

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
May 23, 2023**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, May 23, 2023, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Tyrone E. Nelson, Vice-Chairman, Varina District
Thomas M. Branin, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District
Daniel J. Schmitt, Brookland District

Other Officials Present:

John A. Vithoukas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Assistant to the County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Benjamin A. Sheppard, Director of Public Relations

Steven Boots, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, the Board approved the minutes of the May 9, 2023, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

MANAGER'S COMMENTS

Mr. Vithoukas recognized Anthony Romanello, Executive Director of the Economic Development Authority (EDA), who recognized Jordan Tate, the Manager for Economic Development for Amazon Corporation. Mr. Romanello explained the current Amazon project off of Azalea Avenue is a 4.5 story, 2.6 million square foot Robotic Fulfillment Center that will create 1,000 new jobs. The EDA and Department of Public Works (DPW) quickly and thoughtfully navigated through the process of seeking to move the allocation of funding from the northern end to the southern end of Richmond-Henrico Turnpike to facilitate the Amazon project. Mr. Romanello thanked DPW and the County Manager's

Office for their critical assistance that paved the way for the project to succeed and was critical to the company's decision to locate in Henrico.

Ms. Tate thanked the Board and noted this is the largest building in Central Virginia. She presented the Board with the national Area Development/Gold Shovel Award. Mr. Thornton accepted the award on behalf of the Board of Supervisors.

Mr. Vithoukas recognized Laura Totty, Director of Mental Health & Developmental Services, and Monica Smith-Callahan, Deputy County Manager for Community Affairs, who gave the Board an update on a special opportunity that took place earlier this month. Ms. Totty noted May is Mental Health Awareness Month, and on Wednesday, May 10, employees of Mental Health & Developmental Services staffed the NBC Call 12 hotline as part of their effort called Managing Your Mental Health: A Focus on Children and Teens. Ms. Totty noted they took a lot of calls and were able to share information about mental health services and community resources. Monica noted this opportunity was a result of NBC 12's support of Teen Summit RVA, which followed two stories by Mekia Turner who conducted a roundtable interview with regional students who participated in the Summit where the teens discussed challenges they have faced during these unprecedented times.

Mr. Vithoukas noted this past Friday, May 19, Sheriff Gregory was recognized by Artisans for Action in RVA at their VIBE 2023 event. VIBE 2023 is an event that encourages positive relationships among community leaders through networking and increasing awareness of resources. Each annual event highlights community leaders whose work in the community aligns with the mission of Artisans for Action in RVA. The honorees were selected for being visionaries, inspiring, brokering and empowering our communities.

BOARD OF SUPERVISORS' COMMENTS

There were no comments from the Board.

RECOGNITION OF NEWS MEDIA

There was no media present for the meeting.

RESIGNATION/APPOINTMENT

149-23 Resolution - Resignation of Member - Community Criminal Justice Board.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

150-23 Resolution - Appointment of Member - Community Criminal Justice Board.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEM

151-23 Resolution - Signatory Authority - Abandonment and Quitclaim of Portion of Oakleys Lane - Fairfield District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Portlyn Evans-Johnson, a non-resident, stated we live in a country where citizens have incredible rights, and she believes in the 1st and 2nd amendments and respects the County's Police Division.

GENERAL AGENDA

152-23 Introduction of Resolution - Receipt of Requests for Amendments to FY 2022-23 Annual Fiscal Plan - June 2023.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

153-23 Resolution - Donation of Surplus Equipment - Virginia Department of Health.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

154-23 Resolution - Signatory Authority - Acquisition of Real Property - 390 East Williamsburg Road - Varina District.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

155-23 Resolution - Award of Contract - Annual Engineering Services for Water and Sewer Projects - Countywide.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

156-23 Resolution - Award of Contract - Annual Contract for Asphalt-In-Place - Countywide.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

157-23 Resolution - Receipt of Letter of Necessity and Setting of Public Hearing - Lambert Way - Brookland District.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.


158-23 Resolution - Receipt of Letter of Necessity and Setting of Public Hearing - Magellan Parkway over I-95 Bridge and Approaches - Fairfield District.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

159-23 Resolution - Receipt of Letter of Necessity and Setting of Public Hearing - Liesfeld Farm Drive Extension - Three Chopt District.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:50 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 149-23

Page No. _____ of _____

Agenda Title: RESOLUTION – Resignation of Member – Community Criminal Justice Board

For Clerk's Use Only: Date: <u>5/23/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <u>APPROVED</u>	<table border="0" style="width:100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: right;">YES</td> <td style="text-align: center;">NO</td> <td style="text-align: right;">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="right" style="border-bottom: 1px solid black;"><u>✓</u></td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td>Nelson, T.</td> <td align="right" style="border-bottom: 1px solid black;"><u>✓</u></td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="right" style="border-bottom: 1px solid black;"><u>✓</u></td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td>Schmitt, D.</td> <td align="right" style="border-bottom: 1px solid black;"><u>✓</u></td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td>Thornton, F.</td> <td align="right" style="border-bottom: 1px solid black;"><u>✓</u></td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<u>✓</u>			Nelson, T.	<u>✓</u>			O'Bannon, P.	<u>✓</u>			Schmitt, D.	<u>✓</u>			Thornton, F.	<u>✓</u>		
	YES	NO	OTHER																							
Branin, T.	<u>✓</u>																									
Nelson, T.	<u>✓</u>																									
O'Bannon, P.	<u>✓</u>																									
Schmitt, D.	<u>✓</u>																									
Thornton, F.	<u>✓</u>																									

WHEREAS, on November 9, 2022, Anthony E. McDowell was appointed to the Community Criminal Justice Board ("CCJB"), for an unexpired term ending June 30, 2024; and

WHEREAS, Mr. McDowell submitted his resignation from CCJB by correspondence dated May 5, 2023, to the Clerk of the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Anthony E. McDowell from the Community Criminal Justice Board as the Brookland District Representative.

By Agency Head _____

By County Manager

Copy to: _____

Certified: _____

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

Brackett, Tanya

From: Brackett, Tanya
Sent: Friday, May 5, 2023 10:01 AM
To: Tony McDowell
Cc: Vithoukias, John
Subject: Re: CCJB Appointment

Thank you

The Manager alerted me and Mr. Schmitt earlier this week, congratulations on the new home!!

Sent from my iPhone

> On May 5, 2023, at 9:50 AM, Tony McDowell <mcdowellae@gmail.com> wrote:

>

>

> Tanya,

>

> I am writing to submit my resignation from the CCJB, effective June 1. As much as I would like to stay in the position, we are moving out of the County and therefore will not meet the requirements anymore.

>

> If I can help the County in any other way I would be honored to do so.

