

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
January 23, 2024

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, January 23, 2024, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Tyrone E. Nelson, Chairman, Varina District  
Daniel J. Schmitt, Vice-Chairman, Brookland District  
Roscoe D. Cooper, III, Fairfield District  
Misty D. Whitehead, Three Chopt District  
Jody K. Rogish, Tuckahoe District

**Other Officials Present:**

John A. Vithoukaskas, County Manager  
Andrew R. Newby, County Attorney  
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board  
Michael Y. Feinmel, Deputy County Manager for Public Safety  
W. Brandon Hinton, Deputy County Manager for Administration  
Monica Smith-Callahan, Deputy County Manager for Community Affairs  
Cari M. Tretina, Deputy County Manager/Chief of Staff  
Steven J. Yob, Deputy County Manager for Community Operations  
Ben A. Sheppard, Director of Public Relations

Bryson Smith, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mr. Schmitt, seconded by Ms. Whitehead, the Board approved the minutes of the January 9, 2024, Regular Meeting.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

**MANAGER'S COMMENTS**

Mr. Vithoukaskas recognized the passing of James "Jay" Edward Cox, Jr. who passed away on Friday, January 19. He is survived by his wife of 56 years, Mary Anne Bell Cox, and their three sons. Jay was a graduate of Douglas Freeman High School where he played football under the leadership of Coach Bill Long. He served on the Henrico County Area Mental Health & Developmental Services Board and Parents for Community-Based Services.

Mr. Vithoulkas also acknowledged the passing of Alexis Piero after a brief illness on November 29. Alexis joined the Henrico family in the fall of 2008. Alexis was involved in the County's Addiction Task Force to bring substance abuse treatment into communities and was part of the first mobile treatment team.

### **BOARD OF SUPERVISORS' COMMENTS**

Ms. Whitehead stated she was inspired by the employee awards ceremony earlier in the Special Meeting. She noted an email she received from one of her constituents after the recent storms when a tree had fallen and was blocking the road. The resident called 911 and the Division of Fire came out and immediately removed the tree and the debris blocking the road. Ms. Whitehead noted the day-to-day work of public service is often done quietly without any fanfare and wanted to express her thanks for her neighbors and the neighborhood.

Mr. Schmitt thanked Mr. Jack Berry, President of Richmond Region Tourism, who recently announced his retirement. Mr. Schmitt wished Mr. Berry well on his retirement, stated he has been an advocate for the entire region, and thanked him for his service. Mr. Schmitt also congratulated a Brookland District resident who recently turned 103 years: Mr. Matthew Odey, who owns his own trucking company and is a veteran.

Mr. Nelson thanked the staff, and everyone involved in the announcement of the County purchasing Varina Farms, he thanked the County Manager and his team, and he looks forward to the great things the property will be used for going forward.

### **RECOGNITION OF NEWS MEDIA**

There were no members of the news media present.

### **APPOINTMENTS**

31-24                    Resolution - Appointment of Member - Board of Real Estate Review and Equalization.

On motion of Mr. Cooper, seconded by Ms. Whitehead, and by unanimous vote, the Board approved this item – see attached resolution.

32-24                    Resolution - Appointment of Member - Keep Henrico Beautiful Committee.

On motion of Mr. Schmitt, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

33-24                    Resolution - Appointment of Member - Local Emergency Planning Committee.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

34-24

Resolution - Appointment of Member - Library Advisory Board.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS**

316-23  
REZ2023-  
00027  
Fairfield

General Land Company, LLC: Request to conditionally rezone from A-1 Agricultural District to B-2C Business District (Conditional) Parcel 775-766-6864 containing 8.615 acres located at the southwest intersection of Mountain and Woodman Roads.

Mr. Vithoukias announced the first two cases are companion cases and the applicant has requested deferrals on both items.

The following individuals spoke in opposition to this case:

Kitty, President of the nearby homeowners associations, explained they are not in favor of the storage units and feel a three-story storage unit would take away from the look of the neighborhood.

Deborah Cooper, a resident of the Fairfield District, feels the storage units would not be a good fit for the area.

Anne Carol Johnson, a resident of the Fairfield District, would appreciate it if the Board would come and look at the area and see that the area is a residential area and is not appropriate for a storage area.

On motion of Mr. Cooper, seconded by Ms. Whitehead, and by unanimous vote, the Board deferred this item to the April 9, 2024, meeting.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

317-23  
PUP2023-  
00014  
Fairfield

General Land Company, LLC: Request for a Provisional Use Permit under Section 24-4205 of Chapter 24 of the County Code to allow a self-storage facility on Parcel 775-766-6864 located at the southwest intersection of Mountain Road and Woodman Road.

On motion of Mr. Cooper, seconded by Ms. Whitehead, and by unanimous vote, the Board deferred this item to the April 9, 2024, meeting.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

35-24  
REZ2023-  
00026  
Varina

Harsh Thakker, Dorado Capital, LLC: Request to amend proffers accepted with REZ2022-00034 on Parcel 833-718-6524 located on the south line of Meadow Road at its intersection with Chartwood Drive.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with following proffered conditions:

All conditions of rezoning case REZ2022-00034 will apply to the subject property except as revised below:

1. **Concept Plan.** The site shall be developed similar to the attached concept plan, or as otherwise approved by the Planning Commission at the time of Plan of Development review, entitled Meadow Springs Run Subdivision, by sekivsolutions, Dated July 18, 2023 (see case file).
2. **Pocket Park.** At least one community pocket park shall be provided and may include a gazebo-type structure, and shall include benches, an access path, and landscape treatment. The park shall be located in a community area that is easily accessible for the majority of the homeowners and shall be maintained by the Homeowners' Association.
3. **Entrance Features.** The entry feature shall be substantially similar to Exhibit B (see case file), and shall include two brick walls, one on either side of the access drive, metal fencing, and identifying signage.
4. **Minimum Square Footage and Density.** Each dwelling unit shall have a minimum of 1,300 square feet of finished floor area. No more than 46 units shall be developed on the Property. A minimum lot width of 60 feet shall be provided for all lots.
5. **Architectural Treatment.** All dwellings constructed on the Property shall have an exterior architectural style generally consistent with those shown on Exhibit C and Exhibit D (see case file), or as otherwise approved by the Planning Commission at the time of Plan of Development review. The dwellings shall be constructed of brick, stone, dryvit, vinyl, hardiplank, or other permanent building material approved by the Planning Commission at the time of Plan of Development approval, and each unit shall include an attached or detached garage. Any detached garage shall be placed behind the main structure. Flat panel garage doors shall be prohibited. At least 50% of the garage doors will have a minimum of two (2) of the following enhanced features: arches, hinge straps, or other architectural features on the exterior that enhance the entry. Any areas over the garage doors exceeding four (4) feet in height will include either a decorative gable vent, vinyl trim board, window, or

similar feature to break up the visual mass.” At least 25% of the front elevation shall be brick or stone, excluding the foundation. Roofing materials shall have a minimum twenty-five (25) year life and associated warranty. Vinyl siding shall have a minimum thickness of 0.042”. The manufacturer’s printed literature for roofing and vinyl siding shall be provided at the time of building permit application. All side elevations shall contain a minimum of two windows. No cantilevered features shall be allowed. All dwellings shall have either brick or stone foundations. If brick, the foundation shall have a minimum of seven (7) courses. Front stoops and steps shall be constructed of brick or stone. All homes shall be built on a crawl space foundation. Nothing herein shall prohibit basements from being constructed for any home.

6. **Sound Suppression Measures.** Exterior dwelling unit walls that directly abut the railroad shall have a sound transmission class (STC) rating of 54 when tested in accordance with the latest edition of the Virginia Uniform Statewide Building Code which detail from the independent lab test shall be included in the building permit application.
7. **Fireplace Chimneys.** The exposed portions of a chimney shall be constructed of brick or stone. The exposed portion of the flue for a direct-vent gas fireplace shall be constructed of the same material used on the adjacent façade and shall be built on a foundation that is constructed of the same material that is uses on the adjacent foundation.
8. **Front Porches.** Not less than 75% of units shall have front porches. Porches shall have a minimum depth of 5 feet.
9. **Driveways.** All driveways shall be exposed aggregate, stamped or smooth concrete, or asphalt.
10. **Street Trees.** Street trees, with a minimum 2.5” caliper at the time of planting, shall be planted or retained, at approximately 35 foot intervals along both sides of all streets within the project. Trees acceptable for planting shall be Maple, Elm, Oak, Sycamore, and Birch, or as otherwise approved at the time of plan review.
11. **Sidewalks.** Sidewalks a minimum of four (4) feet in width shall be provided along one side of the roads within the development.
12. **Lighting.** Post lights shall be provided in the front yard of each lot.
13. **Underground Utilities.** Except for junction boxes, meters and existing overhead utility lines or for technical or environmental reason, all utility lines shall be underground.

14. **Front and Side Yards.** Sod and irrigation shall be provided for the front and side yards.
15. **Protective Covenants.** Prior to conveyance of the first unit, restrictive covenants describing development controls, architectural modification standards and maintenance responsibilities for all common areas within the development, including maintenance of the entrance features, shall be recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia. In addition, there shall be a Homeowners Association of the owners of units on the property that shall be responsible for the enforcement of the restrictive covenants, including maintenance of common area, roads, and unit exteriors. The restrictive covenants shall specify the types of allowable mailboxes and lamp posts.
16. **Buffers.** A fifty foot (50') natural buffer shall be maintained adjacent to the railroad track, a twenty five foot (25') natural buffer shall be maintained along the eastern and western property lines of the development, and one hundred foot (100') natural buffer shall be maintained adjacent to Meadow Road. The buffers shall be maintained as natural buffers, to the extent practicable, as determined during plan of development review, with supplemental plantings provided, if necessary, to provide buffers that meet the transitional buffer ten, per the zoning ordinance.
17. **Archeological Study.** If a Phase 1 Archeological Study is required by the County of Henrico Division of Recreation and Parks at POD review, then any artifacts that are found shall be donated to the County.
18. **Hours of Construction.** The hours of exterior construction, including operation of bulldozers and other earth-moving equipment, shall be between 7:00 a.m. and 7:00 p.m., Monday through Friday, and 8:00 a.m. and 5:00 p.m., on Saturday and Sunday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work, such as concrete pours or utility connections. Signs, in both English and Spanish, stating the above-referenced provisions, shall be posted and maintained at all entrances to the property prior to any land disturbance activities thereon.
19. **Flood Plain Areas.** The applicant shall file an application for C-1 zoning for the areas within the property that lie within the 100-year floodplain, unless such areas are needed for roads, access ways, or other purposes approved or required by the Planning Commission or any other governmental body or official, prior to final subdivision approval.
20. **Streets.** Community streets for the development shall be public and designed to the Henrico County Design Standards.

21. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.
22. **Landscaping.** Each home shall have shrubs or ornamental ground cover along the front foundation.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

36-24  
REZ2023-  
00042  
Tuckahoe

Parham Island OZ, LLC: Request to conditionally rezone from C-1 Conservation District to UMU-PD Urban Mixed-Use Planned Development District parcel 754-743-2488 containing 1.19 acres located at the southeast intersection of N Parham Road and Eastridge Road.

No one from the public spoke in opposition to this item.

On motion of Mr. Rogish, seconded by Mr. Schmitt, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Master Plan, Residential Limitation.**
  - a. The subject Property is added to Rezoning Case REZ2019-00021, as amended by Rezoning Case REZ2021-00007, and shall be subject to the same proffered conditions contained in REZ2019-00021, as amended by REZ2021-00007 and as supplemented below.
  - b. The Pattern Book shall be supplemented to include the "Rezoning Plan Land Use" plan dated 09.21.2023 attached hereto, the "Regency Square-UMU Building Heights" plan attached hereto (see case file), and the "Rezoning Plan Open Space" plan dated 09.21.2023 attached hereto (see case file).
  - c. No residential uses shall be permitted on the subject Property.
2. **Height limitation.** The following shall be maximum height limitations within the areas identified on the Exhibit attached hereto entitled "Regency Square – UMU Building Heights" (see case file).

Area 19 - 60'

3. **Open space.** The required open space of 15% shall be calculated on the basis of the subject Property only and the acreage of the subject Property shall not be used in the calculation of open space for the property that is subject to REZ2019-00021, as amended by REZ2021-

00007.

4. **Vendor Areas.** Areas of the Property may be designated on the master plan, which may be revised from time to time, or a Plan of Development, for the preparation of food or beverages or the sale or display of merchandise conducted in an open area or structure by one or more individual vendors operating 'from stalls, stands, carts, vehicles or other spaces which are rented or otherwise made available to such vendors. Such activities may include a market, sale of merchandise as part of a permitted festival or other similar special event, or the outdoor display or sale by a single food or beverage vendor, operated as an incidental part of retail activity regularly conducted 'from within a permanent building on the premises. Sidewalk widths adjacent to outdoor vending areas shall not be reduced to less than five (5) feet, except to accommodate a permitted festival or other similar special event. Trash receptacles shall be provided and conveniently located for each block that contains an outdoor vending area.
  
5. **Square Footage Limitations.** The maximum square footage of any use other than an office building shall not exceed 10,000 square feet in floor area, except that:
  - Medical offices, clinics or laboratories shall have no limit as to floor area.
  - Indoor recreational facilities/swimming pools and indoor entertainment facilities shall have no limit as to floor area.
  - Grocery or convenience food stores shall have no limit as to floor area.
  - Stores or shops for the conduct of retail sales or services, including but not limited to restaurants, shall have no limit as to floor area.
  
6. **Drive-through service windows.** Drive-through service windows shall be designed to minimize negative impacts to the pedestrian environment and shall be accessed from internal parking areas or drive-aisles, unless otherwise approved at the time of Plan of Development review.
  
7. **Automotive Filling and Service Stations.** Automotive filling and service stations shall be located and accessed in a manner consistent with the Regency Square UMU Pattern Book as determined at the time of Plan of Development and shall be subject to the following requirements:
  - a. No exterior storage or display of automotive parts shall be permitted.
  - b. All sales, installation and service shall be conducted within a completely enclosed, air-conditioned building



8. **Radio and Television Stations and Television Receiving Antennas.** Any communications equipment such as satellite dishes or antennas associated with a radio or television station shall be screened from public view at ground level in a manner approved at the time of Plan of Development Review. No stand-alone television or radio antennas shall be permitted.
  
9. **Crime Prevention.** Prior to occupancy of any structure containing commercial or office uses, the applicant and the Crime Prevention Unit of the Division of Police shall conduct a security survey of the property. The applicant shall implement mutually agreed upon security recommendations in accordance with Section 24-5508.A.
  
10. **Parking Plan.** The applicant shall provide parking consistent with the Regency Shared Parking Demand document (see case file). Each plan of development submitted for the property shall include a tabulation of all parking required per parking study. Shared parking information, including updates to the parking study demonstrating the parking rate is meeting the needs of approved development on the property, shall be provided with each plan of development or as requested by the Director of Planning. Each plan of development submitted shall identify the location and means of creating additional parking that could accommodate the difference between the reduced parking standard approved by this permit and the standards contained in Section 24-34(m) of the Henrico County Code.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

37-24  
PUP2023-  
00016  
Brookland

DE Solutions Solar Development, LLC: Request for a Provisional Use Permit under Section 24-4314 of Chapter 24 of the County Code to allow installation and operation of a solar array on part of Parcel 753-772-2123 located on the north line of Ford's Country Lane approximately 2,500' east of its intersection with Nuckols Road.

Mr. Vithoukas noted there was a companion case to this item in the general agenda item 50-24. The Board considered the companion case at the same time.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. Only the improvements shown on the exhibits submitted with this Provisional Use Permit, labeled "Exhibit A" and "Exhibit B", shall be

constructed pursuant to this approval. Any additional improvements shall comply with the applicable regulations of the County Code.

2. Development of the site as proposed shall be subject to Plan of Development review, in accordance with the terms of Section 24-2314 of the Henrico County Code. Before beginning any clearing, grading, or other land-disturbing activity, the applicant shall obtain approval of construction plans, including erosion and sedimentation plans as required at time of Plan of Development review. This approval is subject to all conditions that may be placed on the construction plans at time of Plan of Development review.
3. Any activity that results in sound clearly audible at the property lines shall be limited to Monday through Saturday, 7:00 am to 7:00 pm. There shall be no activity that results in sound clearly audible at the property lines on Sundays or national holidays.
4. The maximum height of any solar array, including the panels and mounts, shall not exceed a height of twenty feet.
5. Maximum lot coverage of the solar array and any associated equipment for the Project must not exceed sixty-five percent, in accordance with Section 24-4314.A.1 of the Ordinance.
6. All exterior lighting shall be shielded to direct light away from adjacent property and streets.
7. The applicant shall ensure that, except for transmission lines and collector utility structures, all utilities associated with the Project's solar array be located underground, when possible, in accordance with Section 24-4314.A.5 of the Ordinance.
8. The applicant shall transmit a copy of all application materials to all airports located within five miles of the proposed Project and comply with all Federal Aviation Administration regulations regarding construction and operation of solar photovoltaic facilities, in accordance with Section 24.4314.A.6 of the Ordinance.
9. Details related to decommissioning of the site in the Site Lease Agreement and Solar Power Purchase Agreement, including the timeline and manner in which the Project will be decommissioned and the Property restored to a condition similar to its condition prior to the establishment of the facility, shall be made part of these conditions.
10. The applicant shall agree that the Project will be deemed abandoned by the County if, after the Commercial Operations Date, it ceases operation for a period of eighteen months and written notice of abandonment is provided to the Applicant. Within one hundred and

eighty days after notice of abandonment is provided, the Applicant shall either complete all decommissioning activities and site restoration in accordance with the Lease Agreement or resume regular operation of the array, in accordance with Section 24-4314.A.8 of the Ordinance. This condition shall survive the expiration or earlier termination of this Agreement.

