

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
June 24, 2025**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, June 24, 2025, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Daniel J. Schmitt, Chair, Brookland District
Roscoe D. Cooper, III, Vice-Chair, Fairfield District
Jody K. Rogish, Tuckahoe District
Misty D. Roundtree, Three Chopt District
Tyrone E. Nelson, Varina District – *arrived @ 6:11 p.m.*

Other Officials Present:

John A. Vithoulkas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Deputy County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Steven W. Knockemus, Assistant Director of Public Relations

Roscoe D. Cooper, III, Vice-Chair of the Board of Supervisors, offered the invocation.

On motion of Mr. Cooper, seconded by Mrs. Roundtree, the Board approved the minutes of the June 10, 2025, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Schmitt, Cooper, Rogish, Roundtree

Absent: Nelson

MANAGER'S COMMENTS

There were no comments from the Manager.

BOARD OF SUPERVISORS COMMENTS

Mrs. Roundtree recognized Shefali Sharma, who is interning with her for the summer, and Aser Moltashy, an intern for the County Manager's office, who were both in attendance at the Board meeting.

Mr. Schmitt recognized a group of Girl Scouts who had earned their Gold Awards:

- Juliette Schneider, "Tennis for All." Her goal was to address the issue of limited access to organized sports opportunities for economically disadvantaged children in the community. Juliette is a rising senior at Freeman High School.
- Eleanor Williams, who was not in attendance for the meeting, created a video to show the impact Feed More has on many individuals in the Greater Richmond Area. Mr. Schmitt congratulated her on her award.
- Makayla Swailes, "Just Breathe." Her goal was to create a coloring book to be used to help when feeling anxious, with calming pictures and inspiring quotes. Makayla is a graduate of J.R. Tucker High School and will be attending Howard University to study Political Science.
- Ria Chandran, "Heart to Health." Her goal was to tackle the critical issues of cardiovascular health and menstrual well-being within underserved communities. The project was created to help bridge the gap in healthcare. Ria stated she is a rising senior at Mills Godwin High School in the Center for Medical Services and noted her future will be focusing on applying to college and majoring in neuroscience on the pre-med track.
- Michaela Connor, "Virginia Herpetological Society Educational Materials." Her goal was producing educational materials to be used by the Virginia Herpetological Society to develop learning materials about amphibian species. Michaela noted she just completed her first year at the University of Mary Washington and is pursuing a B.S. in Biology.
- Nikita Rajan, "Newcomer Narrative." Her goal addressed issues of the lack of knowledge surrounding different cultures and backgrounds in our society. Nikita noted she is a rising senior at Freeman High School, and she hopes to pursue a degree in pre-law and human rights or international law.
- Kitty Sherman is a recent graduate of J.R. Tucker High School and is currently working on her gold award to bring awareness and opportunities to individuals who do not have the privilege or the ability to go to summer camp. Kitty has earned her Bronze Award and Silver Award and has been with Troop 2101 for eight years.
- Caroline Pope, a recent graduate of Mills Godwin High School, will be attending VCU in the fall to study biology. Caroline explained she has been a Girl Scout for 13 years and has earned her Bronze Award and Silver Award.

Mr. Schmitt congratulated the Scouts and stated, as a parent of a Gold Award Girl Scout, this is an incredible achievement. He presented each Scout with a small token of congratulations.

Mr. Nelson stated this past weekend the County recognized its 160th anniversary of Juneteenth. The celebration was held at Dorey Park with a record-breaking crowd of 23,700. He noted there was a fantastic vendor fair, kid zone, community stage showcasing local talent, and a variety of delicious food vendors. This year's focus was on entertainment with

the incredible Go-Go legends EU and Sugar Bear, followed by Chuck Brown. For the grand finale, the County welcomed back the Art of Noise featuring DJ Lonnie B and an epic fireworks show to end the night. Mr. Nelson thanked the event organizers, Henrico Recreation & Parks, for all their hard work and planning to execute a wonderful fun-filled event. He personally thanked John Zannino, Director of Recreation & Parks, and his team, as well as the Police and Fire personnel for assisting the community and providing a safe and fun event. A recap video of the event was played to showcase the day.

RECOGNITION OF NEWS MEDIA

There were no media present for the meeting.

PRESENTATIONS

150-25 Resolution - Commending the Glen Allen High School Girls Softball Team.

On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Schmitt presented a resolution commending the Glen Allen High School Softball Team on winning the Virginia School League Class 6 Softball State Championship. Accepting the resolution was Head Coach Stu Brown, along with Assistant Coaches – Eric Ozolins, Cammie Brummitt, and Angela Sperandeo, with the entire Girls Softball Team.

Coach Brown thanked the Board and was grateful for the support of Mr. Nelson and Mr. Cooper, who he spent decades with. He noted he is privileged to be the head coach and to coach with his assistant coaches and noted how proud he is of the team.

Proclamation - Parks & Recreation Month - July 2025.

Mrs. Roundtree presented a proclamation recognizing July 2025 as Parks & Recreation Month. Accepting the proclamation was John Zannino, Director of Recreation & Parks. Mr. Zannino thanked the Board and the Manager for all the support and noted they could not offer the services without the support of the Board and stated he feels he has the best job because of the support.

Keep Henrico Beautiful Committee Land Lover and Clean Business Awards.

Colin Walthall, Tuckahoe District representative and Chair of the Keep Henrico Beautiful Committee, presented awards to the following residents and community business. He recognized members of the Keep Henrico Beautiful Committee who were present for the meeting: Ruby Anderson, Fairfield District, Nicole Bridge, Tuckahoe District, Mark Deutsch, Three Chopt District, Bland Goddin, Varina District, Brian

Montgomery, Fairfield District, and Camilla Phelps, Brookland District.

- Brookland District. The Gwinn Family for composting, lawn reduction, and installation of native plants, a pollinator garden, and rain barrel.
- Fairfield District. Amber Brister for reduction of chemicals and installation of native plants, a pollinator garden, and tree plantings.
- Three Chopt District. Jared and Maggie Strohschein for composting, lawn reduction, reduction of chemicals, and installation of native plants, a pollinator garden, and tree plantings.
- Tuckahoe District. Tricia and Michael Gregory for lawn reduction and installation of native plants, pollinator garden, monarch waystation, and meadow grasses.
- Varina District. Victoria Carpenter for composting, lawn reduction, reused materials, and installation of an organic vegetable garden and pollinator garden.
- The Clean Business Award Winner was Celeste Farms for composting, local food, and installation of native plants, a pollinator garden, and meadow grasses.

APPOINTMENTS/RESIGNATIONS

Mr. Vithoukas requested the Board move agenda items 157-25 to the top of the agenda.

157-25 Resolution - Appointment of Member - Keep Henrico Beautiful Committee.

On motion of Mr. Cooper, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

151-25 Resolution - Appointment of Members - Board of Social Services.

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

152-25 Resolution - Resignation of Members - Community Criminal Justice Board.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

153-25 Resolution - Appointment of Members - Community Criminal Justice Board.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

- 154-25 Resolution - Appointment of Members - Community Policy and Management Team.

On motion of Mr. Cooper, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 155-25 Resolution - Appointment of Member - Greater Richmond Partnership Board of Directors.

On motion of Mr. Cooper, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 156-25 Resolution - Resignation of Member - Henrico Area Mental Health and Developmental Services Board.

On motion of Mrs. Roundtree, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

- 158-25 Resolution - Appointment of Members - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

On motion of Mr. Cooper, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 159-25 Resolution - Appointment of Member - The Span Center.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

- 160-25 Resolution - Appointment of Members and Alternates - Virginia Transit Association Board of Directors.

On motion of Mr. Cooper, seconded by Mrs. Roundtree, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS

- 161-25 Resolution - Signatory Authority - Lease of County Property - 1758 Hungary Creek Lane - Fairfield District.

No one from the public spoke in opposition to this item.

On motion of Mr. Cooper, seconded by Mr. Nelson, and by unanimous

vote, the Board approved this item – see attached resolution.

- 162-25 Resolution - Signatory Authority - Easement Agreement - 3451 Cox Road - Virginia Electric and Power Company - Three Chopt District.

No one from the public spoke in opposition to this item.

On motion of Mrs. Roundtree, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

- 163-25 Ordinance - Vacation of Building Line - Westham Subdivision - 7709 Cornwall Road - Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mr. Rogish, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

- 164-25 Resolution - Declaration of Surplus Property - Signatory Authority - Conveyance - 407 and 445 Piedmont Avenue - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Don Blake, a resident of the Brookland District, voiced concerns about the displays currently in the public libraries celebrating Pride Month.

John Martin Owen, a resident of the Brookland District, suggested using grant funds to build a park on land to be acquired by the County.

Brittany Rose, a resident of the Three Chopt District, thanked the Board of Supervisors and the County for celebrating Pride Month and stated she was proud to live in a county that celebrates all its residents and the community.

GENERAL AGENDA

- 165-25 Resolution - Authorizing Compensation for Appointees to the Greater Richmond Transit Company Board of Directors.

On motion of Mrs. Roundtree, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

- 166-25 Resolution - Memorandum of Understanding - Economic Development Authority - Best Products Property - Fairfield District.

On motion of Mr. Cooper, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

167-25 Resolution - Appropriation of Funds for FY 2025-26.

On motion of Mr. Cooper, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

168-25 Resolution - Award of Contract - Western Government Center Parking Deck Renovations - Brookland District.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

169-25 Resolution - Award of Contract - Henrico Courts - Replace Fire Alarm System - Brookland District.

On motion of Mrs. Roundtree, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

170-25 Resolution - Award of Contract - Henrico Courts - Replace Halon System - Brookland District.

On motion of Mr. Cooper, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

171-25 Resolution - Signatory Authority - Acquisition of Real Property - 4015 East Parham Road - Brookland District.

On motion of Mr. Schmitt, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

172-25 Resolution - Signatory Authority - Acquisition of Real Property - Drainage and Flood Mitigation - 6204 Fitzhugh Avenue - Brookland District.

On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

173-25 Resolution - Signatory Authority - Acquisition of Real Property for Road Improvements - 5991 Osborne Turnpike - Varina District.

Terrell Hughes, Director of Public Works, responded to a question from Mr. Nelson regarding how many acres and he clarified they are looking for potential improvements at Osborne and they are currently doing the study for road improvements.

On motion of Mr. Nelson, seconded by Mr. Cooper, and by unanimous vote, the Board approved this item – see attached resolution.

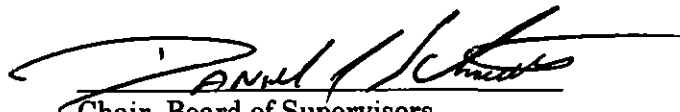
174-25 Resolution - Award of Contract - Water Reclamation Facility Sodium Hypochlorite Day Tank Replacement - Varina District.

On motion of Mr. Nelson, seconded by Mrs. Roundtree, and by unanimous vote, the Board approved this item – see attached resolution.

175-25 Resolution - Authorization to Apply for Defense Community Infrastructure Program Grant - Varina District.

On motion of Mr. Nelson, seconded by Mrs. Roundtree, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:26 p.m.


Chair, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 150-25

Page No. 1 of 2

Agenda Title: RESOLUTION - Commending Glen Allen High School Softball Team

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Parsi
(2) _____ (2) _____

REMARKS

APPROVED

YES NO OTHER

	YES	NO	OTHER
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on Saturday, June 14, 2025, the Glen Allen Jaguars won the Virginia High School League (VHSL) Class 6 Softball State Championship Title on their homefield, marking the first softball State Championship in program history; and

WHEREAS, this season was the first under Head Coach Stu Brown, who summed up the year by saying: "They went through adversity, but they are state champions, they are state champions because they simply fight and outwork everybody;" and

WHEREAS, Jaidyn Tillman pitched all 202 pitches in the Jaguars' Class 6 Semifinal and State Championship games, with her coach calling her the "best pitcher in the State of Virginia;" and

WHEREAS, Western Branch scored the game's first two runs in the first inning, but the Jaguars came back to win by a final score of 7-4; and

WHEREAS, in the fourth inning, Ila Goding launched a triple to clear the bases, scoring two runs and pushing Glen Allen into the lead; and

WHEREAS, the game was a rematch of the Region 6A final, where Western Branch won 2-0; and

By Agency Head _____

By County Manager _____

Certified:

A Copy Tests:

Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS**

Agenda Title: RESOLUTION – Commending Glen Allen High School Softball Team

WHEREAS, the Brookland District and the entire Henrico community are tremendously proud of the team and applaud the team's members for building positive relationships with other teams.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby congratulates and commends team members Alexia Boettcher, Alexa Brown, Ava Cunningham, Heidi Gill, Ila Goding, Maeve Haun, Makenzie Hueston, Caroline Jessie, Ashton Limback, Mckenzie Mayfield, Gabriella Melton, Cheyenne Nuckols, Ashton O'Neal, Mya Richardson, Elizabeth Schein, Jaidyn Tillman, Alison Via, Ally Von Herbulis, and Kendal Winstead; Head Coach Stu Brown; and Assistant Coaches Eric Ozolins, Cammie Brummitt, and Angela Sperandeo.

BE IT FURTHER RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby extends its heartfelt congratulations to the Glen Allen High School Softball Team on winning the School's first State Championship in softball and commends the team for exhibiting superior sportsmanship during a successful season.

Commending Glen Allen High School Softball Team

WHEREAS, on Saturday, June 14, 2025, the Glen Allen Jaguars won the Virginia High School League (VHSL) Class 6 Softball State Championship Title on their homefield, marking the first softball State Championship in program history; and

WHEREAS, this season was the first under Head Coach Stu Brown, who summed up the year by saying: "They went through adversity, but they are state champions, they are state champions because they simply fight and outwork everybody;" and

WHEREAS, Jaidyn Tillman pitched all 202 pitches in the Jaguars' Class 6 Semifinal and State Championship games, with her coach calling her the "best pitcher in the State of Virginia;" and

WHEREAS, Western Branch scored the game's first two runs in the first inning, but the Jaguars came back to win by a final score of 7-4; and

WHEREAS, in the fourth inning, Ila Goding launched a triple to clear the bases, scoring two runs and pushing Glen Allen into the lead; and

WHEREAS, the game was a rematch of the Region 6A final, where Western Branch won 2-0; and

WHEREAS, the Brookland District and the entire Henrico community are tremendously proud of the team and applaud the team's members for building positive relationships with other teams.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby congratulates and commends team members Alexia Boettcher, Alexa Brown, Ava Cunningham, Heidi Gill, Ila Goding, Maeve Haun, Makenzie Hueston, Caroline Jessie, Ashton Limback, Mckenzie Mayfield, Gabriella Melton, Cheyenne Nuckols, Ashton O'Neal, Mya Richardson, Elizabeth Schein, Jaidyn Tillman, Alison Via, Ally Von Herbulis, and Kendal Winstead; Head Coach Stu Brown; and Assistant Coaches Eric Ozolins, Cammie Brummitt, and Angela Sperandeo.

BE IT FURTHER RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby extends its heartfelt congratulations to the Glen Allen High School Softball Team on winning the School's first State Championship in softball and commends the team for exhibiting superior sportsmanship during a successful season.

Daniel J. Schmitt, Chair
Board of Supervisors

Tanya N. Brackett, Clerk
June 24, 2025

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

PARKS AND RECREATION MONTH

July 2025

WHEREAS, parks and recreation is an integral part of communities throughout this country, including Henrico County; and

WHEREAS, parks and recreation promote health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS, parks and recreation promote time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's; and

WHEREAS, parks and recreation encourage physical activities by providing space for popular sports, hiking trails, swimming pools, and many other activities designed to promote active lifestyles; and

WHEREAS, parks and recreation are a leading provider of healthy meals, nutrition services, and education; and

WHEREAS, parks and recreation programming and education activities, such as out-of-school time programming, youth sports, and environmental education, are critical to childhood development; and

WHEREAS, parks and recreation increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation are fundamental to the environmental well-being of our community; and

WHEREAS, parks and recreation are essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

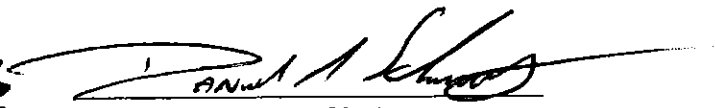
WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

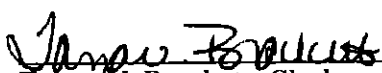
WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, Henrico County recognizes the benefits derived from parks and recreation resources.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby proclaims July 2025 as Parks and Recreation Month in the County of Henrico.




Daniel J. Schmitt, Chair
Board of Supervisors


Tanya N. Brackett, Clerk
June 24, 2025

Keep Henrico Beautiful Committee Land Lover and Clean Business Awards.

Several members of the Keep Henrico Beautiful Committee will join members of the Board of Supervisors at the June 24, 2025, Board meeting to recognize the winners of this year's Land Lover and Clean Business Awards Program. One residential property owner from each of the County's five magisterial districts and one county-wide Clean Business will receive an award for their beautification and sustainability efforts.

