

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
January 13, 2026

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, January 13, 2026, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Daniel J. Schmitt, Chair, Brookland District
Roscoe D. Cooper, III, Vice-Chair, Fairfield District
Misty D. Roundtree, Three Chopt District
Jody K. Rogish, Tuckahoe District
Tyrone E. Nelson, Varina District

Other Officials Present:

John A. Vithoulkas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Deputy County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Benjamin A. Sheppard, Director of Public Relations

Bobby Meade, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, the Board approved the minutes of the December 16, 2026, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Schmitt, Cooper, Roundtree, Rogish, Nelson

No: None

MANAGER'S COMMENTS

Mr. Vithoulkas recognized Cari Tretina, and noted every now and again, we run into someone in life who we can see is special – or wired to do exceptional things in life. Someone whose motivation is not within the “I” but within the “we.” In this case, someone who cares deeply about our community – our Henrico – its success in serving our residents, its fiscal abilities, and our “brand.” Someone who is a natural born leader, someone who has proven her value to our County – at a young age – and someone who is going to do

exceptional work for this County for many years. Someone who is a giver without reservations.

Cari Morgan Tretina started working with our County as an intern in June of 2011. The County Manager noted he had the privilege of offering her that internship and since that time she has traversed the County's ranks from intern to budget analyst to a senior management specialist with the County Manager's office to a Division Director in Fire Administration to Chief of Staff to Deputy County Manager and now to the County's Director of Economic Development. She has had a meteoric rise to the top of this County's government because of her talent and work ethic.

Mr. Vithoulkas continued highlighting many of Ms. Tretina's accomplishments since becoming Chief of Staff in 2019. Mr. Vithoulkas noted tonight was Cari's last Board meeting as our Chief of Staff. On behalf of the Board of Supervisors, he expressed gratitude to Cari for a job well done, and he recognized her parents who were in attendance. He stated Cari has served our County with distinction. He encouraged her to go and do remarkable things at the EDA.

Ms. Tretina stated she was grateful for the many Board members who have taken a chance on her, and she thanked the Economic Development Authority Board of Directors for the opportunity to serve and grow Henrico's economy. She thanked the current Board of Supervisors for their passion in meeting the needs of our residents, businesses, and community and was grateful to make their visions become reality. Cari thanked her fellow Deputy County Managers and the Executive Staff. She thanked her parents and her fiancé. Finally, she thanked the County Manager. Cari noted for most of her life she has worked in Henrico and all her life she has lived in Henrico and is devoted to growing Henrico's economy.

Mr. Nelson thanked Cari for her services and encouraged her to continue to keep doing what she is doing to be successful. Mrs. Roundtree offered her full support to Cari in her next position.

BOARD OF SUPERVISORS' COMMENTS

Mrs. Roundtree thanked the many members of the audience receiving appointments for their service and encouraged everyone to stay engaged and attend future meetings.

Mr. Nelson recognized the Delta Sigma Theta Sorority members who were in attendance and noted today is *Founder's Day* and welcomed them to the meeting.

RECOGNITION OF NEWS MEDIA

Liana Hardy, with the *Henrico Citizen*, was in attendance for the meeting.

APPOINTMENTS/RESIGNATIONS/ORGANIZATIONAL ITEMS

1-26 Resolution – Election of Chair.

Mr. Newby conducted the election of the Chair of the Board of Supervisors. Mr. Rogish nominated Mr. Cooper, and Mr. Nelson seconded the

nomination. There were no other nominations.

On motion of Mrs. Roundtree, seconded by Mr. Nelson, and by unanimous vote, the Board approved the election of Mr. Cooper – see attached resolution.

Mr. Cooper thanked his colleagues on the Board and noted he was deeply humbled and profoundly grateful for the trust and confidence the Board placed in him in electing him as Chair of the Henrico Board of Supervisors for 2026. It is an immense honor and a responsibility that he does not take lightly.

Mr. Cooper stated he looked forward to working closely with each Board member as we navigate the challenges and opportunities that lie ahead. Together, we will continue to build upon the strong foundation that has been laid by our predecessors and work tirelessly to serve the best interest of Henrico County. He thanked Mr. Schmitt - under his leadership last year, we navigated a water crisis, became the first county in the country with quadruple AAA bond ratings for its G.O. and Public Utilities bonds, adopted a budget that included the largest comprehensive tax rate deduction in nearly 40 years, all while providing region-leading salary increases to our incredible staff and fully funding our school system, and held numerous ribbon cuttings and groundbreakings on new infrastructure.

