

1 **Minutes of the Capital Improvements Program special meeting of the Planning**
2 **Commission of Henrico County held in the County Administration Building in the**
3 **Government Center at Parham and Hungary Spring Roads, beginning at 6:00 p.m.,**
4 **Thursday, March 9, 2023. Display Notice having been published in the Richmond**
5 ***Times-Dispatch* on February 20, 2023, and February 27, 2023.**
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7

8 **Members Present:** Mr. Robert H. Witte, Jr., Chairperson (Brookland)
9 Mr. Gregory R. Baka, Vice Chair (Tuckahoe)
10 Mrs. Melissa L. Thornton, (Three Chopt)
11 Mr. C. W. Archer, C.P.C. (Fairfield)
12 Mr. William M. Mackey, Jr., (Varina)
13 Mr. R. Joseph Emerson, Jr., AICP, Director of Planning
14 Secretary
15 Mr. Tommy M. Branin (Three Chopt)
16 Board of Supervisors' Representative
17

18 **Also Present:** Mr. John Vithoukas, County Manager
19 Mr. Justin Crawford, Budget Director
20 Mr. W. Brandon Hinton, Deputy County Manager for
21 Administration
22 Mr. Leonard G. Pritchard, Chief of Operations HCPS
23 Other Department Heads and Key Officials
24 Ms. Jean Moore, Assistant Director
25 Mr. Ben Sehl, Senior Principal Planner
26 Mr. Michael Morris, County Planner
27 Ms. Molly Mallow, County Planner
28 Ms. Kelly Drash, County Planner
29 Mr. Brendan McDowell, County Planner
30

31 * (Virtually)
32

33 **Mr. Tommy M. Branin, the Board of Supervisors' representative, abstains on all**
34 **cases unless otherwise noted.**
35

36 Mr. Witte - Welcome to the March 9th, meeting of the Planning
37 Commission. I ask that everyone silence or turn off your phones. This is the CIP program.
38 It's a public meeting. We have a quorum. All members are present. We have our visiting
39 Supervisor, Mr. Tommy Branin with us this year and he refrains from voting unless
40 otherwise noted. You never know when he's going to vote. Alright, if you would, stand for
41 the Pledge.
42

43 [Recitation of Pledge of Allegiance]
44

45 Mr. Witte - Thank you. Alright, do we have any news media with us? No?
46 I believe we need to approve the minutes, or do you want to do that later?
47

48 Mr. Emerson - Mr. Chairman, we'll do that after the presentation on the
49 Capital Improvements Program. Along with the Chairman, I would like to welcome
50 everybody to the Commission meeting this evening and provide a little guidance in terms
51 of participation. It is requested that all public comments be provided from the lectern to
52 the rear of the room. For everyone who's watching the livestream on the county website
53 you can participate remotely in all our public hearings this evening by following these
54 guidelines. Go to the Planning Department's meeting webpage at
55 henrico.us/planning/meetings, scroll down under Planning Commission and click on
56 Webex event. Once you have joined the Webex event, please click the chat button in the
57 bottom right corner of the screen. Staff will send a message asking if anyone would like
58 to sign up to speak on an upcoming case. To respond, select Molly Mallow from the drop-
59 down menu and send Molly a message. She will get you placed in the queue to speak.
60 With that Mr. Chairman, I would like to welcome the County Manager and Finance staff
61 to our meeting this evening for the public hearing on the Capital Improvement Program.
62 This is to consider the fiscal year 2023-24 through fiscal year 2032-33 Capital
63 Improvement Program and Mr. Manager the floor's all yours.
64

65 Mr. Vithoulkas - Thank you Mr. Emerson, members of the Board and Finance
66 staff. I will say thank you for allowing us this opportunity (inaudible). Justin Crawford is
67 here this evening with our Deputy County Manager, Mr. Brandon Hinton. There are a
68 number of agency heads that are here. There are also likely some that are participating
69 remotely. This has been a herculean task(inaudible)...was approved by overwhelming
70 margins...operating budget for the county... (inaudible) I've asked Mr. Crawford to
71 present the Capital Budget, there we go, the Capital Budget this afternoon and so he's
72 going to take it away. Brandon and I are here to answer questions. We've got some
73 agency heads as well. And so once again thank you for the opportunity. Justin?
74