>

> Thank you,

>

> Tony

>

>



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 150-23

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Community Criminal Justice Board

For Clerk's Use Only: Date: <u>5/23/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmitt</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <u>APPROVED</u>	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Schmitt, D. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Community Criminal Justice Board for an unexpired term ending June 30, 2024, or thereafter when his successor has been appointed and qualified:

Brookland District Philip Caudery

By Agency Head _____ By County Manager [Signature]

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 151-23

Page No. 1 of 2

Agenda Title: RESOLUTION — Signatory Authority — Abandonment and Quitclaim of Portion of Oakleys Lane — Fairfield District

For Clerk's Use Only:

Date: 5/23/2023

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Branlin
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branlin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Martin and Paula Ramirez, the owners of 4300 Oakleys Lane, and Life Enterprises Corporation, the owner of 4330 Oakleys Lane, have requested that the County abandon the portion of Oakleys Lane in its former alignment as shown on the plat titled "Plat Showing Area to be Abandoned Along Former Oakleys Lane" and attached as Exhibit A; and,

WHEREAS, the owners have further requested that the County quitclaim to them such portions of Oakleys Lane as shown on the plat titled "Plat Showing Area to be Quit Claimed Along Former Oakleys Lane" and attached as Exhibit B; and,

WHEREAS, Section 33.2-923 of the Code of Virginia authorizes the Board to abandon any road when it is altered and no longer necessary for public use because a new road that serves the same users as the old road is constructed as a replacement and approved by the governing body; and,

WHEREAS, the new portion of Oakleys Lane has been constructed and opened for public use, and it serves the same citizens as the portion of Oakleys Lane to be abandoned; and,

WHEREAS, the Board is satisfied that no public necessity exists for the continuance of the portion of Oakleys Lane shown on Exhibit A; and,

WHEREAS, Section 33.2-924 of the Code of Virginia authorizes the conveyance of any road abandoned pursuant to Section 33.2-923 of the Code of Virginia, if the governing body deems the abandoned road no longer necessary for the public use; and,

By Agency Head By County Manager

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 151-23

Page No. 2 of 2

Agenda Title: RESOLUTION — Signatory Authority — Abandonment and Quitclaim of Portion of Oakleys Lane — Fairfield District

WHEREAS, the County is willing to quitclaim the portion of Oakleys Lane as shown on Exhibit B; and,

WHEREAS, this resolution was advertised, and a public hearing was held on May 23, 2023, pursuant to Virginia Code Sections 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

- (1) The portion of Oakleys Lane in its former alignment, as shown on Exhibit A, is declared abandoned.
- (2) The Chairman is authorized to execute a deed, in a form approved by the County Attorney, quitclaiming all interest of the County in the abandoned portion of Oakleys Lane as shown on Exhibit B, with the reservation of a utility easement along the entire area to be conveyed, to Martin and Paula Ramirez and Life Enterprises Corporation.
- (3) The Clerk of the Circuit Court of Henrico County, Virginia, is authorized and requested to record and index a certified copy of this resolution of abandonment in the deed book in the name of the County as grantor.

Comments: The Real Property Division has processed the request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

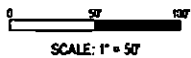
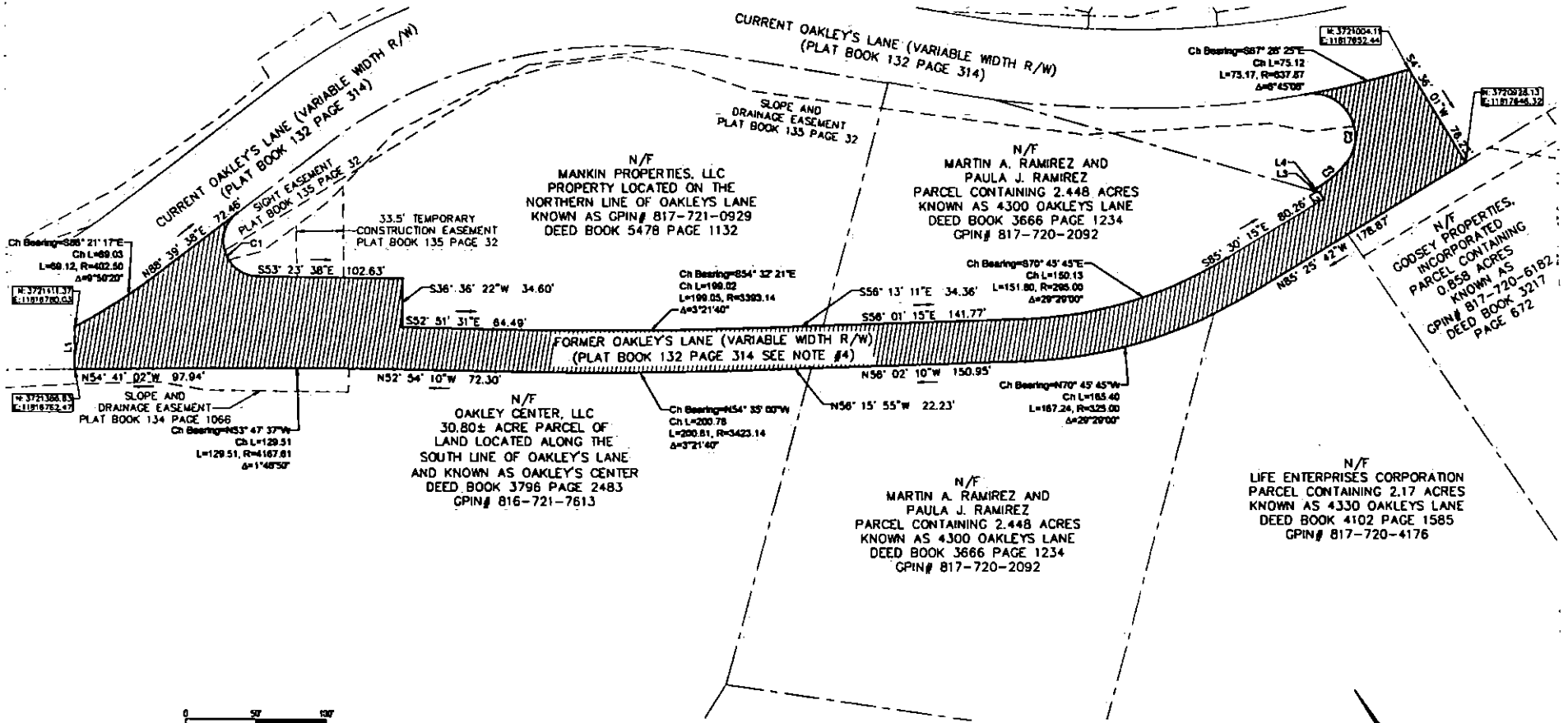
NOTES:

1. THIS ABANDONMENT PLAT WAS COMPLETED UNDER THE DIRECT AND RESPONSIBLE CHARGE OF ROBERT L. SETZER, L.S. FROM AN ACTUAL GROUND SURVEY UNDER MY SUPERVISION; THAT THE IMAGERY AND/OR ORIGINAL DATA WAS OBTAINED ON MARCH 13, 2023; AND THAT THIS PLAT, MAP, OR DIGITAL GEOSPATIAL DATA INCLUDING METADATA MEETS MINIMUM ACCURACY STANDARDS UNLESS OTHERWISE NOTED.
2. THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF A TITLE REPORT.
3. THE PURPOSE OF THIS PLAT IS TO ABANDONED A VARIABLE WIDTH RIGHT OF WAY.
4. AREA TO BE ABANDONED BY HENRICO COUNTY BOARD OF SUPERVISORS IS 42182 SQUARE FEET OR 0.968 ACRE.