He noted as the first person in Henrico to be elected to both the School Board and the Board of Supervisors, it should come as no surprise that continued investment in our school system is among his top priorities for the coming year. Working alongside his colleagues on the School Board, and the best Superintendent in Virginia, Dr. Amy Cashwell, Henrico will maintain its position as the pay leader for our outstanding teachers, while also funding necessary maintenance of our school infrastructure.

Construction will begin later this year on a new elementary school in the Fairfield District, and we will open a brand-new Jackson David and Logan Elementary Schools in the fall. In late 2026, Henrico will have the first K-12 public school project in the world to be certified as a “Living Building Challenge” facility. In 2026, we will continue our efforts to make homeownership in Henrico more affordable. 271 homes have now been approved through the Affordable Housing Trust Fund with more coming in 2026. Families that otherwise could not afford a home are now establishing roots in Henrico.

Living in Henrico will become even safer – pedestrian safety has never been of greater importance, 23 miles of sidewalk and 18 miles ahead of shared use paths and trail projects are fully funded and in various phases of completion.

Mr. Cooper stated on the Economic Development front, first quarter 2026 will also bring us – finally – an announcement of the team that will bring

home the arena-anchored Best Products Reimagined project in the Fairfield District. Mr. Cooper concluded noting his excitement and a sense of duty as we embark on this journey together, continuing our collective efforts to make Henrico County an even better place to live, work, play and visit.

He thanked the Board for their confidence and offered a gift to Mr. Schmitt from the Board for his service as Chair this past year.

Mr. Schmitt thanked Mr. Cooper and stated he is looking forward to serving with him for the coming year. The future is bright and thanked his colleagues for their trust in him this past year and the Manager and staff who move this County forward every day.

2-26 Resolution – Election of Vice-Chair.

Mr. Cooper conducted the election of the Vice-Chair of the Board of Supervisors. Mr. Nelson nominated Mrs. Roundtree, and Mr. Rogish seconded the nomination. There were no other nominations.

On motion of Mr. Rogish, seconded by Mr. Nelson, and by unanimous vote, the Board approved the election of Mrs. Roundtree – see attached resolution.

3-26 Resolution - Establishment of Dates, Times, and Location of Regular Meetings of the Board of Supervisors for 2026.

This Board paper establishes the regular meeting schedule for 2026. Except for July, November, and December, the Board will meet on the second and fourth Tuesday of every month. In July, the Board will meet only on the fourth Tuesday of the month. In November, the Board will meet only on the second Tuesday of the month. In December, the Board will meet on the first and third Tuesday of the month.

All regular meetings will begin at 6:00 p.m., with one exception. The second Board meeting in March (March 24, 2026) will begin at 5:00 p.m. to accommodate the Public Hearing on the FY 2026-27 budget.

In addition, if the Chair finds and declares that the weather or other conditions are such that it is hazardous for Board members and the public to attend a regular meeting, such meeting will be postponed for a period of one week to the same time on the following Tuesday. Board members and the news media will be notified as promptly as possible. Notice of such postponement will be posted on the front door of the Board meeting room.

On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

4-26 Resolution - Approval of Electronic Participation Policy - 2026.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

5-26 Resolution - Appointment of Members - Henrico County Planning Commission.

On motion of Mr. Rogish, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

6-26 Resolution - Appointment of Member - PlanRVA Commission.

On motion of Mr. Rogish, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

7-26 Resolution - Appointment of Member - Board of Building Code Appeals.

On motion of Mr. Rogish, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

8-26 Resolution - Appointment of Members - Board of Real Estate Review and Equalization.

On motion of Mrs. Roundtree, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

9-26 Resolution - Appointment of Member and Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

10-26 Resolution - Appointment of Member - Community Criminal Justice Board.

On motion of Mr. Rogish seconded by Mrs. Roundtree, and by unanimous vote, the Board approved this item – see attached resolution.

