield District.

This Board paper authorizes the Board to abandon a portion of Oakleys Lane in its former alignment. A replacement road serving the same users was constructed and is open. The resolution also authorizes the Chairman to execute a deed quitclaiming any interest the County may have in the abandoned portion to Martin and Paula Ramirez and Life Enterprises Corporation.

The Real Property Division has processed the request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to FY 2022-23 Annual Fiscal Plan - June 2023.

This Board paper introduces for advertisement and a public hearing on June 13, 2023, a resolution to amend the annual fiscal plan for FY 2022-23. The requested amendments are shown in a list dated May 16, 2023, provided by the County Manager to the Board.

Pursuant to Virginia Code Section 15.2-2507, the County may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year. Amendments that

exceed one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and public hearing once in a newspaper having general circulation in the County at least seven days prior to the meeting date. The notice states the intent of the Board of Supervisors to amend the budget and includes a brief synopsis of the proposed budget amendments.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Donation of Surplus Equipment - Virginia Department of Health.

This resolution authorizes the donation of two non-operational ambulances to the Virginia Department of Health for training purposes. The first ambulance is a 2015 GMC remounted chassis with 17,566 miles, and the second ambulance is a 2011 GMC remounted chassis with 37,517 miles. The two ambulances have an estimated value of \$55,000 and \$45,000, respectively.

The Director of General Services and the Fire Chief recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Acquisition of Real Property - 390 East Williamsburg Road - Varina District.

This Board paper authorizes the County Manager to execute a purchase agreement and accept the deed to acquire a 0.370-acre parcel at 390 East Williamsburg Road for future development as part of the Route 60/Route 33/Beulah Road Roundabout and Gateway project.

The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

RESOLUTION - Award of Contract - Annual Engineering Services for Water and Sewer Projects - Countywide.

This Board paper would award annual contracts to four firms--Brown and Caldwell, Dewberry Engineers Inc., Rummel, Klepper & Kahl, LLP, and Whitman, Requardt and Associates, LLP, to provide annual engineering services for water and sewer projects throughout the County. The work includes engineering studies, designs, cost estimates, and construction administration for repairs and improvements for various water and sewer facilities, including water and sewer main extensions projects. Projects will include those identified in the Capital Improvement Program as well as those that address unforeseen and emergency conditions.

Eight proposals were received in response to RFP No. 23-2471-1JOK. Based on the written proposals, the Selection Committee interviewed the following firms:

Brown and Caldwell
Dewberry Engineers Inc.
Rummel, Klepper & Kahl, LLP
Whitman, Requardt and Associates, LLP

The Selection Committee selected Brown and Caldwell, Dewberry Engineers Inc., Rummel, Klepper & Kahl, LLP, and Whitman, Requardt and Associates, LLP as the top ranked firms and negotiated an hourly rate schedule with each firm. Contract terms will be for a period of one year with the option to renew the contracts for three additional one-year terms, in accordance with RFP No 23-2471-1JOK., and the negotiated hourly rate schedule.

The fees will not exceed \$2,500,000 for any single project or \$10,000,000 in any one-year term for each firm.

The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Annual Contract for Asphalt-In-Place - Countywide.

This Board paper awards two unit-price contracts to Colony Construction, Inc. and Lee Hy Construction, LLC for asphalt-in-place throughout the County on an as-needed and as-requested basis. Estimated first year expenditure is approximately \$8,000,000, to be split between the two contractors, which may increase or decrease depending on the actual need of the County.

The annual contracts are expected to begin in June 2023 and will remain in effect for a period of one year with two one-year renewal options.

The County received four bids on May 8, 2023, in response to ITB 23-2524-4JL and Addendum No. 1. The bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Colony Construction, Inc. Powhatan, VA	\$3,032,000.00
Lee Hy Construction, LLC Rockville, VA	\$3,221,660.00
Allan Myers VA, Inc. Glen Allen, VA	\$3,555,776.00
Finley Asphalt & Sealing, LLC Bristow, VA	\$4,042,524.00

Based upon a review of the bids, Colony Construction, Inc. and Lee Hy Construction, LLC are the two lowest responsive and responsible bidders.

This Board paper awards the annual contracts to Colony Construction, Inc. and Lee Hy Construction, LLC. The County Manager is authorized to execute the contracts in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the work authorized by the contracts.

The Director of Public Works and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Receipt of Letter of Necessity and Setting of Public Hearing - Lambert Way - Brookland District.

On April 11, 2023, the Board of Supervisors approved a resolution directing the County Engineer to examine the proposed construction of Lambert Way from Woodman Road to Glover Park Phase 2 and report to the Board upon the expediency of the project.

On May 16, 2023, the Director of Public Works provided a letter of necessity to the Clerk of the Board of Supervisors.

In accordance with state law, the Board will hold a public hearing on June 27, 2023, concerning the expediency of constructing the improvements, and notice of the hearing must be given by the Clerk of the Board.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Receipt of Letter of Necessity and Setting of Public Hearing - Magellan Parkway over I-95 Bridge and Approaches - Fairfield District.

On April 11, 2023, the Board of Supervisors approved a resolution directing the County Engineer to examine proposed improvements of Magellan Parkway over I-95 and report to the Board upon the expediency of the project.

On May 16, 2023, the Director of Public Works provided a letter of necessity to the Clerk to the Board of Supervisors.

In accordance with state law, the Board must hold a public hearing concerning the expediency of constructing the improvements, and notice of the hearing must be given by the Clerk of the Board.

This Board paper directs the Board to hold a public hearing concerning the need for constructing the improvements of the Magellan Parkway over I-95 project on June 27, 2023, at 7:00 p.m. in the Board room of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia, at which time interested persons may appear and present their views.

Funding is available in the project budget. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Receipt of Letter of Necessity and Setting of Public Hearing - Liesfeld Farm Drive Extension - Three Chopt District.

On April 11, 2023, the Board of Supervisors approved a resolution directing the County Engineer to prepare a report concerning the need for construction of the Liesfeld Farm Drive Extension project.

On May 16, 2023, the Director of Public Works provided a letter of necessity to the Clerk of the Board of Supervisors.

In accordance with state law, the Board will hold a public hearing on June 27, 2023, concerning the expediency of constructing the improvements, and notice of the hearing will be given by the Clerk of the Board.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.