

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
September 24, 2024

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 24, 2024, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chair, Varina District
Daniel J. Schmitt, Vice-Chair, Brookland District
Roscoe D. Cooper, III, Fairfield District
Misty D. Whitehead, Three Chopt District
Jody K. Rogish, Tuckahoe District

Other Officials Present:

John A. Vithoukas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Assistant to the County Manager/Chief of Staff
Ben A. Sheppard, Director of Public Relations

Reverend Louis Orsatti, Pastor Spanish Language Ministry, Second Baptist Church, delivered the invocation.

On motion of Mr. Schmitt, seconded by Mr. Cooper, the Board approved the minutes of the September 10, 2024, Regular and Special meetings.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

MANAGER'S COMMENTS

Mr. Vithoukas announced Henrico celebrates our diverse community of Hispanic Americans who contribute to the vibrance of the County by investing resources, ideas, and ingenuity into the day-to-day operations and community development that are vital to how the County delivers services at all levels. From September 15 - October 15, the County takes time to appreciate the contributions from the County's Hispanic communities and employees who are integral to serving, uplifting, and innovating with future generations in mind. He invited everyone to visit Henrico County Public Library and Henrico County

Recreation & Parks locations in person and online as well as the County's Multicultural Community Engagement website for cultural and heritage resources.

Mr. Vithoukias recognized Maria Maldonado, who works as a bilingual worker for the Richmond-Henrico Health District, as well as a My Henrico Academy ambassador, to bring remarks in recognition of Hispanic Heritage Month.

Ms. Maldonado stated it is an honor to share some comments. She explained she arrived in Los Angeles, California, when she was 15 and came to Henrico in 2002, where she became an American citizen. Ms. Maldonado stated she was proud to represent the Hispanic community. Her experience in the My Henrico Academy has given her the opportunity to know all the departments and work closely with the County. Ms. Maldonado thanked the Board and the Manager for the support and the opportunity to celebrate the diversity of our community.

Mr. Vithoukias recognized Dennis Bickmeier, Executive Director of the Henrico Sports & Entertainment Authority, for winning a prestigious accolade recently bestowed upon the Sports and Event Center. At the Virginia Restaurant Lodging & Travel Association's annual Ordinary Awards, the Center was honored with the 2024 Attraction of the Year Award.

Henrico has strategically cultivated tourism growth, and the results are evident. Recently, the Virginia Tourism Corporation affirmed Henrico's position as fifth in the state for visitor spending, amounting to nearly \$1.9 billion in 2023. These figures reflect the substantial economic impact of tourism, which supports nearly 10,500 jobs with a combined payroll exceeding \$610 million last year. Moreover, tourism generated substantial tax revenues, contributing over \$81 million to the County and \$45 million to the state.

Mr. Bickmeier thanked the Board and the Manager for the recognition. Mr. Bickmeier stated two staff members were not present because they are in California at a conference where the Center is a finalist for a national award for sports venue of the year.

Mr. Vithoukias took a moment to talk about an ongoing matter that is of profound concern for all of us at the County – the matter of vehicle crashes in our County involving pedestrians. In 2024 calendar year, 10 pedestrians have died in Henrico after being struck by a vehicle. Last week, our community lost a 63-year-old teacher from Brookland Middle School after she was struck in a parking lot off West Broad Street. Two weeks ago, we lost a 15-year-old student from Hermitage High School after he was struck while crossing Staples Mill Road. These losses are heartbreaking for their families and friends – and for our entire community. At our last Board meeting, Chair Nelson detailed what this County has been doing to make walking and biking safer. The County has constructed 75 miles of sidewalk over the past five years. The County currently has 57 active pedestrian-safety improvement projects – funded at \$170 million – under development countywide.

We have installed street lighting at the 250-plus traffic signals that are maintained by the County and are working closely with VDOT to install lighting at signals that are maintained by the state. Tonight, staff will ask the Board to approve an additional \$1.5 million. This funding will be dedicated to improving lighting along specific corridors identified by our Public Works as being lighting-deficient.

Mr. Vithoukas continued that this is what the County is doing, but we need the community's help. Our residents, pedestrians, and drivers have a responsibility here as well. Henrico Police data indicates that close to 90% of pedestrian fatalities occur at night. For pedestrians who are out after dark, please do all you can to make yourself visible. Carry a flashlight or use the app on your cell phone. Wear light-colored clothing, or even better, wear something reflective. Over the past year, the County's WOA! Safety campaign has distributed more than 10,000 reflective safety vests to our community members – and we want to distribute more. They are available for free at our government centers, libraries, and police stations. We will have 1,000 available at the Festival of India this weekend. We are working with our community partners such as the YMCA to make these vests even more accessible for everyone.

For drivers, please watch your speed and stick to posted speed limits. Do not engage in distracted driving, regardless of the cause of the distraction. And remember, under Virginia law, it is illegal to hold a cell phone while you are driving.

Ladies and gentlemen, be assured that Henrico County is committed to making a difference for our residents and our community. October is designated as Pedestrian Safety Month, which gives us another opportunity to raise even more awareness of this issue. Mr. Vithoukas recognized Ben Sheppard, Director of Public Relations, to give the Board an update on what the County will be doing for Pedestrian Safety Month. He explained they will be taking full advantage to recognize this month, using our County website and working with our paid advertisers by make announcements with *Henrico Citizen* and Radio One. He stated the Board will be holding a press conference on October 22 to showcase the efforts.

BOARD OF SUPERVISORS' COMMENTS

Mr. Schmitt recognized Troop 735 & Troop 736 who participated earlier in Local Government 101. The following Troop Members participated from 735: Max Fullerton, Oliver Mathews, Jeremiah Meier, CJ Mumford, Adam Sayah, and Ryan Zeineddine. Troop Members from 736 were: Zoey Jones, Makenzie Ladd, Caroline O'Shea, Samantha Shrader, and Theresa Synder. Mr. Schmitt thanked the troop leader and the troop members for coming out and noted as they work towards their community service badge, please let him know if they need anything from the Board. He also gave each troop member a WOA! vest.

Ms. Whitehead announced she was excited to welcome students from the Tree of Life who put together a magazine. The magazine is led by middle school students and is written by kids for kids on mental health and other very important topics. She noted the goal is to be published in grocery stores and other locations. The following students were present: Ira Thackeray, Emily Illicete, Anika Chatta, Nathan Singh, Tara, and Reyansh Gupta. Ira thanked the Board for allowing them to come to the Board to present their magazine and stated it was so much fun to go out in the community and speak with individuals such as her bus driver. She hopes that they continue to make a voice for themselves in the future. Ms. Whitehead gave each member a WOA! vest.

RECOGNITION OF NEWS MEDIA

There was no media present for the meeting.

PRESENTATIONS

269-24 Resolution - Expressing Appreciation to Henry D. Rosenbaum.

On motion of Mr. Schmitt, seconded by Ms. Whitehead, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Schmitt presented a resolution expressing appreciation to Henry D. Rosenbaum for his extraordinary service, unparalleled commitment, and invaluable contributions, and offers him best wishes in his retirement and future endeavors.

Mr. Rosenbaum thanked the Board and the County Manager. It has been a nice ride and stated it all started here in Henrico when he was a boy scout. He recognized the scouts and the Tree of Life students and stated they are doing great things in the community. He thanked all the friends present and his family and stated this was not about him but about the team and the difference the Division of Fire is making.

270-24 Resolution - Expressing Appreciation to Kurt Stiefvater.

On motion of Ms. Whitehead, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

Ms. Whitehead presented a resolution expressing appreciation to Kurt Stiefvater for his extraordinary service, unparalleled commitment, and invaluable contributions, and offers him best wishes in his retirement and future endeavors.

Mr. Stiefvater thanked the Board and the Manager and stated he was honored and humbled to stand before the Board this evening. He explained when he started working for the County, Mr. LaVecchia was the Manager, noting much has changed and the County has improved a lot since then. Mr. Stiefvater stated Henrico has been good to him. His wife Linda and he made the wise choice to live in the County.

Proclamation - Active Aging Week - September 30 - October 6, 2024.

Mr. Rogish presented a proclamation recognizing September 30 – October 6, 2024, as Active Aging Week. Mr. Rogish stated he was excited to present this proclamation because earlier this week we celebrated our residents who are 100 years and older. Accepting the proclamation was Ashlee Giles, Advocate for Aging, and Jelisa Turner, Director of the Community Outreach and Engagement Agency. Ms. Giles thanked Mr. Rogish and Brandon Hinton, Deputy County Manager for Administration, who participated in the Centenarian celebration. She thanked the Board and the Manager for recognizing Active Aging Week. She explained there will be activities across the County. Ms. Giles shared several events for the week and encouraged all Henrico residents to attend.

Proclamation - Customer Service Week - October 7 - 11, 2024.

Mr. Cooper presented a proclamation recognizing October 7 - 11, 2024, as Customer Service Week. Accepting the proclamation was Kim Schenk, Division Manager for the Organizational Learning and Talent Division of Human Resources. Ms. Schenk thanked the Board and the Manager and stated it was honor to accept the proclamation on behalf of all County employees. The Department of Human Resources has a rich history of providing organization-wide programs and training to support our employees in their journey with Henrico County. She stated there are many reasons our employees lead on all levels of our organization and provide the best customer service to our internal and external customers.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

271-24
REZ-2024-
100545
Tuckahoe

Forest Avenue Office LLC: Request to rezone from B-2C Business District (Conditional), B-3C Business District (Conditional), O-3C Office District (Conditional), and M-1 Light Industrial District to UMU-PDC Urban Mixed Use – Planned Development District (Conditional) Parcels 766-744-5757, 766-744-5838, 766-745-8010, 767-744-3162, 767-744-6580, 767-744-7864, 767-744-9052, 767-745-5610, 766-745-8230, and 767-744-6325 containing 52.41 acres located at the northwest intersection of W. Broad Street (U.S. Route 250) and Forest Avenue.

No one from the public spoke in opposition to this item.

On motion of Mr. Rogish, seconded by Mr. Schmitt, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Pattern Book.** The Property must be developed in general conformance with the details, standards, illustrations, and information set forth in the pattern book entitled "REYNOLDS CROSSING Pattern Book", dated August 6, 2024, and prepared by Baskervill (the "Pattern Book") (see case file), which shall serve as the "Planned Development Master Plan". The Conceptual Build-Out Plan provided in the Pattern Book will be deemed the "Concept Plan". All illustrations and information in the Pattern Book are conceptual in nature and may vary in detail. If the development is not in general conformance with the Pattern Book, deviations may be approved in any subsequent ("POD"), subdivision approval, or any variations permitted by the Director of Planning upon the Director of Planning finding that the variations are generally in keeping with the spirit and concept of the Pattern Book.
2. **Uses.**
 - (a) All uses permitted in the UMU-PD district found in Section 24-4205 are allowed except for the following which are prohibited on the Property:

- (1) Gun shop, sales, and repair.
- (2) Alternative lending institution.
- (3) Billboard signs.
- (4) Light manufacturing.
- (5) Automotive filing station.
- (6) Restaurants used for a fast food restaurant with a drive-through service, not to exclude, however, fast-casual restaurants such as Panera and Starbucks, restaurants with dedicated parking for the pickup of carry-out food, nor restaurants whose primary business is the sale of specialty coffees or other non-alcoholic beverages or pastries.
- (7) Convenience store that is free standing or sells gasoline.
- (8) Laundromat.
- (9) Marina.
- (10) Manufacturing and Production.
- (11) Indoor shooting range.
- (12) Historical horse racing and similar skill games.
- (13) Outdoor shooting range.
- (14) Outdoor race track.
- (15) Fortune teller or palmist.
- (16) Commercial recycling/collection center.
- (17) Helicopter landing facility.
- (18) Passenger terminal (surface transportation).
- (19) Freestanding wireless communications tower.
- (20) Kennel or animal shelter.

(b) Residential uses are permitted on the Property, subject to the following:

- (1) At least three (3) residential housing types are required on the Property, one of which will be rental or for-sale upper story dwellings over commercial or office uses, and may include other residential types, including rental residential multi-family buildings, townhomes for sale, two over two townhome and condominiums for sale. If Zoning Ordinance Section 24-3507.C.2 is revised to reduce the number of required housing types, then the new number of housing types will apply herein.
- (2) Density limits for each individual area of the Property (based on the "PHASING PLAN" in the Pattern Book, each an "Area") (see case file) will be consistent with the density calculations set forth in the Pattern Book which may be revised as approved by the Director of Planning at the time of POD review, provided the overall permitted density on the entirety of the Property is not exceeded. Any density increases allowed for Environmentally Friendly Design

Incentives set out in Division 9 of Article 5 in the Zoning Ordinance can be applied to individual Areas as provided at the time of POD and based on the overall acreage of the Property. No more than five percent (5%) of the rental dwelling units in any Area can have three (3) or more bedrooms.

