

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
December 3, 2024

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, December 3, 2024, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chair, Varina District
Daniel J. Schmitt, Vice-Chair, Brookland District
Roscoe D. Cooper, III, Fairfield District
Misty D. Roundtree, Three Chopt District
Jody K. Rogish, Tuckahoe District

Other Officials Present:

John A. Vithoukaskas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Deputy County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Ben A. Sheppard, Director of Public Relations

Steve Boots, chaplain for the Henrico Police Division, delivered the invocation.

On motion of Mrs. Roundtree, seconded by Mr. Cooper, the Board approved the minutes of the November 12, 2024, regular and special meetings, and the September 4 - 5, 2024, special meeting.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Rogish, Roundtree

No: None

MANAGER'S COMMENTS

Mr. Vithoukaskas recognized Cari Tretina, Deputy County Manager/Chief of Staff, who recognized the Youth Council for the H.E.A.R.T Committee. The Youth Council includes 18 students representing all nine Henrico high schools, giving our County's students a voice in the process of how Henrico approaches the issues of climate change, stewardship of the environment, and protection of our natural resources.

Ms. Tretina thanked the leadership of co-mentors Eric Byers, Megan Brown, and Geoff Weidele. The Youth Council Members are as follows: Sam – Highland Springs High School; Sean – Glen Allen High School; Frankie – Hermitage High School; Payan – Godwin High School; Brooke – Deep Run High School; Jocelyn – Henrico High School; Lynn – Glen Allen High School; Alaba – Varina High School and Mary Beth – Varina High School.

Mr. Vithoukas announced it is with a heavy heart that he shared the news of the passing of Henrico Fire Lt. Michael O'Brien. Lt. O'Brien passed away on the morning of November 23 at the age of 39. A 15-year member of Henrico Fire, he will be solely missed by many, including his wife, two young children, and the entire Henrico Fire family. He was stationed at Firehouse 4 on A-shift. The Manager ordered Henrico County flags to be flown at half-staff on December 5 and 6.

BOARD OF SUPERVISORS' COMMENTS

Mr. Schmitt recognized a boy scout in the audience and invited him to come forward. Chase with Troop 715 said he was attending the Board meeting for his citizenship in the community badge.

RECOGNITION OF NEWS MEDIA

Mr. Nelson recognized WTVR and welcomed them.

PRESENTATION

339-24 Resolution - Celebrating 40 Years - Lewis Ginter Botanical Garden.

Mr. Vithoukas announced this resolution celebrates Lewis Ginter Botanical Garden's 40th anniversary and applauds its valuable contribution to the residents and the community.

On motion of Mr. Cooper, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Cooper presented the resolution to Brian Trader, President/CEO of Lewis Ginter Botanical Garden, who was pleased to accept the resolution on behalf of the Garden's Board of Directors, staff and wonderful volunteers. He thanked the Board for their support and guidance and stated they look forward to 40 more years.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

288-24 Complete Automotive of Richmond, Inc: Request to amend proffers
REZ-2024- accepted with REZ2021-00063 on Parcel 746-760-6689 located on the
101509 north line of W. Broad Street (U.S. Route 250) approximately 700' west of
Three Chopt its intersection with Dominion Boulevard.

The following individuals spoke regarding this item:

Karen Hamilton, a resident of the Three Chopt District, stated she wanted to protect open space and migratory birds in the County.

Mrs. Roundtree thanked everyone who provided feedback on this case. She thanked the Planning staff and everyone coming together to resolve the concerns and issues raised by the community.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

Proffered conditions applicable to the Property from Case C-056C-05 and Case REZ2021-00063 are hereby deleted in their entirety and replaced with the following:

1. **Site Plan.** The Property may be developed in substantial compliance with the plan entitled "COMPLETE AUTOMOTIVE@WEST BROAD LAYOUT PLAN, THREE CHOPT DISTRICT, HENRICO COUNTY, VIRGINIA", prepared by Silvercore, dated July 11, 2024, and last revised December 2, 2024 (the "Layout Plan")(see case file). The exact locations, footprints, configurations, size, and details of the lots, roads and other improvements shown on the Layout Plan are illustrative and, except for the requirements set forth in the other proffered conditions, may be subject to change and may be updated from time to time as required for final engineering design, compliance with governmental regulations or as otherwise specifically approved by the Director of Planning at the time of Plan of Development review.
2. **Architecture.** The building shown on the Layout Plan will be complementary to the buildings on adjacent properties (such as Bennett Funeral Home, Wawa, and CarMax), as approved by the Director of Planning with the plan of development review. As used as an automotive repair facility: (a) the eastern side of the building will not have any doors, windows or other access, other than as required by the building code, (b) there will be no more than one bay door used for ingress and egress of automobiles in and out of the building and it must be located on the northern side of the building, and (c) only one building will be permitted on the Property and will not exceed 7,125 square feet in finished floor area.
3. **Reciprocal Access.** Access to the Property will be provided from W. Broad Street by the access way currently located on the adjoining parcel to the west with an existing GPIN of 746-761-5525. The alignment and configuration of this access roadway will be approved by the Director of Planning at the time of Plan Development. The use of this access will be subject to adjacent property owners having similar access rights for use of the access. No direct access to and from the Property will be permitted from Sadler Road.

4. **West Broad Street Buffer.** The required buffer area along West Broad Street will be designed and landscaped in accordance with the streetscape buffer requirements in the West Broad Street Overlay District.
5. **Buffer along Eastern Property Line.** The buffer along the eastern property line shall be provided and screened in accordance with the transitional buffer 35 and shall include a minimum of an eight (8) foot high wall, as generally shown on the Layout Plan (see case file) and which will, at a minimum, be parallel to any of the improvements on the Property (building and parking lot), starting from the point of any such improvements closest to West Broad Street and extending north adjacent to and separate from the building and parking lot to a point approximately 400 feet from the north line of West Broad Street, as generally shown on the Layout Plan. Such wall may connect to the building, whether by a gate, an extension of the wall, or otherwise. Such wall will be brick (which may include veneer) facing east and will be at least eight (8) foot higher than the existing grade of the Property at the boundary line with the property adjoining to the east. The wall will be maintained by the owner of the Property in a good and working condition. In addition, the buffer will include supplemental plantings necessary to provide additional screening to the property adjoining such buffer to the east as determined appropriate by the Director of Planning at the time of landscape plan review.
6. **Site Coverage.** No more than seventy-five percent (75%) of the Property in the aggregate may be covered by building, parking areas and driveways.
7. **Exterior Materials.** The building front, sides and rear will be constructed using a combination of brick, EIFS, glass, split-faced block and cementitious siding. The eastern wall of any building will be brick, brick veneer, or cementitious siding.
8. **HVAC Equipment.** Heating, air conditioning and other mechanical equipment will be screened from public view at ground level at the property lines.
9. **Underground Utility Lines.** All utility lines on the Property will be underground except for already existing utilities, junction boxes, meters, utility lines in wetland areas and utility lines required to be above ground by the utility company.
10. **Lighting.** All lighting will be produced from concealed sources of lights. Parking lot lighting will be reduced to a minimum level necessary for security purposes following the close of business conducted on the property. Any canopy lighting will be recessed, flat lenses.

11. **Public Address.** No public address, paging or speaker system that is audible at the property line will be permitted or installed outside of any building.
12. **Signage.** The Property will be limited to one (1) detached sign. No sign will be permitted on the rear (northside) of the building. All sign area will be permitted as regulated in the B-2 District.
13. **Prohibited Uses.** The following uses will be prohibited:
 - a. Billiard , bagatelle, video game or bingo parlor;
 - b. Antique auctions;
 - c. Gun shops, sales and repairs;
 - d. Flea markets;
 - e. Sign painting shop;
 - f. Billboards or attention getting devices;
 - g. Bars;
 - h. Dance halls, private clubs, meeting halls or fraternal organizations;
 - i. Establishments whose primary business is check cashing and/or the making of payday loans as defined and regulated by Sections 6.2-1800 et seq. and 6.2-2100 et seq. of the Code of Virginia (this will not preclude banks, savings and loans or similar financial institutions that are not regulated by the foregoing Virginia Code sections);
 - j. Truck stop;
 - k. Adult businesses as defined in Henrico County Zoning Ordinance I.
 - l. Any B-3 use except automotive repair facility;
 - m. Marijuana, cannabis, or hemp dispensary, including any chemical compound or derivative therefrom. including. without limitation, CBD (cannabidiol) or THC (tetrahydrocannabinol);
 - n. Vape stores, shops or lounges or any store that has more than twenty-five percent (25%) of its sales comprised of vaping products; and
 - o. Funeral and Mortuary Services.
14. **Storage of Vehicles.** No vehicles will be parked, stored or displayed in areas not designed and constructed for such parking, storage or display and so designated on the Plan of Development. Temporary on-site storage of vehicles awaiting repair, service, or removal must be on the side or rear of the principal structure and screened from view from any public right-of-way and the adjoining property to the east with an opaque fence or masonry wall, in accordance with the County Zoning Ordinance. Such vehicles must not be stored or parked for more than 15 consecutive days, except that a vehicle may remain on site beyond the 15-day period if the lawful owner of the vehicle, the property owner, or the operator of the service has initiated, and is pursuing, a lawful process for removing the vehicle as soon as possible after the 15-day period. In no instance will any parking of vehicles be permitted between the building and the eastern boundary line of the Property.

15. **Indoor Vehicle Repair and Servicing.** Vehicle repair and servicing will be performed only within a fully enclosed building, including the bay door will remain closed other than the ingress or egress of vehicles in and out of the building. No outside storage will be permitted on the Property, including, without limitation, any automotive parts. Any automotive repair facility will be limited to no more than eight (8) interior service bays, provided no more than one separate alignment system (such as a rack with a lift) will also be permitted and not be considered a service bay.
16. **Loading.** Loading and unloading of vehicle deliveries will be performed only on site.
17. **Hours of Operation.** The hours of operation will be restricted and as regulated in the B-2 zoning district. Any automotive repair facility will be limited to the hours of 6:00 am to 6:00 pm, provided, however, such an automotive repair facility may remain open to the public until 7:00 pm for pick-up and drop off of vehicles such that no vehicle repair work will occur from 6:00 pm to 6:00 am on any given day.
18. **Sidewalks.** A sidewalk, a minimum of four feet in width, will be provided along W. Broad Street. Such other pedestrian access will be provided to adjacent parcels as required at the time of Plan of Development review.
19. **Height.** No building on the Property will exceed one story nor a height of thirty feet (30').
20. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Rogish, Roundtree

No: None

340-24
REZ-2024-
101707
Varina

Portugee Property LLC: Request to conditionally rezone from A-1 Agricultural District to M-2C General Industrial District (Conditional) Parcel 834-704-4079 containing 12.28 acres located at the western terminus of Portugee Place.

Mr. Vithoukias noted the applicant has requested a deferral to the 1st February 2025, meeting.

The following individuals spoke regarding this item:

Bonnie Marchetti, a resident of the Varina District, requested an additional buffer and voiced concern about the traffic on Portugee Road. Ms. Marchetti also noted she had written comments from her neighbor Melinda Grider to submit for the record.

On motion of Mr. Nelson, seconded by Mr. Cooper, and by unanimous vote, the Board deferred this item to the 1st February 2025, meeting.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Rogish, Roundtree

No: None

341-24
REZ-2024-
101247
Brookland

PANDEV, LLC: Request to amend proffers accepted with REZ2018-00022 on Parcels 761-754-8398, 761-755-5910, 761-755-6607, and 761-755-7503, and to conditionally rezone from R-3 One-Family Residence District to R-3C One-Family Residence District (Conditional) Parcels 761-755-6824 and 761-755-8413 containing 0.88 acres, located on the north line of W. Broad Street (U.S. Route 250) between Pine Grove Drive and Hollybrook Avenue.

Mr. Vithoukas announced the applicant has requested a deferral to the 2nd meeting in January 2025.

The following individuals spoke regarding this item:

Alejandra Chavez, a resident of the Brookland District, feels this development will post a threat to their community and requested the Board deny this case.

James Baldwin, a resident of the Brookland District, explained he has lived in this neighborhood since 2006, and it is a very quiet and pleasant neighborhood. He noted the traffic between Parham and Skipwith is already congested and feels this development will make it even harder for neighbors to get out of the neighborhood. He also requested the Board deny the 24-hour provisional use permit.

Ms. Flutz, a resident of the Brookland District, noted she is not opposed to development but very opposed to anyone operating a 24-hour business near their neighborhood. She also feels individuals will cut through their neighborhood to avoid any congestion from Broad and Parham. She also voiced concerns about the proposed GRTC bus station.

Brenda Miles, a resident of the Brookland District, voiced concerns about increased traffic.

Sherry Woodard, a resident of the Brookland District, explained he sent a letter to Mr. Schmitt giving him the history of the neighborhood for the last 30 years. He agreed with his neighbors and doesn't want a gas station or a convenience store. He requested perhaps a small office

business would be better for the neighborhood and expressed concerns about traffic and getting out of the neighborhood.

Deborah Williams, a resident of the Brookland District, voiced concerns about the tractor trailers that are coming down through their neighborhood already and adding this convenience store will only increase the traffic.

Karen Hamilton, a resident of the Three Chopt District, noted she intends to fight this in the court of law and plans to fight the GRTC bus station. She noted traffic concerns on Broad Street, and this will only increase the problems, along with the fumes from gas and asphalt.

Mr. Schmitt thanked the residents for coming out and speaking and noted they will have another opportunity to share their thoughts and concerns. He noted that a fueling station is currently permitted to go in this location. Mr. Schmitt explained he is very familiar with this neighborhood and understands their concerns. He noted the applicant has requested the case be deferred to the second meeting in January 2025. He stated he was going to accept the deferral but request an additional deferral to the first February meeting.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board, at the request of Mr. Schmitt, deferred this item to the first meeting in February 2025.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Rogish, Roundtree

No: None

342-24
PUP-2024-
101250
Brookland

PANDEV, LLC: Request for a Provisional Use Permit under Sections 24-2306, 24-4205, and 24-4315.E of Chapter 24 of the County Code to allow for 24-hour operation of a convenience store on Parcels 761-754-8398, 761-755-5910, 761-755-6607, and 761-755-7503 located on the north line of W. Broad Street (U.S. Route 250) between Pine Grove Drive and Hollybrook Avenue.

The applicant requested a deferral to the second meeting in January 2025, and Mr. Schmitt requested an additional deferral to the first meeting in February 2025.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board, at the request of Mr. Schmitt, deferred this item to the first meeting in February 2025.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Rogish, Roundtree

No: None

343-24
REZ-2024-
101722
Brookland

4911 Willow LLC: Request to amend proffers accepted with REZ2022-00033 on Parcel 773-736-5900 located on the south line of Augusta Avenue approximately 160' west of the intersection of Staples Mill Road (U.S. Route 33).

Jean Moore, Assistant Director of Planning, responded to a question from Mr. Rogish regarding if this development is in the city and the County. Ms. Moore stated most of the development is in Henrico with a small portion on the city side. Mr. Rogish asked how taxes and schools are addressed. Mr. Vithoukaskas explained the County has numerous properties where they split the revenue with the City of Richmond. Sheila Minor, Director of Finance, elaborated further.

Jacob Sherrod, a resident of the Brookland District, expressed he was in favor of this development and loves to see this kind of larger mixed-use development coming to the County.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Conceptual Master Plan.** Development of the Property shall be in general conformance with the conceptual plan (the "Conceptual Plan") which is entitled "4911 WILLOW LLC, PUP PACKAGE, PLANS AND METRICS" dated October 31, 2024, prepared by Hickok Cole, and attached hereto (see case file, 4 pages). The exact locations, footprints, configurations, size, and details of the drives, roads, buildings, and other improvements shown on the Conceptual Plan are illustrative and are subject to change and may be updated from time to time as required for final engineering designs, compliance with governmental regulations or as otherwise approved at the time of Plan of Development ("POD") review of the Property or any portion thereof.
2. **Development Standards:** Development of the Property shall be subject to the following development standards, unless otherwise approved at the time of POD:
 - a. **Architectural Treatment.** Any multi-family buildings constructed on the Property shall have a style and design substantially consistent with the renderings set forth on the Conceptual Plan (see case file).
 - b. **Exterior Materials.** The exposed portion of each wall surface (front, rear and sides) of any residential building (not including the parking deck on the Property shall be the same as exposed portions of other exterior walls of such building in architectural treatment and materials. Exposed

exterior wall surfaces of any residential building (not including the parking deck), exclusive of windows, doors, and architectural treatments, shall be constructed of brick, stone, phenolic panel, metal panel, EIFS or cementitious siding, or a combination of the foregoing, unless different materials are specifically approved with respect to the exposed portion of any such wall at the time of POD review.

- c. **Underground Utilities.** All new utility lines serving the Property shall be underground, except for junction boxes, meters, existing and/or relocated existing overhead utility lines and lines in wetland areas. Electrical junction boxes and meters shall be screened from public view at ground level at the perimeter of the property with use of a wall, fencing, landscaping, or such other method as may be approved at the time of POD review. The existing overhead electrical power lines located on the Property along the boundary line of the Property opposite of the Augusta Avenue boundary of the Property shall be placed underground.
 - d. **Sound Suppression.** Interior walls and floors/ceilings between dwelling units shall have a minimum sound transmission coefficient rating of 54. A cross-sectional detail, reviewed and approved by a certified architect or engineer as to the methodology to accomplish the sound coefficient rating, shall be included in the building permit application.
 - e. **Mechanical Equipment.** Mechanical equipment shall be screened from public view at ground level at the Property lines as approved at the time of POD review.
3. **Density.** There shall be no more than 188 residential units developed on the Property, with all such units being only one- or two-bedroom units. A minimum of 1,100 square feet of commercial interior space open to the public shall be provided on the Property as required at the time of POD review.
4. **Amenities.** Amenities for the project shall include both outdoor and indoor amenities and services which shall include (a) for the outdoor space, a pool and deck area, a courtyard, and such other amenities as approved at the time of POD review, and (b) for the indoor space, gathering areas consisting of at least the following: event room (with chairs and television(s)), business area, and leasing and management office, fitness center and such other amenities as approved at the time of POD review.
5. **Hours of Construction.** During the construction of the development on the Property the hours of exterior construction

shall be limited to 7:00 a.m. to 7:00 p.m. Monday through Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours or utility connections. Exceptions shall require the approval of the Director of Planning. Construction signs shall be posted in English and in Spanish and shall state the hours of construction.

6. **Streetscape Plantings.** Plantings, including street trees, shall be provided along the public right-of-way of Augusta Avenue, consistent with Exhibit B (see case file), with specific plantings and spacing of such plantings determined at the time of POD review, subject to conflicts with utilities, sightlines and driveway areas.
7. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Rogish, Roundtree

No: None

344-24
PUP-2024-
101483
Brookland

4911 Willow LLC: Request to revise Provisional Use Permit PUP2022-00018 under Sections 24-2306 and 24-4205 of Chapter 24 of the County Code to allow zoning modifications as part of a master-planned development on Parcel 773-736-5900 located on the south line of Augusta Avenue approximately 160' west of the intersection of Staples Mill Road (U.S. Route 33).

