

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, June 24, 2025, at 4:00 p.m.** in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

4:00 - 4:15 p.m.	Recognition of Mr. Erving Washington
4:15 - 4:30 p.m.	My Henrico Academy Graduates Recognition
4:30 - 4:45 p.m.	Legislative Update
4:45 - 5:00 p.m.	Affordable Housing Trust Fund Update
5:00 - 5:15 p.m.	Review of Regular Meeting Agenda Items

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
June 18, 2025

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
June 24, 2025
6:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – June 10, 2025, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

150-25 Resolution - Commending the Glen Allen High School Girls Softball Team.

Proclamation - Parks and Recreation Month - July 2025.

Keep Henrico Beautiful Committee Land Lover and Clean Business Awards.

APPOINTMENTS/RESIGNATIONS

151-25 Resolution - Appointment of Members - Board of Social Services.

152-25 Resolution - Resignation of Members - Community Criminal Justice Board.

153-25 Resolution - Appointment of Members - Community Criminal Justice Board.

154-25 Resolution - Appointment of Members - Community Policy and Management Team.

155-25 Resolution - Appointment of Member - Greater Richmond Partnership Board of Directors.

156-25 Resolution - Resignation of Member - Henrico Area Mental Health and Developmental Services Board.

157-25 Resolution - Appointment of Member - Keep Henrico Beautiful Committee.

158-25 Resolution - Appointment of Members - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

159-25 Resolution - Appointment of Member - The Span Center.

160-25 Resolution - Appointment of Members and Alternates - Virginia Transit Association Board of Directors.

PUBLIC HEARING ITEMS

161-25 Resolution - Signatory Authority - Lease of County Property - 1758 Hungary Creek Lane - Fairfield District.

162-25 Resolution - Signatory Authority - Easement Agreement - 3451 Cox Road - Virginia Electric and Power Company - Three Chopt District.

163-25 Ordinance - Vacation of Building Line - Westham Subdivision - 7709 Cornwall Road - Tuckahoe District.

164-25 Resolution - Declaration of Surplus Property - Signatory Authority - Conveyance - 407 and 445 Piedmont Avenue - Varina District.

PUBLIC COMMENTS

GENERAL AGENDA

165-25 Resolution - Authorizing Compensation for Appointees to the Greater Richmond Transit Company Board of Directors.

166-25 Resolution - Memorandum of Understanding - Economic Development Authority - Best Products Property - Fairfield District.

167-25 Resolution - Appropriation of Funds for FY 2025-26.

168-25 Resolution - Award of Contract - Western Government Center Parking Deck Renovations - Brookland District.

169-25 Resolution - Award of Contract - Henrico Courts - Replace Fire Alarm System - Brookland District.

170-25 Resolution - Award of Contract - Henrico Courts - Replace Halon System - Brookland District.

171-25 Resolution - Signatory Authority - Acquisition of Real Property - 4015 East Parham Road - Brookland District.

172-25 Resolution - Signatory Authority - Acquisition of Real Property - Drainage and Flood Mitigation - 6204 Fitzhugh Avenue - Brookland District.

173-25 Resolution - Signatory Authority - Acquisition of Real Property for Road Improvements - 5991 Osborne Turnpike - Varina District.

174-25 Resolution - Award of Contract - Water Reclamation Facility Sodium Hypochlorite Day Tank Replacement - Varina District.

175-25

Resolution - Authorization to Apply for Defense Community Infrastructure
Program Grant - Varina District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
June 24, 2025**

PRESENTATIONS

RESOLUTION - Commending Glen Allen High School Softball Team.

This resolution commends the Glen Allen High School Softball Team on winning the Virginia High School League (VHSL) Class 6 Softball State Championship.

PROCLAMATION - Park and Recreation Month - July 2025.

This proclamation recognizes July 2025, as Park and Recreation Month and encourages all residents to participate in physical activities to help promote an active lifestyle.

Keep Henrico Beautiful Committee Land Lover and Clean Business Awards.

Several members of the Keep Henrico Beautiful Committee will join members of the Board of Supervisors at the June 24, 2025, Board meeting to recognize the winners of this year's Land Lover and Clean Business Awards Program. One residential property owner from each of the County's five magisterial districts and one county-wide Clean Business will receive an award for their beautification and sustainability efforts.

APPOINTMENTS/RESIGNATIONS

RESOLUTION - Appointment of Members - Board of Social Services.

