

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
November 12, 2024

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, November 12, 2024, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chair, Varina District
Daniel J. Schmitt, Vice-Chair, Brookland District
Roscoe D. Cooper, III, Fairfield District
Misty D. Roundtree, Three Chopt District
Jody K. Rogish, Tuckahoe District

Other Officials Present:

John A. Vithoukaskas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Deputy County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Ben A. Sheppard, Director of Public Relations

Will Clements, chaplain for the Henrico Police Division, delivered the invocation.

On motion of Mr. Cooper, seconded by Ms. Roundtree, the Board approved the minutes of the October 22, 2024, regular and special meetings, and the March 18 - 21, 2024, special meeting.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Rogish, Roundtree

No: None

MANAGER'S COMMENTS

Mr. Vithoukaskas recognized Greg Revels on his 32-year career with Henrico, including 27 years as the Building Official. Prior to joining Henrico County, he worked for the State Department of Housing and Community Development as a Program Manager in the Code Development Office.

Greg received his Bachelor of Science in Fire Protection Engineering from Oklahoma State University. Greg is certified as a Building Official by the State of Virginia, and he is a member of the 2003 class of Leadership Metro Richmond. He has served in various leadership roles at the state and national level, including President of the Virginia Building Code Officials Association in 2000. He was also a member of the State Technical Review Board for over 10 years, serving as the Chairman for many of those years.

Greg and his wife, Linda, reside in Powhatan County. His son, Jarrett, and daughter-in-law Gabby, reside in Boston where Jarrett co-founded Beacon Biosignals and Gabby practices as a doctor.

In retirement, Greg plans on enjoying the backroad scenery on one of his two high performance motorcycles. On a personal note, the Manager stated his appreciation for Greg's handling of many questions and issues over the years.

Greg stated it has been an honor and a privilege to serve Henrico County. He highlighted his team, many of whom were in attendance for their excellent work. He thanked the Manager and the previous Manager and his staff for their support and what they have done for this County.

Mr. Vithoukas introduced Linda R. Melton as the 2024 Henrico Christmas Mother. He also recognized Tanya Brackett of the County Manager's Office and Rebecca Slough with Human Resources who are the chair and co-chair of the County Government Christmas Mother Program. Ms. Melton is the Community Outreach Officer for Fulton Bank and a member of the Richmond Alumnae Chapter of Delta Sigma Theta Sorority, the Richmond Chapter of the Links, Inc. and the Hanover Chapter of Virginia State University Alumni.

Ms. Melton holds a Master of Education and a Bachelor of Science from Virginia State University. She has been a member of the Henrico Christmas Mother Program since 2021, following in her mother's footsteps, the beloved Charlotte W. Melton who was the 2000 Christmas Mother.

Ms. Melton stated she was honored to serve as the 2024 Henrico Christmas Mother and the first legacy Henrico Christmas Mother. Ms. Melton invited the Board to come to the warehouse to see firsthand how the County's support is helping those in need.

For his final comment, the Manager recognized Terrell Hughes, Director of Public Works, Paul Smith, Jeff Sadler, and Mario Simms, who were recently recognized by the Asphalt Recycling & Reclaiming Association (ARRA).

ARRA has awarded Henrico County the 2025 Award for Excellence in Full Depth Reclamation – a national honor that celebrates outstanding efforts in road reclamation. This prestigious award is a testament to the County's commitment to advancing sustainable infrastructure improvements in Henrico County. We have used this innovative process to improve over 50 lane-miles of roadway, including Meadow Road, Kingsland Road, and most recently, Kain Road. All these roads were narrow and have been widened through this process, which mixes in the existing asphalt and stone on site with cement to build a strong road. The recycling and reclaiming method not only widens our roadways to improve safety but also aligns with Henrico's H.E.A.R.T. (Henrico's Environmental Action Resource

Team) initiatives by reusing the existing materials on-site, significantly reducing the environmental impacts of material production.

Compared to traditional road improvement costs, this method has saved the County tens of millions of dollars and is notably faster than conventional methods, reducing the duration of resident impacts by months.

Mr. Hughes thanked the Manager and the Board and explained it would not be possible without the support of the Board of Supervisors. He thanked his staff for how hard they work with the public in putting these new innovative efforts forward.

BOARD OF SUPERVISORS' COMMENTS

Mr. Schmitt recognized two teams at Glen Allen High School who are competing in finals tonight, the Glen Allen High School Volleyball Team and the Girls Field Hockey Team. He wished them the best of luck.

Mr. Nelson recognized Mark Coakley, Registrar. On behalf of the Henrico County Board of Supervisors, he recognized and extended deep gratitude to Mr. Coakley and the entire staff for their leadership and dedication throughout the 2024 election.