11-26 Resolution - Appointment of Persons Eligible to Serve as Third Member of Employee Grievance Panels.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

12-26 Resolution - Appointment of Members - Economic Development Authority Board of Directors.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

13-26 Resolution - Appointment of Member - Finance Board.

On motion of Mrs. Roundtree, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

14-26 Resolution - Appointment of Member - First Tee of Greater Richmond Board of Directors.

On motion of Mrs. Roundtree, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

15-26 Resolution - Appointment of Members - Henrico Area Mental Health and Developmental Services Board.

On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

16-26 Resolution - Appointment of Member - Henrico County Association of Volunteer Rescue Squads.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

17-26 Resolution - Appointment of Members - Henrico Housing Advisory Committee.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

18-26 Resolution - Appointment of Members - Historic Preservation Advisory Committee.

On motion of Mrs. Roundtree, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.

19-26 Resolution - Resignation of Member - James River Juvenile Detention Commission.

On motion of Mr. Rogish, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

20-26 Resolution - Appointment of Member - James River Juvenile Detention Commission.

On motion of Mr. Rogish, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

21-26 Resolution - Appointment of Member - John Tyler Alcohol Safety Action Program Policy Board.

On motion of Mrs. Roundtree, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 22-26 Resolution - Appointment of Members - Keep Henrico Beautiful Committee.
On motion of Mr. Schmitt, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.
- 23-26 Resolution - Appointment of Members - Library Advisory Board.
On motion of Mr. Rogish, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.
- 24-26 Resolution - Appointment of Member - Maymont Foundation Board of Directors.
On motion of Mr. Nelson, seconded by Mrs. Roundtree, and by unanimous vote, the Board approved this item – see attached resolution.
- 25-26 Resolution - Appointment of Members - Parks and Recreation Advisory Commission.
On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.
- 26-26 Resolution - Resignation of Member - Richmond Metropolitan Transportation Authority Board of Directors.
On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board approved this item – see attached resolution.
- 27-26 Resolution - Appointment of Member - Richmond Metropolitan Transportation Authority Board of Directors.
On motion of Mr. Rogish, seconded by Mrs. Roundtree, and by unanimous vote, the Board approved this item – see attached resolution.
- 28-26 Resolution - Appointment of Member - Richmond Region Tourism Board of Directors.
On motion of Mr. Rogish, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.
- 29-26 Resolution - Appointment of Representatives and Alternate - Richmond Regional Transportation Planning Organization Policy Board.
On motion of Mrs. Roundtree, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.
- 30-26 Resolution - Appointment of Members - Sustainability and Resilience Advisory Committee.

On motion of Mrs. Roundtree, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

31-26 Resolution - Appointment of Member - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

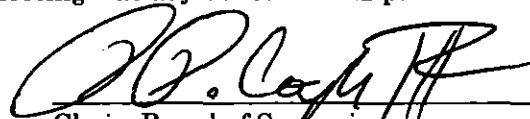
On motion of Mr. Nelson, seconded by Mrs. Roundtree, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Jennifer Lieberman, a resident of the Tuckahoe District, voiced concerns about housing and environmental issues.

Tim Shields, a resident of the Tuckahoe District, spoke about his stuffed animal.

There being no further business, the meeting was adjourned at 7:22 p.m.


Chair, Board of Supervisors
Henrico County, Virginia




**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **1-26**
Page No. 1 of 1

Agenda Title: RESOLUTION - Election of Chair

Clerk's Use Only: Date: <u>4/13/2026</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	1) <i>Unanimous</i> 2) <i>approve</i> BOARD OF SUPERVISORS ACTION Moved by (1) <u>Rogish</u> Seconded by (1) <u>Nelson</u> (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td></td> <td>(12)</td> <td></td> <td></td> </tr> <tr> <td>Cooper, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Rogish, J.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Roundtree, M.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER		(12)			Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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BE IT RESOLVED that **Roscoe D. Cooper, III**, is elected Chair of the Board of Supervisors of Henrico County, Virginia, for a one-year term expiring December 31, 2026, or thereafter when his successor has been elected and qualified.

