

**Henrico County
Notice of Special Meeting
Board of Supervisors**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, May 26, 2026, at 3:00 p.m.** in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 3:00 - 3:15 p.m. | Student Recognition - Bike Safety Video |
| 3:15 - 4:15 p.m. | Comprehensive Plan Update |
| 4:15 - 4:45 p.m. | Public Works Project Update |

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
May 20, 2026

**County of Henrico, Virginia
Henrico County Board Room
Board of Supervisors' Agenda
May 26, 2026
6:00 p.m.**

Pledge of Allegiance

Invocation

Approval of Minutes – May 12, 2026, Regular and Special Meetings

Manager's Comments

Board of Supervisors' Comments

Recognition of News Media

Agenda Item Presentation

Proclamation - National Homeownership Month - June 2026.

Agenda Item Public Hearing Items

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| 105-26 | Ordinance - Adopting a Recodification of the Ordinance of the County of Henrico, Virginia, Titled "The Code of the County of Henrico, Virginia of 2026. |
| 106-26 | Resolution - Signatory Authority - Conservation Easement - Portion of Future New Market Park - Varina District. |
| 107-26 | Resolution - Condemnation - Right-of-Way and Easements - East Laburnum Avenue Sidewalk Improvements Project - 3800 Mechanicsville Turnpike - Fairfield District. |
| 108-26 | Ordinance - Vacation of Right-of-Way and Alley - Greenwood Heights Subdivision - Fairfield District. |
| 109-26 | Resolution - Signatory Authority - Quitclaim of Portions of Existing Utility Easements - 9700 Tuco Street - Fairfield District. |
| 110-26 | Ordinance - Vacation of Building Line - Tuckahoe Park Subdivision - 3124 Comet Road - Three Chopt District. |
| 111-26 | Ordinance - Vacation of Building Line - Rollingwood Subdivision - 7600 Bryn Mawr Road - Tuckahoe District. |
| 112-26 | Ordinance - Vacation of Right-of-Way - 125 and 201 South Kalmia Avenue - Highland Springs Subdivision - Varina District. |

Public Comments

Agenda Item **General Agenda**

- 113-26 Resolution - Signatory Authority - Addendum to Commonwealth's Development Opportunity Fund Performance Agreement - ASGN Incorporated - Three Chopt District.

- 114-26 Resolution - Approving the Allocation of Proceeds of the Public Finance Authority Air Cargo Obligated Group Revenue Bonds (AFCO Airport Real Estate Group), Series 2023.

- 115-26 Introduction of Resolution - Receipt of Requests for Amendments to FY 2025-26 Annual Fiscal Plan - June 2026.

- 116-26 Resolution - Signatory Authority - Acquisition of Real Property - Drainage and Flood Mitigation - 6601 Glenwood Street - Brookland District.

- 117-26 Introduction of Ordinance - To Amend and Reordain Section 17-23 Titled "Use generally" of the Code of the County of Henrico to Set the Fees for the County Household Refuse Disposal Areas.

- 118-26 Resolution - Signatory Authority - Agreements for Transportation-Related Projects with the Virginia Department of Transportation.

- 119-26 Resolution - Endorsement and Authorization to Submit Letter of Intent to Participate in the Virginia Department of Transportation SMART SCALE Program for FY 2028 - All Districts.



**County of Henrico, Virginia
Board of Supervisors' Resume
May 26, 2026**

Presentation

Proclamation - National Homeownership Month - June 2026.

This proclamation recognizes the Month of June as National Homeownership Month and urges all residents to recognize the value homeownership plays in enriching lives and the economic impact it makes within the community.

Public Hearing Items

Ordinance - Adopting a Recodification of the Ordinances of the County of Henrico, Virginia, Titled “The Code of the County of Henrico, Virginia of 2026.”

This Board paper recodifies the County Code. The Code is updated periodically with the County’s publisher, Civic Plus, to:

- Identify and resolve conflicts and inconsistencies;
- Delete obsolete provisions and modernize the Code to reflect current norms;
- Remove redundant provisions; and
- Conform to changes in state and federal law and update cross references.

Previous recodifications occurred in 1980, 1995, and 2010.

The County Attorney recommends approval of the ordinance, and the County Manager concurs.

Resolution - Signatory Authority - Conservation Easement - Portion of Future New Market Park - Varina District.

This Board paper authorizes the County Manager to execute a deed of gift of conservation easement with Broad Water Innovations to place a conservation easement over a portion of the future New Market Park. The conservation easement will protect key features of the future New Market Park, a portion of which will serve as the New Market Park Mitigation Site of the Henrico County Umbrella Mitigation Bank.