3. **Building Standards.** Development of buildings on the Property is subject to the following building standards, unless otherwise approved at the time of POD review:
 - (a) Existing buildings located on the Property are permitted by right as they currently exist, including with respect to, but not limited to, existing architecture, form, massing, setbacks, road frontage, lighting, parking, screening and landscaping, building height and size, parcel size and any other building standards set forth in the Pattern Book (see case file) or the Code. Any expansion of an existing building will be in general conformance with the standards set forth in the Pattern Book and so long as the architecture is in conformance with the existing architecture and form of that building or the Pattern Book.
 - (b) New buildings constructed on the Property must be in general conformance with the Pattern Book (see case file), including, without limitation, (i) the illustrations included in the Pattern Book, and (ii) charts and standards set forth in the Pattern Book. Provided, however, notwithstanding any such illustrations, blank flat wall surfaces on new buildings will be avoided to the extent possible, such that such surfaces will provide for variation and interest in design, appearance, and massing, such as façade changes for height, recesses, fenestration, building and accent materials, or the appearance of fenestration and architectural articulation. For purposes of these proffers, "wall surfaces" will not be deemed to include columns, pilasters, trim, gutters, accent materials, architectural features, windows, doors, bay doors, piers, wall sections and headers near roll up doors and loading doors.
 - (c) All buildings constructed on the Property shall have exposed exterior walls (above finished grade) constructed of brick, glass, cast stone panels and shapes, split-face masonry units, composite aluminum panels, pre-cast or cast in place architectural concrete or masonry material, including hardie-board, and exterior insulating finish systems, and varying amounts of natural stone, marble, exposed aggregate concrete, unless different architectural treatment and/or materials are requested and specifically approved at the time of POD review. No building shall be covered with or have exposed to view any painted or unfinished smooth concrete block,

corrugated aluminum, iron and/or steel, unless used as accent material or otherwise requested and specifically approved at the time of POD review.

- (d) The illustrations in the Pattern Book (see case file) are conceptual in nature and may vary in detail. In the event a proposed building is not in general conformance with the Pattern Book, deviations may be approved at the time of any POD review, subdivision approval, or any other time permitted by the Director of Planning upon the Director finding that the deviations are generally in keeping with the spirit and concept of the illustrations shown in the Pattern Book.
- (e) The setbacks set forth for buildings in the LDR-1 parcel in the Building Placement Strategy chart on page 12 of the Pattern Book (see case file) will be measured from the boundary line of the block, or if less than an entire block, then that portion of the block in which the LDR-1 buildings are contained.

4. **Buffers and Landscaping.**

(a) **Buffers.**

- (1) **Overall.** Any buffer within the Property required herein shall be natural and landscaped and may include supplemental plantings, utilities, berms and/or fencing and other purposes as approved at the time of landscape plan review, including sidewalks and multi-use trails. Utility easements (including drainage) shall be permitted within such buffer, provided, any such utility easements shall be extended generally perpendicular through such buffer. Any existing dead, diseased or fallen trees and vegetation may be removed as necessary.
- (2) **Interstate 64.** A buffer area will be provided along the Interstate 64 right-of-way, a minimum of twenty-five (25) feet in width and planted to the level of transitional buffer 25.
- (3) **West Broad Street.** A buffer area will be provided along West Broad Street right-of-way, a minimum of twenty-five (25) feet in width and planted to the level of a transitional buffer 25.

- (b) **Forest Avenue.** Street trees currently existing along Forest Avenue will be preserved to the extent possible. Any landscaping on the southside of Forest Avenue will be maintained as it currently exists, until such area is dedicated to the County.

5. **Parking Plan.** Parking will be provided as shown on the page of the Pattern Book entitled "CONCEPTUAL FULL BUILD-OUT YIELD ANALYSIS" (the "Parking Projections") (see case file). As required at the time of POD review, the parking study dated June 25, 2024, will be updated based on the required parking and shared parking set forth in the Zoning Ordinance, which will allow revisions of the Parking Projections. Each POD must identify the location and means of providing alternative parking areas from the Parking Projections during redevelopment/construction. A minimum 8 electric vehicle ("EV") parking spaces shall be provided on the Property, unless otherwise specifically approved at the time of POD review, with at least 1 universal EV charger for each 2 EV parking spaces.
6. **Private Streets.** Following construction of any new private street, the Applicant must provide the County Planning Department with certification from a licensed engineer that the street was constructed according to the applicable Concept Plan (see case file) or POD, and in compliance with County Road design standards and specifications (except as to pavement width and turning radii). Such construction must include proper compaction of the subbase soils, utility trenches, base stone, and the base asphalt surface.
7. **Blocks and Internal Streets.**
 - (a) A sidewalk or multi-use trail will be provided along the Property's entire frontage on Forest Avenue, provided the sidewalk or multi-use trail may be located within the Property as determined appropriate at the time of Plan of Development to preserve any existing trees located along Forest Avenue. Such sidewalk and multi-use trail may be located within the buffer and landscaping area along Forest Avenue.
 - (b) Except for the existing commercial buildings, for any block length that exceeds 800 feet in length, a street or pedestrian way must be provided mid-block such that no more than any continuous length exceeds 600 feet without a street or pedestrian way.
 - (c) If the existing commercial buildings are redeveloped/reconstructed such that a mid-block street or pedestrian way is feasible, a mid-block street or pedestrian way must be provided.
 - (d) Internal streets not shown in the Pattern Book (see case file) but developed at the time of POD approval must conform to one of the Streetscape Sections provided in the Pattern Book or as otherwise approved by the Director of Planning.
 - (e) At the time of POD, road widths shown in the Pattern Book

(see case file) may be reduced if approved by the Fire Department and the Director of Planning. Such reductions can be accomplished with the use of midblock hardscapes or other methods to create the twenty-four (24) foot clearance needed for fire apparatus to serve tall buildings.

8. **Parking Structures.** Parking structures that are not faced or wrapped with commercial, office, or residential uses, must be cladded or screened in a manner that is consistent with the Pattern Book (see case file). Any parking deck must have an exterior facade with a minimum of forty percent (40%) opacity.
9. **Residential Recycling Facilities.** Recycling facilities must be provided for the residential development for so long as the County either provides or sponsors some form of recycling service. Outside recycling and refuse collection area(s) provided must comply with the requirements set forth in Section 24-4428 of the Zoning Ordinance.
10. **Emergency Communication Systems.** The Applicant must install a fire command center and emergency radio communication equipment within any new building exceeding sixty (60) feet in height to allow for adequate public safety and radio coverage within and between the buildings. A communications consultant must certify such equipment as compatible with the County's emergency communications systems within ninety (90) days of the owner or tenant obtaining a Certificate of Occupancy ("C/O") for any such building. The County is permitted to perform communications testing within the buildings at any time.
11. **Fire Protection-Structured Parking.** A three-inch (3") standpipe for fire protection must be provided within all structured parking at approximately 200-foot intervals or consistent with the standards of the Virginia Construction Code, whichever is more restrictive. The exact location of these improvements and any necessary deviations will be determined by the Division of Fire during POD review.
12. **Fire Protection.** All new structures, including parking structures, other than open, standalone parking garages, must be fully sprinkled for fire protection or consistent with the standards of the Virginia Construction Code.
13. **Design Criteria and Standards.** In addition to the following, the standards and examples set forth in the Pattern Book (see case file) apply to the Property. The location and design of the various elements listed (as appropriate) will be included at the time of POD review. Deviations may be approved by the Director of Planning upon the Director of Planning finding that variations in these standards are generally in keeping with the spirit and concept of the Pattern Book.

- (a) **Signage.**
 - (1) New signage must be consistent with the sign program set forth in the Pattern Book (see case file).
 - (2) Signs may be illuminated with internal lighting, external lighting, or a combination of both.
 - (3) Lighting for signs will be selected and installed to avoid glare or impaired vision.
 - (4) No changeable message signs will be permitted.

- (b) **Site Lighting.** New site lighting must be consistent with the lighting program set forth in the Pattern Book (see case file). Lighting installed adjacent to Forest Avenue will be designed so light is directed away or shielded from any residential homes located adjacent to the Property.

- (c) **Heating, Ventilation, and Air Conditioning ("HVAC").**
 - (1) HVAC installed on roofs must be screened by roof or architecture features when viewed from the ground at the Property line.
 - (2) Ground mounted HVAC must be screened from view at the Property line with approved fencing or landscaping.

- (d) **Bicycle and Pedestrian Facilities.**
 - (1) In addition to on-site bicycle parking facilities required by the Zoning Ordinance, each multifamily building or residential mixed-use building with more than ninety (90) dwelling units must provide an enclosed bicycle storage area in the building or in the parking garage that has a bicycle parking capacity equal to at least five (5) percent of the number of residential units within the buildings.
 - (2) Crosswalks will be provided at key locations on the Property and clearly signed and visible for safe navigation as generally shown on the "Roadway Diagrams" within the Pattern Book (see case file).
 - (3) Traffic calming measures such as on-street parking, curb extensions/bump outs, changing surface material, texture, or color of street, intersections, and crossings will be provided to facilitate bicycle and pedestrian facilities and such measures will be determined at the time of POD.

- (e) **Hours of Operation.** Commercial uses are limited to the hours of operation restriction for the B-2 zoning district, subject to additional hours which may, in the future, be approved by Provisional Use Permit.

14. **Vendor Areas.** Although currently not shown in the Pattern Book (see case file), new areas of the Property may be designated at the

time of POD for the preparation of food or beverages or the sale or display of merchandise conducted in an open area or structure. One or more individual vendors operating from stalls, stands, carts, vehicles, or other spaces which are rented or otherwise made available to such vendors are permitted. Such activities may include a market, sale of merchandise as part of a permitted festival or other similar special event, or the outdoor display or sale by a single food or beverage vendor, operated as an incidental part of retail activity regularly conducted from within a permanent building on the Property. Sidewalk widths adjacent to outdoor vending areas must not be reduced to less than five (5) feet, except to accommodate a permitted festival or other similar special event. Trash receptacles must be provided and conveniently located for each block that includes an outdoor vending area. Existing areas on the Property already approved and used for vendor display or outdoor seating are not required to meet the above referenced standards unless the areas are redeveloped or redesigned.

15. Residential Amenities.

- (a) Each parcel will provide a minimum usable Open Space ratio either at grade, rooftop, or as defined in the County Zoning Ordinance as set forth in the Pattern Book (see case file). The entire Property will provide a minimum fifteen (15%) Open Space ratio.
- (b) In addition, each multi-family building or residential mixed-use building will provide the following indoor/outdoor amenities:
 - (1) A minimum seven hundred fifty (750) square foot club room or equivalent type lounge space.
 - (2) An additional 100 square feet of such space per 50 units or part thereof for buildings of 100 units or more.
 - (3) A mailroom to meet USPS STD-4C requirements and separate package room with 0.6' of linear space per unit and a fridge to accept chilled food and other deliveries.
 - (4) A fitness room of no less than 800 square feet.
- (c) In addition to the amenities provided in proffer 15(b), each multi-family building or residential mixed-use building containing 50-250 dwelling units will have each of the following programming requirements:
 - (1) An area with a shade structure that holds a minimum of 5 seats.
 - (2) A pool and pool deck appropriately sized for the total number of units with a shade structure.
 - (3) Access to at least (1) additional outdoor amenities as outlined below per (125) units or part thereof.
 - (4) Access to at least (1) additional indoor amenity as outlined below per (125) units or part thereof.

