

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, November 28, 2023, at 5:30 p.m.** in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

5:30 - 5:45 p.m.	Kai Bears Popcorn
5:45 - 6:00 p.m.	Richmond Region Tourism Update
6:00 - 6:15 p.m.	Home Purchase Assistance Program
6:15 - 6:30 p.m.	HCPS Budget Amendment Item on Board Agenda
6:30 - 6:45 p.m.	Review of Regular Meeting Agenda Items

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
November 21, 2023

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
November 28, 2023
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – November 14, 2023, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATION

303-23 Resolution – Recognizing Henrico County Alumnae Chapter of Delta Sigma Theta Sorority, Inc.

PUBLIC HEARING ITEMS

304-23 Resolution - Granting Authorization for the Issuance of Not to Exceed Five Hundred Thousand Dollars (\$500,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds of the County of Henrico, Virginia for the Purpose of Providing Funds to Pay a Portion of the Costs of a Water Line Inventory Project for the County's Water and Sewer System (the "Project"); Providing for the Issuance of Such Bonds to the Virginia Resources Authority (the "VRA"), as Financial Administrator of the Virginia Drinking Water State Revolving Fund; and Authorizing the County to Enter Into One or More Funding Agreements With the VRA for Grant Funding to be Provided to the County From the VRA to Pay a Portion of the Costs of the Project.

305-23 Resolution - Approval of Issuance of Bonds by the Harrisonburg Redevelopment and Housing Authority for the Helios Apartments - Fairfield District.

306-23 Ordinance - Vacation of Portion of Alley - 4010 Williamsburg Road - Larchmont Subdivision - Varina District.

PUBLIC COMMENTS

GENERAL AGENDA

307-23 Introduction of Resolution - Receipt of Requests for Amendments to FY 2023-24 Annual Fiscal Plan - December 2023.

308-23 Resolution - Receipt of Audited Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2023, and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee.

- 309-23 Resolution - Signatory Authority - Lease of the Henrico Sports & Events Center to the Sports and Entertainment Authority - 1 All Star Boulevard - Fairfield District.
- 310-23 Resolution - Award of Contract - Ozone Generator PSU Replacement - Water Treatment Facility Project - Tuckahoe District.
- 311-23 Resolution - Acceptance of Roads - Greengate - Three Chopt District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
November 28, 2023**

PRESENTATION

RESOLUTION - Recognizing Henrico County Alumnae Chapter of Delta Sigma Theta Sorority, Inc.

This resolution recognizes the Henrico County Alumnae Chapter of Delta Sigma Theta Sorority, Inc. and expresses the Board's sincere appreciation to its members and their service to our community.

PUBLIC HEARING ITEMS

RESOLUTION - Granting Authorization for the Issuance of Not to Exceed Five Hundred Thousand Dollars (\$500,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds of the County of Henrico, Virginia for the Purpose of Providing Funds to Pay a Portion of the Costs of a Water Line Inventory Project for the County's Water and Sewer System (the "Project"); Providing for the Issuance of Such Bonds to the Virginia Resources Authority (the "VRA"), as Financial Administrator of the Virginia Drinking Water State Revolving Fund; and Authorizing the County to Enter Into One or More Funding Agreements With the VRA for Grant Funding to be Provided to the County From the VRA to Pay a Portion of the Costs of the Project.

This resolution authorizes the issuance of water and sewer system revenue bonds in a principal amount not to exceed \$500,000. The bonds would be issued to pay a portion of the costs of a water line inventory project for the County's water and sewer system. The bonds would have an interest rate of 1% and are part of a financing package administered by the Virginia Department of Health. That financing package also includes up to \$300,000 in grant funding for the project.

This resolution was prepared by the County's bond counsel and has been reviewed and approved as to form by the County Attorney.

RESOLUTION - Approval of Issuance of Bonds by the Harrisonburg Redevelopment and Housing Authority for the Helios Apartments - Fairfield District.

5701 Chamberlayne, LLC is the proposed purchaser of the property located at 5701 Chamberlayne Road and 5700 Crenshaw Road in the Fairfield District. The proposed purchaser plans to construct multifamily residential rental housing on the property, which will be known as the Helios Apartments and will contain 186 rental units (one-, two-, and three-bedroom units). The proposed purchaser will spend approximately \$260,000 per unit on labor and material to construct the apartments, which will expand and improve safe and affordable housing opportunities.