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. **Proffered Conditions.** All proffered conditions accepted with case REZ-2024-101722 shall also be made part of this Provisional Use Permit.
2. **Master Plan.** All development on the property shall be in general conformance with the Master Plan titled "The Augusta Development – Site Layout Plan" dated July 18, 2024, prepared by Timmons Group, and "4911 Willow LLC – PUP Package – Plans and Metrics" dated October 31, 2024, prepared by Hickock Cole (see case file), unless otherwise approved at the time of Plan of Development review. Setbacks may be reduced from those

otherwise required in the R-6 District, but in no case shall they be less than shown on the Master Plan.

3. **Architectural Design.** Any new buildings shall be constructed consistent with the elevations and renderings titled “4911 Willow LLC – PUP Package – Exterior Elevations” and “4911 Willow LLC – PUP Package – Renderings”, both dated October 31, 2024, and prepared by Hickock Cole (see case file), unless otherwise approved at time of Plan of Development review.
4. **Sidewalks.** Sidewalks shall be provided along all public street frontages, and internal pedestrian connections from new development areas shall be provided to such sidewalk.
5. **Streetscape.** Landscaping along Augusta Avenue shall be provided consistent with Exhibit B (see case file), unless otherwise approved at time of Plan of Development review.
6. **Pedestrian Lighting.** Site lighting shall be designed to provide lighting for pedestrians along adjacent public roadways and internal project areas in a manner approved at the time of lighting plan review.
7. **Parking.** Parking may be reduced in accordance with the parking plan titled “4911 Augusta Parking Study”, dated September 24, 2024, but in no case be less than the total number of parking spaces shown on “The Augusta Development – Site Layout Plan” dated July 18, 2024, prepared by Timmons Group, and “4911 Willow LLC – PUP Package – Plans and Metrics” dated October 31, 2024, prepared by Hickock Cole (see case file).
8. **Amenities.** Amenities consistent with the Master Plan and proffers shall be provided on the property in a manner determined at the time of plan of development review.
9. **Residential Unit Size.** There shall be no dwelling units with 3 or more bedrooms.
10. **Utility Connection.** All development shall connect to county utilities.
11. **Residential Recycling Facilities.** Recycling shall be provided for the multi-family development for so long as the County either provides or sponsors some form of recycling. Outside recycling and refuse collection area(s) provided shall comply with the requirements set forth in section 24-4427 of the Zoning Ordinance.
12. **Commercial Use.** A minimum of 1,100 square feet of the building shall be occupied by commercial uses and limited to the first floor, unless otherwise approved at time of Plan of Development.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Rogish, Roundtree

No: None

345-24
REZ-2024-
102035
Three Chopt

Main Street Homes of VA, Inc.: Request to conditionally rezone from A-1 Agricultural District and B-3C Business District (Conditional) to RTHC Residential Townhouse District (Conditional) Parcels 738-755-6305, 738-755-7308, 738-755-8700, 738-755-9518, and 739-755-1726 containing 6.54 acres located on the north line of Church Road approximately 425' west of its intersection with John Rolfe Parkway.

Ben Sehl with the Planning Department responded to a question from Mrs. Roundtree regarding the receipt of proffered conditions.

Mrs. Roundtree wanted to confirm if the applicant was present and wanted to understand if the concerns were addressed. Mr. Sehl stated the traffic engineer was present at the Planning Commission meeting and was going to do an additional speed study and striping on the roadway to decrease the traffic flow and the speed of traffic. Mr. Sehl clarified for Mrs. Roundtree there had been a traffic study done in the area, but it is his understanding they wanted to do an additional traffic study due to some concerns the residents have noted.

Mr. Rogish asked if the interior roads of the location would be maintained by the HOA. Mr. Sehl replied affirmatively.

The following individuals spoke regarding this item:

Erin Williams, the President of the Keswick Homeowners Association, representing 124 single-family homes, expressed concerns regarding the cut through traffic and speeding on Blanfield Street.

Mary Paige, a resident of the Three Chopt District, expressed concerns about traffic and school capacity.

Jacob Sherrod, a resident of the Brookland District, noted there can be problems with development and believes there are impacts to the schools, but new schools can be built and feels we should try and approach development from a place of happiness.

Jeff Geiger, counsel for the applicant, addressed the concerns of Mrs. Roundtree and noted the proffers were amended to remove the language as requested, and it was turned in yesterday. Mr. Geiger also addressed the concerns regarding schools and noted that was addressed in the staff report, and they will be developing a turning lane on Church Road to help with the traffic concerns.

Mr. Rogish asked questions about cut through traffic and development of an adjacent property.

Mr. Geiger stated they didn't design the project for a cut through and, with this layout, it can't be a cut through. They are not going to pursue those two additional properties to the west and will not provide a connection.

Mr. Rogish requested Terrell Hughes, the Director of Public Works, speak about the additional cut through traffic. Mr. Hughes noted they would be happy to address the concerns. They have tried the speed bumps and are more than willing to go to the next steps. He is happy to speak with the community about this and perhaps a community meeting with the Tuckahoe residents who have concerns about the cut-through traffic.

Mrs. Roundtree requested clarity on the proffers, and County staff and Mr. Geiger discussed the status.

Mrs. Roundtree stated her intent to defer the case.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board deferred this item to the second meeting in January 2025.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Rogish, Roundtree

No: None

346-24
REZ-2024-
102032
Fairfield

AIM Transportation, LLC: Request to conditionally rezone from B-3 Business District to M-1C Light Industrial District (Conditional) Parcels 799-730-4478 and 799-730-8639 containing 14.03 acres located on the northwest line of Mechanicsville Turnpike (U.S. Route 360) at its intersection with St. Claire Lane.

Andy Condlin, representing the applicant, wanted to let the Board know they have worked with the community on their concerns.

Mr. Cooper stated his intent to defer the case.

On motion of Mr. Cooper, seconded by Mr. Nelson, and by unanimous vote, the Board deferred this item to the first meeting in February 2025.

The vote of the Board was as follows:

Yes: Nelson, Schmitt, Cooper, Rogish, Roundtree

No: None

PUBLIC HEARINGS - OTHER ITEMS

347-24 Resolution - Signatory Authority - Quitclaim of Portions of Existing Utility Easements - Libbie Lake West Street - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mrs. Roundtree, and by unanimous vote, the Board approved this item – see attached resolution.

348-24 Resolution - Condemnation - 4.05 Acres of 12325 Kain Road - Liesfeld Farm Drive Extension - Three Chopt District.

No one from the public spoke in opposition to this item.

On motion of Mrs. Roundtree, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

349-24 Ordinance - Vacation of Right-of-Way - Countryside Terrace - Countryside Subdivision - Tuckahoe District.

Mr. Rogish stated because this property backs up to his home, he will be abstaining from the vote.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Cooper, and by unanimous vote (with Mr. Rogish abstaining), the Board approved this item – see attached ordinance.

350-24 Resolution - Signatory Authority - Quitclaim of Portions of an Existing Utility Easement - Meadow Road - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Channing Perkins, a resident of the Three Chopt District, requested additional road access to his neighborhood. He also suggested the Board work with the students at Virginia Tech to help design a public park.

Sarah Ramsey, a resident of the Three Chopt District, asked the Board to remove fluoride from drinking water.

Jacob Sherrod, a resident of the Brookland District and a student at the University of Virginia, requested the Board consider removing regulations on housing in Henrico,

including setbacks requirements, lot size minimums, and overly restrictive zoning requirements to make affordable housing more accessible to young people.

GENERAL AGENDA

351-24 Introduction of Ordinance - To Amend and Reordain Section 6-178 Titled "Designation of rental inspection district" and Section 6-179 Titled "Inspections authorized" of the Code of the County of Henrico to Establish a Rental Inspection District for St. Luke Apartments.

On motion of Mr. Cooper, seconded by Mrs. Roundtree, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

352-24 Introduction of Resolution - Receipt of Requests for Amendments to FY 2024-25 Annual Fiscal Plan - December 2024.

On motion of Mrs. Roundtree, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

353-24 Introduction of Ordinance - To Amend and Reordain Section 20-9 Titled "Reserved" of the Code of the County of Henrico to Allow the Director of Finance to Retain Copies in Lieu of Original Tax Returns for Tangible Personal Property, Machinery and Tools, and Merchants' Capital Tax in Accordance with the Requirements of the Virginia Public Records Act.

On motion of Mr. Cooper, seconded by Mrs. Roundtree, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

354-24 Resolution - Receipt of Audited Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2024, and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee.

On motion of Mr. Cooper, seconded by Mrs. Roundtree, and by unanimous vote, the Board approved this item – see attached resolution.

355-24 Resolution - Approval of WeCare Medical Transportation, Inc. to Operate a Medical Transport Service in Henrico County.

On motion of Mrs. Roundtree, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

356-24 Resolution - SIA2024-101813 - Fire Station 1 Relocation & Training Facility - Substantially in Accord with Comprehensive Plan - Fairfield District.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

357-24

Resolution - Approval of Acquisition - Right-of-Way and Easements - Lakeside Avenue Bridge Replacement Project - 1601 Lakeside Avenue - Fairfield District.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

358-24

Resolution - Award of Contract - Three Lakes Park - New Restroom and Nature Center Site Improvements - Fairfield District.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

359-24

Resolution - Award of Contract - Old Washington Highway Sewer and Waterline Improvements - Brookland District.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

360-24

Resolution - Award of Contract - Greenwood Court Sewer Phase I - Brookland District.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

361-24

Resolution - Award of Contract - Gravity Sewer Extension - GreenCity - Fairfield District.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

362-24

Resolution - Award of Contract - Westin Estates Sewer Improvements - Three Chopt District.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

363-24

Resolution - Award of Contract - Greendale Park Sewer and Water Extension Phase II - Varina District.

On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

364-24

Resolution - U.S. Department of Transportation Streets and Roads for All Commitment Letter.

On motion of Mr. Schmitt, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

365-24

Resolution - Acceptance of Roads - Kensington Meadows - Fairfield District.

On motion of Mr. Cooper, seconded by Mrs. Roundtree, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:24 p.m.



Chair, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Title: RESOLUTION - Celebrating 40 Years - Lewis Ginter Botanical Garden

For Clerk's Use Only: Date: <u>12/3/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Cooper</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <h1 style="font-size: 4em; text-align: center;">APPROVED</h1>	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;"></th> <th style="width: 10%;">YES</th> <th style="width: 10%;">NO</th> <th style="width: 10%;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Rogish, J.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Roundtree, M.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, in 1884 Lewis Ginter purchased property that would become the Botanical Gardens and built the Lakeside Wheel Club, a one-story destination for Richmond bicyclists that was later modified and incorporated into Bloemendaal House; and

WHEREAS, in 1913, Grace Arents, niece of Ginter, remodeled the abandoned Lakeside Wheel Club and added a second story, making it a convalescent home for sick city children; and

WHEREAS, Grace Arents died at 78, willing the property to Mary Garland Smith and stipulated after Smith's death the property was to be developed as a botanical garden honoring her uncle, Lewis Ginter; and

WHEREAS, in 1981 a group of botanists, horticulturists, and residents formed Lewis Ginter Botanical Garden to uphold the will of Arents; and

WHEREAS, in 1984, Lewis Ginter Botanical Garden was officially formed and chartered by court decree; and

WHEREAS, the Garden Club of Virginia restored the Grace Arents Garden in 1989 as the first site of the new Lewis Ginter Botanical Garden; and

WHEREAS, the three-acre Henry M. Flagler Perennial Garden was completed and dedicated, and the Robins Tea House was built and dedicated in 1993; and

WHEREAS, in 2005 the Children's Garden was added to the grounds, including a water play area and curated space for kids; and

WHEREAS, in 2023, renovations to the Children's Garden, including the Klaus Family Tree House and Waterway splash pad, were completed; and

By Agency Head _____ By County Manager

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Copy to: _____
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS**

Agenda Title: RESOLUTION – Celebrating 40 Years – Lewis Ginter Botanical Garden

WHEREAS, Dominion Energy GardenFest of Lights was named #1 Botanical Garden Holiday Light Show in 2023 by *USA Today*; and

WHEREAS, the Garden is celebrating its 40th Anniversary this year; and

WHEREAS, Lewis Ginter Botanical Garden’s mission is to connect to plants by inspiring communities to explore and conserve nature; and

WHEREAS, the Garden welcomes over 500,000 visitors per year, offering over 200,000 individual plants, 250 Adult Education classes, 2,300 pounds of fresh produce donated annually to FeedMore, and 8,300 Pre-K through 12th grade children participating in on-site education programs each year; and

WHEREAS, the Garden has been recognized by *Richmond Times-Dispatch* readers as one of the top three locations to host a wedding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, joins the County Manager in celebrating the 40th Anniversary of Lewis Ginter Botanical Garden.

BE IT FURTHER RESOLVED that the Clerk of the Board of Supervisors shall prepare a copy of this resolution for presentation to the Lewis Ginter Botanical Garden as a sincere expression of the County’s appreciation and respect for their valuable contribution to the residents and the community.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Celebrating 40 Years - Lewis Ginter Botanical Garden

WHEREAS, in 1884 Lewis Ginter purchased property that would become the Botanical Gardens and built the Lakeside Wheel Club, a one-story destination for Richmond bicyclists that was later modified and incorporated into Bloemendaal House; and

WHEREAS, in 1913, Grace Arents, niece of Ginter, remodeled the abandoned Lakeside Wheel Club and added a second story, making it a convalescent home for sick city children; and

WHEREAS, Grace Arents died at 78, willing the property to Mary Garland Smith and stipulated after Smith's death the property was to be developed as a botanical garden honoring her uncle, Lewis Ginter; and

WHEREAS, in 1981 a group of botanists, horticulturists, and residents formed Lewis Ginter Botanical Garden to uphold the will of Arents; and

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WHEREAS, the Garden Club of Virginia restored the Grace Arents Garden in 1989 as the first site of the



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 347-24
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Quitclaim of Portions of Existing Utility Easements — Libbie Lake West Street — Brookland District

For Clerk's Use Only: Date: <u>12/3/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmid</u> Seconded by (1) <u>Rogish</u> (2) _____ (2) _____	YES NO OTHER Cooper, R. ✓ _____ Nelson, T. ✓ _____ Rogish, J. ✓ _____ Roundtree, M. ✓ _____ Schmitt, D. _____
	REMARKS: A P P R O V E D	

WHEREAS, Midtown Land Partners, LLC (the "Owner") owns Libbie Lake West Street, part of the Libbie Mill development; and,

WHEREAS, by a certain Deed of Easement dated December 19, 2013, recorded in Deed Book 5221, page 1351, the Owner granted and conveyed to the County utility easements (the "Easements") on real property along Libbie Lake South Street & Libbie Lake West Street; and,

WHEREAS, the Owner has asked the County to quitclaim portions of the Easements, shown on Exhibit A as "Ex Easement to be Quit Claimed 348 SF" and "Ex Easement to be Quit Claimed 164 SF;" and,

WHEREAS, the County has no facilities in the area of the portion of the Easements to be quitclaimed and does not need to install any facilities in the area of the portion of the Easements to be quitclaimed; and,

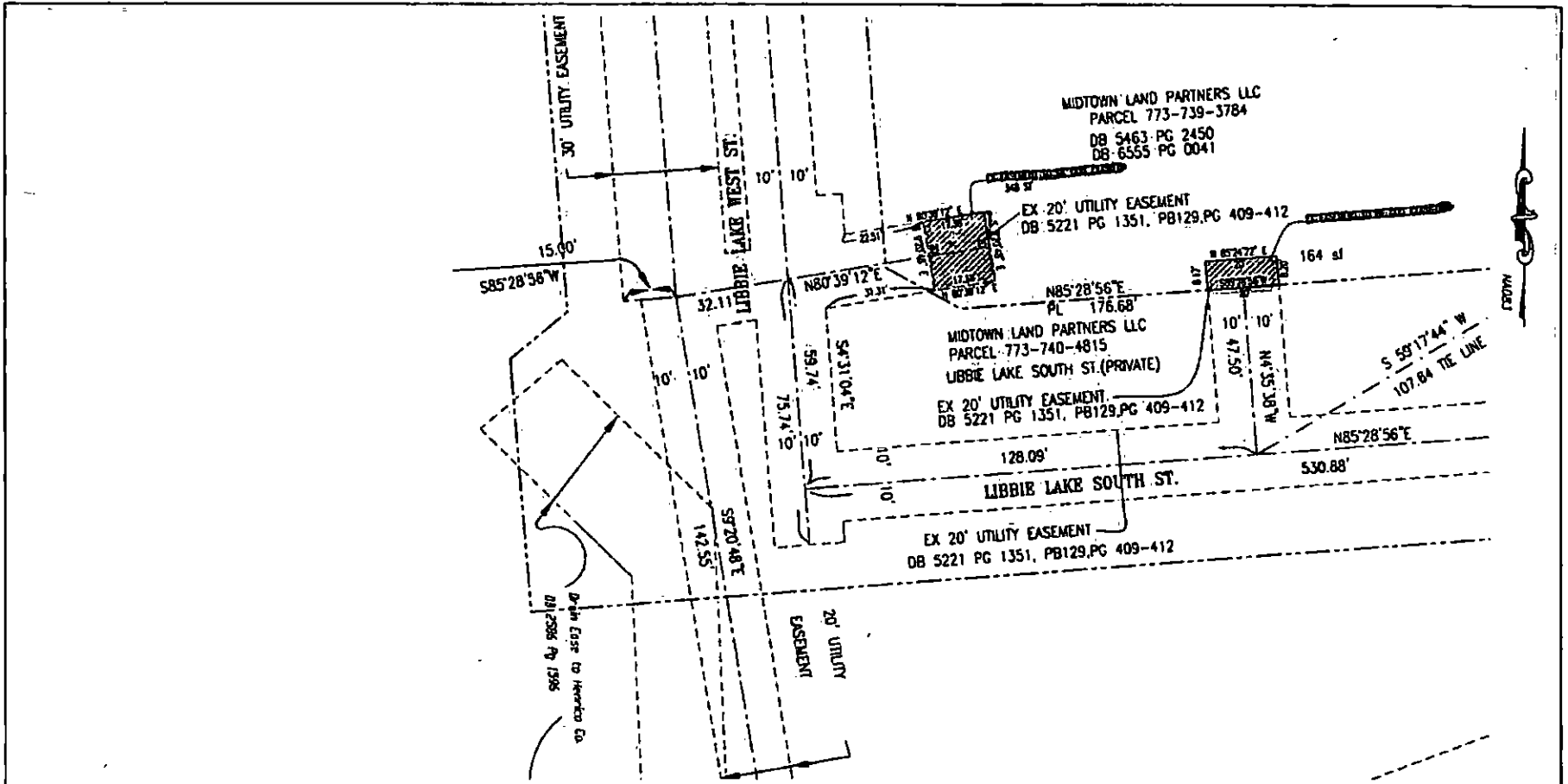
WHEREAS, this resolution was advertised pursuant to Va. Code §§ 15.2-1800 and 15.2-1813, and the Board held a public hearing on December 3, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chair is authorized to execute a deed quitclaiming any interest the County may have in the portions of the easements identified above in a form approved by the County Attorney.

