

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, August 27, 2024, at 3:45 p.m.** in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 3:45 - 4:00 p.m. | Division of Fire Recognition |
| 4:00 - 4:15 p.m. | Richmond Metropolitan Transportation Authority Update |
| 4:15 - 4:30 p.m. | Henrico Hotel Room Numbers and Tourism Impact |
| 4:30 - 4:45 p.m. | HEART Committee Update |
| 4:45 - 5:15 p.m. | Department of Public Utilities Update |
| 5:15 - 5:20 p.m. | Review of Regular Meeting Agenda Items |

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
August 22, 2024

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
August 27, 2024
6:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – August 13, 2024, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

APPOINTMENT

244-24 Resolution - Appointment of Member - Community Criminal Justice Board.

PUBLIC HEARINGS ITEMS

245-24 Resolution - Signatory Authority - Easement Agreement - Lumos Networks, Inc. d/b/a Segra - 8600 Dixon Powers Drive - Brookland District.

246-24 Resolution - Signatory Authority - Utility Easement Agreement - Virginia Electric and Power Company - Fairfield District.

PUBLIC COMMENTS

GENERAL AGENDA

247-24 Resolution - Approving the Issuance of Bonds for Expressway Improvements by the Richmond Metropolitan Transportation Authority.

248-24 Resolution - Award of Contract - HVAC Upgrades at Road Crew Building - Fairfield District.

249-24 Resolution - Signatory Authority - Memorandum of Understanding - Project:HOMES - Varina District.

250-24 Resolution - Award of Contract - Annual Engineering Services - Solid Waste Facilities.

251-24 Resolution - Award of Contract - Patch Terrace Waterline Improvements - Brookland District.

252-24 Resolution - Award of Contract - Huntsmoor Water Main Replacement - Tuckahoe District.

253-24 Resolution - Award of Contract - Water Treatment Facility - Aqua Ammonia Scrubber Repairs Project - Tuckahoe District.

- 254-24 Resolution - Award of Contract - Annual Engineering Services for the Henrico County Water Reclamation Facility - Varina District.
- 255-24 Resolution - Award of Contract - Greendale Park Sewer and Water Extension Phase I - Varina District.
- 256-24 Resolution - Railroad Crossing Elimination Grant Program Application - Hungary Road Grade Separation - Brookland and Fairfield Districts.
- 257-24 Resolution - Signatory Authority - Letter of Agreement with Dominion Energy - Magellan Parkway Utility Relocation - Fairfield District.
- 258-24 Resolution - Signatory Authority - Letter of Agreement with Verizon Virginia, LLC - Richmond-Henrico Turnpike South Segment Utility Relocation - Fairfield District.
- 259-24 Resolution - Abandonment of a 0.16-Mile Segment of the Former Alignment of Route 156 by the Virginia Department of Transportation.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
August 27, 2024**

APPOINTMENT

RESOLUTION - Appointment of Member - Community Criminal Justice Board.

This Board paper appoints the following person to the Community Criminal Justice Board for an unexpired term ending June 30, 2026, or thereafter when his successor has been appointed and qualified:

Stephen A. Mutnick, Criminal Defense Attorney

PUBLIC HEARING ITEMS

RESOLUTION - Signatory Authority - Easement Agreement - Lumos Networks, Inc. d/b/a Segra - 8600 Dixon Powers Drive - Brookland District.

This Board paper would authorize the Chairman of the Board of Supervisors to execute an easement agreement allowing Lumos Networks, Inc. d/b/a Segra to install underground fiber optic lines on County property known as 8600 Dixon Powers Drive to provide new services to the County's facilities on the property. This Board paper would also authorize the Chairman to execute a license agreement with Segra to provide a communications system into the building on the aforementioned County property for the benefit of the Virginia Department of Health, a lessee in a portion of the building.

The Real Property Division has processed this request through the Departments of General Services, Information Technology, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Utility Easement Agreement - Virginia Electric and Power Company - Fairfield District.

This Board paper would authorize the Chairman to execute an easement agreement with Virginia Electric and Power Company for a 15-foot utility easement across County property at 1600 Hilliard Road and 7202 Brook Road. The underground facilities will alleviate load issues and provide more reliable electric service to County facilities and the surrounding area. The easement will not interfere with the County's use of its land.

The Real Property Division has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Directors of Real Property and Public Works recommend approval of the Board paper; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Approving the Issuance of Bonds for Expressway Improvements by the Richmond Metropolitan Transportation Authority.

The Richmond Metropolitan Transportation Authority owns and operates the Powhite Parkway, the Downtown Expressway, and the Boulevard Bridge. The Authority wishes to issue bonds in the amount of \$10,500,000 to provide funding for certain projects in the Authority’s capital improvement plan for fiscal years 2025 through 2030.

Issuance of the bonds requires approval of the Board of Supervisors, as well as the Mayor of the City of Richmond and the Board of Supervisors of Chesterfield County, pursuant to Code of Virginia 33.2-2902(16). However, approval of the resolution does not create any debt for the County.