- (d) In addition to the amenities provided in proffer 15(b), each multi-family building or residential mixed-use building containing more than 250 dwelling units will have each of the following programming requirements:
- (1) A minimum of (2) areas with shade structures that holds a minimum of 5 seats.
 - (2) A pool and pool deck appropriately sized for the total number of units with a shade structure.
 - (3) Access to at least (3) additional outdoor amenities as outlined below.
 - (4) Access to at least (3) additional indoor amenities as outlined below.
- (e) "Additional Outdoor Amenities" include, but are not limited to: landscaped patio, covered lanai, vegetated open space, outdoor fitness/yoga space, community garden, fountain or water feature, cabana, landscaped seating area, programmed gathering space, pool side bar, fire pit area, outdoor kitchen and/or grilling area, children's playground, splash pad, tot lot, dog park, or other equivalent outdoor amenities as approved at the time of POD.
- (f) "Additional Indoor Amenities" include, but are not limited to: reservable event room, conference room, coffee bar, wine/cocktail bar, kitchenette with dining space, game room, theater room, work/study space, indoor seating/gathering space, spa, wellness center, sporting facilities, children's play spaces, bicycle storage with wash/repair station, pet spa, rentable storage units, or other equivalent indoor amenities as approved at the time of POD.
- (g) Upon the submission of a POD for any residential units, a list of amenities will be provided as part of such POD, such amenities may include amenities specific to such residential units, community wide amenities, and commercial facilities already existing or planned as part of the POD.

16. **Phasing.**

- (a) An open space master plan (the "Open Space Master Plan") will be submitted to the County as part of the submission of the first POD for any portion of the Property. The Open Space Master Plan will identify existing open space (as defined in Section 24-5204 of the County Code ("Open Space")) on the Property, Open Space to be provided on the Property at a later phase, and the specific Open Space to be provided as part of the specific POD under review, and will include a fully itemized Open Space development package, with necessary calculations, to show the extent and type of Open Space being proposed with that particular POD and existing on the

Property overall. The Open Space Master Plan will be prepared with sufficient detail to ensure the design compatibility of future improvements, avoid design conflicts, and verify general compliance with the Pattern Book (see case file) and applicable County Code requirements. The Open Space Master Plan will be updated with each POD submitted for any portion of the Property.

- (b) The "PHASING PLAN" page of the Pattern Book (see case file) contains the preliminary phasing plan (the "Phasing Plan") for the Property. The numerical references within the Pattern Book identify the various Areas of development. Any Area may be broken into multiple parts or reconfigured as approved at the time of POD review. The phasing of development of the Property does not have to follow the numerical sequence set out on the Phasing Plan.
- (c) Notwithstanding where development may occur over time, the following improvements must be constructed as follows:
 - (1) Common areas will be developed according to Pattern Book and Phasing Plan (see case file) and as approved at the time of POD review, and will include several types of seating, shade, and public art.
 - (2) Construction or reconstruction of streets shall be consistent with the "Street Sections" contained in the Pattern Book (see case file) and may be phased such that one side of the street may be completed with any required sidewalks and landscaping before the other side of the street is completed. The improvements required for the partial street improvements will be determined at the time of POD review.
- (d) Upon any development pursuant to the Conversion Chart found on page 10 of the Pattern Book (see case file), when requested by the County at the time of any POD filings related thereto, the traffic study will be updated incorporating components of such alternative uses. Necessary road improvements related to such alternative uses must be made by the applicant as required at the time of POD.

17. **Tree Cover.**

- (a) At the time of POD submittal for any portion of the Property, the Applicant will prepare an inventory of existing tree cover for the Property as well as what is planned for that portion of the Property subject to such POD. For each subsequent POD, the tree coverage for the entire Property will be updated as requested by the Director of Planning.
- (b) The minimum tree cover on the Property must be at least fifteen (15) percent of the Property and meet the standards set

out in Section 24-5308 of the Zoning Ordinance. The minimum tree cover will be achieved upon completion of build out of the Property.

- (c) Additional elements to provide shade, reduce stormwater, and enhance streetscapes and the appearance of parking lots, will be provided and addressed at the time of POD review. These elements include, but are not limited to, the following:
 - (1) Sail Shades
 - (2) Trellises
 - (3) Street Trees
 - (4) Rain Gardens/Bio-Retention areas
 - (5) Planter Boxes
 - (6) Sidewalk Canopies and Awnings

18. **Transportation Improvements.** The following entrance and roadway improvements will be constructed as required at the time of any POD review for the Property:

- (a) Forest Avenue at Road E (as shown on page 11 of the Pattern Book) (see case file):
 - (1) Widen the southbound approach (site driveway; West Access) to provide a two-lane approach
- (b) Forest Avenue at Access road (as shown on page 11 of the Pattern Book) (see case file):
 - (1) Construct the site driveway with one southbound shared left/right-turn lane

19. **Forest Avenue.** At the request of the County, Forest Avenue, in its existing condition and running from West Broad Street to Glenside Drive, will be dedicated to the County, subject to the separate agreement by and between the County, the Applicant and the Reynolds Crossing Property Owners Association, Inc. No improvements to Forest Avenue will be required for any such dedication, provided the traffic improvements will be completed as required in these proffers.

20. **Bus Stop.** As requested by the County at the time of Plan of Development review a bus stop a minimum dimension of 12 foot by 50 foot, or as otherwise approved by the County, will be provided, by dedication or easement, for public use.

21. **Sanitary Sewer Capacity Study.** Upon POD request for any portion of the Property where utility service is required, the County will require the Applicant to perform a hydraulic analysis analyzing the applicable public sanitary sewer system to verify adequate capacity exists to service the portion of the Property that is subject to the POD request (the "Capacity Study"). If water and sewer infrastructure capacity does not exist to serve the development or is

not planned, designed, and ready for bid by the County, then the applicant will design and construct the necessary upgrades to support the development in coordination with the Department of Public Utilities' Capital Improvement Program (CIP). All upgrades beyond 300 LF of the site will be subject to the County's Credit Policy.

22. **Severance.** The unenforceability, elimination, revision, or amendment of any proffer set forth herein, in whole or in part, must not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

272-24
REZ-2024-
101159
Varina

HHHunt Parkside LLC: Request to rezone from RTHC Residential Townhouse District (Conditional) to C-1 Conservation District on part of Parcel 834-713-4519 containing 4.03 acres located at the southeast intersection of E. Williamsburg Road (U.S. Route 60) and Whiteside Road.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Cooper, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

273-24
PUP-2024-
101284
Tuckahoe

Grand Fitness Partners, LLC: Request for a Provisional Use Permit under Sections 24-2306 and 24-4315.E of Chapter 24 of the County Code to allow extended hours of operation for a fitness facility on part of Parcel 768-742-8126 located at the northwest intersection of W. Broad Street (U.S. Route 250) and Horsepen Road.

No one from the public spoke in opposition to this item.

On motion of Mr. Rogish, seconded by Mr. Schmitt, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. This permit shall only apply to the tenant space occupied by Planet Fitness as shown on Exhibit A (see case file).

2. Prior to 24-hour operation, the applicant/owner/operator must submit a paper and digital copy of a Crime Prevention Through Environmental Design (CPTED) Plan for review and approval by the Chief of Police. The Chief of Police shall make a recommendation to the Planning Director whether the CPTED Plan meets the criteria for approval in accordance with Section 24-5508(A) and (C). The applicant/owner/operator shall receive CPTED approval prior to the 24-hour operation. The CPTED Plan shall contain information regarding:
 - a. Standard operating procedures pertaining to employees, facility security, security personnel and all other crime prevention measures (including: a security alarm, placement and views of interior and exterior security cameras, physical security measures (door locks, hinges, access control (ex. keycard access)), landscaping, lighting, etc., and describe how the security features are designed to reduce crime from occurring during the proposed extended hours of operation.
 - b. Trespassing enforcement authorization for the Henrico County Police Division, including the placement of "No Trespassing" signage.
3. Prior to operating 24-hours, the applicant/owner/operator must meet with the Henrico County Police Division to ensure security measures are in place, as described in the approved CPTED Plan.
4. The applicant/owner/operator must be responsible for the installation, operation, and maintenance of a functioning security camera and video system of professional grade and quality and rated for the surveillance of interior and exterior retail operations. The security camera plan shall be a component of the Crime Prevention Through Environmental Design (CPTED) Plan and must, at a minimum, include information regarding:
 - a. Exterior surveillance cameras must monitor all entrance(s), parking area(s), delivery area(s), and other areas determined necessary by the Crime Prevention Unit of the Division of Police. Such security cameras must provide clear imagery of the establishment's patrons and their vehicles.
 - b. Recording of all activities under surveillance must be preserved for a period of one (1) month by the applicant or owner/operator. Authorized representatives of the Henrico County Division of Police must have full and complete access to all recordings upon request.
5. The applicant/owner/operator must provide adequate lighting for the entrances, exits, and parking areas that service the use or location. "Adequate lighting" means lighting sufficient for clear,

visual, and security camera surveillance.

6. Should evidence (i.e. phone calls to the premises, complaints from other businesses, criminal assaults, etc.) or registered complaints (i.e. increased public nuisance, loitering, excessive noise, etc.) indicate that extended hours of operation are having adverse effects on the area, the Board of Supervisors may hold a public hearing to consider revoking the PUP or amending all or some of the conditions.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

274-24
PUP-2024-
101255
Fairfield

Jacqueline Bell: Request for a Provisional Use Permit under Sections 24-2306 and 24-4205 of Chapter 24 of the County Code to allow for a private reception and event venue on part of Parcel 789-754-3978 located at the northwest intersection of Wilkinson Road and Upham Drive.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Ms. Whitehead, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. This provisional use permit will only allow the following:
 - a. private reception and event venue
 - i. Operating hours for events and private receptions will be permitted no more than twice per day between 12:00 p.m. – 4:00 p.m. and 8:00 p.m. to 12:00 a.m.
2. This permit shall apply only to the 1,400 sq ft space to be occupied by Fine Time Events and shall not apply to any other business in the overall shopping center.
3. The installation of pay phones and the installation and operation of skilled video games are prohibited.
4. The applicant/owner/operator must be responsible for the installation, operation, and maintenance of a functioning security camera and video system of professional grade and quality and rated for surveillance of interior and exterior operations. The security cameras must, at a minimum, include:
 - a. Exterior surveillance must monitor all entrance(s), parking area(s), and other areas deemed necessary by the Crime

Prevention Unit of the Division of Police. Such security cameras must provide clear imagery of the establishment's patrons and their vehicles.

- b. Recording of all activities under surveillance must be preserved for a period of on (1) month by the applicant or owner/operator. Authorized representatives of the Henrico Police Division must have full and complete access to all recordings upon request.
5. The applicant/owner/operator must provide adequate lighting for the entrances, exits, and parking areas that service the use or location. "Adequate lighting" means lighting sufficient for clear, visual, and security camera surveillance.
6. The owner or operator must not permit loitering on the premises during hours of operation.
7. Should evidence (i.e. phone calls to the premises, complaints from other businesses, criminal assaults, etc.) or registered complaints (i.e. increased public nuisance, loitering, excessive noise, etc.) indicate that extended hours of operation are having adverse effects on the area, the Board of Supervisors may hold a public hearing to consider revoking the PUP or amending all or some conditions.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Whitehead, Rogish

No: None

PUBLIC HEARINGS - OTHER ITEMS

275-24 Resolution - Amendments to FY 2024-25 Annual Fiscal Plan - September 2024.

No one from the public spoke in opposition to this item.

On motion of Ms. Whitehead, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Vithoukaskas requested the Board to add an additional item on the County's pedestrian safety street light initiative.

ADDED BY UNANIMOUS CONSENT

286-24 Resolution - Pedestrian Safety - Street Light Initiative.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved adding item 286-24 to the agenda.

On motion of Ms. Whitehead, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS – OTHER ITEMS CONT'D

276-24 Resolution - Signatory Authority - Amendment to Memorandum of Understanding and Donation of Real Property - 5900 Nine Mile Road - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

277-24 Resolution - Comprehensive Plan Amendment - Recreation, Parks, and Open Space Master Plan.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Ms. Whitehead, and by unanimous vote, the Board approved this item – see attached resolution.

278-24 Resolution - Signatory Authority - Lease of County Property - 9743 Malvern Hill Lane - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

279-24 Resolution - Signatory Authority - Acquisition of Real Property for Floodplain Mitigation - 1101 Highland Meadow Court - Varina District.

On motion of Mr. Nelson, seconded by Ms. Whitehead, and by unanimous vote, the Board approved this item – see attached resolution.

280-24 Resolution - Award of Contract - Pine Heights Subdivision Sewer and Water Extension Phase I - Varina District.

On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

281-24 Resolution - Signatory Authority - Award of Contract - Annual Contract for Valve and Fire Hydrant Maintenance.