Parcel Line Table			
Line #	Length	Direction	
L1	30.33	N35° 21' 39"E	
L2	5.48	N1° 44' 15"E	
L3	5.09	N38° 15' 15"W	
L4	4.18	S84° 41' 46"E	

Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	62.23	25.00	142.62	N17° 20' 57"E	47.36
C2	72.77	30.00	138.97	S6° 18' 56"W	56.20
C3	25.56	75.00	19.53	N85° 32' 17"E	25.44



DEPARTMENT OF PUBLIC WORKS

PLAT SHOWING AREA TO BE ABANDONED ALONG FORMER OAKLEY'S LANE
 FAIRFIELD
 4/24/2023
 1"=50'
 2023017

LEGEND

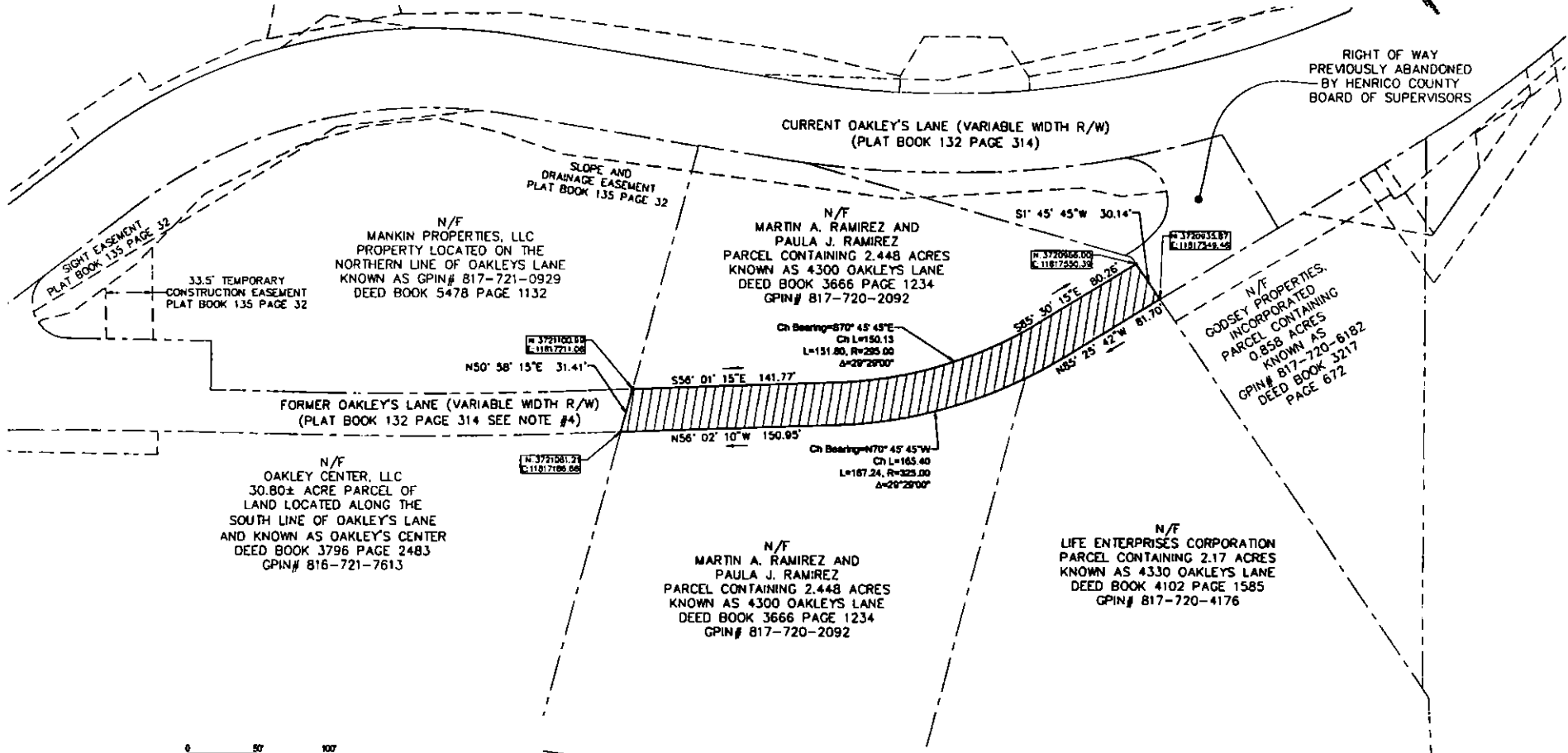
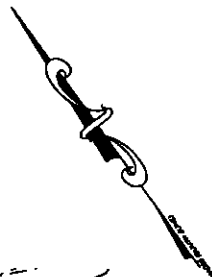
- SYMBOL [Hatched Box] DENOTES AREA TO BE ABANDONED BY HENRICO COUNTY BOARD OF SUPERVISORS

5/1/23 *[Signature]*

EXHIBIT A

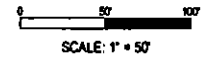
NOTES:

1. THIS QUIT CLAIMED PLAT WAS COMPLETED UNDER THE DIRECT AND RESPONSIBLE CHARGE OF ROBERT L. SETZER, L.S., FROM AN ACTUAL GROUND SURVEY UNDER MY SUPERVISION; THAT THE IMAGERY AND/OR ORIGINAL DATA WAS OBTAINED ON MARCH 13, 2023; AND THAT THIS PLAT, MAP, OR DIGITAL GEOSPATIAL DATA INCLUDING METADATA MEETS MINIMUM ACCURACY STANDARDS UNLESS OTHERWISE NOTED.
2. THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF A TITLE REPORT.
3. THE PURPOSE OF THIS PLAT IS TO QUIT CLAIM A VARIABLE WIDTH RIGHT OF WAY.
4. AREA TO BE QUIT CLAIMED BY HENRICO COUNTY BOARD OF SUPERVISORS IS 11600 SQUARE FEET OR 0.267 ACRE.



RIGHT OF WAY PREVIOUSLY ABANDONED BY HENRICO COUNTY BOARD OF SUPERVISORS

EXHIBIT B



DEPARTMENT OF PUBLIC WORKS

PLAT SHOWING AREA TO BE QUIT CLAIMED ALONG FORMER OAKLEY'S LANE
FAIRFIELD
4/24/2023
1"=50'

2023017



LEGEND

SYMBOL	DENOTES
	AREA TO BE QUIT CLAIMED BY HENRICO COUNTY BOARD OF SUPERVISORS

4/1/23 *Edoist*



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 152-23

Page No. 1 of 1

Agenda Title: INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to FY 2022-23 Annual Fiscal Plan – June 2023

For Clerk's Use Only: Date: <u>5/23/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									

WHEREAS, the County Manager has provided the Board of Supervisors with a list dated May 16, 2023, requesting amendments to the FY 2022-23 Annual Fiscal Plan; and,

WHEREAS, the County Manager listed by department the purpose of the request and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch on June 6, 2023, a synopsis of the proposed amendments and a public hearing thereon to be held on June 13, 2023, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head *[Signature]* By County Manager *[Signature]*

Copy to: _____ Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____

AMENDMENTS TO THE 2022-23
ANNUAL FISCAL PLAN FOR JUNE, 2023

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 03 - Sheriff

03006 – Jail West Personnel \$ 3,800,000

0000 00000 – To appropriate funding of \$3,800,000 to cover overtime costs in the Sheriff's Office during FY2022-23. Funding will come from the fund balance in the General Fund.

Department 08 - Electoral Board

08001 – Electoral Board \$ 94,000

08002 – Election Expenses 356,000

0000 00000 To appropriate funding of \$450,000 to cover costs associated with the unanticipated special elections that have occurred during FY23. Funding will come from the fund balance in the General Fund.

Department 12 - Police

12001 – Administration \$ 5,000,000

0000 00000 – To appropriate funding of \$5,000,000 to cover public safety overtime costs in the Police Division during FY2022-23. Funding will come from the fund balance in the General Fund.

Department 13 - Fire

13150 – Field Operations \$ 2,250,000

0000 00000 – To appropriate funding of \$2,250,000 to cover public safety overtime costs in the Division of Fire during FY2022-23. Funding will come from the fund balance in the General Fund.

Department 16 - General Services

16211 – Maintenance and Custodial \$ 1,100,000

0000 00000 To appropriate funding of \$1,100,000 to cover increased utility costs. Funding will come from the fund balance in the General Fund.