The Richmond Metropolitan Transportation Authority requests approval of the Board paper; the County Manager concurs.

RESOLUTION - Award of Contract - HVAC Upgrades at Road Crew Building - Fairfield District.

This Board paper awards a fixed price contract for \$369,120 to Comfort Systems of Virginia, Inc. for the HVAC Upgrades at the Road Crew Building project. The project consists of the replacement of the HVAC systems serving the office area of the Road Crew Building.

Work on the project is anticipated to begin in Fall of 2024 and be completed within 198 days after the start of construction.

The County received two bids on July 24, 2024, in response to ITB 24-2710-6JL and Addendum No. 1. The bids were as follows:

Bidders	Bid Amounts
Comfort Systems of Virginia, Inc. Chesapeake, VA	\$369,120
Waco, Inc. Sandston, VA	\$733,564

Based upon a review of the bids, Comfort Systems of Virginia, Inc. is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Directors of General Services and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Memorandum of Understanding - Project:HOMES - Varina District.

This Board paper authorizes the County Manager to execute a memorandum of understanding with Project:HOMES regarding its proposal to acquire and develop property at 5910 and 5920 Nine Mile Road into a subdivision of at least 22 single-family homes, all of which will be affordable to qualified purchasers earning no more than 120% of the area median income for the Richmond metropolitan area. Pursuant to the memorandum of understanding, the County will provide a grant totaling \$625,000.

The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Annual Engineering Services - Solid Waste Facilities.

This Board paper would award a contract to HDR Engineering, Inc. to provide annual engineering services for solid waste facility projects. The work includes professional engineering services to support the closed Springfield Road and Nine Mile Road landfills, public use areas, and the Springfield Road transfer station. These services will include designs for facility improvements or modifications, regulatory permitting, compliance testing, groundwater and landfill gas monitoring, and refuse truck routing. Projects will include those identified in the Capital Improvement Program as well as those that address unforeseen and emergency conditions.

On May 29, 2024, two proposals were submitted in response to RFP #24-2683-4BJM. The Selection Committee interviewed the following firms:

HDR Engineering, Inc.
TRC Engineers, Inc.

Based on the written proposals and interviews, the Selection Committee chose HDR Engineering, Inc. as the top-ranked firm and negotiated an hourly rate schedule.

The contract term is for a period of one year. The County may renew the contract for three additional one-year terms. The project fees for the contract will not exceed \$2,500,000 for any single project or \$10,000,000 in any one-year term.

The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Patch Terrace Waterline Improvements - Brookland District.

This Board paper awards a fixed price contract for \$1,371,745 to Crown Construction Service, Inc. for the Patch Terrace Waterline Improvements project. The purpose of the project is to provide approximately 800 linear feet of 12-inch ductile iron water main, 2,560 linear feet of 8-inch ductile iron water main, and water services along Appling Road, Greenwood Road, Patch Road, and Patch Terrace.

Work on the project is anticipated to begin in October 2024 and be completed within 270 calendar days. Funding will be provided by the Water and Sewer Revenue Fund.

Three bids were received on July 16, 2024, in response to Invitation to Bid No. 24-2706-6EAR:

<u>Bidders</u>	<u>Bid Amounts</u>
Crown Construction Service, Inc. Alexandria, VA	\$1,371,745
Walter C. Via Enterprises, Inc. West Point, VA	\$1,443,509
Tidewater Utility Construction, Inc. Suffolk, VA	\$4,990,260

Based upon a review of the bids, Crown Construction Service, Inc. is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Huntsmoor Water Main Replacement - Tuckahoe District.

This Board paper awards a fixed price contract for \$427,580 to D.E. Hawthorne, Inc. for the Huntsmoor Water Main Replacement project to replace failing infrastructure.

Work on the project is anticipated to begin in October 2024 and be completed within 210 calendar days. Funding will be provided by the Water and Sewer Revenue Fund.

Three bids were received on June 20, 2024, in response to Invitation to Bid No. 24-2698-5EAR.

<u>Bidders</u>	<u>Bid Amounts</u>
D.E. Hawthorne, Inc. Sandston, VA	\$427,580
Crown Construction Service, Inc. Alexandria, VA	\$597,400
Walter C. Via Enterprise, Inc. West Point, VA	\$1,070,596

Based upon a review of the bids, D.E. Hawthorne, Inc. is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Water Treatment Facility - Aqua Ammonia Scrubber Repairs Project - Tuckahoe District.

This Board paper awards a fixed price contract for \$728,000 to Waco, Inc. for the Water Treatment Facility Aqua Ammonia Scrubber Repairs project. The purpose of the project is to repair equipment that has reached the end of its service life.

Work on the project is anticipated to begin in September 2024 and be completed within 300 calendar days. Funding will be provided by the Water and Sewer Revenue Fund.

One bid was received on June 5, 2024, in response to Invitation to Bid No. 24-2677-4EAR and Addenda Nos. 1 and 2:

<u>Bidder</u>	<u>Bid Amount</u>
Waco, Inc. Sandston, VA	\$728,000

Based upon a review of the bid, Waco, Inc. is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Annual Engineering Services for the Henrico County Water Reclamation Facility - Varina District.