On motion of Mr. Rogish, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

282-24 Resolution - Award of Contract - Annual Contract for Various Construction Drainage Projects - Countywide.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

283-24 Resolution - Award of Contract - Annual Contract for Various Bridge and Culvert Maintenance Projects - Countywide.

On motion of Ms. Whitehead, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

284-24 Resolution - Award of Contract - Lambert Way Improvements - Brookland District.

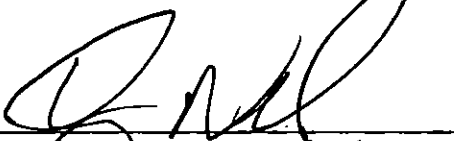
On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

285-24 Resolution - Acceptance of Roads - Olga Sauer Boulevard - Varina District.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Nelson congratulated Ms. Whitehead on her upcoming wedding and noted her new name will be Mrs. Roundtree.

There being no further business, the meeting was adjourned at 7:34 p.m.



Chair, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 209-24

Page No. 1 of 2

Agenda Title: RESOLUTION - Expressing Appreciation to Henry R. Rosenbaum

Form with sections: For Clerk's Use Only (Date: 9/24/2024, Approved), BOARD OF SUPERVISORS ACTION (Moved by Schmitt, Seconded by Whitehead), REMARKS (APPROVED), and a table for YES/NO/OTHER votes by board members.

WHEREAS, Henry D. Rosenbaum, has enjoyed a successful and distinguished 40-year career with the Henrico County Division of Fire and will retire from the County on October 1, 2024; and

WHEREAS, Mr. Rosenbaum grew up in Henrico County and attended J.R. Tucker High School, where he graduated in 1983; and

WHEREAS, Mr. Rosenbaum began serving Henrico County as a volunteer with Lakeside Volunteer Rescue Squad as an Emergency Medical Technician in 1981 and he earned life-member status in 1990; and

WHEREAS, Mr. Rosenbaum earned his Paramedic certification while attending Henrico Fire recruit school in 1984, graduating top of his class; and

WHEREAS, Mr. Rosenbaum has served as a firefighter/paramedic at firehouse 1, EMS instructor at the training academy, Lieutenant at firehouses 10 and 5, Captain of fire training, EMS field supervisor, Logistics resource manager, Captain of firehouses 3, 22, and 17, and operational Battalion Chief in the Eastern Battalion; and

WHEREAS, Mr. Rosenbaum has served on the Hazardous Incident Team, as Search and Rescue Dive Team leader, and as a Flight Paramedic representing Henrico Fire on Med-Flight 1; and

WHEREAS, Mr. Rosenbaum has served as the Chief Fire Marshal with law enforcement powers and the Fire Official for Henrico County since 2012; and

WHEREAS, Mr. Rosenbaum received the VCU Shining Knight award due to his life-saving efforts on the scene of a plane crash at Richmond International Airport in April of 2011; and

By Agency Head _____ By County Manager [Signature]

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____
Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS**

Agenda Title: RESOLUTION – Expressing Appreciation to Henry D. Rosenbaum

WHEREAS, Mr. Rosenbaum is well-respected by his colleagues and the Henrico community for his professionalism, experience, knowledge, integrity, dedication and forethought, and he has unfailingly demonstrated patience, warmth, sincerity, and grace while representing the County.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby expresses its heartfelt appreciation to Henry D. Rosenbaum, for his extraordinary service, unparalleled commitment, and invaluable contributions, and offers him very best wishes in his retirement and future endeavors.

BE IT FURTHER RESOLVED that this resolution shall be spread among the minutes of this meeting and a copy publicly presented to Mr. Rosenbaum as a token of the Board's deepest gratitude.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Expressing Appreciation to Henry D. Rosenbaum

WHEREAS, Henry D. Rosenbaum, has enjoyed a successful and distinguished 40-year career with the Henrico County Division of Fire and will retire from the County on October 1, 2024; and

WHEREAS, Mr. Rosenbaum grew up in Henrico County and attended J.R. Tucker High School, where he graduated in 1983; and

WHEREAS, Mr. Rosenbaum began serving Henrico County as a volunteer with Lakeside Volunteer Rescue Squad as an Emergency Medical Technician in 1981 and he earned life-member status in 1990; and

WHEREAS, Mr. Rosenbaum earned his Paramedic certification while attending Henrico Fire recruit school in 1984, graduating top of his class; and

WHEREAS, Mr. Rosenbaum has served as a firefighter/paramedic at firehouse 1, EMS instructor at the training academy, Lieutenant at firehouses 10 and 5, Captain of fire training, EMS field supervisor, Logistics resource manager, Captain of firehouses 3, 22, and 17, and operational Battalion Chief in the Eastern Battalion; and

WHEREAS, Mr. Rosenbaum has served on the Hazardous Incident Team, as Search and Rescue Dive Team leader, and as a Flight Paramedic representing Henrico Fire on Med-Flight 1; and

WHEREAS, Mr. Rosenbaum has served as the Chief Fire Marshal with law enforcement powers and the Fire Official for Henrico County since 2012; and

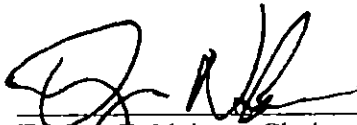
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Tyrone E. Nelson, Chair
Board of Supervisors



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 270-24

Page No. 1 of 2

Agenda Title: RESOLUTION – Expressing Appreciation to Kurt M. Stiefvater

For Clerk's Use Only: Date: <u>9/24/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Whitehead</u> Seconded by (1) <u>Cooper</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Whitehead, M.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Cooper, R.	✓	—	—	Nelson, T.	✓	—	—	Rogish, J.	✓	—	—	Schmitt, D.	✓	—	—	Whitehead, M.	✓	—	—
	YES	NO	OTHER																							
Cooper, R.	✓	—	—																							
Nelson, T.	✓	—	—																							
Rogish, J.	✓	—	—																							
Schmitt, D.	✓	—	—																							
Whitehead, M.	✓	—	—																							

WHEREAS, Kurt M. Stiefvater has enjoyed a successful and distinguished 36-year career with Henrico Area Mental Health and Developmental Services and will retire from the County on September 26, 2024; and

WHEREAS, Mr. Stiefvater earned his Bachelor of Arts Degree from Benedictine College in Kansas in 1978; and

WHEREAS, Mr. Stiefvater earned his Master of Arts Degree in Clinical Psychology from the University of Dayton in Ohio in 1985; and

WHEREAS, Mr. Stiefvater began serving Henrico County as a clinician in 1988; and

WHEREAS, Mr. Stiefvater has been an advocate for teen substance use treatment and was a clinician for the Pathways program for 25 years; and

WHEREAS, Mr. Stiefvater was a volunteer Healing Circle Leader for Comfort Zone Camp from 2000 to 2018; and

WHEREAS, Mr. Stiefvater has been trained in the following evidenced base treatments: Motivational Interviewing in 2006, Eye Movement Desensitization Reprocessing Therapy in 2017, and Trauma Focused Cognitive Behavioral Therapy in 2019; and

WHEREAS, Mr. Stiefvater is well-respected by his colleagues and the Henrico community for his professionalism, experience, knowledge, integrity, dedication, and forethought, and he has unfailingly demonstrated patience, warmth, sincerity, and grace while representing the County.

By Agency Head _____ By County Manager

Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS**

Agenda Title: RESOLUTION – Expressing Appreciation to Kurt M. Stiefvater

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby expresses its heartfelt appreciation to Kurt M. Stiefvater for his extraordinary service, unparalleled commitment, and invaluable contributions to the community, and offers him very best wishes in his retirement and future endeavors.

BE IT FURTHER RESOLVED that this resolution will be spread among the minutes of this meeting and a copy publicly presented to Mr. Stiefvater as a token of the Board's deepest gratitude.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Expressing Appreciation to Kurt M. Stiefvater

WHEREAS, Kurt M. Stiefvater has enjoyed a successful and distinguished 36-year career with Henrico Area Mental Health and Developmental Services and will retire from the County on September 26, 2024; and

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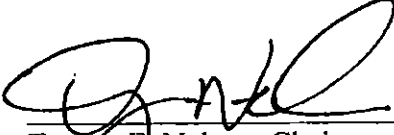
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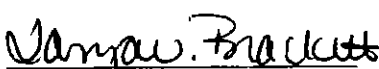
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BE IT FURTHER RESOLVED that this resolution will be spread among the minutes of this meeting and a copy publicly presented to Mr. Stiefvater as a token of the Board's deepest gratitude.



Tyrone E. Nelson, Chair
Board of Supervisors



Tanva N. Brackett, Clerk



Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

ACTIVE AGING WEEK

September 30 - October 6, 2024

WHEREAS, Henrico County citizens age 50 and older are integral to the history, diversity, and experience of the community; and

WHEREAS, the community benefits from the numerous contributions of this population group; and

WHEREAS, the International Council on Active Aging has designated September 30 through October 6, 2024, as Active Aging Week and as a time each year to celebrate activity, volunteerism, engagement, and healthy aging among adults over the age of 50; and

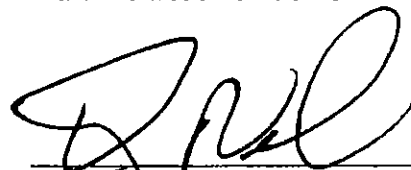
WHEREAS, the County of Henrico delivers services and offers programs through the Department of Recreation and Parks, the Advocate for the Aging, and other County departments to assist older adults in remaining healthy and living independently, and addresses opportunities for engagement, exercise, and socialization; and

WHEREAS, the County's Advocate for the Aging works to address the social determinants of health for older adults and improve the quality of life for older adults living in Henrico County; and

WHEREAS, the County will offer opportunities to celebrate Active Aging Week, including social and fitness-driven activities promoting health and wellness, intergenerational activities, life-long learning opportunities, and opportunities for older adults to share wisdom and experience with other generations.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes the week of September 30 - October 6, 2024, as Active Aging Week and calls this observance to the attention of all Henrico residents.




Tyrone E. Nelson, Chair
Board of Supervisors

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CUSTOMER SERVICE WEEK

October 7 – 11, 2024

WHEREAS, customer service is an ever-changing process that is a critical part of the success of any organization, especially local government; and

WHEREAS, the County of Henrico is continually attempting to ensure that customer service remains an integral part of our employees' daily lives; and


WHEREAS, the County's customer service initiatives focus on communication, education, training, and recognition; and

WHEREAS, the County continues to be recognized locally, nationally, and internationally for the quality of service it provides to all its customers; and

WHEREAS, each County employee and County agency needs to continue to promote excellence in customer service as evidenced through continued leadership at all levels.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of the County of Henrico, Virginia hereby recognizes the week of October 7 - 11, 2024, as Customer Service Week and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.




Tyrone B. Nelson, Chair
Board of Supervisors



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

AMENDMENTS TO FY2024-25
ANNUAL FISCAL PLAN - SEPTEMBER 2024

SUMMARY

1.	Reappropriation for Continuing Programs:		
	General Fund	\$	6,835,981
	Total Reappropriations for Continuing Programs	\$	6,835,981
2.	New Amendments/Appropriations:		
	General Fund	\$	9,027,055
	Special Revenue Fund		<u>11,701,356</u>
	Total Operating Funds	\$	20,728,411
	Capital Projects Fund		<u>11,139,817</u>
	Total New Amendments/Appropriations	\$	<u>31,868,228</u>
	GRAND TOTAL REAPPROPRIATIONS/NEW AMENDMENTS/ APPROPRIATIONS	\$	<u>38,704,209</u>



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

2. NEW AMENDMENT REQUESTS

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001 - Circuit Court Clerk \$ 144,999

0000 00000 To appropriate funding received from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office and will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the Records Room. This funding will also enable the Clerk's Office to update, replace, and maintain equipment. In addition, \$268,490 of funding previously appropriated for these purposes but unspent as of June 30, 2024, is included in the reappropriation section of this document.

Department 05 - Commonwealth's Attorney's Office

05001 - Commonwealth's Attorney's Office \$ 309,622

0000 00000 To appropriate funds to provide four additional positions aligning with the recent Compensation Board Case and Workload Study. The Study recommended an additional two Attorney positions and one Paralegal positions. The Commonwealth's Attorney's Office is requesting two Attorneys, one Department Business Analyst, and one Legal Assistant to handle their increased workload, which are recommended by the County Manager. Funding to support these positions will come from the Compensation Board.

Department 12 - Police

12032 - CASE \$ 107,000

0000 00000 To appropriate funds for annual renewal of the automatic license plate reader system purchased in fiscal year 2023-24.

