

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
January 28, 2025**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, January 28, 2025, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Daniel J. Schmitt, Chair, Brookland District
Roscoe D. Cooper, III, Vice-Chair, Fairfield District
Misty D. Roundtree, Three Chopt District
Jody K. Rogish, Tuckahoe District
Tyrone E. Nelson, Varina District

Other Officials Present:

John A. Vithoulkas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Deputy County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Steven W. Knockemus, Assistant Director of Public Relations

Mr. Schmitt announced that Mr. Nelson was unable to attend the meeting in person because he was traveling in his vehicle to attend a family event. He noted the Board had arranged for Mr. Nelson to be heard by all persons in the Board Room and that a quorum was present in the Board Room.

On motion of Mr. Cooper, seconded by Mr. Rogish, the Board approved Mr. Nelson's electronic participation, in accordance with the Board's electronic participation policy.

The vote of the Board was as follows:

Yes: Schmitt, Cooper, Roundtree, Rogish, Nelson

No: None

Jeanetta Lee, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, the Board approved the minutes of the January 14, 2025, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Schmitt, Cooper, Roundtree, Rogish, Nelson

No: None

MANAGER'S COMMENTS

Mr. Vithoulkas recognized Bill Bradfield, FEMA Regional Flood Insurance Liaison, and Emily Schmidt, CRS Coordinator, to recognize the County's entry into the Community Rating System or CRS program. The CRS program provides our residents with discounts on flood insurance premiums. The County joined the program as a Class 5*, making it the first in the nation to join at such a high rating. This achievement highlights an ongoing commitment to flood safety and resilience, while also offering financial savings to our residents with a 25% discount on flood insurance for homeowners.

Mr. Bradfield thanked the Manager and the Board for having him this evening, and he thanked Kristen Owen with the Department of Public Works. Henrico is being recognized today because effective October 1 the County entered CRS as a class 5* and is now one of only 30 participating communities in the National Flood Insurance Program.

BOARD OF SUPERVISORS' COMMENTS

Mrs. Roundtree recognized Steve Yob, Deputy County Manager for Community Operations. She noted the Capital Region Airport Commission this morning gave an update on how the Airport handled the water crisis. Perry Miller, President of Richmond International Airport, thanked his staff in working through the crisis and stated Mr. Yob was instrumental to helping the airport maintain operations and keep everybody safe. On behalf of the County, Mrs. Roundtree thanked Mr. Yob and stated he makes Henrico and the Board very proud.

Mr. Cooper recognized the passing of Senator Henry L. Marsh, III, the first African American mayor of Richmond. He was a steward of public service work throughout his life and left an incredible mark on this community and the political landscape. Mr. Cooper noted Senator Marsh had a deep commitment to civil rights, equality, and justice. Senator Marsh's legacy is one of advocating for the underserved and speaking truth to power. He broke barriers and worked tirelessly to bridge divides in his city and in the Senate of Virginia. His passing is a significant loss, not just for his family and close friends but for all who shared his vision.

Mr. Schmitt recognized the Webelos from Scout Pack 736 with St. Michael's Catholic Church who were working on their Community in Action Badge: Trevor – Echo Lake Elementary School; Benjamin – Echo Lake Elementary School; Eric – Springfield Park Elementary School; Nathan – Spring Park Elementary School; Andre – Springfield Park Elementary School; and Wendy – Acting Academy West End. Mr. Schmitt thanked the scouts for being here and it is fantastic for students to learn and engage in the community.

RECOGNITION OF NEWS MEDIA

There was no media present for the meeting.

PRESENTATION

33-25 Resolution - Expressing Appreciation to Eldon Todd Eure.

On motion of Mr. Cooper, seconded by Mrs. Roundtree, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Rogish presented the resolution to Eldon Todd Eure for his extraordinary service, invaluable contributions, and unwavering commitment to the County and its residents.

Mr. Eure thanked the Board and the Manager and stated he was humbled by this recognition. He leaves behind a very strong team who will continue the important work of the Department of Public Works.

APPOINTMENTS

34-25 Resolution - Appointment of Member - Board of Real Estate Review & Equalization.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

35-25 Resolution - Appointment of Member - Library Advisory Board.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT

230-24 Joseph B McCutcheon Jr: Request to amend proffers accepted with C-72C-
REZ-2024- 83 on Parcel 805-737-7793 located on the west line of Valley Side Drive at
100950 its intersection with Farm Creek Drive.
Fairfield

Mr. Vithoulkas announced the applicant has requested a deferral to the March 11, 2025, meeting.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board deferred this item to the March 11, 2025, meeting.

The vote of the Board was as follows:

Yes: Schmitt, Cooper, Roundtree, Rogish, Nelson

No: None

345-24
REZ-2024-
102035
Three Chopt

Main Street Homes of VA, Inc.: Request to conditionally rezone from A-1 Agricultural District and B-3C Business District (Conditional) to RTHC Residential Townhouse District (Conditional) Parcels 738-755-6305, 738-755-7308, 738-755-8700, 738-755-9518, and 739-755-1726 containing 6.54 acres located on the north line of Church Road approximately 425' west of its intersection with John Rolfe Parkway.

Jean Moore, Assistant Director of Planning, responded to a question from Mr. Rogish regarding a possible roundabout. Mr. Rogish thanked the applicant for working on this project.

Mrs. Roundtree noted, although this project is in Three Chopt, it is on the border of Tuckahoe, and she appreciates Mr. Rogish doing the heavy lifting on this case.

No one from the public spoke in opposition to this item.

On motion of Mrs. Roundtree, seconded by Mr. Cooper, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Plan.** The Property shall be developed in general conformance with Exhibit A, attached (see case file), dated December 2024 (the "Concept Plan"). The exact locations, footprints, configurations, size, and details of the drives, lots, buildings and other improvements shown on the Concept Plan are illustrative and are subject to change and may be updated from time to time as required for final engineering designs, compliance with governmental regulations or as otherwise approved at the time of Plan of Development review of the Property. This includes the owner's ability to adjust the road width at the time of Plan of Development review in order to obtain approval of the plan of development if the County requires wider or narrower private roads for such approval.
2. **Construction.** The hours of exterior construction activities, including operation of bulldozers and other earthmoving equipment shall be between 7:00 a.m. and 7:00 p.m. Monday through Friday and 9:00 a.m. and 5:00 p.m. on Saturdays, except in emergencies or where unusual circumstances require the specific hours in order to complete work as concrete pours, asphalt pours and utility connections. No exterior construction activities shall be allowed on Sundays. Signs, in both English and Spanish, stating the above-referenced provisions, shall be posted and maintained at all entrances to the Property prior to any land disturbance activities thereon.
3. **Protective Covenants.** Prior to the issuance of the first building permit, a document shall be recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia, setting forth controls on the development and maintenance of the Property.