By Agency Head _____ By County Manager 

Certified: _____
A Copy Teste: _____ Clerk, Board of Supervisors

Copy to: _____

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

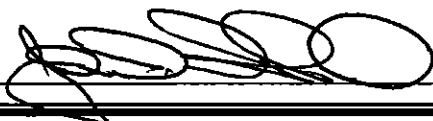
Agenda Item No. 2-26

Page No. 1 of 1

Agenda Title: RESOLUTION - Election of Vice-Chair

For Clerk's Use Only: Date: <u>4/13/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<p><i>1) motion</i> <i>2) approve</i></p> <p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Nelson</u> Seconded by (1) <u>Rogish</u> (2) <u>Roundtree</u> (2) <u>Nelson</u></p> <p>REMARKS: APPROVED</p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center"><u>172</u></td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	<u>172</u>			Nelson, T.	✓			Rogish, J.	✓			Roundtree, M.	✓			Schmitt, D.	✓		
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Cooper, R.	<u>172</u>																									
Nelson, T.	✓																									
Rogish, J.	✓																									
Roundtree, M.	✓																									
Schmitt, D.	✓																									

BE IT RESOLVED that **Misty D. Roundtree** is elected Vice-Chair of the Board of Supervisors of Henrico County, Virginia, for a one-year term expiring December 31, 2026, or thereafter when her successor has been elected and qualified.

By Agency Head _____ By County Manager 

Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 3-26
Page 2 of 2

Agenda Title: RESOLUTION – Establishment of Dates, Times, and Location of Regular Meetings of the Board of Supervisors for 2026

BE IT FURTHER RESOLVED that all regular meetings will be held at 6:00 p.m. in the Board Room in the Administration Building at the Government Center, Parham and Hungary Spring Roads, Henrico, Virginia, except that the regular meeting scheduled for March 24, 2026, will be held at 5:00 p.m. to accommodate the public hearing on the FY 2026-27 budget.

BE IT FURTHER RESOLVED that if the Chair, or Vice-Chair if the Chair is unable to act, finds and declares that the weather or other conditions are such that it is hazardous for Board members and the public to attend a regular meeting, the meeting will be postponed for a period of one week to the same time on the following Tuesday. Board members and the news media will be notified as promptly as possible, and notice will be posted on the front door of the Board meeting room. All hearings and other matters previously advertised will be conducted at the continued meeting, and no further advertisement or notice is required.

**Electronic Participation Policy
Henrico County Board of Supervisors**

January 13, 2026

Except as provided hereafter, or as otherwise permitted by law, the Henrico County Board of Supervisors does not conduct any meeting wherein the public business is discussed or transacted through telephonic, video, electronic, or other electronic communication means where the members are not physically assembled. This policy is applied strictly and uniformly, without exception, to the entire membership of the Board of Supervisors and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting. Members participating in a meeting remotely or in an all-virtual meeting are not restricted from voting on matters before the public body.

For purposes of this policy, “electronic communication” means the use of technology having electrical, digital, magnetic, wireless, optical, electromagnetic, or similar capabilities to transmit or receive information.

For purposes of this policy, “caregiver” means an adult who provides care for a person with a disability who is related by blood, marriage, or adoption to or the legally appointed guardian of the person with a disability for whom he is caring.

For purposes of this policy, “person with a disability” means any person who has a physical or mental impairment that substantially limits one or more of his major life activities or who has a record of such impairment.

I. Quorum Physically Assembled (Individual Remote Participation)

A. The Board of Supervisors may conduct any meeting wherein the public business is discussed or transacted through electronic communication means if (1) on or before the day of a meeting, a member of the Board of Supervisors notifies the Chair that such member is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance or a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance, or the member is a caregiver who must provide care for a person with a disability at the time the public meeting is being held thereby preventing the member's physical attendance, the member's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting; or that such member is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter; and (2) the Board of Supervisors approves the member's participation by a majority vote of the members present at the primary or central meeting location.

Participation by a Board of Supervisors member by electronic communication means due to a personal matter is limited each calendar year to two meetings, or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater.

B. If participation by a Board of Supervisors member through electronic communication means is approved pursuant to subsection A above, the Board of Supervisors will record in its minutes the remote location from which the member participated; however, the remote location need not be open to the public and may be identified in the minutes by a general description. If participation is approved due to a temporary or permanent disability or other medical condition or a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance, then the Board of Supervisors will also include in its minutes the fact that the member participated through electronic communication means due to a temporary or permanent disability or other medical condition or a family member's medical condition that required the member to provide care for such family member, that prevented the member's physical attendance. If participation is approved due to a personal matter, the Board of Supervisors also includes in its minutes the specific nature of the personal matter cited by the member. If a Board of Supervisors member's participation from a remote location due to a personal matter is disapproved, such disapproval will be recorded in the minutes with specificity.