75 Mr. Witte - Thank you, sir.
76

77 Mr. Crawford - Thank you Mr. Manager, Mr. Emerson, good evening, Mr.
78 Chairman, members of the Planning Commission, Mr. Branin. It's truly an honor to be
79 here again in front of you to present the Capital Improvement Program. For the first time
80 actually being able to speak to you on this subject. I've been the Budget Director for a
81 number of years now and it's always quite the event to be here. I want to start by thanking
82 you know first the Manager and Brandon for their assistance and guidance throughout
83 this process which began in July with the CIP call. Having departments identify their
84 infrastructure needs over a 10-year time frame. Those needs were submitted in
85 September to the budget office then reviewed, evaluated first by the Budget Analysts in
86 my office who as you'll see reviewed quite a number of projects over this time frame.
87 Then the County Manager and the CIP committee and now we're here for your review.
88 With that, I do want to be on the record saying thank you to the department heads that
89 identified and evaluated their projects. The budget office staff, and ahead of time for your
90 review. So, with that we'll start off with so the 10-year CIP that you should have received
91 this book right here as a request of total of over \$4.2 billion, \$4.2 billion. I won't go through
92 the litany of all the requests that or the projects that have been identified. The bulk, over
93 half of them I would say, are in the area of road and transportation and pedestrian

94 improvements from the Department of Public Works. You'll also note the first-year request
95 of nearly \$540 million which we're able with the bond program to fund quite a bit of them.
96 Couldn't fund everything, so decisions about the priorities of this county had to be made
97 and again, not everything in any year could be funded. Just some highlights in the first
98 five years of the CIP really the big one is that with the overwhelming approval of the
99 referendum back in this past November you'll see nearly \$440 million of the \$511 million
100 referendum is included in the first five years. One of the big highlights for the first five
101 years of the Henrico County Public Schools CIP it's largely funded. Thanks in part to the
102 voters who again overwhelmingly approved. If you have your CIP book with you, I'll note
103 that the five-year summaries are shown from Page 4 to 7 and you'll also see that's the
104 department summary by project with the recommended funding for those that have been
105 selected. Other projects noted, \$1.1 billion of the roadway projects are included in the first
106 five years. The projects for public utilities over \$427 million and a number, a couple of the
107 bond projects there we'll get to shortly. Year six through 10 you know again another, you
108 know, the second half of the CIP total 1.9 billion again a large portion of that is roadway
109 improvements for our county; \$504 million dollars for projects identified by our school
110 system. I will note a couple of those are funded in by and large or they will be funded
111 through the bond referendum but by and large these you know are kind of the next phase
112 of projects that will be coming in the next few years and then another \$226 million for our
113 water and sewer system and you'll see it. You can see a list of these projects on Page 8.
114 So, with that is a quick overview of the ten-year CIP. I'd like to pivot over to speak about
115 the fiscal year 2024 Capital Budget. Now, some of these highlights were unveiled last
116 Tuesday but this presentation is intended to be a comprehensive review of the projects
117 that will receive, that are proposed for funding, starting July 1. This slide here, the two pie
118 charts is really to be illustrative of kind of the variety if you will of the Capital Budget both
119 in all of the service areas it touches and the numerous funding sources that go into
120 building a nearly \$317 million Capital Budget. Again, the largest funding sources are
121 projected to be the first issuances of bonds and then the water and sewer fund provide
122 the second largest amount. We'll start in education. Over \$111,000 million is proposed in
123 the Capital Budget. The projects listed here are all part of the bond referendum. Three of
124 the four projects, Jackson Davis, Longan and the Environmental Living Center are
125 projects that we actually prepared for the referendum to make sure that they could be
126 shovel ready with this first issuance of bonds in the current year's Capital Budget. Then
127 there's also \$10 million recommended to start the process for the replacement of
128 Quioccasin Middle School. The second slide here for school projects really focuses on
129 the variety of maintenance efforts throughout just our school system alone. You know the
130 biggest portion of this is \$9 million for meals tax funding. Now, on Page 14 you'll see a
131 list of the projects that have been put forward by the school board for meals tax funding
132 for those who have seen the proposed meals tax list before. You'll note that it is a much
133 shorter list, there are a couple of larger projects that have been proposed. One of which
134 is the construction of an auditorium at Tuckahoe Middle School. Then there's the
135 replacement of a rooftop unit at the Oak Avenue complex which is the former Highland
136 Springs High School. \$2.5 million is recommended for that. The other and I would be
137 remiss if I didn't mention over \$5 million is being recommended for the replacement of the
138 HVAC unit at Freeman High School and that's also a project that recently received funding
139 to begin the planning process to get that project underway as soon as quickly as possible.