Under Mark's leadership, Henrico achieved an outstanding voter turnout in the 2024 election. Of the nearly 250,000 registered voters, more than 182,000 participated, a 73% turnout. A total of 91,000 voters cast their ballots on Election Day, while 65,000 voted early in person. Additionally, nearly 22,000 voters submitted absentee ballots by mail, and almost 4,000 utilized provisional ballots. It is an outstanding achievement that speaks to both the trust that our residents place in our election process and the hard work of our election staff. From early voting to Election Day, Mark and his staff ensure that our elections run smoothly, with the professionalism and efficiency that Henrico voters have come to expect.

In addition to managing the election process itself, Mark also stood up to defend the integrity of our election and our residents. When misinformation about the election process spread, particularly through social media, he stayed calm, composed, and unwavering in telling the truth. His prompt responses to the media helped to dispel false claims and reinforced the credibility of the way we run elections. Mark's leadership is a vital part of what makes Henrico an example of election integrity and public service. We are proud of the work he and his team have done, and we thank them for their efforts in ensuring that every voter had the opportunity to participate in a fair and secure election.

Mr. Coakley thanked the Chair, the members of the Board, and the Manager. After 20 years in Henrico County, he felt the most confident about this election.

RECOGNITION OF NEWS MEDIA

There was no media present for the meeting.

PRESENTATION

315-24 Resolution - Commending Carlehr Swanson.

On motion of Mr. Cooper, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Vithoukas recognized Carlehr Swanson, the current 2024 Miss Virginia.

Mr. Nelson presented a resolution recognizing Carlehr Swanson for her well-deserved accolades and offered her the best of luck in the Miss America Competition.

Ms. Swanson thanked the Board and the Chair for this prestigious honor and stated she is always proud to say she is from eastern Henrico and went to Highland Springs High School. She thanked God, her parents, and her friend Kia for all the support and the encouragement they give her every day. She also thanked her grandmother who encouraged her music career and encouraged her to run for Miss Virginia.

PUBLIC HEARINGS – REZONING CASES

316-24 BWS Enterprises LLC: Request to conditionally rezone from A-1
REZ-2024- Agricultural District to M-1C Light Industrial District (Conditional) Parcel
101019 795-745-9597 containing 5.028 acres located on the north line of Richmond
Fairfield Henrico Turnpike approximately 1,300' northeast of its intersection with
Azalea Avenue.

Mr. Vithoukas stated the applicant has withdrawn their application.

No one from the public spoke in opposition to this item.

Mr. Cooper explained there was an article in the newspaper today about this case, and he wanted to provide some clarity regarding the information that was posted. He asked Mr. Emerson a series of questions, confirming that the Planning Commission recommended denial of the case to rezone the A-1 property, but that surrounding properties were already zoned in a manner that allowed commercial and industrial uses, like data centers. He thanked the community for their involvement and engagement on this case, and he thanked the Planning Department for their work on this case.

No action is required of the Board for this item because the application was withdrawn by the applicant.

230-24 Joseph B McCutcheon Jr: Request to amend proffers accepted with C-72C-
REZ-2024- 83 on Parcel 805-737-7793 located on the west line of Valley Side Drive at
100950 its intersection with Farm Creek Drive.
Fairfield

Mr. Vithoukas announced the applicant has requested a deferral to the

second meeting in January 2025.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board deferred this item to the second meeting in January 2025.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Rogish, Roundtree

No: None

288-24
REZ-2024-
101509
Three Chopt

Complete Automotive of Richmond, Inc: Request to amend proffers accepted with REZ2021-00063 on Parcel 746-760-6689 located on the north line of W. Broad Street (U.S. Route 250) approximately 700' west of its intersection with Dominion Boulevard.

Mr. Vithoukaskas announced the applicant has requested a deferral to the December 3, 2024, meeting.

No one from the public spoke in opposition to this item.

On motion of Ms. Roundtree, seconded by Mr. Schmitt, and by unanimous vote, the Board deferred this item to the December 3, 2024, meeting.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Rogish, Roundtree

No: None

PUBLIC HEARINGS - OTHER ITEMS

317-24

Ordinance - To Amend and Reordain Sections 6-226 Titled "Definitions" and 6-227 Titled "Technology zone established; effective dates of incentives" of the Code of the County of Henrico to Establish the Greater Henrico Technology Zone and Provide Incentives for Businesses and Redevelopment in the Zone.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached ordinance.

318-24

Ordinance - To Amend and Reordain Section 20-81 Titled "Partial exemption for rehabilitated, renovated or replacement commercial and industrial structures" of the Code of the County of Henrico to Expand the Partial Tax Exemption.

No one from the public spoke in opposition to this item.

On motion of Ms. Roundtree, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached ordinance.

- 319-24 Ordinance - To Add Article XII to Chapter 6 of the Code of the County of Henrico to Waive Building Permit Fees and Other Local Fees for Approved Affordable Housing Developments.

