

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
March 18 - 21, 2024

The Henrico County Board of Supervisors convened a Special Meeting on Monday, March 18, 2024, at 9:00 a.m. in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chair, Varina District
Daniel J. Schmitt, Vice-Chair, Brookland District
Roscoe D. Cooper, III, Fairfield District
Misty D. Whitehead, Three Chopt District
Jody K. Rogish, Tuckahoe District

Other Officials Present:

John A. Vithoukias, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Deputy County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Yvette D. George, Director of Human Resources
Sheila S. Minor, Director of Finance
Justin Crawford, Management and Budget Division Director

Mr. Vithoukias explained that Budget staff will provide a report each day to follow up on questions that staff were unable to answer the previous day. He thanked the Budget staff and Justin Crawford, Management and Budget Division Director, for all their hard work and efforts going into the budget and the week.

Budget Briefing

Justin Crawford presented the four pillars of the FY25 Proposed Budget: the people who serve; the people we serve; economic development; and fiscal discipline. He shared the process of building the budget, prioritizing education and public safety, with education being 56% of the budget. He highlighted the FY25 Capital Budget and salary increases of 4.8 percent, plus \$17 million for wage adjustments in critical shortage areas. Mr. Crawford reviewed the proposed salary increases for public safety and teachers in these critical shortage areas.

Mr. Crawford continued with his presentation noting important projects and initiatives, such as Henrico Cares; the Marcus Alert program; public safety projects; recreation and parks projects; Central Virginia Transportation Authority (CVTA) projects; Henrico Environmental Action Resource Team (HEART) initiatives; and tax relief and economic development programs.

Mr. Crawford reviewed the commercial real estate market and sales, meals, and lodging tax revenue. Mr. Nelson asked about the meals tax revenues and their use. Mr. Crawford stated the budget contains \$10 million for operating and \$9 million for capital projects. Mr. Nelson asked what HCPS was doing prior to the meals tax. The Manager explained they were using debt to finance projects; Mr. Hinton explained that, without the meals tax, HCPS would not have been able to build two new schools. Mr. Nelson requested information 10 years back regarding funding for schools and projects.

Mr. Hinton responded to additional questions from Mr. Schmitt regarding the staffing complement for schools and how the complement has gone up per pupil and would like to see the numbers.

The Board recessed at 10:34 a.m. and reconvened at 10:45 a.m.

Highlights of Department Presentations

- **County Manager and Board of Supervisors**

Blue Bell, Budget Analyst, highlighted there was an increase in 5.2% for personnel and compensation, noting they removed the audit payment from this budget and transferred it to the Finance Department.

- **County Attorney – Andrew Newby, County Attorney, joined by Karen W. Grizzard, Business Supervisor, and Shawnique Wilkerson-Smith, Paralegal**

Mr. Newby was happy to report the office is fully staffed with 24 employees, and they have added a FOIA officer to the office's complement. He responded to a question from Mr. Rogish regarding funding for the school board's attorney. Ms. Grizzard discussed the upcoming recodification of the County Code. Mr. Newby thanked the Manager and the Board for all their continued support.

- **Internal Audit – Vaughan G. Crawley, Director**

Mr. Crawley stated this is his fifth year operating as Internal Auditor for both schools and general government. He explained he now has a full complement of seven employees. He thanked the Board and the Manager for their continued support.

- **Voter Registration & Elections – Mark Coakley, General Registrar, joined by Electoral Board member Cathy Woodson and Anne Marie Middlesworth, Deputy General Registrar**

Mr. Coakley responded to questions from the Board about pay for election workers. Ms. Whitehead asked for clarification on vote counting machines and if they were up to date. Mr. Coakley stated, yes, the machines are up to date. Mr. Nelson asked about drop boxes and mail-in ballots. Mr. Coakley clarified they have been working closely with the Post Office to ensure there would be no issues.