Comments: The Real Property Division has processed this request through the Departments of Planning and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Certified: _____
 A Copy Teste: _____
 Copy to: _____ Clerk, Board of Supervisors
 Date: _____



PLAT OF EX UTILITY EASEMENTS TO BE QUIT CLAIMED
ACROSS THE PROPERTY OF MIDTOWN LAND PARTNERS, LLC
PARCELS 773-739-3784
BROOKLAND DIST. HENRICO COUNTY, VA.

DATE: 5 JUNE 2024 SCALE: 1"=20'

ED Lewis & Associates, P.C.
1718 S. ...
JN 21229-2

EXHIBIT
A



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 348-24

Page No. 1 of 2

Agenda Title: RESOLUTION — Condemnation — 4.05 Acres of 12325 Kain Road — Liesfeld Farm Drive Extension — Three Chopt District

For Clerk's Use Only: Date: <u>12/3/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Rogish</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	✓			Nelson, T.	✓			Rogish, J.	✓			Roundtree, M.	✓			Schmitt, D.	✓		
	YES	NO	OTHER																							
Cooper, R.	✓																									
Nelson, T.	✓																									
Rogish, J.	✓																									
Roundtree, M.	✓																									
Schmitt, D.	✓																									

WHEREAS, to construct the Liesfeld Farm Drive Extension (the "Project"), the County must acquire 4.05 acres in fee (the "Partial Property") of the 7.8-acre property known as 12325 Kain Road, identified as Tax Map Parcel 735-768-7309, and owned by Annie B. Fair (the "Owner"); and,

WHEREAS, the County made a bona fide offer to purchase the Partial Property from the Owner for \$344,250, but the parties have not been able to reach an agreement; and,

WHEREAS, the Board of Supervisors of Henrico County, Virginia, desires to exercise the authority granted by the Code of Virginia (the "Code") to acquire title, to enter upon, and to take possession of the Partial Property, and to construct the Project prior to or during the condemnation proceedings; and,

WHEREAS, after advertisement in the *Richmond Times-Dispatch* and *Henrico Citizen*, the Board held a public hearing pursuant to §§ 15.2-1903 and 15.2-1905 of the Code, at which time the Board declared its intent to enter and take the Partial Property for the Project.

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The Board directs the County Manager, or his designee, to take the necessary steps to acquire the Partial Property of the Owner, as shown on the plat made by H&B Surveying & Mapping, LLC dated August 5, 2024, a reduced size copy of which is attached and marked Exhibit "A;" and,
- (2) The Board deems it necessary to enter upon the Partial Property and take possession of the Partial Property to construct the Project prior to or during condemnation proceedings in accordance with the Code; and,

By Agency Head: By County Manager:

Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Copy to: _____
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 348-24
Page No. 2 of 2

**Agenda Title: RESOLUTION — Condemnation — 4.05 Acres of 12325 Kain Road —
Liesfeld Farm Drive Extension — Three Chopt District**

- (3) The Board finds a necessity exists to institute condemnation proceedings pursuant to the Code to acquire the Partial Property for the public use of constructing, operating, and maintaining the Project and to determine the amount of compensation and damages, if any, caused by the taking, possession, and acquisition of the Partial Property; and,
- (4) The Board authorizes the County Attorney to institute and conduct condemnation proceedings to acquire the Partial Property in accordance with the Code; and,
- (5) The Board authorizes and directs the County Manager, Deputy County Manager for Community Operations, and Real Property Director to continue to seek a voluntary acquisition of the Partial Property, to take all steps necessary to acquire the Partial Property, and to enter on and take possession of the Partial Property in accordance with the Code.

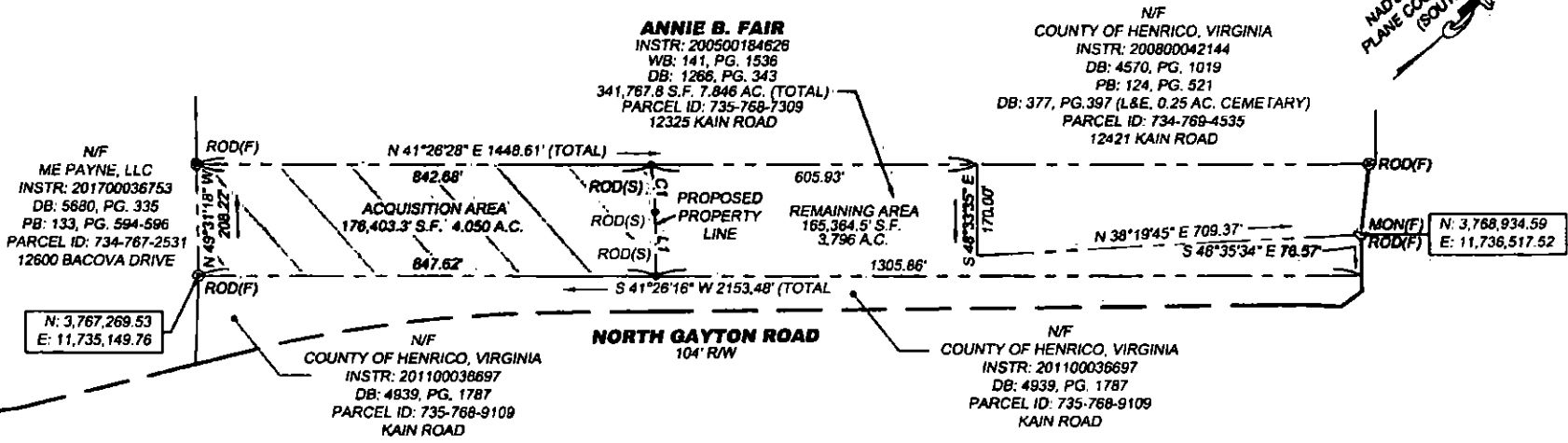
Comments: The Real Property Division has been unable to negotiate an agreement for the acquisition of the Partial Property. Therefore, the Deputy County Manager for Community Operations and the Directors of Public Works and Real Property recommend approval of this Board paper; the County Manager concurs.

EXHIBIT "A"

OWNERSHIP: **ANNIE B. FAIR**
 INSTRUMENT: 200500184626
 WILL BOOK: 141 PAGE: 1538
 DEED BOOK: 1266 PAGE: 343
 PARCEL NO: 735-768-7309

CURVE	RADIUS	ARC LENGTH	DELT A ANGLE	TANGENT	CHORD BEARING	CHORD LENGTH
C1	620.00	188.89	8°12'54"	44.52	N 53°14'17" W	188.82

LINE	BEARING	DISTANCE
L1	N 49°07'50" W	119.82



N: 3,767,269.53
 E: 11,735,149.76

N: 3,768,934.59
 E: 11,736,517.52



AREA	SQ. FT.	ACRES
ACQUISITION	176,403.3	4.050
REMAINING	165,364.5	3.796
TOTAL	341,767.8	7.846

NOTES:

- THIS PLAT IS FOR THE SOLE PURPOSE OF SHOWING A PROPOSED ACQUISITION AREA. THE BOUNDARY LINES SHOWN HEREON DO NOT REPRESENT A CURRENT BOUNDARY SURVEY. BEARINGS AND DISTANCES SHOWN HEREON ARE BASED ON THE SURVEY USED FOR THE DESIGN OF THE PROPOSED EASEMENTS.
- HORIZONTAL (NAD'83) DATUM ESTABLISHED THROUGH REAL TIME KINEMATIC (RTK) GPS OBSERVATIONS ON 02-06-2023. DIFFERENTIAL CORRECTIONS WERE DERIVED FROM NATIONAL GEODETIC SURVEY (NGS) CONTINUALLY OPERATING REFERENCE STATION (CORS) "VAAD".
- THE PROPERTY SHOWN HEREON FALLS IN THE FOLLOWING FLOOD HAZARD ZONE: 'X'(UNSHADED)-AREAS DETERMINED TO BE OUTSIDE OF THE 0.2% ANNUAL CHANCE FLOOD PLAIN, AS SCALED FROM FEMA FLOOD INSURANCE RATE MAP, MAP NUMBER 51087C0017D, EFFECTIVE DATE: 04-25-2024
- THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT AND DOES NOT NECESSARILY INDICATE ALL ENCUMBRANCES UPON THE TITLE.



PLAT SHOWING THE LOCATION OF A PROPOSED ACQUISITION AREA
 TO BE ACQUIRED FROM
ANNIE B. FAIR
 IN THE THREE CHOPT MAGISTERIAL DISTRICT, COUNTY OF HENRICO, VIRGINIA
 SCALE: 1"= 200' DATE: 08-05-2024

H&B SURVEYING and MAPPING, LLC.
 LESLIE R. BYRNSIDE, LS * VA SURVEYOR'S LIC. NO.: 2362
 814 MOOREFIELD PARK DRIVE, RICHMOND, VA 23236
 OFFICE: (804)330-3781 * FAX: (804)859-5330

PLAT NUMBER: _____
 SHEET 1
 RECORDED _____ P.B. _____ PG. _____

KH2214.01 - Leasehold Farm Rd Extension - Easements1015 - 113510019015 - 113510019.dwg

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 349-24
Page No. 2 of 2

**Agenda Title: ORDINANCE — Vacation of Right-of-Way — Countryside Terrace —
Countryside Subdivision — Tuckahoe District**

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- (1) the right-of-way labeled “Countryside Terrace” on the plat recorded in the Clerk’s Office of the Circuit Court of Henrico County, Virginia, in Plat Book 103, page 5, is vacated in accordance with Va. Code § 15.2-2272(2);
- (2) this Ordinance will become effective 30 days after its passage as provided by law;
- (3) the Clerk of the Circuit Court of Henrico County (the “Clerk”) is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk’s Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- (4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the names of Jettys Reach Properties, LLC, and the Henrico County Board of Supervisors; and,
- (5) the Clerk will note this vacation as provided in Va. Code § 15.2-2276.

Comment: The Real Property Division has processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

SUBDIVISION CERTIFICATE

The subdivision of land shown hereon, designated as Countryside Section 'G' is with the free consent and in accordance with the desires of the undersigned owners. There is no mortgage on this property. The indication of the streets and easements are of the width and extent shown on this plat. All easements are for surface and underground drainage, and overhead and underground utilities.

Given under our hands and seals this 2nd day of January 1996

THE COVENANTED CORPORATION
R. Clark Jones Jr. President
Henry R. Billard IV Secretary

COMMONWEALTH OF VIRGINIA
 County of Henrico TO WIT:
Donald M. Walters a notary public in and for the

County of Henrico Commonwealth of Virginia,
 do hereby certify that
R. Clark Jones Jr. and *Henry R. Billard IV*

whose names are signed to the subdivision certificate have acknowledged the same before me in my County and commonwealth aforesaid.

Given under my hand and seal this 2nd day of January 1996
Donald M. Walters Notary Public
 My Comm. Expires May 31, 1999

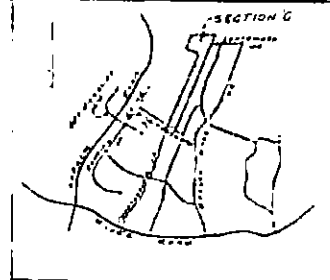
SURVEYOR'S CERTIFICATE

TO THE BEST OF MY ABILITY AND BELIEF, ALL OF THE REQUIREMENTS AS SET FORTH IN THE REQUIREMENTS FOR APPROVED PLATS OF SUBDIVISION AND PLATS OF REVISION IN THE COUNTY OF HENRICO, VIRGINIA, HAVE BEEN COMPLIED WITH. MY MEASUREMENTS WERE SET BY ME ON DEC 24, 1995

Kenneth M. Cox
 SURVEYOR

AREA DATA

TRACT	AREA	ACRES	PERCENT
1	25.70	0.573	1.12
2	19.74	0.441	0.86
3	14.72	0.325	0.64
4	10.43	0.231	0.46
5	20.57	0.457	0.90
6	140.81	3.121	6.14
7	142.00	3.151	6.20
8	142.89	3.167	6.23



SOURCE OF TITLE
 The property embraced within the limits of this subdivision was conveyed as follows:
 Parcel 'A' to The Countryside Corporation by deed from Julia F. Ruffin, widow, et al dated April 10, 1973 and recorded April 23, 1973 in deed book 1051, page 431
 Parcel 'B' to The Countryside Corporation by deed from Mary Ann Von Grotzinger, Emily and Samuel Otto Von Grotzinger, et al dated December 5, and recorded December 11, 1973 in deed book 2482, page 772
 The above deeds are on record in the clerk's office, circuit court, Henrico County, Virginia

Kenneth M. Cox
 Notary Public of Virginia, Inc.

NOTES:
 USE: SINGLE FAMILY RESIDENTIAL
 ZONING: R-1 & R-2
 WATER: COUNTY SYSTEM
 SEWER: COUNTY SYSTEM
 DRAINAGE: ROADSIDE DITCH
 TAX PARCEL NO.: 112-A-23, 112-A-30
 NO. OF LOTS: 10
 AREA IN LOTS: 12.435 AC.
 AREA IN ROADS: 2.741 AC.
 TOTAL AREA: 15.176 AC.
 AREA IN FLOOD PLAIN: 0.21 AC.
 BUILDING SETBACKS: LINES SHALL CONFORM TO CHAPTER 24 OF THE HENRICO COUNTY CODE.

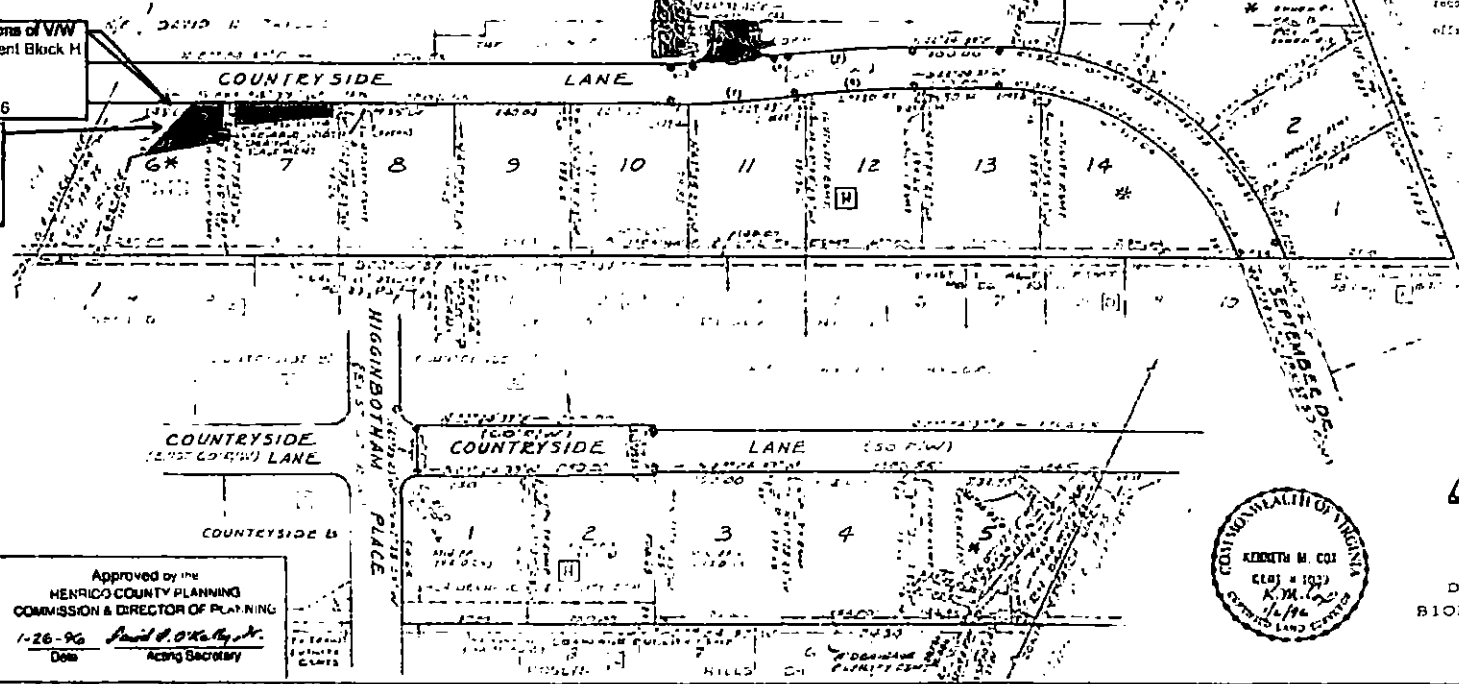
* THIS LOT HAS LIMITATIONS FOR DWELLING SHAPE, SIZE, AND LOCATION. FOR DETAILS, REFER TO CONSTRUCTION PLANS ON FILE IN THE PLANNING OFFICE.

COUNTRYSIDE

SECTION 'G'
 TUCKAHOE DISTRICT
 HENRICO COUNTY, VIRGINIA
 DATE: JAN. 2, 1996 SCALE: 1"=100'
 BIOHABITATS LAND SURVEYING & ENGINEERING DIVISION
 BIOHABITATS OF VA, INC.
 Richmond, Virginia

Location of portions of V/W
 drainage easement Block H
 lots 6 & 7,
 1/19/2015
 B:5396 PG:1486

Location of V/W
 drainage easement on Lot 6
 also vacated
 1/11/2021 by
 B:8161 PG:864



Approved by the
 HENRICO COUNTY PLANNING
 COMMISSION & DIRECTOR OF PLANNING
 1-26-96 *David D. O'Keefe Jr.*
 Date Acting Secretary



**DECLARATION OF PERSONAL INTEREST
IN TRANSACTION CONSIDERED BY
THE BOARD OF SUPERVISORS**

Pursuant to Sections 2.2-3112 and 2.2-3115(H) of the Code of Virginia, I declare my interest in a transaction considered by the Board of Supervisors of Henrico County, Virginia, on December 3, 2024, as follows:

- (1) The transaction involves the proposed vacation of unimproved and unused right-of-way along Countryside Lane. A local homeowner's association has requested the vacation so the vacated land can be acquired and maintained by the association. I am not a member of the homeowner's association requesting the vacation and have not been involved in my official or personal capacity in the request to vacate the right-of-way.
- (2) My home is adjacent to the right-of-way to be vacated, and I, like other residents in my neighborhood, may benefit from the vacation of the right-of-way.
- (3) I am a member of a group of people affected by the transaction, namely, the people who live in my neighborhood.
- (4) The County Attorney has advised me that I do not have a conflict of interest that prevents me from voting on this request. I am able to participate in the transaction fairly, objectively, and in the public interest. Nevertheless, I am not participating in this transaction out of an abundance of caution and to avoid any appearance of impropriety.



