

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, December 17, 2024, at 3:30 p.m.** in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

3:30 - 3:45 p.m.	YWCA Update
3:45 - 4:00 p.m.	YMCA Update
4:00 - 4:15 p.m.	Public Health Update
4:15 - 4:30 p.m.	Richmond Region Annual Tourism Update
4:30 - 4:45 p.m.	Public Works Project Update
4:45 - 5:00 p.m.	Detox Center Update
5:00 - 5:15 p.m.	Review of Regular Meeting Agenda Items

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
December 12, 2024

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
December 17, 2024
6:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – December 3, 2024, Regular and Special Minutes

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PUBLIC HEARING ITEMS

- 366-24 Resolution - Amendments to FY 2024-25 Annual Fiscal Plan - December 2024.
- 367-24 Resolution - Abandonment and Conveyance of a Portion of All Star Boulevard - Fairfield District.
- 368-24 Resolution - Abandonment and Conveyance of a Portion of Telegraph Road - Fairfield District.
- 369-24 Resolution - Signatory Authority - Quitclaim of Portion of a Utility Easement - 4501 Marshall Run Circle - Three Chopt District.
- 370-24 Resolution - Signatory Authority - Conveyance of Real Property - 3808 Nine Mile Road - Varina District.
- 371-24 Resolution - Signatory Authority - Lease to Westwood East End Pharmacy - Henrico Area Mental Health and Developmental Services East Center - 3908 Nine Mile Road - Varina District.

PUBLIC COMMENTS

GENERAL AGENDA

- 372-24 Introduction of Ordinance - To Amend and Reordain an Ordinance Establishing the Henrico County Employee Home Purchase Assistance Program by Increasing the Asset Limit for Eligible Participants.
- 373-24 Resolution - Acceptance of Roads - Three Chopt and Varina Districts.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
December 17, 2024**

PUBLIC HEARING ITEMS

RESOLUTION - Amendments to FY 2024-25 Annual Fiscal Plan - December 2024.

The Board approved a resolution on December 3, 2024, that received requests to appropriate funds for certain programs, directed their advertisement, and set the date for a public hearing. This paper, if approved after the public hearing, would amend the Annual Fiscal Plan and appropriate funds for expenditure for the indicated purposes.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Abandonment and Conveyance of a Portion of All Star Boulevard - Fairfield District.

This Board paper would abandon a portion of All Star Boulevard and authorize the conveyance of the abandoned right-of-way to Shamin VCC, LLC and VCC Partners, LLC for the redevelopment of Virginia Center Commons. The portion of road to be abandoned is not necessary for public use. The conveyance of the abandoned portion of road is subject to the County's reservation of necessary access and utility easements.

The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

RESOLUTION - Abandonment and Conveyance of a Portion of Telegraph Road - Fairfield District.

This Board paper would abandon a portion of Telegraph Road and authorize the conveyance of the abandoned right-of-way to Sauer Development Company, LLC to facilitate the development of an abutting property. The portion of road to be abandoned is not necessary for public use. The conveyance of the abandoned portion of road will be subject to the County's reservation of necessary easements.

The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Quitclaim of Portion of a Utility Easement - 4501 Marshall Run Circle - Three Chopt District.

This Board paper authorizes the Chair to execute a quitclaim deed releasing any interest the County may have in a portion of a utility easement along 4501 Marshall Run Circle. The owner of the apartment complex encumbered by the utility easement has requested this

action. The County does not need the easement to be quitclaimed, and there are no County facilities in that area.

The Real Property Division has processed this request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Lease to Westwood East End Pharmacy - Henrico Area Mental Health and Developmental Services East Center - 3908 Nine Mile Road - Varina District.

This Board paper authorizes the County Manager to execute a lease of a roughly 432-square foot portion of the Henrico Area Mental Health and Developmental Services East Center at 3908 Nine Mile Road to Westwood East End Pharmacy. Westwood will provide on-site pharmacy services and pharmaceuticals to the Center's clients under a contract with the Henrico Area Mental Health & Developmental Services Board. The initial lease term will be for five years, beginning on January 1, 2025, and ending on December 31, 2029. The lease will automatically renew for five one-year terms unless the contract for on-site pharmacy services and pharmaceuticals is not renewed or is otherwise terminated. Westwood will pay \$500 a month in rent during the initial term of the lease.

The Director of Real Property and the Executive Director of Henrico Area Mental Health and Developmental Services recommend approval of this Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Conveyance of Real Property - 3808 Nine Mile Road - Varina District.

This resolution authorizes the Chair and Clerk to execute a deed to donate a portion of the property at 3808 Nine Mile Road, excluding the Dabbs House Museum, to the Economic Development Authority.

The EDA will market the property for ground lease by a business that will design, construct, and operate a 24-hour detoxification, treatment, and recovery center on the property. The ground lease must make the tenant responsible for all expenses for the use and maintenance of the property. Further, the ground lease must permit all improvements made to the property to become the property of the EDA after the expiration of the lease without charge to the EDA. At the end of the ground lease, the EDA will convey the property back to the County or enter into a new lease for the use of the property.

The Deputy County Managers for Administration and Public Safety, the Director of Real Property, and the Executive Director of the Economic Development Authority recommend approval of this Board paper; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

INTRODUCTION OF ORDINANCE - To Amend and Reordain an Ordinance Establishing the Henrico County Employee Home Purchase Assistance Program by Increasing the Asset Limit for Eligible Participants.

This Board paper introduces for advertisement and a public hearing on January 28, 2025, an ordinance to increase the asset limit for eligible participants in the Henrico County Employee Home Purchase Assistance Program. The new asset limit will be \$50,000 instead of \$30,000.

The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Roads - Three Chopt and Varina Districts.

This Board paper would accept the following named and described sections of roads into the County road system for maintenance:

- 0.04 miles of Purbrook Lane – Three Chopt District
- 0.08 miles of Dewhurst Avenue – Three Chopt District
- 0.10 miles of Vinery Avenue – Three Chopt District

- 0.08 miles of Goldeneye Lane – Varina District
- 0.06 miles of Sanctuary Commons Court – Varina District
- 0.06 miles of Heather Ridge Drive – Varina District

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.