This Board paper would award a contract to Hazen and Sawyer to provide annual engineering services for Water Reclamation Facility projects. These services will include engineering studies, designs, cost estimates, and construction administration for improvements or modifications to wastewater treatment and solids handling operations at the Water Reclamation Facility. Projects will include those identified in the Capital Improvement Program, as well as those that address unforeseen and emergency conditions.

On May 7, 2024, four proposals were submitted in response to RFP #24-2676-4JOK. Following review and evaluation of the proposals, the Selection Committee interviewed the following firms:

Hazen and Sawyer
Brown and Caldwell
Rummel Klepper & Kahl, LLP

Based on the written proposals and interviews, the Selection Committee chose Hazen and Sawyer as the top-ranked firm and negotiated an hourly rate schedule.

The contract term is for a period of one year. The County may renew the contract for two additional one-year terms. Compensation will be based on the hourly rate schedule, and fees will not exceed \$2,500,000 for any single project or \$10,000,000 in any one-year term.

The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Greendale Park Sewer and Water Extension Phase I - Varina District.

This Board paper awards a fixed price contract for \$4,188,000 to Godsey & Son, Inc. for the Greendale Park Sewer and Water Extension Phase I project. The project consists of providing approximately 4,310 linear feet of 8-inch sanitary sewer main and 3,820 linear feet of water main and fire hydrants along North Mullens Lane and East Washington Street. This project will provide water and sewer service to properties currently on individual wells and septic systems.

Work on the project is anticipated to begin in October 2024 and be completed within 570 calendar days.

The County received three bids on July 29, 2024, in response to ITB 24-2712-6JOK. The bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Godsey & Son, Inc. Richmond, VA	\$4,188,000
G.L. Howard, Inc. Rockville, VA	\$4,505,050
J. Sanders Construction Co. West Point, VA	\$6,379,435

Based upon a review of the bids, Godsey & Son, Inc. is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Railroad Crossing Elimination Grant Program Application - Hungary Road Grade Separation - Brookland and Fairfield Districts.

This Board paper authorizes the Director of Public Works to apply for Railroad Crossing Elimination (RCE) grant program funding, as well as Virginia Department of Rail and Public Transportation (DRPT) funding for the Hungary Road Grade Separation project. It further authorizes the County Manager to sign any agreement necessary to secure the aforesaid funding through RCE and DRPT.

The County has identified the Hungary Road railroad grade crossing as a safety concern for citizens, passenger and freight rail operators, school buses, and emergency services. The proposed project will update the National Environmental Policy Act clearance, produce preliminary engineering, and a detailed cost estimate for the aforementioned crossing to improve safety, provide equitable access, and enhance network fluidity for both rail and vehicular traffic. The cost estimate of the project is \$2,015,000.

The RCE grant will fund 80 percent of the cost of the project. DRPT will fund 10 percent, or \$201,500. The County, using funds secured through the Central Virginia Transportation Authority, will fund the remaining 10 percent or \$201,500.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Letter of Agreement with Dominion Energy - Magellan Parkway Utility Relocation - Fairfield District.

The Department of Public Works has negotiated an agreement with Dominion Energy under which the County will pay Dominion Energy for the materials, equipment, and work

necessary to relocate the electric distribution facilities in conflict with the proposed improvements for the Magellan Parkway project from Park Central Drive to Brook Road.

On April 23, 2024, the Board of Supervisors approved the agreement with Dominion Energy for this work for a sum of \$901,441. Dominion Energy was required to revise the agreement to account for changes to the Magellan Parkway project design. Under the revised agreement, the County will pay \$948,139 to Dominion Energy to cover the cost of the utility relocation for this segment of the project.

The Directors of Public Works and Purchasing recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Letter of Agreement with Verizon Virginia, LLC - Richmond-Henrico Turnpike South Segment Utility Relocation - Fairfield District.

On September 12, 2017, the Board of Supervisors granted signatory authority to the County Manager to execute a project administration agreement with the Virginia Department of Transportation under which the County would improve the Richmond-Henrico Turnpike, South Segment between Laburnum Avenue and Hummingbird Road.

The Department of Public Works has negotiated an agreement with Verizon Virginia, LLC under which the County will pay Verizon Virginia, LLC for the materials, equipment, and work necessary to relocate the communication distribution facilities in conflict with the proposed improvements. Under the agreement, the County will pay \$249,526.60 for Verizon Virginia, LLC to proceed with the relocation of utilities.

The Directors of Public Works and Purchasing recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Abandonment of a 0.16-Mile Segment of the Former Alignment of Route 156 by the Virginia Department of Transportation.

This resolution states that the Board of Supervisors has no objection to VDOT's proposed abandonment of a 0.16-mile segment of the former alignment of Route 156 – Elko Road. The abandonment is necessary for the potential purchase of property from the Commonwealth.

The Director of Public Works recommends approval of the Board paper; the County Manager concurs.