Jody K. Rogish
Board of Supervisors

Dated: December 3, 2024



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 350-24

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Quitclaim of Portions of an Existing Utility Easement — Meadow Road — Varina District

For Clerk's Use Only: Date: <u>12/3/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Worner</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 10%;">YES</th> <th style="width: 10%;">NO</th> <th style="width: 20%;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Rogish, J.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Roundtree, M.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	✓			Nelson, T.	✓			Rogish, J.	✓			Roundtree, M.	✓			Schmitt, D.	✓		
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Cooper, R.	✓																									
Nelson, T.	✓																									
Rogish, J.	✓																									
Roundtree, M.	✓																									
Schmitt, D.	✓																									

WHEREAS, CRLC Land Holdings, LLC (the "Owner") owns 1925 Meadow Road and GPIN 832-718-1235, commonly known as Meadow Road; and,

WHEREAS, the County may have a utility easement (the "Easement") on real property along Meadow Road and Early Forest Circle, in the areas labeled "Abandoned 12' C.I." and "Abandoned 4' D.I. Force Main" on a plat dated October 6, 2006, prepared by Austin Brockenbrough & Associates, LLP, titled "Plat Showing two Parcels of Land Containing 23.94+/- Acres Located on the South Line of Meadow Road East of Hanover Road in the Varina District, Henrico County, VA." and attached as Exhibit A; and,

WHEREAS, the Owner has asked the County to quitclaim portions of the Easement as shown on Exhibit A; and,

WHEREAS, the County has no facilities in the area to be quitclaimed and does not need to install any facilities in the area to be quitclaimed; and,

WHEREAS, this resolution was advertised pursuant to Va. Code §§ 15.2-1800 and 15.2-1813, and the Board held a public hearing on December 3, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chair is authorized to execute a deed quitclaiming any interest the County may have in the portions of the easement identified above in a form approved by the County Attorney.

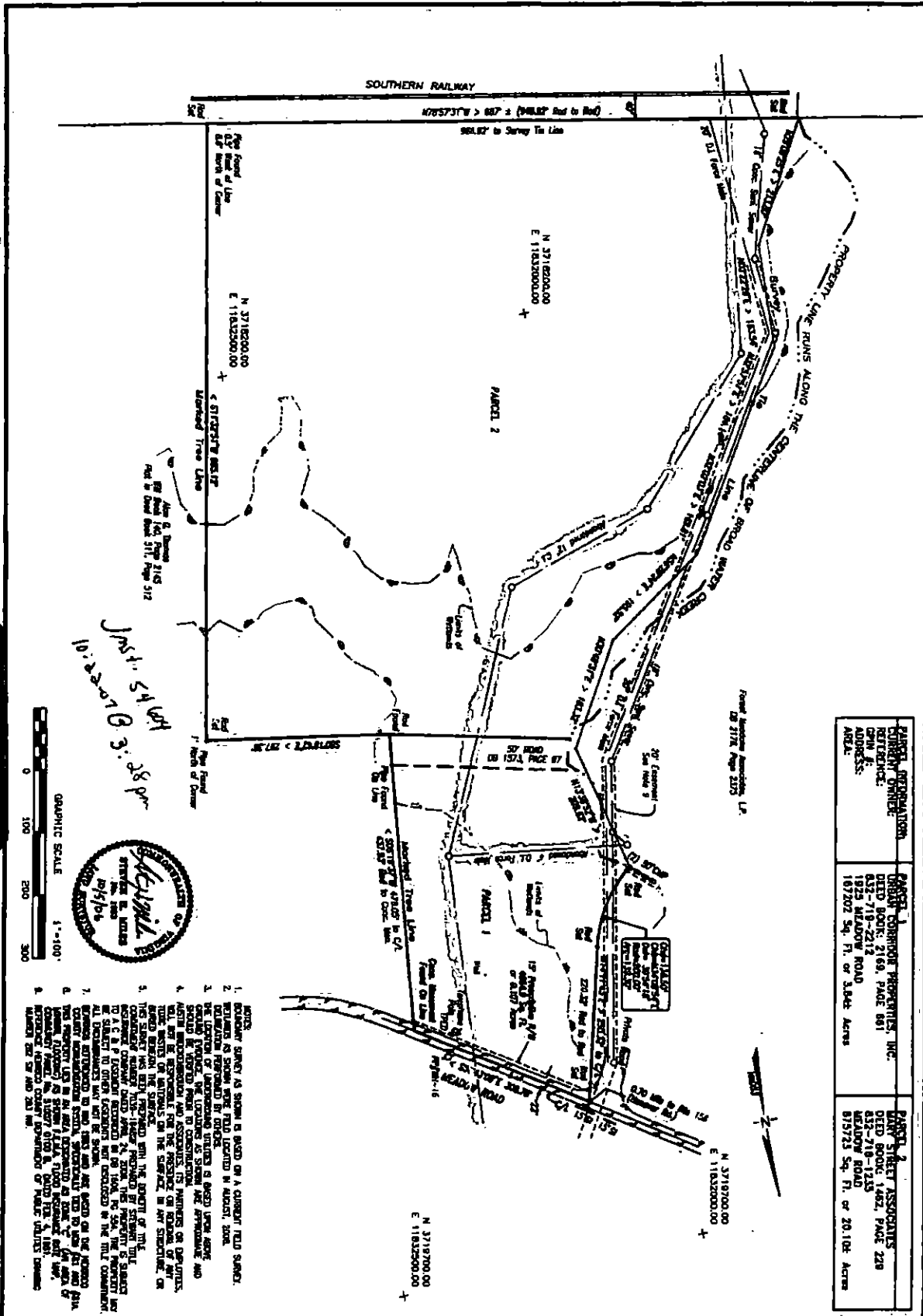
Comments: The Real Property Division has processed this request through the Departments of Planning and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head By County Manager

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Copy to: _____

Date: _____



PART 1 OWNER: ADDRESS: ACRES:	PART 2 OWNER: ADDRESS: ACRES:
PARCEL 1 OWNER: GORDON PROPERTIES, INC. DEED BOOK: 2168, PAGE 681 632-719-2212 1825 MEADOW ROAD 187202 Sq. Ft. or 3.842 Acres	PARCEL 2 OWNER: SHEET ASSOCIATES DEED BOOK: 1462, PAGE 239 632-719-1233 MEADOW ROAD 87523 Sq. Ft. or 20.108 Acres

1. EXISTING SURVEY AS SHOWN IS BASED ON A CURRENT FIELD SURVEY.
2. THE LOCATION OF ALL PROPERTY CORNERS IS SHOWN BY METRIC BOOK.
3. THE LOCATION OF LANDMARKING UTILITIES IS SHOWN BY METRIC BOOK.
4. THE LOCATION OF ALL PROPERTY CORNERS IS SHOWN BY METRIC BOOK.
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10. THE LOCATION OF ALL PROPERTY CORNERS IS SHOWN BY METRIC BOOK.



SHEET ONE / ONE	BOUNDARY SURVEY PLAT SHOWING TWO PARCELS OF LAND CONTAINING 23.94± ACRES LOCATED ON THE SOUTH LINE OF MEADOW ROAD EAST OF HANOVER ROAD IN THE VARINA DISTRICT, HENRICO COUNTY, VA.	AUSTIN BROCKENBROUGH & ASSOCIATES, L.L.P. Consulting Engineers 4800 WEST HUNDRED ROAD P.O. BOX 4800 CHESTER, VIRGINIA 23831 PH. 804-748-8748 FX. 804-748-7849	DRAWN: TAC APPROVED: SHM SCALE: 1" = 100' DATE: Oct. 6, 2008	CLIENT ID: JOB ID: JOB No.: 06-055 LAST REVISED:
	FILE: C-4909			

BLACKLINE

ORDINANCE — To Amend and Reordain Section 6-178 Titled “Designation of rental inspection district” and Section 6-179 Titled “Inspections authorized” of the Code of the County of Henrico to Establish a Rental Inspection District for St. Luke Apartments

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 6-178 of the Code of the County of Henrico is amended and reordained as follows:

Sec. 6-178. Designation of rental inspection districts.

The board of supervisors finds that (i) there is a need to protect the public health, safety, and welfare of the occupants of dwelling units inside the rental inspection districts designated in this section; (ii) the residential rental dwelling units within the designated rental inspection districts are either (a) blighted or in the process of deteriorating, or (b) the residential rental dwelling units are in need of inspection by the building official to prevent deterioration, taking into account the number, age, and condition of residential dwelling rental units inside the designated rental inspection districts; and (iii) the inspection of residential rental dwelling units inside the designated rental inspection districts is necessary to maintain safe, decent, and sanitary living conditions for tenants and other residents living in the rental inspection district. Therefore, the board designates the following rental inspection districts, pursuant to Code of Virginia, § 36-105.1:1, as amended:

Glenwood Farms Rental Inspection District. The boundaries of the Glenwood Farms Rental Inspection District are shown on the map attached to this ordinance and incorporated by reference. A copy of the map is maintained in the office of the building official.

St. Luke Apartments Rental Inspection District. The boundaries of the St. Luke Apartments Rental Inspection District are shown on the map attached to this ordinance and incorporated by reference. A copy of the map is maintained in the office of the building official.

2. That Section 6-179 of the Code of the County of Henrico is amended and reordained as follows:

Sec. 6-179. Inspections authorized.

The board authorizes the building official to inspect residential rental dwelling units within the **each** designated rental inspection district pursuant to the procedures set forth in this section and in conformance with the requirements of sec. 6-177.

1. *Notification upon establishment of district.* Upon the adoption of this an ordinance establishing a rental inspection district, the building official will make reasonable efforts to notify owners of residential rental dwelling units within the designated rental inspection district, or their designated managing agents, of the adoption of the ordinance and provide information and an explanation of the rental inspection ordinance and the responsibilities of the owner thereunder.

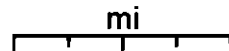
••••

3. That this ordinance will be in full force and effect on and after its passage as provided by law.



St. Luke Apartments - Rental Inspection District

© Henrico County, Virginia
Internet User



11/25/2024





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 352-24

Page No. 1 of 1

Agenda Title: INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to FY 2024-25 Annual Fiscal Plan – December 2024

<p>For Clerk's Use Only:</p> <p>Date: <u>12/3/2024</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Roundtree</u> Seconded by (1) <u>Copper</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:80%;"></th> <th style="width:10%;">YES</th> <th style="width:10%;">NO</th> <th style="width:10%;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td align="center">___</td> <td align="center">___</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">___</td> <td align="center">___</td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td align="center">___</td> <td align="center">___</td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td align="center">___</td> <td align="center">___</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td align="center">___</td> <td align="center">___</td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	✓	___	___	Nelson, T.	✓	___	___	Rogish, J.	✓	___	___	Roundtree, M.	✓	___	___	Schmitt, D.	✓	___	___
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Schmitt, D.	✓	___	___																							

WHEREAS, the County Manager has provided the Board of Supervisors with a list dated November 26, 2024, requesting amendments to the FY 2024-25 Annual Fiscal Plan; and,

WHEREAS, the County Manager listed by department the purpose of the request and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch and Henrico Citizen, on December 9 and 10, 2024, a synopsis of the proposed amendments and a public hearing thereon to be held on December 17, 2024, at 6:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head _____

By County Manager _____

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

AMENDMENTS TO THE FY2024-25
ANNUAL FISCAL PLAN FOR DECEMBER, 2024

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court Judges

04002	-	Jail West Personnel	\$	32,455
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0000 00000 To appropriate funding for a full-time Management Technician for the jury office to assist with increased workload, and to ease the pressure on the Sheriff's Office. Resources will come from the fund balance of the General Fund.

Department 09 - County Manager

09004	-	Community Outreach and Engagement	\$	125,000
-------	---	-----------------------------------	----	---------

0000 00000 To appropriate funding for items not anticipated in the FY25 budget, including lease, janitorial, automotive, and other operating supplies. Resources will come from the fund balance of the General Fund.

Department 10 - County Attorney

10001	-	County Attorney	\$	216,000
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0000 00000 To provide funding to reimburse reasonable legal fees and expenses incurred by law-enforcement officer(s) in defense of a charge for an act arising in the discharge of his or her official duties where such charge was subsequently dismissed. A reimbursement will be made from this appropriation pursuant to Code of Virginia Section 15.2-1711 and only upon a finding by the County Attorney that the legal fees and expenses are reasonable. The Chair is authorized to seek reimbursement of payments made from this appropriation from the Virginia Compensation Board, as applicable and at the rates allowed pursuant to Code of Virginia Section 15.2-1711. Resources will come from the fund balance of the General Fund.

Department 24 - Public Health

24001	-	<u>Public Health</u>	\$	28,243
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0000 00000 To appropriate funding to cover the additional amount that the County will be required to pay towards the Public Health Local Government Agreement. Resources will come from the fund balance of the General Fund.

Department 32 - Non-Departmental		
32001	– Non-Departmental	
4206 00000	– <u>Henrico Community Foodbank</u>	\$ 15,000
0000 00000	To appropriate funding to add resources to the Henrico Community Foodbank to extend a winter food distribution program, provided through an arrangement with Henrico County Public Schools Division of Family and Community Engagement. This program is being expanded due to tremendous community response. This addition will bring FY2024-25 County support for the Henrico Community Foodbank to \$90,000. Resources will come from the fund balance of the General Fund.	
32003	– Reserve Miscellaneous	125,000
	To appropriate funding to cover upfront costs for Teen Summit RVA. Funding for this appropriation will come from sponsors of th the event.	
	Total GENERAL FUND	<hr/> \$ 541,698
 FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County		
Department 02 - Libraries		
02001	– Libraries	\$ 3,500
	To appropriate funding received from the Virginia Commission for the Arts to provide programming in commemoration of the Revolutionary War in support of the VA 250 Commission.	
 Department 13 - Fire		
13800	– Grants	
0000 09780	– <u>State Homeland Security - Hazmat</u>	\$ 104,500
	To appropriate State Homeland Security Grant funding from the Virginia Department of Emergency Management. Resources will be used to purchase a Gas Identification system and other equipment to enhance current capabilities.	
 Department 15 - Emergency Management and Workplace Safety		
15001	– Emergency Management	
0000 09766	– <u>2024 LEMPG</u>	67,504
	To appropriate funding from the 2024 Local Emergency Management Performance Grant (LEMPG) from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) as managed by the Virginia Department of Emergency Management. These resources will cover partial funding of Emergency Management Workplace Safety personnel costs, as well as training, purchase of a vehicle, a vehicle lease, and other items. This grant requires an in-kind local match of \$67,504, which will be fulfilled through salaries and benefits paid to Henrico County's Emergency Management Coordinator and the Emergency Preparedness Management Specialist.	

Department 22 - Social Services

22011 – Joint Administration
1301 00000 – Administration \$ 365,183
To appropriate \$365,183 of additional funding for 10 Human Services Assistant positions to immediately respond to a sharp increase in workload. The cost of the positions will be covered by the Virginia Department of Social Services (34.1%) and the County of Henrico (65.9%).

Department 28 - Public Works

28004 – Construction
0000 09772 – DEQ Septic Pump Out Assistance \$ 20,000
To appropriate \$20,000 of grant funding from the Virginia Department of Environmental Quality to assist citizens with the cost of septic tank pump outs. No local match is required for this funding.
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County \$ 560,687

FUND 1108 – SPECIAL REVENUE FUND - Capital Region Workforce Partnership

Department 27 - Capital Region Workforce Partnership

27004 – Workforce Partnership
0000 09657 – FY2024-25 WIOA Adult \$ 174,986
To appropriate additional allocations received from the federal government for the Capital Region Workforce Partnership. Funds will be used to augment services provided to adults under the Workforce Innovation and Opportunity Act.

0000 09658 – FY2024-25 WIOA Dislocated Worker \$ 53,983
To appropriate additional allocations received from the federal government for the Capital Region Workforce Partnership. Funds will be used to augment services provided to dislocated workers under the Workforce Innovation and Opportunity Act.

0000 09660 – FY2024-25 WIOA Administrative \$ 99,387
To appropriate additional allocations received from the federal government for the Capital Region Workforce Partnership. Funds will be used to cover administrative costs of services provided under the Workforce Innovation and Opportunity Act.
Total Fund 1108 Special Revenue Fund - CRWP \$ 328,356

FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26103 – Youth and Family \$ 1,420,497
0000 09453 – State Child and Adolescent 23-hour Crisis Center
To appropriate \$1,420,497 of restricted funds from the Virginia Department of Behavioral Health and Developmental Services to support operation of a 23-hour crisis receiving center at St. Joseph's Villa. No local match is required.

26107	- Substance Abuse	
9559 09774	- <u>Federal State Opioid Response - Recovery Grant</u>	149,411
	To appropriate \$149,411 of Federal State Opioid Response grant funding for recovery services. This funding will be used to support Complement III Peer Recovery Specialist positions in both Mental Health and the Division of Fire.	
9559 09775	- <u>Federal State Opioid Response - Treatment Grant</u>	229,209
	To appropriate \$229,209 of Federal State Opioid Response grant funding for treatment services. This funding will be used to support Complement III Clinician and for contractual services to support treatment objectives.	
0000 09777	- <u>Federal Justice and Mental Health Collaboration Grant</u>	193,067
	To appropriate \$193,067 of Federal Bureau of Justice Assistance funding for a Justice and Mental Health Collaboration program. These resources will be used to support a behavioral health docket in Henrico. The grant will fund a Complement III Clinician and a Complement III Probation Officer.	
26107	- Substance Abuse Services	
1598 00000	- <u>Outpatient Services</u>	477,000
26111	- Collaborative Recovery Services	
1521 00000	- <u>Jail Services</u>	8,445
26204	- Community & Residential Resources Team	
1634 00000	- <u>Residential Services</u>	34,345
26303	- Program Support	
0000 00000	- <u>Program Support</u>	154,458
	To appropriate \$674,248, which is a portion surplus fee revenue received in excess of budgeted amounts during past fiscal years. These funds will be used for one-time purposes, such as the purchase of a mobile medical van, additional cameras at the Woodman Road Center, replacement of appliances at various group homes and maintenance projects at Hermitage Enterprises, Richmond Medical Park and various other facilities.	
	Total Fund 1110 Special Revenue Fund - MH and DS	<u>\$ 2,666,432</u>
FUND 1122 - SPECIAL REVENUE FUND - EDA Agreements		
Department 30 - Economic Development		
30005	- EDA Agreements	\$ 1,000,000
0000 08930	To provide appropriation to the Economic Development Authority for a program that will provide subsidies for improvements at office buildings in the County. Resources are to come from the fund balance in the General Fund via transfer to the Special Revenue Fund.	
	Total SPECIAL REVENUE FUND	<u>\$ 4,555,475</u>
	Total OPERATING FUNDS	<u>\$ 5,097,173</u>