**THE KEEP HENRICO BEAUTIFUL COMMITTEE
LAND LOVER AND CLEAN BUSINESS AWARDS
JUNE 24, 2025 BOARD OF SUPERVISORS PRESENTATION**

**BROOKLAND DISTRICT SUPERVISOR, DANIEL SCHMITT
LAND LOVER AWARD WINNER**

**The Gwinn Family
10804 John Cussons Drive**



- Composting
- Lawn reduction
- Native plants
- Pollinator garden
- Rain barrel

**FAIRFIELD DISTRICT SUPERVISOR, ROSCOE COOPER
LAND LOVER AWARD WINNER**

**Amber Brister
8106 Bowers Lane**



- Reduction of chemicals
- Native plants
- Pollinator garden
- Tree plantings
- Use of soil test

**THE KEEP HENRICO BEAUTIFUL COMMITTEE
LAND LOVER AND CLEAN BUSINESS AWARDS
JUNE 24, 2025 BOARD OF SUPERVISORS PRESENTATION**

**THREE CHOPT DISTRICT SUPERVISOR, MISTY ROUNDTREE
LAND LOVER AWARD WINNER**

**Jared and Maggie Strohschein
8810 Lawndell Road**



- Composting
- Lawn reduction
- Reduction of chemicals
- Native plants
- Pollinator garden
- Tree plantings
- Invasive removal

**TUCKAHOE DISTRICT SUPERVISOR, JODY ROGISH
LAND LOVER AWARD WINNER**

**Tricia and Michael Gregory
400 Old Oak Road**



- Lawn reduction
- Native plants
- Pollinator garden
- Monarch Waystation
- Meadow grasses

**THE KEEP HENRICO BEAUTIFUL COMMITTEE
LAND LOVER AND CLEAN BUSINESS AWARDS
JUNE 24, 2025 BOARD OF SUPERVISORS PRESENTATION**

**VARINA DISTRICT SUPERVISOR, TYRONE NELSON
LAND LOVER AWARD WINNER**

**Victoria Carpenter
18 Rodes Avenue**



- Composting
- Lawn reduction
- Pollinator garden
- Reused materials
- Organic vegetable garden

**HENRICO COUNTY
CLEAN BUSINESS AWARD WINNER**

**Celeste Farms
7001 Osborne Turnpike**



- Composting
- Native plants
- Pollinator garden
- Meadow grasses
- Local food



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 151-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - Board of Social Services

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Roush
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Board of Social Services for terms expiring June 30, 2029, or thereafter when their successors have been appointed and qualified:

Brookland District
Fairfield District

Debbie J. Gordon
Aljanette A. Hall

By Agency Head _____

By County Manager _____

Certified:

A Copy Tests:

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 152-25

Page No. 1 of 1

Agenda Title: RESOLUTION – Resignation of Members – Community Criminal Justice Board

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Roundtree

REMARKS: APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on August 27, 2024, Stephen A. Mutnick was appointed to the Community Criminal Justice Board ("CCJB") as the Criminal Defense Attorney representative for a term expiring June 30, 2026; and,

WHEREAS, by email correspondence dated May 13, 2025, to Tanya Brackett, Clerk to the Board of Supervisors, Judge Mutnick submitted his resignation from the CCJB effective immediately because of his appointment to the Juvenile & Domestic Relations District Court; and,

WHEREAS, on June 25, 2024, the Honorable Judge Linda Lambert was appointed to the CCJB as the Juvenile & Domestic Relations District Court representative for a term expiring June 30, 2026; and,

WHEREAS, by email correspondence dated May 19, 2025, to Tanya Brackett, Clerk to the Board of Supervisors, Judge Lambert submitted her resignation from the CCJB effective immediately because of her appointment to the Circuit Court.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby accepts the resignations of the Honorable Stephen Mutnick as the criminal defense attorney representative and the Honorable Linda Lambert from the Community Criminal Justice Board.

By Agency Head _____ By County Manager 

Certified: _____
A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____

Brackett, Tanya

From: Linda Lambert <llambert@vacourts.gov>
Sent: Monday, May 19, 2025 5:53 PM
To: Brackett, Tanya
Subject: CCJB

Good afternoon Ms. Brackett,

I am writing to resign from my position as the JDR court representative on the CCJB Board as I have been elevated to the Circuit Court. I have thoroughly enjoyed my time on the board, and I hope that I may have another opportunity to participate in my new role on the Circuit Court.

Thank you.

Judge Linda Y. Lambert
Henrico County JDR
PO Box 90775
Henrico, VA 23272
804-501-4490

Brackett, Tanya

From: Stephen A. Mutnick <smutnick@vacourts.gov>
Sent: Tuesday, May 13, 2025 2:58 PM
To: Brackett, Tanya
Cc: Johnson, Shelby; Newby, Andrew; Feinmel, Michael
Subject: RE: CCJB

Tanya,

I hereby resign my position as criminal defense attorney representative to the Henrico County Criminal Justice Board as of March 17, 2025.

As of May 13, 2025, I accept my appointment to the CCJB as the JDR Court representative.

STEPHEN A. MUTNICK, JUDGE
Henrico County Juvenile and Domestic Relations Court
14th Judicial District
4201 E. Parham Rd.
Henrico, VA 23228



From: Feinmel, Michael <fei@henrico.gov>
Sent: Tuesday, May 13, 2025 2:56 PM
To: Stephen A. Mutnick <smutnick@vacourts.gov>
Cc: Brackett, Tanya <bra151@henrico.gov>; Johnson, Shelby <joh40@henrico.gov>; Newby, Andrew <new23@henrico.gov>
Subject: CCJB

EXTERNAL EMAIL

THIS MESSAGE ORIGINATED FROM AN EXTERNAL ADDRESS. USE CAUTION CLICKING ON ANY LINKS OR DOWNLOADING ANY ATTACHMENTS

Steve: We need you to send an email to Tanya Brackett, whose email address is above doing two things:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 153-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - Community Criminal Justice Board

For Clerk's Use Only:

Date: 6/24/2025

- (X) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Rossi
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	✓	—	—
Nelson, T.	✓	—	—
Rogish, J.	✓	—	—
Roundtree, M.	✓	—	—
Schmitt, D.	✓	—	—

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Community Criminal Justice Board for unexpired terms ending June 30, 2026, or thereafter when their successors have been appointed and qualified:

Criminal Defense Attorney
Juvenile & Domestic Relations District Court

Ted Bruns
Stephen A. Mutnick

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 154-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - Community Policy and Management Team

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper (2) Nelson
Seconded by (1) Nelson (2)

REMARKS

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Community Policy and Management Team for terms expiring June 30, 2028, or thereafter when their successors have been appointed and qualified:

Parent	Charles M. Schnurman, Jr.
Private Provider	Emily L. Clark

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 155-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Greater Richmond Partnership Board of Directors

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Nelson
(2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
Rogish, J. ☒ ☐ ☐
Roundtree, M. ☒ ☐ ☐
Schmitt, D. ☒ ☐ ☐

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, reappoints Jody K. Rogish, a member of the Board of Supervisors, to the Greater Richmond Partnership Board of Directors for a term expiring June 30, 2026, or thereafter when his successor has been appointed and qualified.

By Agency Head _____ By County Manager _____

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 154-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Resignation of Member - Henrico Area Mental Health and Developmental Services Board

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Cooper
(2) _____

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on January 1, 2024, Serenity Kirby was appointed to the Henrico Area Mental Health and Developmental Services Board as a Family/Consumer member with a term expiring December 31, 2026; and,

WHEREAS, Ms. Kirby communicated her resignation from the Henrico Area Mental Health and Developmental Services Board on Wednesday, May 28, 2025, to Laura S. Totty, Director of Henrico Area Mental Health and Developmental Services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Henrico, Virginia, hereby accepts the resignation of Serenity Kirby from the Henrico Area Mental Health and Developmental Services Board.

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

Brackett, Tanya

From: Totty, Laura
Sent: Tuesday, June 3, 2025 7:56 AM
To: Brackett, Tanya
Cc: MacKay, Allison
Subject: FW: Resignation from the CSB Board

Tanya,
Good morning. This is the email sent to Serenity Kirby.
Thank you,
Laura

Laura S. Totty
Executive Director
Henrico Area Mental Health & Developmental Services
10299 Woodman Road
Glen Allen, VA 23060
(804) 727-8585
(804) 727-8580 fax
e-mail: laura.totty@henrico.gov

From: Totty, Laura
Sent: Monday, June 2, 2025 4:36 PM
To: serenityk575@gmail.com
Cc: MacKay, Allison <MAC081@henrico.gov>
Subject: Resignation from the CSB Board

Dear Serenity,
I hope this email finds you well. I appreciate our conversation on Wednesday, May 28, 2025. We discussed your participation on the Henrico Area Mental Health & Developmental Services Board. You stated that it had been a challenging year with you having many things that required your time and attention. You stated that you would like to resign from the CSB Board and were hopeful in the future you would be able to serve on the Board again. You stated you would put your resignation in writing and send it by an email that afternoon. Since I have not received your written resignation, we will move forward with your verbal resignation. Thank you for your service to the Board. Your life experience and voice impacted our services and the Board. I wish much success and happiness.
Sincerely,
Laura

Laura S. Totty
Executive Director
Henrico Area Mental Health & Developmental Services
10299 Woodman Road
Glen Allen, VA 23060
(804) 727-8585
(804) 727-8580 fax
e-mail: laura.totty@henrico.gov

If you are in crisis, this method of communication should not be used as our staff may not check their inbox immediately. Please contact your service provider by phone or Emergency Services at (804) 727-



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 157-25

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – Keep Henrico Beautiful Committee

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Casper Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Keep Henrico Beautiful Committee for a two-year term expiring December 31, 2026, or thereafter when his successor has been appointed and qualified:

Fairfield District

Brian S. Montgomery

By Agency Head _____ By County Manager [Signature]

Certified:
A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 158-25

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Members – The Cultural Arts Center at Glen Allen Foundation Board of Directors

For Clerk's Use Only:

Date: 4/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Nelson

(2) REMARKS: **APPROVED**

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to The Cultural Arts Center at Glen Allen Foundation Board of Directors for three-year terms expiring June 30, 2028, or thereafter when their successors have been appointed and qualified:

At-Large	Kevin Bruny
At-Large	Michael D. Burke
At-Large	Lissa Power-deFur,
At-Large	Angela N. Harper
At-Large	Justin Ingram
At-Large	Belinda Ragonese McDowell
At-Large	Ken Powell

By Agency Head _____ By County Manager [Signature]

Certified: _____
A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 159-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - The Span Center

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Royni
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Span Center (formerly known as Senior Connections) for a three-year term expiring June 30, 2028, or thereafter when her successor shall have been appointed and qualified:

At-Large Jelisa Turner

By Agency Head _____ By County Manager [Signature]

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 160-25

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Members and Alternates – Virginia Transit Association Board of Directors

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper (2) Roundtree
Seconded by (1) Roundtree (2)

REMARKS

APPROVED

YES NO OTHER

	YES	NO	OTHER
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Virginia Transit Association Board of Directors for one-year terms expiring June 30, 2026, or thereafter when their successors have been appointed and qualified:

Members

Board of Supervisors
County Manager

Tyrone E. Nelson
John A. Vithoukas

Alternates

Director of Public Works
Department of Public Works

Terrell C. Hughes
Ashley Nicole Austin

By Agency Head _____ By County Manager 

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 161-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Lease of County Property — 1758 Hungary Creek Lane — Fairfield District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper (2) Nelson
Seconded by (1) Nelson (2)

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County owns a single-family dwelling at 1758 Hungary Creek Lane, which was purchased for a future fire station expansion; and,

WHEREAS, Marshall Dabney desires to lease the dwelling for a term beginning on August 1, 2025, and ending on July 31, 2026; and,

WHEREAS, Marshall Dabney will pay a monthly rent of \$1,500 and be responsible for routine maintenance of the dwelling; and,

WHEREAS, Marshall Dabney is an employee of the County's Division of Fire; and,

WHEREAS, Marshall Dabney has not and will not participate in any way in the negotiation of this lease in his official capacity; and,

WHEREAS, this Resolution was advertised pursuant to Sections 15.2-1800(B) and 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on June 24, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a lease agreement to lease 1758 Hungary Creek Lane to Marshall Dabney for a term beginning on August 1, 2025, and ending on July 31, 2026, at a monthly rent of \$1,500, which lease the County Manager is authorized to extend at increased rent for a maximum of two additional one-year terms, with the lease and any amendments in a form approved by the County Attorney.

Comments: The Fire Chief and Director of Real Property recommend approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 162-25
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Easement Agreement — 3451 Cox Road — Virginia Electric and Power Company — Three Chopt District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Cooper
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Virginia Electric and Power Company ("VEPCO") has requested that the County convey an electric power easement across County-owned property located at 3451 Cox Road to alleviate load issues and provide more reliable electric service to County facilities and the surrounding area, and provide power to a nearby camera operated by the Virginia Department of Transportation; and,

WHEREAS, the proposed easement would not interfere with the County's use of its land; and,

WHEREAS, this resolution was advertised, and a public hearing was held on June 24, 2025, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chair is authorized to execute an easement agreement, in a form approved by the County Attorney, conveying an electric power easement to VEPCO in the area shown on the attached "Exhibit A."

Comments: The Real Property Division has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Directors of Real Property and Public Works recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

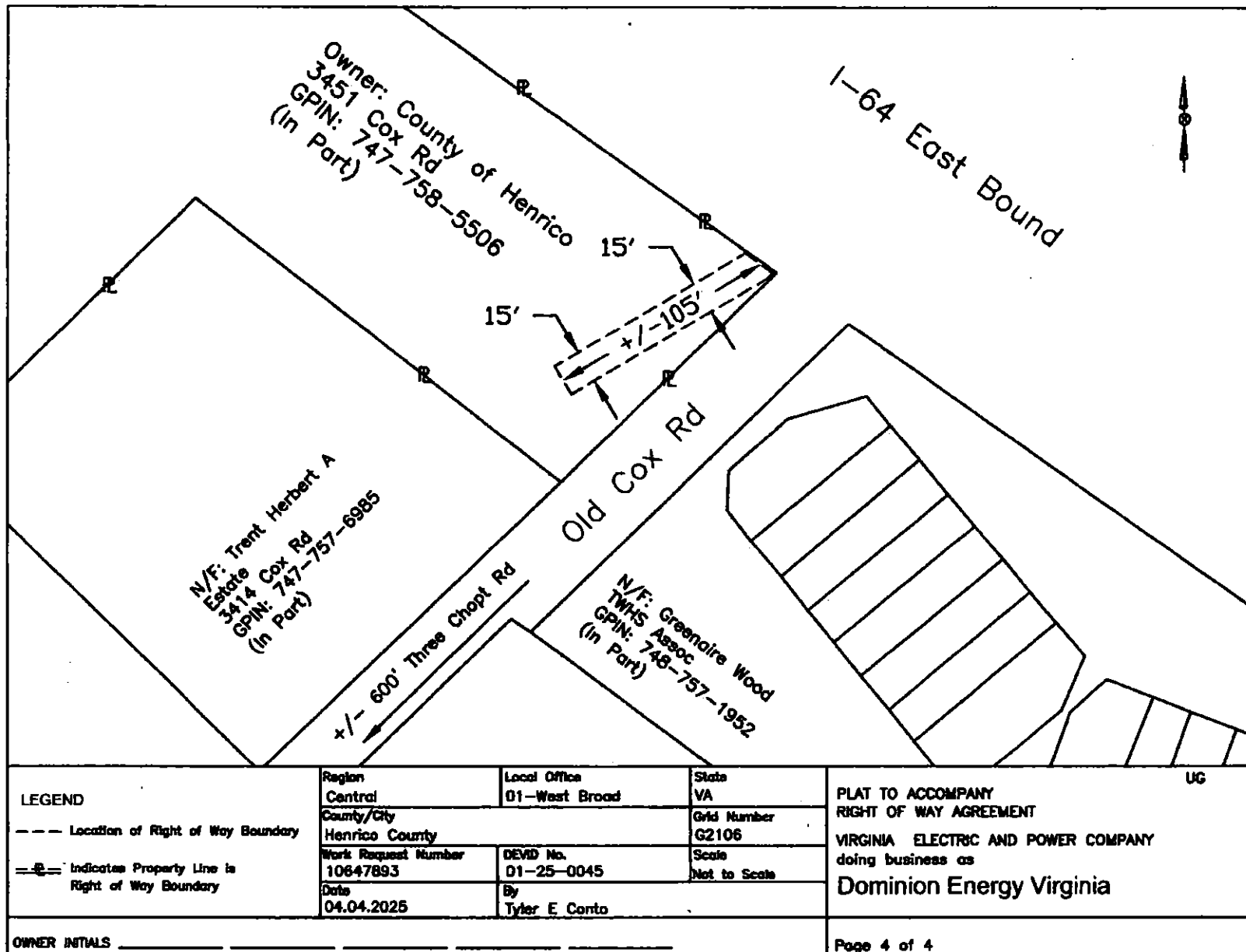
Copy to: _____

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date: _____





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 143-25

Page No. 1 of 2

Agenda Title: **ORDINANCE — Vacation of Building Line — Westham Subdivision — 7709 Cornwall Road — Tuckahoe District**

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Rogish
(2)

Seconded by (1) Nelson
(2)

REMARKS

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Adam and Rachel Landsee, the owners of 7709 Cornwall Road in the Westham subdivision, asked the County to vacate the 50-foot building line at the front of the property ("Building Line"); and,

WHEREAS, the plat showing the Building Line is recorded in the Clerk's Office of the Circuit Court of Henrico County (the "Clerk's Office") in Plat Book 23, page 7 (Exhibit A); and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on June 24, 2025; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by the vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- 1) the 50-foot building line on Lot 5, Block SS, Westham subdivision, shown on Exhibit A, is vacated in accordance with Va. Code § 15.2-2272(2);
- 2) this Ordinance will become effective 30 days after its passage as provided by law;
- 3) the Clerk of the Circuit Court of Henrico County (the "Clerk"), is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 163-25
Page No. 2 of 2

Agenda Title: ORDINANCE — Vacation of Building Line — Westham Subdivision — 7709 Cornwall Road — Tuckahoe District

- 4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the names of Adam Landsee and Rachel Landsee, and the Henrico County Board of Supervisors; and,
- 5) the Clerk will note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Division processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 164-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Declaration of Surplus Property — Signatory Authority — Conveyance —
407 and 445 Piedmont Avenue — Varina District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Cooper
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County owns two parcels of vacant land located in Section 1, Block 6, Lots 10 and 23, Seven Pines Villa Sites subdivision, known as 407 and 445 Piedmont Avenue, Tax Parcel Numbers 830-714-6428 and 830-714-3134, respectively (collectively, the "Properties"), as shown on the attached plats (Exhibits A and B); and,

WHEREAS, Baptiste Development, LLC (the "Owner") owns 411 and 441 Piedmont Avenue, which is labeled as Lot 11 and Lot 22 on Exhibits A and B (the "Owner's Real Estate"); and,

WHEREAS, the Owner's Real Estate is adjacent to the Properties; and,

WHEREAS, the County has no need for the Properties, and the Owner has asked to purchase the Properties; and,

WHEREAS, the Board of Supervisors wishes to convey the Properties to Baptiste Development, LLC, for \$1,400, which was the combined assessed value for the Properties when the Owner first asked to purchase them; and,

WHEREAS, a public hearing on this resolution was held on June 24, 2025, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that: (1) 407 and 445 Piedmont Avenue are declared surplus to the needs of the County, and (2) the Chair is authorized to execute a deed, and the County Manager or Real Property Director is authorized to execute closing and any other documents necessary, to convey the Properties to Baptiste Development, LLC, all in a form approved by the County Attorney.