This Board paper appoints the following persons to the Board of Social Services for terms expiring June 30, 2029, or thereafter when their successors have been appointed and qualified:

Brookland District
Fairfield District

Debbie J. Gordon
Aljanette A. Hall

RESOLUTION - Resignation of Members - Community Criminal Justice Board.

This Board paper accepts the resignation of Judge Stephen A. Mutnick and Judge Linda Lambert from the Community Criminal Justice Board (CCJB). Judge Mutnick was formerly the Criminal Defense Attorney representative on the CCJB. By a separate Board paper, Judge Mutnick is nominated for appointment to the CCJB as the representative from the Juvenile & Domestic Relations District Court.

RESOLUTION - Appointment of Members - Community Criminal Justice Board.

This Board paper appoints the following persons to the Community Criminal Justice Board for unexpired terms ending June 30, 2026, or thereafter when their successors have been appointed and qualified:

Criminal Defense Attorney	Ted Bruns
Juvenile & Domestic Relations District Court	Stephen A. Mutnick

RESOLUTION - Appointment of Members - Community Policy and Management Team.

This Board paper appoints the following persons to the Community Policy and Management Team for terms expiring June 30, 2028, or thereafter when their successors have been appointed and qualified:

Parent	Charles M. Schnurman, Jr.
Private Provider	Emily L. Clark

RESOLUTION - Appointment of Member - Greater Richmond Partnership Board of Directors.

This Board paper reappoints Jody K. Rogish, a member of the Board of Supervisors, to the Greater Richmond Partnership Board of Directors for a term expiring June 30, 2026, or thereafter when his successor has been appointed and qualified.

RESOLUTION - Resignation of Member - Henrico Area Mental Health and Developmental Services Board.

This Board paper accepts the resignation of Serenity Kirby from the Henrico Area Mental Health and Developmental Services Board.

RESOLUTION - Appointment of Member - Keep Henrico Beautiful Committee.

This Board paper appoints the following person to the Keep Henrico Beautiful Committee for a two-year term expiring December 31, 2026, or thereafter when his successor has been appointed and qualified:

Fairfield District	Brian S. Montgomery
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RESOLUTION - Appointment of Members - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

This Board paper appoints the following persons to The Cultural Arts Center at Glen Allen Foundation Board of Directors for three-year terms expiring June 30, 2028, or thereafter when their successors have been appointed and qualified:

At-Large	Kevin Bruny
At-Large	Michael D. Burke
At-Large	Lissa Power-deFur,

At-Large	Angela N. Harper
At-Large	Justin Ingram
At-Large	Belinda Ragonese McDowell
At-Large	Ken Powell

RESOLUTION - Appointment of Member - The Span Center.

This Board paper appoints the following person to the Span Center (formerly known as Senior Connections) for a three-year term expiring June 30, 2028, or thereafter when her successor shall have been appointed and qualified:

At-Large	Jelisa Turner
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RESOLUTION - Appointment of Members and Alternates - Virginia Transit Association Board of Directors.

This Board paper appoints the following persons to the Virginia Transit Association Board of Directors for one-year terms expiring June 30, 2026, or thereafter when their successors have been appointed and qualified:

Members

Board of Supervisors
County Manager

Tyrone E. Nelson
John A. Vithoukas

Alternates

Director of Public Works
Department of Public Works

Terrell C. Hughes
Ashley Nicole Austin

PUBLIC HEARING ITEMS

RESOLUTION - Signatory Authority - Lease of County Property - 1758 Hungary Creek Lane - Fairfield District.

This Board paper authorizes the County Manager to execute a lease agreement in a form approved by the County Attorney with Marshall Dabney for the house at 1758 Hungary Creek Lane. The lease would be for a one-year term beginning August 1, 2025, and ending July 31, 2026. Marshall Dabney will pay a monthly rent of \$1,500 and be responsible for routine maintenance of the property. The Board paper also authorizes the County Manager to extend the lease for a maximum of two additional one-year terms at increased rent. Marshall Dabney is an employee of the Division of Fire and has not and will not participate in any way in the negotiation of this lease in his official capacity.

The Fire Chief and Director of Real Property recommend approval of this Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Easement Agreement - 3451 Cox Road - Virginia Electric and Power Company - Three Chopt District.

This Board paper would authorize the Chair to execute an easement agreement with Virginia Electric and Power Company for electric power facilities across County property at 3451 Cox Road. The facilities will alleviate load issues and provide more reliable electric service to County facilities and the surrounding area, as well as provide power to a nearby VDOT camera. The easement will not interfere with the County's use of its land.