4. **Density.** No more than 41 dwelling units will be developed on the Property.
5. **Architecture.** Townhome buildings constructed on the Property shall be in general conformance with the architectural style depicted on Exhibit B (see case file) and attached hereto and by this reference made a part hereof, unless otherwise approved by the Planning Director at the time of Plan of Development review.
6. **Building Materials.** All buildings shall have exposed exterior walls (above grade and exclusive of trim, which may be metal, wood or vinyl) of stone, cultured stone, stone veneer, brick, brick veneer, E.I.F.S., cementitious siding (e.g. Hardi-plank), high-grade vinyl (a minimum of .042" nominal thickness as evidenced by manufacturer's printed literature), or a combination of the foregoing unless different architectural treatment and/or materials are specifically approved with respect to the exposed portion of any such wall, at the time of Plan of Development review.
7. **Minimum Sizes.** The minimum finished floor area of each townhouse unit shall be 1,500 square feet of finished floor area.
8. **Foundations.** The exposed exterior portions of all foundations below the first-floor level shall be finished with brick, brick veneer, stone, stone veneer, cultured stone or brick stamped concrete. On the front, side and rear elevations of each building, there shall be a minimum of twelve (12) inches of brick, brick veneer, stone, stone veneer, cultured stone or brick stamped concrete visible above grade. For reasons associated with required site grading, the requirements of this proffer may be modified or waived by the Director of Planning for individual side or rear facades.
9. **End Unit Facades.** For end units identified as numbers 1 and 41 on the Concept Plan (see case file), the following measures shall be implemented, unless otherwise approved at the time of plans review.
 - a. A minimum of one window per floor is required in a fenestration pattern similar to the front facade.
 - b. Trim on the side elevation shall be a minimum of 4" wide.
10. **Cantilevering.** There shall be no cantilevered treatment of any architectural features on the first floor. Items on the upper floors such as balconies, decks, bump-outs, box or bay-type windows may be cantilevered, but shall include decorative supports.
11. **Lead Walk.** A lead walk a minimum of a three (3) feet in width shall be provided to the front entrance of each dwelling unit, to connect to alleys, sidewalks or streets, in the manner generally shown on the Concept Plan (see case file).

12. **Driveways.** Driveways shall be constructed of either cobblestone, brick, asphalt, pre-cast pavers, concrete or other similar hardscape materials approved by the Director of Planning.
13. **Sidewalks.** Sidewalks shall be provided, at a minimum, along one side of each internal road.
14. **Amenities.** A gathering area shall be provided in the location labeled "Potential Pocket Park" on the Concept Plan (see case file). At a minimum, the gathering area shall be improved as follows:
 - a. With a minimum of two benches with hardscape below each bench (the square footage of this hardscape below each bench being a minimum of two times the square footage of the bench seating area), and
 - b. With landscaping identified on the landscape plan submitted by the owner at the time of plans review. An alternate design for this gathering area may be submitted to the Planning Director for approval at the time of Plan of Development review and approval
15. **Sod and irrigation.** Each front and side yard (to the edge of the rear of the unit on corner lots adjacent to streets) shall initially be sodded and irrigated, exclusive of mulched flowerbeds and landscaping.
16. **Church Road Buffer.** Along Church Road, east of the Property entrance, a buffer area 25' in width will be provided. Along Church Road, west of the Property entrance, a buffer area 10' in width will be provided. Both buffers shall be planted in accordance with their respective buffer types, as outlined in Table 5310B of the Zoning Ordinance, except to the extent necessary for the entrance road, utility easements, signage, sidewalks, and other purposes requested and specifically permitted, or if required, at the time of Plan of Development. This buffer may be concurrent with the 15' additional RTH setback required per Table 3105 of the Zoning Ordinance and be located partially in common area and partially in the adjacent rear yard setbacks as necessary to fit the required plantings.
17. **Privacy Fence and 10' Buffer Area.**
 - a. A buffer area 10' in width will be provided along the entire northern and eastern property lines meeting the planting requirements of buffer type 10 outlined in Table 5310B of the Zoning Ordinance, or as otherwise approved at the time of Plan of Development. Existing vegetation may be removed.
 - b. A six foot (6') tall opaque privacy fence ("Privacy Fence") shall be installed along the entire northern and eastern property lines of the Property. The Privacy Fence shall be installed within the 10'

buffer area.

18. **Private Roads.** The internal roadways shall be private and shall be maintained by a homeowners' association. The private road section shall be in general conformance with the Concept Plan.
19. **Entrance Turn Lane.** The Property owner shall stripe a left turn lane into the entrance within the existing painted median. These improvements shall be completed prior to the issuance of the first certificate of occupancy within the project, unless otherwise approved by the Planning Director at the time of Plan of Development approval.
20. **Garages.** Each townhouse unit shall include a minimum of a one (1) car garage.
21. **Trash.** There shall be no central trash receptacles.
22. **Marketing.** All townhouse units shall be initially marketed for sale as "Owner-occupied".
23. **Street Trees.** A minimum of one (1) street tree will be provided between each string of front-loaded townhouse units and where not otherwise prohibited by required utilities, drainage structures, easements, intersection sight distance or other conflicts. Sufficient trees shall be provided to meet the tree canopy requirements of the Zoning Ordinance.
24. **Best Management Practice.** Above-ground stormwater basins shall be located outside of any landscaped buffer within the Property, except as a landscaping amenity or water related feature, or unless approved at the time of Plan of Development review. Any permanent wet pond must include an aeration feature and meet the requirements of Sec. 24-4306 G.6.
25. **Sound Suppression Measures.** Sound suppression measures with at least a 55 sound coefficient rating shall be provided between units. A cross-sectional detail, reviewed and approved by a certified architect or engineer as to the methodology accomplishing the sound coefficient rating, shall be included in the building permit application.
26. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Schmitt, Cooper, Roundtree, Rogish, Nelson

No: None

36-25
PUP-2024-
102262
Tuckahoe

John Giavos: Request for a Provisional Use Permit under Sections 24-2306 and 24-4423 of Chapter 24 of the County Code to allow outdoor seating on Parcel 761-731-7854 located at the southeast intersection of Huguenot Road (State Route 147) and Kanawha Drive.

Jean Moore, Assistant Director of Planning, responded to a question from Mr. Rogish regarding the 13 conditions and if they are above and beyond the requirements of the B-1 district.

No one from the public spoke in opposition to this item.

On motion of Mr. Rogish, seconded by Mrs. Roundtree, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. This permit shall apply to the outdoor dining area located at 5001 Huguenot Road as shown on the exhibits in the case file.
2. The outdoor dining area must not be in operation between 10:00 p.m. and 8:00 a.m.
3. Any outside speakers or sound system must comply with the following standards:
 - a. Sound systems must be equipped with controls permitting full volume adjustment.
 - b. Sound from the system must not be audible beyond the property lines of the development.
 - c. Sound systems may be used only when outside dining is permitted.
4. Operators must not permit food preparation outside the enclosed building.
5. Outdoor dining area enclosures must be consistent with the exhibits in the case file.
6. Outdoor lighting fixtures must complement the style of the building. Lighting fixtures must not produce glare for motorists or pedestrians on the adjacent rights-of-way and parking areas and must illuminate only the outdoor dining areas.
7. Access to the outdoor dining areas must be accessed through the interior of the adjacent restaurant, except during an emergency when the patio fence exit gate may be utilized.
8. The existing sidewalk adjacent to the building, must remain clear, continuous, and unobstructed unless the applicant provides

a pedestrian path not less than five feet (5') in width around the perimeter of the outdoor dining area connecting the southeastern parking area to the main entrance of the restaurant.

9. Trash receptacles must be provided and properly serviced to control litter generated by this use.
10. The outdoor dining areas must be located in general conformance with the layout depicted in the case file.
11. The outdoor dining furniture and fencing must be in general conformance to the illustration depicted in the case file.
12. Televisions and other video display devices must not be visible from adjacent drive aisles and parking areas.
13. If a fire pit or other outdoor heating element is installed at a future time, details of its design and use must be submitted to the Director of Planning and approved by the Fire Marshal and Planning Director to ensure safety features are in place.

The vote of the Board was as follows:

Yes: Schmitt, Cooper, Roundtree, Rogish, Nelson

No: None

PUBLIC HEARINGS – OTHER ITEMS

- 37-25 Ordinance - To Amend and Reordain Section 20-9 Titled "Reserved" of the Code of the County of Henrico to Allow the Director of Finance to Retain Copies in Lieu of Original Tax Returns for Tangible Personal Property, Machinery and Tools, and Merchants' Capital Tax in Accordance with the Requirements of the Virginia Public Records Act.