11. The applicant shall address any and all visual buffers deemed reasonably necessary by County staff upon review of the landscaping plan or the other site plans submitted to the County.
12. Access to the site by construction traffic shall be limited to the "Proposed Access Roads" as identified on Exhibit B, or as otherwise approved at time of Plan of Development review.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

#### **GENERAL AGENDA**

50-24 Resolution - SIA2023-00001 - DE Solutions Solar Development, LLC - Solar Power Electricity Generation Facility - Substantially in Accord with Comprehensive Plan - Brookland District.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

#### **PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS CONT'D**

38-24 Godsey Properties Inc.: Request to rezone from R-5AC General Residence  
REZ2023- District (Conditional) to C-1 Conservation District part of parcel 804-726-  
00038 5470 containing 7.6 acres located on the north line of Creighton Road  
Fairfield approximately 600' west of Stone Dale Drive.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

39-24  
REZ2023-  
00039  
Fairfield

Winfrey Road LLC: Request to conditionally rezone from RTHC Residential Townhouse District (Conditional) to C-1C Conservation District (Conditional) part of parcels 780-771-1376 and 780-771-1657 containing 4.294 acres located northwest of the intersection of Woodman Road and Rivermere Lane.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Schmitt, and by unanimous vote, the Board followed the recommendation of the Planning Commission with the following proffered conditions:

1. **Conservation Areas.** Notwithstanding the uses permitted and regulated by the zoning of the Property such portion(s) of the Property which lie within a one hundred (100) year flood plain as determined by the definitive engineering studies approved by the Department of Public Works, and/or such portion(s) of the Property which may be inundated by waters impounded to a maximum elevation determined in a controlled, regulated manner by a structure or structures approved by the Department of Public Works, may only be used for the following purposes:
  - (a) Storm water management and/or retention areas
  - (b) Ponds, lakes, and similar areas intended as aesthetic and/or recreational amenities and/or wildlife habitats.
  - (c) Public or Private access roads, utility easements, signage, walkways and recreational facilities installed in a manner to minimize their impacts and
  - (d) Such additional uses to the uses identified in (a), (b) and (c) above as may be deemed incompatible and of the same general character by the Planning Administrator (Director of Planning) pursuant to Chapters 19 and 24 of the County Code (the "Zoning Ordinance").

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

#### **PUBLIC HEARINGS – OTHER ITEMS**

40-24

Resolution - Signatory Authority - Easement Agreement - Lumos Networks, Inc. d/b/a Segra - 8600 Dixon Powers Drive - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

41-24 Resolution - Signatory Authority - Trail Easement Agreement - Fall Line Trail - Winfrey Road - Virginia Department of Transportation - Fairfield District.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Ms. Whitehead, and by unanimous vote, the Board approved this item – see attached resolution.

42-24 Resolution - Signatory Authority - Trail Easement Agreement - Fall Line Trail - Woodman Road - Virginia Department of Transportation - Fairfield District.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

43-24 Resolution - Declaration of Surplus Property - Acquisition, Reservation, and Delineation of Easements - Exchange of Real Property - Bloomingdale Subdivision - Fall Line Trail - Fairfield District.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

44-24 Ordinance - Vacation of Drainage Easement - Brook Villas Apartment Complex - Villa Park Section II Subdivision - Fairfield District.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached ordinance.

45-24 Resolution - Signatory Authority - Amendment to Cell Tower Lease to Permit Sublease and Co-Location - Fire Station #2 (2400 Darbytown Road) - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

## **PUBLIC COMMENTS**

Bernadette Lark, a non-resident, spoke as an advocate for a former employee who she felt was fired based on discrimination and requested the Board investigate the circumstances surrounding the situation and the grievance process.

Jarene Fleming, a resident of the Brookland District, requested the Board look at the master plan for GRTC. She is mostly concerned about the express bus route at Glenside, and whether GRTC will consider bringing the route back to that location.

Blufort Jones, a former employee, explained he felt his termination was wrongful and requested the Board review the process.

Terri Harrison, a resident of the Varina District, requested the Board of Supervisors look at adopting an ordinance to have residents remove trashcans and recycle bins from the curb after they have been picked up. She stated residents in her community leave their trashcans and recycle bins out for days at time, and it is a nuisance.

Skyann Carpenter, a resident of the Fairfield District, requested the Board speak with the School Board on adding classes on E-cigarettes and vapes and how dangerous they are.

John Martin Owens, a resident of the Brookland District, informed the Board that the sign for Libbie Mill Road was misspelled "Libby" near the intersection with Indigo Avenue.

**GENERAL AGENDA CONT'D**

46-24            Resolution - Authorizing and Providing for the Issuance and Sale of Not to Exceed One Hundred Twenty-One Million Three Hundred Fifty-Five Thousand Dollars (\$121,355,000) Aggregate Principal Amount of County of Henrico, Virginia, General Obligation Public Improvement Bonds.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

47-24            Resolution - Award of Contract - Consulting Services - Employee Benefits Program.

On motion of Mr. Rogish, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

48-24            Resolution - Award of Contract - Third-Party Administrator for Voluntary Benefits.

On motion of Mr. Schmitt, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

49-24            Resolution - Award of Contract - Glover Park - Phase II - Brookland District.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

51-24            Resolution - Award of Contract - Upham Brook Trunk Sewer, Brook Road to Route 301 - Contract 1 - 66-Inch Sewer Tunnel and Manholes AMH 23 & AMH 24 - Fairfield District.

On motion of Mr. Cooper, seconded by Ms. Whitehead, and by unanimous vote, the Board approved this item – see attached resolution.

- 52-24 Resolution - Award of Contract - Upham Brook Trunk Sewer, Brook Road to Route 301 - Contract 2 - Gravity Sewers, Structures, and Appurtenances - Fairfield District.

On motion of Mr. Cooper, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

- 53-24 Resolution - Award of Contract - Hanover Road and Graves Road Sewer Extension, Hanover Road and Early Street Sewer Extension Phase I - Varina District.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

- 54-24 Resolution - Award of Contract - Water Reclamation Facility Grit Separator Replacement Project - Varina District.

On motion of Mr. Nelson, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

- 55-24 Resolution - Award of Contract - Rose Hill Stream Maintenance - Tuckahoe District.

On motion of Mr. Rogish, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

- 56-24 Resolution - Award of Contract - Annual Contract for Asphaltic Pavement Planing - Countywide.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

- 57-24 Resolution - Modification of Annual Spending Limit - Annual Contract for Small Capital Improvement Projects.

On motion of Mr. Schmitt, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

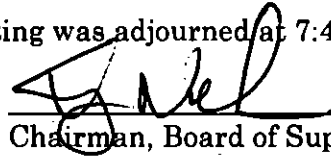
Mr. Nelson recognized the Planning Commission Chair, Mr. William Mackey, Jr., who attended the meeting.

Mr. Schmitt introduced Jocelyn, who is part of the Student Government Day program. She is a senior at Tucker High School and also attended the Board's special meeting earlier in the evening.

Ms. Whitehead stated she appreciates the passionate civic engagement from the community. She stated this is what the process involves and not to judge reactions on the

dais as reflective of what is felt. She noted that County workers are passionate about public service. She concluded that, when we are doing things right, we do not fear scrutiny, and welcome individuals to come out and speak.

There being no further business, the meeting was adjourned at 7:40 p.m.



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Chairman, Board of Supervisors  
Henrico County, Virginia







COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 32-24

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Keep Henrico Beautiful Committee

For Clerk's Use Only:

Date: 4/23/2024

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Cooper  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Whitehead, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Keep Henrico Beautiful Committee for a two-year term expiring December 31, 2025, or thereafter when her successor has been appointed and qualified:

Brookland District

Gwen Miller

By Agency Head \_\_\_\_\_

By County Manager [Signature]

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_







**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **40-24**  
Page No. 1 of 1

**Agenda Title: RESOLUTION — Signatory Authority — Easement Agreement — Lumos Networks, Inc. d/b/a Segra — 8600 Dixon Powers Drive — Brookland District**

For Clerk's Use Only: Date: <u>1/23/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Cooper</u> (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Cooper, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Rogish, J.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Whitehead, M.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							



WHEREAS, Lumos Networks, Inc. d/b/a Segra (“Segra”) wishes to install, operate, maintain, inspect, repair, replace, and remove a communications system on County-owned real estate at 8600 Dixon Powers Drive, GPIN 769-753-6764 (the “Property”), which houses the County’s Department of Social Services and the County’s Health Department; and,

WHEREAS, Segra requires a 15-foot utility easement across the Property, as highlighted in yellow and labeled “Lumos Networks dba SEGRA 15’ WIDE BURIED CABLE EASEMENT” on the Overall Site Plan attached as Exhibit A; and,

WHEREAS, this resolution was advertised, and a public hearing was held on January 23, 2024, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute an easement agreement, in a form approved by the County Attorney, granting Segra an easement to install, operate, maintain, inspect, repair, replace, and remove a communications system on County-owned real estate at 8600 Dixon Powers Drive.

Comments: The Real Property Division has processed this request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head       By County Manager 

Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_  
 Copy to: \_\_\_\_\_  
 Clerk, Board of Supervisors  
 Date: \_\_\_\_\_

SEE MATCHLINE 84. 2

EXISTING 3-STORY  
OFFICE  
BUILDING

Lumos Networks Inc. dba SEGRA  
Exhibit A - Easement Drawings  
Easement Plat: PB20W6-002-E1

PLACEMENT OF SEGRA CONDUIT AND FIBER  
WILL DETERMINE ACTUAL CENTERLINE OF  
EASEMENT.

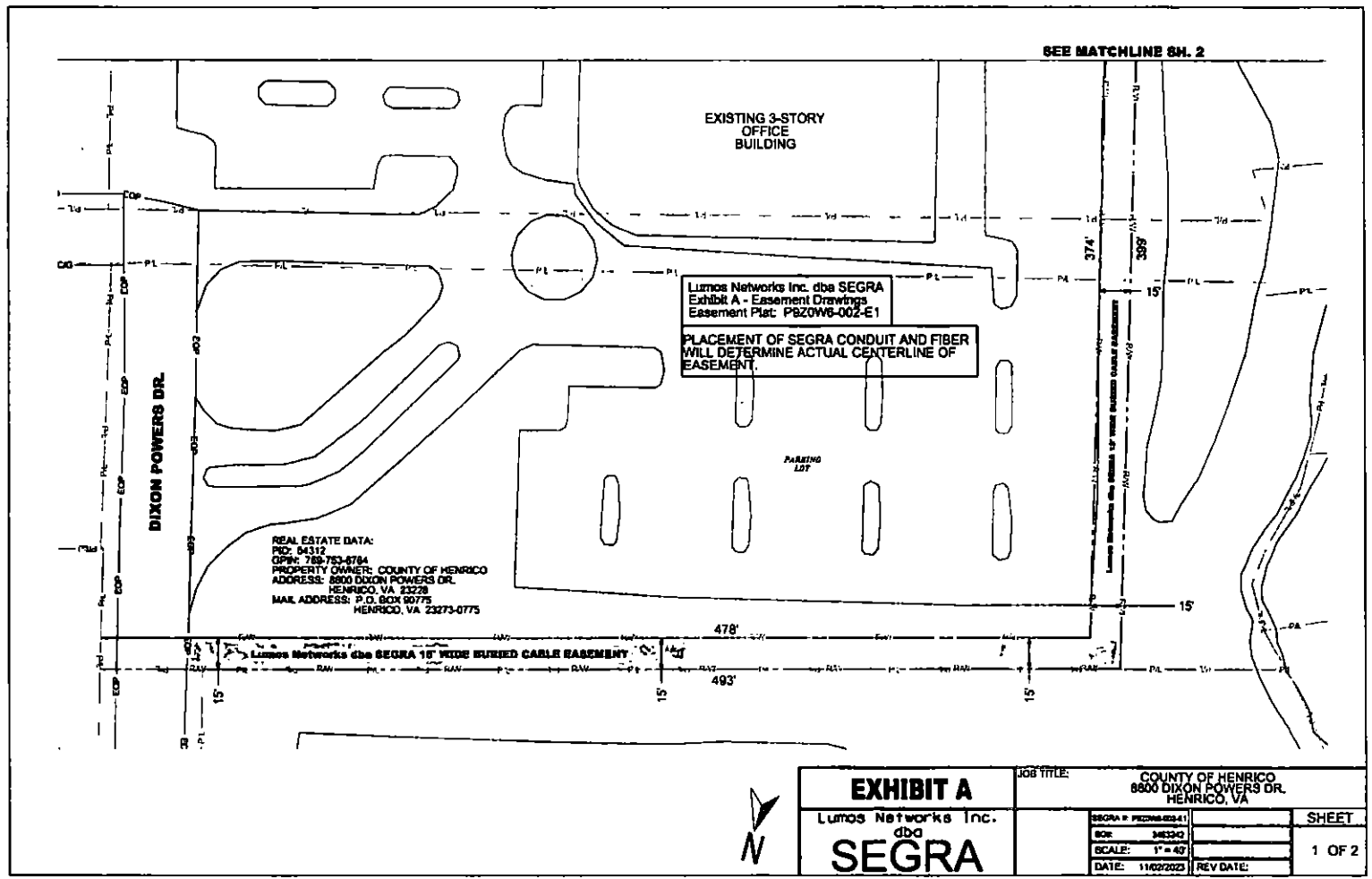
PARKING  
LOF

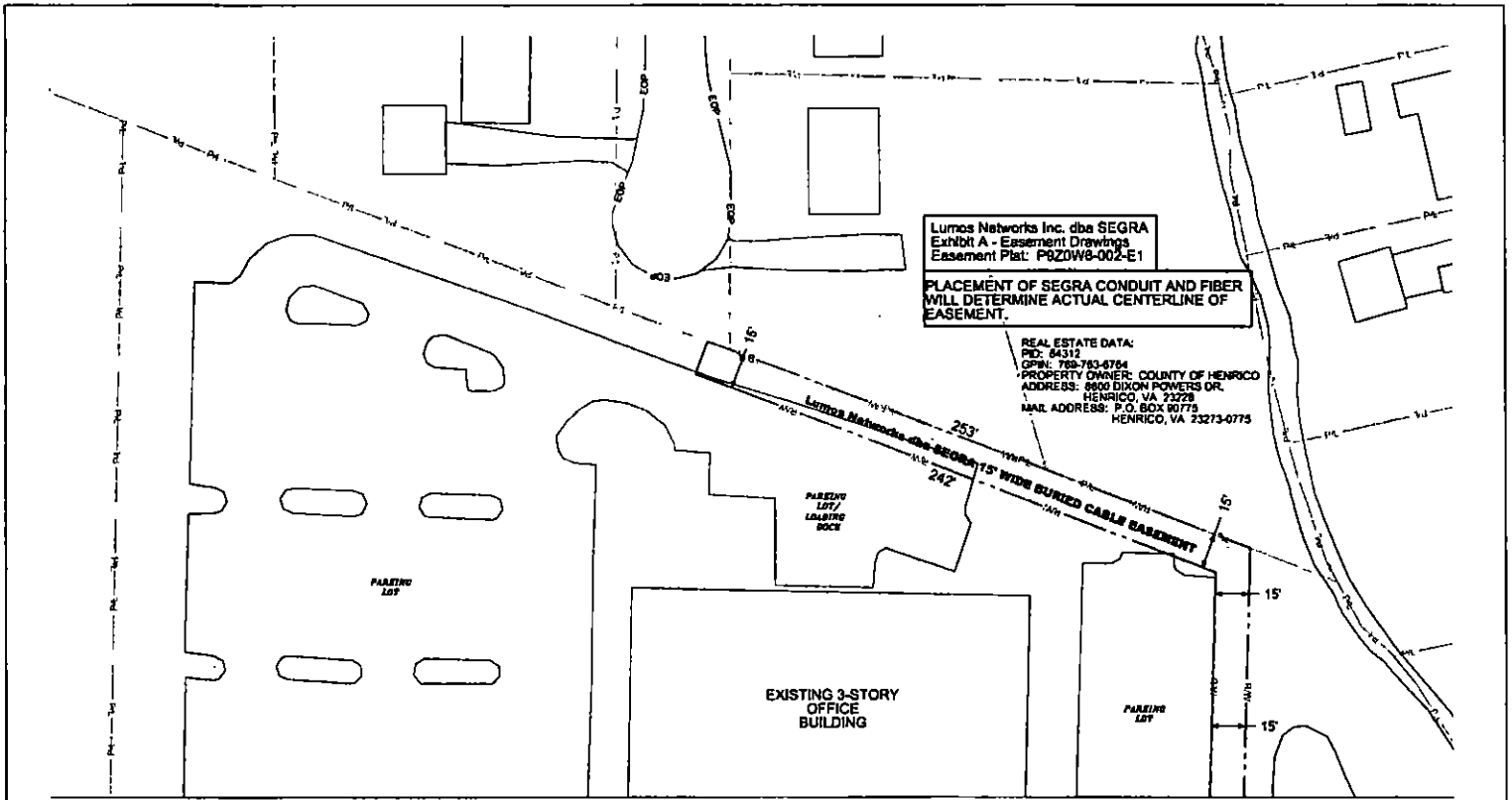
REAL ESTATE DATA:  
PSD: 84312  
OPIN: 789-753-6784  
PROPERTY OWNER: COUNTY OF HENRICO  
ADDRESS: 8800 DIXON POWERS DR.  
HENRICO, VA 23228  
MAIL ADDRESS: P.O. BOX 90778  
HENRICO, VA 23273-0775

Lumos Networks dba SEGRA 15' WIDE BURIED CABLE EASEMENT

DIXON POWERS DR.