The Deputy County Manager for Community Operations recommends approval of this Board paper; the County Manager concurs.

Resolution - Condemnation - Right-of-Way and Easements - East Laburnum Avenue Sidewalk Improvements Project - 3800 Mechanicsville Turnpike - Fairfield District.

This Board paper authorizes condemnation proceedings for the construction of the East Laburnum Avenue Sidewalk Improvements project.

The County needs to acquire 660 square feet of right-of-way and 1,578 square feet of temporary construction easements across the property located at 3800 Mechanicsville Turnpike, identified as Tax Map Parcel 802-736-8028, and owned by PSC Glen Lea, LLC. Based on an independent appraisal, the County made an offer of \$17,390 for the required property interests, but the parties have not reached an agreement.

This Board paper authorizes the County Attorney to institute and conduct condemnation proceedings in accordance with the Code of Virginia. This Board paper further authorizes and directs the County Manager to continue to seek voluntary acquisition of the right-of-way and easements, to take all steps necessary to acquire the right-of-way and easements, and to enter on and take possession of the required right-of-way and easements in accordance with the Code of Virginia.

The Directors of Public Works and Real Property recommend approval of this Board paper; the County Manager concurs.

Ordinance - Vacation of Right-of-Way and Alley - Greenwood Heights Subdivision - Fairfield District.

This ordinance would vacate an unimproved right-of-way and alley between two parcels, all in the Greenwood Heights subdivision. The owners of the adjoining parcels have requested the vacation to combine these parcels and allow future development of the adjoining church. The right-of-way is not necessary for public transit.

The Real Property Division has processed the requested vacation through the Departments of Planning, Public Utilities, and Public Works, without objection. The Directors of Real Property and Public Works recommend approval of the Board paper; the County Manager concurs.

Resolution - Signatory Authority - Quitclaim of Portions of Existing Utility Easements - 9700 Tuco Street - Fairfield District.

This Board paper authorizes the Chair to execute a quitclaim deed releasing any interest the County may have in portions of utility easements on the VA Center Partners II, LLC property at 9700 Tuco Street. The owner has requested this action. The County does not need the affected easement areas, and there are no County facilities in those areas.

The Real Property Division has processed this request through the Deputy County Manager for Community Operations and the Departments of Planning and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

Ordinance - Vacation of Building Line - Tuckahoe Park Subdivision - 3124 Comet Road - Three Chopt District.

This ordinance would vacate the 45-foot building line at the front of the property at 3124 Comet Road. The owners have requested this action for the renovation of their front porch.

The Real Property Division processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

Ordinance - Vacation of Building Line - Rollingwood Subdivision - 7600 Bryn Mawr Road - Tuckahoe District.

This ordinance would vacate the 17-foot building line on the side of the property at 7600 Bryn Mawr Road. The owner has requested this action for the addition of a detached garage.

The Real Property Division processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

Ordinance - Vacation of Right-of-Way - 125 and 201 South Kalmia Avenue - Highland Springs Subdivision - Varina District.

This ordinance vacates a portion of right-of-way known as East Beal Street between two parcels owned by Highland Woods IV, LLC. The County right-of-way is not necessary for public transit. The owner has requested the vacation to redevelop the Highland Woods Apartment Complex to the south.

The Real Property Division has processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

Public Comment

General Agenda

Resolution - Signatory Authority - Addendum to Commonwealth's Development Opportunity Fund Performance Agreement - ASGN Incorporated - Three Chopt District.

This Board paper authorizes the County Manager to execute an addendum to the performance agreement dated September 14, 2020, by and among the County, the Economic Development Authority (the "Authority"), the Virginia Economic Development Partnership Authority ("VEDP"), and ASGN Incorporated ("ASGN").

Pursuant to the addendum, VEDP will pay a \$356,000 grant from the Commonwealth's Development Opportunity Fund to the County, which the County will appropriate to the Authority for payment to ASGN, along with local matching funds of \$400,000, in recognition of the capital investment made and new jobs created by ASGN in the County.

The Executive Director of the Economic Development Authority recommends approval; the County Manager concurs.

Resolution - Approving the Allocation of Proceeds of the Public Finance Authority Air Cargo Obligated Group Revenue Bonds (AFCO Airport Real Estate Group), Series 2023.

This Board paper approves the allocation of \$1.2 million in bond proceeds to the construction of airport facilities located at 5455 Fox Road in Henrico County, on property owned by the Capital Region Airport Commission and leased to AFCO Cargo RIC LLC. The bonds were previously issued by the Public Finance Authority, a Wisconsin public commission.