- **Public Relations – Benjamin A. Sheppard, Director, joined by Dave Letourneau, Television & Media Services Manager, Angela Williams, Office Assistant, and Steve Knockemus, Assistant Director**

Mr. Sheppard stated they currently have a staff of 19. He responded to questions from the Board regarding how much the department has changed since 2018, and the increase in the County's social media presence. The Manager noted Public Relations has now taken over the State of the County. Mr. Nelson thanked Mr. Sheppard.

- Planning – Joe Emerson, Director, joined by Jean Moore, Assistant Director, Seth Humphries, Leslie News, and Nancy Graham

Mr. Emerson gave the Board an update on his department. He shared several slides showing the caseload. He reviewed current special projects and milestones. He responded to questions about development throughout the County. He thanked the Board for their continued support.

The Board recessed at 12:05 p.m. and reconvened at 12:33 p.m.

- Finance Department – Sheila Minor, Director, joined by Matt Chafin, Assistant Director

Ms. Minor discussed the divisions within the Department of Finance to include administration, accounting, budget, purchasing, real estate, revenue, risk management, and treasury. She highlighted the department's 2023 accomplishments. She responded to questions from the Board regarding RECAP applications and the County's bond ratings.

Leo Marsh, Revenue Division Director, responded to questions regarding BPOL tax. Ms. Minor concluded her presentation by thanking the Board and noting for FY24 they will be focusing on ERP (enterprise resource planning) system replacement, GreenCity, and several other new initiatives.

- Circuit Court – The Honorable John Marshall, chief Judge

Mr. Vithoukas announced Judge Harris is the longest serving judge in the state, and after 30 years of service, he will be retiring in January of 2025. Judge Marshall thanked the Manager and the Board and updated the Board on the Court's caseload.

- General District Court – The Honorable Lauren A. Caudill, Chief Judge, and Carol Wesley Timmons, Chief Deputy Clerk of the Court

Judge Caudill thanked the County Manager and the Board for their continued support and updated them on how the recent salary increase has helped with maintaining clerks. 49.8% of staff is full-time. Judge Caudill updated the Board on the mental health diversion program, noting this has been a successful program, and also provided an overview of the Court's caseload.

- Juvenile/Domestic Relations Court – The Honorable Sharon G. Jacobs

Judge Jacobs thanked the Manager and the Board and gave an update on clerk retention and recruitment in the Court. Judge Jacobs thanked the Board for their time.

- Robert Beard, Chief Magistrate

Mr. Vithoulkas introduced Mr. Bear, who updated the Board on the work and caseload of the magistrate's office. He thanked the Board.

- Drug Court – The Honorable John Marshall, Sarah Perkins, Shelby Johnson

Mrs. Johnson stated this year Drug Court will celebrate 21 years of success. For the upcoming year, they are working on new treatment strategies, prosocial activities, the Bernard Greene Memorial 5k event, employment readiness and certifications, independent consultants with unique approaches to address substance use disorders, continuing to collaborate with other local drug courts and the Supreme Court of Virginia, and expanding the participant requirements. Mrs. Johnson and Judge Marshall thanked the Manager and the Board for their continued support of the program and noted they continue to see the success of the participants.

- Community Corrections – Shelby Johnson – Director

Community Corrections works with programs to assist recovery residences; the CAP program, which is a community alternative program to keep a felony conviction off a participant's criminal record; and the volunteer programs at Woodland Cemetery and Saint Paul Baptist Church. She thanked the Board and Manager for the continued support.

- Circuit Court – Heidi Barshinger, Clerk

Mrs. Barshinger thanked the Board and the Manager for their support. She updated the Board on their yearly highlights, noting in civil cases they have processed name changes, divorces, and personal injury cases, along with qualifying pastors/priests, maintaining election records, issuing marriage licenses, delivering notary commissions, and processing concealed gun permits. She continuing highlighting her department's responsibilities and her expanded efforts at community outreach. Mrs. Barshinger concluded by noting she is continuing with the process of digitizing records.