Comments: The Real Property Division has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Tests:

Copy to:

Clerk, Board of Supervisors

Date:

Richmond & Appomattox
River Railway Co.

Richmond & Appomattox River Rwy.

GRAN PINE STA.

FAIRFIELD
15-B2-2

Division

— BEULA ROAD —

PIEDMONT AVENUE.

VIRGINIA AVENUE.

WILLIAMSBURG ROAD.

NINE MILE ROAD.

U.S. GOVERNMENT PROPERTY.

PUBLIC SCHOOL.

HENRICO AVENUE.

SEVEN PINES VILLA SITES.

SECTION 110.1

PLATS-3+6

MAY 25 1917

SCALE 1" = 50'

PAGE 11 OF 11

SHEET 1

EXHIBIT

A

FAIRFIELD
15-B2-2

CHESTERFIELD LAND CORP.

POSED -

PROPOSED -

PIEDMONT AVENUE.

~~CONFIDENTIAL~~ SANDSTON
2/12/64

AVENUE.

VIRGINIA AVENUE.

ANNEXE

AVENUE

WILLIAMSBURG ROAD.

R-4(Exc.)

—SEVEN PINES VILLA SITE

SECTION No. 1

PLATS-1, 2, 4, 5, 7 & 8

STAY-55-137

SCALE 1-5

PLAT BOOK 11- PAGE 85

SHEET 2

EXHIBIT

B



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 165-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Authorizing Compensation for Appointees to the Greater Richmond Transit Company Board of Directors

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: <u>6/24/2025</u>	Moved by (1) <u>Roundtree</u> Seconded by (1) <u>Cooper</u>			
<input checked="" type="checkbox"/> Approved	(2) _____ (2) _____			
<input type="checkbox"/> Denied	REMARKS: APPROVED			
<input type="checkbox"/> Amended				
<input type="checkbox"/> Deferred to:				

	YES	NO	OTHER
Cooper, R.	<input checked="" type="checkbox"/>		
Nelson, T.	<input checked="" type="checkbox"/>		
Rogish, J.	<input checked="" type="checkbox"/>		
Roundtree, M.	<input checked="" type="checkbox"/>		
Schmitt, D.	<input checked="" type="checkbox"/>		

WHEREAS, the Henrico County Board of Supervisors appoints three members to serve on the Greater Richmond Transit Company Board of Directors; and,

WHEREAS, the Board of Supervisors wishes to compensate its appointees on a per meeting basis.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Board's appointees to serve on the Greater Richmond Transit Company Board of Directors will be compensated in the amount of \$200 for each meeting attended, effective immediately.

By Agency Head _____ By County Manager [Signature]

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 146-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Memorandum of Understanding — Economic Development Authority — Best Products Property — Fairfield District

For Clerk's Use Only: Date: <u>6/24/2025</u> (<input checked="" type="checkbox"/>) Approved () Denied () Amended () Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Cooper</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Cooper, R. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ Rogish, J. <input checked="" type="checkbox"/> _____ Roundtree, M. <input checked="" type="checkbox"/> _____ Schmitt, D. <input checked="" type="checkbox"/> _____
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WHEREAS, the Henrico County Economic Development Authority (the "Authority") has exercised its option to repurchase approximately 93 acres of land known as the former Best Products Property (the "Property") from Green City Development Corporation LLC; and,

WHEREAS, on May 27, 2025, the County of Henrico and Authority issued Request for Interest No. 25-2844-5JOK to solicit interested parties to purchase the Property for redevelopment as an arena-anchored, mixed-use development (the "RFI"); and,

WHEREAS, the County and Authority have negotiated a Memorandum of Understanding to memorialize the parties' agreement regarding the sale and development of the Property after the RFI process.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the Memorandum of Understanding in a form approved by the County Attorney.

Comments: The County Attorney recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature]

By County Manager [Signature]

Certified:

A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Page No. 1 of 6
Agenda Item No. 167-25

Agenda Title: RESOLUTION - Appropriation of Funds for FY 2025-26

For Clerk's Use Only: Date: 6/24/2025 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) Cooper, R. Seconded by (2) Nissen, T. RESOLUTION NO. 88A-25 APPROVED	YES NO OTHER Cooper, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nissen, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Robish, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Roundtree, M. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
--	---	--

BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the following amounts be, and they hereby are, appropriated for expenditure in fiscal year 2025-26, for the accounts and purposes indicated below, these same amounts being in the approved operating and capital Annual Fiscal Plans for fiscal year 2025-26, as approved by the Board of Supervisors on April 8, 2025 (Agenda Item No. 88A-25), and to be funded from the estimated resources shown:

OPERATING FUNDS

ESTIMATED RESOURCES

SOURCE

GENERAL FUND:

From Local Sources:

	AMOUNT
General Property Taxes	\$ 738,050,000
Other Local Taxes	225,360,000
Permits, Fees, & Licenses	8,503,000
Fines & Forfeitures	1,675,000
Use of Money & Property	10,158,500
Charges for Services	3,127,500
Miscellaneous	3,654,000
Recovered Costs	2,973,500
Total from Local Sources	\$ 993,501,500

By Agency Head

By County Manager

Certified:

A Copy Tests:

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Page No.2 of 6
Agenda Item No. 167-25

ESTIMATED RESOURCES (cont'd)

	AMOUNT
From the Commonwealth of Virginia:	
Non-Categorical Aid	\$ 13,767,000
Shared Expenses	21,920,000
Categorical Aid	510,010,000
Total State	\$ 545,697,000
From the Federal Government:	
Categorical Aid - Total Federal	\$ 385,000
Operating Transfers	\$ (257,819,008)
From (To) Fund Balance/Reserves	73,844,084
Total General Fund	\$ 1,355,608,576

SOURCE

SPECIAL REVENUE FUND:

From Local Sources:	
Fines & Forfeitures	\$ 267,360
Use of Money & Property	217,768
Charges for Services	40,913,016
Miscellaneous	12,994,091
Recovered Costs	1,221,668
Total Local Sources	\$ 55,613,903
From the Commonwealth of Virginia:	
Non-Categorical Aid	\$ 2,792,260
Categorical Aid	66,547,945
Total State	\$ 69,340,205
From the Federal Government:	
Categorical Aid - Total Federal	\$ 83,000,700
Operating Transfers	\$ 54,063,460
From (To) Fund Balance	4,244,444
Total Special Revenue Fund	\$ 266,262,712

WATER & SEWER ENTERPRISE FUND:

From Local Sources:	
Charges for Services	\$ 164,349,000
Miscellaneous	2,603,000
Fines & Forfeitures	160,000
Operating Transfers	8,152,500
From (To) Retained Earnings	(38,406,429)
Total Water & Sewer Enterprise Fund	\$ 136,858,071

CENTRAL AUTOMOTIVE MAINTENANCE (C.A.M.) FUND:

From Local Sources:	
Use of Money & Property	\$ 400,000
Recovered Cost	28,300,583
Operating Transfers	359,000
Total Central Automotive Maintenance Fund	\$ 29,059,583



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No.3 of 6
Agenda Item No. 167-25

ESTIMATED RESOURCES (cont'd)

TECHNOLOGY REPLACEMENT FUND:

	AMOUNT
Operating Transfers	\$ 4,000,000
From (To) Retained Earnings	467,043
Total Technology Replacement Fund	\$ 4,467,043

RISK MANAGEMENT FUND:

Recovered Costs - Total Revenue	\$ 1,047,601
Operating Transfers - Total Fund	9,824,995
Total Risk Management Fund	\$ 10,872,596

HEALTHCARE FUND:

Interest on Investment	\$ 700,000
Miscellaneous	750,000
Recovered Costs	169,413,769
Total Healthcare Fund	\$ 170,863,769

DEBT SERVICE FUND:

Operating Transfers	\$ 89,270,296
From (To) Fund Balance	729,704
Total Debt Service Fund	\$ 90,000,000

SOURCE

JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

Shared Expenses - Local	\$ 811,606
Shared Expenses - State	1,902,063
Interest on Investment	75,000
Operating Transfers	4,275,757
From (To) Fund Balance	425,625
Categorical Aid - Federal	\$ 100,000
Total JRJDC Agency Fund	\$ 7,590,051

FIDUCIARY FUNDS

Recovered Costs	\$ 75,000
Operating Transfers	4,575,000
Total Fiduciary Funds	\$ 4,650,000

ADJUSTMENT FOR INTERFUND TRANSACTIONS:

Operating Transfers - Total Fund	\$ (146,551,583)
TOTAL OPERATING FUNDS RESOURCES	\$ 1,929,680,818



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 4 of 6
Agenda Item No. 167-25

APPROPRIATIONS

GENERAL FUND:

	AMOUNT
General Government Administration	\$ 89,981,859
Judicial Administration	14,462,321
Public Safety	298,286,654
Public Works	69,966,173
Health & Welfare	3,096,073
Education	764,057,068
Recreation, Parks, & Culture	57,508,347
Community Development	37,704,396
Miscellaneous	20,545,685
Total General Fund	\$ 1,355,608,576

SPECIAL REVENUE FUND:

Judicial Administration	\$ 4,664,849
Public Safety	2,726,985
Public Works	25,979,447
Health & Welfare	105,115,112
Education	125,026,946
Recreation, Parks, & Culture	1,949,373
Miscellaneous	800,000
Total Special Revenue Fund	\$ 266,262,712

DEPARTMENT

WATER & SEWER ENTERPRISE FUND:

Public Utilities - Operations	\$ 100,708,903
Public Utilities - Debt Service	36,149,168
Total Water & Sewer Enterprise Fund	\$ 136,858,071

CENTRAL AUTOMOTIVE MAINTENANCE (C.A.M.) FUND:

Central Automotive Maintenance - Total Fund	\$ 29,059,583
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TECHNOLOGY REPLACEMENT FUND:

Technology Replacement - Total Fund	\$ 4,467,043
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RISK MANAGEMENT FUND:

Finance	\$ 10,872,596
Risk Management - Total Fund	\$ 10,872,596

HEALTHCARE FUND:

Healthcare - Total Fund	\$ 170,863,769
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DEBT SERVICE FUND:

General Government	\$ 35,091,362
Education	54,908,638
Total Debt Service Fund	\$ 90,000,000

JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

JRJDC - Operations	\$ 7,590,051
--------------------	--------------



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 5 of 6
Agenda Item No. 167-25

APPROPRIATIONS (cont'd)

FIDUCIARY FUND:

	AMOUNT
OPEB - GASB 45	\$ 2,750,000
Line of Duty Act (LODA)	1,250,000
Long-Term Disability	650,000
Total Fiduciary Fund	\$ 4,650,000

ADJUSTMENT FOR INTERFUND TRANSACTIONS:

Interdepartmental Billings - C.A.M.	\$ (28,700,583)
Interdepartmental Billings - Healthcare	(117,851,000)
TOTAL ADJUSTMENTS	\$ (146,551,583)
TOTAL OPERATING FUNDS APPROPRIATIONS	\$ 1,929,680,818

CAPITAL FUNDS

ESTIMATED RESOURCES

SOURCE

CAPITAL PROJECTS FUND:

	AMOUNT
Central Virginia Transit Authority - Revenues	\$ 31,500,000
General Fund - Reserves	44,500,000
Education Meals Tax Revenues	9,000,000
2022 G. O. Bonds - Education	27,500,000
2023 G. O. Bonds - General Government	41,226,000
Other Debt Financing	33,500,000
General Fund - Stormwater Dedication	2,348,000
Designated Capital Reserve	13,950,000
Total Capital Projects Fund	\$ 203,524,000

VEHICLE REPLACEMENT RESERVE

Fund Balance - General Fund	\$ 13,500,000
Categorical Aid	1,300,000
Total Vehicle Replacement Reserve	\$ 14,800,000

WATER & SEWER ENTERPRISE FUND:

Water & Sewer Fees/Charges	\$ 198,050,000
Total Water & Sewer Enterprise Fund	\$ 198,050,000
TOTAL CAPITAL FUNDS RESOURCES	\$ 416,374,000

APPROPRIATIONS

CAPITAL PROJECTS FUND:

General Government	\$ 142,024,000
Education	61,500,000
Total Capital Projects Fund	\$ 203,524,000

VEHICLE REPLACEMENT RESERVE

Public Safety	\$ 8,800,000
Education	6,000,000
Total Vehicle Replacement Reserve	\$ 14,800,000

WATER & SEWER ENTERPRISE FUND:

Public Utilities - Water	\$ 86,250,000
Public Utilities - Sewer	111,800,000
Total Water & Sewer Enterprise Fund	\$ 198,050,000
TOTAL CAPITAL FUNDS APPROPRIATIONS	\$ 416,374,000



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No.6 of 6
Agenda Item No. 67-25

BE IT FURTHER RESOLVED by the Board that:

1. Remaining funds appropriated for capital projects in prior fiscal years be, and hereby are, reappropriated to fiscal year 2025-26, to the same department and account for which they were originally appropriated and remain appropriated until spent; and
2. Remaining funds appropriated in fiscal year 2024-25 for the long-term disability benefit are reappropriated for fiscal year 2025-26 and remain appropriated until spent; and
3. Funds budgeted in fiscal year 2024-25, which support valid outstanding encumbrances as of June 30, 2025, be, and hereby are, reappropriated to fiscal year 2025-26, to the same department and account for which they were encumbered; and
4. Remaining funds appropriated in fiscal year 2024-25 within the Special Revenue Fund, including grant programs and donations for specific purposes that extend beyond June 30, 2025, and all unspent asset forfeiture funds, be, and hereby are, reappropriated to fiscal year 2025-26, to the same department and account for which they were originally appropriated until spent in accordance with the grant authorization or other specific purposes; and
5. The appropriation for the Risk Management Fund is a sum sufficient from the County's Self-Insurance reserve for the payment of all approved claims, insurance costs, and other expenses under the County's Self-Insurance program. The amount noted above (\$10,872,596) is an estimate and not a limit; and
6. Remaining funds for the Virginia All-In Initiative, which totaled \$17,240,560 and were appropriated by the Board of Supervisors in December 2023, be, and hereby are, reappropriated to fiscal year 2025-26, to Henrico County Public Schools; and
7. The Board appropriates sum sufficient funding from the County's Special Revenue Fund to pay approved grants and incentives for business development in the County pursuant to incentive agreements adopted by the Henrico Economic Development Authority. The amount is anticipated to be \$23,000,000 for fiscal year 2025-26, but that amount is an estimate and not a limit.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 168-25

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Western Government Center Parking Deck Renovations – Brookland District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Davis
(2) (2)

REMARK:

APPROVED

YES NO OTHER

Cooper, R. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
Rogish, J. ☒ ☐ ☐
Roundtree, M. ☒ ☐ ☐
Schmitt, D. ☐ ☐ ☐

WHEREAS, the County received nine bids on June 5, 2025, in response to ITB 25-2823-4JL and Addendum No. 1 for the Western Government Center Parking Deck Renovations project located at 4305 East Parham Road; and,

WHEREAS, the project consists of the renovation of a five-story, 680 car parking facility, which includes but is not limited to concrete, masonry walls, painting, waterproofing, plumbing, and post-tension tendons as indicated in the contract documents; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Richmond Primoid, Inc. Richmond, VA	\$372,868.50
Contracting Specialists DC, LLC College Park, MD	\$409,373.46
Consolidated Waterproofing Contractors, Inc. Beltsville, MD	\$447,980.00
Simpson Unlimited, LLC Manassas, VA	\$489,000.00
Carolina Restoration & Waterproofing, Inc. Creedmoor, NC	\$526,144.00
Eastern Waterproofing & Restoration of Virginia, LLC Toano, VA	\$573,924.00

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 168-25

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Western Government Center Parking Deck Renovations – Brookland District

Keystone Waterproofing & Restoration, LLC Chesterfield, VA	\$577,839.50
Exterior Diagnostic Services, LLC Apex, NC	\$604,019.47
Freyssinet, Inc. Sterling, VA	\$711,120.00

WHEREAS, the bid amounts were calculated by multiplying the estimated unit quantities listed in the bid documents times the unit prices set out in the bids; and,

WHEREAS, after a review and evaluation of the bids, it was determined that Richmond Primoid, Inc. is the lowest responsive and responsible bidder for the unit price contract; and,

WHEREAS, the final contract amount shall be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$372,868.50 is awarded to Richmond Primoid, Inc., the lowest responsive and responsible bidder, pursuant to ITB 25-2823-4JL, Addendum No. 1, and the Total Bid submitted by Richmond Primoid, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget.