Department 28 - Public Works

28002 – Road Maintenance \$ 2,983,152

0000 00000 To appropriate the difference of budgeted versus actual State Street Highway maintenance (Gas Tax) revenue for FY2022-23. The current State allocation is \$53,146,017 and the current County budget is \$50,162,865. These funds will be used to cover paving and rehabilitation in the Road Maintenance Division.

AMENDMENTS TO THE 2022-23
ANNUAL FISCAL PLAN FOR JUNE, 2023

Department 30 - Economic Development

30001 – Economic Development
0000 01043 – Greater Richmond Convention Center Authority \$ 3,500,000

Revenue from the 8.0% Hotel/Motel Occupancy Tax is exceeding the estimate of \$14,000,000 included in FY2022-23 Annual Fiscal Plan. This \$3,500,000 increase will cover additional payments to the Greater Richmond Convention Center Authority (GRCCA) resulting from this additional revenue that has been received and is projected to be received through the end of the fiscal year. Payment will be made based on actual collections from the tax. Subsequently, the County's 2.0% local tax component (estimated at \$875,000 for this amendment) will come back to the County. In total, for FY2022-23, the County expects to receive \$17,500,000 in Hotel/Motel Occupancy Taxes, reflecting an increase when compared to the prior fiscal year. These funds will be disbursed to the GRCCA. Upon completion of the fiscal year, the GRCCA will return 2.0% of the 8.0%, estimated at \$4,375,000 per the Convention Center financing agreement.

Department 32 - Non-Departmental

32001 – Non-Departmental \$ 1,500,000

0000 00000 Participation in the County's Real Estate Assistance Program (REAP) is forecasted to exceed the FY2022-23 appropriation of \$11,000,000. As a result of the increased popularity of this program, additional funding is required. Funding for the program is to come from the undesignated fund balance in the General Fund. This amendment will increase the total appropriation for REAP in FY2022-23 to \$12,500,000.

0000 00000 To provide appropriation for the Capital Trees, a 501 c 3 organization that works to improve green places through enhanced planning, planting and maintenance. Funding will come from the fund balance in the General Fund. 50,000

Total - Non-Departmental	<u>\$ 1,550,000</u>
TOTAL GENERAL FUND	\$ 20,633,152

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 02 - Libraries

02001 – Public Services
0000 09066 – Facebook Community Action Grant \$ 35,000

To appropriate \$35,000 received from Meta's Data Center Action Grants program to support the installation of computer "work and play stations" in select libraries across Henrico County.

AMENDMENTS TO THE 2022-23
ANNUAL FISCAL PLAN FOR JUNE, 2023

Department 12 - Police		
12800	- Grants	
0000 00033	- <u>Police - DMV Animal Friendly Plates</u>	\$ 6,941
	The Commonwealth of Virginia, Department of Motor Vehicles (DMV) has awarded the County of Henrico \$6,941 from the Dog and Cat Sterilization Fund as a result of the sale of State Animal Friendly license plates in Henrico County during fiscal year 2022-23. Funds will be used to support sterilization programs for dogs and cats through a donation to the Henrico Humane Society.	
0000 09514	- <u>PSAP23</u>	3,000
	To appropriate a State Public Safety Answering Point grant. Funding will support a Henrico Officer attending a conference focusing on professional education of 9-1-1 officers. No county matching funds are required.	
0000 00120	- <u>H.E.A.T. Grant</u>	3,293
	The Virginia Department of State Police has awarded the County of Henrico \$3,293 for Police personnel to attend a conference focusing on the prevention of auto theft. These funds are from the Help Eliminate Auto Theft (H.E.A.T.) Program. No County matching funds are required.	
	Total Police	<u>\$ 13,234</u>
Department 22 - Social Services		
22011	- Joint Administration	
1301 00000	- <u>Administration</u>	\$ 17,890
	To provide funding to establish three new locally funded Division Manager positions for the Department of Social Services. Appropriation will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.	
22301	- VIEW Program	
1302 00000	- <u>Purchase of Services</u>	\$ 600,000
	The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico an additional \$207,000 of State (34.5%) and \$300,000 of federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2022-23. The required 15.5% County match (\$93,000) will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in this \$600,000 amount. The total appropriation for this program in fiscal year 2022-23 will be \$2,263,000 after this addition.	

AMENDMENTS TO THE 2022-23
ANNUAL FISCAL PLAN FOR JUNE, 2023

22507 – Preventive Foster Care
1302 0000 – Purchase of Services \$ 32,212

The Commonwealth of Virginia, Department of Social Services, will provide an additional \$161 of State (0.5%) and \$27,058 of federal (84.0%) funding. The County's required 15.5% match, \$4,993, will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in the \$32,212 total. The total appropriation for this program in fiscal year 2022-23 will be \$232,212 after this addition. These funds are being used to provide the department with additional funding to pay Family Preservation Program expenditures.

Total Social Services \$ 650,102

Department 38 - Community Revitalization

38004 – HOME Projects
0000 09430 – HOME - ARP Administration \$ 101,088
0000 09517 – HOME-ARP-Supportive Services 500,000
0000 09518 – HOME-ARP-Non-Congregate Shelters 500,000
0000 09519 – HOME-ARP-Permanent Supportive Housing 2,000,000

To appropriate \$3,101,088 of additional federal American Rescue Plan Act HOME funding. The Department of Community Revitalization plans to pool these resources with partner agencies in Chesterfield County and the City of Richmond to collectively identify supportive housing projects, with total locality funding of \$8,770,158 available.

38005 – Local Business Assistance
0000 05158 – Local Business Assistance \$ 225,000

Funds will be used to recapitalize the enterprise zone grant local business assistance fund. These funds are used to provide grants for building and site improvements to enterprise zone businesses. Appropriation will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

Total Community Revitalization \$ 3,326,088

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County \$ 4,024,424

FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26102 – Long Term Mental Illness Services \$ 540,606
26107 – Youth and Family \$ 264,583
2329 00000 – State Mental Health Permanent Supportive Housing Funds

To appropriate \$805,189 of the fiscal year 2022-23 allocations of restricted state Permanent Supportive Housing for Pregnant and Parenting Women with use disorder, and those with severe mental illness as defined by the Department of Behavioral Health and Developmental Services.

AMENDMENTS TO THE 2022-23
ANNUAL FISCAL PLAN FOR JUNE, 2023

26103	– Youth and Family		
0000 09301	– <u>Fed MHPG ARPA School Based Mental Health Services</u>	\$	82,936
	To appropriate funding for the Federal ARPA School-based Mental Health Grant. This funding will support a Clinician and a Peer Recovery Specialist. Both of these positions are Complement III. There is no local match for this grant. Funds must be expended by September 30, 2025.		
26104	– Prevention Services		
9558 09515	– <u>Federal Substance Abuse Block Grant Set-aside ARPA Funds</u>	\$	200,000
	To appropriate Federal Substance Abuse Block Grant funding. Funds will be used for substance abuse prevention by implementing an array of education strategies and community capacity enhancements. Funds must be expended by September 30, 2025. No county matching funds are required.		
26303	– Program Support		
0000 09523	– <u>Federal FY23 State and Local Fiscal Recovery ARPA IT Data Infrastructure</u>	\$	76,250
	To appropriate Federal American Recovery Plan Act Information Technology Infrastructure Modernization funding. Funding is to be used on infrastructure equipment that will enhance the department's ability to collect, manage and analyze data. Funds must be expended by December 31, 2024. No county matching funds are required.		
	Total Fund 1110 Special Revenue Fund - MH and DS	\$	1,164,375
	Total SPECIAL REVENUE FUND	\$	5,188,799
FUND 6301 - RISK MANAGEMENT FUND			
Department 14 - Finance			
14301	– <u>Risk Management</u>	\$	2,000,000
0000 00000	Funds are required to support anticipated expenses for the Workers' Compensation and Property/Liability programs for the fiscal year ending June 30, 2023. This appropriation is an estimate of what will be required for the balance of the fiscal year. Funds are to come from the Self-Insurance Reserve in the General Fund, via an interfund transfer to the Internal Service Fund.		
	Total OPERATING FUNDS	\$	27,821,951
<u>CAPITAL FUNDS</u>			
FUND 2101 – General Capital Projects Fund			
Department 28 - Public Works			
28004	– Construction		
0000 09015	– <u>Fall Line Trail</u>	\$	35,819,905
	To appropriate regional funding from the Central Virginia Transit Authority (CVTA). Funding will be used towards right-of-way and construction of the portion of the Fall Line Trail within Henrico County. Portions of the Fall Line Trail include: Longdale Trails, Villa Park, Brook/Hilliard, Lakeside Community Trail Phases 1, 2 and 3, and Park Street.		