The Real Property Division has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Directors of Real Property and Public Works recommend approval of the Board paper; the County Manager concurs.

ORDINANCE - Vacation of Building Line - Westham Subdivision - 7709 Cornwall Road - Tuckahoe District.

This ordinance would vacate the 50-foot building line on the property at 7709 Cornwall Road. The owners have requested this action to make improvements to their front porch. The existing home is encroaching on the current building line by roughly five feet.

The Real Property Division processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

RESOLUTION - Declaration of Surplus Property - Signatory Authority - Conveyance - 407 and 445 Piedmont Avenue - Varina District.

This Board paper would declare two properties on Piedmont Avenue as surplus to the needs of the County and authorize the sale of the properties to Baptiste Development, LLC, which owns adjacent properties.

The Real Property Division has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

PUBLIC COMMENT

GENERAL AGENDA

RESOLUTION - Authorizing Compensation for Appointees to the Greater Richmond Transit Company Board of Directors.

This Board paper authorizes compensation to the Board of Supervisors' appointees to the Greater Richmond Transit Company Board of Directors in the amount of \$200 per meeting attended.

RESOLUTION - Signatory Authority - Memorandum of Understanding - Economic Development Authority - Best Products Property - Fairfield District.

This Board paper authorizes the County Manager to execute a Memorandum of

Understanding with the Economic Development Authority concerning the former Best Products property. The Authority has exercised its right to repurchase the property for sale and redevelopment as an arena-anchored, mixed-use development, pursuant to a Request for Interest solicitation issued by the County and Authority on May 27, 2025.

The County Attorney recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Appropriation of Funds for FY 2025-26.

This Board paper appropriates funds for Fiscal Year 2025-26 in accordance with the County's annual budget, which the Board of Supervisors approved on April 8, 2025.

This Board paper also reappropriates to Fiscal Year 2025-26 (i) funds for ongoing capital projects, (ii) funds budgeted in Fiscal Year 2024-25 for the long-term disability benefit program, (iii) funds for all valid outstanding encumbrances as of June 30, 2025, (iv) funds within the Special Revenue Fund for grant programs and donations for specific purposes that extend beyond June 30, 2025, (v) all unspent asset forfeiture funds within the Special Revenue Fund, and (vi) remaining funds for the Virginia All-In Initiative. These funds are reappropriated to the same department and account for which they were originally appropriated or encumbered.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Western Government Center Parking Deck Renovations - Brookland District.

This Board paper awards a fixed price contract for \$372,868.50 to Richmond Primoid, Inc. for the Western Government Center Parking Deck Renovations project. The project consists of the renovation of a five-story, 680 car parking facility, which includes but is not limited to concrete, masonry walls, painting, waterproofing, plumbing, and post-tension tendons as indicated in the contract documents.

Work on the project is anticipated to begin in Fall of 2025 and be completed within 120 days after the start of construction. The County received nine bids on June 5, 2025, in response to ITB 25-2823-4JL and Addendum No. 1. The bids were as follows:

Bidders	Bid Amounts
Richmond Primoid, Inc. Richmond, VA	\$372,868.50
Contracting Specialists DC, LLC College Park, MD	\$409,373.46
Consolidated Waterproofing Contractors, Inc. Beltsville, MD	\$447,980.00
Simpson Unlimited, LLC Manassas, VA	\$489,000.00

Carolina Restoration & Waterproofing, Inc. Creedmoor, NC	\$526,144.00
Eastern Waterproofing & Restoration of Virginia, LLC Toano, VA	\$573,924.00
Keystone Waterproofing & Restoration, LLC Chesterfield, VA	\$577,839.50
Exterior Diagnostic Services, LLC Apex, NC	\$604,019.47
Freyssinet, Inc. Sterling, VA	\$711,120.00

Based upon a review of the bids, Richmond Primoid, Inc. is the lowest responsive and responsible bidder.

The final contract amount shall be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid.

Funding to support the contract is available within the project budget. The Directors of General Services and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Henrico Courts - Replace Fire Alarm System - Brookland District.

This Board paper awards a fixed price contract for \$315,000 to Pavion Corp. for the Henrico Courts – Replace Fire Alarm System project. The project consists of the replacement of the existing fire alarm system for the entire building as indicated in the contract documents.

Work on the project is anticipated to begin in Winter of 2025 and be completed within 120 days after the start of construction.