Comment: The Directors of General Services and Purchasing recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 169-25

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Henrico Courts – Replace Fire Alarm System – Brookland District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Nelson

REMARKS: APPROVED

YES NO OTHER

Cooper, R. ✓
Nelson, T. ✓
Rogish, J. ✓
Roundtree, M. ✓
Schmitt, D. ✓

WHEREAS, the County received three bids on May 13, 2025, in response to ITB 25-2815-3JL and Addendum Nos. 1 and 2 for the Henrico Courts – Replace Fire Alarm System project located at 4309 East Parham Road; and,

WHEREAS, the project consists of the replacement of the existing fire alarm system for the entire building as indicated in the contract documents; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Pavion Corp. Chantilly, VA	\$315,000
Avis Electric Company, Inc. Mechanicsville, VA	\$525,000
Chapman's Construction LLC Louisburg, NC	\$1,666,709

WHEREAS, after a review and evaluation of the bids, it was determined that Pavion Corp. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$315,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- The contract for \$315,000 is awarded to Pavion Corp., the lowest responsive and responsible bidder, pursuant to ITB 25-2815-3JL, Addendum Nos. 1 and 2, and the Base Bid submitted by Pavion Corp.
- The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 109-25
Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Henrico Courts – Replace Fire Alarm System – Brookland District

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of General Services and Purchasing recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 170-25

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Henrico Courts – Replace Halon System – Brookland District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Nelson
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received two bids on May 6, 2025, in response to ITB 25-2814-3JL and Addendum Nos. 1 and 2 for the Henrico Courts – Replace Halon System project located at 4309 East Parham Road; and,

WHEREAS, the project consists of the replacement of the existing halon system serving the records storage room as indicated in the contract documents; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Woodland Construction, Inc. Richmond, VA	\$885,375
Chapman's Construction LLC Louisburg, NC	\$999,098

WHEREAS, after a review and evaluation of the bids, it was determined that Woodland Construction, Inc. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$885,375.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- The contract for \$885,375 is awarded to Woodland Construction, Inc., the lowest responsive and responsible bidder, pursuant to ITB 25-2814-3JL, Addendum Nos. 1 and 2, and the Base Bid submitted by Woodland Construction, Inc.
- The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 170-25

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Henrico Courts – Replace Halon System – Brookland District

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of General Services and Purchasing recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 171-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Real Property — 4015 East Parham Road — Brookland District

For Clerk's Use Only:

Date: 6/24/2025

- (☒) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Cooper
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Market Square Partners ("Seller") owns an unimproved parcel of land at 4015 East Parham Road, designated as GPIN 769-755-6500 (the "Property"), with such Property being roughly outlined in red on the attached Exhibit A; and,

WHEREAS, the Board of Supervisors desires to acquire the Property as an addition to land surrounding the Western Government Center complex; and,

WHEREAS, the Seller has agreed to sell the Property to the County for \$138,200.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) The County Manager is authorized to execute a purchase agreement and accept a deed, both in a form approved by the County Attorney, to acquire the Property; and,
- (2) The County Manager, or the Real Property Director as his designee, is authorized to execute all other documents necessary to complete the County's due diligence and close the transaction; and,
- (3) The County Manager and the County Attorney are authorized to undertake all other actions necessary to complete the acquisition by the County.

Comments: The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

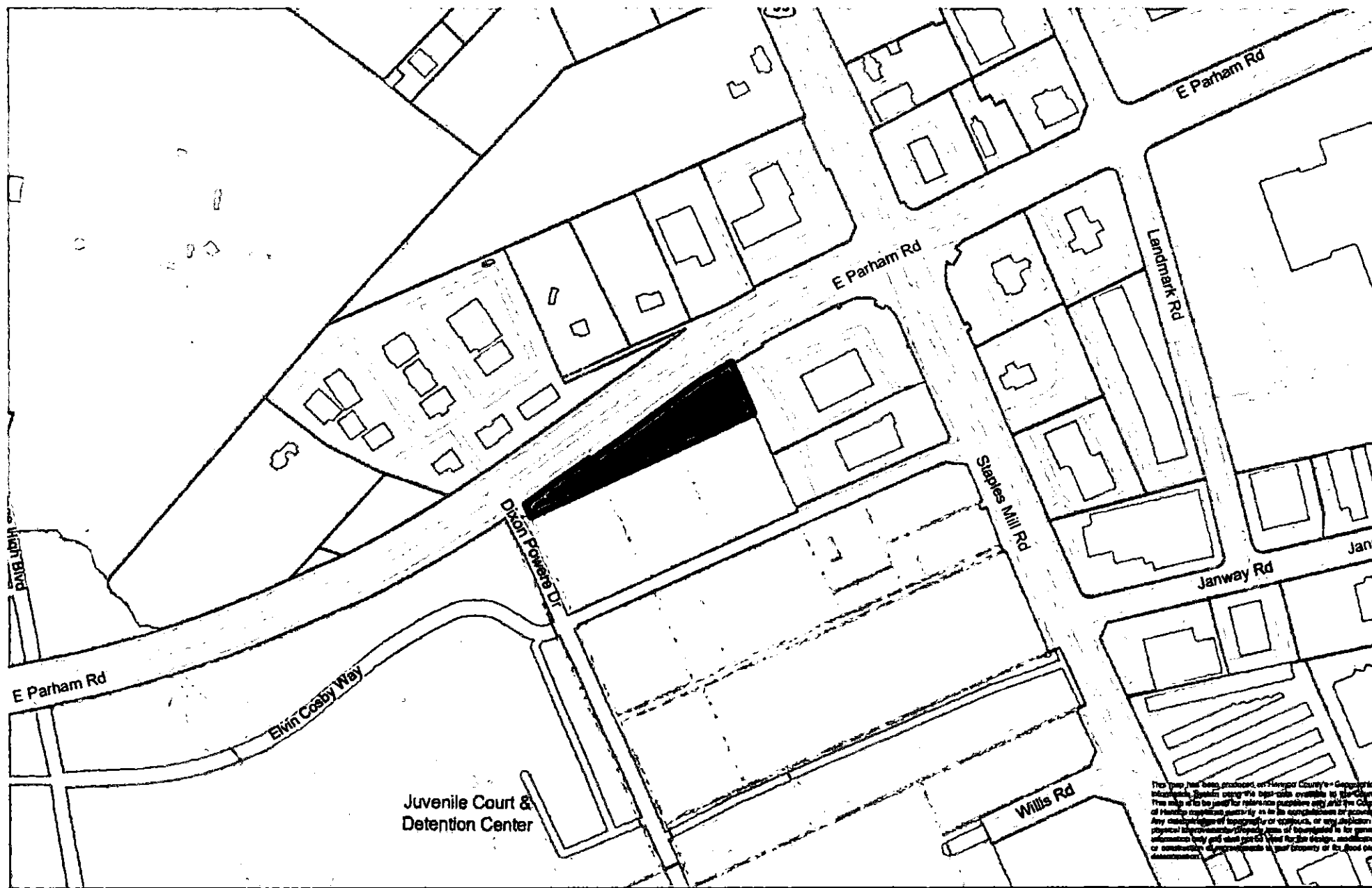
Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



Henrico County GIS



5/30/2025





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 172-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Real Property — Drainage and Flood Mitigation — 6204 Fitzhugh Avenue — Brookland District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmid Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	✓		
Nelson, T.	✓		
Rogish, J.	✓		
Roundtree, M.	✓		
Schmitt, D.	✓		

WHEREAS, Michael Cole Beuckman (the "Seller") owns a property known as GPIN 768-740-6937 and located at 6204 Fitzhugh Avenue (the "Property") with such Property being roughly outlined in red on the attached Exhibit A; and,

WHEREAS, the Board of Supervisors desires to acquire the Property for drainage and flood mitigation; and,

WHEREAS, the Seller has agreed to sell the Property to the County for \$435,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) The County Manager is authorized to execute a purchase agreement and accept a deed, both in a form approved by the County Attorney, to acquire the Property; and,
- (2) The County Manager, or the Director of Real Property as his designee, are authorized to execute all other documents necessary to complete the County's due diligence and to close the transaction; and,
- (3) The County Manager and the County Attorney are authorized to undertake all other actions necessary to complete the acquisition by the County.

Comments: The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

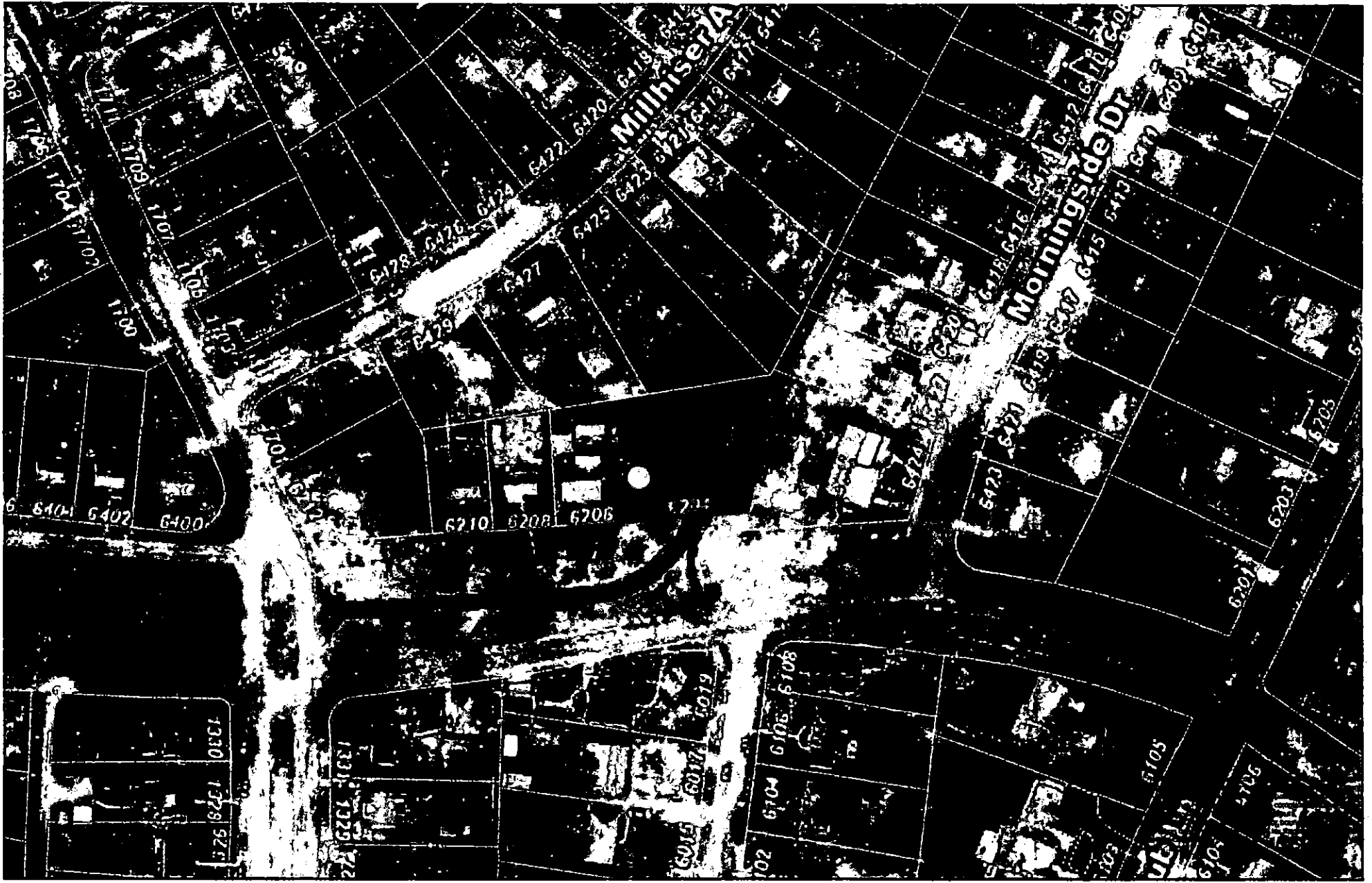
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Copy to:

Clerk, Board of Supervisors

Date:



6204 Fitzhugh Avenue



6/2/2025





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 173-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Real Property for Road Improvements — 5991 Osborne Turnpike — Varina District

For Clerk's Use Only:

Date: 6/24/2025

- (☒) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Cooper
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roglsh, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Bernard Warren Ferguson, III, Patti Gail Ferguson Kaloski, and Mark Ernest Ferguson ("Sellers") own one unimproved parcel of land at 5991 Osborne Turnpike, designated as GPIN 800-707-2131 (the "Property"), with such Property being roughly outlined in red on the attached Exhibit A; and,

WHEREAS, the Board of Supervisors desires to acquire the Property for future road improvements for the surrounding residents; and,

WHEREAS, the Sellers have agreed to sell the Property to the County for a total of \$125,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) The County Manager is authorized to execute a purchase agreement and accept a deed, both in a form approved by the County Attorney, to acquire the Property; and,
- (2) The County Manager, or the Real Property Director as his designee, is authorized to execute all other documents necessary to complete the County's due diligence and close the transaction; and,
- (3) The County Manager and the County Attorney are authorized to undertake all other actions necessary to complete the acquisition by the County.

Comments: The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

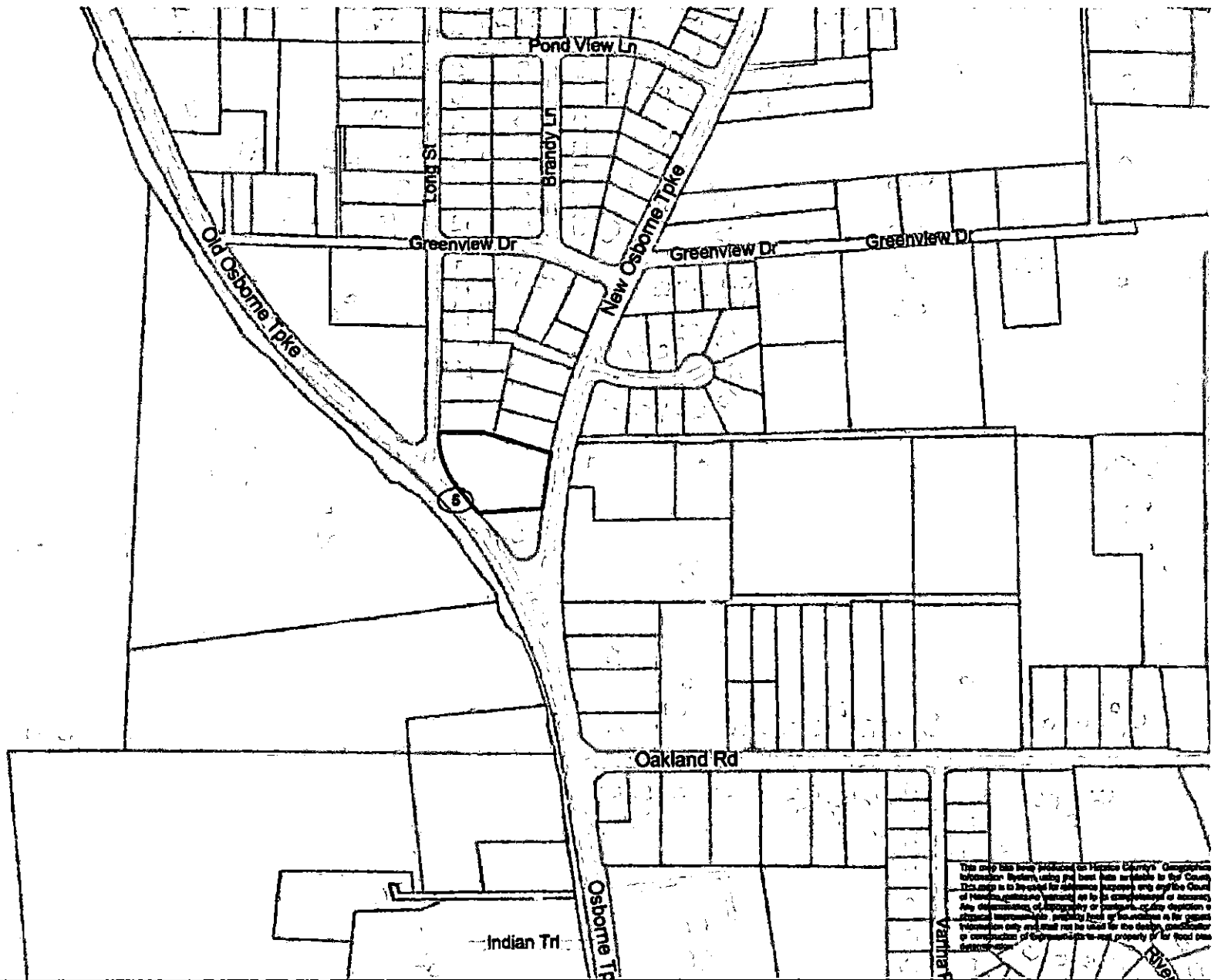
Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



This map has been produced on Historic County's Geographic Information System, using the best data available to the County. This map is to be used for reference purposes only and the County of Mendocino, California, assumes no liability for any errors or omissions in the information, or for any use of the map for purposes other than those intended. The user of this map is responsible for the accuracy of the information and for the use of the map for any purpose other than those intended. The user of this map is responsible for the accuracy of the information and for the use of the map for any purpose other than those intended.