- Commonwealth Attorney – Shannon Taylor

Ms. Taylor stated she currently has a staff of 82 employees, including the Victim/Witness Advocates staff. Her office works collaboratively with Police for success in criminal investigations and prosecutions. She highlighted her community involvement throughout the year and shared several slides detailing those events and her collaboration with the many agencies throughout the County. Ms. Taylor discussed her collaboration with the Addiction Task Force and the Diversion program. She thanked the Board and the Manager for their continued support.

- Victim/Witness Assistance Program – Shelly Shuman-Johnson, Director

Ms. Shuman-Johnson thanked the Board and the Manager for their continued support, noting the support they receive compared to surrounding localities.

- Juvenile Detention – Ed Martin, Superintendent

The department budget has a slight increase due to personnel cost and a block grant they received. He stated they continue to deal with mental health issues among our youth. This past year, they have admitted 639 youth, with the youngest being 11 years old. He noted the facility sits on two acres, and they receive state and local funding. He thanked the Board for their continued support of both programs.

- James River Juvenile Detention Center – Ryan Stevenson, Superintendent

The Center houses youth who are awaiting court in Henrico, Goochland, and Powhatan Counties. At times, the facility can house up to 60 youth. While staying at the facility, the youth can continue their education and are offered opportunities to participate in programs. Mr. Stevenson highlighted several projects the youth have participated in with The Cultural Arts Center. They have also partnered with Virginia Wildlife programs.

- Capital Region Workforce Partnership – Brian Davis, Director

Mr. Davis explained the CRWP is a partnership with eight jurisdictions that is primarily funded by the U.S. Department of Labor. This year there is a decrease of \$5 million from the current year, reflecting an adjustment based on awards from grants. The focus of the program is on resume writing, interview assistance, individual and group counseling, job clubs, and peer support.

- Non-Departmental

Julian Parr and Monica Smith-Callahan reviewed the non-departmental budget requests with the Board and responded to questions and concerns about some of the organizations that had requested funding from prior years. The Manager suggested the Board continue the conversation at the end of the day once more research could be done.

The Board recessed at 5:15 p.m. and reconvened on Tuesday, March 19, 2024, at 12:06 p.m.

Members of the Board Present:

Tyrone E. Nelson, Chair, Varina District
Daniel J. Schmitt, Vice-Chair, Brookland District
Roscoe D. Cooper, III, Fairfield District
Misty D. Whitehead, Three Chopt District
Jody K. Rogish, Tuckahoe District

Other Officials Present:

John A. Vithoukas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
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Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Deputy County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations

Yvette D. George, Director of Human Resources
Sheila S. Minor, Director of Finance
Justin Crawford, Management and Budget Division Director

Mr. Vithoukias announced the Board would be going into a closed meeting.

On motion of Mr. Schmitt, seconded by Mr. Rogish, the Board approved going into a closed meeting at 12:07 p.m. for the following purpose:

For consultation with legal counsel pertaining to specific legal matters requiring the provision of legal advice for public safety initiatives affecting the community, pursuant to Section 2.2-3711(A)(8) of the Code of Virginia.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>
Tyrone E. Nelson	
Daniel J. Schmitt	
Roscoe D. Cooper, III	
Misty D. Whitehead	
Jody K. Rogish	

On motion of Mr. Cooper, seconded by Mr. Schmitt and by unanimous vote, the Board approved going out of the closed meeting at 1:20 p.m.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>
Tyrone E. Nelson	
Daniel J. Schmitt	
Roscoe D. Cooper, III	
Misty D. Whitehead	
Jody K. Rogish	

On motion of Mr. Schmitt, seconded by Mr. Cooper, and by unanimous vote, the Board approved the attached Certificate of Closed Meeting.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>
Tyrone E. Nelson	
Daniel J. Schmitt	
Roscoe D. Cooper, III	
Misty D. Whitehead	
Jody K. Rogish	