AMENDMENTS TO THE 2022-23
ANNUAL FISCAL PLAN FOR JUNE, 2023

FUND 2109 – CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects	
Department 28 - Public Works	
28004	– Construction
0000 06633	– <u>Greenwood Road</u> \$ 4,164,787
To appropriate funding from the Virginia Department of Transportation (VDOT) for pedestrian upgrades along Greenwood Road, to include drainage, curb and gutter improvements, a center turn lane, and a shared use path and sidewalk.	
0000 08481	– <u>East Laburnum Avenue Sidewalks</u> 180,837
To appropriate funding from the Virginia Department of Transportation (VDOT) to install approximately 450 linear feet of sidewalk along both sides of East Laburnum Avenue, just west of Mechanicsville Turnpike. This will provide sidewalk access to two GRTC transit stops.	
0000 08744	– <u>Meadow Road Culvert Replacement</u> 1,994,766
To appropriate funding from the Virginia Department of Transportation (VDOT) to remove and replace the existing box culvert under Meadow Road between Woodview Drive and Crib Lane. Of this total, \$1,555,813 (80%) is pass through federal funding and \$438,953 (20%) is a match from VDOT.	
0000 09015	– <u>Fall Line Trail Lakeside Avenue Bike/Pedestrian Improvements</u> 1,482,498
To appropriate \$1,482,498 from the Virginia Department of Transportation (VDOT) for the County to construct approximately 1,300 feet of bike and pedestrian improvements along Lakeside Avenue from Brook Road to Fairway Avenue. Improvements include a shared path and widening of Lakeside Avenue to provide a third lane which will be used for left turns.	
0000 09015	– <u>Fall Line Trail Lakeside Community Trail - Phase I</u> 548,543
To appropriate \$548,543 from the Virginia Department of Transportation (VDOT) for the County to construct an approximately 0.66 mile long 12 feet wide multi-use trail between Spring Park and Dumbarton Road. The total award for this phase is \$1,586,015.	
0000 09015	– <u>Fall Line Trail Lakeside Community Trail - Phase II</u> 816,049
To appropriate \$816,049 from the Virginia Department of Transportation (VDOT) for the County to construct an approximately 0.50 mile long 12 feet wide multi-use trail between Dumbarton Road and Lakeside Recreation Area. The total award for this phase is \$2,715,513.	
0000 09285	– <u>Woodman Road Improvements</u> 2,712,472
To appropriate \$2,712,472 from the Virginia Department of Transportation (VDOT) for Phase I of improvement to Woodman Road. Plans are for it to be widened into a four lane divided roadway with turn lanes, drainage improvements, shared use sidewalk and pedestrian crossings.	

AMENDMENTS TO THE 2022-23
ANNUAL FISCAL PLAN FOR JUNE, 2023

0000 09446	<p>– <u>Thalbro Street and Maywill Street Sidewalks</u> To appropriate \$308,584 from the Virginia Department of Transportation (VDOT) for the County to install sidewalk along the eastern side of Maywill Street (from West Broad Street to Thalbro Street) and along Thalbro Street (from Staples Mill Road to Westmoreland Street). Improvements will include the installation of ADA ramps and pedestrian crossings.</p>	308,584
0000 09449	<p>– <u>North Parham Road Sidewalk Phase III</u> To appropriate \$622,964 from the Virginia Department of Transportation (VDOT) for the County to construct sidewalk and ADA ramps on the west side of North Parham Road from Weldon Drive to Holly Hill Road. This project will include pedestrian signal/crossing across Holly Hill Road to connect to Regency Square.</p>	622,964
0000 09450	<p>– <u>Eastridge Road Sidewalk</u> To appropriate \$169,175 from the Virginia Department of Transportation (VDOT) for the County to construct an approximately 250 linear feet sidewalk extension on Eastridge Road from North Parham Road to the existing sidewalk near the Valero gas station. This project also includes two pedestrian crossing signals.</p>	169,175
0000 09522	<p>– <u>North Laburnum Avenue Improvements</u> To appropriate \$2,689,000 from the Virginia Department of Transportation (VDOT) to improve multimodal function, transit access and handicap accessibility along North Laburnum by adding sidewalk, accessible ramps, and bus stop alternatives.</p>	2,689,000
0000 00000	<p>– <u>Stony Point Drive Stream Improvements</u> To appropriate \$369,754 from the Virginia Department of Environmental Quality. Funds will be used for the installation of in-stream structures, floodplain bench grading, seeding and planting along a 1132 feet stretch of Stony Point Drive. The project will improve the water quality of the stream and satisfy a portion of the County's MS4 permit. The total project cost is \$773,986. The remaining balance of \$404,232 will come from appropriated MS4 funding.</p>	369,754
Total - Public Works		\$ 16,059,429
FUND 2111 – CAPITAL INITIATIVES FUND		
Department 32 - Non-Departmental		
32001 – Non-Departmental		
0000 08087	<p>– <u>Northern Henrico Civic Association</u> This amendment will provide funding for improvements made by the Northern Henrico Civic Association in the area of Chamberlayne Road and Diane Lane. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	\$ 25,000

AMENDMENTS TO THE 2022-23
ANNUAL FISCAL PLAN FOR JUNE, 2023

0000 08511 – <u>A.C.E. Academy</u>	This amendment will provide funding to the A.C.E. Academy, which provides youth tennis programs. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	7,000
0000 08823 – <u>Varina HS - Athletic Items</u>	This amendment will provide funding of \$10,000 to purchase items for the Varina High School basketball team. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	10,000
0000 08887 – <u>West End Manor Civic Association</u>	This amendment will provide funding to the West End Manor Civic Association, a 501 (c) 3 organization. This funding will be used to make paving and other improvements to their community building. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	55,000
0000 00000 – <u>St. Anthony Maronite Scholarships</u>	This amendment will provide funding of \$5,000 for support of the Saint Anthony Maronite Scholarship Fund of Glen Allen, in support of the Lebanese Festival. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	5,000
	Total - Non-Departmental	\$ 102,000
	Total Capital Initiatives Fund	\$ 102,000
FUND 2201 – Vehicle Replacement Reserve Department 13 - Fire 13115 – Logistics		
0000 06692 – <u>Fire Apparatus Replacement Plan</u>	To appropriate additional funding received above the annual allocation to the Apparatus Replacement Fund, from the Aid to Localities Program, managed by the Virginia Department of Fire Programs. Disbursements of Program funding may be used for the purchase of fire service vehicles.	\$ 240,000
	Total CAPITAL PROJECTS FUND	\$ 52,221,334
	Total Amendments/Appropriations	\$ 80,043,285



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 153-23

Page No. 1 of 1

Agenda Title: RESOLUTION – Donation of Surplus Equipment – Virginia Department of Health

<p>For Clerk's Use Only:</p> <p>Date: <u>5/23/2023</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS:</p> <p align="center">APPROVED</p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
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Branin, T.	✓																									
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O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									

WHEREAS, the County has two non-operational ambulances, which are surplus to its needs--a 2015 GMC remounted chassis and a 2011 GMC remounted chassis--both of which the Virginia Department of Health can use for training; and,

WHEREAS, these ambulances have an estimated value of \$55,000 and \$45,000, respectively; and,

WHEREAS, Va. Code § 15.2-953(C) authorizes the County to make donations of personal property to another governmental entity in the Commonwealth.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it authorizes the donation of the two non-operational surplus ambulances to the Virginia Department of Health and authorizes the County Manager to take all steps necessary to complete the donation.