<b>EXHIBIT A</b> Lumos Networks Inc. dba <b>SEGRA</b>	JOB TITLE:		COUNTY OF HENRICO 8800 DIXON POWERS DR. HENRICO, VA
	SEGRA P. PB20W6-002-E1		SHEET
	DOC: 345242		1 OF 2
	SCALE: 1" = 40'		
DATE: 11/02/2023	REV DATE:		





<b>EXHIBIT A</b>	JOB TITLE: COUNTY OF HENRICO 8600 DIXON POWERS DR. HENRICO, VA		SHEET  2 OF 2
	Lumos Networks Inc. dba <b>SEGRA</b>	SEGRA P. #P20W8-002-E1 BOR: 1472242 SCALE: 1" = 40' DATE: 11/02/2023	



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **41-24**

Page No. 1 of 1

**Agenda Title: RESOLUTION — Signatory Authority — Trail Easement Agreement — Fall Line Trail — Winfrey Road — Virginia Department of Transportation — Fairfield District**


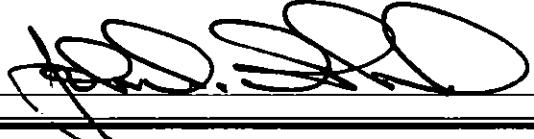
For Clerk's Use Only: Date: <u>1/23/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Cooper</u> Seconded by (1) <u>Whitehead</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Whitehead, M.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Cooper, R.	✓			Nelson, T.	✓			Rogish, J.	✓			Schmitt, D.	✓			Whitehead, M.	✓		
	YES	NO	OTHER																							
Cooper, R.	✓																									
Nelson, T.	✓																									
Rogish, J.	✓																									
Schmitt, D.	✓																									
Whitehead, M.	✓																									

WHEREAS, the Virginia Department of Transportation ("VDOT") has asked the County to convey a permanent trail easement as shown on Exhibit A for the construction and maintenance of a portion of the Fall Line Trail on the County-owned parcel located on Winfrey Road, GPIN 779-772-5161, whose legal description is described on the attached Exhibit B; and,

WHEREAS, this resolution was advertised, and a public hearing was held on January 23, 2024, pursuant to Va. Code §§15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute an easement agreement, in a form approved by the County Attorney, conveying a permanent trail easement to VDOT, as shown on the attached Exhibit A.

Comments: The Real Property Division has processed this request through the Departments of Planning and Public Works without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head  By County Manager 

Copy to: \_\_\_\_\_  
 Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors  
 Date: \_\_\_\_\_



1. THE RIGHT OF WAY DISTANCE IS A FIELD MEASUREMENT SUBJECT TO THE RECORDED MAP LIMITS.
2. ALL ADJACENT LOTS DO NOT REPRESENT FIELD MEASUREMENTS. FIELD MEASUREMENTS EXISTING ARE NOT COMPARED TO THE ADJACENT LOTS AND ACCORDINGLY, THE ADJACENT LOTS DO NOT REPRESENT FIELD MEASUREMENTS. FIELD MEASUREMENTS ARE NOT COMPARED TO THE ADJACENT LOTS AND ACCORDINGLY, THE ADJACENT LOTS DO NOT REPRESENT FIELD MEASUREMENTS. FIELD MEASUREMENTS ARE NOT COMPARED TO THE ADJACENT LOTS AND ACCORDINGLY, THE ADJACENT LOTS DO NOT REPRESENT FIELD MEASUREMENTS.
3. THE PLANS SHOW THE RECORDED RIGHT OF WAY LIMITS AND THE RECORDED RIGHT OF WAY LIMITS ARE NOT COMPARED TO THE ADJACENT LOTS AND ACCORDINGLY, THE ADJACENT LOTS DO NOT REPRESENT FIELD MEASUREMENTS.
4. THE ADJACENT LOTS DO NOT REPRESENT FIELD MEASUREMENTS AND DO NOT REPRESENT A RECORDED RIGHT OF WAY LIMITS.
5. PROPERTY BOUNDARIES ARE BASED ON SURVEY DATA AND FIELD MEASUREMENTS. ALL DIMENSIONS ARE TO BE SET UPON COMPLETION OF CONSTRUCTION.

**NOTES:**

1. THE RIGHT OF WAY DISTANCE IS A FIELD MEASUREMENT SUBJECT TO THE RECORDED MAP LIMITS.

2. ALL ADJACENT LOTS DO NOT REPRESENT FIELD MEASUREMENTS. FIELD MEASUREMENTS EXISTING ARE NOT COMPARED TO THE ADJACENT LOTS AND ACCORDINGLY, THE ADJACENT LOTS DO NOT REPRESENT FIELD MEASUREMENTS. FIELD MEASUREMENTS ARE NOT COMPARED TO THE ADJACENT LOTS AND ACCORDINGLY, THE ADJACENT LOTS DO NOT REPRESENT FIELD MEASUREMENTS.

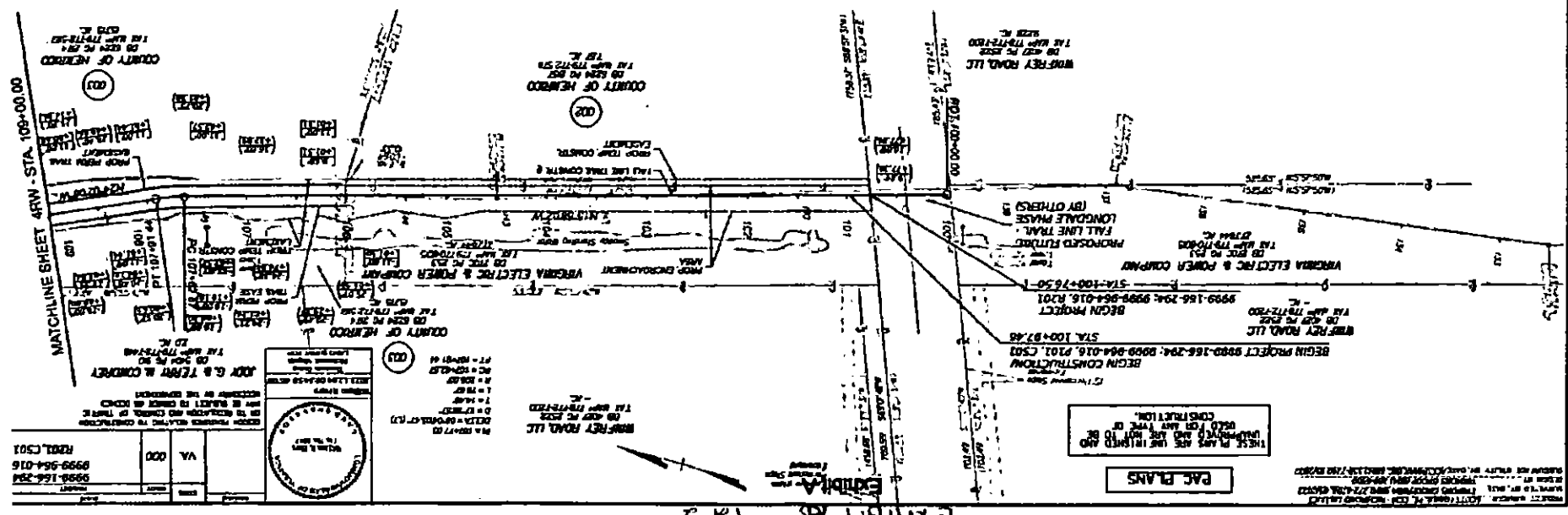
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4. THE ADJACENT LOTS DO NOT REPRESENT FIELD MEASUREMENTS AND DO NOT REPRESENT A RECORDED RIGHT OF WAY LIMITS.

5. PROPERTY BOUNDARIES ARE BASED ON SURVEY DATA AND FIELD MEASUREMENTS. ALL DIMENSIONS ARE TO BE SET UPON COMPLETION OF CONSTRUCTION.

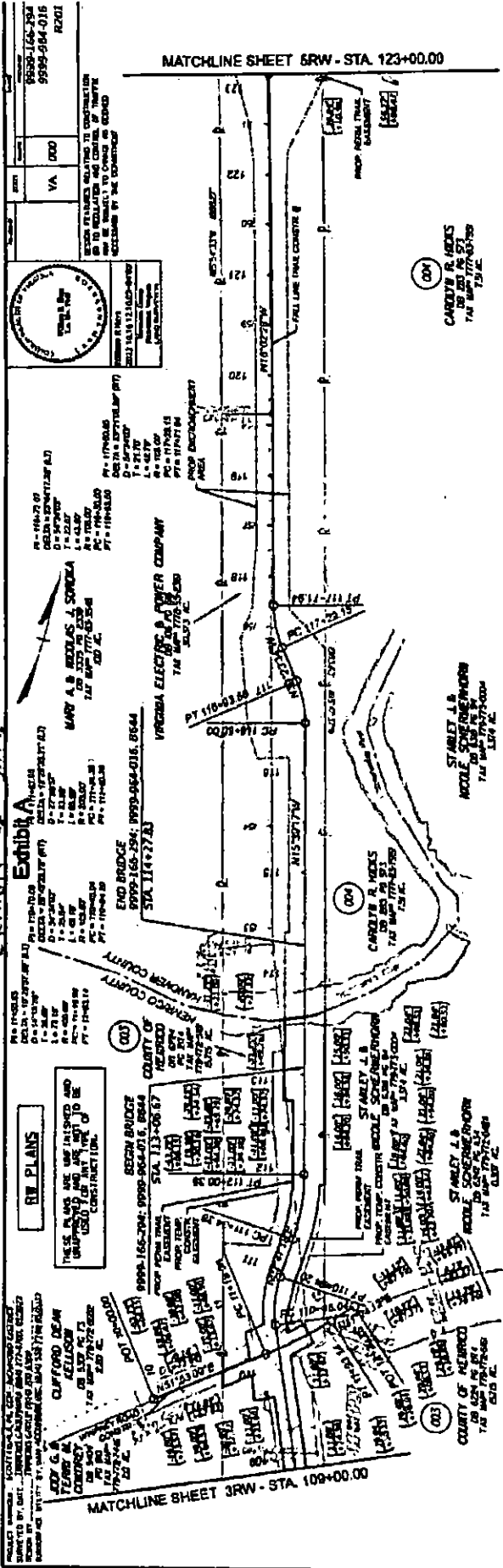
PARCEL NO.	LANDOWNER		APPROPRIATE AREAS			
	PERMANENT	TEMPORARY	CONCRETE	ACRES	ASPH	ADJ
001			THIRTY-THREE	1.01		
002			THIRTY-THREE	1.01		
003			THIRTY-THREE	1.01		

**EXHIBIT A**



9999-166-294  
9999-964-016  
R201.C501

Exhibit B of 2013



PROJECT NUMBER	9999-166-294
SHEET NO. OF TOTAL SHEETS	294 OF 304
DATE	08/01/13
SCALE	AS SHOWN
PROJECT NAME	VA (000)
OWNER	VA (000)
DESIGNER	VA (000)
DATE OF DESIGN	08/01/13
DATE OF CONSTRUCTION	
DATE OF RECORDING	
DATE OF CLOSURE	



BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

WITNESSE MY HAND AND SEAL OF OFFICE this 1st day of August, 2013.

Notary Public for the State of Virginia  
 My Commission Expires 08/01/15

THESE PLANS ARE UNRECORDED AND UNAPPROVED. ANY USE OF THEM WITHOUT RECORDING AND APPROVAL BY THE ENGINEER IS AT THE USER'S SOLE RISK.

RE PLANS

CLIFFORD DEAN  
 10000 WOODBINE DRIVE  
 FALLS CHURCH, VA 22046  
 703-271-7222  
 228 E.

STATION 109+00.00

MATCHLINE SHEET 6RW - STA. 123+00.00

COPY  
 CAROLYN R. HECKS  
 10000 WOODBINE DRIVE  
 FALLS CHURCH, VA 22046  
 703 E.

COPY  
 STANLEY A. B. NICOLE, SUPERVISOR  
 10000 WOODBINE DRIVE  
 FALLS CHURCH, VA 22046  
 703 E.

PARCEL NO.	LANDOWNER	DAI PARCEL ID	TOTAL ACRES	EASEMENTS			
				PERMANENT	TEMPORARY	TRAIL	CONSTR.
001	COUNTY OF NEHEKO	770124591	15.792	6.800	0.071		
002	CAROLYN HECKS	777103101	7.81	6.800	0.014		

- SYMBOL LEGEND
- Proposed Construction
  - Existing Construction
  - Easement
  - Right-of-Way
  - Utility

Note: Figures in brackets and calculated. All dimensions are in feet and inches.

NOTES

- THIS SHEET OF REVISIONS REPRESENTS A FIELD REVISION TO THE ORIGINAL PLAN. ALL DIMENSIONS ARE TO BE TAKEN FROM THE ORIGINAL PLAN UNLESS OTHERWISE NOTED.
- NO RECORDS OR RECORDS OF SURVEY (R/S) HAS BEEN OBTAINED FOR THE PREPARATION OF THIS PLAN.
- ALL OF THE ASSUMED PHYSICAL IMPROVEMENTS ARE NOT SHOWN HEREON.
- BEARING AND DISTANCES IN REVISIONS ARE GIVEN IN FEET AND INCHES.
- THE INSTRUMENTARY ENGINEER HAS CONDUCTED A VISUAL SURVEY OF THE SITE AND HAS FOUND THE RECORDS TO BE CORRECT AND COMPLETE.
- THE INSTRUMENTARY ENGINEER HAS CONDUCTED A VISUAL SURVEY OF THE SITE AND HAS FOUND THE RECORDS TO BE CORRECT AND COMPLETE.
- THE INSTRUMENTARY ENGINEER HAS CONDUCTED A VISUAL SURVEY OF THE SITE AND HAS FOUND THE RECORDS TO BE CORRECT AND COMPLETE.

9999-166-294  
 294 OF 304  
 08/01/13

**Exhibit B**  
**Legal Description**

All that certain piece, or parcel or tract of land with all improvements thereon and appurtenances thereto belonging, lying and being in Fairfield District, Henrico County, Virginia, containing 15.715 acres, designated as Parcel 3, and more particularly shown on that certain plat made by Timmons Group, dated June 18, 2020, revised April 14, 2021, entitled "Boundary Line Adjustment Plat Between GPINS 779-773-4325, 779-773-9041 & 779-772-5161 Fairfield District, Henrico County, Virginia", a copy of which is recorded in the Clerk's Office, Circuit Court, Henrico County, Virginia, in Plat Book 136, page 236 and 237, and to which reference is hereby made for a more particular description.

Being part of the real estate conveyed to the County of Henrico, a political subdivision of the Commonwealth of Virginia, by two Deeds (i) from Robert West Schermerhorn, dated February 28, 2020, recorded February 28, 2020, in the Clerk's Office, Circuit Court, Henrico County, Virginia, in Deed Book 5959, page 1842, and (ii) from HHHunt River Mill, LLC, a Virginia limited liability company, dated June 28, 2021, recorded June 29, 2021, in the aforesaid Clerk's Office, in Deed Book 6224, page 2174.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 42-24

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Trail Easement Agreement — Fall Line Trail — Woodman Road — Virginia Department of Transportation — Fairfield District

For Clerk's Use Only:

Date: 1/23/2024

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Rogish  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Virginia Department of Transportation ("VDOT") has asked the County to convey a permanent trail easement as shown on Exhibit A for the construction and maintenance of a portion of the Fall Line Trail on the County-owned parcel located on Woodman Road, GPIN 779-772-5711, whose legal description is described on the attached Exhibit B; and,

WHEREAS, this resolution was advertised, and a public hearing was held on January 23, 2024, pursuant to Va. Code §§15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute an easement agreement, in a form approved by the County Attorney, conveying a permanent trail easement to VDOT, as shown on the attached Exhibit A.

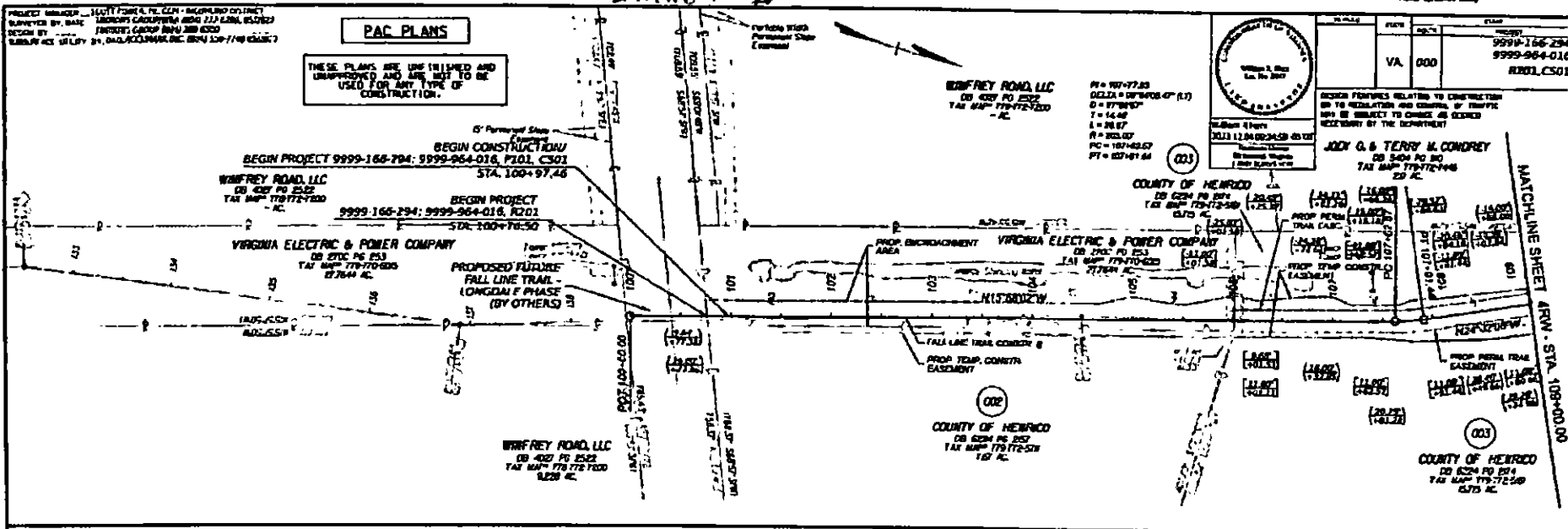
Comments: The Real Property Division has processed this request through the Departments of Planning and Public Works without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_



**SYMBOL (LEGEND)**

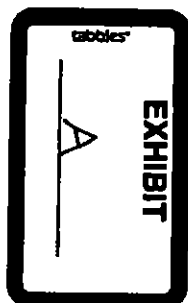
- (---) Prop. Term. Construction Easement
- (---) Prop. Term. Trail Easement

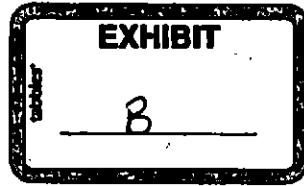
Note: Figures in brackets and dashed lines denote Permanent Easements.

Note: Figures in parentheses and dashed lines denote Temporary Easements.