- General Services & Central Automotive Maintenance – Jamie Massie, Director, joined by Anne Fortune and Derek Gresko, Assistant Directors

The highlights of General Services during the past year included the opening of the new Sports & Entertainment Center. Mr. Massie updated the Board on the current active fleet in service. Mr. Massie also noted they continue to receive numerous work orders for both east and west campuses. He highlighted the new buildings that will be coming online and updates to current facilities, with Fire Station #19, the new Police South Station, and Varina on the James, and the continued efforts to put solar on current facilities including schools. Mr. Massie thanked the Board and the Manager for their continued support.

- **Human Resources – Yvette George, Director**

Mrs. George highlighted the successes of her department for the FY23-24 year by noting support of the diversity, equity, and inclusion efforts in the County. Her office has been participating in events, job fairs, and various outreach programs, as well as providing strategic guidance and leadership areas in personnel matters. Mrs. George also highlighted the importance of remaining a preferred employer in the region by continuing to enhance support of employees; focusing on helping employees and departments fulfill their missions/potential; maintaining the County's compensation and benefits at a competitive level; and supporting the County in creating a culture of inclusion and belonging and ensuring leadership readiness. Ms. Whitehead asked about the Encore program; Mrs. George stated they are constantly looking at enhancing the program and continue to receive feedback to improve. She thanked the Board and the Manager for their continued support.

- **Information Technology – Travis Sparrow, Director, joined by Jonathan Lumpkin, Assistant Director of Application Development, and Brian Viscuso, Assistant Director of Operations**

Mr. Sparrow highlighted IT's accomplishments, including replacing the network equipment at fire stations; installing network equipment at the Sports & Entertainment Center; strengthening the ability to manage domain account passwords; migrating single-sign-on to PortalGuard in support of security's rollout of multi-factor authentication; and developing hotel/motel and trauma initiative dashboards. The development team has offered assistance to Finance for the 2023 Real Estate Tax Rebate payments. The Web Team helped with the migration of hosting environments for 11 websites including Henrico.us and assisting with Teen Summit RVA. Mr. Sparrow responded to a question from Ms. Whitehead regarding AI by explaining he has formed an AI committee to look more closely at AI and the impacts it could have on the County. The committee is working on a draft policy with HR and other stakeholders. Mr. Sparrow thanked the Board and the Manager for their continued support.

The Board recessed at 2:11 p.m. and reconvened at 2:25 p.m.

- **Homeless Services and Housing Programs – Eric Leabough, Director of Community Revitalization, Gretchen Brown, Acting Director of Social Services, and Laura Totty, Director of Mental Health & Developmental Services**

Mr. Leabough defined homelessness as "staying in a place not meant for human habitation, living in a shelter, living in a hotel that is paid for by any organization, couch surfing, imminent risk of losing housing and no subsequent residence to move to, or

fleeing or attempting to flee domestic violence. The team discussed prevention and diversion methods by connecting agencies and outreach with the families. They reviewed the federal CDBG, HOME, ESG and Community Revitalization funding for housing and homelessness services program in a five-year plan and the proposed amount of non-departmental funding for shelter and housing programs for FY23-25.

The team reviewed the plans for collaboration with CARITAS, and Mr. Cooper asked about funding for the program. Mr. Leabough explained it is a combination of state and County funding. He then highlighted the new Cool Lane Commons Apartments that will have 86 units of permanent supportive housing. The team noted additional commitments of the County with the City of Richmond and a similar request for funding asked of Chesterfield County.

- Social Services – Gretchen Brown, Acting Director of Social Services; Jocelyn Dale, Assistant Director for Benefits; Terry Painter-Beals, Assistant Director for Administration; and Hugh Field, Senior Controller

Ms. Brown reviewed each component of her department and their increasing caseloads. Ms. Brown responded to questions from the Board regarding their services.

