

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
December 2, 2025**

The Henrico County Board of Supervisors convened a special meeting at 4:15 p.m. on Tuesday, December 2, 2025, in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

Members of the Board Present:

Daniel J. Schmitt, Chair, Brookland District
Roscoe D. Cooper, III, Vice-Chair, Fairfield District
Jody K. Rogish, Tuckahoe District
Misty D. Roundtree, Three Chopt District
Tyrone E. Nelson, Varina District

Other Officials Present:

John A. Vithoulkas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Steven J. Yob, Deputy County Manager for Community Operations
Ben A. Sheppard, Director of Public Relations

Recognizing Sarah Gray

Mr. Vithoulkas recognized Sarah Gray, who began her career with the County in March of 1992 in Emergency Services as a clinician. For many years she worked the night shift alone, responding to local hospitals, jails, and detention centers to help individuals in crisis. Sarah worked in this role for almost two decades quickly gaining the respect of the County's first responders, staff in the local hospitals, and her colleagues in Mental Health and Developmental Services.

In 2014, Sarah was promoted to a Clinical Supervisor position. In this role, her leadership skills quickly emerged. She skillfully trained new staff, supported existing staff, and helped create workflows and systems to support the work of a 24/7 team. During this period, Sarah demonstrated her clinical expertise and commitment, even spending days in Virginia Beach supporting individuals, families, and other professionals exposed to the traumatic mass shooting.

For the last five years, Sarah served as the Program Manager for Emergency Services and oversaw the challenges of operating a 24/7 program during the pandemic, expansion of our Peer Specialist Services, and implementation of Marcus Alert.

Throughout her tenure with the agency, Sarah's compassion for the individuals we serve and for her staff are hallmarks of her career. She is well known throughout the County for her

willingness to respond to almost any crisis situation at any time of the day or night with her calm demeanor, professionalism, and care. Sarah is regarded throughout the state as an expert on all matters related to behavioral health crises. She has a full command of code and regulatory requirements and is regularly asked to serve on panels and provide expert insight into the challenges of providing emergency services to individuals experiencing a behavioral health crisis.

Sarah recently began a new chapter taking on the role of Program Manager for entry services. This role will allow Sarah to focus more energy on full implementation of Marcus Alert and providing services in the community to individuals in crisis with a focus on reducing emergency room visits, hospitalizations, and arrests. Sarah will also be supporting the public safety team, which is expanding to offer more support to first responder agencies in Henrico. Sarah will oversee our Same Day Access program with the continued goal of making access to behavioral health services as quickly and easily as possible.

Mr. Vithoulkas commended Sarah for her many years of service supporting the Emergency Services Program and celebrated the next chapter in her career. Sarah thanked the Manager and the Board for taking a chance on her in 1992. She is honored to have spent her career working alongside people with the same passion as she has. Sarah noted she is excited about her new role and humbled by the appreciation.

Richmond Region Tourism Annual Update

Katherine O'Donnell, President and CEO of Richmond Region Tourism, and Danielle Fitz-Hugh, Vice President of Community Relations, gave the Board an update on Richmond Region Tourism. Ms. O'Donnell explained tourism is a force for good and the Richmond Region is still breaking records with a total of 18.3 million in visits to the area. In 2024, visitors to Henrico were up by 2.6%, generating \$83.1 million in local taxes and supporting 10,577 jobs. She highlighted the meetings, conventions, and sports that came to the region and the upcoming events secured in Henrico.

Ms. O'Donnell reviewed the campaign results to help increase tourism in the region from increasing signage at the Airport, running billboards, and highlighting the top media stories. Mrs. Fitz-Hugh highlighted the visitor experience. She invited the Board to the upcoming RVA Sports Awards that will be held on January 31, 2026, at the Altria Theater, the BLK RVA program, and the OutRVA program. She shared the new Richmond Region Tourism video and reminded the Board of their upcoming holiday party. Mr. Schmitt thanked them for the presentation and stated he is proud to be on the Richmond Region Tourism Board and looks forward to the continued partnership.

Big Brothers Big Sisters Introduction

Ellie Martinez, Executive Director of Big Brothers Big Sisters (BBBS), gave the Board an update on their program. She explained BBBS is the nation's largest donor and volunteer one-to-one mentoring program and makes meaningful, professionally supported matches between adult volunteers and youth. Ms. Martinez gave an update on the number of BBBS in Henrico and the continued need for support. She shared several stories of Bigs with their little brother or sister and noted the impact they have on the children they support. Mrs. Roundtree noted she was fortunate to have this job and be able to learn about opportunities like BBBS.

Mr. Vithoulkas requested the Board add a closed item to the agenda.

On motion of Mr. Rogish, seconded by Mr. Cooper, the Board approved going into a closed meeting at 5:00 p.m.:

Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice concerning proposed legislation, pursuant to Section 2.2-3711(A)(8) of the Code of Virginia.

The vote of the Board was as follows:

Aye
Daniel J. Schmitt
Roscoe D. Cooper, III
Jody K. Rogish
Misty D. Roundtree
Tyrone E. Nelson

Nay

On motion of Mr. Cooper, seconded by Mr. Rogish, and by unanimous vote, the Board approved going out of the closed meeting at 5:36 p.m.

The vote of the Board was as follows:

Aye
Daniel J. Schmitt
Roscoe D. Cooper, III
Jody K. Rogish
Misty D. Roundtree
Tyrone E. Nelson

Nay

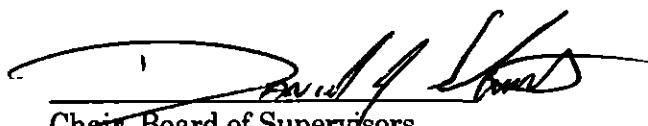
On motion of Mrs. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved the attached Certificate of Closed Meeting.

The vote of the Board was as follows:

Aye
Daniel J. Schmitt
Roscoe D. Cooper, III
Jody K. Rogish
Misty D. Roundtree
Tyrone E. Nelson

Nay

There being no further business, the meeting was adjourned at 5:37 p.m.


Chair, Board of Supervisors
Henrico County, Virginia