**NOTES:**

1. THIS RIGHT OF WAY SHEET REPRESENTS A FIELD SURVEY SUBJECT OF THE PROPOSED SUBDIVISION. ALL ADJOINING/ADJACENT BOUNDARY LINES SHOWN FROM EXISTING MAPS ARE CORRECTED FROM VARIOUS SOURCES: POLAR FIELD DOCUMENTATION, NOTES AND BOUNDARY DESCRIPTIONS, AND RECORDED PLATS. THE ADJOINING LINES DO NOT REPRESENT A FIELD SURVEY OF THE ADJOINING PROPERTIES AND ARE BEST FIT BASED ON COMPILED DATA. ALL AREAS SHOWN FOR EASEMENT DEDICATED ARE APPROXIMATE ONLY.
2. THIS PLAN SHEET WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY NOT SHOW ALL EASEMENTS WHICH MAY AFFECT THE PROPERTY SHOWN HEREON.
3. NO DESIGNATION OR LOCATION OF SUBURBAN UTILITIES WAS PERFORMED DURING PREPARATION OF THIS PLAN.
4. ALL OF THE PROPERTIES PHYSICAL IMPROVEMENTS ARE NOT SHOWN HEREON.
5. BEARING AND DISTANCES IN PARENTHESES ARE RECORD PLAT DATA.
6. THE INFORMATION SHOWN ON THIS PLAN SHEET WAS CORRELATED FROM EXISTING LAND RECORDS AND DOES NOT REPRESENT A BOUNDARY SURVEY.
7. PROPERTY INFORMATION IS BASED ON DEEDS AND PLATS OF RECORD AND PHYSICAL EVIDENCE FOUND. ALL NONCONFORMITIES TO BE SET UPON COMPLETION OF CONSTRUCTION.





**Legal Description**

All that certain piece, or parcel or tract of land with all improvements thereon and appurtenances thereto belonging, lying and being in Fairfield District, Henrico County, Virginia, containing 7.670 acres, and being more fully shown and described as "Parcel 1" on that certain plat of survey prepared by Timmons Group, dated October 12, 2016, revised May 9, 2018, entitled "ALTA/NSPS Land-Title Survey of 16.898 Acres Known as Lot 'A' Standing in the Name of Winfrey Road, LLC, Fairfield District, Henrico County, Virginia", which plat is attached to that certain Deed of Exchange recorded November 15, 2018, in the Clerk's Office, Circuit Court, Henrico County, Virginia, in Plat Book 134, page 535,-536, to which plat reference is hereby made for a more particular description of the real property.

Being the same real estate conveyed to the County of Henrico, Virginia, a political subdivision of the Commonwealth of Virginia by Deed of Exchange from HHHunt River Mill, LLC, a Virginia limited liability company, dated June 28, 2021, recorded June 29, 2021, in the Clerk's Office, Circuit Court, Henrico County, Virginia, in Deed Book 6224, page 2157.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 43-24

Page No. 2 of 2

**Agenda Title: RESOLUTION — Declaration of Surplus Property — Acquisition, Reservation, and Delineation of Easements — Exchange of Real Property — Bloomingdale Subdivision — Fall Line Trail — Fairfield District**

---

- (2) the County Manager is authorized to execute an exchange agreement, in a form approved by the County Attorney, for the exchange of the County Property for the Luck Property, including the acquisition of the permanent trail and temporary construction easements across the Other Luck Property and the delineation of permanent trail and temporary construction easements across the Luck Property;
- (3) the Chairman is authorized to execute a deed of exchange, reservation, and delineation of easements and easement agreement in forms approved by the County Attorney for the purposes of carrying out the terms and conditions of the exchange agreement;
- (4) the County Manager is authorized to accept the deed of exchange, reservation, and delineation of easements and easement agreement in a form approved by the County Attorney; and,
- (5) the County Manager or the Director of Real Property is authorized to execute all closing and other documents necessary to carry out the terms and conditions of the exchange agreement including obtaining surveys and title insurance.

Comments: The Real Property Division has processed the request through the Departments of Planning, Public Utilities, and Public Works. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.





EXHIBIT "B"

OWNERSHIP: COUNTY OF HENRICO, VIRGINIA  
DEED BOOK: 2002 PAGE 1438  
PARCEL NO'S: 783-743-6081

UPHAM BROOK

**NOTES:**

1. THIS PLAT IS FOR THE SOLE PURPOSE OF SHOWING A PROPOSED PERMANENT VARIABLE WIDTH UTILITY EASEMENT. THE BOUNDARY LINES SHOWN HEREON DO NOT REPRESENT A CURRENT BOUNDARY SURVEY. BEARINGS AND DISTANCES SHOWN HEREON ARE BASED ON THE SURVEY USED FOR THE DESIGN OF THE PROPOSED EASEMENTS.
2. HORIZONTAL (NAD83) DATUM ESTABLISHED THROUGH REAL TIME KINEMATIC (RTK) GPS OBSERVATIONS ON 02-14-2022. DIFFERENTIAL CORRECTIONS WERE DERIVED FROM NATIONAL GEODETIC SURVEY (NGS) CONTINUALLY OPERATING REFERENCE STATION (CORS) "VAAD".
3. THE PROPERTY SHOWN HEREON FALLS IN THE FOLLOWING FLOOD HAZARD ZONES: "AE" (BASE FLOOD ELEV) AND AE (REGULATORY FLOODWAY), AS SCALED FROM FEMA FLOOD INSURANCE RATE MAP, MAP NUMBER 51067C0130C, EFFECTIVE DATE: DECEMBER 18, 2007.
4. THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT AND DOES NOT NECESSARILY INDICATE ALL ENCUMBRANCES UPON THE TITLE.

N=3,743,813.12  
E=11,783,532.11

PROPOSED PERMANENT  
VARIABLE WIDTH  
UTILITY EASEMENT  
1,935 S.F. 0.044 AC.

N/F  
COUNTY OF HENRICO, VIRGINIA  
D.B. 2706 PG. 755  
GPIN 782-743-7635  
2000 PARK STREET

N/F  
JUDSON DWAYNE LUCK  
JOYCE M. LUCK  
D.B. 1806 PG. 981  
P.B. 9 PG. 58  
BLOOMINGDALE SUBDIVISION  
BLOCK 18 LOTS 5 & 8  
GPIN 783-743-5792  
1717 VALE STREET

ZONE "AE" (HATCHED)  
REGULATORY FLOODWAY  
ZONE "AE"

N/F  
ELIZABETH GIAVOS  
D.B. 4061 PG. 1192  
P.B. 9 PG. 58  
BLOOMINGDALE SUBDIVISION  
BLOCK 18 LOT 3  
GPIN 783-743-4491  
1723 VALE STREET

NAD83 VIRGINIA STATE  
PLANE COORDINATE  
SYSTEM (SOUTH ZONE)

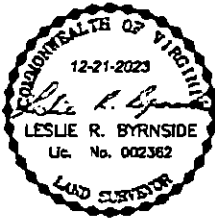
**35**  
COUNTY OF  
HENRICO, VIRGINIA  
D.B. 2002 PG. 1438  
P.B. 9 PG. 58  
BLOOMINGDALE  
SUBDIVISION  
BLOCK 18 LOT 4  
GPIN 783-743-6081  
1721 VALE STREET  
0.230 AC. (CALC.)



PROPOSED PERMANENT VARIABLE WIDTH UTILITY EASEMENT 1,935 SQUARE FEET

PLAT SHOWING THE LOCATION OF A PROPOSED VARIABLE  
WIDTH UTILITY EASEMENT EASEMENT,  
TO BE ACQUIRED THROUGH THE PROPERTY OF  
**COUNTY OF HENRICO, VIRGINIA**

IN THE FAIRFIELD MAGISTERIAL DISTRICT, COUNTY OF HENRICO, VIRGINIA  
SCALE: 1"=25' DATE: 12-21-2023



Exist. RW  
N 83°59'57" E 50.00'  
VALE STREET  
50' RW  
P.B. 9 PG. 58  
150.00' To  
Gessup Ave.

N=3,744,006.79  
E=11,783,491.47

**H&B SURVEYING and MAPPING, LLC.**  
LESLIE R. BYRNSIDE, LS \* VA SURVEYOR'S LIC. NO.: 2362  
614 MOOREFIELD PARK DRIVE, RICHMOND, VA 23298  
OFFICE: (804)330-3781 \* FAX: (804)869-8330

PLAT NUMBER: \_\_\_\_\_  
SHEET 1 OF 1  
RECORDED \_\_\_\_\_ P.B. \_\_\_\_\_ PG. \_\_\_\_\_

035

EXHIBIT "C"

OWNERSHIP: COUNTY OF HENRICO, VIRGINIA  
 DEED BOOK: 1435 PAGE: 484  
 PARCEL NO: 783-743-7093

N/F  
 COUNTY OF HENRICO, VIRGINIA  
 D.B. 2706 PG. 755  
 GPIN 782-743-7835  
 2000 PARK STREET

**NOTES:**

1. THIS PLAT IS FOR THE SOLE PURPOSE OF SHOWING A PROPOSED PERMANENT VARIABLE WIDTH UTILITY EASEMENT. THE BOUNDARY LINES SHOWN HEREON DO NOT REPRESENT A CURRENT BOUNDARY SURVEY. BEARINGS AND DISTANCES SHOWN HEREON ARE BASED ON THE SURVEY USED FOR THE DESIGN OF THE PROPOSED EASEMENTS.
2. HORIZONTAL (NAD83) DATUM ESTABLISHED THROUGH REAL TIME KINEMATIC (RTK) GPS OBSERVATIONS ON 02-14-2022. DIFFERENTIAL CORRECTIONS WERE DERIVED FROM NATIONAL GEODETIC SURVEY (NGS) CONTINUALLY OPERATING REFERENCE STATION (CORS) "VAAD".
3. THE PROPERTY SHOWN HEREON FALLS IN THE FOLLOWING FLOOD HAZARD ZONES: "A1"(BASE FLOOD ELEV) AND AE(REGULATORY FLOODWAY), AS SCALED FROM FEMA FLOOD INSURANCE RATE MAP, MAP NUMBER 51087C0130C, EFFECTIVE DATE: DECEMBER 18, 2007.
4. THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT AND DOES NOT NECESSARILY INDICATE ALL ENCUMBRANCES UPON THE TITLE.

PROPOSED PERMANENT  
 VARIABLE WIDTH  
 UTILITY EASEMENT  
 2,651 S.F. 0.061 AC.

N=3,743,828.80  
 E=11,783,681.29

N/F  
 JOYCE CATHERINE LUCK  
 D.B. 1847 PG. 1286  
 P.B. 9 PG. 58  
 D.B. 5278, PG. 2297 (PLAT)  
 BLOOMINGDALE SUBDIVISION  
 BLOCK 18 LOTS 9, 10 & 11  
 GPIN 783-743-8193  
 1711, 1708 & 1707 VALE STREET

ZONE "AE" (HATCHED)  
 REGULATORY FLOODWAY  
 ZONE "AE"

N/F  
 JOYCE M. LUCK  
 D.B. 1808 PG. 1544  
 P.B. 8 PG. 56  
 BLOOMINGDALE SUBDIVISION  
 BLOCK 18 LOT 7  
 783-743-6592  
 1715 VALE STREET

NAD83 VIRGINIA STATE  
 PLANE COORDINATE SYSTEM  
 (SOUTH ZONE)



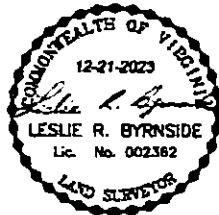
PROPOSED PERMANENT VARIABLE WIDTH UTILITY EASEMENT 2,651 SQUARE FEET

PLAT SHOWING THE LOCATION OF A PROPOSED VARIABLE  
 WIDTH UTILITY EASEMENT EASEMENT,  
 TO BE ACQUIRED THROUGH THE PROPERTY OF  
**COUNTY OF HENRICO, VIRGINIA**  
 IN THE FAIRFIELD MAGISTERIAL DISTRICT, COUNTY OF HENRICO, VIRGINIA  
 SCALE: 1"= 25' DATE: 12-21-2023

COUNTY OF  
 HENRICO,  
 VIRGINIA

D.B. 1435 PG. 484  
 P.B. 9 PG. 58  
 BLOOMINGDALE  
 SUBDIVISION  
 BLOCK 18 LOT 8  
 GPIN 783-743-7093  
 1713 VALE STREET  
 0.230 AC. (CALC.)

N=3,744,032.93  
 E=11,783,710.10



Exist. R/R — N 83°59'57" E 50.00' — 350.00' to  
**VALE STREET**  
 50' R/W  
 P.B. 9 PG. 68  
 Gillespie Ave.

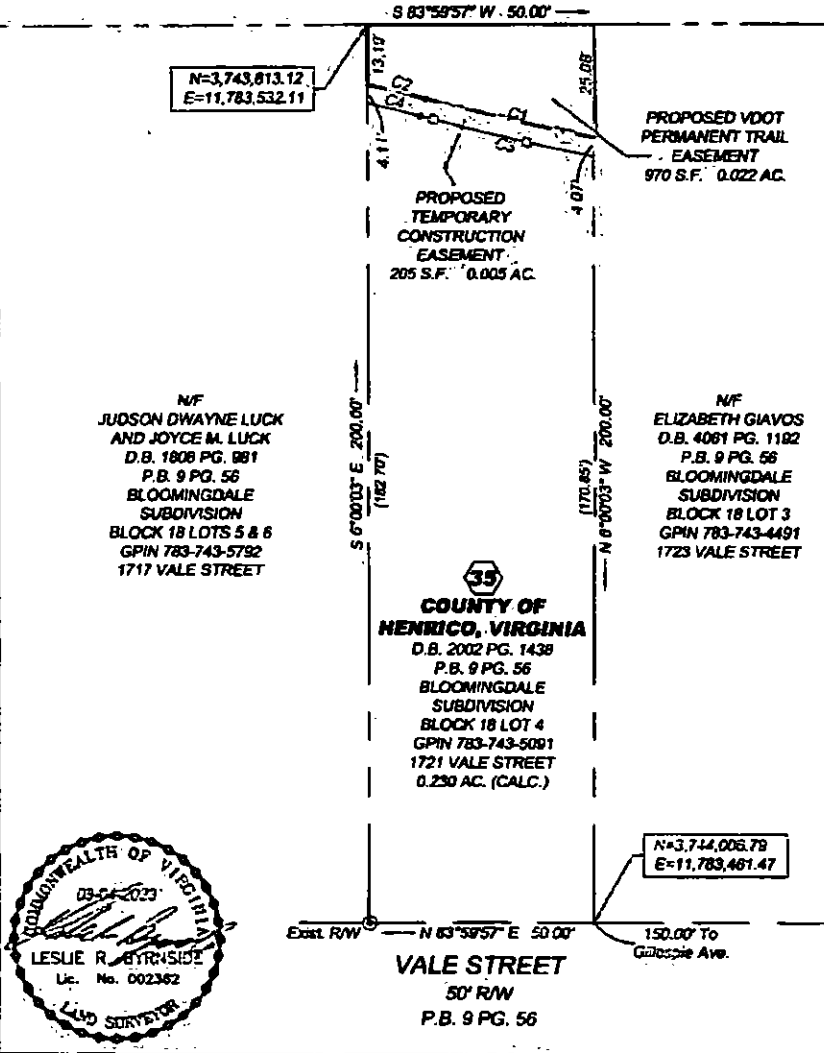
H&B SURVEYING and MAPPING, LLC.  
 LESLIE R. BYRNSIDE, LS \* VA SURVEYOR'S LIC. NO.: 2382  
 814 MOOREFIELD PARK DRIVE, RICHMOND, VA 23226  
 OFFICE: (804)330-3781 \* FAX: (804)258-6330

PLAT NUMBER: \_\_\_\_\_  
 SHEET 1 OF 1  
 RECORDED \_\_\_\_\_ P.B. \_\_\_\_\_ PG. \_\_\_\_\_

032

OWNERSHIP: COUNTY OF HENRICO, VIRGINIA  
 DEED BOOK: 2002 PAGE 1438  
 PARCEL NO'S: 783-743-5091

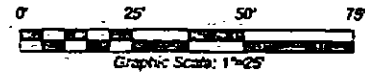
CURVE TABLE					
CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	516.00'	38.15'	33.14'	S 82°54'44" E	41°14'09"
C2	884.00'	13.25'	13.25'	S 81°47'00" E	1°56'42"
C3	520.00'	39.22'	39.21'	S 82°57'18" E	41°9'16"
C4	330.00'	112.18'	112.18'	S 81°42'43" E	1°50'11"



NATIONAL VIRGINIA STATE  
 PLANE COORDINATE  
 SYSTEM (SOUTH ZONE)

**NOTES:**

- THIS PLAT IS FOR THE SOLE PURPOSE OF SHOWING A PROPOSED VDOT PERMANENT TRAIL EASEMENT AND A PROPOSED TEMPORARY CONSTRUCTION EASEMENT. THE BOUNDARY LINES SHOWN HEREON DO NOT REPRESENT A CURRENT BOUNDARY SURVEY. BEARINGS AND DISTANCES SHOWN HEREON ARE BASED ON THE SURVEY USED FOR THE DESIGN OF THE PROPOSED EASEMENTS.
- HORIZONTAL (NAD83) DATUM ESTABLISHED THROUGH REAL TIME KINEMATIC (RTK) GPS OBSERVATIONS ON 02-14-2022. DIFFERENTIAL CORRECTIONS WERE DERIVED FROM NATIONAL GEODETIC SURVEY (NGS) CONTINUALLY OPERATING REFERENCE STATION (CORS) "VAAD".
- THE PROPERTY SHOWN HEREON FALLS IN THE FOLLOWING FLOOD HAZARD ZONES: "AE" (BASE FLOOD ELEV) AND "AE" (REGULATORY FLOODWAY), AS SCALED FROM FEMA FLOOD INSURANCE RATE MAP, MAP NUMBER 31087C0130C, EFFECTIVE DATE: DECEMBER 18, 2007.
- THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT AND DOES NOT NECESSARILY INDICATE ALL ENCUMBRANCES UPON THE TITLE.