CAPITAL FUNDS

FUND 2101 – General Capital Projects Fund		
Department 19 - Information Technology		
19001	– Information Technology	
0000 09768	– <u>VATI/ALL Points Broadband</u>	\$ 1,450,000
	To appropriate funding for the County's matching contribution to the VATI (Virginia Telecommunications Initiative Program) in collaboration with All Points Broadband, Dominion Energy Virginia, and the Commonwealth of Virginia Department of Housing and Community Development. Fifty percent of the resources will come from the Federal government with the remaining resources from the General Fund.	
	Total Fund 2101 - General Capital Projects	\$ 1,450,000
FUND 2109 – CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects		
0000 09773	– <u>Stream Restoration Near Adams ES</u>	197,495
	To appropriate \$197,495 of grant funding from the Virginia Department of Environmental Quality's Stormwater Local Assistance Fund for stream restoration near Adams Elementary School.	
0000 09106	– <u>Messer Road Trail</u>	1,768,091
	To appropriate \$1,768,091 of grant funding from the Virginia Department of Transportation to construct a 12-foot wide asphalt shared-use path along Messer Road, which will connect Varina High School to the Virginia Capital Trail at New Market Road (Route 5).	
0000 09614	– <u>Nuckols Trail Phase II</u>	2,500,000
	To appropriate \$2,500,000 of grant funding from the Virginia Department of Transportation to construct 3,900 feet of paved multi-use trail connecting Broad Meadows/Ashburg to Francistown Road, utilizing existing Henrico right of way that was once intended for a roadway extension. The trail will tie into the existing sidewalk on Francistown Road.	
0000 09700	– <u>Beulah Road Roundabout</u>	689,000
	To appropriate \$689,000 funding from Central Virginia Transit Authority (CVTA). Funding will be used to construct a single-lane roundabout at the intersection of Route 60, Route 33, and Beulah Road, with sidewalk connections along the north side of Route 60 and both sides of Nine Mile Road. A GRTC bus stop will be relocated to E. Nine Mile Road from West Street.	
0000 09796	– <u>Broad Street Pedestrian Improvements</u>	17,765,200
	To appropriate \$17,765,200 of grant funding from the Virginia Department of Transportation to improve multimodal function, transit access, and handicap accessibility along Broad Street between Forest Avenue and Willow Lawn Drive by adding missing sidewalk, ADA ramps, and bus amenities along the 1/6 mile project corridor.	
	Total 2109 - State and Federal Grant-Funded Capital Projects	\$ 22,919,786

FUND 2111 – CAPITAL PROJECTS FUND - Capital Initiatives Fund		
Department 32 - Non-Departmental		
32001	– Non-Departmental	
0000 09464	– <u>Glen Allen Youth Athletic Association</u>	\$ 124,000
	To appropriate funds for improvements to Jack Bourne Park. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 09770	– <u>Mooreland Farm Association</u>	5,000
	This amendment will provide funding for the Mooreland Farm Association, a 501(c)3 Community Association, for neighborhood improvements. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 00000	– <u>Tuckahoe Elementary School</u>	16,000
	This amendment will provide \$16,000 funding to the Tuckahoe Elementary School PTA, for playground renovations. The total cost of this project is \$48,000 with the PTA providing the balance of funding. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total - Non-Departmental	<hr/> \$ 145,000
Department 50 - Education		
50301	– Operations	
0000 01082	– <u>Highland Springs High School</u>	\$ 122,250
	This amendment will provide funding for numerous facility improvements and academic items at Highland Springs High School. Items to be purchased include uniforms, flooring improvements and weight room equipment. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 09418	– <u>Mehfoud Elementary School</u>	14,950
	This amendment will provide funding for interior painting of administrative offices and the library at Mehfoud Elementary School. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total Education	<hr/> \$ 137,200
	Total Capital Initiatives Fund	<hr/> \$ 282,200

FUND 2201 – Vehicle Replacement Reserve

Department 13 - Fire

13115 – Logistics

0000 06692 – Fire Apparatus Replacement Plan

\$ 1,300,000

To appropriate funding for the purchase of a fire engine as part of the Apparatus Replacement Plan. Resources are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Fund 2201 - Vehicle Replacement Reserve

\$ 1,300,000

Total CAPITAL PROJECTS FUND

\$ 25,951,986

NEW AMENDMENTS/APPROPRIATIONS

\$ 31,049,159



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 353-24
Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE — To Amend and Reordain Section 20-9 Titled "Reserved" of the Code of the County of Henrico to Allow the Director of Finance to Retain Copies in Lieu of Original Tax Returns for Tangible Personal Property, Machinery and Tools, and Merchants' Capital Tax in Accordance with the Requirements of the Virginia Public Records Act

<p>For Clerk's Use Only:</p> <p>Date: <u>12/3/2024</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Cooper</u> Seconded by (1) <u>Roundtree</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	✓	_____	_____	Nelson, T.	✓	_____	_____	Rogish, J.	✓	_____	_____	Roundtree, M.	✓	_____	_____	Schmitt, D.	✓	_____	_____
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Rogish, J.	✓	_____	_____																							
Roundtree, M.	✓	_____	_____																							
Schmitt, D.	✓	_____	_____																							

The Clerk is directed to advertise, in the Henrico Citizen and the Richmond Times-Dispatch on January 7 and 14, 2025, the following ordinance for a public hearing to be held at the Board Room on January 28, 2025, at 6:00 p.m.:

"AN ORDINANCE to amend and reordain section 20-9 titled "Reserved" of the Code of the County of Henrico to allow the director of finance to retain copies in lieu of original tax returns for tangible personal property, machinery and tools, and merchants' capital tax in accordance with the requirements of the Virginia Public Records Act. A copy of the full text of the ordinance is on file in the Office of the County Manager."

Comments: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head *[Signature]* By County Manager *[Signature]*

Copy to: _____

Clerk, Board of Supervisors

Certified: _____

A Copy Teste: _____

Date: _____

BLACKLINE

ORDINANCE — To Amend and Reordain Section 20-9 Titled “Reserved” of the Code of the County of Henrico to Allow the Director of Finance to Retain Copies in Lieu of Original Tax Returns for Tangible Personal Property, Machinery and Tools, and Merchants’ Capital Tax in Accordance with the Requirements of the Virginia Public Records Act

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 20-9 of the Code of the County of Henrico is amended and reordained as follows:

Sec. 20-9. Reserved Preservation of returns.

Pursuant to Code of Virginia § 58.1-3112, the Director of Finance is authorized to retain copies of original tangible personal property, machinery and tools, and merchants’ capital tax returns in lieu of retaining the original returns in the Director’s office. Copies must be retained for at least six years after the tax assessment year on a durable medium that complies with the requirements of the Virginia Public Records Act. After copying, original returns may be destroyed in accordance with Code of Virginia § 15.2-1412.

2. That this ordinance will be in full force and effect on and after its passage as provided by law.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 354-24
Page No. 1 of 1

Agenda Title: RESOLUTION – Receipt of Audited Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2024, and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee

For Clerk's Use Only: Date: <u>12/3/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Cooper</u> Seconded by (1) <u>Roundtree</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	✓	—	—	Nelson, T.	✓	—	—	Rogish, J.	✓	—	—	Roundtree, M.	✓	—	—	Schmitt, D.	✓	—	—
	YES	NO	OTHER																							
Cooper, R.	✓	—	—																							
Nelson, T.	✓	—	—																							
Rogish, J.	✓	—	—																							
Roundtree, M.	✓	—	—																							
Schmitt, D.	✓	—	—																							

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, that the Annual Comprehensive Financial Report, as of and for the fiscal year ended June 30, 2024, including the Schedule of Expenditures of Federal Awards, is received in accordance with Sections 15.2-636 and 15.2-2511 of the Code of Virginia, as audited by Cherry Bekaert LLP, Certified Public Accountants.

NOW, THEREFORE, BE IT RESOLVED that the Board acknowledges that the Henrico County Audit Committee (consisting of two Board of Supervisors members plus the County Manager) having met on May 14 and December 3, 2024, discharged its duties and responsibilities by reviewing the presented external and internal audit report(s), audit plans, external auditor compensated services, and internal audit planning survey.

Comments: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Copy to: _____

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 355-24

Page No. 1 of 1

Agenda Title: RESOLUTION — Approval of WeCare Medical Transportation, Inc. to Operate a Medical Transport Service in Henrico County

For Clerk's Use Only: Date: <u>12/3/2021</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Roundtree</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	✓			Nelson, T.	✓			Rogish, J.	✓			Roundtree, M.	✓			Schmitt, D.	✓		
	YES	NO	OTHER																							
Cooper, R.	✓																									
Nelson, T.	✓																									
Rogish, J.	✓																									
Roundtree, M.	✓																									
Schmitt, D.	✓																									

WHEREAS, WeCare Medical Transportation, Inc. seeks to obtain an EMS license from the Virginia Department of Health – Office of Emergency Medical Services; and,

WHEREAS, WeCare Medical Transportation, Inc. is a private ambulance company that has opened an office at 3654 Mayland Court in the Three Chopt District; and,

WHEREAS, WeCare Medical Transportation, Inc. proposes to provide interfacility or facility to home transportation services within the County; and,

WHEREAS, WeCare Medical Transportation, Inc. has assured the County's Division of Fire that it will not respond to calls for 911 emergency services within the County unless requested to do so by the County through its EMS system; and,

WHEREAS, the Board of Supervisors must adopt a resolution pursuant to Virginia Code § 15.2-955 and 12VAC5-31-420 before WeCare Medical Transportation, Inc. may operate within the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. WeCare Medical Transportation, Inc. is approved to provide medical transport services within the entire geographical area of the County.
2. This approval does not authorize WeCare Medical Transportation, Inc. to respond to calls for 911 emergency services from the general public except when requested by the County through its EMS system.
3. Nothing in this resolution will be deemed to recognize WeCare Medical Transportation, Inc. as an integral part of the official safety program of the County.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Copy to: _____
 Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 356-24
Page No. 1 of 1

Agenda Title: RESOLUTION — SIA-2024-101813 — Fire Station 1 Relocation & Training Facility —
Substantially in Accord with Comprehensive Plan — Fairfield District

For Clerk's Use Only:

Date: 12/3/2024

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Rogish
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	___	___
Nelson, T.	<input checked="" type="checkbox"/>	___	___
Rogish, J.	<input checked="" type="checkbox"/>	___	___
Roundtree, M.	<input checked="" type="checkbox"/>	___	___
Schmitt, D.	<input type="checkbox"/>	___	___

WHEREAS, Section 15.2-2232A of the Code of Virginia requires the Planning Commission to review and consider whether the general or approximate location, character, and extent of major public facilities are substantially in accord with the County's 2026 Comprehensive Plan (the "Plan"); and,

WHEREAS, the Planning Commission reviewed the proposed site for the relocation of Fire Station 1 and new training facility for conformance with the Plan; and,

WHEREAS, a report dated October 24, 2024, presented by the Planning staff to the Planning Commission found the proposed use would not be in conflict with, or a significant departure from, the Plan; and,

WHEREAS, on November 14, 2024, the Planning Commission reviewed the staff recommendation and found the proposed use will further the goals, objectives, and policies of the Plan that identify the need for new public services; and,

WHEREAS, the Planning Commission found the proposed site can be designed to be compatible with the surrounding area and the proposed use is substantially in accord with the Plan.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors concurs with the finding of the Planning Commission that the proposed relocation of Fire Station 1 and new training facility are substantially in accord with the County's 2026 Comprehensive Plan.

Comments: The Director of Planning concurs with the finding of the Planning Commission that the proposed relocation of Fire Station 1 and new training facility are substantially in accord with the Plan and recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature]

By County Manager [Signature]

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA

STAFF REPORT

SIA-2024-101813
Fire Station 1 Relocation & Training Facility Site

**DETERMINATION OF BEING SUBSTANTIALLY IN ACCORD
WITH THE COMPREHENSIVE PLAN**

HENRICO COUNTY PLANNING COMMISSION
November 14, 2024

Prepared by:

HENRICO COUNTY PLANNING DEPARTMENT
October 24, 2024

SIA-2024-101813
Fire Station 1 Relocation & Training Facility
Substantially In Accord Report
October 24, 2024

SUMMARY OF STAFF COMMENTS

At the request of the Division of Fire, the Planning Department, in coordination with other county divisions and departments, conducted this Substantially In Accord (SIA) Study to determine whether a proposed site for a fire station and training facility is substantially in conformance with the county's adopted Comprehensive Plan (the "Plan").

The proposed site, approximately 15 acres in size, is located along the east line of Richmond-Henrico Turnpike approximately 375 feet south of its intersection with Azalea Avenue, in the Fairfield Magisterial District. The site is zoned M-1C Light Industrial District (Conditional) and C-1 Conservation District. The subject property is designated Light Industry and Environmental Protection Area on the 2026 Comprehensive Plan.

With proper design and impact mitigation measures suggested in this report, a fire station and training facility at this location would: be consistent with the site's current zoning; be compatible with current and recommended land uses; help ensure public safety staff continues to have the best training for responses countywide; and fulfill the goals, objectives and policies of the 2026 Comprehensive Plan. Therefore, staff recommends the Planning Commission find the proposed property "substantially in accord" with the Henrico County 2026 Comprehensive Plan.

PURPOSE

This report has been prepared to assist the Henrico County Planning Commission in making a determination whether the proposed fire station and training facility are "substantially in accord" with the County's 2026 Comprehensive Plan. Because the Plan does not recommend a public land use for the subject parcel, Section 15.2-2232A of the Code of Virginia mandates a "substantially in accord" finding be submitted to and approved by the Planning Commission prior to the use of the property for a public purpose.

The Code of Virginia, §15.2-2232 (A) specifies:

Whenever a local planning commission recommends a comprehensive plan or part thereof for the locality and such plan has been approved and adopted by the governing body, it shall control the general or approximate location, character and extent of each feature shown on the plan. Thereafter, unless a feature is already shown on the adopted master plan or part thereof or is deemed so ..., no street or connection to an existing street, park or other public area, public building or public structure, public utility facility or public service corporation facility other than railroad facility, ... whether publicly or privately owned, shall be constructed, established or authorized, unless and until the general location or approximate location, character, and extent thereof has been submitted to and approved by the commission as being substantially in accord with the adopted comprehensive plan or part thereof...

BACKGROUND & LOCATION

In 2022, voters approved a bond referendum for various purposes, including "to finance the construction, renovation, remodeling, furnishing, and equipping of fire stations and other public safety facilities, and the acquisition of land necessary for such facilities." Following this approval,

a number of projects were proposed for funding, including the relocation/rebuild of Firehouse 1 and the construction of a new Public Safety Training Center.

In 2023 at the request of the Henrico County Division of Fire, the Department of Planning conducted a Site Selection Study (SSS) to analyze prospective sites for the relocation of Fire Station #1 at 110 Azalea Avenue, based on the following criteria: sized a minimum of five acres; located within a three-quarter mile search radius of existing Station #1; adequately separated from the service area of Fire Station #7; and able to accommodate modern firehouse design with space for expansion. This site was one of four evaluated under these criteria. The property is only 0.1 miles southwest of existing Fire Station #1 (across Azalea Avenue), with the two other closest fire stations being:

- Fire Station #7 at 2701 E. Laburnum Avenue (2.4 miles to SE)
- Fire Station #5 at 6911 Lakeside Avenue (2.9 miles to NW)

The site was also selected because of its ability to accommodate co-location of a new training facility with shared parking and utilities. Both the fire station and the training facility are funded projects listed in the FY25 – FY34 CIP.

SITE CHARACTERISTICS

The subject property is a 15-acre portion of a 45.37-acre parcel located along the east line of Richmond-Henrico Turnpike, 375 feet south of its intersection with Azalea Avenue. Much of the site's northern half is cleared of trees, as it has been used for Richmond Raceway and other event parking for many years. However, it is currently unused and consists of wide sections of tall grass separated by intermittent gravel drive aisles. The topography ranges from a high of 190 feet along its northern boundary to a low of 114 feet at the southern property line along Horse Swamp Creek.

As indicated by county GIS, wetlands, floodplain, and streams may be present throughout the southern extent of the site. However, these features should be verified by the Department of Public Works, including early discussion of floodplain study and submittal requirements with DPW's Floodplain Manager. With an SPA and/or RPA stream and 100-year floodplain on the property, the site must comply with applicable regulations, including stormwater quality and quantity requirements, as outlined in the Henrico County Environmental Compliance Manual. A vegetated roadside swale exists along the ROW frontage, but no formal stormwater management devices exist on site. As the site will naturally drain in the direction of the floodplain area of Horse Swamp Creek, it is likely a floodplain analysis will be a major component of the site design. Stormwater management requirements and design would be evaluated with a plan of development (POD).

The main soil types present on the most developable northern portion of the site are Faceville Fine Sandy Loam (well-drained, potentially highly erodible, not hydric, and low shrink-swell potential) and Kempsville Fine Sandy Loam, flooded (well-drained, potentially highly erodible, not hydric, and low shrink-swell potential). The lower-lying and steeper sloping area toward the southern end consists of Ochrepts and Udults, steep (moderately well-drained, highly erodible, not hydric, and moderate shrink-swell potential) and Chewacla and Riverview (somewhat poorly drained, not highly erodible, partially hydric, and low shrink-swell potential).

Public water is available from Azalea Avenue and Richmond Henrico Turnpike to the site. A 24" public sewer gravity main is located south of the site generally in alignment with the creek, otherwise, sewer is not immediately adjacent to the most buildable portions of the property. Sanitary sewer connection to the gravity main to the south could approach distances over 300'.

The Department of Public Utilities (DPU) indicates their overall utility plan includes servicing this site with public water and sewer.

The Division of Fire notes the site's convenient access to the area road network and its central location within the Station 1 call zone, make it ideally situated to optimize emergency response times based on historical call generation data.

ZONING & EXISTING LAND USES

Most of the property is zoned M-1C Light Industrial District (Conditional), except for the southern fifth of the site along the floodplain, which is zoned C-1 Conservation District. Both of these zoning districts allow government facilities as a principal use (including fire, EMS, and police). The M-1C zoning was approved with case C-107C-89 and includes proffered conditions which: require 20' wide landscape buffers adjacent to residential zoning, prohibit buildings within 50' of Richmond-Henrico Turnpike, allow a maximum of one access to Richmond-Henrico Turnpike, and prohibit buildings constructed of exposed untreated CMU block.

Adjacent uses and zoning consist of commercial to the north at the Azalea / Richmond-Henrico Turnpike intersection (B-1, B-2), vacant industrial on the parent parcel's remainder to the east (M-1C from C-107C-89), and single-family residential to the south (R-3) and west (R-2A, Meadowood).

PROJECT DETAILS & SITE DESIGN CONSIDERATIONS

A preliminary layout for the site shows the firehouse building directly across from the Hummingbird Road entrance to the Meadowood subdivision. The Mixed Use Training Area and the Candidate Physical Ability Testing (CPAT) building would be farther south on the site. Three points of access (1 existing, 2 new) would be provided along the 1,175' Richmond-Henrico Turnpike frontage, and a large surface parking lot along the site's eastern edge would serve all three facilities. Per this layout, the remainder of the parent parcel with 135' of frontage on Richmond-Henrico Turnpike and 1,900' of frontage on Azalea Avenue is shown subdivided as Area 1 and Area 2 for other unrelated uses.

As described in the CIP project description, the Fire Station would have a 12,884 sq. ft. building footprint, 1,200 sq. ft. of mezzanine, and four drive-through apparatus bays with 24' minimum clearance (for an engine, ladder truck, Technical Rescue Team tractor trailer, and both ALS and BLS units).

The Mixed Use Training Area would consist of three different buildings: a three-story townhouse-style structure, a three-story garden style apartment structure, and a four-story Urban Mixed Use style structure. All would be designed to replicate modern residential environments for training Fire, Police, and Sherriff personnel in various response scenarios. According to Fire's description, the exercises may involve simulated indoor smoke, water spray, movable wall systems, and door / window / ventilation props to replicate forceable entry situations.