12063 - Incident Management Team 120,650

0000 00000 To appropriate funds for gas mask replacement for the Police Division. This is the fourth and final year in this replacement cycle, with the next replacement cycle expected in ten years.

Total Police \$ 227,650

13122 - Operations - EMS \$ 114,394

0000 00000 To appropriate additional funds collected by the Four-For-Life, Return to Locality Program for Emergency Medical Services. Four-For-Life funding is received from the Commonwealth of Virginia, Department of Health, Office of Emergency Medical Services for the training of volunteer or salaried emergency medical service personnel of licensed, nonprofit emergency medical service agencies and the purchase of necessary equipment and supplies for those personnel. This will increase the fiscal year 2024-2025 approved budget for Four-For-Life to \$319,394.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

13112	- Technology	\$	7,475
13115	- Logistics		130,526
13119	- Specialty Shops		109,455
13124	- Operation Training		4,293
13127	- Facilities		3,070
13150	- Field Operations		806,871
0000 00000	To appropriate \$1,061,690 to provide 9 Firefighter positions, required protective equipment, uniforms, and supplies for an ambulance for Firehouse 10. This proposal will provide sufficient call coverage in this area. In addition, \$400,000 for an ambulance is included in the Capital Projects section of this document.		

Total Fire \$ 1,176,084

Department 32 - Non-Departmental

32001	- Non-Departmental		
3228 00000	- <u>St. Joseph's Villa</u>	\$	131,000
	This amendment will provide the first of a two-year funding commitment to St. Joseph's Villa to provide housing and homeless services within Henrico County.		

FUND 0102 - GENERAL FUND - School Board

Department 50 - Education

50101	- Elementary School Education	\$	3,980,815
50140	- <u>Exceptional Education</u>		556,185
	To appropriate a total of \$4,537,000 to fully fund ten new Pre-K art, music and PE Teachers, and 73 new full-time elementary instructional assistants to assist with Pre-K through Grade 5 teacher planning positions.		
50310	- <u>School Safety and Security</u>		2,500,700
	To appropriate funding of forty-six Elementary School Security Officers to assist with weapons scanner implementation. This is part of the recommendations put forward by the Blue Ribbon Task Force on school safety.		
	Total Education	\$	7,037,700
	Total GENERAL FUND	\$	9,027,055

FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 03 - Sheriff

03002	- Investigations	\$	118,970
0000 09707	- <u>FY2025 Residential Substance Abuse Treatment Program</u>		
	To appropriate Virginia Department of Criminal Justice Services grant for Henrico's Residential Substance Abuse Treatment Program (RSATP). This program is funded with \$82,061 of federal (75%) and \$27,354 local (25%) funds. These resources will be used for personnel costs, training, supplies, program incentives, and drug testing.		



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Department 12 - Police		
12035	– <u>Metro Aviation</u>	\$ 174,152
1823 00000	– <u>Metro Aviation</u>	
	To appropriate proceeds from the sale of Metro Aviation aircraft 1979 Cessna 182RG. Henrico County, Chesterfield, and the City of Richmond Metro Aviation partners have agreed to have funds retained by Henrico County to be used for purchase of downlink system in the new aircraft.	
1823 00000	– <u>Metro Aviation</u>	37,313
	The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2023-24, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.	
12800	– Grants	
0000 09690	– <u>Virginia State Police HEAT</u>	12,500
	To appropriate Virginia State Police HEAT Grant funding. Funds will be used to purchase auto theft tools and equipment.	
0000 09694	– <u>Byrne JAG - Law Enforcement Grant</u>	66,418
	To appropriate funding from the Byrne JAG - Law Enforcement grant. These state funds will be used for EOD training and response, and OCS surveillance equipment. The county's local match of \$22,140 (25%) will be satisfied through existing appropriation.	
0000 09695	– <u>FY25 Operation Ceasefire Grant Program</u>	200,000
	To appropriate funding from Department of Criminal Justice Services. This state funding will be used to establish a Real Time Crime Center including overtime, outsourced DNA testing, offices, computers and software, two gunshot detectors and miscellaneous training supplies. There is no match required.	
0000 09709	– <u>DMV25 - Alcohol</u>	230,600
	To appropriate funding from the Virginia Department of Motor Vehicles for overtime, travel and conferences related to alcohol enforcement activities. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's local match will be satisfied through existing appropriation.	
0000 09710	– <u>DMV25 - Police Traffic Services</u>	142,500
	To appropriate funding from the Virginia Department of Motor Vehicles for fuel costs and overtime related to speed patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's local match will be satisfied through existing appropriation.	
	Total Police	\$ 863,483
Department 13 - Fire		
13800	– Grants	
0000 09708	– <u>Chamber RVA Grant</u>	\$ 10,000
	To appropriate funding from Chamber RVA through their regional business Public Sector Recruitment Initiative. Funding will support recruitment testing expenses. No local match is required.	



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

0000 09751	– <u>High-Speed Driving Class Grant</u>	195,240
	To appropriate funding from the Virginia Department of Motor Vehicles as the Highway Safety Project Grant for a High Speed Driving Class. Funding will go toward salaries and benefits for staffing as well as transportation and equipment associated with the project. The County's local match will be satisfied through existing appropriation.	
	Total Fire	\$ 205,240

Department 22 - Social Services

22011	– Joint Administration	
1301 00000	– <u>Administration</u>	\$ 182,891
	To amend the plan to provide funding for one Senior Family Services Specialist position and one Family Services Specialist I position for fiscal year 2024-25. These positions are recommended by the County Manager to provide additional support for the foster care and child care units. The remaining cost of the positions will be covered by the Virginia Department of Social Services (34.1%) and the County of Henrico (65.9%).	

Department 38 - Community Revitalization

38003	– CDBG	
0000 09725	– <u>FY24-25 CDBG - Administration</u>	\$ 322,000
0000 09726	– <u>FY24-25 CDBG - Commercial Assistance Program</u>	200,000
0000 09727	– <u>FY24-25 CDBG - CONNECT Program</u>	184,000
0000-09728	– <u>FY24-25 CDBG - CARITAS - Dinwiddie Ave Campus Renovation</u>	80,000
0000 09729	– <u>FY24-25 CDBG - CCC-Homelessness Diversion & Prevention</u>	30,000
0000 09730	– <u>FY24-25 CDBG - OAR of Richmond, Inc. Reentry Housing</u>	15,000
0000 09731	– <u>FY24-25 CDBG - p:H-Critical Home Repair</u>	636,627
0000 09732	– <u>FY24-25 CDBG - p:H - Homeowner Rehabilitation Program</u>	22,927
0000 09733	– <u>FY24-25 CDBG - RMHFH - Critical Home Repair Program</u>	120,000
	Sub-Total CDBG	\$ 1,610,554

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico, fiscal year 2024-25 grant funds in the amount of \$1,610,554 for these nine programs/purposes.

38004	– HOME	
0000 09734	– <u>FY24-25 HOME - Administration</u>	\$ 80,000
0000 09735	– <u>FY24-25 HOME - CHDO Activities - Affordable Housing Development</u>	121,000
0000 09736	– <u>FY24-25 HOME - HOME Inc Down Payment Assistance</u>	100,000
0000 09737	– <u>FY24-25 HOME - p:H - Homeowner Rehabilitation Program</u>	403,180
0000 09738	– <u>FY24-25 HOME - SCDHC - Downpayment Assistance</u>	100,000
	Sub-Total HOME	\$ 804,180

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnerships Program, as authorized by the HOME Investment Partnerships Act of 1990, has awarded the County of Henrico, fiscal year 2024-25 grant funds in the amount of \$804,180 for these five programs/purposes.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

38005 – Local Business Assistance
0000 05158 – Local Business Assistance 150,000

The current balance of the Enterprise Zone Local Business Assistance Fund is inadequate to accommodate the committed and projected local assistance grants through the end of the fiscal year. This fund provides grants for investment in exterior building improvements, landscaping, parking lot paving, free-standing signage replacement, and building demolition. The projections accommodate the 2024 Enterprise Zone amendment that increases the payment maximum for grants and adds several areas to the program. Activity and grant commitments are anticipated to increase accordingly, and additional appropriation is needed to ensure adequate funding for the next 12-18 months.

38007 – ESG
0000 09739 – FY24-25 ESG - Administration \$ 10,750
0000 09740 – FY24-25 ESG - CARITAS - Case Management for Shelter Clients 20,000
0000 09741 – FY24-25 ESG - Daily Planet - Health Services 22,000
0000 09742 – FY24-25 ESG - Homeward - HMIS 2,500
0000 09743 – FY24-25 ESG - HFF - Hilliard House Emergency Shelter 45,000
0000 09744 – FY24-25 ESG - St. Joseph's Villa - Rapid Rehousing 44,981
Sub-Total ESG \$ 145,231

The United States Department of Housing and Urban Development (HUD), ESG Investment Partnerships Program, as authorized by the HOME Investment Partnerships Act of 1990, has awarded the County of Henrico, fiscal year 2024-25 grant funds in the amount of \$145,231 for these six programs/purposes.

Total Community Revitalization \$ 2,709,965

Department 43 - Sports and Entertainment Authority

43002 – Sports and Events Center 91,000
0000 00000 To appropriate funds for security enhancements, monitoring and services at the Henrico Sports and Entertainment Center, including external security cameras and internal alarm systems.

FUND 1108 - SPECIAL REVENUE FUND - Capital Region Workforce Partnership

Department 27 - Capital Region Workforce Partnership

27004 – Workforce Partnership
0000 09659 – FY2024-25 WIOA Youth IS/OS \$ 164,521
To appropriate additional allocations received from the federal government for the Capital Region Workforce Partnership. Funds will be used for youth workforce training programs and associated administrative costs.

FUND 1110 - SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26102 – Long-Term Mental Illness Services
2329 00000 – State MH Permanent Supportive Housing \$ 628,000
To appropriate funds to expand capacity of the State Permanent Supportive Housing grant for individuals with serious mental illness. Funds will be used to add one Case Manager and one Supervisor. Each position is Complement III, funded entirely by State resources.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

26103	- Youth and Family	
0000 09746	- <u>CONNECTPlus Program St Lukes FY25 DOE State Grant</u>	600,000
	To appropriate first year of two state funding to establish the Connect Plus program to support wraparound services for youth and families in the St. Luke community of Henrico County through targeted curriculum and programming. Funding allocated by the Department of Education will be used for two Youth and Family Case Manager and one Prevention clinician positions.	
26106	- Emergency Services	
9580 00000	- <u>State Marcus Alert Funds</u>	485,692
	To appropriate State Marcus Alert startup funds received in fiscal year 2023-24 in excess of approved fiscal year 2023-24 budget amounts. Funds will be used to plan and support the Marcus Alert system to improve emergency responses to mental health crises.	
26307	- Financial Management	
1685 00000	- <u>Retained Earnings</u>	638,217
	To appropriate retained earnings from fiscal year 2018-19 and fiscal year 2019-20 to be used on one-time expenditures for computer equipment and hardware and software programs.	
1686 00000	- <u>Mental Health Community Services Board Contributions</u>	478
	To appropriate funds received from donations received from the private sector during fiscal year 2023-24. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.	
	Total Mental Health and Development Services	\$ 2,352,387
FUND 1113 - SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State		
Department 05 - Commonwealth's Attorney		
05001	- Commonwealth's Attorney	
0000 00000	- <u>Forfeitures - Commonwealth's Attorney - State</u>	\$ 77,930
	Law enforcement special funds, which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by the Commonwealth's Attorney for purposes determined and approved by the County Manager.	
FUND 1114 - SPECIAL REVENUE FUND - Forfeitures Police State		
Department 12 - Police		
12850	- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - State</u>	\$ 262,280
	Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.	
FUND 1116 - SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal		
Department 12 - Police		
12850	- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - Treasury - Federal</u>	\$ 16,743
	Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.	



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

FUND 1117 - SPECIAL REVENUE FUND - Forfeitures Police Justice Federal

Department 12 - Police

12850 - Asset Forfeiture

0000 00000 - Forfeitures - Police - Justice - Federal

\$ 303,249

Law enforcement special funds which have been received by the County of Henrico and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.