C. A Board of Supervisors member may participate in a meeting by electronic means pursuant to subsections A and B above only when:

- A quorum of the Board of Supervisors is physically assembled at one primary or central meeting location; and
- The Board of Supervisors arranges for the voice of the remote participant to be heard by all persons at the primary or central meeting location.

D. For the purposes of determining whether a quorum is physically assembled, an individual member of a public body who is a person with a disability that prevents that member's physical attendance counts toward the quorum as if the individual was physically present. In addition, for purposes of determining whether a quorum is physically assembled, an individual member of a public body who is a caregiver for a person with a disability and uses remote participation counts toward the quorum as if the individual was physically present.

II. Quorum Not Physically Assembled (Declared Emergencies). The Board of Supervisors or any joint meeting of the Board of Supervisors with another public body, may meet by electronic communication means without a quorum physically assembled at one location when the Governor has declared a state of emergency in accordance with Code of Virginia § 44-146.17, or the locality in which the Board of Supervisors is located has declared a local state of emergency pursuant to Va. Code § 44-146.21 provided that:

- The catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location; and
- The purpose of the meeting is to provide for the continuity of operations of the Board of Supervisors or the discharge of its lawful purposes, duties, and responsibilities.

If it holds a meeting pursuant to this section, the Board of Supervisors will:

- give public notice using the best available method given the nature of the emergency, which notice will be given contemporaneously with the notice provided members of the Board of Supervisors; and

- arrange for public access to the meeting through electronic communications means, including video conferencing if already used by the Board of Supervisors, and provide the public with the opportunity to comment at those meetings when public comment is customarily received.

For any meeting conducted pursuant to this Section II, the nature of the emergency, the fact that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held will be stated in the minutes of the meeting. The provisions of Section II will be applicable only for the duration of the emergency.

State Code Reference – Va. Code § 2.2-3708.3



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **5-26**

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - Henrico County Planning Commission

<p>For Clerk's Use Only:</p> <p>Date: <u>1/13/2026</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Rogish</u> Seconded by (1) <u>Nelson</u></p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Cooper, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Rogish, J.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Roundtree, M.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Henrico County Planning Commission for one-year terms expiring December 31, 2026, or thereafter when their successors have been appointed and qualified:

- | | |
|----------------------|------------------------|
| Brookland District | Christopher S. Phelps |
| Fairfield District | Jaron N. Dandridge |
| Three Chopt District | Bob Shippee |
| Tuckahoe District | Brian Winterhoff |
| Varina District | William M. Mackey, Jr. |
| Board of Supervisors | Daniel J. Schmitt |

By Agency Head _____ By County Manager 

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 6-26

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - PlanRVA Commission

For Clerk's Use Only: Date: <u>4/23/2016</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Rogish</u> Seconded by (1) <u>Nelson</u> (2) _____ REMARKS: APPROVED	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	✓			Nelson, T.	✓			Rogish, J.	✓			Roundtree, M.	✓			Schmitt, D.	✓		
	YES	NO	OTHER																							
Cooper, R.	✓																									
Nelson, T.	✓																									
Rogish, J.	✓																									
Roundtree, M.	✓																									
Schmitt, D.	✓																									

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the Chair of the Henrico County Planning Commission to the PlanRVA Commission for a term coincident with his term of office on the Henrico County Planning Commission.