No one from the public spoke in opposition to this item.

Eric Leabough, Director of Community Revitalization, responded to questions from Mr. Nelson clarifying the parameters of the program.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached ordinance.

- 320-24 Ordinance - To Comply with Changes in State Law Regarding Short-Term Rental Registries By Amending and Reordaining Section 20-280 Titled "Short-term rental registry established; annual registration required; fee" of the Code of the County of Henrico.

No one from the public spoke in opposition to this item.

On motion of Ms. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached ordinance.

- 321-24 Ordinance - To Amend and Reordain Section 19-2204 Titled "Staff Review and Action," Section 19-2205 Titled "Post-Decision Actions and Limitations," Section 19-2304 Titled "Minor Subdivision," Section 19-3202 Titled "Street Access," Section 19-3402 Titled "Subdivision Access Points," Section 19-4101 Titled "Monuments," and Section 19-5102 Titled "Applicability" of the Code of the County of Henrico to Clarify, Correct, and Update the Provisions of the Subdivision Ordinance and to Conform to Changes in State Law.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached ordinance.

- 322-24 Ordinance - To Amend and Reordain Sections of the Zoning Ordinance, Chapter 24 of the Code of the County of Henrico, to Clarify, Correct, and Update Its Provisions, to Add Titles to Untitled Sections, and to Conform to Changes in State Law.

No one from the public spoke in opposition to this item.

On motion of Ms. Roundtree, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached ordinance.

323-24 Resolution - Condemnation - Easements - Fall Line Trail Brook and Hilliard Road Phase - 7216 Brook Road - Fairfield District.

Curtis Anthony, Director of Real Property, responded to questions from Mr. Cooper regarding condemnation procedures and how the process works.

Andrew Newby clarified the County works to resolve condemnation proceedings with the homeowner and will continue to work with the homeowners even though we are going through condemnation.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

324-24 Ordinance - Vacation of Building Line - Wilhaven Subdivision - 1800 Lyndover Road - Fairfield District.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached ordinance.

325-24 Ordinance - Vacation of Portion of Right-of-Way - Old Pump Road - The Preserve at John Rolfe Section 1 - Three Chopt District.

No one from the public spoke in opposition to this item.

On motion of Ms. Roundtree, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached ordinance.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

326-24 Resolution - Signatory Authority - Agreement with SupportWorks Housing

On motion of Mr. Cooper, seconded by Ms. Roundtree, and by unanimous vote, the Board approved this item – see attached resolution.

327-24 Resolution - Signatory Authority - Virginia Housing Strategic Initiatives Grant Agreement - Glenwood Farms.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

328-24 Resolution - Signatory Authority - Acquisition of Portion of Real Property - 4700 Richmond Henrico Turnpike - Fairfield District.

On motion of Mr. Cooper, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

329-24 Resolution - Approval of Acquisition - Permanent Sidewalk Easement - Church Road Sidewalk Project - 3300 Church Road - Three Chopt District.

On motion of Ms. Roundtree, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

330-24 Resolution - Approval of Acquisition - Permanent Sidewalk Easement - Church Road Sidewalk Project - 11100 Glen Hollow Court - Three Chopt District.

On motion of Ms. Roundtree, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

331-24 Resolution - Award of Annual Contract - Drainage and Maintenance Projects.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

332-24 Resolution - Award of Contract - Strawberry Hill Pumping Station - Screw Pump No. 2 Replacement - Fairfield District.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

333-24 Resolution - Award of Contract - Tuckahoe Creek Trunk Sewer - Phase II - Three Chopt District.

On motion of Ms. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

334-24 Resolution - Award of Contract - West Ridge Subdivision Sewer and Water Improvements - Three Chopt District.

On motion of Ms. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

335-24 Resolution - Award of Contract - Hanover Road and Early Street Sewer and Water Main Extension Phase II - Varina District.

On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

336-24 Resolution - Signatory Authority - Award of Contract - Annual Contract for Emergency and Cold Weather In-Place Asphalt Concrete Paving Repairs.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

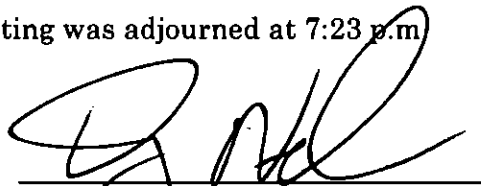
337-24 Resolution - Award of Contracts - Job Order Contracting Services for the County of Henrico - General Construction and Mechanical/Plumbing.

On motion of Mr. Rogish, seconded by Ms. Roundtree, and by unanimous vote, the Board approved this item – see attached resolution.

338-24 Resolution - Award of Contracts - Professional Engineering Services for Drainage Projects.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:23 p.m.



Chair, Board of Supervisors
Henrico County, Virginia