Comment: The Director of General Services and the Fire Chief recommend approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Copy to: _____

Clerk, Board of Supervisors

Certified: _____
A Copy Teste: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 154-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Real Property — 390 East Williamsburg Road — Varina District

For Clerk's Use Only:

Date: 5/23/2023

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Secoded by (1) Branin
(2) (2)

REMARKS
APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Board of Supervisors desires to acquire a 0.370-acre parcel of real property located at 390 East Williamsburg Road for future roadway development as part of the Route 60/Route 33/Beulah Road Roundabout and Gateway project (the "Property"); and,

WHEREAS, the owner of the Property, RRS Properties, LLC, has agreed to sell the Property for \$675,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) The County Manager is authorized to execute the purchase agreement and accept the deed, each in a form approved by the County Attorney, to acquire the Property; and,
- (2) The County Manager, or his designee, is authorized to execute all other documents necessary to complete the County's due diligence and to close the transaction; and,
- (3) The County Manager and County Attorney are authorized to undertake all other actions necessary to complete the acquisition by the County.

Comments: The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 155-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Award of Contract — Annual Engineering Services for Water and Sewer Projects – Countywide

For Clerk's Use Only: Date: <u>5/23/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, on February 6, 2023, the County received eight proposals in response to RFP No. 23-2471-1JOK for annual engineering services for water and sewer projects throughout the County; and,

WHEREAS, based upon review of the written proposals, the Selection Committee interviewed the following firms:

- Brown and Caldwell
- Dewberry Engineers Inc.
- Rummel, Klepper & Kahl, LLP
- Whitman, Requardt and Associates, LLP

WHEREAS, the Selection Committee chose Brown and Caldwell, Dewberry Engineers Inc., Rummel, Klepper & Kahl, LLP, and Whitman, Requardt and Associates, LLP as the top ranked firms and negotiated an hourly rate schedule with each firm.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. Annual contracts to provide engineering services for water and sewer projects are awarded to Brown and Caldwell, Dewberry Engineers Inc., Rummel, Klepper & Kahl, LLP, and Whitman, Requardt and Associates, LLP, with the option to renew the contracts for three additional one-year terms, in accordance with RFP No. 23-2471-1JOK and the negotiated hourly rate schedule.
2. Fees may not exceed \$2,500,000 for any single project or \$10,000,000 in any one-year term for each firm.
3. The County Manager is authorized to execute the contracts in forms approved by the County Attorney.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head _____

By County Manager _____

Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 156-23

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Annual Contract for Asphalt-In-Place – Countywide

For Clerk's Use Only: Date: <u>5/23/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">YES</td> <td style="text-align: center;">NO</td> <td style="text-align: center;">OTHER</td> </tr> <tr> <td style="text-align: right;">Branln, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;">Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;">O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;">Schmitt, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;">Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	YES	NO	OTHER	Branln, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the County received four bids on May 8, 2023, in response to ITB No. 23-2524-4JL and Addendum No. 1 for the annual contracts for asphalt-in-place on an as-needed and as-requested basis; and,

WHEREAS, the annual contracts consist of furnishing all tools, labor, materials, equipment, fees, and supervision necessary for asphalt-in-place at various places within the County as needed and as requested by the Department of Public Works; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Colony Construction, Inc. Powhatan, VA	\$3,032,000.00
Lee Hy Construction, LLC Rockville, VA	\$3,221,660.00
Allan Myers VA, Inc. Glen Allen, VA	\$3,555,776.00
Finley Asphalt & Sealing, LLC Bristow, VA	\$4,042,524.00

WHEREAS, the bid amounts were calculated by multiplying the estimated unit quantities listed in the bid documents by the unit prices set out in the bids; and,

WHEREAS, after evaluation of the bids, it was determined that Colony Construction, Inc. and Lee Hy Construction, LLC are the two lowest responsive and responsible bidders for the unit price contract; and,

WHEREAS, the compensation will be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bids.

By Agency Head  By County Manager 

Copy to: _____ Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 156-23

Page No. 2 of 2

**Agenda Title: RESOLUTION – Award of Contract – Annual Contract for Asphalt-In-Place
– Countywide**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The annual contracts are awarded to Colony Construction, Inc. and Lee Hy Construction, LLC, the two lowest responsive and responsible bidders, for the period of one year, with an option for the County to renew for up to two additional one-year terms, pursuant to ITB No. 23-2524-4JL, Addendum No. 1, and the bids submitted by Colony Construction, Inc. and Lee Hy Construction, LLC.
2. Fees for the contracts will not exceed \$1,000,000 for a single project. Compensation will be based upon the unit costs in the contractor's bids. Estimated first year expenditure is approximately \$8,000,000 to be split between the two contractors, which may increase or decrease depending on the actual need of the County.
3. The County Manager is authorized to execute the contracts in a form approved by the County Attorney.
4. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget.

Comment: The Director of Public Works and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 157-23

Page No. 1 of 1

Agenda Title: RESOLUTION – Receipt of Letter of Necessity and Setting of Public Hearing – Lambert Way – Brookland District

For Clerk's Use Only: Date: <u>5/23/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmitt</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <u>APPROVED</u>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
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O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									

WHEREAS, on April 11, 2023, the Board of Supervisors approved a resolution directing the County Engineer to examine the proposed construction of Lambert Way from Woodman Road to Glover Park Phase 2 and report to the Board upon the expediency of the project; and,



WHEREAS, on May 16, 2023, the Director of Public Works provided a letter of necessity to the Clerk of the Board of Supervisors; and,

WHEREAS, in accordance with state law, the Board will hold a public hearing concerning the expediency of constructing the improvements, and notice of the hearing will be given by the Clerk of the Board.

NOW, THEREFORE, BE IT RESOLVED that a public hearing concerning the need for construction of the Lambert Way project will be held on June 27, 2023, at 7:00 p.m. The hearing will occur in the Board room of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia, at which time interested persons may appear and present their views.

BE IT FURTHER RESOLVED that the Clerk of the Board is directed to give timely, written notice of the date, time, and place of the hearing to persons required by statute to receive notice.