Sheila Minor, Director of Finance, responded to a question from Mrs. Roundtree regarding the need for this ordinance, with clarification from Andrew Newby, County Attorney.

No one from the public spoke in opposition to this item.

On motion of Mrs. Roundtree, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached ordinance.

- 38-25 Ordinance - To Amend and Reordain Section 6-178 Titled "Designation of rental inspection district" and Section 6-179 Titled "Inspections authorized" of the Code of the County of Henrico to Establish a Rental Inspection District for St. Luke Apartments.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached ordinance.

- 39-25 Ordinance - To Amend and Reordain an Ordinance Establishing the Henrico County Employee Home Purchase Assistance Program by Increasing the Asset Limit for Eligible Participants.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached ordinance.

- 40-25 Resolution - Authorizing the County Manager to Submit an Amendment to the Henrico County FY 2021-22 Annual Action Plan Modifying the HOME-ARP Allocation Plan.

No one from the public spoke in opposition to this item.

On motion of Mrs. Roundtree, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

- 41-25 Resolution - Signatory Authority - Subordination of Utility Easements - Orville Road - Virginia DEQ Voluntary Remediation Program - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

- 42-25 Ordinance - Vacation of Drainage Easement - 4509 Woodson Hills Way - Woodson Hills at Bacova Subdivision - Three Chopt District.

No one from the public spoke in opposition to this item.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached ordinance.

- 43-25 Resolution - Signatory Authority - Conveyance of 309 Liberty Avenue (Bungalow City Subdivision) and 48 Brick Drive (Fair Oaks Villa Sites Subdivision) - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

44-25 Resolution - Signatory Authority - Lease of County Property - 1080 Dabbs House Road - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

John Martin Owens, a resident of the Brookland District, congratulated the Board on the recent news about building new bus transfer stations and parking facilities. He asked if the Board could look at adding a bus transfer station near Morningside Drive.

Sarah Ramsey, a resident of the Three Chopt District, asked the Board to remove fluoride from drinking water.

Richard Flanigan, a resident of the Fairfield District and member of the Three Fountains Northside Association, requested an update on the improvements to the lake in their community.

Emily Waterbury, a Webelos Scout attending the Board meeting, requested an update on the sidewalks to Glen Allen Library.

GENERAL AGENDA

45-25 Resolution - Award of Contract - Planning Department Renovation - Brookland District.

On motion of Mr. Schmitt, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

46-25 Resolution - Award of Contract - Main Switch & ATS Replacement at Jail West - Brookland District.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

47-25 Resolution - Award of Contract - Electrical Renovations at Libbie Mill Library - Brookland District.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

48-25 Resolution - Award of Contract - Annual Contract for Concrete and Asphalt Rehabilitation – Countywide.

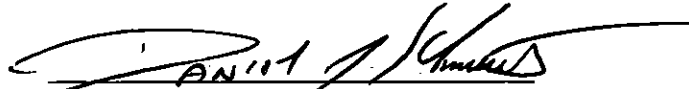
On motion of Mrs. Roundtree, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

49-25

Resolution - Authorization to Submit Application and Signatory Authority -
Virginia Department of Environmental Quality - Pay-For-Outcomes
Nonpoint Source Pollution Reduction Pilot Program Grant.

On motion of Mrs. Roundtree, seconded by Mr. Cooper, and by unanimous
vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:09 p.m.

A handwritten signature in black ink, appearing to read "ANITA J. SCHMITT", is written over a horizontal line.

Chair, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 33-25

Page No. 1 of 2

Agenda Title: RESOLUTION - Expressing Appreciation to Eldon Todd Eure

For Clerk's Use Only:

Date: 4/28/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Rogish
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	✓		
Nelson, T.	✓		
Rogish, J.	✓		
Roundtree, M.	✓		
Schmitt, D.	✓		

WHEREAS, Eldon Todd Eure has enjoyed a distinguished career with Henrico County, dedicating over 34 years of service to the Department of Public Works, beginning in May 1990 as a Traffic Engineer; and

WHEREAS, Mr. Eure has made significant contributions to the County's traffic operations, including overseeing signs and signals, reviewing development design plans, serving on snow and NASCAR race duty, and initiating the standardization of lighting at all signalized intersections in Henrico County; and

WHEREAS, Mr. Eure was promoted to lead the Mass Transit Division, where he spearheaded the expansion of Greater Richmond Transit Company (GRTC) bus service into Henrico County; and

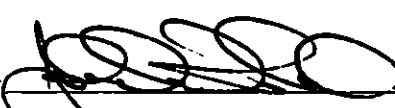
WHEREAS, in 2012, Mr. Eure became the Director of the Transportation Development Division, where he oversaw a dramatic increase in Public Works transportation capital projects from four to over 100 active projects and successfully secured state and federal funding, including completing Henrico County's first VDOT Revenue Sharing project; and

WHEREAS, in 2019, Mr. Eure was promoted to Assistant Director of Public Works, where he oversaw the Transportation Development, Construction, and Design divisions and continued his work securing funding and advocating for regional projects; and

WHEREAS, Mr. Eure has played a vital role in regional transportation initiatives, serving on PlanRVA's Richmond Transportation Planning Organization, advocating for federal funding, and playing a key role in the future of the region's transportation infrastructure advancing critical infrastructure projects; and

WHEREAS, Mr. Eure was instrumental bringing to life major trail projects such as the Virginia Capital Trail and the Fall Line Trail. Mr. Eure was also instrumental in the success of the 2015 UCI Road World Championships; and

WHEREAS, Mr. Eure played a major role in the establishment of the Central Virginia Transportation Authority (CVTA), serving as the first Technical Advisory Chair and creating the framework for funding policies and project scoring; and

By Agency Head _____ By County Manager 

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS**

Agenda Title: RESOLUTION – Expressing Appreciation to Eldon Todd Eure

WHEREAS, Mr. Eure’s leadership has greatly enhanced transit services in Henrico County, including expanded routes and increased service frequency along major corridors, and his recent appointment to the GRTC Board of Directors reflects his ongoing dedication to public transportation; and

WHEREAS, Mr. Eure leaves an extraordinary legacy of over 120 active transportation projects with funding exceeding \$900 million, representing transformative progress for Henrico County’s infrastructure and transportation systems.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby expresses its heartfelt appreciation to Eldon Todd Eure for his extraordinary service, invaluable contributions, and unwavering commitment to the County and its residents.

BE IT FURTHER RESOLVED that this resolution shall be spread among the minutes of this meeting and a copy publicly presented to Mr. Eure as a token of the Board’s deepest gratitude and best wishes for his future endeavors.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Expressing Appreciation to Eldon Todd Eure

WHEREAS, Eldon Todd Eure has enjoyed a distinguished career with Henrico County, dedicating over 34 years of service to the Department of Public Works, beginning in May 1990 as a Traffic Engineer; and

WHEREAS, Mr. Eure has made significant contributions to the County's traffic operations, including overseeing signs and signals, reviewing development design plans, serving on snow and NASCAR race duty, and initiating the standardization of lighting at all signalized intersections in Henrico County; and

WHEREAS, Mr. Eure was promoted to lead the Mass Transit Division, where he spearheaded the expansion of Greater Richmond Transit Company (GRTC) bus service into Henrico County; and

WHEREAS, in 2012, Mr. Eure became the Director of the Transportation Development Division, where he oversaw a dramatic increase in Public Works transportation capital projects from four to over 100 active projects and successfully secured state and federal funding, including completing Henrico County's first VDOT Revenue Sharing project; and

WHEREAS, in 2019, Mr. Eure was promoted to Assistant Director of Public Works, where he oversaw the Transportation Development, Construction, and Design divisions and continued his work securing funding and advocating for regional projects; and