FUND 1122 - SPECIAL REVENUE FUND - EDA Agreements

Department 30 - Economic Development

30005 - EDA Agreements

\$ 2,500,000

To provide appropriation for incentive agreements that the Economic Development Authority has entered into, which includes Henrico Plaza (\$250,000), 1420 N. Parham (Regency) (\$1,135,000), Rockett's Landing (\$360,000), and Kinsale

Department 43 - Sports and Entertainment Authority

43001 - Sports and Entertainment Authority

1,100,000

To provide appropriation for incentive agreements entered into by the County to enhance Sports Tourism Efforts. These include agreements currently made with NOVA Aquatics (\$500,000), the Crossings (\$250,000), and the Richmond Strikers (\$350,000). Funding for this request comes from the Sports Tourism Fund.

FUND 1131 - SPECIAL REVENUE FUND - Opioids Abatement

Department 03 - Sheriff

03003 - Jail East Personnel

\$ 87,750

0000 09543 - OAA Henrico - Jail Based MAT

Medical Services (MAT) in the community. This is year two of providing financial support to allow HAMHDS to expand the contract with a medical doctor to prescribe medication assisted treatment to those with an opiate use or alcohol use disorder. In the past year, this assistance allowed for an increased number of individuals to access the potentially life-saving treatment.

Department 22 - Social Services

22011 - Joint Administration

1301 09693 - Opioid Abatement, Kinship Navigator Program

100,289

To amend the plan to provide funding for one Senior Family Services Specialist, a complement III position, for fiscal year 2024-25. Funding in the amount of \$87,750 was received from the Virginia Opioid Abatement Authority, which will cover 80% of the cost of this new position. The remaining cost will be paid by the Virginia Department of Social Services (34.1%) and the County of Henrico (65.9%).



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Department 26 - Mental Health and Developmental Services		
26107	- Substance Abuse	\$ 304,341
0000 9545	- <u>OAA Coop - Pregnant & Parenting Treatment</u>	
	This is year two of providing funding for Pregnant and Parenting Women treatment and housing. This program provides wrap around services for women with substance use disorder who are pregnant and/or parenting, and their children with Henrico, Charles City and New Kent County case managers and peers. Participants are linked with medical, psychiatric, and substance use treatment as needed. In addition, participants are assisted with transportation, childcare, job search/support and housing. This program has already demonstrated significantly positive outcomes.	
0000 09712	- <u>OAA Direct Distribution Summer CONNECT St. Lukes</u>	17,350
	To appropriate funding for the Connect at St. Lukes program, providing a temporary hire of case aids to assist the full-time staff with providing prevention, enrichment and educational activities for the children of the residents of the community.	
0000 09750	- <u>Mobile OBAT Equipment</u>	13,176
	This funding allows for the purchase of additional medical equipment and office supplies needed for the Mobile OBAT (Medication Assisted Treatment). This equipment will be utilized by our medical, clinical staff and peer that provide these services.	
0000 00000	- <u>Medication Disposal Bags</u>	4,231
	This funding allows \$3,731 for the purchase of drug disposal kits to fight overdose in the community by providing a way to assist senior citizens in the community to safely dispose of unused medicines, and \$500 for wound care kits.	
0000 00000	- <u>Data Analyst</u>	125,560
	To amend the plan to provide funding for a Senior Management Specialist position to analyze data and evaluate outcomes related to violence reduction and substance abuse by several County agencies and multi-agency groups.	
	Total Mental Health and Development Services	<hr/> \$ 464,658
Department 32 - Non-Departmental		
32001	- Non-departmental	\$ 100,000
09701	- <u>Opioid Distribution - Police Athletic League</u>	
	The Opioid Abatement Committee has awarded the Police Athletic League (PAL) funding of \$100,000 for the addition of addiction prevention programming to their after-school curriculum. PAL will be responsible for reporting verifiable measures and uses of Abatement funding to remain eligible for future renewal.	
	Total SPECIAL REVENUE FUND	<hr/> \$ 11,701,356
	Total OPERATING FUNDS	<hr/> \$ 20,728,411

CAPITAL FUNDS

FUND 2101 - General Capital Project Fund

Department 15 - Emergency Management Workplace Safety

15001 - Emergency Management

0000 09752 - PFAS Mitigation Management \$ 200,000

To provide funding to support water filtration system installations and annual maintenance costs. Funding will come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Department 16 - General Services

16999 - General Services Capital Projects
0000 09747 - HEART 250,000

To appropriate funding for The Henrico Environmental Action Resources Team, which promotes environmental projects and activities across the County in six functional areas that include water resources, youth council, outreach, energy and resource conservation mobility and active transportation, green spaces and recreation. The HEART team will utilize the budget to perform projects in these areas.

Department 28 - Public Works

28004 - Construction
2707 00000 - Beulah Road Roundabout \$ 3,000,000

To appropriate CVTA Regional funding to construct a single lane roundabout at the intersection of Route 60 (E. Williamsburg Rd, Route 33 (E Nine Mile Road) and Beulah Road and sidewalk connections along the north side of Route 60 and both sides of Nine Mile Road and relocate a GRTC bus stop to E. Nine Mile Road from West Street.

2707 00000 - New Osborne Road Improvements 4,000,000

- To appropriate CVTA Regional funding to conduct an updated corridor study in support of an improved two-lane roadway with bicycle and pedestrian accommodations to include EPA compliance, consideration phasing, preliminary professional engineering and development cost estimates on Osborne Turnpike/New Market Road (Route 5) between New Osborne Turnpike and Midview Road and on New Osborne Turnpike between Osborne Turnpike and Williamsburg Avenue in the City of Richmond. The study will also include an analysis of proposed improvements at Williamsburg Road and Hatcher Street and the intersection of Osborne Turnpike (Route 5) and New Osborne Turnpike.

Total Public Works \$ 7,000,000

Department 32 - Non-Departmental

32001 - Non-Departmental
0000 09305 - Lewis Ginter Botanical Gardens \$ 250,000

This amendment appropriates funding to Lewis Ginter Botanical Gardens. Funding will come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Fund 2101 - General Capital Projects \$ 7,700,000



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

FUND 2109 - State and Federal Grant-Funded Capital Projects

Department 16 - General Services

16999 - General Services Capital Projects

0000 09716 - CFI Electric Vehicle Grant 1.816,000

To appropriate \$1,816,000 funding received from the Federal Highways Administration for the Community Fueling and Infrastructure grant. Funds will be used for design and installation of electric vehicle charging stations at seven Henrico facilities. The total grant approval is \$1,816,000 with \$1,452,800 federal funding (80%) and \$363,200 County match (20%).

FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives Fund

Department 23 - Recreation and Parks

23101 - Director

0000 00447 - RF&P Park \$ 200,000

This amendment will provide funding for Crump and RF&P park upgrades. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 32 - Non-Departmental

32001 - Non-Departmental

0000 08823 - Varina High School Athletic Items \$ 20,000

This amendment will provide funding for Varina High School athletic program. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 09060 - India Association of Virginia 20,000

This amendment will provide funding for the India Association of Virginia in support of their Independence Day celebration. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 09719 - Imani Community Resource Center 5,000

This amendment will provide funding to support the opening of the Imani Community Resource Center at Cool Lane Commons. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 09748 - Nepali Community of Richmond 5,000

This amendment will provide funding for the Nepali Community of Greater Richmond, in support of a community festival. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total - Non-Departmental \$ 50,000



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Department 50 - Education

50301	- Operations		
0000 00717	- <u>Ratcliffe ES</u>	\$	66,458
0000 01102	- <u>Lakeside ES</u>		50,000
0000 01103	- <u>Henrico High School</u>		98,263
0000 06287	- <u>Fairfield MS</u>		42,887
0000 06336	- <u>Glen Lea ES</u>		37,143
0000 09720	- <u>Brookland MS</u>		150,490
0000 09721	- <u>Wilder MS</u>		209,980
0000 09722	- <u>Laburnum ES</u>		30,000
0000 09723	- <u>Harvie ES</u>		48,000
0000 09724	- <u>Opportunity School Improvements</u>		25,000
0000 70007	- <u>Chamberlayne ES</u>		30,920

This amendment will provide \$789,141 of funding for various Henrico County Public School projects, including water bottle filling stations at several schools, digital marquees at Glen Lea ES, Lakeside ES and Harvie ES, Seating and picnic table improvements at Chamberlayne ES, Sound system upgrades at Harvie ES, Laburnum ES and Wilder MS, Cafeteria improvements at Ratcliffe ES, promethean boards at Brookland MS, a pavilion for Cornerstone Farm at Fairfield MS, gym improvements at Wilder MS, Band uniforms at Henrico HS, and various improvements to Opportunity Schools. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 01082	- <u>Highland Springs High Digital Sign</u>		40,000
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This amendment will provide funding for a digital marquee at Highland Springs High School. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 01103	- <u>Varina HS Auditorium</u>		104,676
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This amendment will provide funding for auditorium improvements at Varina High School. This project will include carpet replacement, painting and the addition of stage curtains. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 09180	- <u>Varina HS Signage</u>		40,000
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This amendment will provide funding for a digital marquee at Varina High School. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Education	\$	973,817
Total Fund 2111 - Capital Initiatives Fund	\$	1,223,817

FUND 2201 - Vehicle Replacement Reserve

Department 13 - Fire

13150	- Field Operations	\$	400,000
0000 00000	To appropriate funding to provide an ambulance for Firehouse 10. In addition, \$1,061,690 for personnel and supplies is included in the General Fund section of this document.		

Total CAPITAL PROJECTS FUND	\$	11,139,817
Total New Amendments/Appropriations	\$	31,868,228
GRAND TOTAL REAPPROPRIATIONS/ NEW AMENDMENTS/APPROPRIATIONS	\$	6,835,981
	\$	38,704,209



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 276-24

Page No. 1 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Memorandum of Understanding and Donation of Real Property — 5900 Nine Mile Road — Varina District

For Clerk's Use Only: Date: <u>9/24/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____	YES NO OTHER Cooper, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Rogish, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Whitehead, M. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	REMARKS: <div style="font-size: 2em; text-align: center;">APPROVED</div>	

WHEREAS, the County owns an unimproved parcel of real estate known as Tax Map Parcel number 817-727-7702, located at 5900 Nine Mile Road; and,

WHEREAS, ElderHomes Corporation is a non-profit corporation doing business as "Project:HOMES," with experience developing affordable single-family homes, as well as experience providing homebuyer services and other assistance programs to residents of the County and Central Virginia; and,

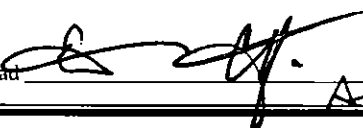

WHEREAS, the County and Project:HOMES executed a Memorandum of Understanding (the "MOU"), dated August 30, 2024, in which Project:HOMES agreed to acquire 5910 and 5920 Nine Mile Road, and develop and construct at least 22 single-family homes on such parcels, all of which will be affordable for qualified households earning no more than 120% of the area median income for the Richmond metropolitan area ("AMI"); and,

WHEREAS, Project:HOMES has completed its acquisition of 5910 and 5920 Nine Mile Road and wishes to acquire 5900 Nine Mile Road and consolidate it with 5910 and 5920 Nine Mile Road so that it can develop and construct additional affordable homes for qualified households earning no more than 120% AMI; and,

WHEREAS, the County property located at 5900 Nine Mile Road is surplus to the needs of the County, and the Board wishes to convey the property to Project:Homes at no cost to support the development of additional affordable homes.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

- (1) The property located at 5900 Nine Mile Road is declared surplus to the needs of the County.
- (2) The Chair is authorized to execute a deed of gift to convey 5900 Nine Mile Road to Project:Homes, in a form approved by the County Attorney.

By Agency Head  By County Manager 

Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 276-24

Page No. 2 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Memorandum of Understanding and Donation of Real Property — 5900 Nine Mile Road — Varina District

- (3) The County Manager, or the Real Property Director as his designee, is authorized to execute all other documents necessary to close the donation of 5900 Nine Mile Road to Project:HOMES.

- (4) The County Manager is authorized to execute an amendment to the MOU, in a form approved by the County Attorney, to add 5900 Nine Mile Road to its terms and require Project:HOMES to develop and construct additional affordable homes for qualified households earning no more than 120% AMI, consistent with this resolution.