5991 Osborne Turnpike



6/2/2025





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 174-25

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Water Reclamation Facility Sodium Hypochlorite Day Tank Replacement – Varina District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Roundtree

(2)
REMARKS: APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received four bids on May 22, 2025, in response to ITB No.25-2836-4EAR and Addendum No. 1 for the Water Reclamation Facility Sodium Hypochlorite Day Tank Replacement project; and,

WHEREAS, the project consists of the demolition of the existing tank, piping, and appurtenances and construction of a new tank, associated piping, metering pump, and discharge piping in the existing Filter Control Building at the Water Reclamation Facility; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Gibson Industrial, Inc. Richmond, VA	\$485,276
WGK Construction, LLC Chantilly, VA	\$498,500
Waco, Inc. Sandston, VA	\$697,000
Maverick Construction LLC Grasonville, MD	\$797,600

WHEREAS, after a review and evaluation of the bids, it was determined that Gibson Industrial, Inc., is the lowest responsive and responsible bidder with a bid of \$485,276.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 174-25

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Water Reclamation Facility Sodium Hypochlorite Day Tank Replacement – Varina District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$485,276 is awarded to Gibson Industrial, Inc., the lowest responsive and responsible bidder pursuant to ITB No. 25-2836-4EAR, Addendum No. 1, and the Total Bid Amount submitted by Gibson Industrial, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 175-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Authorization to Apply for Defense Community Infrastructure Program Grant – Varina District

For Clerk's Use Only:

Date: 6/24/2024

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Roundtree

REMARKS: APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the U.S. Department of Defense provides grants under the Defense Community Infrastructure Program ("DCIP") to address deficiencies in community infrastructure that are supportive of a military installation, enhance military value, enhance installation resilience, enhance military family quality of life, and support the training of cadets at covered educational institutions; and,

WHEREAS, the County has identified the Beulah Road Relocation Project as an eligible project; and,

WHEREAS, the project includes design and construction of approximately 3,700 linear feet of new alignment between La France Road and Portugee Road, and improvements to approximately 5,000 linear feet of La France Road near the existing intersection with Beulah Road; and,

WHEREAS, the project will benefit the Virginia Army National Guard ("VAARNG") and the Capital Region Airport Commission ("CRAC") by accommodating future relocation and expansion of facilities; and,

WHEREAS, the cost estimate of the Beulah Road Relocation Project is \$15 million; and,

WHEREAS, the DCIP grant will fund up to 70 percent of the cost of the project; and,

WHEREAS, the remaining 30 percent of the cost of the project will be funded by VAARNG, CRAC, and the County, with the VAARNG funding 15 percent and CRAC funding 7.5 percent; and,

WHEREAS, the County will fund the remaining 7.5 percent, up to \$1.125 million.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Director of Public Works is authorized to apply for a DCIP grant for fiscal year 2025 up to \$10.5 million.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

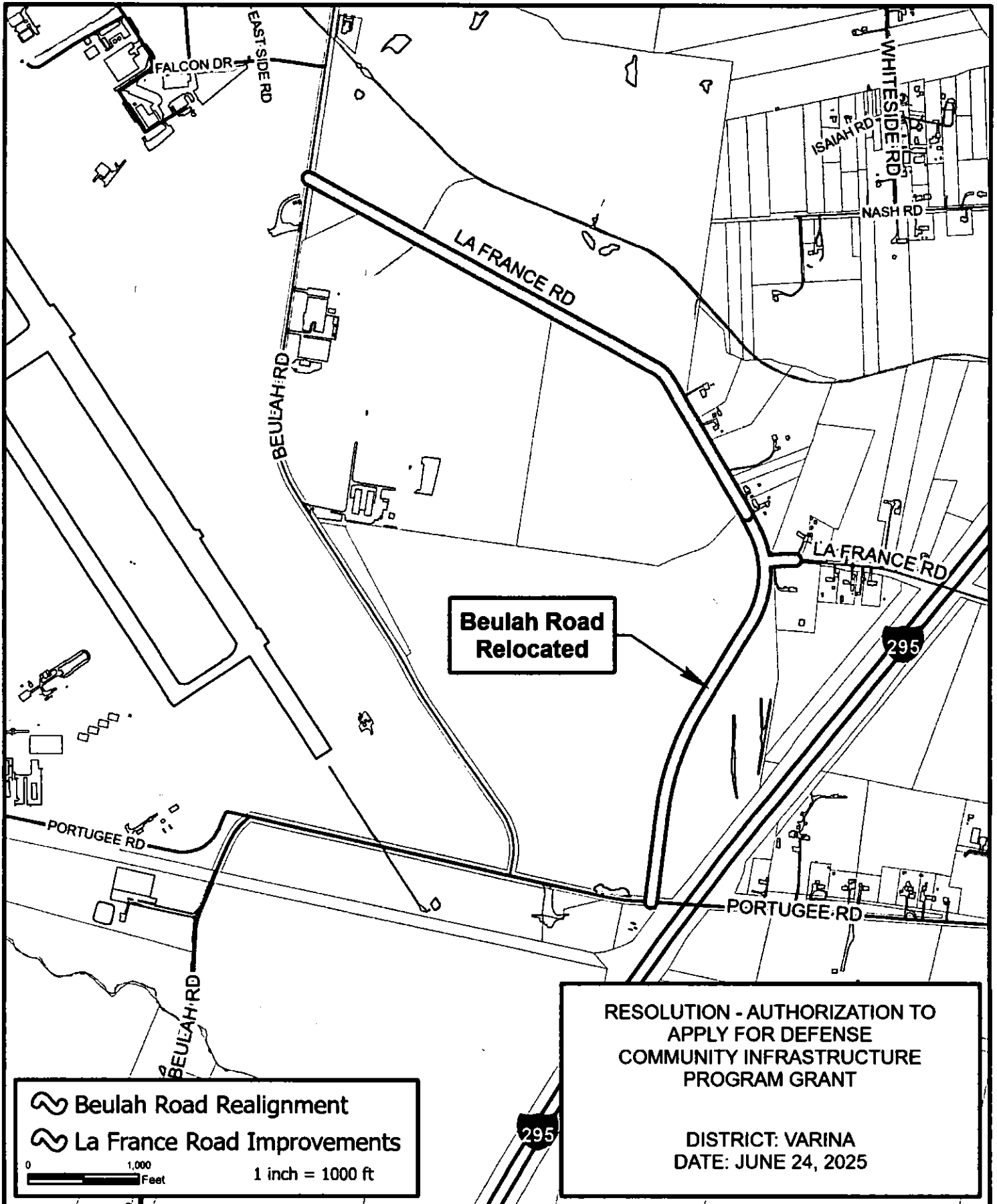
Clerk, Board of Supervisors

Copy to:

Date:



Beulah Road Relocation Project





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 150-25

Page No. 1 of 2

Agenda Title: RESOLUTION - Commending Glen Allen High School Softball Team

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Parsi
(2) _____

REMARKS

APPROVED

YES NO OTHER

	YES	NO	OTHER
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on Saturday, June 14, 2025, the Glen Allen Jaguars won the Virginia High School League (VHSL) Class 6 Softball State Championship Title on their homefield, marking the first softball State Championship in program history; and

WHEREAS, this season was the first under Head Coach Stu Brown, who summed up the year by saying: "They went through adversity, but they are state champions, they are state champions because they simply fight and outwork everybody;" and

WHEREAS, Jaidyn Tillman pitched all 202 pitches in the Jaguars' Class 6 Semifinal and State Championship games, with her coach calling her the "best pitcher in the State of Virginia;" and

WHEREAS, Western Branch scored the game's first two runs in the first inning, but the Jaguars came back to win by a final score of 7-4; and

WHEREAS, in the fourth inning, Ila Goding launched a triple to clear the bases, scoring two runs and pushing Glen Allen into the lead; and

WHEREAS, the game was a rematch of the Region 6A final, where Western Branch won 2-0; and

By Agency Head _____

By County Manager _____

Certified:

A Copy Tests:

Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS**

Agenda Title: RESOLUTION – Commending Glen Allen High School Softball Team

WHEREAS, the Brookland District and the entire Henrico community are tremendously proud of the team and applaud the team's members for building positive relationships with other teams.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby congratulates and commends team members Alexia Boettcher, Alexa Brown, Ava Cunningham, Heidi Gill, Ila Goding, Maeve Haun, Makenzie Hueston, Caroline Jessie, Ashton Limback, Mckenzie Mayfield, Gabriella Melton, Cheyenne Nuckols, Ashton O'Neal, Mya Richardson, Elizabeth Schein, Jaidyn Tillman, Alison Via, Ally Von Herbulis, and Kendal Winstead; Head Coach Stu Brown; and Assistant Coaches Eric Ozolins, Cammie Brummitt, and Angela Sperandeo.

BE IT FURTHER RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby extends its heartfelt congratulations to the Glen Allen High School Softball Team on winning the School's first State Championship in softball and commends the team for exhibiting superior sportsmanship during a successful season.

Commending Glen Allen High School Softball Team

WHEREAS, on Saturday, June 14, 2025, the Glen Allen Jaguars won the Virginia High School League (VHSL) Class 6 Softball State Championship Title on their homefield, marking the first softball State Championship in program history; and

WHEREAS, this season was the first under Head Coach Stu Brown, who summed up the year by saying: "They went through adversity, but they are state champions, they are state champions because they simply fight and outwork everybody;" and

WHEREAS, Jaidyn Tillman pitched all 202 pitches in the Jaguars' Class 6 Semifinal and State Championship games, with her coach calling her the "best pitcher in the State of Virginia;" and

WHEREAS, Western Branch scored the game's first two runs in the first inning, but the Jaguars came back to win by a final score of 7-4; and

WHEREAS, in the fourth inning, Ila Goding launched a triple to clear the bases, scoring two runs and pushing Glen Allen into the lead; and

WHEREAS, the game was a rematch of the Region 6A final, where Western Branch won 2-0; and

WHEREAS, the Brookland District and the entire Henrico community are tremendously proud of the team and applaud the team's members for building positive relationships with other teams.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby congratulates and commends team members Alexia Boettcher, Alexa Brown, Ava Cunningham, Heidi Gill, Ila Goding, Maeve Haun, Makenzie Hueston, Caroline Jessie, Ashton Limback, Mckenzie Mayfield, Gabriella Melton, Cheyenne Nuckols, Ashton O'Neal, Mya Richardson, Elizabeth Schein, Jaidyn Tillman, Alison Via, Ally Von Herbulis, and Kendal Winstead; Head Coach Stu Brown; and Assistant Coaches Eric Ozolins, Cammie Brummitt, and Angela Sperandeo.

BE IT FURTHER RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby extends its heartfelt congratulations to the Glen Allen High School Softball Team on winning the School's first State Championship in softball and commends the team for exhibiting superior sportsmanship during a successful season.

Daniel J. Schmitt, Chair
Board of Supervisors

Tanya N. Brackett, Clerk
June 24, 2025

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

PARKS AND RECREATION MONTH

July 2025

WHEREAS, parks and recreation is an integral part of communities throughout this country, including Henrico County; and

WHEREAS, parks and recreation promote health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS, parks and recreation promote time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's; and

WHEREAS, parks and recreation encourage physical activities by providing space for popular sports, hiking trails, swimming pools, and many other activities designed to promote active lifestyles; and

WHEREAS, parks and recreation are a leading provider of healthy meals, nutrition services, and education; and

WHEREAS, parks and recreation programming and education activities, such as out-of-school time programming, youth sports, and environmental education, are critical to childhood development; and

WHEREAS, parks and recreation increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation are fundamental to the environmental well-being of our community; and

WHEREAS, parks and recreation are essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and


WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

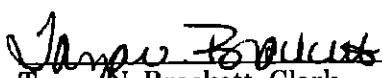
WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, Henrico County recognizes the benefits derived from parks and recreation resources.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby proclaims July 2025 as Parks and Recreation Month in the County of Henrico.




Daniel J. Schmitt, Chair
Board of Supervisors


Tanya N. Brackett, Clerk
June 24, 2025

Keep Henrico Beautiful Committee Land Lover and Clean Business Awards.

Several members of the Keep Henrico Beautiful Committee will join members of the Board of Supervisors at the June 24, 2025, Board meeting to recognize the winners of this year's Land Lover and Clean Business Awards Program. One residential property owner from each of the County's five magisterial districts and one county-wide Clean Business will receive an award for their beautification and sustainability efforts.

**THE KEEP HENRICO BEAUTIFUL COMMITTEE
LAND LOVER AND CLEAN BUSINESS AWARDS
JUNE 24, 2025 BOARD OF SUPERVISORS PRESENTATION**

**BROOKLAND DISTRICT SUPERVISOR, DANIEL SCHMITT
LAND LOVER AWARD WINNER**

**The Gwinn Family
10804 John Cussons Drive**



- Composting
- Lawn reduction
- Native plants
- Pollinator garden
- Rain barrel

**FAIRFIELD DISTRICT SUPERVISOR, ROSCOE COOPER
LAND LOVER AWARD WINNER**

**Amber Brister
8106 Bowers Lane**



- Reduction of chemicals
- Native plants
- Pollinator garden
- Tree plantings
- Use of soil test

**THE KEEP HENRICO BEAUTIFUL COMMITTEE
LAND LOVER AND CLEAN BUSINESS AWARDS
JUNE 24, 2025 BOARD OF SUPERVISORS PRESENTATION**

**THREE CHOPT DISTRICT SUPERVISOR, MISTY ROUNDTREE
LAND LOVER AWARD WINNER**

**Jared and Maggie Strohschein
8810 Lawndell Road**



- Composting
- Lawn reduction
- Reduction of chemicals
- Native plants
- Pollinator garden
- Tree plantings
- Invasive removal

**TUCKAHOE DISTRICT SUPERVISOR, JODY ROGISH
LAND LOVER AWARD WINNER**

**Tricia and Michael Gregory
400 Old Oak Road**



- Lawn reduction
- Native plants
- Pollinator garden
- Monarch Waystation
- Meadow grasses

**THE KEEP HENRICO BEAUTIFUL COMMITTEE
LAND LOVER AND CLEAN BUSINESS AWARDS
JUNE 24, 2025 BOARD OF SUPERVISORS PRESENTATION**

**VARINA DISTRICT SUPERVISOR, TYRONE NELSON
LAND LOVER AWARD WINNER**

**Victoria Carpenter
18 Rodes Avenue**



- Composting
- Lawn reduction
- Pollinator garden
- Reused materials
- Organic vegetable garden

**HENRICO COUNTY
CLEAN BUSINESS AWARD WINNER**

**Celeste Farms
7001 Osborne Turnpike**



- Composting
- Native plants
- Pollinator garden
- Meadow grasses
- Local food



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 151-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - Board of Social Services

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper (2) _____
Seconded by (1) Roush (2) _____

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Board of Social Services for terms expiring June 30, 2029, or thereafter when their successors have been appointed and qualified:

Brookland District
Fairfield District

Debbie J. Gordon
Aljanette A. Hall

By Agency Head _____

By County Manager _____

Certified:

A Copy Tests:

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 152-25

Page No. 1 of 1

Agenda Title: RESOLUTION – Resignation of Members – Community Criminal Justice Board

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Roundtree

REMARKS: APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on August 27, 2024, Stephen A. Mutnick was appointed to the Community Criminal Justice Board ("CCJB") as the Criminal Defense Attorney representative for a term expiring June 30, 2026; and,

WHEREAS, by email correspondence dated May 13, 2025, to Tanya Brackett, Clerk to the Board of Supervisors, Judge Mutnick submitted his resignation from the CCJB effective immediately because of his appointment to the Juvenile & Domestic Relations District Court; and,

WHEREAS, on June 25, 2024, the Honorable Judge Linda Lambert was appointed to the CCJB as the Juvenile & Domestic Relations District Court representative for a term expiring June 30, 2026; and,

WHEREAS, by email correspondence dated May 19, 2025, to Tanya Brackett, Clerk to the Board of Supervisors, Judge Lambert submitted her resignation from the CCJB effective immediately because of her appointment to the Circuit Court.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby accepts the resignations of the Honorable Stephen Mutnick as the criminal defense attorney representative and the Honorable Linda Lambert from the Community Criminal Justice Board.

By Agency Head _____ By County Manager 

Certified: _____
A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____

Brackett, Tanya

From: Linda Lambert <llambert@vacourts.gov>
Sent: Monday, May 19, 2025 5:53 PM
To: Brackett, Tanya
Subject: CCJB

Good afternoon Ms. Brackett,

I am writing to resign from my position as the JDR court representative on the CCJB Board as I have been elevated to the Circuit Court. I have thoroughly enjoyed my time on the board, and I hope that I may have another opportunity to participate in my new role on the Circuit Court.

Thank you.

Judge Linda Y. Lambert
Henrico County JDR
PO Box 90775
Henrico, VA 23272
804-501-4490

Brackett, Tanya

From: Stephen A. Mutnick <smutnick@vacourts.gov>
Sent: Tuesday, May 13, 2025 2:58 PM
To: Brackett, Tanya
Cc: Johnson, Shelby; Newby, Andrew; Feinmel, Michael
Subject: RE: CCJB

Tanya,

I hereby resign my position as criminal defense attorney representative to the Henrico County Criminal Justice Board as of March 17, 2025.

As of May 13, 2025, I accept my appointment to the CCJB as the JDR Court representative.

STEPHEN A. MUTNICK, JUDGE
Henrico County Juvenile and Domestic Relations Court
14th Judicial District
4201 E. Parham Rd.
Henrico, VA 23228



From: Feinmel, Michael <fei@henrico.gov>
Sent: Tuesday, May 13, 2025 2:56 PM
To: Stephen A. Mutnick <smutnick@vacourts.gov>
Cc: Brackett, Tanya <bra151@henrico.gov>; Johnson, Shelby <joh40@henrico.gov>; Newby, Andrew <new23@henrico.gov>
Subject: CCJB

EXTERNAL EMAIL

THIS MESSAGE ORIGINATED FROM AN EXTERNAL ADDRESS. USE CAUTION CLICKING ON ANY LINKS OR DOWNLOADING ANY ATTACHMENTS

Steve: We need you to send an email to Tanya Brackett, whose email address is above doing two things:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 153-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - Community Criminal Justice Board

For Clerk's Use Only:

Date: 6/24/2025

- (X) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Rossi
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	✓	—	—
Nelson, T.	✓	—	—
Rogish, J.	✓	—	—
Roundtree, M.	✓	—	—
Schmitt, D.	✓	—	—

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Community Criminal Justice Board for unexpired terms ending June 30, 2026, or thereafter when their successors have been appointed and qualified:

Criminal Defense Attorney
Juvenile & Domestic Relations District Court

Ted Bruns
Stephen A. Mutnick

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 154-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - Community Policy and Management Team

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper (2) Nelson
Seconded by (1) Nelson (2)

REMARKS

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Community Policy and Management Team for terms expiring June 30, 2028, or thereafter when their successors have been appointed and qualified:

Parent	Charles M. Schnurman, Jr.
Private Provider	Emily L. Clark

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 155-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Greater Richmond Partnership Board of Directors

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Nelson
(2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, reappoints Jody K. Rogish, a member of the Board of Supervisors, to the Greater Richmond Partnership Board of Directors for a term expiring June 30, 2026, or thereafter when his successor has been appointed and qualified.