PROPOSED VDOT PERMANENT TRAIL EASEMENT 970 SQUARE FEET  
 PROPOSED TEMPORARY CONSTRUCTION EASEMENT 205 SQUARE FEET

PLAT SHOWING THE LOCATION OF A PROPOSED VDOT PERMANENT TRAIL EASEMENT AND A PROPOSED TEMPORARY CONSTRUCTION EASEMENT, TO BE ACQUIRED THROUGH THE PROPERTY OF **COUNTY OF HENRICO, VIRGINIA** IN THE FAIRFIELD MAGISTERIAL DISTRICT, COUNTY OF HENRICO, VIRGINIA  
 SCALE: 1" = 25'  
 DATE: 08-04-2023



**H&B SURVEYING and MAPPING, LLC.**  
 LESLIE R. BYRNSIDE, LS \* VA SURVEYOR'S LIC. NO.: 2362  
 614 MOOREFIELD PARK DRIVE, RICHMOND, VA 23226  
 OFFICE: (804)330-3781 \* FAX: (804)359-8330

PLAT NUMBER: \_\_\_\_\_  
 SHEET 1 OF 1  
 RECORDED: \_\_\_\_\_ P.B. \_\_\_\_\_ PG. \_\_\_\_\_

**EXHIBIT "D"**

OWNERSHIP: COUNTY OF HENRICO, VIRGINIA  
 DEED BOOK: 1435 PAGE: 484  
 PARCEL NO: 783-743-7083

NF  
 COUNTY OF HENRICO, VIRGINIA  
 D.B. 2708 PG. 735  
 GPIN 782-743-7635  
 2000 PARK STREET

PROPOSED VDOT  
 PERMANENT TRAIL  
 EASEMENT  
 175 S.F. 0.004 AC.

PROPOSED  
 TEMPORARY  
 CONSTRUCTION  
 EASEMENT  
 901 S.F. 0.021 AC.

NAD83, VIRGINIA STATE  
 PLANE COORDINATE SYSTEM  
 (SOUTH ZONE)

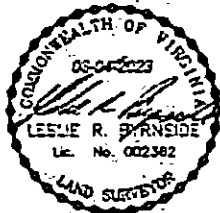
COUNTY OF  
 HENRICO,  
 VIRGINIA

D.B. 1435 PG. 484  
 P.B. 9 PG. 58  
 BLOOMINGDALE  
 SUBDIVISION  
 BLOCK 18 LOT 8  
 GPIN 783-743-7083  
 1713 VALE STREET  
 0.230 AC. (CALC.)

NF  
 JOYCE CATHERINE LUCK  
 D.B. 1847 PG. 1286  
 P.B. 9 PG. 56  
 D.B. 5276, PG. 2297 (PLAT)  
 BLOOMINGDALE SUBDIVISION  
 BLOCK 18 LOTS 9, 10 & 11  
 GPIN 783-743-8193  
 1711, 1709 & 1707 VALE STREET

NF  
 JOYCE M. LUCK  
 D.B. 1806 PG. 1544  
 P.B. 9 PG. 58  
 BLOOMINGDALE  
 SUBDIVISION  
 BLOCK 18 LOT 7  
 783-743-6582  
 1715 VALE STREET

N=3,744,032.93  
 E=11,783,710.10



VALE STREET  
 50' R/W.  
 P.B. 9 PG. 58

350.00' to  
 Gillespie Ave.

**NOTES:**

- THIS PLAT IS FOR THE SOLE PURPOSE OF SHOWING A PROPOSED VDOT PERMANENT TRAIL EASEMENT AND A PROPOSED TEMPORARY CONSTRUCTION EASEMENT. THE BOUNDARY LINES SHOWN HEREON DO NOT REPRESENT A CURRENT BOUNDARY SURVEY. BEARINGS AND DISTANCES SHOWN HEREON ARE BASED ON THE SURVEY USED FOR THE DESIGN OF THE PROPOSED EASEMENTS.
- HORIZONTAL (NAD83) DATUM ESTABLISHED THROUGH REAL TIME KINEMATIC (RTK) GPS OBSERVATIONS ON 02-14-2022. DIFFERENTIAL CORRECTIONS WERE DERIVED FROM NATIONAL GEODETIC SURVEY (NGS) CONTINUALLY OPERATING REFERENCE STATION (CORS) 'VAAD'.
- THE PROPERTY SHOWN HEREON FALLS IN THE FOLLOWING FLOOD HAZARD ZONES: 'AE' (BASE FLOOD ELEV) AND 'A' (REGULATORY FLOODWAY), AS SCALED FROM FEMA FLOOD INSURANCE RATE MAP, MAP NUMBER 51077C0130C, EFFECTIVE DATE: DECEMBER 18, 2007.
- THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT AND DOES NOT NECESSARILY INDICATE ALL ENCUMBRANCES UPON THE TITLE.

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 6°00'03" W	13.00'
L2	N 83°59'57" E	111.83'
L3	S 6°00'03" E	4.52'
L4	N 83°59'57" E	111.83'

CURVE TABLE						
CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHD BEARING	CHD LENGTH
C1	5°44'03"	384.00'	38.43'	18.23'	S 81°07'56" W	38.42'
C2	8°01'02"	368.00'	38.44'	18.24'	N 80°59'26" E	38.42'



PROPOSED VDOT PERMANENT TRAIL EASEMENT 175 SQUARE FEET  
 PROPOSED TEMPORARY CONSTRUCTION EASEMENT 901 SQUARE FEET

PLAT SHOWING THE LOCATION OF A PROPOSED VDOT PERMANENT TRAIL  
 EASEMENT AND A PROPOSED TEMPORARY CONSTRUCTION EASEMENT  
 TO BE ACQUIRED THROUGH THE PROPERTY OF  
**COUNTY OF HENRICO, VIRGINIA**

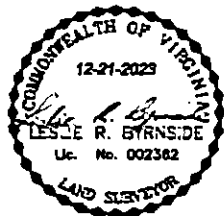
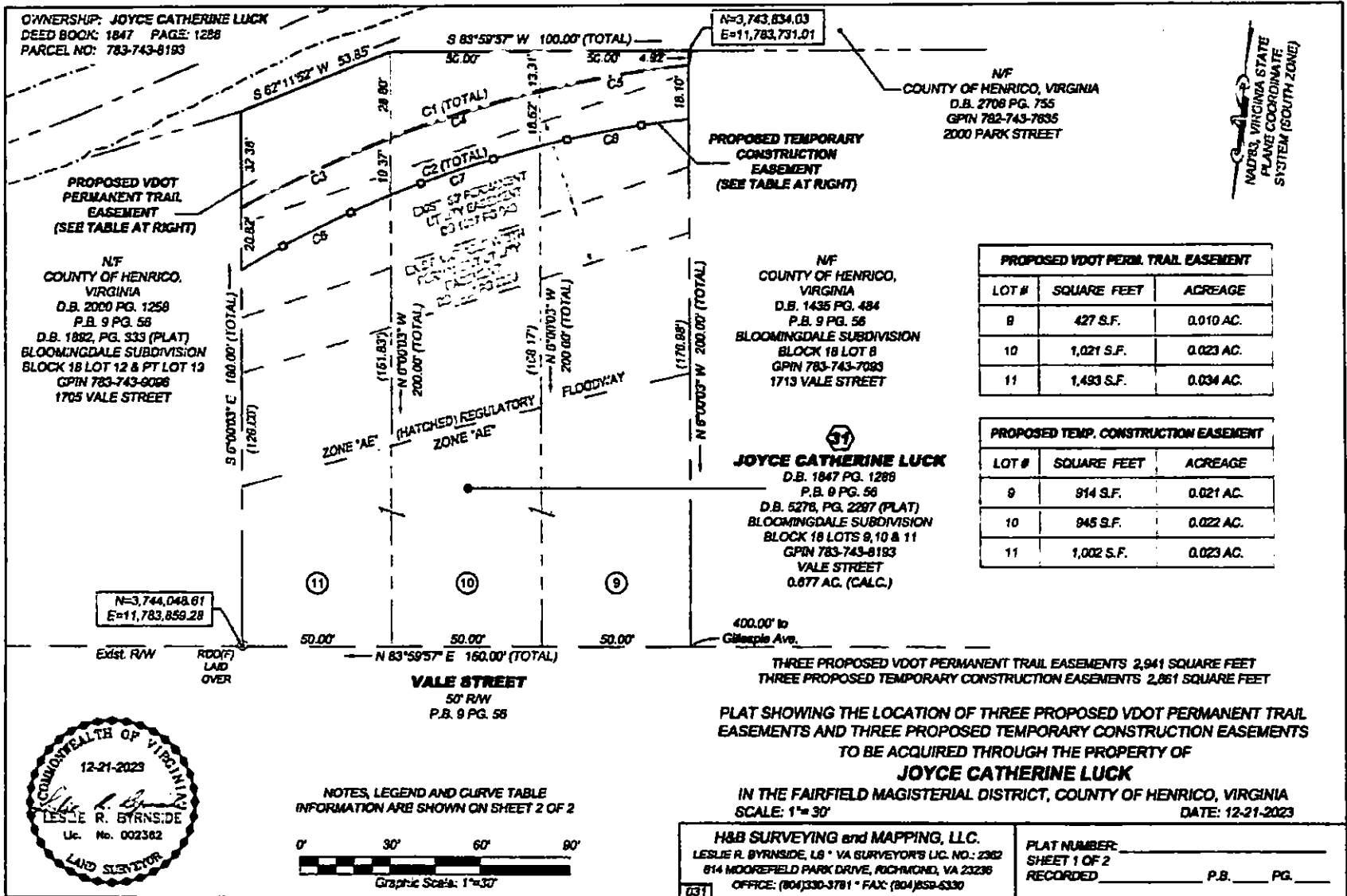
IN THE FAIRFIELD MAGISTERIAL DISTRICT, COUNTY OF HENRICO, VIRGINIA  
 SCALE: 1"=25' DATE: 08-04-2023

H&B SURVEYING and MAPPING, LLC.  
 LESLIE R. BYRNSIDE, LS \* VA SURVEYOR'S LIC. NO.: 2382  
 614 MOOREFIELD PARK DRIVE, RICHMOND, VA 23238  
 OFFICE: (804)330-3781 \* FAX: (804)859-5330

PLAT NUMBER: \_\_\_\_\_  
 SHEET 1 OF 1  
 RECORDED \_\_\_\_\_ P.B. \_\_\_\_\_ PG. \_\_\_\_\_

EXHIBIT "E"

EXHIBIT "F"










631

OWNERSHIP: JOYCE CATHERINE LUCK  
 DEED BOOK: 1847 PAGE: 1288  
 PARCEL NO: 783-743-8193

CURVE TABLE						
CURVE	DELTA	RAD.US	LENGTH	TANGENT	CHD BEARING	CHD LENGTH
C1	23°39'31"	384.00'	158.45'	80.97'	S 68°26'39" W	157.33'
C2	24°57'28"	358.00'	159.43'	81.00'	S 65°30'11" W	158.17'
C3	8°15'20"	354.00'	53.33'	127.71'	S 58°45'03" W	55.28'
C4	7°48'58"	384.00'	52.38'	126.23'	S 65°47'12" W	52.34'
C5	7°34'12"	334.00'	50.74'	25.43'	S 74°28'48" W	50.70'
C6	8°45'43"	368.00'	55.97'	28.04'	S 57°24'19" W	55.92'
C7	8°14'30"	368.00'	52.85'	26.37'	S 65°54'28" W	52.60'
C8	7°57'15"	368.00'	60.81'	23.45'	S 74°00'17" W	60.77'

**LEGEND**

-  EXISTING PROPERTY LINE
-  EXISTING RIGHT OF WAY LINE
-  PROPOSED RIGHT OF WAY
-  TEMPORARY CONSTRUCTION EASEMENT
-  EXISTING EASEMENT LINE
-  FEMA FLOODPLAIN DELINEATION
-  PROPOSED RIGHT OF WAY PATTERN

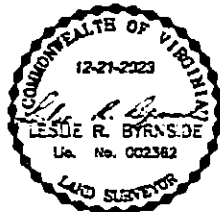
**NOTES:**

- THIS PLAT IS FOR THE SOLE PURPOSE OF SHOWING THREE PROPOSED VDOT PERMANENT TRAIL EASEMENTS AND THREE PROPOSED TEMPORARY CONSTRUCTION EASEMENTS. THE BOUNDARY LINES SHOWN HEREON DO NOT REPRESENT A CURRENT BOUNDARY SURVEY. BEARINGS AND DISTANCES SHOWN HEREON ARE BASED ON THE SURVEY USED FOR THE DESIGN OF THE PROPOSED EASEMENTS.
- HORIZONTAL (NAD83) DATUM ESTABLISHED THROUGH REAL TIME KINEMATIC (RTK) GPS OBSERVATIONS ON 02-14-2022. DIFFERENTIAL CORRECTIONS WERE DERIVED FROM NATIONAL GEODETIC SURVEY (NGS) CONTINUALLY OPERATING REFERENCE STATION (CORS) "VAAD".
- THE PROPERTY SHOWN HEREON FALLS IN THE FOLLOWING FLOOD HAZARD ZONES: "AE"(BASE FLOOD ELEV) AND AE(REGULATORY FLOODWAY), AS SCALED FROM FEMA FLOOD INSURANCE RATE MAP, MAP NUMBER 510200130C, EFFECTIVE DATE: DECEMBER 18, 2007.
- THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT AND DOES NOT NECESSARILY INDICATE ALL ENCUMBRANCES UPON THE TITLE.

THREE PROPOSED VDOT PERMANENT TRAIL EASEMENTS 2,841 SQUARE FEET  
 THREE PROPOSED TEMPORARY CONSTRUCTION EASEMENTS 2,861 SQUARE FEET

PLAT SHOWING THE LOCATION OF THREE PROPOSED VDOT PERMANENT TRAIL EASEMENTS AND THREE PROPOSED TEMPORARY CONSTRUCTION EASEMENTS, TO BE ACQUIRED THROUGH THE PROPERTY OF **JOYCE CATHERINE LUCK**

IN THE FAIRFIELD MAGISTERIAL DISTRICT, COUNTY OF HENRICO, VIRGINIA  
 SCALE: 1"= 30' DATE: 12-21-2023



**H&B SURVEYING and MAPPING, LLC.**  
 LESLIE R. BYRNS, D.E., LS \* VA SURVEYORS LIC. NO.: 2382  
 614 MOOREFIELD PARK DRIVE, RICHMOND, VA 23238  
 OFFICE: (804)330-3781 \* FAX: (804)859-5330

PLAT NUMBER: \_\_\_\_\_  
 SHEET 2 OF 2  
 RECORDED \_\_\_\_\_ P.B. \_\_\_\_\_ PG. \_\_\_\_\_

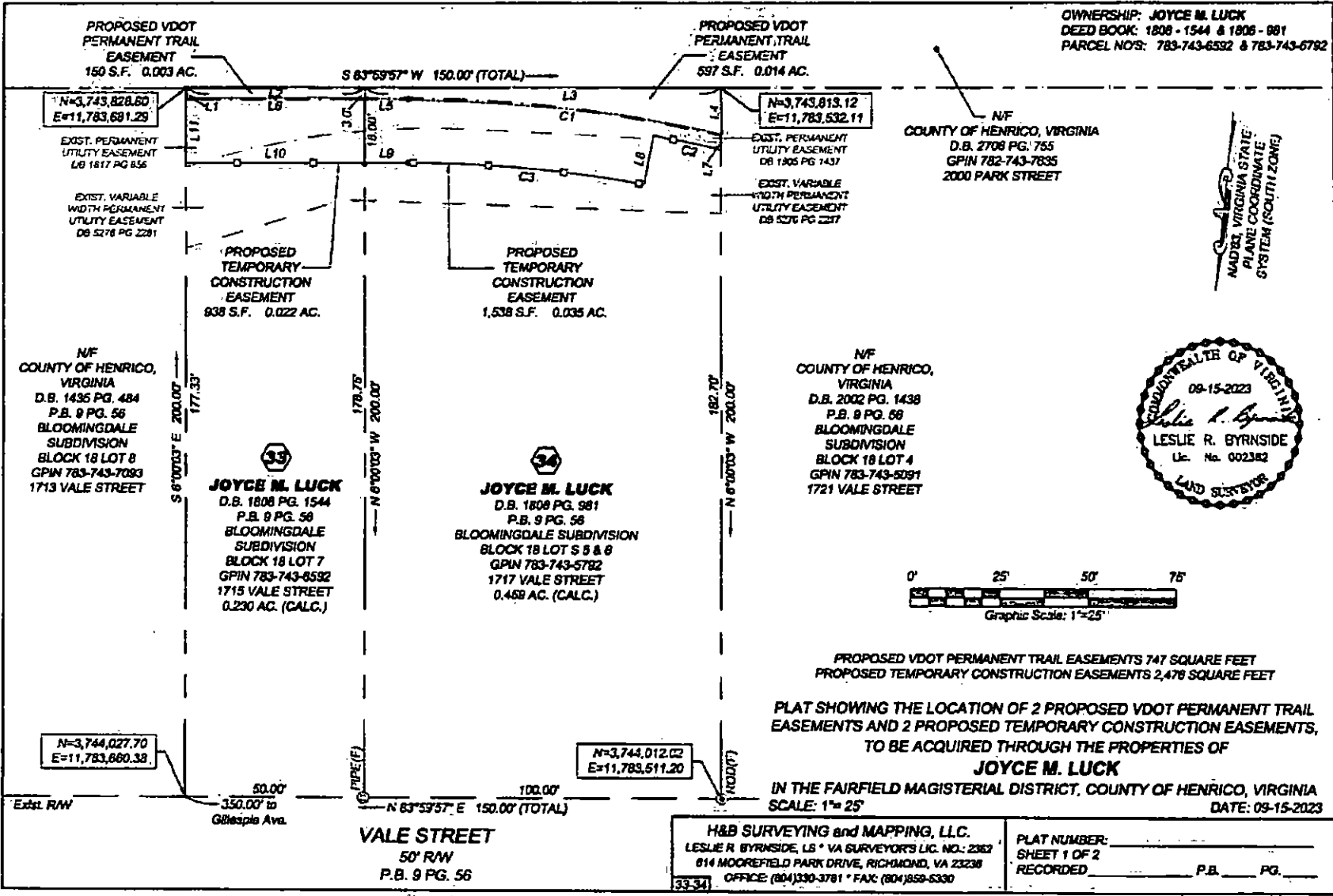
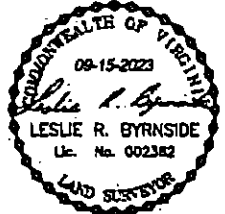


EXHIBIT "G"





OWNERSHIP: JOYCE M. LUCK  
 DEED BOOK: 1808 - 1544 & 1808 - 981  
 PARCEL NO'S: 783-743-6592 & 783-743-6782

**NOTES:**

- THIS PLAT IS FOR THE SOLE PURPOSE OF SHOWING 2 PROPOSED VDOT PERMANENT TRAIL EASEMENTS AND 2 TEMPORARY CONSTRUCTION EASEMENTS. THE BOUNDARY LINES SHOWN HEREON DO NOT REPRESENT A CURRENT BOUNDARY SURVEY. BEARINGS AND DISTANCES SHOWN HEREON ARE BASED ON THE SURVEY USED FOR THE DESIGN OF THE PROPOSED EASEMENTS.
- HORIZONTAL (NAD83) DATUM ESTABLISHED THROUGH REAL TIME KINEMATIC (RTK) GPS OBSERVATIONS ON 02-14-2022. DIFFERENTIAL CORRECTIONS WERE DERIVED FROM NATIONAL GEODETIC SURVEY (NGS) CONTINUALLY OPERATING REFERENCE STATION (CORS) "VAAD".
- THE PROPERTY SHOWN HEREON FALLS IN THE FOLLOWING FLOOD HAZARD ZONES: "AE"(BASE FLOOD ELEV) AND "A"(REGULATORY FLOODWAY), AS SCALED FROM FEMA FLOOD INSURANCE RATE MAP, MAP NUMBER 51087C0130C, EFFECTIVE DATE: DECEMBER 18, 2007.
- THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT AND DOES NOT NECESSARILY INDICATE ALL ENCUMBRANCES UPON THE TITLE.