Comments: The Directors of Real Property and Community Revitalization recommend approval of this Board paper; the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 278-24

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Lease of County Property — 9743 Malvern Hill Lane — Varina District

For Clerk's Use Only: Date: <u>9/24/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Cooper</u> (2) _____ (2) _____	YES NO OTHER																			
	REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <tr><td>Cooper, R.</td><td align="center">✓</td><td align="center">—</td><td align="center">—</td></tr> <tr><td>Nelson, T.</td><td align="center">✓</td><td align="center">—</td><td align="center">—</td></tr> <tr><td>Rogish, J.</td><td align="center">✓</td><td align="center">—</td><td align="center">—</td></tr> <tr><td>Schmitt, D.</td><td align="center">✓</td><td align="center">—</td><td align="center">—</td></tr> <tr><td>Whitehead, M.</td><td align="center">✓</td><td align="center">—</td><td align="center">—</td></tr> </table>	Cooper, R.	✓	—	—	Nelson, T.	✓	—	—	Rogish, J.	✓	—	—	Schmitt, D.	✓	—	—	Whitehead, M.	✓	—
Cooper, R.	✓	—	—																		
Nelson, T.	✓	—	—																		
Rogish, J.	✓	—	—																		
Schmitt, D.	✓	—	—																		
Whitehead, M.	✓	—	—																		

WHEREAS, the County owns a single-family dwelling at 9743 Malvern Hill Lane on the historic Malvern Hill Farm property; and,

WHEREAS, John Martin and Kenzie Teague desire to lease the dwelling for a term beginning on October 1, 2024, and ending on September 30, 2025, which term may be renewed and extended upon agreement by the parties; and,

WHEREAS, Mr. Martin and Ms. Teague will pay a monthly rent of \$1,500 and be responsible for routine maintenance of the dwelling; and,

WHEREAS, Mr. Martin is an employee of the County's Police Division, and Ms. Teague is an employee of the County's Department of Emergency Communications; and,

WHEREAS, Mr. Martin nor Ms. Teague have not and will not participate in any way in the negotiation of this lease in their official capacities; and,

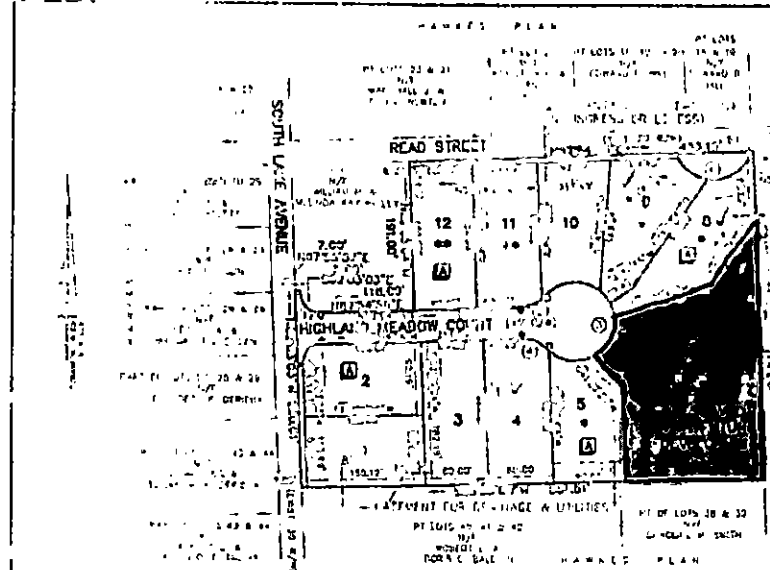
WHEREAS, this Resolution was advertised pursuant to Section 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on September 24, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a lease agreement to lease 9743 Malvern Hill Lane to John Martin and Kenzie Teague for a term beginning on October 1, 2024, and ending on September 30, 2025, at a monthly rent of \$1,500, which lease the County Manager is authorized to extend at increased rent for a maximum of five additional one-year terms, in a form approved by the County Attorney.

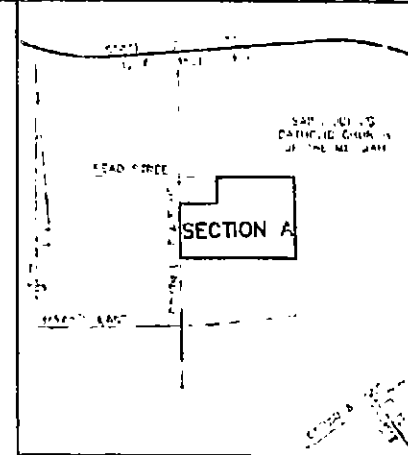
Comments: The Directors of Real Property and Recreation and Parks recommend approval of this Board paper; the County Manager concurs.

By Agency Head _____ By County Manager _____

Copy to: _____
 Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____



- NOTES:
1. ZONING - R-24
 2. USE - RESIDENTIAL SINGLE FAMILY
 3. PARCEL NO. 1 (PART OF 12, 11, 10 (HAWKES PLAN))
 4. THE OF LOTS 10
 5. AREA TOTAL = 4.892 ACRES
LOTS = 3.274 AC
PAYS & WORKING = 0.598 AC
RESERVED = 1.022 AC
 6. WATER - COUNTY SYSTEM
 7. SEWER - COUNTY SYSTEM
 8. BUILDING SETBACK LINES SHALL CONFORM TO CHAPTER 22 OF THE HENRICO COUNTY CODE
 9. SHOULD ANOTHER SECTION OF THE SUBDIVISION BE SUBMITTED FOR THE AREA TO BE NOTED AS "RESERVED FOR FUTURE DEVELOPMENT", THEN STORM SEWER WILL BE RELOCATED ACROSS AND THROUGH SAID AREA AND WILL HAVE TO BE APPROVED BY THE DEPARTMENT OF PUBLIC WORKS PRIOR TO APPROVAL OF THE SUBDIVISION SECTION OR BUILDING PERMIT APPLICATION
 10. THIS LOT HAS LIMITATIONS FOR DRILLING SIZE, SHAPE, AND LOCATION. FOR DETAIL, REFER TO CONSTRUCTION PLANS ON FILE IN THE PLANNING OFFICE
 11. NO PARKING SHALL BE ALLOWED ON HIGHLAND MEADOW COURT IMMEDIATELY IN FRONT OF LOTS 11 AND 12, BLOCK A



VICINITY MAP SCALE 1"=400'

SURVEYORS CERTIFICATE:
TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL OF THE REQUIREMENTS AS SET FORTH IN THE ORDINANCE FOR APPROVING PLATS OF SUBDIVISIONS FOR RECORDED IN HENRICO COUNTY, VIRGINIA, HAVE BEEN COMPLIED WITH. THESE PLATS WILL BE FILED AND RECORDED ON 03/20/1994.
William W. Foster
FOSTER & MILLER, P.C.

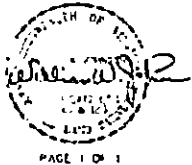
SOURCE OF TITLE:
THE PROPERTY DESCRIBED WITHIN THE BOUNDARIES OF THIS PLAT WHICH WAS CONVEYED TO JOHN R. PRESTON CONSTRUCTION CO., INC. BY G. ANDREW REA, JR., SUBSTITUTION TRUSTEE BY DEED DATED FEBRUARY 27, 1992, AND RECORDED JANUARY 3, 1994, IN DEED BOOK 2402, PAGE 2101, IN THE CLERK'S OFFICE OF THE CIRCUIT COURT, HENRICO COUNTY, VIRGINIA.
William W. Foster
FOSTER & MILLER, P.C.

CURVE TABLE

STATION	RADIUS	ARC	TANGENT	CHORD	PI
10+00	100.00	29.18	29.18	50.00	1.5708
10+40	40.00	73.84	17.82	32.66	1.1071
11+00	50.00	28.57	14.33	27.97	1.1071
11+40	40.00	73.84	17.82	32.66	1.1071
12+00	50.00	28.57	14.33	27.97	1.1071
12+40	40.00	73.84	17.82	32.66	1.1071
13+00	50.00	28.57	14.33	27.97	1.1071
13+40	40.00	73.84	17.82	32.66	1.1071
14+00	50.00	28.57	14.33	27.97	1.1071
14+40	40.00	73.84	17.82	32.66	1.1071
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15+40	40.00	73.84	17.82	32.66	1.1071
16+00	50.00	28.57	14.33	27.97	1.1071
16+40	40.00	73.84	17.82	32.66	1.1071
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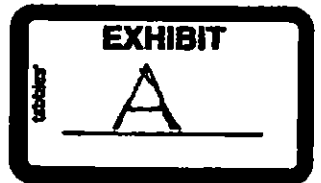
SUBDIVISION CERTIFICATE:
THE SUBDIVISION OF LAND SHOWN ON THIS PLAT AND DESIGNATED AS HIGHLAND MEADOW, SECTION A, A RESUBDIVISION OF A PORTION OF HAWKES PLAN, IS WITH THE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER. THE STREETS AND EASEMENTS ARE DEDICATED TO THE EXTENT AND WIDTH SHOWN ON THIS PLAT. THE EASEMENTS ARE FOR SURFACE AND UNDERGROUND DRAINAGE AND OVERHEAD AND UNDERGROUND UTILITIES AND ARE SUBJECT TO THE RIGHT OF THE COUNTY OF HENRICO, VIRGINIA, TO ESTABLISH ALLEYS ON SAID EASEMENTS AT ANY FUTURE TIME WITH COST FOR THE PROPERTY INVOLVED. THERE IS NOT A MORTGAGE ON THIS PROPERTY GIVEN UNDER OUR HAND AND SEAL THIS 23 DAY OF MARCH 1994.
JOHN R. PRESTON CONSTRUCTION CO., INC.

COMMONWEALTH OF VIRGINIA,
COUNTY OF HENRICO, TO WIT:
KATHERINE L. EGGERD, NOTARY PUBLIC IN AND FOR THE
COUNTY OF HENRICO, COMMONWEALTH OF VIRGINIA,
DO HEREBY CERTIFY THAT:
JOHN R. PRESTON, JR.,
WHOSE NAME IS SIGNED TO THE SUBDIVISION CERTIFICATE, HAS
ACKNOWLEDGED THE SAME BEFORE ME IN MY COUNTY
AND COMMONWEALTH AFORESAID, GIVEN UNDER MY HAND AND
SEAL THIS 23 DAY OF MARCH 1994.
Katherine L. Eggerd
NOTARY PUBLIC



SCALE 1"=100' DATE: AUGUST 16, 1994
FOSTER & MILLER, P.C.
SURVEYORS • PLANNERS
3851-C STILLMAN PARKWAY
GLEN ALLEN, VIRGINIA 22060
Telephone: (703) 221-2277

Approved by me
HENRICO COUNTY PLANNING
COMMISSION DIRECTOR OF PLANNING
John R. Preston, Jr.
Date Acting Secretary



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 280-24

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Pine Heights Subdivision Sewer and Water Extension Phase I – Varina District

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 281-24

Page No. 1 of 2

Agenda Title: RESOLUTION – Signatory Authority – Award of Contract – Annual Contract for Valve and Fire Hydrant Maintenance

For Clerk's Use Only: Date: <u>9/24/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Rogish</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	YES NO OTHER Cooper, R. ✓ — — Nelson, T. ✓ — — Rogish, J. ✓ — — Schmitt, D. ✓ — — Whitehead, M. ✓ — —
---	---	---

WHEREAS, the County received one bid on July 24, 2024, in response to ITB No. 24-2715-6EAR and Addendum No. 1, for annual construction services for valve and fire hydrant inspection and maintenance; and,

WHEREAS, the annual contract consists of furnishing all tools, labor, materials, equipment, fees, software, and supervision necessary for valve and fire hydrant inspection (field service and reporting) and maintenance when needed and requested; and,

WHEREAS, the bid was as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Hydromax USA, LLC Flower Mound, TX	\$253,700

WHEREAS, the bid amount was calculated by multiplying the estimated unit quantities listed in the bid documents times the unit prices set out in the bid; and,

WHEREAS, after a review and evaluation of the bid, it was determined that Hydromax USA, LLC is the lowest responsive and responsible bidder for the unit price contract; and,

WHEREAS, the cost of each project assigned under the contract will be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. Pursuant to ITB No. 24-2715-6EAR, Addendum No. 1, and the bid submitted in response thereto, an annual contract is awarded to Hydromax USA, LLC for the period of one year, with an option for the County to renew the contract for up to two additional one-year terms.

By Agency Head [Signature] By County Manager [Signature]

Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____

Copy to: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 281-24

Page No. 2 of 2

**Agenda Title: RESOLUTION – Signatory Authority – Award of Contract – Annual Contract
for Valve and Fire Hydrant Maintenance**

2. Compensation will be based upon the unit costs in the contractor's bid.
3. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
4. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget.