By Agency Head _____ By County Manager _____

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 154-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Resignation of Member - Henrico Area Mental Health and Developmental Services Board

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Cooper
(2) _____

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on January 1, 2024, Serenity Kirby was appointed to the Henrico Area Mental Health and Developmental Services Board as a Family/Consumer member with a term expiring December 31, 2026; and,

WHEREAS, Ms. Kirby communicated her resignation from the Henrico Area Mental Health and Developmental Services Board on Wednesday, May 28, 2025, to Laura S. Totty, Director of Henrico Area Mental Health and Developmental Services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Henrico, Virginia, hereby accepts the resignation of Serenity Kirby from the Henrico Area Mental Health and Developmental Services Board.

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

Brackett, Tanya

From: Totty, Laura
Sent: Tuesday, June 3, 2025 7:56 AM
To: Brackett, Tanya
Cc: MacKay, Allison
Subject: FW: Resignation from the CSB Board

Tanya,
Good morning. This is the email sent to Serenity Kirby.
Thank you,
Laura

Laura S. Totty
Executive Director
Henrico Area Mental Health & Developmental Services
10299 Woodman Road
Glen Allen, VA 23060
(804) 727-8585
(804) 727-8580 fax
e-mail: laura.totty@henrico.gov

From: Totty, Laura
Sent: Monday, June 2, 2025 4:36 PM
To: serenityk575@gmail.com
Cc: MacKay, Allison <MAC081@henrico.gov>
Subject: Resignation from the CSB Board

Dear Serenity,
I hope this email finds you well. I appreciate our conversation on Wednesday, May 28, 2025. We discussed your participation on the Henrico Area Mental Health & Developmental Services Board. You stated that it had been a challenging year with you having many things that required your time and attention. You stated that you would like to resign from the CSB Board and were hopeful in the future you would be able to serve on the Board again. You stated you would put your resignation in writing and send it by an email that afternoon. Since I have not received your written resignation, we will move forward with your verbal resignation. Thank you for your service to the Board. Your life experience and voice impacted our services and the Board. I wish much success and happiness.
Sincerely,
Laura

Laura S. Totty
Executive Director
Henrico Area Mental Health & Developmental Services
10299 Woodman Road
Glen Allen, VA 23060
(804) 727-8585
(804) 727-8580 fax
e-mail: laura.totty@henrico.gov

If you are in crisis, this method of communication should not be used as our staff may not check their inbox immediately. Please contact your service provider by phone or Emergency Services at (804) 727-



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 157-25

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – Keep Henrico Beautiful Committee

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Casper Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Keep Henrico Beautiful Committee for a two-year term expiring December 31, 2026, or thereafter when his successor has been appointed and qualified:

Fairfield District

Brian S. Montgomery

By Agency Head _____ By County Manager [Signature]

Copy to: _____

Certified: _____
A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 158-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - The Cultural Arts Center at Glen Allen Foundation Board of Directors

For Clerk's Use Only:

Date: 4/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Nelson
(2) (2)

REMARKS: **APPROVED**

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to The Cultural Arts Center at Glen Allen Foundation Board of Directors for three-year terms expiring June 30, 2028, or thereafter when their successors have been appointed and qualified:

At-Large	Kevin Bruny
At-Large	Michael D. Burke
At-Large	Lissa Power-deFur,
At-Large	Angela N. Harper
At-Large	Justin Ingram
At-Large	Belinda Ragonese McDowell
At-Large	Ken Powell

By Agency Head _____ By County Manager [Signature]

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 159-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - The Span Center

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Royni
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Span Center (formerly known as Senior Connections) for a three-year term expiring June 30, 2028, or thereafter when her successor shall have been appointed and qualified:

At-Large Jelisa Turner

By Agency Head _____ By County Manager [Signature]

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 160-25

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members and Alternates - Virginia Transit Association Board of Directors

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper (2) Roundtree
Seconded by (1) Roundtree (2)

REMARKS

APPROVED

YES NO OTHER

	YES	NO	OTHER
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Virginia Transit Association Board of Directors for one-year terms expiring June 30, 2026, or thereafter when their successors have been appointed and qualified:

Members

Board of Supervisors
County Manager

Tyrone E. Nelson
John A. Vithoukas

Alternates

Director of Public Works
Department of Public Works

Terrell C. Hughes
Ashley Nicole Austin

By Agency Head _____ By County Manager 

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 161-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Lease of County Property — 1758 Hungary Creek Lane — Fairfield District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper (2) Nelson
Seconded by (1) Nelson (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County owns a single-family dwelling at 1758 Hungary Creek Lane, which was purchased for a future fire station expansion; and,

WHEREAS, Marshall Dabney desires to lease the dwelling for a term beginning on August 1, 2025, and ending on July 31, 2026; and,

WHEREAS, Marshall Dabney will pay a monthly rent of \$1,500 and be responsible for routine maintenance of the dwelling; and,

WHEREAS, Marshall Dabney is an employee of the County's Division of Fire; and,

WHEREAS, Marshall Dabney has not and will not participate in any way in the negotiation of this lease in his official capacity; and,

WHEREAS, this Resolution was advertised pursuant to Sections 15.2-1800(B) and 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on June 24, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a lease agreement to lease 1758 Hungary Creek Lane to Marshall Dabney for a term beginning on August 1, 2025, and ending on July 31, 2026, at a monthly rent of \$1,500, which lease the County Manager is authorized to extend at increased rent for a maximum of two additional one-year terms, with the lease and any amendments in a form approved by the County Attorney.

Comments: The Fire Chief and Director of Real Property recommend approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:
A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 162-25
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Easement Agreement — 3451 Cox Road — Virginia Electric and Power Company — Three Chopt District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Cooper
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Virginia Electric and Power Company ("VEPCO") has requested that the County convey an electric power easement across County-owned property located at 3451 Cox Road to alleviate load issues and provide more reliable electric service to County facilities and the surrounding area, and provide power to a nearby camera operated by the Virginia Department of Transportation; and,

WHEREAS, the proposed easement would not interfere with the County's use of its land; and,

WHEREAS, this resolution was advertised, and a public hearing was held on June 24, 2025, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chair is authorized to execute an easement agreement, in a form approved by the County Attorney, conveying an electric power easement to VEPCO in the area shown on the attached "Exhibit A."

Comments: The Real Property Division has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Directors of Real Property and Public Works recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

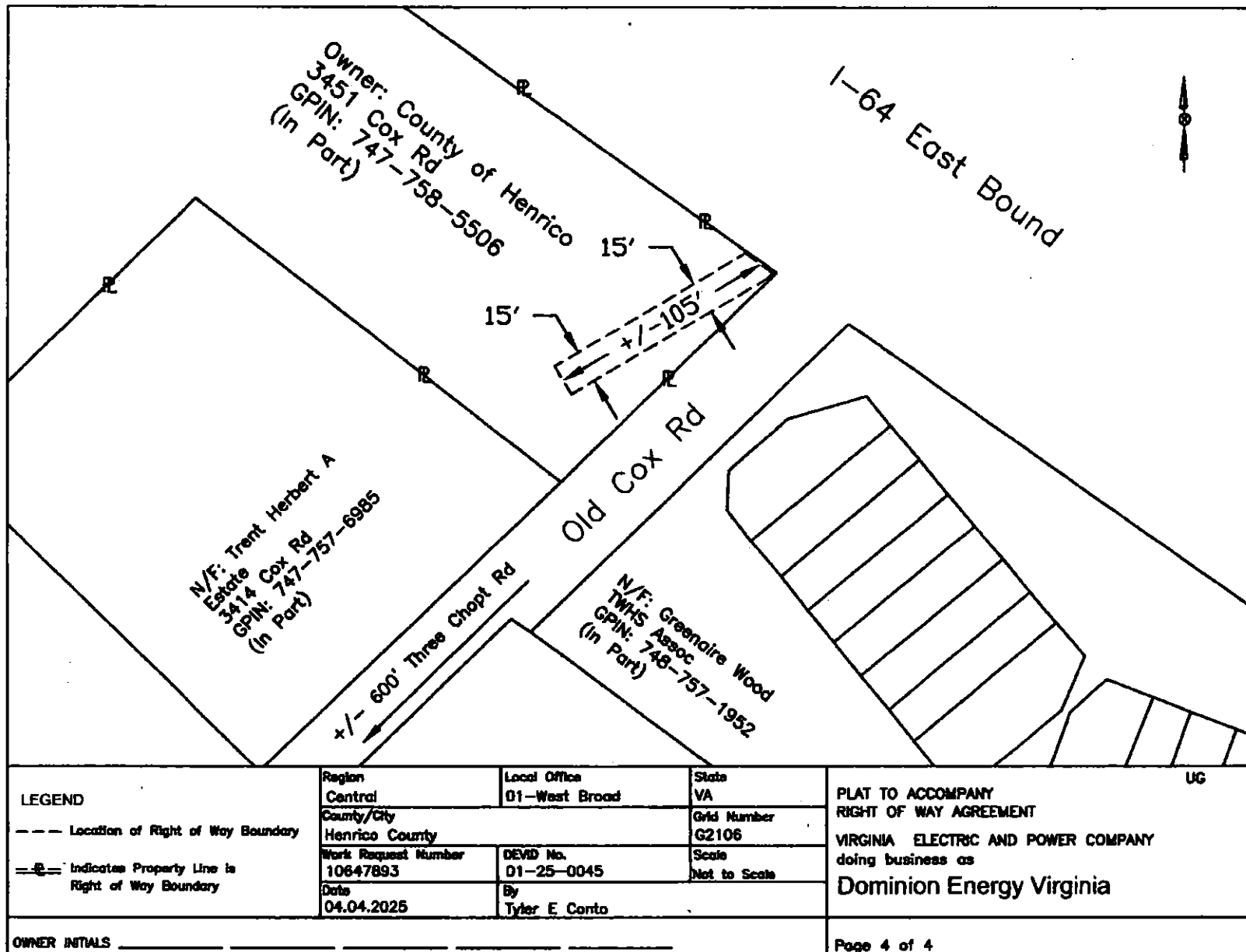
Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 143-25

Page No. 1 of 2

Agenda Title: **ORDINANCE — Vacation of Building Line — Westham Subdivision — 7709 Cornwall Road — Tuckahoe District**

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Rogish
(2)

Seconded by (1) Nelson
(2)

REMARKS

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Adam and Rachel Landsee, the owners of 7709 Cornwall Road in the Westham subdivision, asked the County to vacate the 50-foot building line at the front of the property ("Building Line"); and,

WHEREAS, the plat showing the Building Line is recorded in the Clerk's Office of the Circuit Court of Henrico County (the "Clerk's Office") in Plat Book 23, page 7 (Exhibit A); and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on June 24, 2025; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by the vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- 1) the 50-foot building line on Lot 5, Block SS, Westham subdivision, shown on Exhibit A, is vacated in accordance with Va. Code § 15.2-2272(2);
- 2) this Ordinance will become effective 30 days after its passage as provided by law;
- 3) the Clerk of the Circuit Court of Henrico County (the "Clerk"), is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 163-25
Page No. 2 of 2

Agenda Title: ORDINANCE — Vacation of Building Line — Westham Subdivision — 7709 Cornwall Road — Tuckahoe District

- 4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the names of Adam Landsee and Rachel Landsee, and the Henrico County Board of Supervisors; and,
- 5) the Clerk will note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Division processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

SUBDIVISION CERTIFICATE:

The subdivision of the land shown on this plat designed as a subdivision of Westham is with the free consent and in accordance with the objects of the undersigned owner and trustee. The location of the streets and easements within the limits of this subdivision are of the north and extent shown on the plat.

Given under our hand and seal this 30 day of January, 1951.

Temple Waddill
Richard Waddill

Attest: *Richard Waddill*
Richard Waddill

WESTHAM

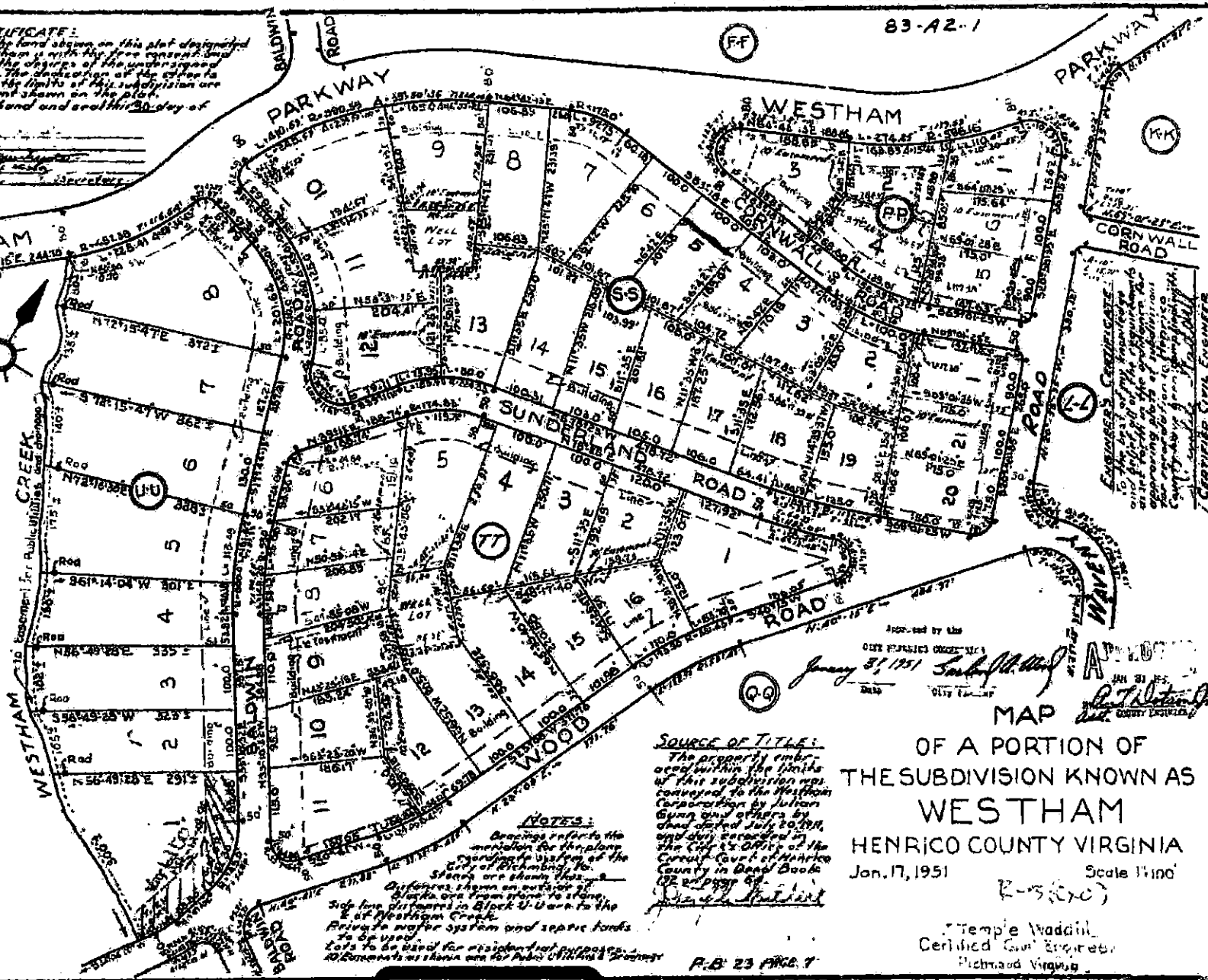
DEERWOOD DRIVE

Block of WESTHAM



Start of Virginia City, or Richmond - To wit: The plat of the subdivision of the land shown on this plat designed as a subdivision of Westham is with the free consent and in accordance with the objects of the undersigned owner and trustee. The location of the streets and easements within the limits of this subdivision are of the north and extent shown on the plat.

My Commission expires 1951



SOURCE OF TITLE:

The property embraced within the limits of this subdivision was conveyed to the Westham Corporation by John G. and others by deed dated July 20, 1948, and duly recorded in the City & County of Henrico County in Book 122, page 84.

NOTES:

Drawings refer to the plat of the subdivision of the land shown on this plat designed as a subdivision of Westham is with the free consent and in accordance with the objects of the undersigned owner and trustee. The location of the streets and easements within the limits of this subdivision are of the north and extent shown on the plat.

MAP OF A PORTION OF THE SUBDIVISION KNOWN AS WESTHAM HENRICO COUNTY VIRGINIA Jan. 17, 1951 Scale 1"=100'

Temple Waddill, Certified Civil Engineer, Richmond, Virginia

EXHIBIT

A



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 164-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Declaration of Surplus Property — Signatory Authority — Conveyance —
407 and 445 Piedmont Avenue — Varina District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Cooper
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Cooper, R.	✓		
Nelson, T.	✓		
Rogish, J.	✓		
Roundtree, M.	✓		
Schmitt, D.	✓		

WHEREAS, the County owns two parcels of vacant land located in Section 1, Block 6, Lots 10 and 23, Seven Pines Villa Sites subdivision, known as 407 and 445 Piedmont Avenue, Tax Parcel Numbers 830-714-6428 and 830-714-3134, respectively (collectively, the "Properties"), as shown on the attached plats (Exhibits A and B); and,

WHEREAS, Baptiste Development, LLC (the "Owner") owns 411 and 441 Piedmont Avenue, which is labeled as Lot 11 and Lot 22 on Exhibits A and B (the "Owner's Real Estate"); and,

WHEREAS, the Owner's Real Estate is adjacent to the Properties; and,

WHEREAS, the County has no need for the Properties, and the Owner has asked to purchase the Properties; and,

WHEREAS, the Board of Supervisors wishes to convey the Properties to Baptiste Development, LLC, for \$1,400, which was the combined assessed value for the Properties when the Owner first asked to purchase them; and,

WHEREAS, a public hearing on this resolution was held on June 24, 2025, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that: (1) 407 and 445 Piedmont Avenue are declared surplus to the needs of the County, and (2) the Chair is authorized to execute a deed, and the County Manager or Real Property Director is authorized to execute closing and any other documents necessary, to convey the Properties to Baptiste Development, LLC, all in a form approved by the County Attorney.