WHEREAS, Mr. Eure has played a vital role in regional transportation initiatives, serving on PlanRVA's Richmond Transportation Planning Organization, advocating for federal funding, and playing a key role in the future of the region's transportation infrastructure advancing critical infrastructure projects; and

WHEREAS, Mr. Eure was instrumental bringing to life major trail projects such as the Virginia Capital Trail and the Fall Line Trail. Mr. Eure was also instrumental in the success of the 2015 UCI Road World Championships; and

WHEREAS, Mr. Eure played a major role in the establishment of the Central Virginia Transportation Authority (CVTA), serving as the first Technical Advisory Chair and creating the framework for funding policies and project scoring; and

WHEREAS, Mr. Eure's leadership has greatly enhanced transit services in Henrico County, including expanded routes and increased service frequency along major corridors, and his recent appointment to the GRTC Board of Directors reflects his ongoing dedication to public transportation; and

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COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 34-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Board of Real Estate Review and Equalization

For Clerk's Use Only: Date: 1/28/2025 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) Cooper (2) _____ Seconded by (1) Rogish (2) _____ REMARKS: APPROVED	YES NO OTHER Cooper, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Rogish, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Roundtree, M. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Board of Real Estate Review and Equalization for a one-year term expiring December 31, 2025, or thereafter when her successor has been appointed and qualified:

Fairfield District

Marian J. Martin

By Agency Head _____ By County Manager 

Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 35-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Library Advisory Board

For Clerk's Use Only: Date: <u>4/28/2025</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Cooper</u> Seconded by (1) <u>Rogish</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Cooper, R. <u>✓</u> _____ Nelson, T. <u>✓</u> _____ Rogish, J. <u>✓</u> _____ Roundtree, M. <u>✓</u> _____ Schmitt, D. _____
---	--	---

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Library Advisory Board for a one-year term expiring December 31, 2025, or thereafter when her successor has been appointed and qualified:

Fairfield District

Valorie McBee

By Agency Head _____ By County Manager [Signature]

Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 37-25

Page No. 1 of 1

Agenda Title: ORDINANCE — To Amend and Reordain Section 20-9 Titled "Reserved" of the Code of the County of Henrico to Allow the Director of Finance to Retain Copies in Lieu of Original Tax Returns for Tangible Personal Property, Machinery and Tools, and Merchants' Capital Tax in Accordance with the Requirements of the Virginia Public Records Act

For Clerk's Use Only:

Date: 1/28/2025

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Cooper
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Cooper, R. ☒ _____

Nelson, T. ☒ _____

Rogish, J. ☒ _____

Roundtree, M. ☒ _____

Schmitt, D. ☒ _____

After a duly advertised public hearing, the Board of Supervisors of Henrico County, Virginia, adopted the attached ordinance.

Comments: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

[Signature]

By County Manager

[Signature]

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

BLACKLINE

ORDINANCE — To Amend and Reordain Section 20-9 Titled "Reserved" of the Code of the County of Henrico to Allow the Director of Finance to Retain Copies in Lieu of Original Tax Returns for Tangible Personal Property, Machinery and Tools, and Merchants' Capital Tax in Accordance with the Requirements of the Virginia Public Records Act

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 20-9 of the Code of the County of Henrico is amended and reordained as follows:

Sec. 20-9. Reserved Preservation of returns.

Pursuant to Code of Virginia § 58.1-3112, the Director of Finance is authorized to retain copies of original tangible personal property, machinery and tools, and merchants' capital tax returns in lieu of retaining the original returns in the Director's office. Copies must be retained for at least six years after the tax assessment year on a durable medium that complies with the requirements of the Virginia Public Records Act. After copying, original returns may be destroyed in accordance with Code of Virginia § 15.2-1412.

2. That this ordinance will be in full force and effect on and after its passage as provided by law.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 38-25

Page No. 1 of 1

Agenda Title: ORDINANCE — To Amend and Reordain Section 6-178 Titled “Designation of rental inspection district” and Section 6-179 Titled “Inspections authorized” of the Code of the County of Henrico to Establish a Rental Inspection District for St. Luke Apartments

For Clerk's Use Only:

Date: 1/28/2025

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Rogish
(2) _____ (2) _____

REMARKS: _____

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

After a duly advertised public hearing, the Board of Supervisors of Henrico County, Virginia, adopted the attached ordinance.

Comments: The Building Official recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

BLACKLINE

ORDINANCE — To Amend and Reordain Section 6-178 Titled “Designation of rental inspection district” and Section 6-179 Titled “Inspections authorized” of the Code of the County of Henrico to Establish a Rental Inspection District for St. Luke Apartments

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 6-178 of the Code of the County of Henrico is amended and reordained as follows:

Sec. 6-178. Designation of rental inspection districts.

The board of supervisors finds that (i) there is a need to protect the public health, safety, and welfare of the occupants of dwelling units inside the rental inspection districts designated in this section; (ii) the residential rental dwelling units within the designated rental inspection districts are either (a) blighted or in the process of deteriorating, or (b) the residential rental dwelling units are in need of inspection by the building official to prevent deterioration, taking into account the number, age, and condition of residential dwelling rental units inside the designated rental inspection districts; and (iii) the inspection of residential rental dwelling units inside the designated rental inspection districts is necessary to maintain safe, decent, and sanitary living conditions for tenants and other residents living in the rental inspection district. Therefore, the board designates the following rental inspection districts, pursuant to Code of Virginia, § 36-105.1:1, as amended:

Glenwood Farms Rental Inspection District. The boundaries of the Glenwood Farms Rental Inspection District are shown on the map attached to this ordinance and incorporated by reference. A copy of the map is maintained in the office of the building official.

St. Luke Apartments Rental Inspection District. The boundaries of the St. Luke Apartments Rental Inspection District are shown on the map attached to this ordinance and incorporated by reference. A copy of the map is maintained in the office of the building official.

2. That Section 6-179 of the Code of the County of Henrico is amended and reordained as follows:

Sec. 6-179. Inspections authorized.

The board authorizes the building official to inspect residential rental dwelling units within the each designated rental inspection district pursuant to the procedures set forth in this section and in conformance with the requirements of sec. 6-177.

1. *Notification upon establishment of district.* Upon the adoption of this an ordinance establishing a rental inspection district, the building official will make reasonable efforts to notify owners of residential rental dwelling units within the designated rental inspection district, or their designated managing agents, of the adoption of the ordinance and provide information and an explanation of the rental inspection ordinance and the responsibilities of the owner thereunder.

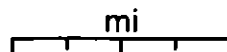
• • • •

3. That this ordinance will be in full force and effect on and after its passage as provided by law.



St. Luke Apartments - Rental Inspection District

© Henrico County, Virginia
Internet User



11/25/2024





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 39-25

Page 1 of 4

Agenda Title: ORDINANCE — To Amend and Reordain an Ordinance Establishing the Henrico County Employee Home Purchase Assistance Program by Increasing the Asset Limit for Eligible Participants

For Clerk's Use Only:

Date: 4/28/2025

☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Royse
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, by ordinance effective June 13, 2023, and amended and reordained on April 23, 2024, the Board of Supervisors established the Henrico County Employee Home Purchase Assistance Program (the "Program"), subject to appropriations for the purposes set out in the ordinance; and,

WHEREAS, to promote the purposes of the ordinance, the Board of Supervisors desires to expand eligibility for the Program and allow more participants by increasing the asset limit of eligible participants; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-1427, and the Board of Supervisors held a public hearing on January 28, 2025.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Henrico County, Virginia that the ordinance approved June 13, 2023, and amended and reordained on April 23, 2024, establishing the program known as the "Henrico County Employee Home Purchase Assistance Program" is amended and reordained as follows:

1. A program, to be known as the "Henrico County Employee Home Purchase Assistance Program," and to be administered by the Director of Community Revitalization (the "Director"), is established for the purpose of providing homeownership grants in the form of forgivable loans to eligible employees of the County of Henrico, Virginia, the County School Board of Henrico County, Virginia (the "School Board"), and County constitutional officers (collectively, "County Employees") subject to appropriations for such purposes and the terms and conditions in the following paragraphs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 39-25

Page 2 of 4

Agenda Title: ORDINANCE — To Amend and Reordain an Ordinance Establishing the Henrico County Employee Home Purchase Assistance Program by Increasing the Asset Limit for Eligible Participants

2. The grants will be in the form of forgivable loans with terms summarized below:

Interest Rate:	0.00% (yearly)
Amount:	Up to \$25,000 per employee household
Fees:	No origination or application fees, and no prepayment penalty
Term:	60 months
Other Terms:	Payments are deferred and one-one hundred twentieth (1/120) of the original principal amount will be forgiven each pay period (on a 24-pay period per year basis) during the term provided that the conditions in sections 6 and 7 below continue to be satisfied. Upon the failure of either condition, the unforgiven principal balance will be due and payable to the County, and the County may enforce all remedies under the agreement, note, deed of trust, and at law or equity.