The CPAT Building would be an open field house / gym design used by Fire and Police to perform physical testing for recruits and existing personnel. All activities associated with this building would be indoors.

Although preliminary, the layout demonstrates how the facilities could meet the required minimum 25' front building setback from public rights-of-way (ROW), and a 50' setback from Richmond-Henrico Turnpike ROW as specified in Proffer #3 of rezoning case C-107C-89. Existing trees

within the 25' front yard along the road are considered protected under the current zoning code and should be preserved. No interior side yard would apply to the site. The rear yard setback of 30' would apply to the property line opposite and most distant from the front lot line as determined at Plan of Development (POD). Buildings in the M-1 district are limited to 110 feet in height. A parking setback of 15' from adjacent ROW would also apply. Parking requirements would be determined based on floor plans and final uses for each building at the time of POD.

Proffer #2 of rezoning case C-107C-89 requires a 20' wide landscape or natural buffer to be maintained along the boundary of the property when the adjacent area remains or is zoned for residential use. This 20' requirement is currently met by a 100' wide wooded area which extends along much of the site's Richmond-Henrico Turnpike frontage, providing natural screening for the neighborhood. In addition to tree clearing for a new southern entrance, the proposed layout shows this wooded area being reduced to approximately 40' wide along much of this frontage, significantly increasing visibility of the site and reducing the ability to mitigate future impacts such as noise and light. Per the concept plan, residential parcels to the south would remain screened from the project by maintaining the wooded area along Horse Swamp Creek.

The proposed public safety uses would be consistent with the site's industrial zoning, proffers, and adjacent industrial and commercial uses. With proper mitigation measures and application of the zoning code's Neighborhood Compatibility Standards, the proposed facilities could also be compatible with nearby residential parcels. However, the current layout would place the proposed Mixed Use Training building approximately 220' from Richmond-Henrico Turnpike which has a right-of-way approximately 110' wide in this location, for a total separation of 330' from the Meadowood subdivision. In light of this, the following alternatives may be considered to help minimize impacts on the neighborhood:

- The site could be redesigned in a more east-west orientation with frontage on both Richmond-Henrico Turnpike and Azalea Avenue, similar to Site #3 evaluated as part of the Site Selection Study. This would allow the firehouse to remain in its proposed location, and the CPAT and Mixed-Use Training buildings could be shifted to behind/east of the firehouse, farther from Meadowood. The internal ring road could still provide multi-directional ingress/egress to both areas, but with one access on Richmond/Henrico Turnpike and one on Azalea Avenue;
- If the subject site boundary must remain as currently shown and tree clearing must be done to the 40' width along Richmond-Henrico Turnpike, the locations of the Mixed Use Training buildings and the CPAT building could be flipped so the higher impact use would be farther from the neighborhood. New landscaping could also be planted to supplement the remaining tree buffer;
- If the Mixed Use Training buildings must remain toward the front of the site close to Richmond-Henrico Turnpike, the existing 100' wide natural buffer should be maintained.

Pedestrian accommodations and associated lighting should be incorporated into the design. A newly constructed 10'-wide asphalt path and pedestrian crosswalk traverses the site's northernmost access drive from Richmond-Henrico Turnpike. In coordination with the proposed southward development of this site, extension of the pedestrian path along the front of the property should be added to the scope of work. Lighting fixtures a maximum of 15' in height would be required for any pedestrian path or sidewalk along public right-of-way, and internal site lighting fixtures could not exceed 35' in mounting height. All exterior lighting should consider the location of adjacent residences and minimize impact on them.

2026 COMPREHENSIVE PLAN

The subject property is designated Light Industrial and Environmental Protection Area on the 2026 Comprehensive Plan's Future Land Use Map. With proper design and impact mitigation measures detailed in this report, the proposed fire station and public training facility could be constructed in a manner compatible with uses in the surrounding area, and consistent with the following Vision, Goals, Objectives, and Policies of the 2026 Comprehensive Plan:

- **Office/Service/Industrial Keystone Policy 1:** Strongly encourage new development in Office/Service/Industrial areas to meet quality standards related to site layout; building configuration, materials, massing, shape and height; landscaping; signage; parking lot aesthetics and functional design; pedestrian circulation; lighting; stormwater management; environmental protection; mass transit access; and others.
- **Infrastructure/Service Provision & Growth Coordination Vision:** In order to be fiscally responsible and provide adequate public services and infrastructure to the current and future residents and businesses in Henrico County, it will be important to closely coordinate development with plans for expansion of public services and infrastructure.
- **Infrastructure/Service Provision & Growth Coordination Goal 5:** The county will have public services and infrastructure that are provided to areas of the county in a fair and equitable manner.
- **Infrastructure/Service Provision & Growth Coordination Objective 1:** The county will identify the need for new public services and facilities based on projected growth in coordination with the Future Land Use Map.
- **Infrastructure/Service Provision & Growth Coordination Objective 2:** The county will plan for development in a manner that minimizes strain on existing facilities and service areas.
- **Infrastructure/Service Provision & Growth Coordination Objective 9:** The county will design public facilities to set the best possible example for private development and to encourage community pride and identification.
- **Infrastructure/Service Provision & Growth Coordination Objective 10:** The county will utilize the planning process to review public facilities not shown on the adopted Future Land Use Plan to determine if the general location, character and extent are in keeping with the adopted Plan.
- **Public Facilities & Utilities General Policy 3:** Encourage co-location and multi-purpose use of existing and future public facility sites.
- **Public Facilities & Utilities General Policy 5:** Locate and design public facilities in a manner that minimizes disruption to established land uses.
- **Public Facilities & Utilities General Policy 6:** Use appropriate, high-quality designs so public facilities can portray a sense of community pride and identification, thereby setting a positive example for private development within the county.
- **Fire/Rescue Policy 1:** Continue the use of the CADADAM system to assist in the identification of general locations for future station sites by applying the data from the Major Thoroughfare Plan Map, transportation model, and the Future Land Use Map and recommendations in Chapter 5: Land Use, and update annually.

2026 MAJOR THOROUGHFARE PLAN & SITE ACCESS

The site would have approximately 1,175' of frontage and three points of access on Richmond-Henrico Turnpike. From its intersection with Hummingbird Road southward, Richmond-Henrico Turnpike is a two-lane undivided roadway with a double yellow centerline and minimal shoulders. Two points of access would be provided along this road section, one directly to the front of the fire station, and one to a proposed internal ring road which would eventually intersect Azalea

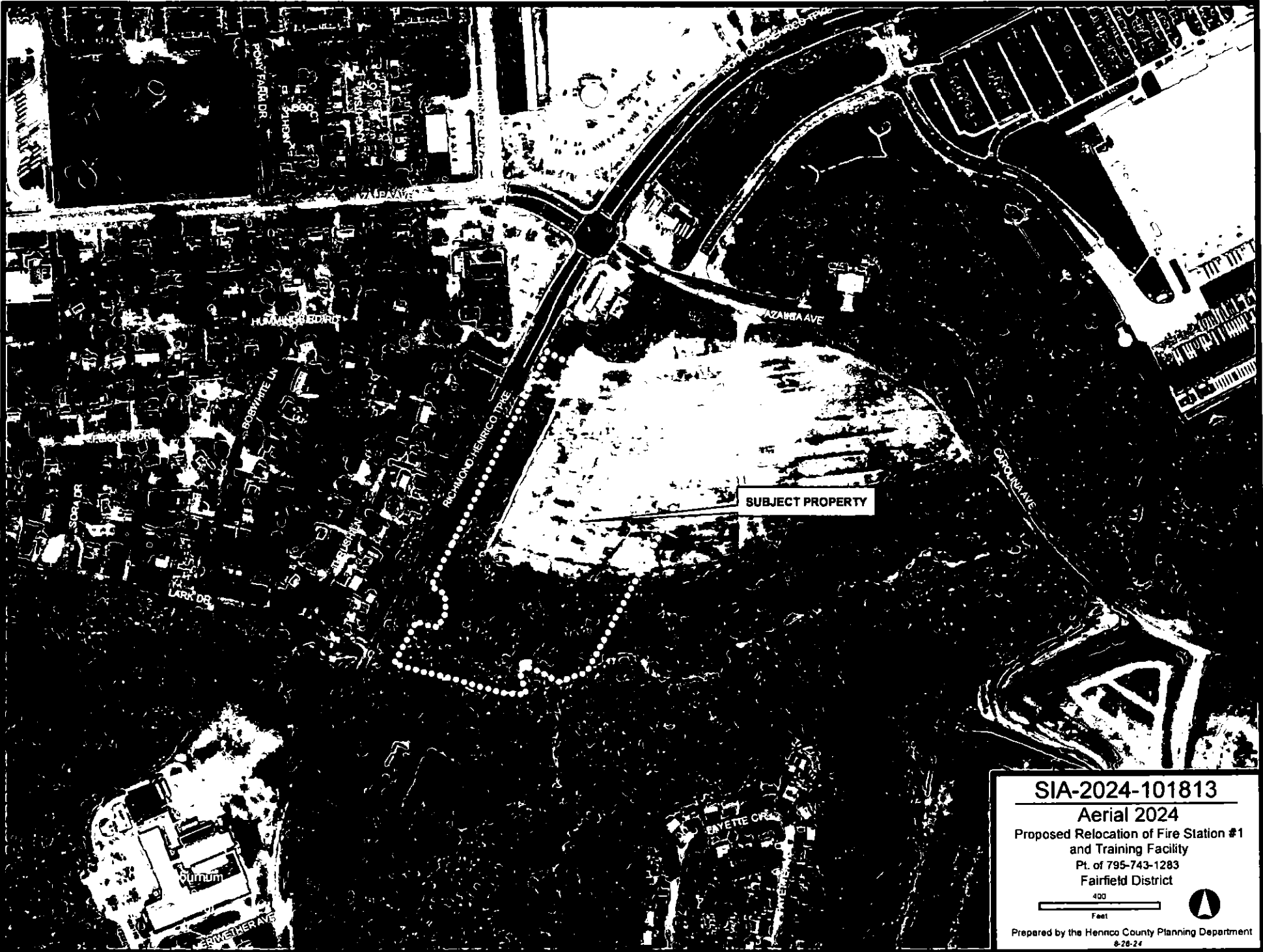
Avenue at a median break. A third point of access leading directly to the proposed rear parking lot would be provided from the 4-lane, divided section of Richmond-Henrico Turnpike closer to the Azalea Avenue traffic signal. The 2026 Major Thoroughfare Plan designates Richmond-Henrico Turnpike as a Minor Arterial (50' – 120' wide ROW).

It should be noted that Proffer #5 accepted with case C-107C-89 limits the site to one point of access on Richmond-Henrico Turnpike, however, multiple points of access on Richmond-Henrico Turnpike would be necessary to separate regular traffic from emergency vehicles exiting the fire station.

The Department of Public Works (DPW) did not recommend additional improvements to area roads to accommodate the project.

CONCLUSION

It is important to identify sites for high-quality public facilities and services in advance of growth and development before the quantity of available land diminishes. The proposed facilities would provide direct emergency fire and EMS response to the surrounding community and would help ensure public safety staff continues to have the best training for responses to modern emergency scenarios throughout the county. After reviewing the proposed location in the context of existing and recommended land uses, the transportation system, and other critical site characteristics and considerations, staff concludes the proposed use of this site for a fire station and training facility presents no apparent conflict with the intent of the adopted 2026 Comprehensive Plan if developed as recommended. Therefore, the proposed fire station and training facility are deemed to be "substantially in accord" with the goals, objectives and policies of the 2026 Plan.



SUBJECT PROPERTY

SIA-2024-101813

Aerial 2024

Proposed Relocation of Fire Station #1
and Training Facility

Pt. of 795-743-1283

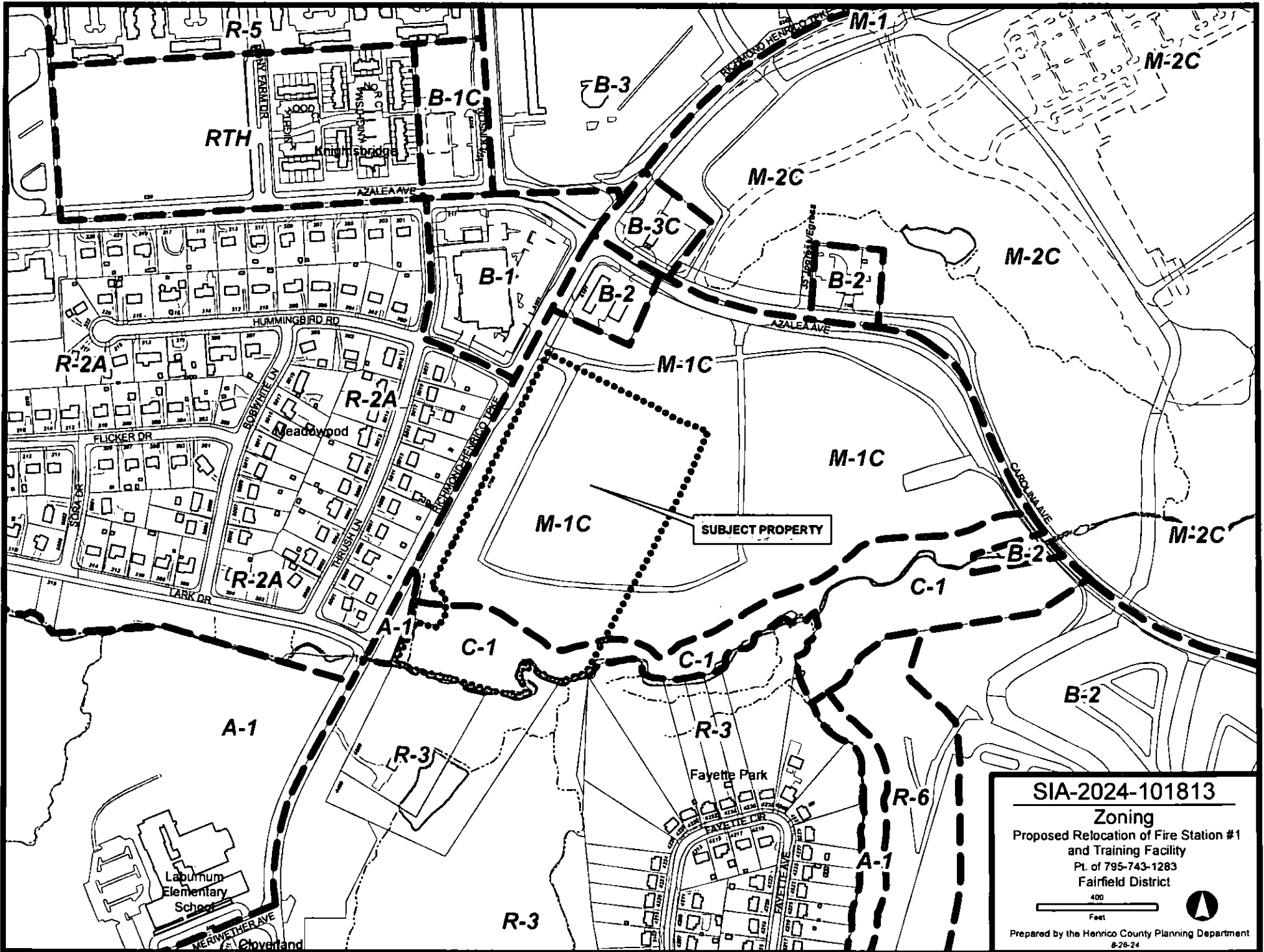
Fairfield District

400

Feet



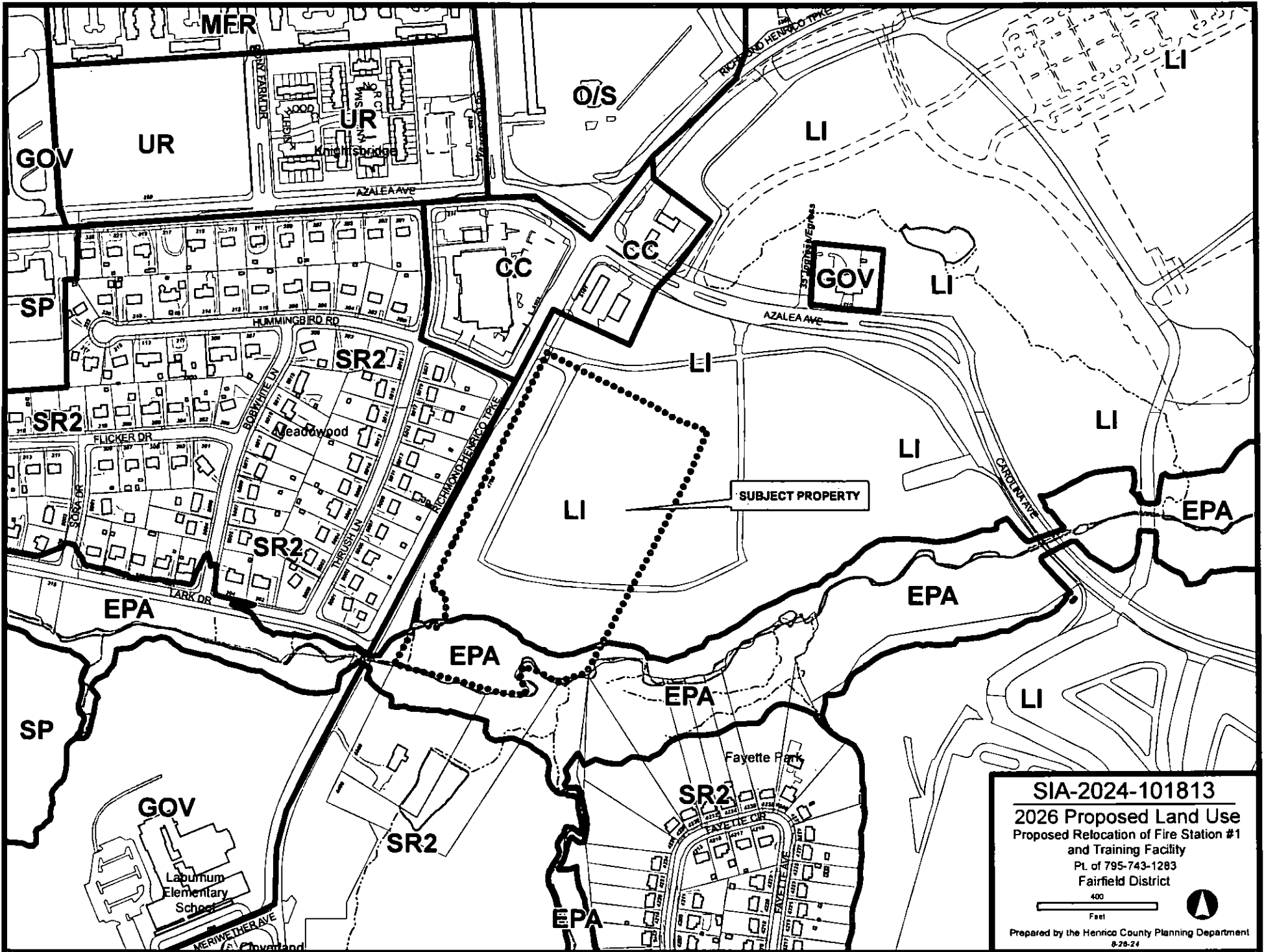
Prepared by the Henrico County Planning Department
8-28-24



