

County of Henrico, Virginia
Board of Supervisors
Special Meeting
April 28, 2026

The Henrico County Board of Supervisors convened a special meeting at 3:15 p.m. on Tuesday, April 28, 2026, in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

Members of the Board Present:

Roscoe D. Cooper, III, Chair, Fairfield District
Misty D. Roundtree, Vice-Chair, Three Chopt District
Daniel J. Schmitt, Brookland District
Jody K. Rogish, Tuckahoe District
Tyrone E. Nelson, Varina District

Other Officials Present:

John A. Vithoukas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Steven J. Yob, Deputy County Manager for Community Operations
Ben Sheppard, Director of Communications

Avature Applicant Tracking System Demo

Yvette George, Director of Human Resources, thanked the Board for the opportunity to share the Avature Application Tracking system and recognized Whitney Crain, Manager of Talent Acquisition. Ms. Crain announced Avature will be launched on May 6.

Ms. Crain showed the Board a video displaying how the candidate will apply. The application process will track applicants through application, review, interview, references, and the offer letter, which they can sign online. She concluded by noting that Avature uses skills to match candidates to roles that fit them, which will help recruit candidates internally.

Ms. Crain responded to questions from Mrs. Roundtree about whether applicants can go to the website without applying for a job, which Ms. Crain confirmed. Mr. Rogish wanted to know how many applicants are applying for jobs. Ms. Crain noted they get roughly 25,000 visits per day. Mr. Schmitt complimented the new system and noted it streamlines the process. The Board thanked Human Resources and looks forward to the new system going online.

Comprehensive Plan Update

Joe Emerson, Director of Planning, gave the Board an update on the schedule as they move forward with the Comprehensive Plan update. He recognized Ali Hartwick, County Planner in the Planning Department, who reviewed the draft environmental chapter of the

Comprehensive Plan. Ms. Hartwick shared the communities' priorities, included protecting environmental quality; preserving open space and sensitive areas; and protecting parks, recreation, and the natural environment. She noted the biggest challenges currently facing the County now are litter, pollution, and rural land preservation. She also stated there is a desire to preserve farmland, wetlands, recreation open space, and rural spaces.

The goal is for the County to actively protect its natural resources while improving the built environment's ability to coexist with nature. The vision is for natural resources, farms, and rural lands. Ms. Hartwick reviewed the environmental inventory, the Chesapeake Bay Preservation Areas, and conserved and protected land. She also reviewed the plant and animal habitat we have throughout the County. She noted that climate change is driven by human activities increasing greenhouse gases and that Henrico is taking proactive steps to mitigate the effects by making the changes to reduce emissions and improve energy efficiency.

The Board complimented Ms. Hartwick on the presentation and the time it took to go through all the details of the environmental chapter.

Sustainability Update

Sam Hudson, Sustainability Division Director for the Department of General Services, gave the Board an update on where the County stands with sustainability. Ms. Hudson updated the Board on the climate action and adaptation strategy and who they engaged with. She also shared the responses received and noted the key takeaways.

Ms. Hudson updated the Board on the HEART Community Impact Grants, noting this was the second year of the grant program. Nine non-profits were selected to receive the grants ranging from \$1,500 to \$5,000 for environmental sustainability projects. She reviewed each non-profit – Beyond Boundaries; Blue Sky Fund; Capital Region Land Conservancy; East Richmond Beekeepers Association; Good Neighbor Village; Greater Richmond Fit4kids; Local Ecotype Richmond Natives; Richmond Community ToolBank; and Woodland Restoration Foundation. Ms. Hudson thanked the Board for the opportunity to give them an update on all the current sustainability efforts the County is undertaking. The Board expressed their excitement at having Ms. Hudson working on these projects and leading our environmental and sustainability efforts.

Closed Session

On motion of Mr. Rogish, seconded by Mrs. Roundtree, the Board approved going into a closed meeting at 4:14 p.m.:

Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice concerning 2026 state legislation, pursuant to Section 2.2-3711(A)(8) of the Code of Virginia.

Aye

Roscoe D. Cooper, III
Misty D. Roundtree
Daniel J. Schmitt
Jody K. Rogish
Tyrone E. Nelson

Nay

On motion of Mr. Rogish, seconded by Mr. Nelson, and by unanimous vote, the Board approved going out of the closed meeting at 4:50 p.m.

The vote of the Board was as follows:

Aye
Roscoe D. Cooper, III
Misty D. Roundtree
Daniel J. Schmitt
Jody K. Rogish
Tyrone E. Nelson

Nay

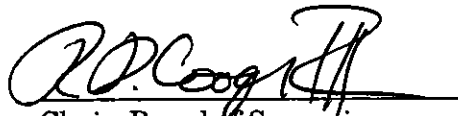
On motion of Mr. Nelson, seconded by Mr. Rogish, and by unanimous vote, the Board approved the attached Certificate of Closed Meeting.

The vote of the Board was as follows:

Aye
Roscoe D. Cooper, III
Misty D. Roundtree
Daniel J. Schmitt
Jody K. Rogish
Tyrone E. Nelson

Nay

There being no further business, the meeting was adjourned at 4:51 p.m.


Chair, Board of Supervisors
Henrico County, Virginia