3. To be eligible, the following criteria must be met:

- A. The employee must be a full-time permanent County Employee with at least 12 months of service and a performance appraisal rating of acceptable or better (performance appraisal must cover at least 12 months of employment by the County, School Board, or County constitutional officer).
- B. The sales price and the County Employee's household must meet the Virginia Housing and Development Authority regional sales price and household income limitations in effect at the time of application. Further, the County Employee's household may not hold assets totaling more than ~~15% of the sales price or \$30,000, whichever is lower~~ **\$50,000.**
- C. The County Employee must not have any outstanding judgments, liens, or collections, any bankruptcies must have been discharged for at least two years, and any foreclosures must be at least three years old.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 39-25

Page 3 of 4

Agenda Title: ORDINANCE — To Amend and Reordain an Ordinance Establishing the Henrico County Employee Home Purchase Assistance Program by Increasing the Asset Limit for Eligible Participants

- D. The County Employee must be a first-time homebuyer purchasing a qualifying home in the County to own and occupy as his or her principal residence. A County Employee is a “first-time homebuyer” only if neither the County Employee nor anyone in his or her household has owned a home within five years of the date of application. A “qualifying home” is a single-family attached or detached dwelling or condominium unit.
 - E. Proceeds may be used only to purchase a qualifying home in fee simple.
 - F. Only one application for a grant in the form of a forgivable loan per household will be considered, regardless of the eligibility of other members of the household.
 - G. Program funds may be used only in conjunction with Conventional, FHA, VA, or Virginia Housing first mortgage products. A loan may not be used in conjunction with any subprime or adjustable rate mortgage loans, or any seller financing or mortgage assumption. The County Employee must use a lender on the Virginia Housing Development Authority’s approved lenders listing. No individual not part of the County Employee’s household may be a co-borrower on the first mortgage product.
 - H. Proceeds may not be used in any transaction where the total sales commission exceeds six percent of the sales price or where there are loans with more than three points, including the loan origination fee.
- 4. The amount of a grant in the form of a forgivable loan may not exceed the limit set forth in Va. Code § 15.2-958.2, as the same may be amended or reenacted, or such lesser prorated amount established by the Director in the event eligible applications exceed available funds. The total amount of grants in the form of forgivable loans will not exceed the funds lawfully appropriated for purposes of the Program by the Henrico County Board of Supervisors.
 - 5. Grants in the form of forgivable loans will be available only on a first come, first served basis to eligible County Employees.
 - 6. Assisted County Employees must continue employment with the County, the School Board, or County constitutional officers as a full-time permanent County Employee for five years from the date of disbursement of proceeds. Notwithstanding the immediately preceding sentence, an assisted County Employee who transfers full-time permanent employment with the County, the School Board, or a County constitutional officer directly to full-time permanent employment with an authority created by the Henrico County Board of Supervisors pursuant to state law will be deemed to be continuing qualified employment under this ordinance.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 39-25

Page 4 of 4

Agenda Title: ORDINANCE — To Amend and Reordain an Ordinance Establishing the Henrico County Employee Home Purchase Assistance Program by Increasing the Asset Limit for Eligible Participants

7. An assisted County Employee must own and occupy the home purchased with Program funds as his or her principal residence for five years starting from the date of disbursement of proceeds.
8. As a precondition to disbursement of proceeds, the assisted County Employee must give to the County a promissory note secured by a deed of trust on the property the assisted County Employee intends to purchase with Program funds.
9. The Director is authorized to administer the Program, including development of necessary forms, agreements, deeds of trust, promissory notes, and other documents, and to engage consultants and contractors as needed to assist with the administration of the Program.
10. The Director, in consultation with the Directors of Finance and Human Resources and the Henrico County Public Schools' Chief Financial Officer and Chief Human Resources Officer, is authorized to develop an application to collect the information necessary to determine eligibility and procedures for determining eligibility and compliance with Program requirements, in accordance with this Ordinance.
11. The Director is authorized to establish procedures consistent with this Ordinance and appropriate to ensure the competitiveness of the County as an employer and the integrity of the Program.
12. This Ordinance will be effective immediately upon adoption as provided by law, subject to appropriations for the purposes set out above.

Comment: The Director of Community Revitalization recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 40-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Authorizing the County Manager to Submit an Amendment to the Henrico County FY 2021-22 Annual Action Plan Modifying the HOME-ARP Allocation Plan

For Clerk's Use Only: Date: 1/28/2025 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) Roundtree Seconded by (1) Cooper (2) _____ (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Cooper, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Rogish, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Roundtree, M.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, Henrico County is an entitlement community under the United States Department of Housing and Urban Development ("HUD") HOME Investment Partnerships Program ("HOME") as authorized by the HOME Investment Partnerships Act of 1990; and,

WHEREAS, localities are required to submit an Annual Action Plan ("Plan") as a condition of receiving HOME funds, and the Board of Supervisors previously approved the submission of an amended Plan that included a HOME-ARP Allocation Plan; and,

WHEREAS, the Board wishes to further amend the FY 2021-22 Plan to modify the proposed distribution of HOME-ARP funds in the HOME-ARP Allocation Plan and to include additional language requested by HUD; and,

WHEREAS, the County is required to submit an amended FY 2021-22 Plan in order to allocate the HOME-ARP funds, and the Department of Community Revitalization has prepared a modified HOME-ARP Allocation Plan to address HUD requirements.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it approves the submission to HUD of an amended FY 2021-22 Plan modifying the HOME-ARP Allocation Plan.

Comments: The Director of Community Revitalization recommends approval of the Board paper, and the County Manager concurs.

By Agency Head _____

By County Manager _____

Copy to: _____

Certified: _____

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 41-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Subordination of Utility Easements — Orville Road — Virginia DEQ Voluntary Remediation Program — Brookland District

For Clerk's Use Only:

Date: 4/28/2025

☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Cosser
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schlitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, 4800 Thalbro LLC (the "Developer") recently purchased two parcels off Orville Road designated GPIN 775-738-7694 and 775-738-8759 (together, the "Property"), which the City of Richmond historically used as a dumping site; and,

WHEREAS, the Henrico Economic Development Authority facilitated the Developer's receipt of a state planning grant for remediation of brownfields, and, in connection with such grant, the Developer has enrolled the Property in the Virginia Department of Environmental Quality's Voluntary Remediation Program; and,

WHEREAS, in connection with the Developer's efforts, the Developer has asked the County to subordinate its drainage, sewer, and water easements on the Property (the "County Utility Easements"); and,

WHEREAS, the subordination of the County Utility Easements would subject County work on the County's utilities to certain restrictive covenants, including restrictions on design, planning, and testing during maintenance, repair, or replacement of utilities; and,

WHEREAS, this resolution was advertised, and a public hearing was held on January 28, 2025, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chair is authorized to execute a document, in a form approved by the County Attorney, to subordinate the County Utility Easements as contemplated herein.