CURVE TABLE						
CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHD BEARING	CHD LENGTH
C1	13°13'41"	384.00'	88.66'	44.53'	N 83°23'12" W	88.48'
C2	2°55'17"	390.00'	19.38'	18.69'	S 84°05'30" E	19.37'
C3	10°28'54"	386.00'	68.74'	33.48'	N 89°13'25" E	68.65'

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S 8°00'03" E	3.00'
L2	S 83°59'57" W	50.00'
L3	S 83°59'57" W	100.00'
L4	N 6°00'03" W	13.19'
L5	N 83°59'57" E	112.13'
L6	N 83°59'57" E	50.00'

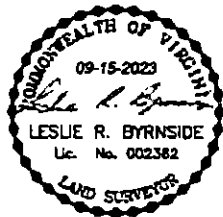
LINE TABLE		
LINE	BEARING	DISTANCE
L7	N 6°00'03" W	4.11'
L8	N 4°25'52" E	14.00'
L9	N 83°59'57" E	12.14'
L10	N 83°59'57" E	50.00'
L11	S 8°00'03" E	19.00'

PROPOSED VDOT PERMANENT TRAIL EASEMENT 747 SQUARE FEET  
 PROPOSED TEMPORARY CONSTRUCTION EASEMENT 2,476 SQUARE FEET

PLAT SHOWING THE LOCATION OF 2 PROPOSED VDOT PERMANENT TRAIL EASEMENTS AND 2 PROPOSED TEMPORARY CONSTRUCTION EASEMENTS, TO BE ACQUIRED THROUGH THE PROPERTIES OF

**JOYCE M. LUCK**

IN THE FAIRFIELD MAGISTERIAL DISTRICT, COUNTY OF HENRICO, VIRGINIA  
 SCALE: 1"= 25' DATE: 09-15-2023



H&B SURVEYING and MAPPING, LLC.  
 LESLIE R. BYRNSIDE, LS \* VA SURVEYOR'S LIC. NO.: 2362  
 814 MOOREFIELD PARK DRIVE, RICHMOND, VA 23236  
 OFFICE: (804)330-3781 \* FAX: (804)859-6330

PLAT NUMBER: \_\_\_\_\_  
 SHEET 2 OF 2  
 RECORDED \_\_\_\_\_ P.B. \_\_\_\_\_ PG. \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 44-24

Page No. 2 of 2

**Agenda Title: ORDINANCE — Vacation of Drainage Easement — Brook Villas  
Apartment Complex — Villa Park Section II Subdivision — Fairfield District**

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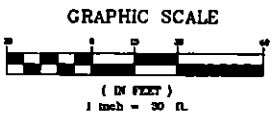
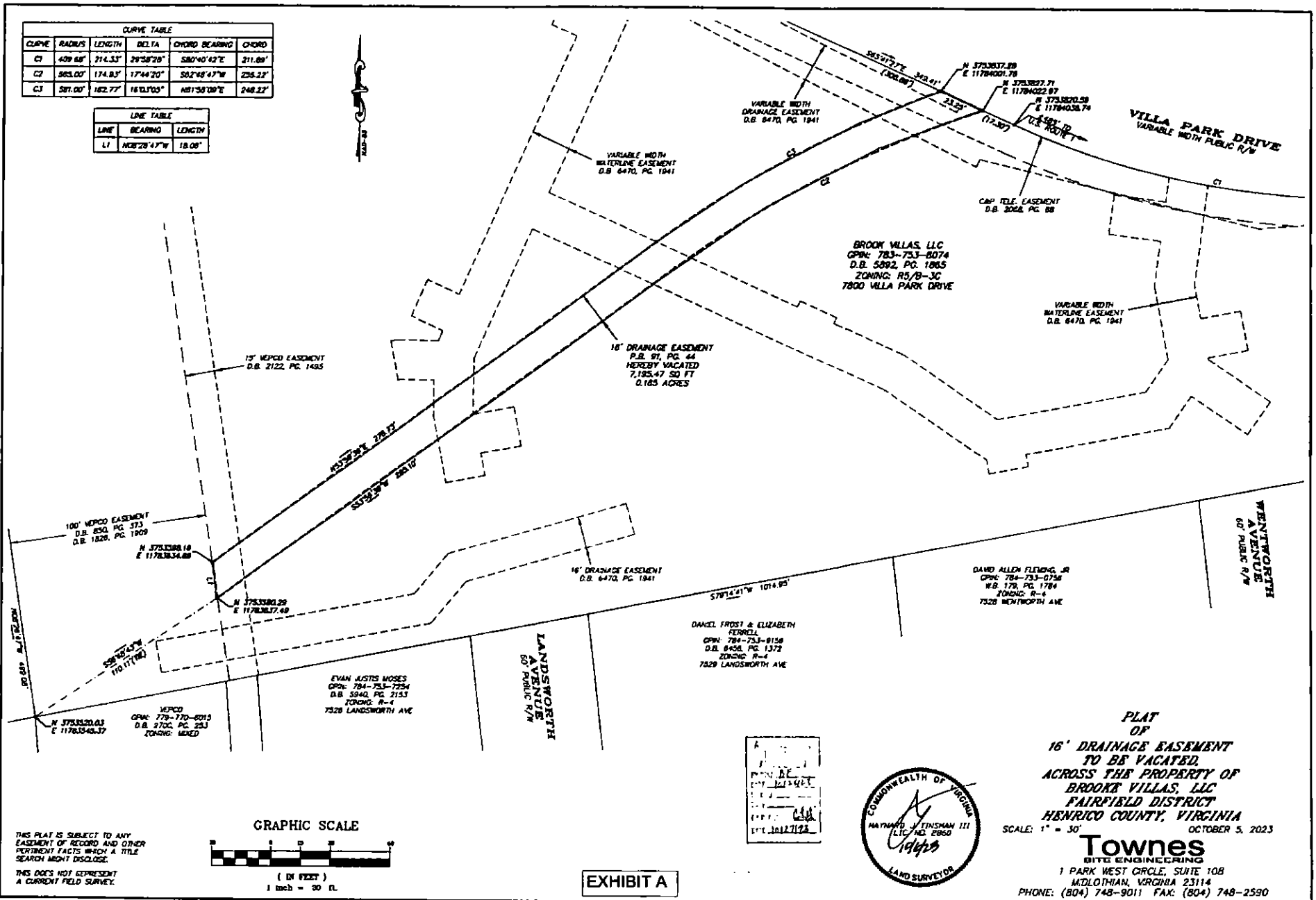
NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- (1) the 16' Drainage Easement conveyed to the County by a plat of subdivision titled "Villa Park Section II Dedication of a Portion of Villa Park Drive," recorded in the Clerk's Office in Plat Book 91, page 44 is vacated in accordance with Va. Code § 15.2-2272(2);
- (2) this Ordinance will become effective 30 days after its passage as provided by law;
- (3) the Clerk of the Circuit Court of Henrico County (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- (4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name of Brook Villas, LLC; and,
- (5) the Clerk will note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Division has processed this request through the Departments of Planning and Public Works, without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

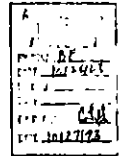
CURVE TABLE					
CURVE	RADIUS	LENGTH	DELTA	CHORD BEARING	CHORD
C1	409.68'	214.53'	29°58'29"	S80°40'42"E	211.89'
C2	863.00'	174.83'	17°44'20"	S02°48'47"W	235.22'
C3	501.00'	162.77'	18°13'03"	N87°58'09"E	248.22'

LINE TABLE		
LINE	BEARING	LENGTH
L1	N08°28'47"W	18.08'



THIS PLAT IS SUBJECT TO ANY EASEMENT OF RECORD AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MIGHT DISCLOSE.  
THIS DOES NOT REPRESENT A CURRENT FIELD SURVEY.

EXHIBIT A

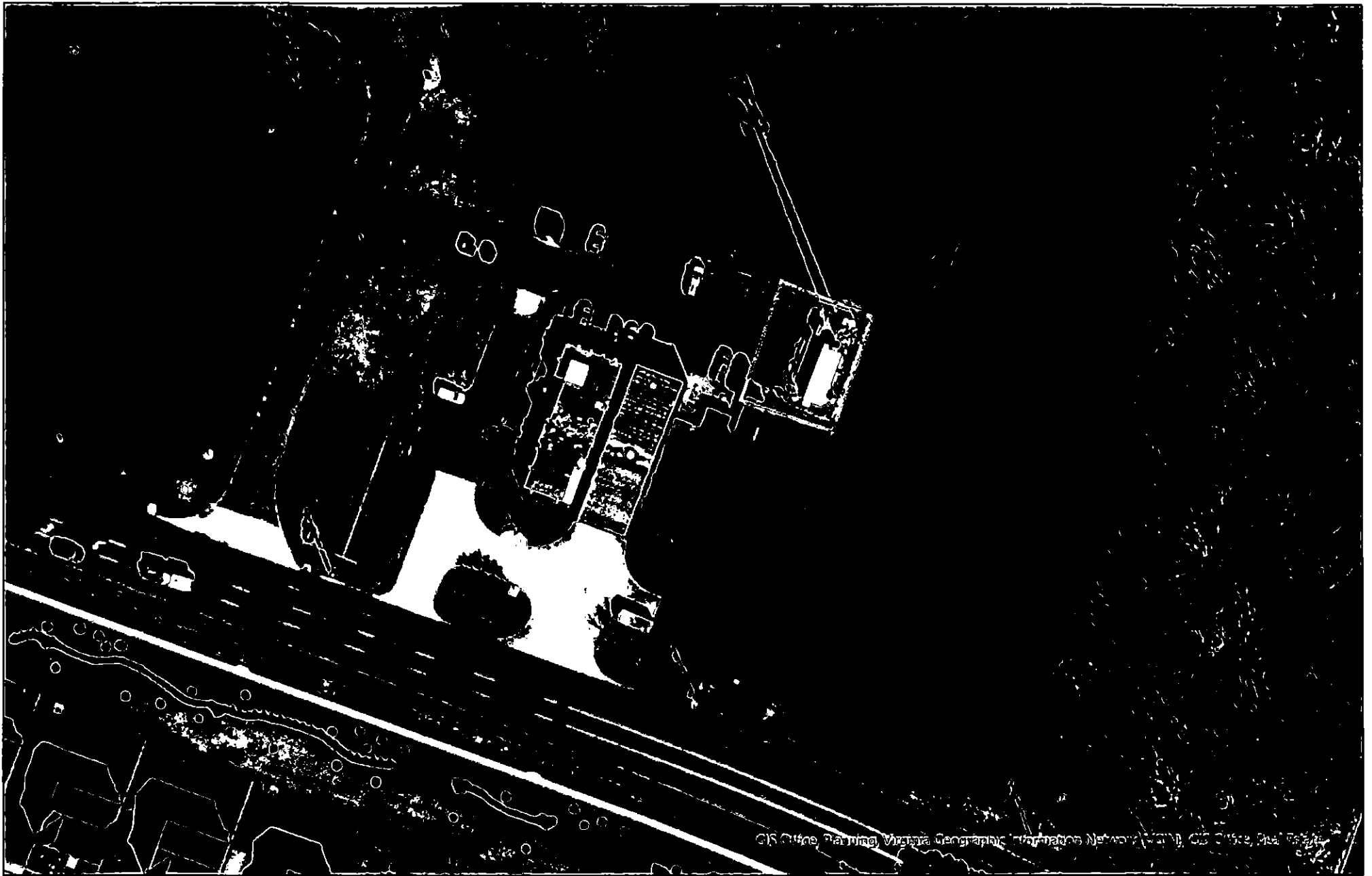


PLAT OF  
16' DRAINAGE EASEMENT  
TO BE VACATED  
ACROSS THE PROPERTY OF  
BROOK VILLAS, LLC  
FAIRFIELD DISTRICT  
HENRICO COUNTY, VIRGINIA  
SCALE: 1" = 30'  
OCTOBER 5, 2023

**Townes**  
SITE ENGINEERING  
1 PARK WEST CIRCLE, SUITE 108  
MIDLOTHIAN, VIRGINIA 23114  
PHONE: (804) 748-9011 FAX: (804) 748-2590

A:\2023\POD23-300\Drawings\Survey\Drawings\2023\2023-10-05\16' Drainage Vacatn Plat.dwg 10/5/2023 3:14:32 PM A6659 PDF



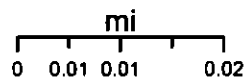


GIS Office, Planning, Virginia Geographic Information Network (VGIN), GIS Office, Real Estate



GIS Office, Registrar | GIS Office |  
Henrico GIS

# GIS Viewer



1/8/2024





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 46-24

Page No. 1 of 1

Agenda Title: RESOLUTION – Authorizing and Providing for the Issuance and Sale of Not to Exceed One Hundred Twenty-One Million Three Hundred Fifty-Five Thousand Dollars (\$121,355,000) Aggregate Principal Amount of County of Henrico, Virginia, General Obligation Public Improvement Bonds

For Clerk's Use Only: Date: <u>1/23/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Cooper</u> Seconded by (1) <u>Rogish</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Cooper, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Rogish, J.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Whitehead, M.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

The Board of Supervisors of Henrico County, Virginia, adopted the attached resolution.

Comment: This resolution was prepared by the County's bond counsel and has been reviewed and approved as to form by the County Attorney.

By Agency Head *Shirley S. Moore* By County Manager *[Signature]*

Copy to: \_\_\_\_\_

Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_  
 Clerk, Board of Supervisors

Date: \_\_\_\_\_

**RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED ONE HUNDRED TWENTY-ONE MILLION THREE HUNDRED FIFTY-FIVE THOUSAND DOLLARS (\$121,355,000) AGGREGATE PRINCIPAL AMOUNT OF COUNTY OF HENRICO, VIRGINIA, GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS**

WHEREAS, the voters of Henrico County, Virginia (the "County"), at an election in the County held on November 8, 2016, approved the issuance of general obligation bonds of the County (the "2016 Voter Authorization"), for the purposes and in the amounts as follows:

<u>Purpose</u>	<u>2016 Voter Authorization</u>
Schools	\$272,600,000
Libraries	24,000,000
Fire Stations and Facilities	22,100,000
Recreation and Parks	87,100,000
Roads	<u>14,000,000</u>
	\$419,800,000

WHEREAS, as of the date of adoption of this Resolution, the County has issued \$412,745,000 aggregate principal amount of its General Obligation Public Improvement Bonds pursuant to the 2016 Voter Authorization;

WHEREAS, by Resolution of the Board of Supervisors of the County adopted on March 10, 2020 (the "2020 Resolution"), the County authorized, pursuant to the 2016 Voter Authorization, and has not yet issued, the remaining authorized general obligation bonds under the 2016 Voter Authorization as follows: (i) \$5,165,000 general obligation bonds for recreation and parks projects, and (ii) \$1,890,000 general obligation bonds for road projects (the "Remaining 2016 Voter Authorization");

WHEREAS, the Board of Supervisors of the County desires to rescind the authorization to issue general obligation bonds for the Remaining 2016 Voter Authorization under and pursuant to the 2020 Resolution and hereby finds and determines that it is necessary and expedient to authorize the issuance of general obligation bonds for the Remaining 2016 Voter Authorization pursuant to, and in accordance with the terms and parameters set forth in this Resolution, as follows: (i) \$5,165,000 general obligation bonds pursuant to the Remaining 2016 Voter Authorization for recreation and parks projects, and (ii) \$1,890,000 general obligation bonds pursuant to the Remaining 2016 Voter Authorization for road projects;

WHEREAS, the voters of the County, at an election in the County held on November 8, 2022, approved the issuance of general obligation bonds of the County (the "2022 Voter Authorization"), for the purposes and in the amounts as follows:



<u>Purpose</u>	<u>2022 Voter Authorization</u>
Schools	\$340,500,000
Fire Stations and Public Safety Facilities	83,850,000
Recreation and Parks	37,000,000
Flood Prevention and Stormwater Drainage Facilities	<u>50,000,000</u>
	\$511,350,000

WHEREAS, in the judgment of the Board of Supervisors of the County, it is necessary and expedient to authorize, issue and sell not to exceed One Hundred Fourteen Million Three Hundred Thousand Dollars (\$114,300,000) aggregate principal amount of general obligation bonds of the County in accordance with the 2022 Voter Authorization and this Resolution to pay costs of public improvement projects in the approximate amounts set forth below:

<u>Purpose</u>	<u>Total Bonds Authorized to be Issued under 2022 Voter Authorization</u>
Schools	\$86,000,000
Fire Stations and Public Safety Facilities	13,300,000
Recreation and Parks	12,500,000
Flood Prevention and Stormwater Drainage Facilities	2,500,000

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA:

SECTION 1. Pursuant to Chapter 26 of Title 15.2 of the Code of Virginia, 1950, as amended, the same being the Public Finance Act of 1991 (the "Public Finance Act of 1991"), and the 2016 Voter Authorization, for the purpose of financing road projects and recreation and parks projects in the amounts not to exceed the amounts set forth hereinabove, there are authorized to be issued in one or more series from time to time, Seven Million Fifty-Five Thousand Dollars (\$7,055,000) aggregate principal amount of general obligation bonds of the County, and pursuant to the Public Finance Act of 1991 and the 2022 Voter Authorization, for the purpose of financing the schools projects, fire stations and public safety facilities projects, recreation and parks projects and flood prevention and stormwater drainage facilities projects in the amounts not to exceed the amounts set forth hereinabove, there are authorized to be issued in one or more series from time to time, One Hundred Fourteen Million Three Hundred Thousand Dollars (\$114,300,000) aggregate principal amount of general obligation bonds of the County, and such bonds shall be designated as the "County of Henrico, Virginia, General Obligation Public Improvement Bonds" (herein referred to as the "Bonds").