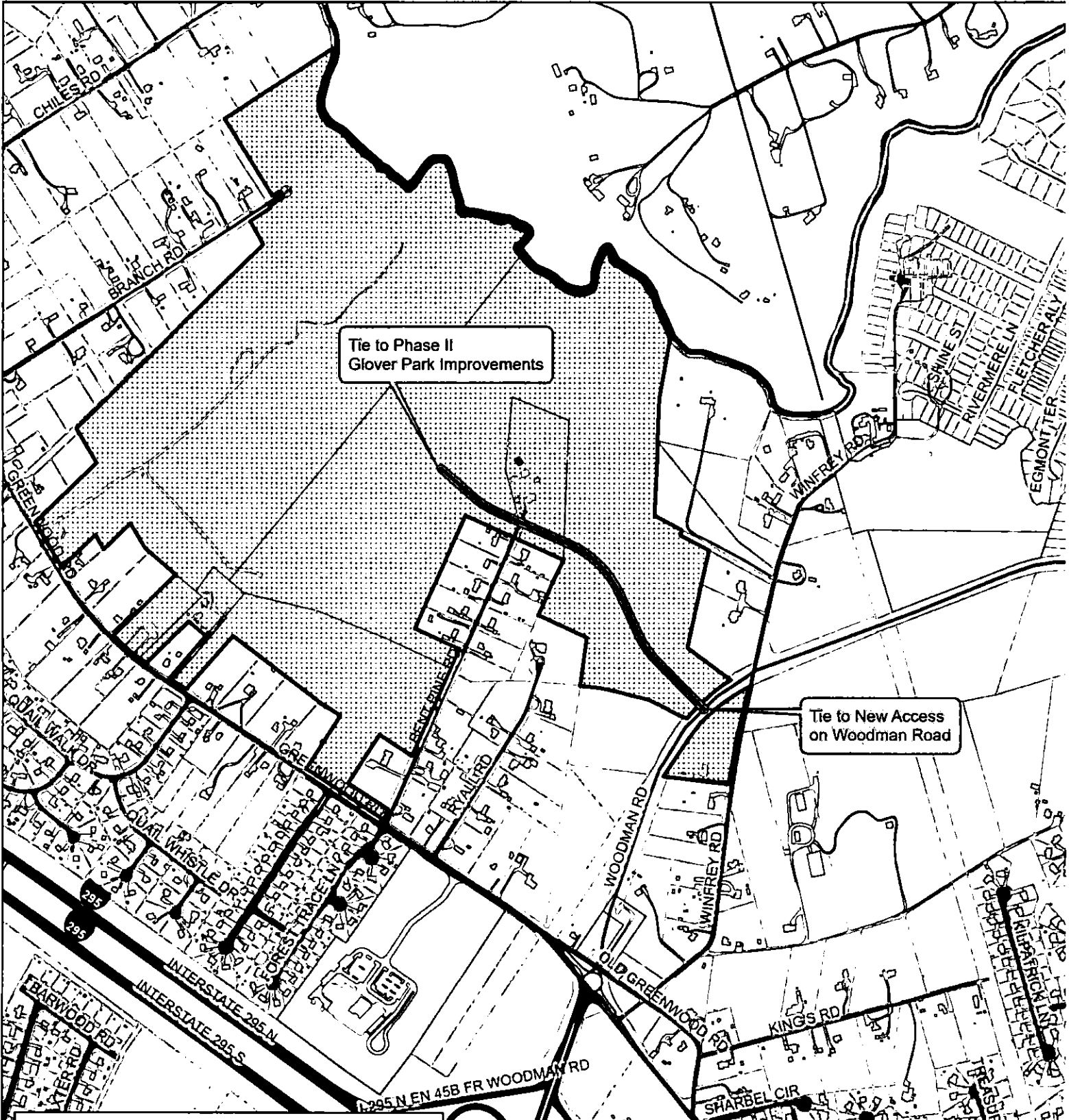
COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Copy to: _____
 Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____



Lambert Way



Tie to Phase II
Glover Park Improvements

Tie to New Access
on Woodman Road

Legend

- Project Extent
- Glover Park

1 inch equals 800

1,000 500 0 1,000 Feet

**RESOLUTION - RECEIPT OF LETTER OF NECESSITY
AND SETTING OF PUBLIC HEARING - LAMBERT WAY**
 FROM: WOODMAN ROAD
 TO: GLOVER PARK
 LENGTH: 2125 FEET
 DISTRICT: BROOKLAND
 DATE: MAY 23, 2023



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 158-23

Page No. 1 of 1

Agenda Title: RESOLUTION – Receipt of Letter of Necessity and Setting of Public Hearing – Magellan Parkway over I-95 Bridge and Approaches – Fairfield District

For Clerk's Use Only: Date: <u>5/23/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmitt</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Bränin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Bränin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Bränin, T.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									

WHEREAS, on April 11, 2023, the Board of Supervisors approved a resolution directing the County Engineer to prepare a report concerning the need for construction of improvements on Magellan Parkway between Englewood Farms Drive and Scott Road; and,

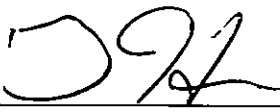

WHEREAS, on May 16, 2023, the County Engineer filed a letter of necessity with the Clerk of the Board; and,

WHEREAS, in accordance with state law, the Board will hold a public hearing concerning the expediency of constructing the improvements, and notice of the hearing will be given by the Clerk of the Board.

NOW, THEREFORE, BE IT RESOLVED that a public hearing concerning the need for construction of improvements on Magellan Parkway between Englewood Farms Drive and Scott Road will be held on June 27, 2023, at 7:00 p.m. The hearing will occur in the Board room of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia, at which time interested persons may appear and present their views.

BE IT FURTHER RESOLVED that the Clerk of the Board is directed to give timely, written notice of the date, time, and place of the hearing to persons required by statute to receive notice.

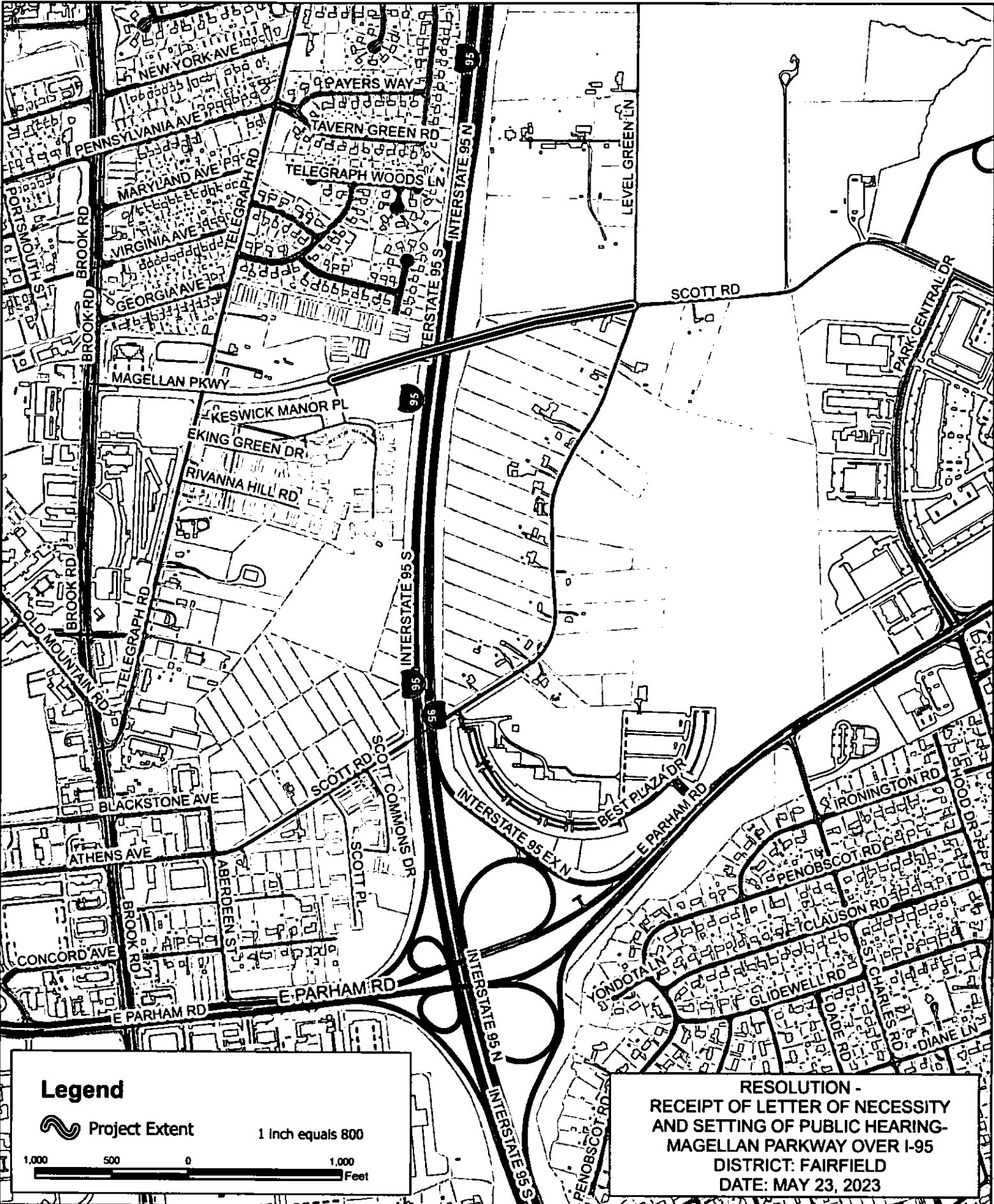
COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Copy to: _____
 Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____