Approval of the Board paper and allocation of the bond proceeds does not create a financial obligation of the County.

The Executive Director of the Economic Development Authority recommends approval of the Board paper; the County Manager concurs.

Introduction of Resolution - Receipt of Requests for Amendments to FY 2025-26 Annual Fiscal Plan - June 2026.

This Board paper introduces for advertisement and a public hearing on June 9, 2026, a resolution to amend the annual fiscal plan for FY 2025-26. The requested amendments are shown in a list dated May 19, 2026, provided by the County Manager to the Board.

Pursuant to Virginia Code Section 15.2-2507, the County may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year. Amendments that exceed one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and public hearing twice in a newspaper having general circulation in the County at least seven days prior to the meeting date. The notice states the intent of the Board of Supervisors to amend the budget and includes a brief synopsis of the proposed budget amendments.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

Resolution - Signatory Authority - Acquisition of Real Property - Drainage and Flood Mitigation - 6601 Glenwood Street - Brookland District.

This Board paper authorizes the acquisition of 6601 Glenwood Street for drainage and flood mitigation. The owner, Paul Northington Vrooman, has agreed to sell the property for \$1,900.

The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

Introduction of Ordinance - To Amend and Reordain Section 17-23 Titled “Use generally” of the Code of the County of Henrico to Set the Fees for the County Household Refuse Disposal Areas.

This Board paper introduces an ordinance to set new fees for use of the County’s household refuse disposal areas. The fees for:

- Household waste and up to four tires would increase from \$3 to \$5.
- Up to two additional tires would increase from \$1 to \$5 per tire.
- Household appliances containing chlorofluorocarbon (CFC) or hydrochlorofluorocarbon (HCFC) would increase from \$15 to \$20.

Access to household recycling and vegetative waste areas would be free for all residents.

The Director of Public Utilities recommends approval of the Board paper, and the County Manager concurs.

Resolution - Signatory Authority - Agreements for Transportation-Related Projects with the Virginia Department of Transportation.

This Board paper would affirm the County’s commitment to fund the locality share of projects under various grant programs for transportation-related projects with the Virginia Department of Transportation (VDOT).

VDOT requires localities, by resolution, to provide assurance of its commitment to funding its local share of each project.

The County Manager, or his designee, would be authorized to execute all agreements and/or addendums for any approved projects with VDOT.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

Resolution - Endorsement and Authorization to Submit Letter of Intent to Participate in the Virginia Department of Transportation SMART SCALE Program for FY 2028 - All Districts.

This Board paper would authorize the Director of Public Works to submit a letter of intent to participate in the SMART SCALE Program of the Virginia Department of Transportation for FY 2028. The program allocates funds for transportation projects, such as highway improvements, transit and rail capacity expansion, bicycle and pedestrian improvements, and transportation demand management.

The County has identified 21 potential projects that are eligible for applications to the SMART SCALE funding program:

1. Brook Road Improvements – Azalea Avenue to Brook Run Shopping Center
2. Bryan Park Interchange Improvements
3. I-295 and Woodman Road Improvements
4. I-64 and Gaskins Road Interchange (Southern Quad) Improvements

5. I-64 and W. Broad Street Interchange Improvements
6. I-95 and Parham Road Interchange Improvements
7. Nine Mile Road Improvements – Gordons Lane to Dabbs House Road
8. Parham Road Pedestrian Improvements – Holly Hill Road to Three Chopt Road
9. Patterson Avenue Pedestrian Improvements – Pump Road to Maybeury Drive
10. Pulse Extension West – West Broad Street to E. Parham Road
11. Route 5 & Doran Road Roundabout & Realign Buffin Road
12. Route 5 & Midview Rd/Herman St Roundabout
13. Route 5 & Osborne Turnpike/Lovey Lane Roundabout
14. Route 288 Northbound Aux Lane – Gochland County
15. Springfield Road Improvements
16. Staples Mill Road Sidewalks – Hungary Spring Road to Sharps Way
17. US 301/Chamberlayne Road Improvements Phase 1 – Azalea Avenue to Brook Hill Circle
18. US Route 360 Mechanicsville Turnpike Roundabouts & Streetscape – City of Richmond
19. W. Broad Street and Parham Road Improvements
20. Williamsburg Road Improvements – Randall Avenue to Charles City Road
21. Willow Lawn Transfer Station and Park & Ride

To participate in the Program, the Board must authorize staff to submit these projects for funding and pass a resolution endorsing the specified projects.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.