By Agency Head _____

By County Manager [Signature]

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 11-26

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Persons Eligible to Serve as Third Member of Employee Grievance Panels

For Clerk's Use Only: Date: <u>4/13/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Schmitt</u> <input checked="" type="checkbox"/> Approved REMARKS:	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Rogish, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Roundtree, M.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons as eligible to serve as the third member of employee grievance panels for one-year terms expiring December 31, 2026, or thereafter when their successors have been appointed and qualified:

- | | |
|----------------------|--------------------------|
| Brookland District | Danielle Harris |
| Brookland District | William E. Lowe |
| Fairfield District | Samantha Thompson |
| Fairfield District | _____ |
| Three Chopt District | _____ |
| Three Chopt District | _____ |
| Tuckahoe District | Joseph P. Rapisarda, Jr. |
| Tuckahoe District | Elizabeth Smyers |
| Varina District | _____ |
| Varina District | Erika H. Moseley |

By Agency Head _____ By County Manager [Signature]

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 13-26

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Finance Board

For Clerk's Use Only: Date: <u>1/13/2014</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>R. Cooper</u> Seconded by (1) <u>M. Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Cooper, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Rogish, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Roundtree, M. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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WHEREAS, by ordinance adopted March 11, 2008, the Board of Supervisors created the Finance Board to serve as trustee of funds designated by the County to be held, accumulated, and invested by the Finance Board for the purpose of funding Other Post-Employment Benefits; and,

WHEREAS, pursuant to Section 15.2-1547 of the Code of Virginia, the Finance Board is currently composed of the Director of Finance, who serves an indefinite term, and three additional members with proven integrity, business ability, and demonstrated experience in cash management and investments, who serve two-year terms.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, reappoints the following person to the Finance Board for a term ending December 31, 2027, or thereafter when his successor has been appointed and qualified:

Carter Whitelow

By Agency Head _____ By County Manager [Signature]

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 14-26

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - First Tee of Greater Richmond Board of Directors

<p>For Clerk's Use Only:</p> <p>Date: <u>4/13/2024</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Roundtree</u> Seconded by (1) <u>Schmitt</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<p align="center">YES NO OTHER</p> <p>Cooper, R. <input checked="" type="checkbox"/> _____</p> <p>Nelson, T. <input checked="" type="checkbox"/> _____</p> <p>Rogish, J. <input checked="" type="checkbox"/> _____</p> <p>Roundtree, M. <input checked="" type="checkbox"/> _____</p> <p>Schmitt, D. <input checked="" type="checkbox"/> _____</p>
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BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to First Tee of Greater Richmond Board of Directors for a term expiring December 31, 2028, or thereafter when his successor has been appointed and qualified:

At-Large Leighton Klevana

By Agency Head _____ By County Manager [Signature]

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 15-26

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Members – Henrico Area Mental Health and Developmental Services Board

<p>For Clerk's Use Only:</p> <p>Date: <u>4/13/2016</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>[Signature]</u> Seconded by (1) <u>[Signature]</u></p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Cooper, R.	✓	—	—	Nelson, T.	✓	—	—	Rogish, J.	✓	—	—	Roundtree, M.	✓	—	—	Schmitt, D.	✓	—	—
	YES	NO	OTHER																							
Cooper, R.	✓	—	—																							
Nelson, T.	✓	—	—																							
Rogish, J.	✓	—	—																							
Roundtree, M.	✓	—	—																							
Schmitt, D.	✓	—	—																							

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Henrico Area Mental Health and Developmental Services Board for three-year terms ending December 31, 2028, or thereafter when their successors have been appointed and qualified:

Fairfield District
Tuckahoe District
Varina District
Family/Consumer

Candice Carter-Cooper
Michael L. Wade
Charnessa K. Pleasant
Anne Cox

By Agency Head _____ By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Tests: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 16-26

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Henrico County Association of Volunteer Rescue Squads

For Clerk's Use Only:

Date: 1/13/2026

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Schmitt

(2) APPROVED (2)

REMARKS

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints Jody K. Rogish, a member of the Board of Supervisors, to the Henrico County Association of Volunteer Rescue Squads as a non-voting member for a one-year term expiring December 31, 2026, or thereafter when his successor has been appointed and qualified.

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 18-26

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Members – Historic Preservation Advisory Committee

<p>For Clerk's Use Only:</p> <p>Date: <u>1/13/2026</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Rumold</u> Seconded by (1) <u>Regina</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	✓			Nelson, T.	✓			Rogish, J.	✓			Roundtree, M.	✓			Schmitt, D.			
	YES	NO	OTHER																							
Cooper, R.	✓																									
Nelson, T.	✓																									
Rogish, J.	✓																									
Roundtree, M.	✓																									
Schmitt, D.																										