Because the County does not have a redevelopment and housing authority, the Harrisonburg Redevelopment and Housing Authority, at the proposed purchaser's request, has agreed to issue bonds in the maximum amount of \$33,000,000 to finance a portion of the costs of the purchase and construction of the apartments. Before this plan of finance can be implemented the Board of Supervisors must hold concurrent public hearings on the exercise by the Harrisonburg Redevelopment and Housing Authority of its powers in Henrico County, make certain findings required by the Virginia Housing Authorities Law, and approve the issuance of bonds by the Harrisonburg Redevelopment and Housing Authority for the benefit of 5701 Chamberlayne, LLC. The Board's approval remains in effect for one year and does not create a debt or pledge of the County's full faith and credit.

The Harrisonburg Redevelopment and Housing Authority adopted a resolution agreeing to issue the bonds on September 20, 2023. The Harrisonburg City Council adopted a resolution approving the issuance of the bonds on September 26, 2023.

ORDINANCE - Vacation of Portion of Alley - 4010 Williamsburg Road - Larchmont Subdivision - Varina District.

The owner of 4010 Williamsburg Road in the Larchmont subdivision has requested that the County vacate the alley bisecting his property so his property will be contiguous. The County does not need the alley, and no property owner will be irreparably damaged by the vacation of the alley.

The Real Property Division has processed this request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to FY 2023-24 Annual Fiscal Plan - December 2023.

This Board paper introduces for advertisement and a public hearing on December 12, 2023, a resolution to amend the annual fiscal plan for FY 2023-24. The requested amendments are shown in a list dated November 21, 2023, provided by the County Manager to the Board.

Pursuant to Virginia Code Section 15.2-2507, the County may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year. Amendments that exceed one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and public hearing once in a newspaper having general circulation in the County at least seven days prior to the meeting date. The notice states the intent of the Board of Supervisors to amend the budget and includes a brief synopsis of the proposed budget amendments.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Receipt of Audited Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2023, and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee.

This Board paper receives the Annual Comprehensive Financial Report of the County for the fiscal year ended June 30, 2023, including the Schedule of Expenditures of Federal Awards, as audited by Cherry Bekaert LLP, Certified Public Accountants. Representatives of the firm will be present and available for comment regarding this report. In addition, this Board paper acknowledges the discharge of duties and responsibilities by the Audit Committee.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Lease of the Henrico Sports & Events Center to the Sports and Entertainment Authority - 1 All Star Boulevard - Fairfield District.

This Board paper authorizes the County Manager to execute a lease agreement with the Sports and Entertainment Authority of Henrico County, Virginia, for County-owned real property known as the Henrico Sports & Events Center. The lease will commence on or about December 1, 2023, for a period of 30 years and will be renewable for three 10-year terms. The Authority will pay \$1.00 annually for the lease. The Authority will use the property to operate a convocation center, including sports and entertainment events, consistent with the Authority's powers and the purposes for which the Board created the Authority.

The Director of Real Property recommends approval of the Board Paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Ozone Generator PSU Replacement - Water Treatment Facility Project - Tuckahoe District.

This Board paper awards a fixed price contract for \$1,675,748 to Triad Electrical Solutions, Inc. for the Ozone Generator PSU Replacement – Water Treatment Facility Project. The Project consists of replacing the existing Ozone Generator power supply unit (PSU) system. The PSU system produces ozone using a high voltage electrical discharge that passes through oxygen inside of a ozone generator chamber. Ozone is used to eliminate and reduce contaminants in the water treatment process.

Work on the Project is anticipated to begin in February 2024 and be completed within 660 calendar days. Funding will be provided by the Water and Sewer Revenue Fund.

The County received two bids on October 10, 2023, in response to ITB 23-2580-8EAR and Addenda Nos. 1, 2, 3, and 4. The bids were as follows.

<u>Bidders</u>	<u>Bid Amounts</u>
Triad Electrical Solutions, Inc. Carrollton, VA	\$1,675,748
American Contracting & Environmental Services, Inc. Columbia, MD	\$2,265,000

Based upon a review of the bids, Triad Electrical Solutions, Inc. is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Roads - Greengate - Three Chopt District.

This Board paper would accept the following named and described sections of roads into the County road system for maintenance:

- 0.10 miles of Becklow Avenue
- 0.12 miles of Conningham Lane
- 0.04 miles of Dewhurst Avenue
- 0.09 miles of Haydenpark Lane

0.35 miles - Total

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.