- CSA – Dr. Kathryn Smith, Exceptional Education Director, and Tracy Johnson, CSA Coordinator

Dr. Smith discussed the increase in private placements under the Children's Services Act to provide therapeutic support and applied behavior analysis for students requiring specialized services.

- Public Health – Dr. Elaine Perry, District Health Director, joined by Deanna Krautner, Chief Operations Officer

Dr. Perry stated they have three sites: Henrico West, Henrico East, and Shrader Road. They have 106 positions, with seven vacancies. She highlighted the events they have had this past year and explained they will continue working on their core services, recruitment, and retention of staff. They will continue to grow the mobile health unit beyond immunizations and use community health workers in strategic community health initiatives and partnerships. Dr. Perry thanked the Board and the County Manager for their continued support and looks forward to the upcoming year.

The Board recessed at 3:40 p.m. and reconvened at 3:44 p.m.

- Mental Health & Developmental Services – Laura Totty, Director, joined by Martha Sheppard, Assistant Director for Administrative Services, and Daniel Rigsby, Assistant Director for Clinical Services

Ms. Totty highlighted some of the services and achievements for MHDS for the FY23-24 year, noting they served 10,419 individuals. She reviewed the services they provided to youth who are still struggling with adjusting after the pandemic, with 7% of youth coming through for same day access. Ms. Totty discussed some of the current challenges they are experiencing, overdose deaths, transportation barriers, significant gap in

services for pregnant and parenting women, and the need for free access to Narcan for the community. She thanked the Board and the Manager for their continued support.

- Economic Development Authority – Anthony J. Romanello, Executive Director, joined by Ashley Kubat, Office Administrator

Mr. Romanello reviewed strategic plan goals and highlighted 2023 successes. He thanked the Board and the Manager for their continued support and noted they will continue to build on the momentum from 2023 going into 2024.

The Board adjourned at 4:48 p.m. and reconvened at 9:29 a.m. on Wednesday, March 20, 2024.

Members of the Board Present:

Tyrone E. Nelson, Chair, Varina District
Daniel J. Schmitt, Vice-Chair, Brookland District
Roscoe D. Cooper, III, Fairfield District
Misty D. Whitehead, Three Chopt District
Jody K. Rogish, Tuckahoe District

Other Officials Present:

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Yvette D. George, Director of Human Resources
Sheila S. Minor, Director of Finance
Justin Crawford, Management and Budget Division Director

The legislative budget reviews continued with the following presentations:

- Building Inspections – Greg Revels, Director, joined by Bolman Bowles, Assistant Director, John Butler, Existing Structures Inspector Supervisor, Jeffrey Reed, Building Inspector, and Susan Butler, Technology Support Specialist.

Building Inspections remained busy. Mr. Revels highlighted the number of new construction inspections for the year compared to last year. He stated his department is running smoothly and is looking forward to the upcoming year. He thanked the Board and the Manager for their continued support.

- Community Revitalization – Eric Leabough, Director, joined by Paul Johnson, Community Maintenance Manager, and David Sacks, Community Development Manager

Mr. Leabough discussed the MOU's they currently have with numerous apartment communities and the status of each one. He reviewed the numerous violations they have received from Glenwood Farms and the status of the County's efforts for improvements at the property. Mr. Leabough highlighted the "hotel 2 home" program, as well as the homeownership assistance program for employees. He thanked the Manager and the Board for their continued support.

- The Permit Center – Lee Tyson, Director, joined by David Pennock, Assistant Director

Mr. Tyson thanked the Board and the Manager for their continued support. He highlighted that the new POSSE systems continue to be successful for both staff and the public. POSSE has provided greater reporting capability that can be used to identify opportunities for service improvement. He noted his staff will continue to maintain good customer service.

The Board recessed at 10:50 a.m. and reconvened at 11:03 a.m.