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Historic Preservation Advisory Committee to serve at the pleasure of the Board for terms expiring December 31, 2027, or thereafter when their successors have been appointed and qualified:

Fairfield District	_____
Three Chopt District	Kim Sicola

By Agency Head _____ By County Manager [Signature]

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

Brackett, Tanya

From: Tretina, Cari
Sent: Tuesday, November 25, 2025 10:22 AM
To: Brackett, Tanya
Subject: Resignation

Hi Tanya - I am submitting my resignation as an appointee on the James River Juvenile Detention Commission (JRJDC). My official transition date for my new role is Saturday, January 17th, 2026.

Cari Tretina
Chief of Staff
Henrico County, Virginia
(804) 510-6070



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **20-26**

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - James River Juvenile Detention Commission

<p>For Clerk's Use Only:</p> <p>Date: <u>1/13/2026</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Rogish</u> Seconded by (1) <u>Nelson</u></p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTH</td> </tr> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td></td> <td></td> <td></td> </tr> </table>		YES	NO	OTH	Cooper, R.	✓			Nelson, T.	✓			Rogish, J.	✓			Roundtree, M.	✓			Schmitt, D.			
	YES	NO	OTH																							
Cooper, R.	✓																									
Nelson, T.	✓																									
Rogish, J.	✓																									
Roundtree, M.	✓																									
Schmitt, D.																										

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the James River Juvenile Detention Commission to fill a vacancy occasioned by the resignation of Ms. Cari Tretina for an unexpired term ending June 30, 2028, or thereafter when his successor has been appointed and qualified:

County Administration

Michael Y. Feinmel

By Agency Head _____ By County Manager [Signature]

Copy to: _____ Certified: A Copy Teste: _____ Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **25-26**

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - Parks and Recreation Advisory Commission

For Clerk's Use Only: Date: <u>4/13/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Resnie</u> <input checked="" type="checkbox"/> APPROVED REMARKS: _____ _____ _____	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Cooper, R.	✓			Nelson, T.	✓			Rogish, J.	✓			Roundtree, M.	✓			Schmitt, D.	✓		
	YES	NO	OTHER																							
Cooper, R.	✓																									
Nelson, T.	✓																									
Rogish, J.	✓																									
Roundtree, M.	✓																									
Schmitt, D.	✓																									

WHEREAS, the Board of Supervisors of Henrico County, Virginia, wishes to fill vacancies in the membership of the Parks and Recreation Advisory Commission (the "Commission"); and,

WHEREAS, other than Board members serving as appointees for one-year terms, the Board wishes to change the term length of appointees to the Commission from three-years to two-years and align the beginning of each term so that the terms of members are no longer staggered.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Parks and Recreation Advisory Commission (the "Commission") to serve at the pleasure of the Board for two-year terms expiring December 31, 2027, or thereafter when their successors have been appointed and qualified:

- | | |
|----------------------|------------------------|
| Brookland District | Christopher M. Woody |
| Fairfield District | Dionna Gibson |
| Fairfield District | Jeff Washington |
| Three Chopt District | F. Philip Parker, Jr. |
| Varina District | Darryl E. Johnson, Jr. |

BE IT FURTHER RESOLVED that the Board of Supervisors appoints Misty D. Roundtree, a member of the Board of Supervisors, to the Commission for a one-year term expiring December 31, 2026, or thereafter when her successor has been appointed and qualified.

BE IT FURTHER RESOLVED by the Board that future appointees to the Commission, other than Board members, will be for terms expiring December 31, 2027, and all such appointments thereafter will be for two-year terms.

By Agency Head _____ By County Manager [Signature]

Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

Brackett, Tanya

From: Vithoukas, John
Sent: Tuesday, August 12, 2025 4:14 PM
To: Brackett, Tanya
Subject: Fw: RMTA

[Get Outlook for iOS](#)

From: DuFrane, Jane <Jane.DuFrane@highwoods.com>
Sent: Tuesday, August 12, 2025 3:08 PM
To: Vithoukas, John <vit@henrico.gov>
Subject: RMTA

Hello John, I hope all is well. I called Anthony and Joe to let them know that I have announced my retirement as of 12/31/2025. I have truly enjoyed my time on the board of the Richmond Metro Transit Authority but wanted to give you enough notice in case you need to make a change from Henrico's perspective for representation on the board in 2026.