Comments: The Real Property Division has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Tests:

Copy to:

Clerk, Board of Supervisors

Date:

Richmond & Appomattox
River Railway Co.

Richmond & Appomattox River Rwy.

GRAN PINE STA.

FAIRFIELD
15-B2-2

Division

— BEULA ROAD —

PIEDMONT AVENUE.

VIRGINIA AVENUE.

WILLIAMSBURG ROAD.

NINE MILE ROAD.

U.S. GOVERNMENT PROPERTY.

PUBLIC SCHOOL.

HENRICO AVENUE.

SEVEN PINES VILLA SITES.

SECTION 110.1

PLATS-3+6

MAY 25 1917

SCALE 1" = 50'

PAGE 11 OF 11

SHEET 1

EXHIBIT

A

~~SECTION BLK. 811~~

FAIRFIELD
15-B2-2



EXHIBIT

B

R-4(Exc.)

SEVEN PINES VILLA SITE

SECTION No. 1

PLATS 1, 2, 4, 5, 7 & 8

MAY-25-1917

SCALE 1"=40'

PLAT BOOK 11- PAGE 68

SHEET "2"



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 165-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Authorizing Compensation for Appointees to the Greater Richmond Transit Company Board of Directors

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: <u>6/24/2025</u>	Moved by (1) <u>Roundtree</u> Seconded by (1) <u>Cooper</u>			
<input checked="" type="checkbox"/> Approved	(2) _____ (2) _____			
<input type="checkbox"/> Denied	REMARKS: APPROVED			
<input type="checkbox"/> Amended				
<input type="checkbox"/> Deferred to:				

	YES	NO	OTHER
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Henrico County Board of Supervisors appoints three members to serve on the Greater Richmond Transit Company Board of Directors; and,

WHEREAS, the Board of Supervisors wishes to compensate its appointees on a per meeting basis.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Board's appointees to serve on the Greater Richmond Transit Company Board of Directors will be compensated in the amount of \$200 for each meeting attended, effective immediately.

By Agency Head _____ By County Manager [Signature]

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 146-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Memorandum of Understanding — Economic Development Authority — Best Products Property — Fairfield District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Henrico County Economic Development Authority (the "Authority") has exercised its option to repurchase approximately 93 acres of land known as the former Best Products Property (the "Property") from Green City Development Corporation LLC; and,

WHEREAS, on May 27, 2025, the County of Henrico and Authority issued Request for Interest No. 25-2844-5JOK to solicit interested parties to purchase the Property for redevelopment as an arena-anchored, mixed-use development (the "RFI"); and,

WHEREAS, the County and Authority have negotiated a Memorandum of Understanding to memorialize the parties' agreement regarding the sale and development of the Property after the RFI process.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the Memorandum of Understanding in a form approved by the County Attorney.

Comments: The County Attorney recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Page No. 1 of 6
Agenda Item No. 167-25

Agenda Title: RESOLUTION - Appropriation of Funds for FY 2025-26

For Clerk's Use Only: Date: 6/24/2025 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) Cooper, R. Seconded by (2) Nissen, T. RESOLUTION NO. 88A-25 APPROVED	YES NO OTHER Cooper, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nissen, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Robish, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Roundtree, M. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
--	---	--

BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the following amounts be, and they hereby are, appropriated for expenditure in fiscal year 2025-26, for the accounts and purposes indicated below, these same amounts being in the approved operating and capital Annual Fiscal Plans for fiscal year 2025-26, as approved by the Board of Supervisors on April 8, 2025 (Agenda Item No. 88A-25), and to be funded from the estimated resources shown:

OPERATING FUNDS

ESTIMATED RESOURCES

SOURCE

GENERAL FUND:

From Local Sources:

	AMOUNT
General Property Taxes	\$ 738,050,000
Other Local Taxes	225,360,000
Permits, Fees, & Licenses	8,503,000
Fines & Forfeitures	1,675,000
Use of Money & Property	10,158,500
Charges for Services	3,127,500
Miscellaneous	3,654,000
Recovered Costs	2,973,500
Total from Local Sources	\$ 993,501,500

By Agency Head

By County Manager

Certified:

A Copy Tests:

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Page No.2 of 6
Agenda Item No. 167-25

ESTIMATED RESOURCES (cont'd)

	AMOUNT
From the Commonwealth of Virginia:	
Non-Categorical Aid	\$ 13,767,000
Shared Expenses	21,920,000
Categorical Aid	510,010,000
Total State	\$ 545,697,000
From the Federal Government:	
Categorical Aid - Total Federal	\$ 385,000
Operating Transfers	\$ (257,819,008)
From (To) Fund Balance/Reserves	73,844,084
Total General Fund	\$ 1,355,608,576

SOURCE

SPECIAL REVENUE FUND:

From Local Sources:	
Fines & Forfeitures	\$ 267,360
Use of Money & Property	217,768
Charges for Services	40,913,016
Miscellaneous	12,994,091
Recovered Costs	1,221,668
Total Local Sources	\$ 55,613,903
From the Commonwealth of Virginia:	
Non-Categorical Aid	\$ 2,792,260
Categorical Aid	66,547,945
Total State	\$ 69,340,205
From the Federal Government:	
Categorical Aid - Total Federal	\$ 83,000,700
Operating Transfers	\$ 54,063,460
From (To) Fund Balance	4,244,444
Total Special Revenue Fund	\$ 266,262,712

WATER & SEWER ENTERPRISE FUND:

From Local Sources:	
Charges for Services	\$ 164,349,000
Miscellaneous	2,603,000
Fines & Forfeitures	160,000
Operating Transfers	8,152,500
From (To) Retained Earnings	(38,406,429)
Total Water & Sewer Enterprise Fund	\$ 136,858,071

CENTRAL AUTOMOTIVE MAINTENANCE (C.A.M.) FUND:

From Local Sources:	
Use of Money & Property	\$ 400,000
Recovered Cost	28,300,583
Operating Transfers	359,000
Total Central Automotive Maintenance Fund	\$ 29,059,583



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No.3 of 6
Agenda Item No. 167-25

ESTIMATED RESOURCES (cont'd)

TECHNOLOGY REPLACEMENT FUND:

	AMOUNT
Operating Transfers	\$ 4,000,000
From (To) Retained Earnings	467,043
Total Technology Replacement Fund	\$ 4,467,043

RISK MANAGEMENT FUND:

Recovered Costs - Total Revenue	\$ 1,047,601
Operating Transfers - Total Fund	9,824,995
Total Risk Management Fund	\$ 10,872,596

HEALTHCARE FUND:

Interest on Investment	\$ 700,000
Miscellaneous	750,000
Recovered Costs	169,413,769
Total Healthcare Fund	\$ 170,863,769

DEBT SERVICE FUND:

Operating Transfers	\$ 89,270,296
From (To) Fund Balance	729,704
Total Debt Service Fund	\$ 90,000,000

SOURCE

JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

Shared Expenses - Local	\$ 811,606
Shared Expenses - State	1,902,063
Interest on Investment	75,000
Operating Transfers	4,275,757
From (To) Fund Balance	425,625
Categorical Aid - Federal	\$ 100,000
Total JRJDC Agency Fund	\$ 7,590,051

FIDUCIARY FUNDS

Recovered Costs	\$ 75,000
Operating Transfers	4,575,000
Total Fiduciary Funds	\$ 4,650,000

ADJUSTMENT FOR INTERFUND TRANSACTIONS:

Operating Transfers - Total Fund	\$ (146,551,583)
TOTAL OPERATING FUNDS RESOURCES	\$ 1,929,680,818



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 4 of 6
Agenda Item No. 167-25

APPROPRIATIONS

GENERAL FUND:

	AMOUNT
General Government Administration	\$ 89,981,859
Judicial Administration	14,462,321
Public Safety	298,286,654
Public Works	69,966,173
Health & Welfare	3,096,073
Education	764,057,068
Recreation, Parks, & Culture	57,508,347
Community Development	37,704,396
Miscellaneous	20,545,685
Total General Fund	\$ 1,355,608,576

SPECIAL REVENUE FUND:

Judicial Administration	\$ 4,664,849
Public Safety	2,726,985
Public Works	25,979,447
Health & Welfare	105,115,112
Education	125,026,946
Recreation, Parks, & Culture	1,949,373
Miscellaneous	800,000
Total Special Revenue Fund	\$ 266,262,712

DEPARTMENT

WATER & SEWER ENTERPRISE FUND:

Public Utilities - Operations	\$ 100,708,903
Public Utilities - Debt Service	36,149,168
Total Water & Sewer Enterprise Fund	\$ 136,858,071

CENTRAL AUTOMOTIVE MAINTENANCE (C.A.M.) FUND:

Central Automotive Maintenance - Total Fund	\$ 29,059,583
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TECHNOLOGY REPLACEMENT FUND:

Technology Replacement - Total Fund	\$ 4,467,043
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RISK MANAGEMENT FUND:

Finance	\$ 10,872,596
Risk Management - Total Fund	\$ 10,872,596

HEALTHCARE FUND:

Healthcare - Total Fund	\$ 170,863,769
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DEBT SERVICE FUND:

General Government	\$ 35,091,362
Education	54,908,638
Total Debt Service Fund	\$ 90,000,000

JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

JRJDC - Operations	\$ 7,590,051
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 5 of 6
Agenda Item No. 167-25

APPROPRIATIONS (cont'd)

FIDUCIARY FUND:

	AMOUNT
OPEB - GASB 45	\$ 2,750,000
Line of Duty Act (LODA)	1,250,000
Long-Term Disability	650,000
Total Fiduciary Fund	\$ 4,650,000

ADJUSTMENT FOR INTERFUND TRANSACTIONS:

Interdepartmental Billings - C.A.M.	\$ (28,700,583)
Interdepartmental Billings - Healthcare	(117,851,000)
TOTAL ADJUSTMENTS	\$ (146,551,583)
TOTAL OPERATING FUNDS APPROPRIATIONS	\$ 1,929,680,818

CAPITAL FUNDS

ESTIMATED RESOURCES

SOURCE

CAPITAL PROJECTS FUND:

	AMOUNT
Central Virginia Transit Authority - Revenues	\$ 31,500,000
General Fund - Reserves	44,500,000
Education Meals Tax Revenues	9,000,000
2022 G. O. Bonds - Education	27,500,000
2023 G. O. Bonds - General Government	41,226,000
Other Debt Financing	33,500,000
General Fund - Stormwater Dedication	2,348,000
Designated Capital Reserve	13,950,000
Total Capital Projects Fund	\$ 203,524,000

VEHICLE REPLACEMENT RESERVE

Fund Balance - General Fund	\$ 13,500,000
Categorical Aid	1,300,000
Total Vehicle Replacement Reserve	\$ 14,800,000

WATER & SEWER ENTERPRISE FUND:

Water & Sewer Fees/Charges	\$ 198,050,000
Total Water & Sewer Enterprise Fund	\$ 198,050,000
TOTAL CAPITAL FUNDS RESOURCES	\$ 416,374,000

APPROPRIATIONS

CAPITAL PROJECTS FUND:

General Government	\$ 142,024,000
Education	61,500,000
Total Capital Projects Fund	\$ 203,524,000

VEHICLE REPLACEMENT RESERVE

Public Safety	\$ 8,800,000
Education	6,000,000
Total Vehicle Replacement Reserve	\$ 14,800,000

WATER & SEWER ENTERPRISE FUND:

Public Utilities - Water	\$ 86,250,000
Public Utilities - Sewer	111,800,000
Total Water & Sewer Enterprise Fund	\$ 198,050,000
TOTAL CAPITAL FUNDS APPROPRIATIONS	\$ 416,374,000



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No.6 of 6
Agenda Item No. 67-25

BE IT FURTHER RESOLVED by the Board that:

1. Remaining funds appropriated for capital projects in prior fiscal years be, and hereby are, reappropriated to fiscal year 2025-26, to the same department and account for which they were originally appropriated and remain appropriated until spent; and
2. Remaining funds appropriated in fiscal year 2024-25 for the long-term disability benefit are reappropriated for fiscal year 2025-26 and remain appropriated until spent; and
3. Funds budgeted in fiscal year 2024-25, which support valid outstanding encumbrances as of June 30, 2025, be, and hereby are, reappropriated to fiscal year 2025-26, to the same department and account for which they were encumbered; and
4. Remaining funds appropriated in fiscal year 2024-25 within the Special Revenue Fund, including grant programs and donations for specific purposes that extend beyond June 30, 2025, and all unspent asset forfeiture funds, be, and hereby are, reappropriated to fiscal year 2025-26, to the same department and account for which they were originally appropriated until spent in accordance with the grant authorization or other specific purposes; and
5. The appropriation for the Risk Management Fund is a sum sufficient from the County's Self-Insurance reserve for the payment of all approved claims, insurance costs, and other expenses under the County's Self-Insurance program. The amount noted above (\$10,872,596) is an estimate and not a limit; and
6. Remaining funds for the Virginia All-In Initiative, which totaled \$17,240,560 and were appropriated by the Board of Supervisors in December 2023, be, and hereby are, reappropriated to fiscal year 2025-26, to Henrico County Public Schools; and
7. The Board appropriates sum sufficient funding from the County's Special Revenue Fund to pay approved grants and incentives for business development in the County pursuant to incentive agreements adopted by the Henrico Economic Development Authority. The amount is anticipated to be \$23,000,000 for fiscal year 2025-26, but that amount is an estimate and not a limit.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 168-25

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Western Government Center Parking Deck Renovations – Brookland District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Donin
(2) (2)

REMARK:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received nine bids on June 5, 2025, in response to ITB 25-2823-4JL and Addendum No. 1 for the Western Government Center Parking Deck Renovations project located at 4305 East Parham Road; and,

WHEREAS, the project consists of the renovation of a five-story, 680 car parking facility, which includes but is not limited to concrete, masonry walls, painting, waterproofing, plumbing, and post-tension tendons as indicated in the contract documents; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Richmond Primoid, Inc. Richmond, VA	\$372,868.50
Contracting Specialists DC, LLC College Park, MD	\$409,373.46
Consolidated Waterproofing Contractors, Inc. Beltsville, MD	\$447,980.00
Simpson Unlimited, LLC Manassas, VA	\$489,000.00
Carolina Restoration & Waterproofing, Inc. Creedmoor, NC	\$526,144.00
Eastern Waterproofing & Restoration of Virginia, LLC Toano, VA	\$573,924.00

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 168-25

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Western Government Center Parking Deck Renovations – Brookland District

Keystone Waterproofing & Restoration, LLC Chesterfield, VA	\$577,839.50
Exterior Diagnostic Services, LLC Apex, NC	\$604,019.47
Freyssinet, Inc. Sterling, VA	\$711,120.00

WHEREAS, the bid amounts were calculated by multiplying the estimated unit quantities listed in the bid documents times the unit prices set out in the bids; and,

WHEREAS, after a review and evaluation of the bids, it was determined that Richmond Primoid, Inc. is the lowest responsive and responsible bidder for the unit price contract; and,

WHEREAS, the final contract amount shall be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$372,868.50 is awarded to Richmond Primoid, Inc., the lowest responsive and responsible bidder, pursuant to ITB 25-2823-4JL, Addendum No. 1, and the Total Bid submitted by Richmond Primoid, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget.

Comment: The Directors of General Services and Purchasing recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 169-25
Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Henrico Courts – Replace Fire Alarm System – Brookland District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Roundtree Seconded by (1) Nelson

REMARKS: APPROVED

YES NO OTHER

Cooper, R. ✓
Nelson, T. ✓
Rogish, J. ✓
Roundtree, M. ✓
Schmitt, D. ✓

WHEREAS, the County received three bids on May 13, 2025, in response to ITB 25-2815-3JL and Addendum Nos. 1 and 2 for the Henrico Courts – Replace Fire Alarm System project located at 4309 East Parham Road; and,

WHEREAS, the project consists of the replacement of the existing fire alarm system for the entire building as indicated in the contract documents; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Pavion Corp. Chantilly, VA	\$315,000
Avis Electric Company, Inc. Mechanicsville, VA	\$525,000
Chapman's Construction LLC Louisburg, NC	\$1,666,709

WHEREAS, after a review and evaluation of the bids, it was determined that Pavion Corp. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$315,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- The contract for \$315,000 is awarded to Pavion Corp., the lowest responsive and responsible bidder, pursuant to ITB 25-2815-3JL, Addendum Nos. 1 and 2, and the Base Bid submitted by Pavion Corp.
- The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 109-25
Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Henrico Courts – Replace Fire Alarm System – Brookland District

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of General Services and Purchasing recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 170-25

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Henrico Courts – Replace Halon System – Brookland District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cooper Seconded by (1) Nelson
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received two bids on May 6, 2025, in response to ITB 25-2814-3JL and Addendum Nos. 1 and 2 for the Henrico Courts – Replace Halon System project located at 4309 East Parham Road; and,

WHEREAS, the project consists of the replacement of the existing halon system serving the records storage room as indicated in the contract documents; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Woodland Construction, Inc. Richmond, VA	\$885,375
Chapman's Construction LLC Louisburg, NC	\$999,098

WHEREAS, after a review and evaluation of the bids, it was determined that Woodland Construction, Inc. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$885,375.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- The contract for \$885,375 is awarded to Woodland Construction, Inc., the lowest responsive and responsible bidder, pursuant to ITB 25-2814-3JL, Addendum Nos. 1 and 2, and the Base Bid submitted by Woodland Construction, Inc.
- The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 170-25

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Henrico Courts – Replace Halon System – Brookland District

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of General Services and Purchasing recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 171-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Real Property — 4015 East Parham Road — Brookland District

For Clerk's Use Only:

Date: 6/24/2025

- (☒) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Cooper
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Market Square Partners ("Seller") owns an unimproved parcel of land at 4015 East Parham Road, designated as GPIN 769-755-6500 (the "Property"), with such Property being roughly outlined in red on the attached Exhibit A; and,

WHEREAS, the Board of Supervisors desires to acquire the Property as an addition to land surrounding the Western Government Center complex; and,

WHEREAS, the Seller has agreed to sell the Property to the County for \$138,200.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) The County Manager is authorized to execute a purchase agreement and accept a deed, both in a form approved by the County Attorney, to acquire the Property; and,
- (2) The County Manager, or the Real Property Director as his designee, is authorized to execute all other documents necessary to complete the County's due diligence and close the transaction; and,
- (3) The County Manager and the County Attorney are authorized to undertake all other actions necessary to complete the acquisition by the County.