SIA-2024-101813
Zoning
 Proposed Relocation of Fire Station #1
 and Training Facility
 Pt. of 795-743-1283
 Fairfield District

400
 Feet

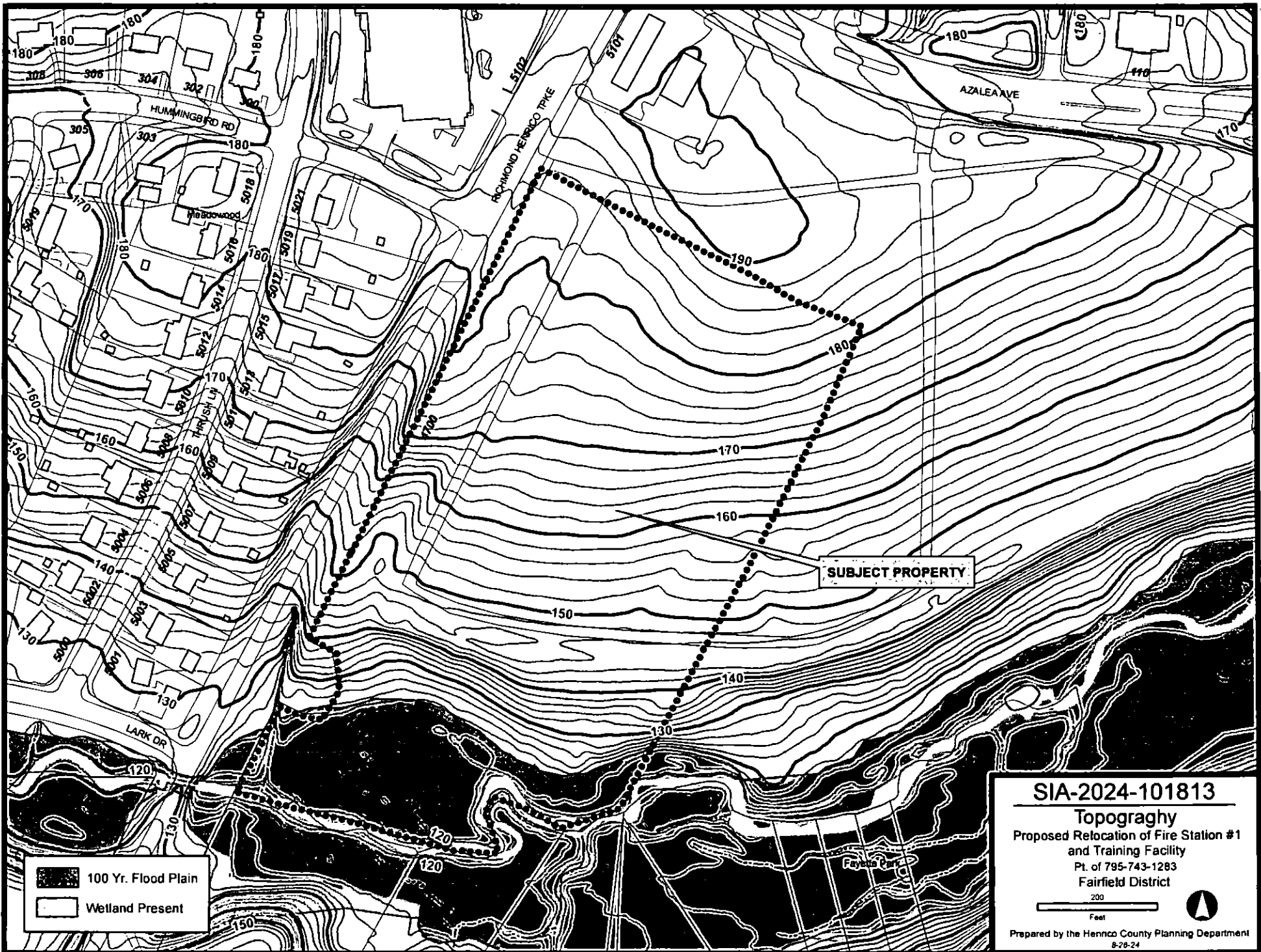
Prepared by the Henrico County Planning Department
 8-26-24





SIA-2024-101813
2026 Proposed Land Use
 Proposed Relocation of Fire Station #1
 and Training Facility
 Pt. of 795-743-1283
 Fairfield District

400
 Feet

Prepared by the Henrico County Planning Department
 8-26-24



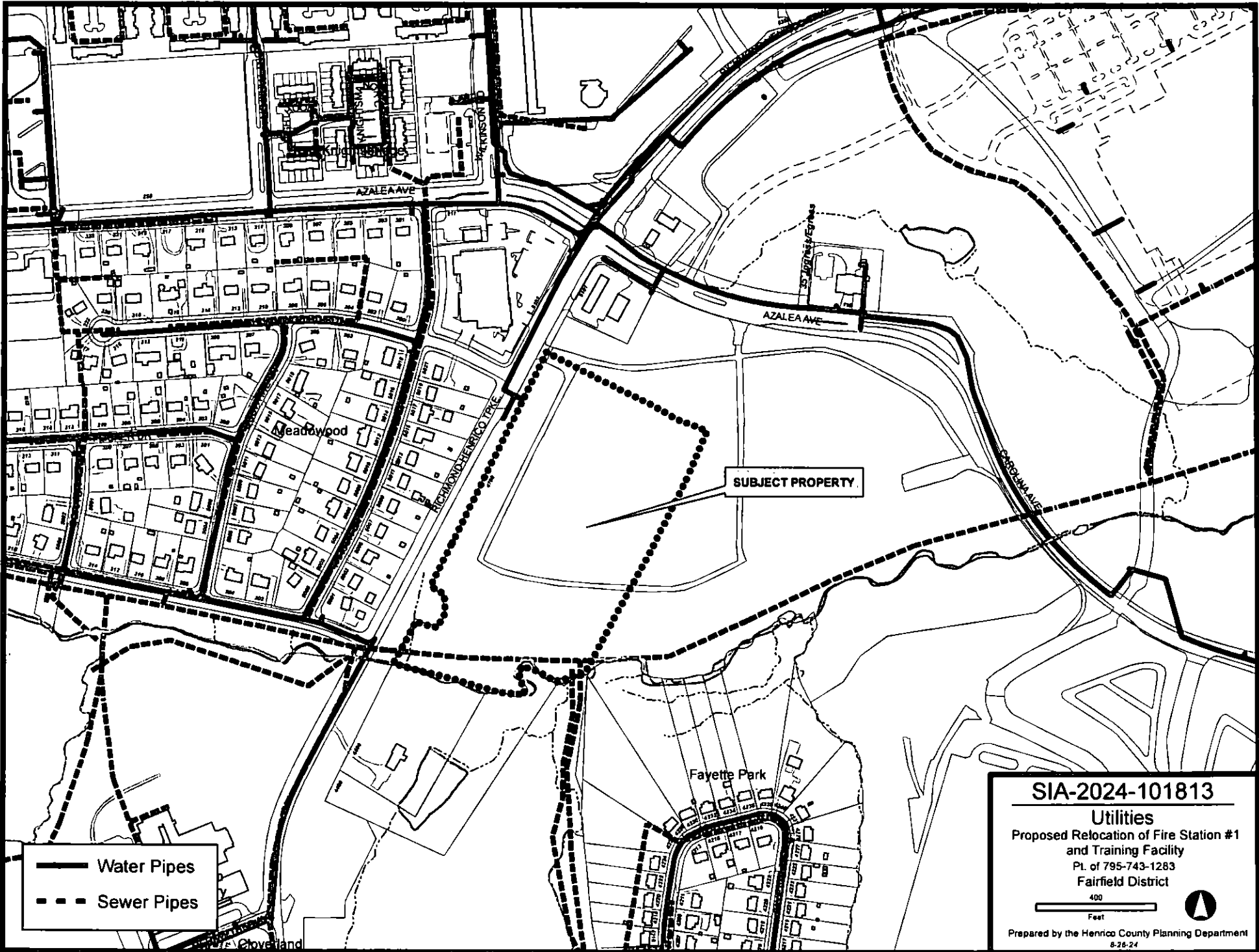
SUBJECT PROPERTY

-  100 Yr. Flood Plain
-  Wetland Present

SIA-2024-101813
Topography
 Proposed Relocation of Fire Station #1
 and Training Facility
 Pt. of 795-743-1283
 Fairfield District

200
 Feet

Prepared by the Henrico County Planning Department
 8-28-24



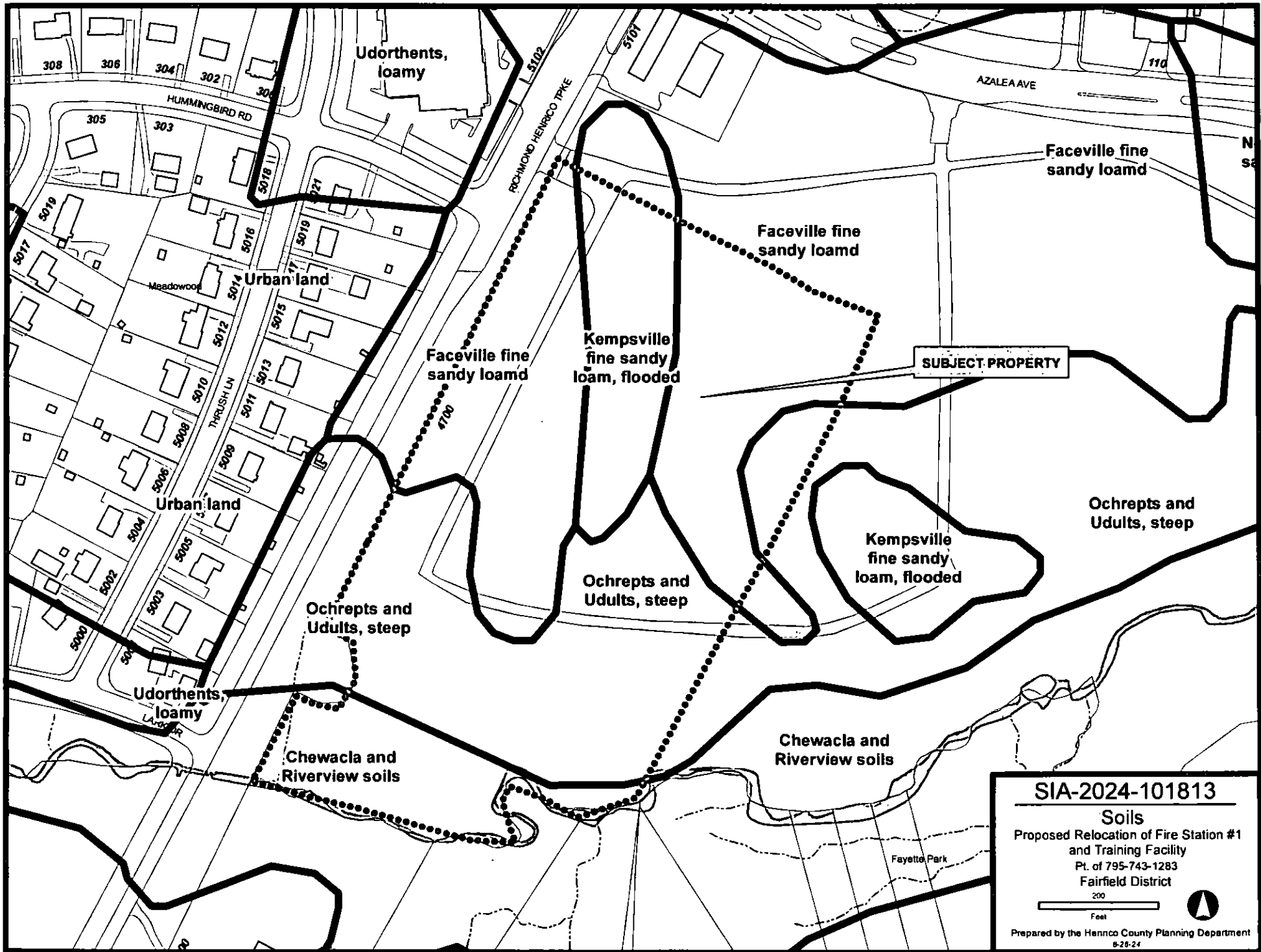
SIA-2024-101813

Utilities

Proposed Relocation of Fire Station #1
and Training Facility
Pl. of 795-743-1283
Fairfield District

400
Feet

Prepared by the Henrico County Planning Department
8-26-24

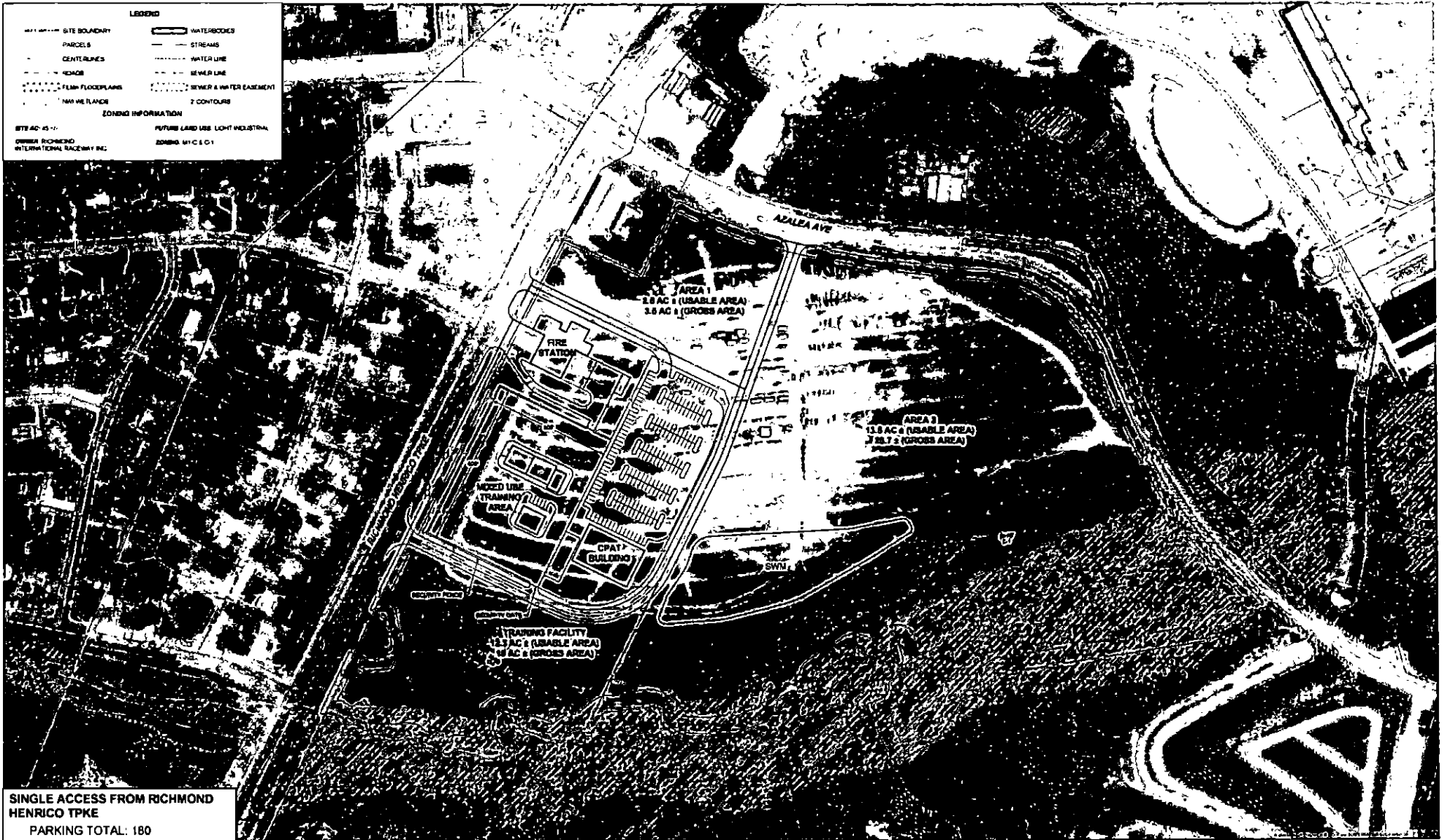


SIA-2024-101813

Soils
 Proposed Relocation of Fire Station #1
 and Training Facility
 Pt. of 795-743-1283
 Fairfield District

200
 Feet

Prepared by the Henrico County Planning Department
 8-26-24



HENRICO EDA - CONFIDENTIAL

Training Facility Concept



RESOLUTION
PCR-15-24
SIA-2024-101813
Fire Station 1 Relocation & Training Facility Site
SUBSTANTIALLY IN ACCORD WITH THE COMPREHENSIVE PLAN

WHEREAS, Section 15.2-2232A of the Code of Virginia requires the Planning Commission to review and to consider whether the general or approximate location, character and extent of major public facilities are substantially in accord with the County's Comprehensive Plan; and,

WHEREAS, the Planning Commission has reviewed the Fire Station 1 Relocation & Training Facility Site for conformance with the County's 2026 Comprehensive Plan; and,

WHEREAS, a report dated October 24, 2024 presented by the Planning staff to the Planning Commission found the proposed use would not be in conflict with or a significant departure from the adopted Plan; and,

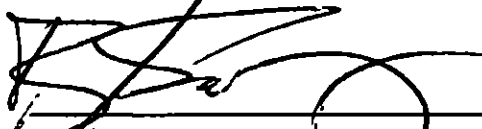
WHEREAS, the Planning Commission has reviewed the staff recommendations and finds the proposed use will further the Goals, Objectives and Policies of the Comprehensive Plan that identify the need for new public services and facilities based on projected and planned growth in accordance with the 2026 Future Land Use map; and,

WHEREAS, the Planning Commission finds the proposed site can be designed to be compatible with the surrounding area,

NOW, THEREFORE, BE IT RESOLVED, the Henrico County Planning Commission finds the proposed Fire Station 1 & Training Facility Site substantially in accord with the County's Comprehensive Plan.

<p><u>Planning Commission Action</u> Approved: Resolution approved Moved by: Jaron N. Dandridge Seconded by: Robert H Witte, Jr. Vote: 5-0 Abstention: Tyrone E. Nelson Absent: None</p>

Certified to be a true copy of the Fire Station 1 Relocation & Training Facility recommendation of the Planning Commission on November 14, 2024.