- Police Division – Eric English, Chief, and Lt. Colonel Michael Palkovics

Chief English updated the Board on his recruitment strategies, stating they currently have 817 total authorized positions. Chief English reviewed the need to employ crime-fighting technology and discussed declining crime rates. Chief English gave an update on their continued efforts within the community with the Chief's community walks throughout the County and the distribution of the WOA (Watch Out Ahead Henrico) vests that were purchased through the Public Works Department and handed out to community members. Chief English responded to questions from the Board members and concluded his presentation with an update on the community recognition and awards the Division has received. He thanked the Board and the Manager for their continued support.

The Board recessed at 12:00 p.m. and reconvened at 12:07 p.m.

- Capital Improvement Programs

Justin Crawford reviewed the capital improvement programs, highlighting years 1 – 5 with the School's renovation projects and the building of new Fire Stations #1 and #11. He continued highlighting years 6 – 10, noting continued Schools improvement projects and projects within Public Works, Public Utilities, Sheriff, and Fire Stations #4 and #2. He responded to questions from the Board members regarding timing and cost of each project for their districts.

The Board recessed at 12:19 p.m. and reconvened at 12:50 p.m.

Mr. Vithoukas announced the Board would be going into closed session.

On motion of Mr. Schmitt, seconded by Mr. Rogish, the Board approved going into a closed meeting at 12:50 p.m. for the following purpose:

For (1) discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the County

would be adversely affected; and (2) consultation with legal counsel pertaining to specific legal matters requiring the provision of legal advice, both concerning a community revitalization project, pursuant to Section 2.2-3711(A)(6) and (8) of the Code of Virginia.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>
Tyrone E. Nelson	
Daniel J. Schmitt	
Roscoe D. Cooper, III	
Misty D. Whitehead	
Jody K. Rogish	

On motion of Mr. Rogish, seconded by Mr. Schmitt and by unanimous vote, the Board approved going out of the closed meeting at 1:45 p.m.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>
Tyrone E. Nelson	
Daniel J. Schmitt	
Roscoe D. Cooper, III	
Misty D. Whitehead	
Jody K. Rogish	

On motion of Mr. Rogish, seconded by Ms. Whitehead, and by unanimous vote, the Board approved the attached Certificate of Closed Meeting.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>
Tyrone E. Nelson	
Daniel J. Schmitt	
Roscoe D. Cooper, III	
Misty D. Whitehead	
Jody K. Rogish	

- Division of Fire – Jackson Baynard, Chief, joined by Catherine Latimer, Director of Administration, and Douglas Clevert, Deputy Chief of Fire

Chief Baynard highlighted the Division's current program enhancements, such as safety and wellness screenings; the care team; and training and professional development for their current staff. Chief Baynard reviewed the 2023 dispatched ALS and BLS calls and their continued outreach within the community with residents. He concluded with his personnel changes noting there will be nine firefighters and two lieutenants hired for the new Fire Station #23. and one clinical coordinator.

- Emergency Management and Workplace Safety – Craig Collins, Environmental, Health and Safety Coordinator

Mr. Collins highlighted the Department's public outreach efforts, including efforts on social media and other outlets. He also noted the continued training of County departments and employees. He stated the Department will work more aggressively to pursue grant opportunities and continue to prepare for emergencies. He thanked the Board and the County Manager for their continued support.

- Emergency Communications Center – Kevin Pond, joined by Jackson Baynard, Chief, Division of Fire

Mr. Pond highlighted some of the Department's awards and accomplishments and updated the Board on their partnerships with the Police Division and the Division of Fire. He thanked the Manager and the Board for the support that has been offered this past year to E-911 employees and their wellness and health.

