

Minutes from the work session of the Planning Commission of the County of Henrico held in the County Manager's Conference Room, County Administration Building in the Government Center at Parham and Hungary Spring Roads, beginning at 4:30 p.m., February 15, 2024.

Members Present: Mr. William M. Mackey, Jr. (Varina)  
Mr. Robert H. Witte, Jr. Chair (Brookland)  
Mr. Brian Winterhoff, (Tuckahoe)  
Mr. Bob Shippee, (Three Chopt)  
Mr. Jaron N. Dandridge, (Fairfield)  
Mr. William M. Mackey, Jr. (Varina)  
Mr. R. Joseph Emerson, Jr., AICP, Director of Planning, Secretary

Members Absent: Mr. Tyrone E. Nelson (Varina)  
Board of Supervisors Representative

Also Present: Ms. Jean M. Moore, Assistant Director of Planning  
Ms. Leslie News, Assistant Director of Planning  
Mr. Ben Sehl, Senior Principal Planner  
Ms. Rosemary Deemer, AICP, County Planner

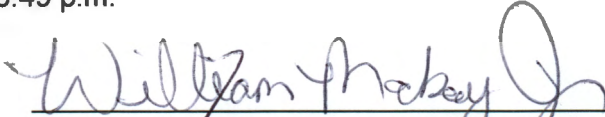
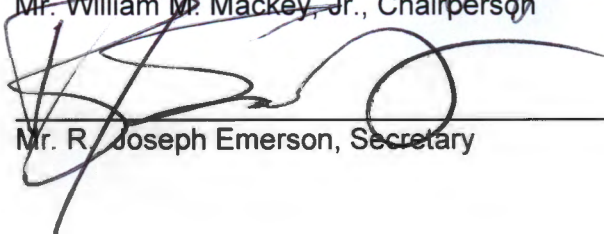
**The Commission convened a work session in the Manager's Conference Room at 4:30 p.m.**

Mr. Mackey called the work session to order at 4:30 pm and turned the meeting over to Mr. Emerson who outlined the evening's programming. The outline included continued orientation, county procedures, and project status. Ms. Moore spoke about the 2026 Comprehensive Plan. She explained its origin as a state mandate, its purpose, components, requirements, and importance as a 20-year planning guide. Discussion and examples continued on how the Comprehensive Plan shapes the county through land use.

Mr. Sehl expanded on the use of the Comprehensive Plan as a guide and reference in the rezoning process. He described the rezoning process from initial application, preliminary meetings, relevant county agency discussions, and staff reports into the creation of an agenda that is presented to the Planning Commission for their consideration.

Mr. Emerson spoke about the CIP or Capital Improvement Program to be presented March 14, 2024, by the Department of Finance. He explained it is reviewed annually by the Planning Commission, is based on the Comprehensive Plan, and used for budgeting purposes. The group then reviewed the evening's agenda.

The Commission recessed its meeting at 5:49 p.m.

  
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Mr. William M. Mackey, Jr., Chairperson  
  
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Mr. R. Joseph Emerson, Secretary