SECTION 2. (a) The Bonds shall be issued in fully registered form and shall be in the denomination of \$5,000 or any integral multiple thereof. The Bonds shall be numbered from R-1 upwards in order of issuance and shall have such series designation as shall be determined by the Director of Finance; shall mature in such years and in such amounts in each year as shall be determined by the Director of Finance; and shall bear interest, calculated on the basis of a 360-day year comprised of twelve 30-day months, at such rate or rates per annum as

shall be determined in accordance with the provisions of Section 8, such interest to be payable semiannually; *provided* the first interest payment date may be any date within one (1) year from the date of the Bonds as determined by the Director of Finance. The Director of Finance is authorized to determine, in accordance with and subject to the provisions of this Resolution: the date or dates of the Bonds; the interest payment dates thereof; the record dates thereof; the maturity dates thereof; the amount of principal maturing on each maturity date; and whether or not the Bonds shall be subject to redemption prior to their stated maturity or maturities and if subject to such redemption, the premiums, if any, payable upon such redemption and the respective periods in which such premiums are payable.

(b) (i) If the Bonds are subject to redemption and if any Bonds (or portions thereof in installments of \$5,000 or any integral multiple thereof) are to be redeemed, notice of such redemption specifying the date, numbers and maturity or maturities of the Bond or Bonds to be redeemed, the date and place or places fixed for their redemption, the premium, if any, payable upon such redemption and, if less than the entire principal amount of a Bond called for redemption is to be redeemed, that such Bond must be surrendered in exchange for payment of the principal amount thereof to be redeemed and the issuance of a new Bond or Bonds equaling in principal amount that portion of the principal amount of such Bond not to be redeemed, shall be mailed not less than thirty (30) days prior to the date fixed for redemption, by first class mail, postage prepaid, to the registered owner of such Bond at his address as it appears on the books of registry kept by the Registrar (as hereinafter defined) as of the close of business on the forty-fifth (45th) day next preceding the date fixed for redemption. If any Bond shall have been called for redemption and notice thereof shall have been given as hereinabove set forth, and payment of the principal amount of such Bond (or of the principal amount thereof to be redeemed) and of the accrued interest and premium, if any, payable upon such redemption shall have been duly made or provided for, interest on such Bond (or on the principal amount thereof to be redeemed) shall cease to accrue from and after the date so specified for the redemption thereof. So long as the Bonds are in book-entry only form, any notice of redemption shall be given only to The Depository Trust Company, New York, New York ("DTC"), or to its nominee. The County shall not be responsible for providing any beneficial owner of the Bonds any notice of redemption.

(ii) Any notice of the optional redemption of the Bonds may state that it is conditioned upon there being on deposit with the County, or with a designated agent of the County, on the date fixed for the redemption thereof an amount of money sufficient to pay the redemption price of such Bonds, together with the interest accrued thereon to the date fixed for the redemption thereof, and any conditional notice so given may be rescinded at any time before the payment of the redemption price of such Bonds, together with the interest accrued thereon, is due and payable if any such condition so specified is not satisfied. If a redemption of any Bonds does not occur after a conditional notice is given due to there not being on deposit with the County, or with a designated agent of the County, a sufficient amount of money to pay the redemption price of such Bonds, together with the interest accrued thereon to the date fixed for the redemption thereof, the corresponding notice of redemption shall be deemed to be revoked.

SECTION 3. The full faith and credit of the County are irrevocably pledged to the punctual payment of the principal of and premium, if any, and interest on the Bonds as the same become due. In each year while the Bonds, or any of them, are outstanding and unpaid, the Board of Supervisors is authorized and required to levy and collect annually, at the same time

and in the same manner as other taxes of the County are assessed, levied and collected, a tax upon all taxable property within the County, over and above all other taxes, authorized or limited by law and without limitation as to rate or amount, sufficient to pay when due the principal of and premium, if any, and interest on the Bonds to the extent other funds of the County are not lawfully available and appropriated for such purpose.

SECTION 4. (a) The Bonds shall be executed, for and on behalf of the County, by the manual or facsimile signature of the Chairman of the Board of Supervisors and shall have a facsimile of the corporate seal of the Board of Supervisors imprinted thereon, attested by the manual or facsimile signature of the Clerk of the Board of Supervisors.

(b) The Director of Finance is hereby appointed as the Registrar and Paying Agent for the Bonds, and is further hereby authorized to appoint, and to enter into any paying agency agreement with, any bank or trust company or other qualified registrar and paying agent, to serve as Registrar and Paying Agent in lieu of the Director of Finance serving in such capacity (the "Registrar"). No Bond shall be valid or obligatory for any purpose unless and until the certificate of authentication endorsed on such Bond shall have been manually executed by an authorized officer of the Registrar. Upon the authentication of any Bonds, the Registrar shall insert in the certificate of authentication the date as of which such Bonds are authenticated as follows: (i) if the Bond is authenticated prior to the first interest payment date, the certificate shall be dated as of the date of the initial issuance and delivery of the Bonds of the series of Bonds of which such Bond is one, (ii) if the Bond is authenticated upon an interest payment date, the certificate shall be dated as of such interest payment date, (iii) if the Bond is authenticated after the fifteenth (15<sup>th</sup>) day of the calendar month next preceding an interest payment date and prior to such interest payment date, the certificate shall be dated as of such interest payment date, and (iv) in all other instances the certificate shall be dated as of the interest payment date next preceding the date upon which the Bond is authenticated. In the event that the dates on which interest is payable on the Bonds of any series are other than the first days of a calendar month, the provisions with respect to authentication as set forth in this Section 4(b) and in the form of the Bonds shall be modified by the Director of Finance as necessary or appropriate.

(c) The execution and authentication of the Bonds in the manner above set forth is adopted as a due and sufficient authentication of the Bonds.

SECTION 5. (a) The principal of the Bonds shall be payable upon presentation and surrender thereof, at the office of the Registrar. Interest on the Bonds shall be payable by check mailed by the Registrar to the registered owners of such Bonds at their respective addresses as such addresses appear on the books of registry kept pursuant to this Section 5. The principal of and premium, if any, and interest on the Bonds shall be payable in such coin or currency of the United States of America as at the respective dates of payment is legal tender for public and private debts.

(b) At all times during which any Bond of any series remains outstanding and unpaid, the Registrar shall keep or cause to be kept at its office books of registry for the registration, exchange and transfer of Bonds of such series. Upon presentation at its office for such purpose, the Registrar, under such reasonable regulations as it may prescribe, shall register, exchange or transfer, or cause to be registered, exchanged or transferred, on the books of registry the Bonds as hereinbefore set forth.

(c) Any Bond may be exchanged at the office of the Registrar for such series of Bonds for a like aggregate principal amount of such Bonds in other authorized principal sums of the same series, interest rate and maturity.

(d) Any Bond of any series may, in accordance with its terms, be transferred upon the books of registry by the person in whose name it is registered, in person or by his duly authorized agent, upon surrender of such Bond to the Registrar for cancellation, accompanied by a written instrument of transfer duly executed by the registered owner in person or by his duly authorized attorney, in form satisfactory to the Registrar.

(e) All transfers or exchanges pursuant to this Section 5 shall be made without expense to the registered owner of such Bonds, except as otherwise herein provided, and except that the Registrar shall require the payment by the registered owner of the Bond requesting such transfer or exchange of any tax or other governmental charges required to be paid with respect to such transfer or exchange. All Bonds surrendered pursuant to this Section 5 shall be cancelled.

(f) (i) The Bonds shall be issued in full book-entry form. One Bond representing each maturity of the Bonds will be issued to and registered in the name of Cede & Co., as nominee of DTC, as registered owner of the Bonds and each such Bond will be immobilized in the custody of DTC. DTC will act as securities depository for the Bonds. Individual purchases will be made in book-entry form only, in the principal amount of \$5,000 or any integral multiple thereof. Purchasers will not receive physical delivery of certificates representing their interest in the Bonds purchased.

(ii) Principal, premium and interest payments on the Bonds will be made by the Registrar to DTC or its nominee, Cede & Co., as registered owner of the Bonds, which will in turn remit such payments to DTC participants for subsequent disbursement to the beneficial owners of the Bonds. Transfers of principal and interest payments to DTC participants will be the responsibility of DTC. Transfers of such payments to beneficial owners of the Bonds by DTC participants will be the responsibility of such participants and other nominees of such beneficial owners. Transfers of ownership interests in the Bonds will be accomplished by book entries made by DTC and, in turn, by DTC participants who act on behalf of the indirect participants of DTC and the beneficial owners of the Bonds.

(iii) The County will not be responsible or liable for sending transaction statements or for maintaining, supervising or reviewing records maintained by DTC, its participants or persons acting through such participants or for transmitting payments to, communicating with, notifying or otherwise dealing with any beneficial owner of the Bonds.

SECTION 6. (a) CUSIP identification numbers may be printed on the Bonds, but no such number shall constitute a part of the contract evidenced by the particular Bond upon which it is printed; no liability shall attach to the County or any officer or agent thereof (including any paying agent for the Bonds) by reason of such numbers or any use made thereof (including any use thereof made by the County, any such officer or any such agent) or by reason of any inaccuracy, error or omission with respect thereto or in such use; and any inaccuracy, error or omission with respect to such numbers shall not constitute cause for failure or refusal by a purchaser of the Bonds to accept delivery of and pay for such Bonds. All expenses in

connection with the assignment and printing of CUSIP numbers on the Bonds shall be paid by the initial purchasers of the Bonds.

(b) A copy of the final legal opinion with respect to the Bonds, with the name of the attorney or attorneys rendering the same, together with a certification of the Clerk of the Board of Supervisors, executed by a facsimile signature of that officer, to the effect that such copy is a true and complete copy (except for letterhead and date) of the legal opinion which was dated as of the date of delivery of and payment for the Bonds, may be printed on the Bonds.

SECTION 7. The County covenants and agrees to comply with the provisions of Sections 103 and 141-150 of the Internal Revenue Code of 1986, as amended (the "Code") and the applicable Treasury Regulations promulgated thereunder throughout the term of the Bonds.

SECTION 8. The Bonds shall be sold in one or more series in accordance with the provisions of Section 2 at competitive or negotiated sale at an aggregate purchase price of not less than one hundred percent (100%) of the principal amount thereof, plus accrued interest thereon from their date to the date of delivery thereof and payment therefor, and on such other terms and conditions as are provided in the Official Notice of Sale thereof or in the Purchase Contract relating thereto.

If the Bonds are sold at competitive sale, they may be sold contemporaneously with other bonds of the County under a combined Official Notice of Sale. If the Bonds are sold at competitive sale, the Director of Finance is hereby authorized to cause to be prepared and distributed (via electronic dissemination or otherwise) an Official Notice of Sale of the Bonds in such form and containing such terms and conditions as the Director of Finance may deem advisable, subject to the provisions hereof.

Upon the determination by the Director of Finance to sell the Bonds at competitive or negotiated sale, the Director of Finance is hereby authorized, without further notice to or action by the Board of Supervisors, to determine the rates of interest the Bonds shall bear; *provided, however*, in no event shall the true interest cost for the Bonds exceed six percent (6%). In no event shall the premium payable by the County upon the redemption of the Bonds exceed two percent (2%) of the principal amount thereof; *provided, however*, that the Bonds may be subject to redemption at a make-whole redemption price calculated as may be determined by the Director of Finance at the time of sale of the Bonds.

If the Bonds are sold at negotiated sale, the Director of Finance is hereby authorized, without further notice to or action by the Board of Supervisors, to select the underwriters for the Bonds (the "Underwriters") and to execute and deliver to the Underwriters a Bond Purchase Contract or Bond Purchase Agreement relating to the Bonds.

The Director of Finance is hereby authorized to cause to be prepared and distributed (via electronic dissemination or otherwise) a Preliminary Official Statement and a final Official Statement relating to the Bonds. The Director of Finance is hereby further authorized to certify that the Preliminary Official Statement for the Bonds of each series authorized hereunder is "deemed final" for purposes of Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934. The

County Manager or any Deputy County Manager and the Director of Finance are hereby authorized to execute and deliver the final Official Statement for the Bonds of each series authorized hereunder, and the County Manager or any Deputy County Manager, the Director of Finance and the County Attorney are hereby authorized to execute and deliver to the purchasers of the Bonds of each series certificates in the forms provided for in the Official Statement for the Bonds of such series.

The County Manager, any Deputy County Manager or the Director of Finance is each hereby further authorized to execute and deliver to the purchasers of the Bonds of each series authorized hereunder a Continuing Disclosure Certificate or a Continuing Disclosure Agreement evidencing the County's undertaking to comply with the continuing disclosure requirements of Paragraph (b)(5) of such Rule 15c2-12 to the extent applicable to the Bonds, such Continuing Disclosure Certificate or Continuing Disclosure Agreement to be in such form as shall be approved by the County Manager, any Deputy County Manager or the Director of Finance upon the advice of counsel (including the County Attorney or Bond Counsel to the County), such approval to be conclusively evidenced by his execution of such Continuing Disclosure Certificate or Continuing Disclosure Agreement.

SECTION 9. The Bonds, the certificate of authentication of the Registrar and the assignment endorsed on the Bonds shall be in substantially the form set forth in Exhibit A, with such necessary or appropriate variations, omissions, and insertions as are incidental to their numbers, interest rates, and maturities, or as are otherwise permitted or required by law or this Resolution.

SECTION 10. The County Attorney is hereby directed to file a copy of this Resolution, certified by the Clerk of the Board of Supervisors to be a true copy hereof, with the Circuit Court of the County.

SECTION 11. The Board of Supervisors hereby authorizes the County to make expenditures for the purposes for which the Bonds are to be issued in advance of the issuance and receipt of the proceeds of sale of the Bonds and to reimburse such expenditures from the proceeds of the sale of the Bonds. The adoption of this Resolution shall be considered as an "official intent" within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Code.

SECTION 12. The authorization to issue general obligation bonds for the Remaining 2016 Voter Authorization pursuant to the 2020 Resolution is hereby rescinded, and no additional bonds shall be issued under the 2020 Resolution. All resolutions and proceedings in conflict herewith are, to the extent of such conflict, repealed.

**EXHIBIT A**

**UNITED STATES OF AMERICA  
COMMONWEALTH OF VIRGINIA  
COUNTY OF HENRICO, VIRGINIA  
GENERAL OBLIGATION PUBLIC IMPROVEMENT  
BONDS, SERIES \_\_\_\_\_**

**REGISTERED**

**REGISTERED**

**No. R-\_\_**

**\$ \_\_\_\_\_**

**INTEREST  
RATE:  
%**

**MATURITY  
DATE:**

**DATE OF BOND:**

**CUSIP NO.:**

**REGISTERED OWNER:      CEDE & CO.**

**PRINCIPAL SUM:              DOLLARS**

The County of Henrico, Virginia (hereinafter referred to as the "County"), a political subdivision of the Commonwealth of Virginia, for value received, hereby acknowledges itself indebted and hereby promises to pay to the Registered Holder (named above), or registered assigns, on the Maturity Date (specified above), unless this Bond shall have been called for previous redemption and payment of the redemption price shall have been duly made or provided for, the Principal Sum (specified above), and to pay interest on such Principal Sum on \_\_\_\_\_, 20\_\_ and semiannually on each \_\_\_\_\_ and \_\_\_\_\_ thereafter (each such date is hereinafter referred to as an "interest payment date"), from the date hereof or from the interest payment date next preceding the date of authentication hereof to which interest shall have been paid, unless such date of authentication is an interest payment date, in which case from such interest payment date, or unless such date of authentication is within the period from the sixteenth (16<sup>th</sup>) day to the last day of the calendar month next preceding the following interest payment date, in which case from such following interest payment date, such interest to be paid until the maturity or redemption hereof at the Interest Rate (specified above) per annum, by wire transfer or by check mailed by the Registrar hereinafter mentioned to the Registered Owner hereof in whose name this Bond is registered upon the books of registry, as of the close of business on the record date (whether or not a business day) next preceding each interest payment date. The record dates for this Bond shall be \_\_\_\_\_ and \_\_\_\_\_. Interest on this Bond shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

The principal of this Bond is payable upon presentation and surrender thereof at the office of the Director of Finance of the County (the "Registrar"). The principal of and interest on this Bond are payable in such coin or currency of the United States of America as at the respective dates of payment is legal tender for public and private debts.

This Bond is one of a duly authorized issue of Bonds (herein referred to as the "Bonds") in the aggregate principal amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) of like date, denomination and tenor herewith except for number, interest rate, maturity and redemption provisions, and is issued under and pursuant to and in full compliance with the Constitution and statutes of the Commonwealth of Virginia, including Chapter 26 of Title 15.2 of the Code of Virginia, 1950, as amended (the same being the Public Finance Act of 1991), for the purpose of financing certain capital improvements, consisting of school projects, road projects, recreation and parks projects, fire and public safety facilities projects, and flood prevention and stormwater drainage projects in the County in accordance with elections held in the County on November 8, 2016 and November 8, 2022, and pursuant to a resolution duly adopted by the Board of Supervisors of the County on January 23, 2024 (the "Resolution").