- Sheriff – Alisa A. Gregory, Sheriff, and Tyrone Montague, II, Undersheriff

Sheriff Gregory highlighted her staff and current vacancies at 109 positions. She reviewed the average inmate population and the current trends they are seeing within the jail. She noted their social media platforms and the outreach they have been doing within the community showcasing the Hearts of Henrico, Phirst Pham Food Drive, and other outreach they have participated in the past year. Sheriff Gregory reviewed the current ORBIT (Opiate Recovery by Intensive Tracking) program, and the current recidivism rate is 2%. She also highlighted the RISE program that currently maintains 90 inmates, including males and females at Henrico Jail East. Sheriff Gregory responded to questions from Board members. Mr. Nelson noted prior to Sheriff Gregory the inmate population was between 1,600 or higher, but with all the programs and the outreach the Sheriff has offered for recovery programs for inmates, the population has since decreased.

The Board recessed at 4:26 p.m. and reconvened on Thursday, March 21, 2024, at 9:11 a.m.

Members of the Board Present:

Tyrone E. Nelson, Chair, Varina District
Daniel J. Schmitt, Vice-Chair, Brookland District
Roscoe D. Cooper, III, Fairfield District
Misty D. Whitehead, Three Chopt District
Jody K. Rogish, Tuckahoe District

Other Officials Present:

John A. Vithoukias, County Manager
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Steven J. Yob, Deputy County Manager for Community Operations
Yvette D. George, Director of Human Resources

Sheila S. Minor, Director of Finance
Justin Crawford, Management and Budget Division Director

The legislative budget reviews continued with the following presentations:

Mr. Vithoukias welcomed Schools and members of the School Board who were in attendance for the presentation.

Henrico County Public Schools – Henrico School Board – Alicia Atkins, Chair; Marcie F. Shea, Vice Chair; Madison T. Irving, Three Chopt District; Kristi B. Kinsella, Brookland District; Ryan E. Young, Fairfield District; and Dr. Amy Cashwell, Superintendent

Dr. Cashwell began her presentation highlighting Schools' accomplishments for the past year, including more instruction assistants, a family engagement position, ELL supports, 8.2% raises, and second year career ladder implementation. The budget also included adding more SSO's, reading specialists, and attendance officers. With ESSER III funding, they were able to cover 62 support positions, expand Summer Academy, opportunities and capital improvements for Virginia Randolph.

Dr. Cashwell continued her presentation highlighting the academic growth and more support services for Community Learning Centers. She specifically thanked the County Manager and Board of Supervisors for help with the recruitment and retainment of school bus drivers.

There was open discussion with the Board of Supervisors and Dr. Cashwell regarding salary increases and step increases for teachers. Dr. Cashwell explained the County is within, if not above, the region for teacher salaries and the additional learning experiences offered to staff to continue their advancement.

Mrs. Atkins expressed the gratitude on behalf of the School Board for the continued support from the Board of Supervisors but noted the struggle for our eastern schools and how the Board continues to work on enhancing and improving programs to ensure academic excellence across the County.

The Board recessed at 10:35 a.m. and reconvened at 10:51 a.m.

- Youth Violence Prevention Committee – Cari Tretina, Deputy County Manager/Chief of Staff; Mike Feinmel, Deputy County Manager for Public Safety; Monica Smith-Callahan, Deputy County Manager for Community Affairs; and Daniel Rigsby, Assistant Director for Clinical Services.

Mr. Vithoukias explained this committee was formed in December of 2021 to help with truancy rates within Schools and other concerns for our youth within the community. The committee also reviews the need for additional resources and what more can be done to address the concerns and mental health of our young people.

- Library – Barbara Weedman, Director; Angela Bennett, Assistant Director for Public Services and Branch Operations

Mrs. Weedman gave statistics in the previous year. She noted the multiple awards and achievements the Department has won for its programming and for its architectural

designs. She thanked the Board and the County Manager for their continued support and looks forward to the new year.