Comment: The Directors of Public Utilities and Purchasing recommend approval of this Board paper, and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 282-24

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Annual Contract for Various Construction Drainage Projects - Countywide

WHEREAS, after review and evaluation of the bids, it was determined that Blakemore Construction Corporation., Webb Development, LLC, Messer Contracting, LLC, and Harbor Dredge and Dock are the lowest responsive and responsible bidders for the unit price contract; and,

WHEREAS, the cost of each project will be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractors' bids.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. Pursuant to ITB 24-2688-4EAR, Addendum No. 1, and the bids submitted in response thereto, annual contracts are awarded to Blakemore Construction Corporation., Webb Development, LLC, Messer Contracting, LLC, and Harbor Dredge and Dock for the period of one year, with an option for the County to renew one or multiple contracts for up to two additional one-year terms.
2. Compensation will be based upon the unit costs in the contractors' bids. Estimated first year expenditures are approximately \$5,000,000 which may increase or decrease depending on the actual need of the County.
3. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
4. The County Manager, or the Purchasing Director as his designee, is authorized to execute amendments within the scope of the project budget.

COMMENT: The Directors of Public Works and Purchasing recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 283-24

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Annual Contract for Various Bridge and Culvert Maintenance Projects – Countywide

For Clerk's Use Only: Date: <u>9/24/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Whitehead</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <tr> <td></td> <td style="text-align: center;">YES</td> <td style="text-align: center;">NO</td> <td style="text-align: center;">OTHER</td> </tr> <tr> <td>Cooper, R.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Rogish, J.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Whitehead, M.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table>		YES	NO	OTHER	Cooper, R.	✓	_____	_____	Nelson, T.	✓	_____	_____	Rogish, J.	✓	_____	_____	Schmitt, D.	✓	_____	_____	Whitehead, M.	✓	_____	_____
	YES	NO	OTHER																							
Cooper, R.	✓	_____	_____																							
Nelson, T.	✓	_____	_____																							
Rogish, J.	✓	_____	_____																							
Schmitt, D.	✓	_____	_____																							
Whitehead, M.	✓	_____	_____																							

WHEREAS, the County received four bids on August 27, 2024, in response to ITB #24-2665-3EAR, for construction of various bridge and culvert maintenance and rehabilitation projects; and,

WHEREAS, these bridge and culvert projects will not exceed \$750,000 per project and may include concrete substructure and superstructure repairs, expansion joint reconstruction, and bridge seat repair throughout the County; and,

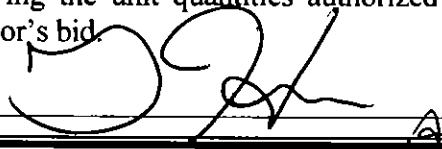
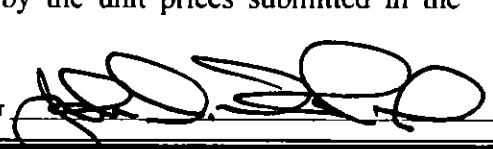
WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Burleigh Construction Company, Inc. Concord, VA	\$2,422,075.00
Curtis Contracting, Inc. West Point, VA	\$3,155,750.00
Kokosing Construction Company, Inc. Westerville, OH	\$5,148,884.33
Abernathy Construction Corporation Glen Allen, VA	\$6,307,546.00

WHEREAS, the bid amounts were calculated by multiplying the estimated unit quantities listed in the bid documents by the unit prices set out in the bids; and,

WHEREAS, after a review and evaluation of the bids, it was determined that Burleigh Construction Company is the lowest responsive and responsible bidder for the unit price contract; and,

WHEREAS, the final contract amount will be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid.

By Agency Head  By County Manager 

Copy to: _____ Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 283-24

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Annual Contract for Various Bridge and Culvert Maintenance Projects – Countywide

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. In accordance with ITB #24-2665-3EAR, and the bid submitted by the contractor, the annual contract for construction of various bridge and culvert maintenance and rehabilitation projects is awarded to Burleigh Construction Company for the period October 1, 2024, through September 30, 2025, with the option for the County to renew the contract for two additional one-year terms.
2. Fees for the contract will not exceed \$750,000 for a single project, and compensation will be based upon the base bid unit costs in the contractor's bid.
3. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

COMMENT: The Directors of Public Works and Purchasing recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 284-24

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Lambert Way Improvements – Brookland District

For Clerk's Use Only: Date: <u>9/24/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmid</u> Seconded by (1) <u>Resian</u> (2) _____ (2) _____	YES NO OTHER
	REMARKS: <div align="center" style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	Cooper, R. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ Rogish, J. <input checked="" type="checkbox"/> _____ Schmitt, D. <input checked="" type="checkbox"/> _____ Whitehead, M. <input checked="" type="checkbox"/> _____

WHEREAS, the County received four bids on August 29, 2024, in response to ITB #24-2701-5JL and Addendum No. 1 for construction of the Lambert Way Improvements project; and,

WHEREAS, the project consists of a 2,125-foot public road connection from Glover Park, Phase II to the recently completed Woodman Road Extension and includes a paved shared-use path, curb and gutter, storm sewer, stormwater management, pavement markings, and signs; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Stanley Construction Company, Inc. Ashland, VA	\$3,332,651.53
Dickerson Construction, LLC Chesterfield, VA	\$3,489,648.99
Branscome Operating, LLC Williamsburg, VA	\$3,537,240.40
J. L. Kent & Sons, Inc. Spotsylvania, VA	\$4,245,000.00

WHEREAS, the bid amounts were calculated by multiplying the estimated unit quantities listed in the bid documents by the unit prices set out in the bids; and,

WHEREAS, after evaluation of the bids, it was determined that Stanley Construction Company, Inc. is the lowest responsive and responsible bidder for the unit price contract; and,

WHEREAS, the final contract amount will be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid.

By Agency Head _____ By County Manager _____

Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Copy to: _____
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 2-24-24

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Lambert Way Improvements – Brookland District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

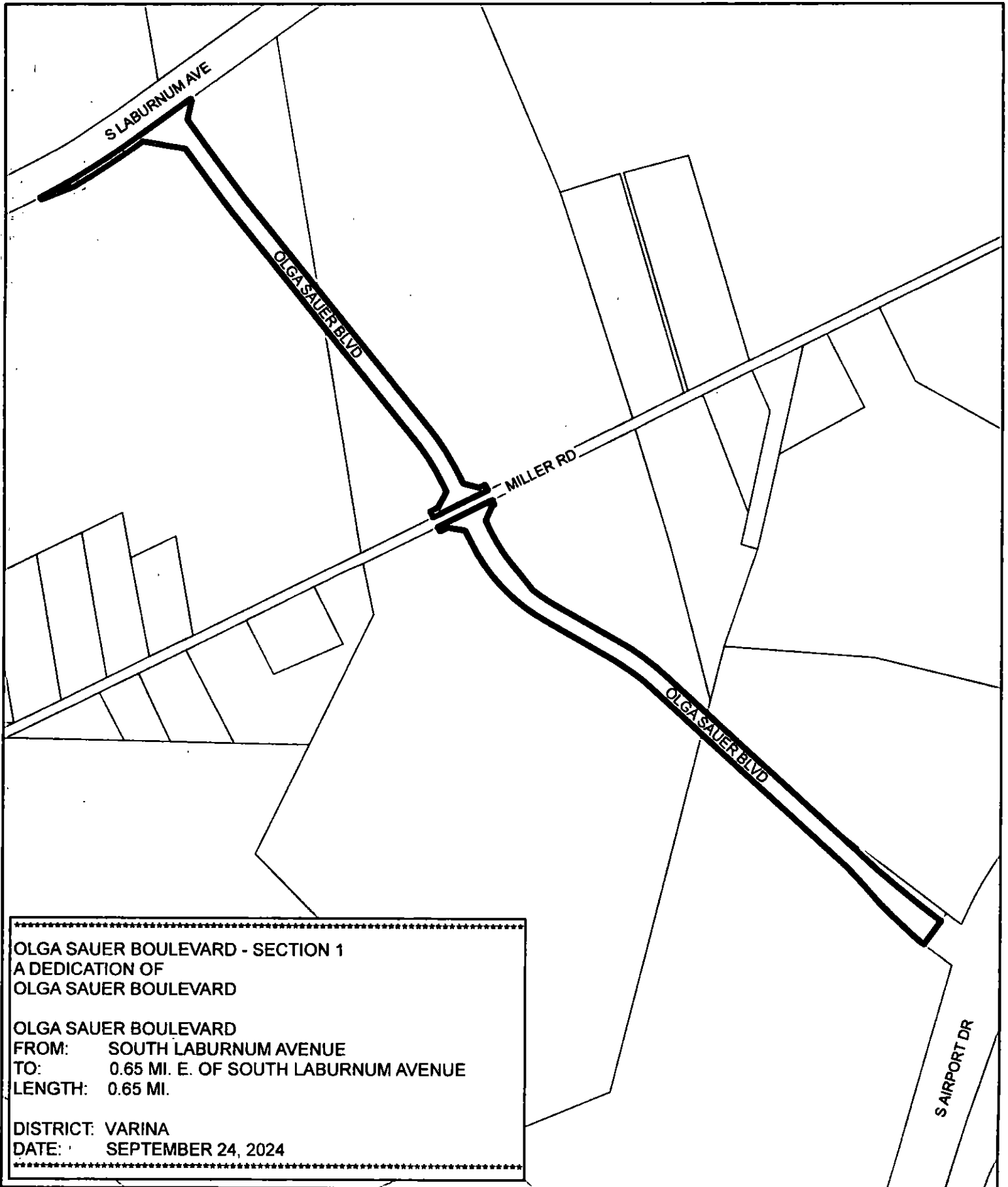
1. The contract for \$3,332,651.53 is awarded to Stanley Construction Company, Inc., the lowest responsive and responsible bidder, pursuant to ITB #24-2701-5JL, Addendum No. 1, and the bid submitted by Stanley Construction Company, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget.

COMMENT: The Directors of Public Works and Purchasing recommend approval of the Board paper, and the County Manager concurs.



OLGA SAUER BOULEVARD - SECTION 1

A DEDICATION OF OLGA SAUER BOULEVARD



OLGA SAUER BOULEVARD - SECTION 1
A DEDICATION OF
OLGA SAUER BOULEVARD

OLGA SAUER BOULEVARD
FROM: SOUTH LABURNUM AVENUE
TO: 0.65 MI. E. OF SOUTH LABURNUM AVENUE
LENGTH: 0.65 MI.

DISTRICT: VARINA
DATE: SEPTEMBER 24, 2024



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 286-24
Page No. 1 of 1

Agenda Title: RESOLUTION – Pedestrian Safety – Street Light Initiative

For Clerk's Use Only: Date: <u>9/24/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<p align="center">BOARD OF SUPERVISORS ACTION</p> Moved by (1) <u>Dodd</u> Seconded by (1) <u>Rogish</u> (2) <u>Whitehead</u> (2) <u>Cooper</u>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Whitehead, M.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	✓			Nelson, T.	✓			Rogish, J.	✓			Schmitt, D.	✓			Whitehead, M.	✓		
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APPROVED																										

WHEREAS, pedestrian safety along public roads is of critical importance to the Board of Supervisors; and,

WHEREAS, the Board of Supervisors has invested heavily in new pedestrian safety features, including new sidewalks, multi-use trails, and other amenities for pedestrians in the County; and,

WHEREAS, pedestrians are more likely to be injured in conflicts with vehicles at night, along dark roadways; and,

WHEREAS, the County has made reflective pedestrian safety vests available to the public at no-charge through the Watch-Out Ahead Henrico, or WOA, initiative to combat pedestrian accidents along dark roadways; and,

WHEREAS, the Board of Supervisors wishes to continue and increase these efforts to improve pedestrian safety along public roadways by establishing a new street light initiative; and,

WHEREAS, as part of the initiative, the County will identify high priority safety corridors and intersections on County and state-maintained roadways to install new lighting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia, that the County Manager and Director of Public Works are authorized and directed to establish a new street light initiative to identify, install, and maintain new lighting along high priority safety corridors and intersections on County and state-maintained roadways.

BE IT FURTHER RESOLVED that the Board of Supervisors hereby appropriates \$1,500,000 of initial funding to support the initiative.

COMMENT: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs. Funding will come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund, project #09757

By Agency Head [Signature] By County Manager [Signature]

Copy to: _____
 Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____