The County received three bids on May 13, 2025, in response to ITB 25-2815-3JL and Addendum Nos. 1 and 2. **The** bids were as follows:

Bidders	Bid Amounts
Pavion Corp. Chantilly, VA	\$315,000
Avis Electric Company, Inc. Mechanicsville, VA	\$525,000
Chapman's Construction LLC Louisburg, NC	\$1,666,709

Based upon a review of the bids, Pavion Corp. is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Directors of General Services and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Henrico Courts - Replace Halon System - Brookland District.

This Board paper awards a fixed price contract for \$885,375 to Woodland Construction, Inc. for the Henrico Courts - Replace Halon System project. The project consists of the replacement of the existing halon system serving the records storage room as indicated in the contract documents.

Work on the project is anticipated to begin in Winter of 2025 and be completed within 90 days after the start of construction.

The County received two bids on May 6, 2025, in response to ITB 25-2814-3JL and Addendum Nos. 1 and 2. The bids were as follows:

Bidders	Bid Amounts
Woodland Construction, Inc. Richmond, VA	\$885,375
Chapman's Construction LLC Louisburg, NC	\$999,098

Based upon a review of the bids, Woodland Construction, Inc. is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Directors of General Services and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Acquisition of Real Property - 4015 East Parham Road - Brookland District.

This Board paper authorizes the acquisition of an undeveloped parcel of land at 4015 East Parham Road as an addition to the Western Government Center complex. The property is at the intersection of Dixon Powers Drive and East Parham Road. The owner, Market Square Partners, has agreed to sell the property to the County for \$138,200.

The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Acquisition of Real Property - Drainage and Flood Mitigation - 6204 Fitzhugh Avenue - Brookland District.

This Board paper authorizes the acquisition of 6204 Fitzhugh Avenue for drainage and flood mitigation. The owner, Michael Cole Beuckman, has agreed to sell the property for \$435,000.

The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Acquisition of Real Property for Road Improvements - 5991 Osborne Turnpike - Varina District.

This Board paper authorizes the acquisition of an undeveloped parcel of land at 5991 Osborne Turnpike for future road improvements. The owners have agreed to sell the property to the County for \$125,000.

The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

RESOLUTION - Award of Contract - Water Reclamation Facility Sodium Hypochlorite Day Tank Replacement - Varina District.

This Board paper awards a fixed price contract for \$485,276 to Gibson Industrial, Inc. for the Water Reclamation Facility Sodium Hypochlorite Day Tank Replacement project. The project consists of the demolition of the existing tank, piping, and appurtenances and construction of a new tank, associated piping, metering pump, and discharge piping in the existing Filter Control Building at the Water Reclamation Facility.

Work on the Project is anticipated to begin in August 2025 and be completed within 365 calendar days. Funding will be provided by the Water and Sewer Revenue Fund.

The County received four bids on May 22, 2025, in response to ITB No. 25-2836-4EAR. The bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Gibson Industrial, Inc. Richmond, VA	\$485,276
WGK Construction, LLC Chantilly, VA	\$498,500
Waco, Inc. Sandston, VA	\$697,000
Maverick Construction LLC Grasonville, MD	\$797,600

Based upon a review of the bids, Gibson Industrial, Inc. is the lowest responsive and responsible bidder.

This Board paper awards the annual contract to Gibson Industrial, Inc. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

Funding to support the contract is available within the project budget. The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Authorization to Apply for Defense Community Infrastructure Program Grant - Varina District.

This Board paper authorizes the Director of Public Works to apply for up to \$10.5 million in grant funds from the Defense Community Infrastructure Program (“DCIP”) of the U.S.

Department of Defense for fiscal year 2025. The DCIP grant addresses deficiencies in community infrastructure that are supportive of a military installation, enhance military value, enhance installation resilience, enhance military family quality of life, and support the training of cadets at covered educational institutions.

The County has identified the Beulah Road Relocation Project as an eligible project. The project includes the design and construction of approximately 3,700 linear feet of new alignment between La France Road and Portugee Road, and improvements to approximately 5,000 linear feet of La France Road near the existing intersection with Beulah Road. The project will benefit the Virginia Army National Guard (“VAARNG”) and the Capital Region Airport Commission (“CRAC”) by accommodating future relocation and expansion of facilities.

The cost estimate of the project is \$15 million, and the DCIP grant will fund up to 70 percent of the cost of the project. The VAARNG will fund 15 percent of the project, and CRAC will fund 7.5 percent. The County will fund the remaining 7.5 percent, up to \$1.125 million.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.