Comments: The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

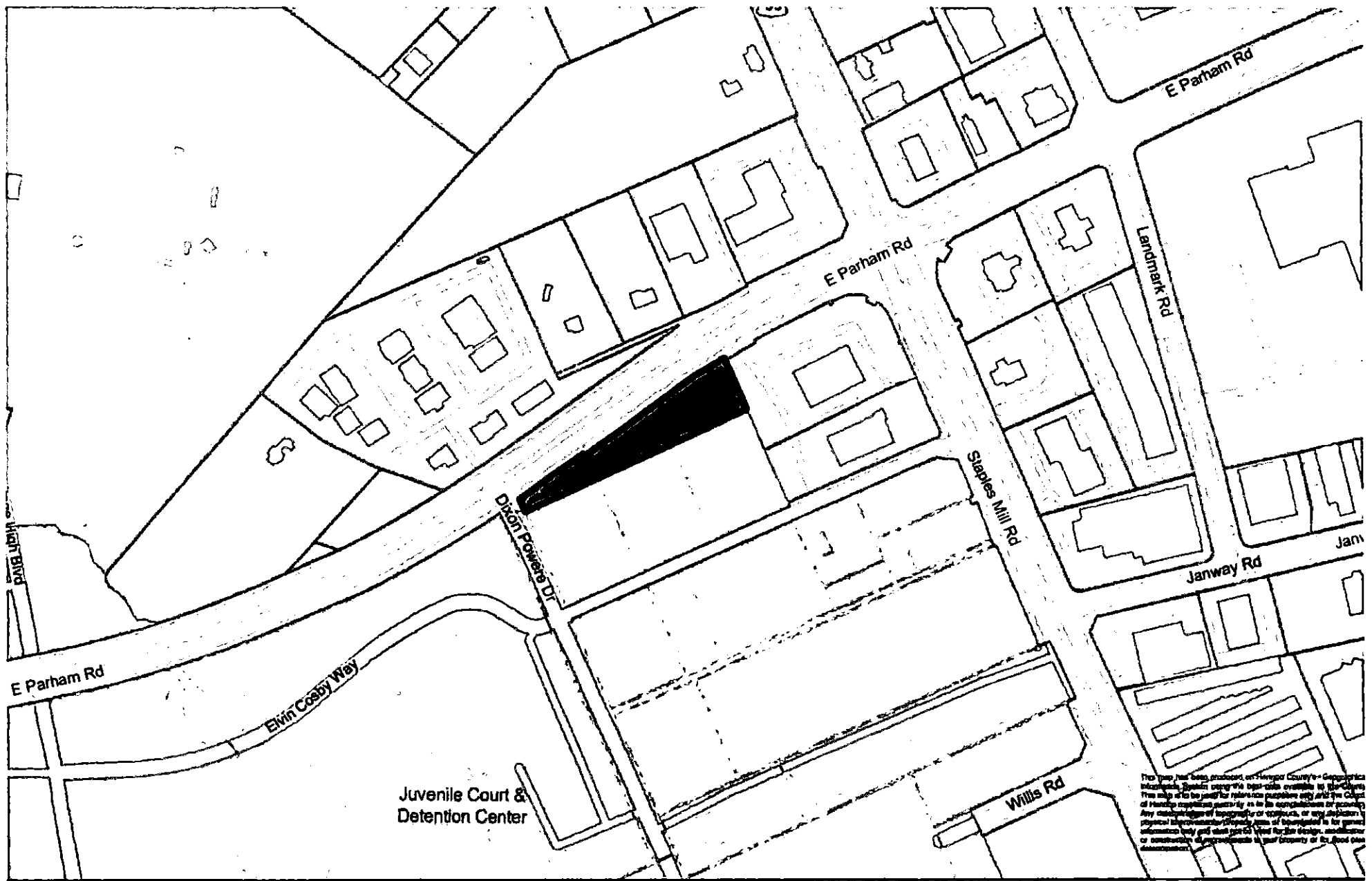
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Clerk, Board of Supervisors

Date:



Henrico County GIS



5/30/2025





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 172-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Real Property — Drainage and Flood Mitigation — 6204 Fitzhugh Avenue — Brookland District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmid Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	_____	_____
Nelson, T.	<input checked="" type="checkbox"/>	_____	_____
Rogish, J.	<input checked="" type="checkbox"/>	_____	_____
Roundtree, M.	<input checked="" type="checkbox"/>	_____	_____
Schmitt, D.	<input checked="" type="checkbox"/>	_____	_____

WHEREAS, Michael Cole Beuckman (the "Seller") owns a property known as GPIN 768-740-6937 and located at 6204 Fitzhugh Avenue (the "Property") with such Property being roughly outlined in red on the attached Exhibit A; and,

WHEREAS, the Board of Supervisors desires to acquire the Property for drainage and flood mitigation; and,

WHEREAS, the Seller has agreed to sell the Property to the County for \$435,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) The County Manager is authorized to execute a purchase agreement and accept a deed, both in a form approved by the County Attorney, to acquire the Property; and,
- (2) The County Manager, or the Director of Real Property as his designee, are authorized to execute all other documents necessary to complete the County's due diligence and to close the transaction; and,
- (3) The County Manager and the County Attorney are authorized to undertake all other actions necessary to complete the acquisition by the County.

Comments: The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

By Agency Head _____

By County Manager _____

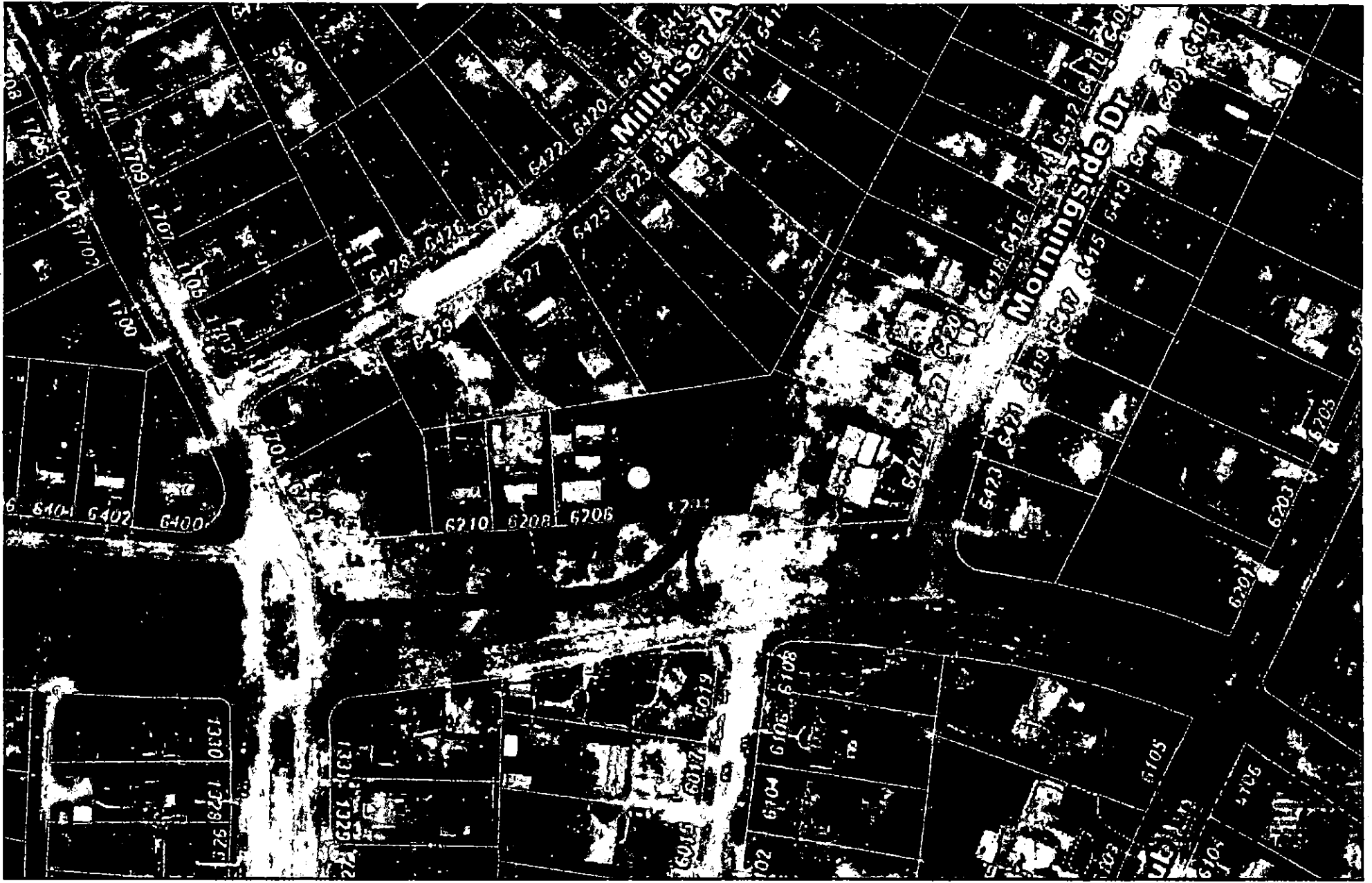
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Clerk, Board of Supervisors

Copy to: _____

Date: _____



6204 Fitzhugh Avenue



6/2/2025





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 173-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Real Property for Road Improvements — 5991 Osborne Turnpike — Varina District

For Clerk's Use Only:

Date: 6/24/2025

- (☒) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Cooper
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Bernard Warren Ferguson, III, Patti Gail Ferguson Kaloski, and Mark Ernest Ferguson ("Sellers") own one unimproved parcel of land at 5991 Osborne Turnpike, designated as GPIN 800-707-2131 (the "Property"), with such Property being roughly outlined in red on the attached Exhibit A; and,

WHEREAS, the Board of Supervisors desires to acquire the Property for future road improvements for the surrounding residents; and,

WHEREAS, the Sellers have agreed to sell the Property to the County for a total of \$125,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) The County Manager is authorized to execute a purchase agreement and accept a deed, both in a form approved by the County Attorney, to acquire the Property; and,
- (2) The County Manager, or the Real Property Director as his designee, is authorized to execute all other documents necessary to complete the County's due diligence and close the transaction; and,
- (3) The County Manager and the County Attorney are authorized to undertake all other actions necessary to complete the acquisition by the County.

Comments: The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

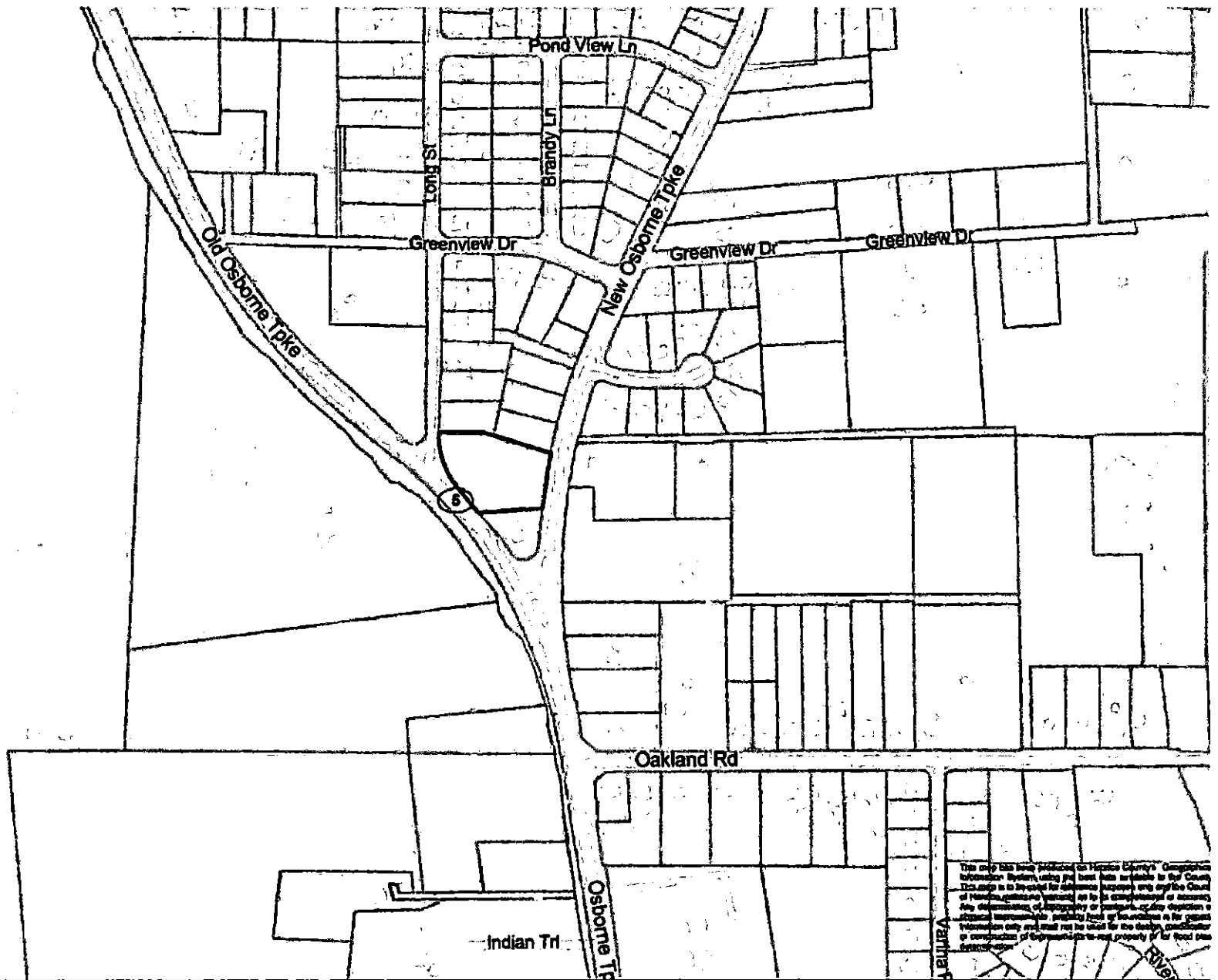
Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



This map has been produced on Historic County's Geographic Information System, using the best data available to the County. This map is to be used for reference purposes only and the County of Mendocino assumes no liability for any errors or omissions. The information on this map is for general information only and shall not be used for the design, construction or completion of any project or property or for road use.



5991 Osborne Turnpike



6/2/2025





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 174-25

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Water Reclamation Facility Sodium Hypochlorite Day Tank Replacement – Varina District

For Clerk's Use Only:

Date: 6/24/2025

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Roundtree

(2)
REMARK: APPROVED

YES NO OTHER

Cooper, R. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
Rogish, J. ☒ ☐ ☐
Roundtree, M. ☒ ☐ ☐
Schmitt, D. ☒ ☐ ☐

WHEREAS, the County received four bids on May 22, 2025, in response to ITB No.25-2836-4EAR and Addendum No. 1 for the Water Reclamation Facility Sodium Hypochlorite Day Tank Replacement project; and,

WHEREAS, the project consists of the demolition of the existing tank, piping, and appurtenances and construction of a new tank, associated piping, metering pump, and discharge piping in the existing Filter Control Building at the Water Reclamation Facility; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Gibson Industrial, Inc. Richmond, VA	\$485,276
WGK Construction, LLC Chantilly, VA	\$498,500
Waco, Inc. Sandston, VA	\$697,000
Maverick Construction LLC Grasonville, MD	\$797,600

WHEREAS, after a review and evaluation of the bids, it was determined that Gibson Industrial, Inc., is the lowest responsive and responsible bidder with a bid of \$485,276.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 174-25

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Water Reclamation Facility Sodium Hypochlorite Day Tank Replacement – Varina District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$485,276 is awarded to Gibson Industrial, Inc., the lowest responsive and responsible bidder pursuant to ITB No. 25-2836-4EAR, Addendum No. 1, and the Total Bid Amount submitted by Gibson Industrial, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 175-25

Page No. 1 of 1

Agenda Title: RESOLUTION — Authorization to Apply for Defense Community Infrastructure Program Grant – Varina District

For Clerk's Use Only:

Date: 6/24/2024

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Roundtree

REMARKS: APPROVED

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the U.S. Department of Defense provides grants under the Defense Community Infrastructure Program ("DCIP") to address deficiencies in community infrastructure that are supportive of a military installation, enhance military value, enhance installation resilience, enhance military family quality of life, and support the training of cadets at covered educational institutions; and,

WHEREAS, the County has identified the Beulah Road Relocation Project as an eligible project; and,

WHEREAS, the project includes design and construction of approximately 3,700 linear feet of new alignment between La France Road and Portugee Road, and improvements to approximately 5,000 linear feet of La France Road near the existing intersection with Beulah Road; and,

WHEREAS, the project will benefit the Virginia Army National Guard ("VAARNG") and the Capital Region Airport Commission ("CRAC") by accommodating future relocation and expansion of facilities; and,

WHEREAS, the cost estimate of the Beulah Road Relocation Project is \$15 million; and,

WHEREAS, the DCIP grant will fund up to 70 percent of the cost of the project; and,

WHEREAS, the remaining 30 percent of the cost of the project will be funded by VAARNG, CRAC, and the County, with the VAARNG funding 15 percent and CRAC funding 7.5 percent; and,

WHEREAS, the County will fund the remaining 7.5 percent, up to \$1.125 million.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Director of Public Works is authorized to apply for a DCIP grant for fiscal year 2025 up to \$10.5 million.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



Beulah Road Relocation Project