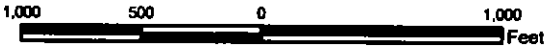
Magellan Parkway Over I-95



Legend

Project Extent

1 inch equals 800



**RESOLUTION -
 RECEIPT OF LETTER OF NECESSITY
 AND SETTING OF PUBLIC HEARING -
 MAGELLAN PARKWAY OVER I-95
 DISTRICT: FAIRFIELD
 DATE: MAY 23, 2023**



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 159-28

Page No. 1 of 1

Agenda Title: RESOLUTION – Receipt of Letter of Necessity and Setting of Public Hearing – Liesfeld Farm Drive Extension – Three Chopt District

For Clerk's Use Only: Date: <u>5/23/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									

WHEREAS, on April 11, 2023, the Board of Supervisors approved a resolution directing the County Engineer to prepare a report concerning the need for construction of the Liesfeld Farm Drive Extension project; and,

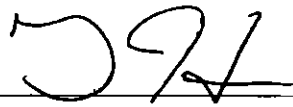

WHEREAS, on May 16, 2023, the Director of Public Works provided a letter of necessity to the Clerk of the Board of Supervisors; and,

WHEREAS, in accordance with state law, the Board will hold a public hearing concerning the expediency of constructing the improvements, and notice of the hearing will be given by the Clerk of the Board.

NOW, THEREFORE, BE IT RESOLVED that a public hearing concerning the need for construction of improvements for the Liesfeld Farm Drive Extension project will be held on June 27, 2023, at 7:00 p.m. The hearing will occur in the Board room of the Administration Building at the County of Henrico Government Center, Parham and Hungary Spring Roads, Henrico, Virginia, at which time interested persons may appear and present their views.

BE IT FURTHER RESOLVED that the Clerk of the Board is directed to give timely, written notice of the date, time, and place of the hearing to persons required by statute to receive notice.

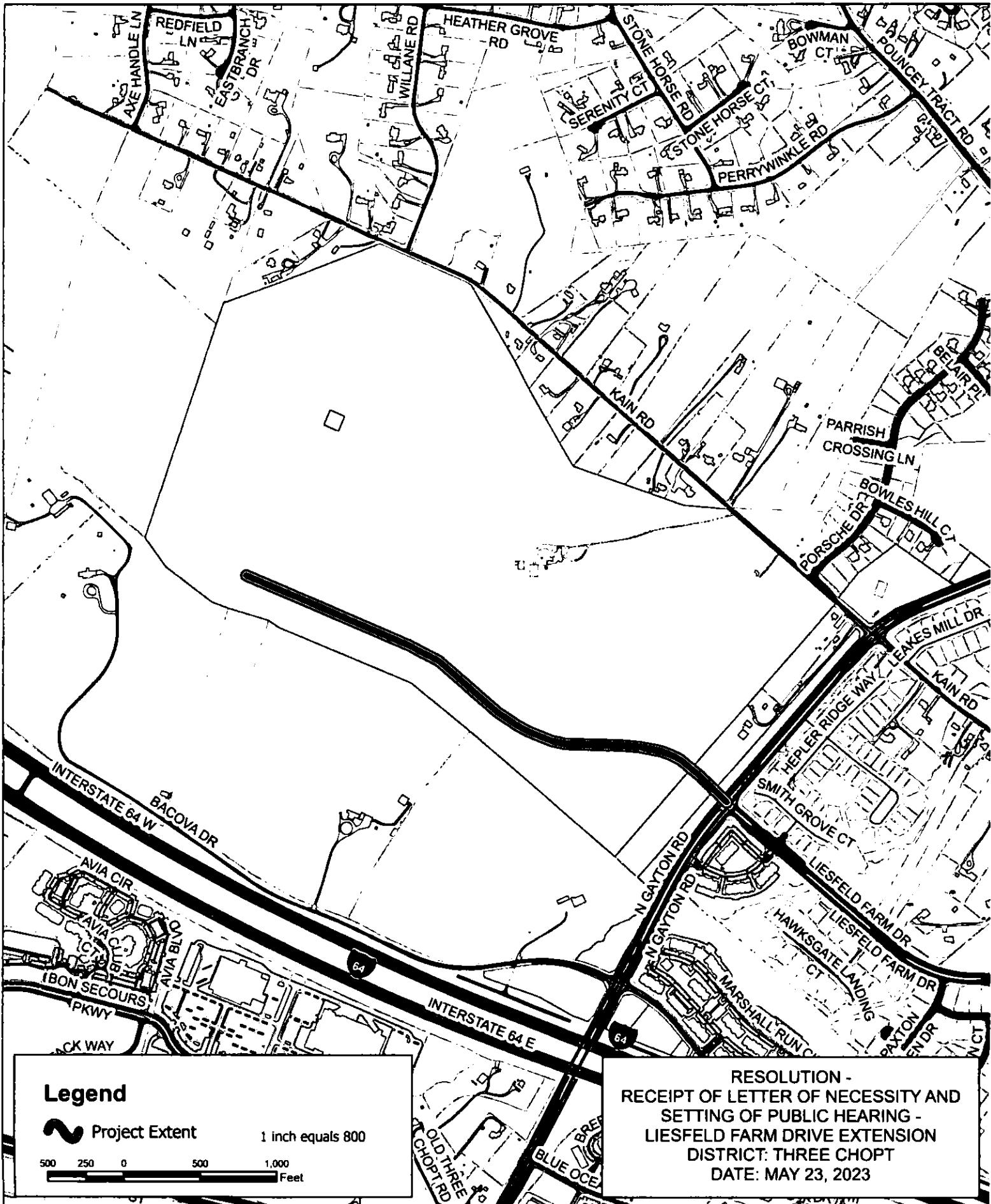
COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Copy to: _____ Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____



Liesfeld Farm Drive Extension



Legend

 Project Extent 1 inch equals 800

500 250 0 500 1,000
 Feet

**RESOLUTION -
 RECEIPT OF LETTER OF NECESSITY AND
 SETTING OF PUBLIC HEARING -
 LIESFELD FARM DRIVE EXTENSION
 DISTRICT: THREE CHOPT
 DATE: MAY 23, 2023**