The Bonds maturing on or after \_\_\_\_\_ may be redeemed prior to their respective maturity dates, on or after \_\_\_\_\_, at the option of the County, as a whole or in part at any time at the price equal to the principal amount of the Bonds to be redeemed, together with the interest accrued thereon to the date fixed for the redemption thereof.

In the event less than all of the Bonds of a particular maturity are called for redemption, the particular Bonds of such maturity or portions thereof in installments of \$5,000 to be redeemed shall be selected by lot.

If this Bond is redeemable and this Bond (or any portion of the principal amount thereof in installments of \$5,000) shall be called for redemption, notice of the redemption hereof, specifying the date, number and maturity of this Bond, the date and place fixed for its redemption, and if less than the entire principal amount of this Bond is to be redeemed, that this Bond must be surrendered in exchange for the principal amount thereof to be redeemed and the issuance of a new Bond equaling in principal amount that portion of the principal amount hereof not to be redeemed, shall be mailed not less than thirty (30) days prior to the date fixed for redemption by first class mail, postage prepaid, to the Registered Owner of this Bond at his address as it appears on the books of registry maintained by the Registrar as of the close of business on the forty-fifth (45th) day preceding the date fixed for redemption. If notice of redemption of this Bond shall have been given as aforesaid, and payment of the principal amount of this Bond (or the portion of the principal amount hereof to be redeemed) and of the accrued interest payable upon such redemption shall have been duly made or provided for, interest hereon shall cease to accrue from and after the date so specified for the redemption hereof.

Any notice of the optional redemption of this Bond may state that it is conditioned upon there being on deposit with the County, or with a designated agent of the County, on the date fixed for the redemption hereof an amount of money sufficient to pay the redemption price of this Bond, together with the interest accrued thereon to the date fixed for the redemption hereof, and any conditional notice so given may be rescinded at any time before the payment of the redemption price of this Bond, together with the interest accrued thereon, is due and payable if any such condition so specified is not satisfied. If a redemption of this Bond does not occur after a conditional notice is given due to there not being on deposit with the County, or with a designated agent of the County, a sufficient amount of money to pay the redemption price of this



Bond, together with the interest accrued thereon to the date fixed for the redemption hereof, the corresponding notice of redemption shall be deemed to be revoked.

Subject to the limitations and upon payment of the charges, if any, provided in the proceedings authorizing the Bonds of the issue of which this Bond is one, this Bond may be exchanged at the principal office of the Registrar for a like aggregate principal amount of Bonds of other authorized principal amounts and of the series of which this Bond is one. This Bond is transferable by the Registered Owner hereof, in person or by his attorney duly authorized in writing, at the principal office of the Registrar but only in the manner, subject to the limitations and upon payment of the charges, if any, provided in the proceedings authorizing the Bonds of the issue of which this Bond is one, and upon the surrender hereof for cancellation. Upon such transfer a new Bond or Bonds of authorized denominations and of the same aggregate principal amount of the issue of which this Bond is one will be issued to the transferee in exchange herefor.

The full faith and credit of the County are irrevocably pledged to the punctual payment of the principal of and interest on this Bond as the same become due. In each year while this Bond is outstanding and unpaid, the Board of Supervisors of the County is authorized and required to levy and collect annually, at the same time and in the same manner as other taxes of the County are assessed, levied and collected, a tax upon all taxable property within the County, over and above all other taxes, authorized or limited by law and without limitation as to rate or amount, sufficient to pay when due the principal of and interest on this Bond to the extent other funds of the County are not lawfully available and appropriated for such purpose.

This Bond shall not be valid or obligatory unless the certificate of authentication hereon shall have been manually signed by an authorized signator of the Registrar.

It is hereby certified, recited and declared that all acts, conditions and things required to have happened, to exist and to have been performed precedent to and in the issuance of this Bond and the issue of which it is one, have happened, do exist and have been performed in regular and due time, form and manner as required by law, and that the Bonds of the issue of which this Bond is one do not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the County, by its Board of Supervisors, has caused this Bond to be executed by the manual or facsimile signature of the Chairman of such Board; the corporate seal of such Board to be impressed or imprinted hereon, attested by the manual or facsimile signature of the Clerk of such Board; and this Bond to be dated the date first above written.

\_\_\_\_\_  
Clerk of the Board of  
Supervisors

(Seal)

\_\_\_\_\_  
Chairman of the Board of Supervisors

**CERTIFICATE OF AUTHENTICATION**

This Bond is one of the Bonds delivered pursuant to the within-mentioned proceedings.

Director of Finance, Registrar

By: \_\_\_\_\_  
Authorized Signature

Date of Authentication: \_\_\_\_\_, \_\_\_\_\_

**(FORM OF ASSIGNMENT)**

For value received, the undersigned hereby sell(s), assign(s) and transfer(s) unto

\_\_\_\_\_

(Please print or type name and address, including postal zip code, of transferee)

PLEASE INSERT SOCIAL SECURITY  
OR OTHER TAX IDENTIFYING NUMBER  
OF TRANSFEREE:

[Empty rectangular box for Social Security or Tax ID number]

the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_, attorney, to transfer such Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature(s) Guaranteed

NOTICE: Signature (s) must be guaranteed by a member firm of The New York Stock Exchange, Inc. or a commercial bank or trust company.

(Signature(s) of Registered Owner)  
NOTICE: The signature(s) above must correspond with the name of the Registered Owner as it appears on the front of this Bond in every particular, without alteration or enlargement or any change whatsoever.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 47-24

Page No. 1 of 1

Agenda Title: RESOLUTION – Award of Contract – Consulting Services – Employee Benefits Program

For Clerk's Use Only: Date: <u>4/23/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Rogish</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; text-align: center; font-weight: bold;">APPROVED</div>	YES NO OTHER Cooper, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Rogish, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Whitehead, M. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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WHEREAS, the County received nine proposals on October 17, 2023, in response to RFP 23-2590-9EMF and Addendum No. 1, for consulting services for the employee benefits program; and,

WHEREAS, based on review of the written proposals and oral presentations, the evaluation committee selected to enter into negotiations with the following offerors:

- Aon Consulting, Inc.
- Bolton Partners, Inc.
- USI Insurance Services LLC

WHEREAS, based on the negotiations, the evaluation committee selected Aon Consulting, Inc. ("Aon") as the top-ranked offeror.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- A contract is awarded to Aon to provide consulting services for the employee benefits program for the period beginning March 1, 2024, and ending February 28, 2026, with the option to renew the contract for three additional one-year terms, all in accordance with RFP 23-2590-9EMF, dated September 18, 2023, Addendum No. 1 dated October 6, 2023, Aon's proposal dated October 17, 2023, and Aon's best and final offer dated November 22, 2023.
- The County Manager, or the Purchasing Director as his designee, is authorized to execute the contract in a form approved by the County Attorney.

Comments: The Directors of Human Resources and Purchasing recommend approval of the Board paper; the County Manager concurs.

By Agency Head By County Manager

---

Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_  
 Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **48-24**

Page No. 1 of 1

**Agenda Title: RESOLUTION – Award of Contract – Third-Party Administrator for Voluntary Benefits**

For Clerk's Use Only: Date: <u>4/23/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Cooper</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Rogish, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Whitehead, M.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Whitehead, M.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Whitehead, M.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, the County received 10 proposals on September 7, 2023, in response to RFP 23-2569-7JOK for services as the third-party administrator for voluntary benefits; and,

**WHEREAS**, based on review of the written proposals and oral presentations, the evaluation committee selected to enter into negotiations with the following offerors:

Accretive Global Insurance Services, LLC dba Pierce Group Benefits  
Pierce Insurance Agency, Inc.

**WHEREAS**, based on the negotiation, the evaluation committee selected Pierce Insurance Agency, Inc. ("Pierce") as the top-ranked offeror.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. A contract is awarded to Pierce Insurance Agency, Inc. to provide services as the third-party administrator for voluntary benefits for the period beginning April 1, 2024, and ending March 31, 2026, with the option to renew the contract for three additional one-year terms, all in accordance with RFP 23-2569-7JOK, dated August 7, 2023, Pierce's proposal dated August 28, 2023, and Pierce's best and final offer dated November 29, 2023.
2. The County Manager, or the Purchasing Director as his designee, is authorized to execute the contract in a form approved by the County Attorney.

**Comments:** The Director of Human Resources and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head By County Manager

Copy to: \_\_\_\_\_ Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors  
Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 49-24

Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Contract — Glover Park — Phase II — Brookland District**

For Clerk's Use Only: Date: <u>1/23/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Rogish</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table style="width:100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: center;">YES</td> <td style="text-align: center;">NO</td> <td style="text-align: center;">OTHER</td> </tr> <tr> <td>Cooper, R.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Rogish, J.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Whitehead, M.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, the County received three bids on January 9, 2024, in response to Invitation to Bid No. 23-2615-12JOK and Addendum Nos. 1 and 2 for construction of Phase II of the Glover Park project; and,

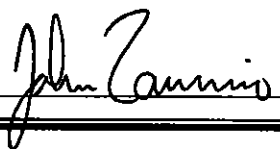

**WHEREAS**, the project includes expanding the existing 209-acre park, adding two NCAA-sized synthetic turf baseball fields with field lighting, two full-sized synthetic turf multi-purpose fields with field lighting, and a 1,770 square foot restroom building, and providing community amenities such as a 1.5-acre dog park, a large playground, fitness stations, a misting pole plaza, shade features and shelters, and a stone dust 5-kilometer trail through the northern portion of the park; and,

**WHEREAS**, the project will also provide approximately 1,250 new parking spaces throughout the park and connect the existing parking lots to a new park entrance accessible from Lambert Way; and,

**WHEREAS**, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Southwood Building Systems, Inc. Ashland, VA	\$30,344,985
Loughridge & Company LLC Richmond, VA	\$31,097,310
Kenbridge Construction Co., Inc. Kenbridge, VA	\$33,991,000

**WHEREAS**, after a review and evaluation of the bids, it was determined that Southwood Building Systems, Inc. is the lowest responsive and responsible bidder.

By Agency Head  By County Manager 

Copy to: \_\_\_\_\_

Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 49-24  
Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Glover Park — Phase II — Brookland District**

---

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The fixed price contract for \$30,344,985 is awarded to Southwood Building Systems, Inc., the lowest responsive and responsible bidder, pursuant to Invitation to Bid No. 23-2615-12JOK, Addendum Nos. 1 and 2, and the total base bid submitted by Southwood Building Systems, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.
4. The Board appropriates \$18,152,301 of additional funding for this contract.

**Comment:** Funding will come from balances within the Tourism Reserve Fund and Bond Referendum Reserve Fund, both reserves from assigned fund balances within the General Fund, as well as interest earnings on prior bonds issued from the 2016 Bond Referendum, via interfund transfer to the Capital Projects Fund, project #23002. The Director of Recreation and Parks and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **51-24**

Page No. 1 of 2

**Agenda Title: RESOLUTION – Award of Contract – Upham Brook Trunk Sewer, Brook Road to Route 301 – Contract 1 – 66-Inch Sewer Tunnel and Manholes AMH 23 & AMH 24 – Fairfield District**

For Clerk's Use Only: Date: <u>4/23/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Cooper</u> Seconded by (1) <u>Whitehead</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	YES NO OTHER Cooper, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Rogish, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Whitehead, M. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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WHEREAS, the County received four bids on December 13, 2023, in response to ITB 23-2584-8JL and Addenda Nos. 1 and 2 for construction of the Upham Brook Trunk Sewer, Brook Road to Route 301 – Contract 1 – 66-Inch Sewer Tunnel and Manholes AMH 23 & AMH 24 project; and,

WHEREAS, the project consists of furnishing and installing approximately 1,074 linear feet of tunnel with 66” fiberglass reinforced pipe liner and providing two access manholes; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
English Construction Company, Inc. Lynchburg, VA	\$8,551,061
Turn-Key Tunneling, Inc. Columbus, OH	\$9,866,765
Morgan Contracting, Inc. Knoxville, TN	\$9,968,985
Garney Companies, Inc. Fairfax, VA	\$11,400,000

WHEREAS, after a review and evaluation of the bids, it was determined that English Construction Company, Inc. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$8,551,061.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

- The contract for \$8,551,061 is awarded to English Construction Company, Inc., the lowest responsive and responsible bidder, pursuant to ITB 23-2584-8JL, Addenda Nos. 1 and 2, and the total bid amount submitted by English Construction Company, Inc.

By Agency Head  By County Manager

Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_  
 Copy to: \_\_\_\_\_ Clerk, Board of Supervisors  
 Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **5124**

Page No. 2 of 2

**Agenda Title: RESOLUTION – Award of Contract – Upham Brook Trunk Sewer, Brook Road to Route 301 – Contract 1 – 66-Inch Sewer Tunnel and Manholes AMH 23 & AMH 24 – Fairfield District**

---

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **52-24**

Page No. 2 of 2

**Agenda Title: RESOLUTION – Award of Contract – Upham Brook Trunk Sewer, Brook Road to Route 301 – Contract 2 – Gravity Sewers, Structures, and Appurtenances – Fairfield District**

---

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **5324**

Page No. 1 of 2

**Agenda Title: RESOLUTION – Award of Contract – Hanover Road and Graves Road Sewer Extension, Hanover Road and Early Street Sewer Extension Phase I – Varina District**

For Clerk's Use Only: Date: <u>1/23/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Nelson</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Cooper, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Rogish, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Whitehead, M.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Whitehead, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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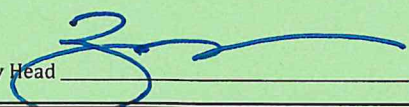

**WHEREAS**, the County received five bids on December 6, 2023, in response to ITB 23-2596-9JL, Addenda Nos. 1 and 2 for construction of the Hanover Road and Graves Road Sewer Extension, Hanover Road and Early Street Sewer Extension Phase I project; and,

**WHEREAS**, the project consists of installing approximately 1,535 linear feet of 8-inch sanitary sewer main along Graves Road and approximately 770 linear feet of 8-inch sanitary sewer main along Hanover Road; and,

**WHEREAS**, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Bright Masonry, Inc. Fairfax, VA	\$1,148,060
Piedmont Construction Co., Inc. Oilville, VA	\$1,325,651
G.L. Howard, Inc. Rockville, VA	\$1,842,600
RDS Utilities LC Powhatan, VA	\$3,280,242
Tidewater Utilities Construction, Inc. Suffolk, VA	\$3,339,800

**WHEREAS**, after a review of the bids, it was determined that Piedmont Construction Co., Inc. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$1,325,651.

By Agency Head  By County Manager 

Copy to: \_\_\_\_\_  
 Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors  
 Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **53-24**

Page No. 2 of 2

**Agenda Title: RESOLUTION – Award of Contract – Hanover Road and Graves Road Sewer Extension,  
Hanover Road and Early Street Sewer Extension Phase I – Varina District**

---

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract for \$1,325,651 is awarded to Piedmont Construction Co., Inc., the lowest responsive and responsible bidder, pursuant to ITB 23-2596-9JL, Addenda Nos. 1 and 2, and the bid submitted by Piedmont Construction Co., Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **55-24**

Page No. 2 of 2

**Agenda Title: RESOLUTION – Award of Contract – Rose Hill Stream Maintenance – Tuckahoe District**

---

**WHEREAS**, the bid amounts were calculated by multiplying the estimated unit quantities listed in the bid documents by the unit prices set out in each bid; and,

**WHEREAS**, after review and evaluation of the bids, it was determined that Blakemore Construction Corporation is the lowest responsive and responsible bidder for the unit price contract; and,

**WHEREAS**, the final contract amount will be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that:

1. The contract for \$224,930.54 is awarded to Blakemore Construction Corporation, the lowest responsive and responsible bidder, pursuant to ITB No. 23-2608-11JOK, Addendum Nos. 1 & 2, and the base bid submitted by Blakemore Construction Corporation.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget.

**COMMENT:** The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



# Board Paper Summary

## Rose Hill Stream Maintenance

What Award for construction to replace failing headwall and drainage system and addition of a storm sewer system, including grading and stabilization of 200 LF of eroding stream banks.

Why: Existing infrastructure is failing and stream erosion is present in the area. Drainage design project will stabilize channel before erosion negatively impacts nearby residential properties and county infrastructure (e.g. roadways, storm sewers).

WHEN
Construction anticipated to begin <b>February 2024</b>

WHO
Blakemore Construction Corp \$224,930.54

WHERE
Tuckahoe District  Rose Hill Road & Gaymont Drive

How:

**Funding: Bond**

*\*from App A currently being revised*

	PE	ROW	Construction	Total
<b>Project Expenses</b>	<b>\$38,971</b>	<b>\$0</b>	<b>\$224,930.54</b>	<b>\$263,901.54</b>

Notes:

- Local Funding – Bond (Fully Funded)
- ESTIMATE: \$ 203,000
  - BID: \$224,930.54
  - DELTA: \$21,930.54

SWAM Stats Table:

Bidders

Blakemore	-
Harbor Dredge	Small Business, WBE
Webb Develop	Small Business
Triangle Contr	-
Dorin Landscape	Small Business
D.E. Hawthorne	Small Business
Bright Const	-
J Sanders Const	Small Business

Vendor Notification Statistics

Overall Stats	SWaM Stats
Individual Vendors 8	Micro Business 0
Non-SWaM 3	Small Business 5
SWaM 5	Minority Owned Business 0



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **56-24**

Page No. 2 of 2

**Agenda Title: RESOLUTION – Award of Contract – Annual Contract for Asphaltic Pavement Planing –  
Countywide**

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that:

1. Pursuant to ITB No. 23-2595-9EAR and the bids submitted in response thereto, annual contracts are awarded to Colony Construction, Inc. and Slurry Pavers, Inc. for the period of one year, with an option for the County to renew either or both contracts for up to two additional one-year terms.
2. Fees for the contracts may not exceed \$1,000,000 for a single project. Compensation will be based upon the unit costs in the contractors' bids. Estimated first year expenditures are approximately \$5,000,000 which may increase or decrease depending on the actual need of the County.
3. The County Manager is authorized to execute the contracts in a form approved by the County Attorney.
4. The County Manager, or the Purchasing Director as his designee, is authorized to execute amendments within the scope of the project budget.

**Comment:** The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