Comments: The Directors of Real Property and Public Utilities recommend approval; the County Manager concurs.

By Agency Head

By County Manager

Copy to: _____

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 42-25

Page No. 1 of 2

Agenda Title: **ORDINANCE — Vacation of Drainage Easement — 4509 Woodson Hills Way — Woodson Hills at Bacova Subdivision — Three Chopt District**

For Clerk's Use Only:

Date: 4/28/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Rogish
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Bradford Homes, Inc. (the "Owner") owns Section 3, Block A, Lot 3, commonly known as 4509 Woodson Hills Way, and designated GPIN 738-766-2294, in the Woodson Hills at Bacova subdivision (the "Property"); and,

WHEREAS, the Owner has asked the County to vacate a drainage easement encumbering the Property; and,

WHEREAS, the easement was conveyed to the County by plat of subdivision titled "Woodson Hills at Bacova Section 3," which is recorded in the Clerk's Office of the Circuit Court of Henrico County (the "Clerk's Office") in Plat Book 138, page 311; and,

WHEREAS, the easement area is labeled "Existing 16' Drainage Easement PB.138, PG.311-314 To Be Vacated (Hatched)" on Exhibit A, attached hereto; and,

WHEREAS, the County does not need the easement; and,

WHEREAS, a replacement easement was conveyed to the County, and the deed of replacement easement was recorded in Deed Book 6621, page 1997 in the Clerk's Office; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on January 28, 2025; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the subdivision plat will be irreparably damaged by this vacation.

By Agency Head

By County Manager

Certified:
A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 42-25

Page No. 2 of 2

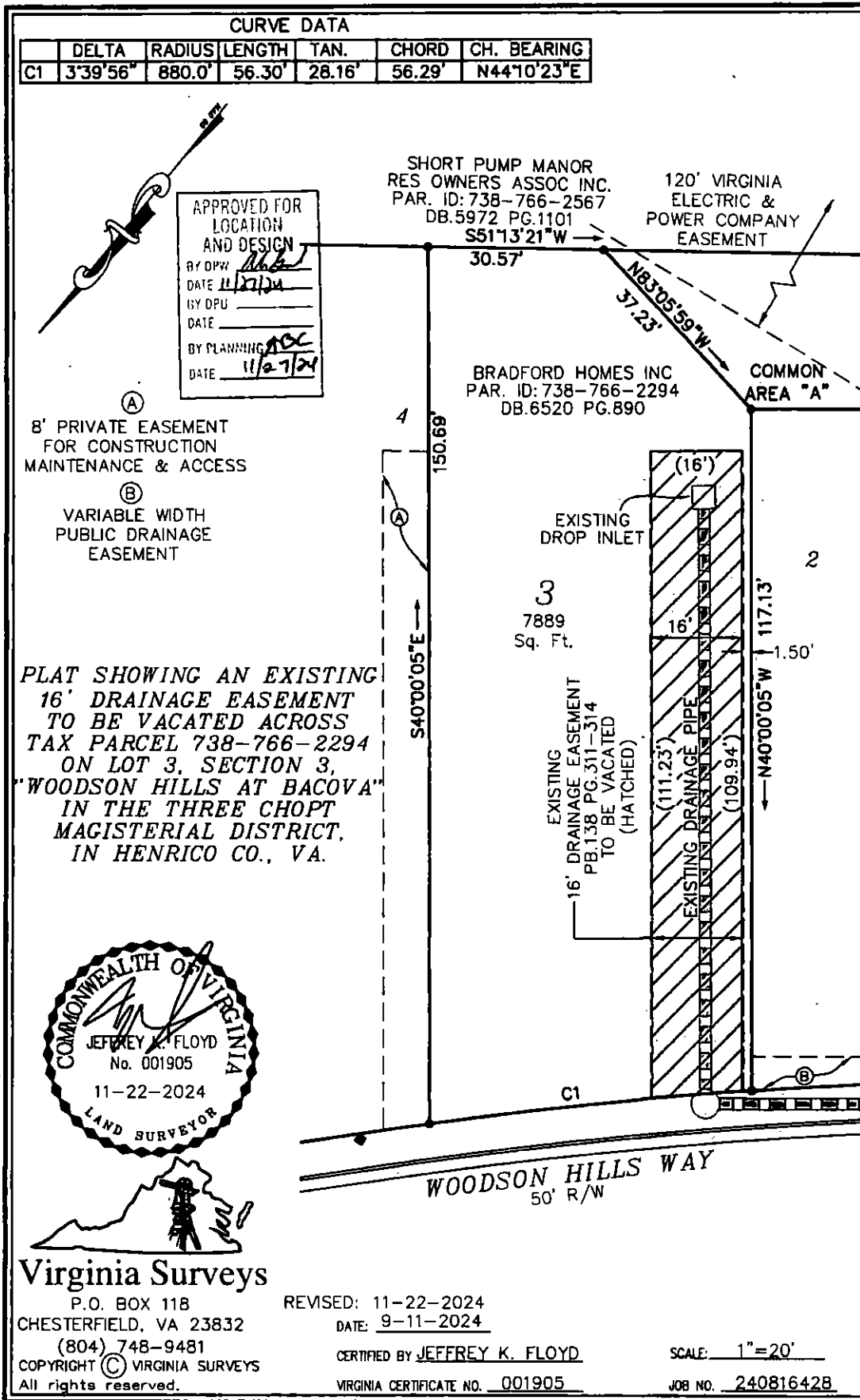
Agenda Title: ORDINANCE — Vacation of Drainage Easement — 4509 Woodson Hills Way — Woodson Hills at Bacova Subdivision — Three Chopt District

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- (1) the 16' Drainage Easement on Section 3, Block A, Lot 3 in the Woodson Hills at Bacova subdivision, which was conveyed to the County by a plat of subdivision titled "Woodson Hills at Bacova Section 3," recorded in the Clerk's Office in Plat Book 138, page 311, is vacated in accordance with Va. Code § 15.2-2272(2);
- (2) this Ordinance will become effective 30 days after its passage as provided by law;
- (3) the Clerk of the Circuit Court of Henrico County (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- (4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name of Bradford Homes, Inc.; and,
- (5) the Clerk will note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Division has processed this request through the Departments of Planning and Public Works without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

Exhibit A





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 43-25
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Conveyance of 309 Liberty Avenue (Bungalow City Subdivision) and 48 Brick Drive (Fair Oaks Villa Sites Subdivision) — Varina District

For Clerk's Use Only:

Date: 4/28/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Cooper
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County owns GPIN 816-728-7885, known as 309 Liberty Avenue, in the Bungalow City subdivision, which the County acquired by deed recorded in Deed Book 880, page 336 (the "Bungalow City Property"), which has a tax assessed value of \$3,400, and which is surplus to the needs of the County; and,

WHEREAS, the County owns GPIN 826-719-2119, known as 48 Brick Drive, in the Fair Oaks Villa Sites subdivision, which the County acquired by deed recorded in Deed Book 1050, page 432 (the "Fair Oaks Property"), which has a tax assessed value of \$3,300, and which is surplus to the needs of the County; and,

WHEREAS, Tauheed Bashir (the "Adjoining Owner") owns 313 Liberty Avenue, which abuts the Bungalow City Property, and 46 Brick Drive, which abuts the Fair Oaks Property; and,

WHEREAS, the Board of Supervisors wishes to convey the Bungalow City Property and the Fair Oaks Property (the "Properties") to the Adjoining Owner, for \$6,700; and,

WHEREAS, this resolution was advertised, and the Board held a public hearing to consider the conveyance of the Properties on January 28, 2025, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED that: (1) the Properties are declared surplus to the needs of the County; and (2) the Chair is authorized to execute a deed, and the County Manager or Real Property Director is authorized to execute closing and any other documents necessary to convey the property, all in a form approved by the County Attorney.