- Recreation & Parks - John Zannino, Director of Recreation & Parks, joined by Moneke Mack, Senior Management Specialist, and Marielle McFarland, Assistant Director of Administration

Mr. Zannino shared several highlights, including the upcoming opening of Taylor Farm Park in July of this year. He highlighted the Recreation & Parks staff and the outreach and impact they make on a daily basis with visitors to our parks and our residents. For FY23, we had over six million visitors to our parks and recreation centers, and he highlighted the summer camps they continue to offer to the children in our community. Mr. Zannino responded to questions from the Board members, and he thanked the Board for their continued support and looks forward to exciting projects coming forward.

- Sports and Entertainment Authority – Dennis Bickmeier, Executive Director, joined by Dawn Miller, Manager of Marketing/Communicating/Events, and Jacquelyn Frame, Business Supervisor

Mr. Bickmeier shared the County has hosted over 71 tournaments, with this past year bringing in more than \$72 million in the sports tourism industry for the County. He gave the Board an update on the outlook ahead, noting they are projecting 73+ tournaments and currently have over 226 events scheduled for the new Henrico Sports & Entertainment Center for the upcoming year. The Manager noted the Board of Supervisors will begin appointing members to the Henrico Sports and Entertainment Authority Board. Mr. Bickmeier noted he was excited for the future of sports tourism within the County and thanked the Board and the Manager for their continued support.

- Extension Office – Kim Edmonds, Extension Agent, Family & Consumer Services; Angela Wrigglesworth, Administrative Assistant

Ms. Edmonds explained the Extension Office provides local access to programs developed by a network of land-grant universities throughout the nation, based on partnerships with local, state, and federal government agencies. She highlighted the office's priorities and events for the past year. She thanked the Board and the County Manager for their continued support.

- The HEART Committee – Steve Yob, Deputy County Manager for Community Development; Cari Tretina, Deputy County Manager/Chief of Staff

Mr. Yob recognized other members of the committee who were present for the presentation and noted the highlights of this committee to date with the sustainability efforts and outcomes, energy resource conservation, greenspace and recreation, mobility and active transportation, water resources, and their continued outreach programs.

- Department of Public Utilities & Solid Waste – Bentley Chan, Director, joined by Alvin Christian and Ralph Claytor, Assistant Directors

Mr. Chan discussed proposed rate changes. Mr. Chan also shared several slides reviewing the year for his department. He briefed the Board on progress on the Cobbs

Creek Reservoir. He noted the continued projects they are working on in collaboration with other departments, such as the work at Virginia Center Commons, GreenCity, and the many awards they continue to achieve. He thanked the Manager and the Board for their continued support.

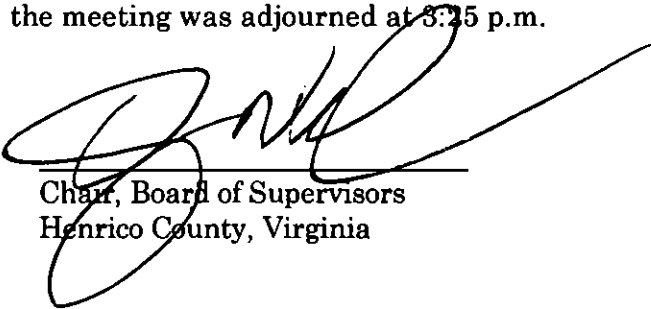
- Department of Public Works – Terrell Hughes, Director, joined by Todd Eure and Danielle Bazemore, Assistant Directors

The Public Works budget recommends additional staff because of an increase in the number of large projects. Mr. Hughes highlighted projects for sidewalks, bus shelters, bike lanes, and trails. Mr. Hughes also discussed the amount of new funding coming from the new Central Virginia Transportation Authority, work on the Fall Line Trail, and upgrades to Church Road. He thanked the Board and the Manager for their continued support.

The Board concluded with a continued discussion on non-departmental and funding for each organization.

The Manager thanked the Budget staff and the Finance Department for all their hard work this week. He thanked the Board for the commitment they put in every year to review the budget line by line.

There being no further business, the meeting was adjourned at 8:25 p.m.



Chair, Board of Supervisors
Henrico County, Virginia