R. Joseph Emerson, Jr., Secretary
Henrico County Planning Commission



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 357-24
Page No. 1 of 2

Agenda Title: RESOLUTION — Approval of Acquisition — Right-of-Way and Easements — Lakeside Avenue Bridge Replacement Project — 1601 Lakeside Avenue — Fairfield District

For Clerk's Use Only:

Date: 12/3/2024

- Approved
- Denied
- Amended
- Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Rogish
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on December 13, 2022, the Board of Supervisors authorized condemnation proceedings to acquire 2,540 square feet of land in fee simple (the "Right-of-Way"); a permanent slope and drainage easement containing 4,393 square feet; a permanent utility easement for Verizon/MCI-Verizon containing 5,278 square feet; and a permanent utility easement for Virginia Electric and Power Company, a Virginia public service corporation doing business as Dominion Energy Virginia, containing 7,564 square feet (the "Easements") across the property located at 1601 Lakeside Avenue, identified as Tax Map Parcel 783-751-5437, and owned by Creekside Manor, LLC (the "Owner") for construction of the Lakeside Avenue Bridge Replacement Project (the "Project"); and,

WHEREAS, on January 25, 2023, the Board filed a Certificate of Take and deposited \$66,650 with the Clerk of Circuit Court to acquire the Right-of-Way and Easements in accordance with state law; and,

WHEREAS, on July 13, 2023, the Board filed a Petition for Condemnation with the Clerk of Circuit Court to institute condemnation proceedings for the determination of just compensation; and,

WHEREAS, following negotiations between the parties, the Owner is willing to accept \$250,000 as just compensation for the Right-of-Way, Easements, adjustment costs, costs to cure, and damages to the remainder, if any; and,

WHEREAS, following negotiations between the parties, the parties agree to amend the Certificate of Take that was filed on January 25, 2023; and,

WHEREAS, as additional consideration, the Board is willing to plant trees to replace ones that Owner will lose due to the Project and clean a nearby creek that is owned by the County and Owner; and,

WHEREAS, County staff has prepared the necessary documents to memorialize the agreement of the parties and to complete the acquisition.

By Agency Head

By County Manager

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 357-24
Page No. 2 of 2

**Agenda Title: RESOLUTION — Approval of Acquisition — Right-of-Way and Easements —
Lakeside Avenue Bridge Replacement Project — 1601 Lakeside Avenue — Fairfield District**

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The Chair and the County Manager are authorized to execute the documents and to take all steps necessary for acquisition of the Right-of-Way and Easements; and,
- (2) The County Attorney is authorized to file the necessary documents in the Circuit Court of Henrico County to complete the acquisition of the Right-of-Way and Easements.

Comments: The Directors of Public Works and Real Property recommend approval of this Board paper; the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 358-24

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Three Lakes Park — New Restroom and Nature Center Site Improvements — Fairfield District

For Clerk's Use Only: Date: <u>12/3/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Cooper</u> Seconded by (1) <u>Rogish</u> (2) _____ (2) _____	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Cooper, R.	✓	—	—	Nelson, T.	✓	—	—	Rogish, J.	✓	—	—	Roundtree, M.	✓	—	—	Schmitt, D.	✓	—	—
		YES	NO	OTHER																						
Cooper, R.	✓	—	—																							
Nelson, T.	✓	—	—																							
Rogish, J.	✓	—	—																							
Roundtree, M.	✓	—	—																							
Schmitt, D.	✓	—	—																							
REMARKS: <p align="center">APPROVED</p>																										

WHEREAS, the County received six bids on November 12, 2024, in response to Invitation to Bid No. 24-2740-8JOK and Addendum No. 1 for construction of a new restroom facility and other improvements for the Nature Center at Three Lakes Park; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Woodland Construction, Inc. (Richmond, VA)	\$1,935,000
Norman Company, Inc. (Mechanicsville, VA)	\$2,025,974
Rainbow Construction Corporation of Waldorf (Waldorf, MD)	\$2,110,000
John K. George and Company (Richmond, VA)	\$2,194,869
Southwood Building Systems, Inc. (Ashland, VA)	\$2,223,200
Bright Masonry, Inc. d/b/a Bright Construction Group (Fairfax, VA)	\$3,250,650

WHEREAS, after a review and evaluation of the bids, it was determined that Woodland Construction, Inc. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$1,935,000.

By Agency Head *John Zammis* By County Manager *[Signature]*

Copy to: _____
 Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 358-24

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Contract — Three Lakes Park — New Restroom and Nature Center Site Improvements — Fairfield District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$1,935,000 is awarded to Woodland Construction, Inc., the lowest responsive and responsible bidder, pursuant to Invitation to Bid No. 24-2740-8JOK, Addendum No. 1, and the base bid submitted by Woodland Construction, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.
4. The Board appropriates \$734,744 of additional funding for this contract.

Comment: The Directors of Recreation and Parks and Purchasing recommend approval of the Board paper, and the County Manager concurs. Funding will come from balances allocated to Recreation and Parks from the 2016 Bond Referendum via an interfund transfer to the Capital Projects Fund, project #23008.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 359-24

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Old Washington Highway Sewer and Waterline Improvements – Brookland District

For Clerk's Use Only: Date: <u>12/3/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Rogish</u> (2) _____ (2) _____	YES NO OTHER Cooper, R. ✓ — — Nelson, T. ✓ — — Rogish, J. ✓ — — Roundtree, M. ✓ — — Schmitt, D. — — —
	REMARKS: APPROVED	

WHEREAS, the County received four bids on October 30, 2024, in response to ITB 24-2756-9JOK and Addenda Nos. 1 through 3 for construction of the Old Washington Highway Sewer and Waterline Improvements project; and,

WHEREAS, the project consists of installation of approximately 5,430 linear feet of gravity sanitary sewer main ranging in size from 10-inch to 24-inch diameter, and approximately 3,820 linear feet of 12-inch water main, including a pressure reducing valve vault along Old Washington Highway; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
G. L. Howard, Inc. (Rockville, VA)	\$11,232,600
Sagres Construction Corporation (Alexandria, VA)	\$13,747,000
Bridgeman Underground, Inc. (Suffolk, VA)	\$18,170,000
Tidewater Utility Construction, Inc. (Suffolk, VA)	\$21,842,700

WHEREAS, after a review and evaluation of the bids, it was determined that G. L. Howard, Inc. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$11,232,600.

By Agency Head [Signature] By County Manager [Signature]

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 359-24

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Old Washington Highway Sewer and Waterline Improvements – Brookland District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$11,232,600 is awarded to G. L. Howard, Inc., the lowest responsive and responsible bidder, pursuant to ITB 24-2756-9JOK, Addenda Nos. 1 through 3, and the bid submitted by G. L. Howard, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 360-24

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Greenwood Court Sewer Phase I – Brookland District

For Clerk's Use Only: Date: <u>12/3/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmid</u> Seconded by (1) <u>Rogosi</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Cooper, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Rogish, J.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Roundtree, M.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County received four bids on November 12, 2024, in response to ITB 24-2765-10JOK for construction of the Greenwood Court Sewer Phase I project; and,

WHEREAS, the project consists of providing approximately 670 linear feet of 10-inch gravity sanitary sewer main and 1,320 linear feet of 8-inch gravity sanitary sewer main. This project will provide service to properties currently on individual septic systems; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Piedmont Construction Co., Incorporated (Oilville, VA)	\$530,358.70
Enviroscape, Inc. (Sandston, VA)	\$672,400.00
Central Site and Utilities, Inc. (Montpelier, VA)	\$672,733.10
Sagres Construction Corporation (Alexandria, VA)	\$1,905,925.01

WHEREAS, after a review and evaluation of the bids, it was determined that Piedmont Construction Co., Incorporated is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$530,358.70.

By Agency Head By County Manager

Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 360-24

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Greenwood Court Sewer Phase I – Brookland District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$530,358.70 is awarded to Piedmont Construction Co., Incorporated, the lowest responsive and responsible bidder, pursuant to ITB 24-2765-10JOK and the base bid submitted by Piedmont Construction Co., Incorporated.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 3061-24

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Gravity Sewer Extension – GreenCity – Fairfield District

Form with sections for 'For Clerk's Use Only' (Date: 12/3/2024, status: Approved), 'BOARD OF SUPERVISORS ACTION' (Moved by Cooper, Seconded by Rogish), 'REMARKS: APPROVED', and a table of signatures with YES/NO/OTHER columns.

WHEREAS, the County received two bids on November 13, 2024, in response to ITB 24-2753-9EAR and Addenda Nos. 1, 2, 3, & 4 for construction of the Riverstone Development Gravity Sewer Extension project; and,

WHEREAS, the project consists of the installation of approximately 2,150 linear feet of 16-inch and 24-inch ductile iron gravity sewer and associated manholes and appurtenances to serve the future Riverstone Development. The work includes installing a trenchless crossing of Interstate 295 and all specified testing for the completed gravity sewer extension; and,

WHEREAS, the bids were as follows:

Table with 2 columns: Bidders and Bid Amounts. Bidders include Sagres Construction Corp. (\$5,753,000) and Tidewater Utility Construction (\$9,715,000).

WHEREAS, after a review and evaluation of the bids, it was determined that Sagres Construction Corporation is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$5,753,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- 1. The contract for \$5,753,000 is awarded to Sagres Construction Corporation, the lowest responsive and responsible bidder, pursuant to ITB 24-2753-9EAR, Addenda Nos. 1, 2, 3, and 4, and the total bid amount submitted by Sagres Construction Corporation.

By Agency lead [Signature] By County Manager [Signature]

Certified: A Copy Teste: Clerk, Board of Supervisors Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 361-24

Page No. 2 of 2

**Agenda Title: RESOLUTION – Award of Contract – Gravity Sewer Extension – GreenCity –
Fairfield District**

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 362-24

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Westin Estates Sewer Improvements – Three Chopt District

For Clerk's Use Only: Date: <u>12/3/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Roundtree</u> Seconded by (1) <u>Rogish</u> (2) _____ (2) _____	YES NO OTHER Cooper, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Rogish, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Roundtree, M. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	REMARKS: APPROVED	

WHEREAS, the County received three bids on October 28, 2024, in response to ITB 24-2752-9JOK and Addendum No. 1 for construction of the Westin Estates Sewer Improvements project; and,

WHEREAS, the project consists of providing approximately 5,025 linear feet of 8-inch gravity sanitary sewer main, including 29 manholes, 39 new site inspection ports, and new service lateral installations, and all associated clearing, grubbing, erosion control, and surface restoration; and,

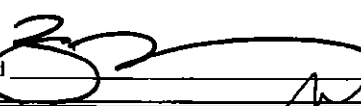

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
G. L. Howard, Inc. (Rockville, VA)	\$4,916,350.00
Sagres Construction Corporation (Alexandria, VA)	\$7,670,913.39
Tidewater Utility Construction, Inc. (Suffolk, VA)	\$11,418,700.00

WHEREAS, after a review and evaluation of the bids, it was determined that G. L. Howard, Inc. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$4,916,350.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- The contract for \$4,916,350 is awarded to G. L. Howard, Inc., the lowest responsive and responsible bidder, pursuant to ITB 24-2752-9JOK, Addendum No. 1 and the base bid submitted by G. L. Howard, Inc.

By Agency Head  By County Manager 

Copy to: _____
 Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 362-24

Page No. 2 of 2

Agenda Title: RESOLUTION -- Award of Contract -- Westin Estates Sewer Improvements -- Three Chopt District

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 343-24

Page No. 1 of 2

**Agenda Title: RESOLUTION – Award of Contract – Greendale Park Sewer and Water Extension
Phase II – Varina District**

For Clerk's Use Only: Date: <u>12/3/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Roundtree</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	YES NO OTHER Cooper, R. ✓ _____ Nelson, T. ✓ _____ Rogish, J. ✓ _____ Roundtree, M. ✓ _____ Schmitt, D. _____
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------

WHEREAS, the County received five bids on October 31, 2024, in response to ITB 24-2760-9JOK for construction of the Greendale Park Sewer and Water Extension Phase II project; and,

WHEREAS, the project consists of providing approximately 2,545 linear feet of 8-inch sanitary sewer main and 1,790 linear feet of 4- and 8-inch water main including fire hydrants along Ivy Avenue Extended, North Ivy Avenue, and North Juniper Avenue. This project will provide service to properties currently on individual wells and septic systems; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Central Site and Utilities, Inc. (Montpelier, VA)	\$1,595,557.00
Southern Construction Utilities, Inc. (Petersburg, VA)	\$1,705,750.00
Sagres Construction Corporation (Alexandria, VA)	\$2,477,454.02
Muller, Inc. (Reston, VA)	\$2,842,660.00
Tidewater Utility Construction, Inc. (Suffolk, VA)	\$7,128,100.00

WHEREAS, after a review and evaluation of the bids, it was determined that Central Site and Utilities, Inc. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$1,595,557.

By Agency Head By County Manager

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 363-24

Page No. 2 of 2

**Agenda Title: RESOLUTION – Award of Contract – Greendale Park Sewer and Water Extension
Phase II – Varina District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$1,595,557 is awarded to Central Site and Utilities, Inc., the lowest responsive and responsible bidder, pursuant to ITB 24-2760-9JOK and the base bid submitted by Central Site and Utilities, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 305-24

Page No. 1 of 1

Agenda Title: RESOLUTION – Acceptance of Roads – Kensington Meadows – Fairfield District


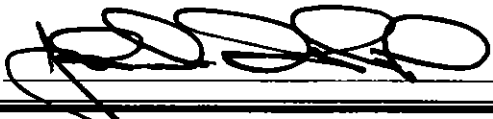
For Clerk's Use Only: Date: <u>12/3/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Cooper</u> Seconded by (1) <u>Roundtree</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	✓	—	—	Nelson, T.	✓	—	—	Rogish, J.	✓	—	—	Roundtree, M.	✓	—	—	Schmitt, D.	✓	—	—
	YES	NO	OTHER																							
Cooper, R.	✓	—	—																							
Nelson, T.	✓	—	—																							
Rogish, J.	✓	—	—																							
Roundtree, M.	✓	—	—																							
Schmitt, D.	✓	—	—																							

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance:

Kensington Meadows (Section 3) – Fairfield District

Clarendon Crescent Court from 0.06 Mi. S. of Clarendon Crescent Drive to 0.06 Mi. N. of Clarendon Crescent Drive	0.12 Mi.
Clarendon Crescent Drive from Seasons Lane to Clarendon Crescent Court	0.14 Mi.
Clarendon Crescent Place from 0.06 Mi. S. of Clarendon Crescent Drive to 0.06 Mi. N. of Clarendon Crescent Drive	0.12 Mi.
Seasons Lane from 0.42 Mi. E. of Harvest Crest Drive to 0.54 Mi. E. of Harvest Crest Drive	0.12 Mi.
Total Miles	0.50 Mi.

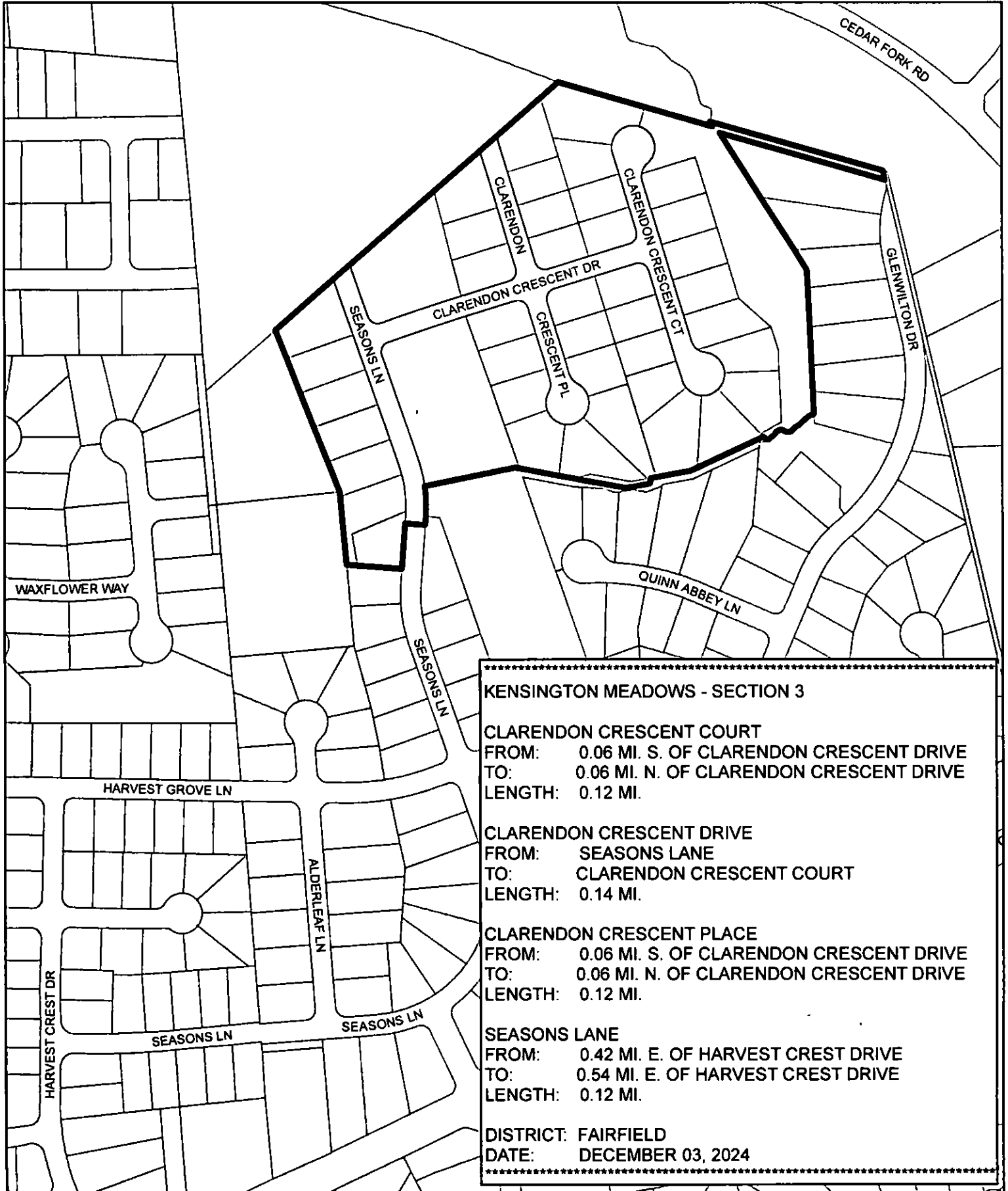
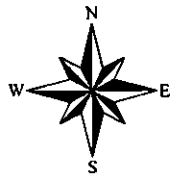
COMMENT: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Copy to: _____
 Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____



KENSINGTON MEADOWS SECTION 3



KENSINGTON MEADOWS - SECTION 3

CLARENDON CRESCENT COURT
 FROM: 0.06 MI. S. OF CLARENDON CRESCENT DRIVE
 TO: 0.06 MI. N. OF CLARENDON CRESCENT DRIVE
 LENGTH: 0.12 MI.

CLARENDON CRESCENT DRIVE
 FROM: SEASONS LANE
 TO: CLARENDON CRESCENT COURT
 LENGTH: 0.14 MI.

CLARENDON CRESCENT PLACE
 FROM: 0.06 MI. S. OF CLARENDON CRESCENT DRIVE
 TO: 0.06 MI. N. OF CLARENDON CRESCENT DRIVE
 LENGTH: 0.12 MI.

SEASONS LANE
 FROM: 0.42 MI. E. OF HARVEST CREST DRIVE
 TO: 0.54 MI. E. OF HARVEST CREST DRIVE
 LENGTH: 0.12 MI.

DISTRICT: FAIRFIELD
DATE: DECEMBER 03, 2024