Comment: The Real Property Division has processed the conveyance through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Copy to: _____

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 44-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Lease of County Property — 1080 Dabbs House Road — Varina District

For Clerk's Use Only:

Date: 4/28/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Royle
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County owns a single-family dwelling at 1080 Dabbs House Road (the "Property"); and,

WHEREAS, Ken Spero, who is leasing the Property, desires to extend his lease for a one-year term beginning March 1, 2025, and ending on February 28, 2026; and,

WHEREAS, Mr. Spero will pay a monthly rent of \$1,050 and be responsible for routine maintenance of the dwelling; and,

WHEREAS, this resolution was advertised pursuant to Section 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on January 28, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a lease amendment, in a form approved by the County Attorney, to extend the lease of 1080 Dabbs House Road to Ken Spero for a one-year term beginning on March 1, 2025, and ending on February 28, 2026, at a monthly rent of \$1,050. The County Manager is further authorized to execute one-year lease renewals and amendments in forms approved by the County Attorney.

Comments: The Real Property Division processed this request through the Department of Public Works without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 43-25
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Conveyance of 309 Liberty Avenue (Bungalow City Subdivision) and 48 Brick Drive (Fair Oaks Villa Sites Subdivision) — Varina District

For Clerk's Use Only:

Date: 1/28/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Cooper
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County owns GPIN 816-728-7885, known as 309 Liberty Avenue, in the Bungalow City subdivision, which the County acquired by deed recorded in Deed Book 880, page 336 (the "Bungalow City Property"), which has a tax assessed value of \$3,400, and which is surplus to the needs of the County; and,

WHEREAS, the County owns GPIN 826-719-2119, known as 48 Brick Drive, in the Fair Oaks Villa Sites subdivision, which the County acquired by deed recorded in Deed Book 1050, page 432 (the "Fair Oaks Property"), which has a tax assessed value of \$3,300, and which is surplus to the needs of the County; and,

WHEREAS, Tauheed Bashir (the "Adjoining Owner") owns 313 Liberty Avenue, which abuts the Bungalow City Property, and 46 Brick Drive, which abuts the Fair Oaks Property; and,

WHEREAS, the Board of Supervisors wishes to convey the Bungalow City Property and the Fair Oaks Property (the "Properties") to the Adjoining Owner, for \$6,700; and,

WHEREAS, this resolution was advertised, and the Board held a public hearing to consider the conveyance of the Properties on January 28, 2025, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED that: (1) the Properties are declared surplus to the needs of the County; and (2) the Chair is authorized to execute a deed, and the County Manager or Real Property Director is authorized to execute closing and any other documents necessary to convey the property, all in a form approved by the County Attorney.

Comment: The Real Property Division has processed the conveyance through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Copy to: _____

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 44-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Lease of County Property — 1080 Dabbs House Road — Varina District

For Clerk's Use Only:

Date: 4/28/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Roysen
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County owns a single-family dwelling at 1080 Dabbs House Road (the "Property"); and,

WHEREAS, Ken Spero, who is leasing the Property, desires to extend his lease for a one-year term beginning March 1, 2025, and ending on February 28, 2026; and,

WHEREAS, Mr. Spero will pay a monthly rent of \$1,050 and be responsible for routine maintenance of the dwelling; and,

WHEREAS, this resolution was advertised pursuant to Section 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on January 28, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a lease amendment, in a form approved by the County Attorney, to extend the lease of 1080 Dabbs House Road to Ken Spero for a one-year term beginning on March 1, 2025, and ending on February 28, 2026, at a monthly rent of \$1,050. The County Manager is further authorized to execute one-year lease renewals and amendments in forms approved by the County Attorney.

Comments: The Real Property Division processed this request through the Department of Public Works without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 45-25

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Planning Department Renovation – Brookland District

For Clerk's Use Only: Date: <u>4/28/2025</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Cooper</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Cooper, R. <u>✓</u> _____ Nelson, T. <u>✓</u> _____ Rogish, J. <u>✓</u> _____ Roundtree, M. <u>✓</u> _____ Schmitt, D. <u>✓</u> _____
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WHEREAS, the County received three bids on November 5, 2024, in response to ITB No. 24-2762-10JL and Addendum No. 1 for construction of the Planning Department Renovation project; and,

WHEREAS, the project consists of the removal of existing gypsum board partitions, construction of gypsum board partitions, installation of new carpet and ceiling systems, painting, new ductwork and electrical systems in modified areas, new lighting, security electronics and data systems, and provision of low voltage electrical; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Woodland Construction, Inc. Richmond, VA	\$1,348,028
ARW Contracting, Inc. Chester, VA	\$1,615,000
Suburban Remodeling Corp. dba SRC, Inc. Henrico, VA	\$1,999,775

WHEREAS, after a review and evaluation of the bids, it was determined that Woodland Construction, Inc. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$1,348,028.

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 45-25

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Planning Department Renovation – Brookland District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$1,348,028 is awarded to Woodland Construction, Inc., the lowest responsive and responsible bidder, pursuant to ITB No. 24-2762-10JL, Addendum No. 1, and the total bid submitted by Woodland Construction, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of General Services, Planning, and Purchasing recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 46-25

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Main Switch & ATS Replacement at Jail West – Brookland District

For Clerk's Use Only:

Date: 4/28/2025

☒ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Rogish
(2) _____ (2) _____

REMARKS: _____

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	___	___
Nelson, T.	<input checked="" type="checkbox"/>	___	___
Rogish, J.	<input checked="" type="checkbox"/>	___	___
Roundtree, M.	<input checked="" type="checkbox"/>	___	___
Schmitt, D.	<input checked="" type="checkbox"/>	___	___

WHEREAS, the County received two bids on January 9, 2025, in response to ITB 24-2784-11JL and Addendum No. 1 for the Main Switch and ATS Replacement at Jail West project located at 4317 East Parham Road; and,

WHEREAS, the project consists of the replacement of the existing service entrance main bypass switch and automatic transfer switch as indicated in the contract documents; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Ebenezer Electric, LLC Woodbridge, VA	\$493,581
Triad Electrical Solutions, Inc. Carrollton, VA	\$633,217

WHEREAS, after a review and evaluation of the bids, it was determined that Ebenezer Electric, LLC is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$493,581.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$493,581 is awarded to Ebenezer Electric, LLC, the lowest responsive and responsible bidder, pursuant to ITB 24-2784-11JL, Addendum No. 1, and the Base Bid submitted by Ebenezer Electric, LLC.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head _____

By County Manager _____

Certified: _____

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 46-25

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Main Switch & ATS Replacement at Jail West – Brookland District

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of General Services and Purchasing recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 47-25

Page No. 1 of 1

Agenda Title: RESOLUTION – Award of Contract – Electrical Renovations at Libbie Mill Library – Brookland District

For Clerk's Use Only:

Date: 4/28/2025

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Rogish
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Cooper, R. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

Rogish, J. ☒ ☐ ☐

Roundtree, M. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

WHEREAS, the County received one bid on November 14, 2024, in response to ITB 24-2768-10JL and Addendum No. 1 for Electrical Renovations at Libbie Mill Library located at 2100 Libbie Lake East St.; and,

WHEREAS, the project consists of the replacement of the existing lighting control and shade control systems for the entire building as indicated in the contract documents; and,

WHEREAS, the bid was as follows:

Bidder	Bid Amount
Ace Electric Co., Inc. Henrico, VA	\$274,750

WHEREAS, after a review and evaluation of the bid, it was determined that Ace Electric Co., Inc. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$274,750.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$274,750 is awarded to Ace Electric Co., Inc., the lowest responsive and responsible bidder, pursuant to ITB 24-2768-10JL, Addendum No. 1, and the Total Bid Amount submitted by Ace Electric Co., Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of General Services and Purchasing recommend approval of the Board paper, and the County Manager concurs.