As I told Anthony and Joe, I will always sing Henrico's praises from the rooftop and will always be around if you need me to help you and your team.

Take care and thanks for all you do!!

Jane

Jane M. duFrane
Senior Vice President, Richmond Market Leader
Office 804.290-2153 | Mobile 804.514.0600 | Fax 804.965.0164
Highwoods Properties
4991 Lake Brook Drive, Suite G90 | Glen Allen, VA 23060
highwoods.com | NYSE: HIW



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 27-26


Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Richmond Metropolitan Transportation Authority Board of Directors

For Clerk's Use Only: Date: <u>1/13/2024</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Rogish</u> Seconded by (1) <u>Roundtree</u> REMARKS: APPROVED	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Rogish, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Roundtree, M.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Richmond Metropolitan Transportation Authority Board of Directors for an unexpired term ending June 30, 2028, or thereafter, when his successor has been appointed and qualified:

At-Large Jeff Di Stanlo

By Agency Head _____ By County Manager 

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 29-26

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Representatives and Alternate – Richmond Regional Transportation Planning Organization Policy Board

For Clerk's Use Only: Date: <u>4/13/2016</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Roundtree</u> Seconded by (1) <u>Nelson</u> (2) <u>APPROVED</u> (2) REMARKS _____ _____ _____	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Rogish, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	✓			Nelson, T.	✓			Rogish, J.	✓			Roundtree, M.	✓			Schmitt, D.	✓		
	YES	NO	OTHER																							
Cooper, R.	✓																									
Nelson, T.	✓																									
Rogish, J.	✓																									
Roundtree, M.	✓																									
Schmitt, D.	✓																									

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Richmond Regional Transportation Planning Organization Policy Board for one-year terms expiring December 31, 2026, or thereafter when their successors have been appointed and qualified:

Representatives

Elected Official	Roscoe D. Cooper, III
Elected Official	Jody K. Rogish

Alternate

Elected Official	Daniel J. Schmitt
------------------	-------------------

By Agency Head _____ By County Manager [Signature]

Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Copy to: _____
 Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **30-26**

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - Sustainability and Resilience Advisory Committee

For Clerk's Use Only: Date: <u>4/13/2026</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Roundtree</u> Seconded by (1) <u>Schmitt</u> (2) APPROVED REMARKS: _____	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Cooper, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Rogish, J.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Roundtree, M.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Cooper, R.	✓			Nelson, T.	✓			Rogish, J.				Roundtree, M.	✓			Schmitt, D.	✓		
	YES	NO	OTHER																							
Cooper, R.	✓																									
Nelson, T.	✓																									
Rogish, J.																										
Roundtree, M.	✓																									
Schmitt, D.	✓																									

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Sustainability and Resilience Advisory Committee (the "Committee") to serve at the pleasure of the Board for one-year terms expiring December 31, 2026, or thereafter when their successors have been appointed and qualified:

- | | |
|----------------------|----------------------------|
| Brookland District | Marilee Tretina |
| Brookland District | Lynne Yurchak |
| Fairfield District | Elizabeth "Beth" Kreydatus |
| Fairfield District | Lisa Washington |
| Three Chopt District | Mark Deutsch |
| Three Chopt District | Kim Jemaine |
| Tuckahoe District | Danna Flaherty |
| Tuckahoe District | Eric Haley |
| Varina District | Becky Lakin |
| Varina District | Elliot Reed |

BE IT FURTHER RESOLVED that the Board of Supervisors appoints the Henrico County Sustainability Division Director or her designated representative to serve as the non-voting, *ex officio* member without compensation; and the chairs of the subcommittees of the HEART Committee will no longer serve as non-voting, *ex officio* members of the Committee.

By Agency Head _____ By County Manager [Signature]

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Copy to: _____

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **31-20**

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – The Cultural Arts Center at Glen Allen Foundation Board of Directors

For Clerk's Use Only:

Date: 1/13/2024

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Roundtree

REMARKS: **APPROVED**

YES NO OTHER

Cooper, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rogish, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roundtree, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schlitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to The Cultural Arts Center at Glen Allen Foundation Board of Directors for a three-year term expiring December 31, 2028, or thereafter when her successor has been appointed and qualified:

At-Large Leslie Olma

By Agency Head _____

By County Manager _____

Copy to: _____

Certified:
A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____