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 48-25

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Annual Contract for Concrete and Asphalt Rehabilitation — Countywide

For Clerk's Use Only:

Date: 4/28/2025

(X) Approved

() Denied

() Amended

() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Cooper
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R. ✓

Nelson, T. ✓

Rogish, J. ✓

Roundtree, M. ✓

Schmitt, D. ✓

WHEREAS, the County received six bids on November 12, 2024, in response to ITB No. 24-2771-10JL for labor, supervision, materials, supplies, and equipment for concrete and asphalt rehabilitation projects throughout the County as needed and requested by the County; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Finley Asphalt & Sealing, LLC dba Finley Asphalt & Concrete Bristow, VA	\$192,945.00
Blakemore Construction Corporation Rockville, VA	\$235,212.60
Colony Construction, Inc. Powhatan, VA	\$252,737.00
Slurry Pavers, Inc. Richmond, VA	\$314,335.00
Talley & Armstrong Inc. Henrico, VA	\$341,360.00
North Construction, Inc. Ashburn, VA	\$474,600.00

WHEREAS, the bid amounts were calculated by multiplying the estimated unit quantities listed in the bid documents by the unit prices set out in the bids; and,

WHEREAS, after a review and evaluation of the bids, it was determined that Finley Asphalt & Sealing, LLC is the lowest responsive and responsible bidder for the annual contract; and,

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 48-25

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Contract — Annual Contract for Concrete and Asphalt Rehabilitation — Countywide

WHEREAS, these concrete and asphalt rehabilitation projects will not exceed \$1,000,000 for a single project and estimated first-year expenditures are approximately \$2,000,000; and,

WHEREAS, the final contract amount will be determined upon completion of the projects by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Finley Asphalt & Sealing, LLC, the lowest responsive and responsible bidder, pursuant to ITB No. 24-2771-10JL, and the unit price bid submitted by Finley Asphalt & Sealing, LLC.
2. Fees for the projects will not exceed \$1,000,000 for a single project, and compensation will be based upon the unit costs in the contractor's bid.
3. The contract will be for a period of one year, with the option for the County to renew the contract for two additional one-year terms.
4. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
5. The County Manager, or the Purchasing Director as his designee, is authorized to execute contract amendments within the scope of the project budget.

Comment: The Directors of Recreation and Parks and Purchasing recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 49-25

Page No. 1 of 1

Agenda Title: RESOLUTION – Authorization to Submit Application and Signatory Authority – Virginia Department of Environmental Quality – Pay-For-Outcomes Nonpoint Source Pollution Reduction Pilot Program Grant

For Clerk's Use Only:

Date: 1/28/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Cooper
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Pay-For-Outcomes Nonpoint Source Pollution Reduction Grant pilot program ("Program") of the Virginia Department of Environmental Quality allocates funds for nutrient reduction projects that have a significant local or regional impact with reimbursement ranging from \$500,000 to \$7,500,000 per award; and,

WHEREAS, the County has identified one or more projects that may qualify for funding under the Program; and,

WHEREAS, the County must submit a letter of intent and commit to provide the upfront design and construction costs for each project to be eligible for grant funding for each project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the Director of Public Works to submit letters of intent to participate in the Program for each project that may qualify. The Director of Public Works is further authorized to execute agreements, in a form approved by the County Attorney, to secure grant funding from the Program for the proposed project.

COMMENT: The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Copy to: _____

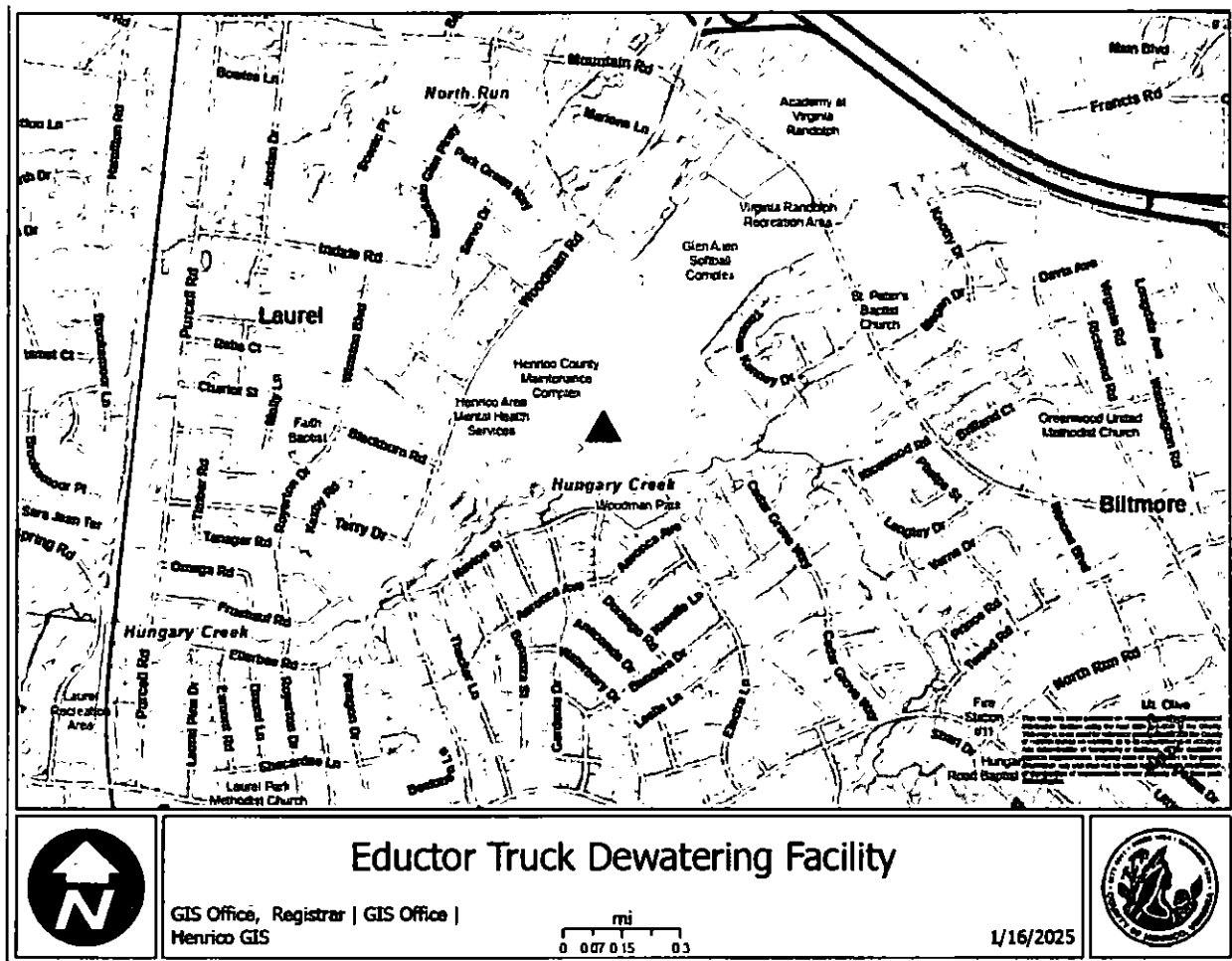
Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date: _____

10321 Woodman Rd
Proposed Eductor Truck Dewatering Facility



Authorization to Submit Application
Proposed Eductor Truck Dewatering Facility
District: Fairfield
Date: January 28, 2025