140 And then we also have some of our annual efforts. I will note that there's a new effort \$1
141 million is being put forward for playground equipment. I say new effort, \$500,000 was
142 approved in the September budget amendment to get started but this will continue that
143 effort in the Capital Budget. In the area of Public Safety

144
145 Mr. Branin - Can you go back one slide?

146
147 Mr. Crawford - Yes, sir.

148
149 Mr. Branin - Please. \$5.05 million for HVAC replacement at Freeman High
150 School has that already been budgeted, looked at and priced out?

151
152 Mr. Crawford - So, \$750,000 was included for the planning and design for
153 that project and I believe that was in the February amendment. It was approved by the
154 Board.

155
156 Mr. Branin - So, again, is the \$5 million; is that all \$5 million going to be
157 used on that HVAC?

158
159 Mr. Crawford - Yes, sir. That \$5 million is for that single project. Over \$37
160 million in the area of Public Safety including the construction of a new cell station out in
161 the Highland Springs area. This will replace a current leased property with a county-
162 owned facility. We also have the continuation of our county police vehicle replacement
163 program at \$3.5 million. In the area of Fire, we have \$13.3 million for the relocation and
164 construction of Firehouse 6 and the fire apparatus replacement program that actually has
165 been enhanced by \$1.5 million in this proposed budget. In Recreation and Parks nearly
166 \$16 million the largest allocation of which is for the Three Chopt area park project and
167 another bond project. This provides funding for road improvements to access the property
168 and the development of the park will be further in a few years and that's also program
169 within the CIP. We also have Phase III of Tuckahoe Creek Park with continued
170 development of that county park with a goal of extending a trail from Broad Street to
171 Patterson. So, I think a really unique project within the county for its park system.

172
173 Mrs. Thornton - Did, with that Tuckahoe Creek I saw \$5 million earlier.
174 When was the \$2.5 million? Was that the second?

175
176 Mr. Crawford - So, this is the first allocation from the bond referendum
177 of \$2.5 million and next year will be the second allocation.

178
179 Mr. Thornton - Okay and did you ever I haven't seen but the parking
180 for that park. Like, just right now you just come off Ridgefield and you park in
181 neighborhoods. So, I didn't know if that was part of this.

182
183 Mr. Vithoulkas - It's not part of this Mrs. Thornton. We have a site right
184 off Patterson Avenue that we are working to acquire. There was a pool back there that
185 and so it's owned by a private company and we're finalizing that acquisition and that's

186 intended to be the Patterson side on the Broad Street side we actually have, the
187 developers of GreenGate, have actually are giving us I forget how many spaces it is but
188 it literally is...

189
190 Mr. Branin - 15 spaces and the existing trail.

191
192 Mr. Vithoukias - And they'll be marked for residents or users of the trail and
193 Mr. Branin's absolutely right. They're giving us that portion of the trail.

194
195 Mr. Branin - And interesting enough with that. That was designed originally
196 when GreenGate was coming in and the first piece was put in before the County had any
197 other idea of going one end to the other. That was actually designed in the hopes that
198 one day it would be part of it with the intent of if it came to fruition the developer would
199 give it to the County. Free of charge.

200
201 Mr. Vithoukias - Free of charge, that's right.

202
203 Mr. Crawford - So, with Public Works I'll point you to Page, well 62 is where
204 their project submissions begin. But I'll also point you to Page 70 and Page 73 for the list
205 of the identified roadway and pedestrian improvement projects that Public Works' staff
206 have identified. The Capital Budget will include \$30 million; \$25 million for roadways for
207 road improvements; \$5 million for pedestrian improvements; \$27.5 million of the \$30
208 million is proposed to come from the local allocation of revenues distributed by the Central
209 Virginia Transportation Authority or CVTA. Much of this funding will actually be utilized to
210 leverage you know, be able to pull down additional state and federal funding for larger
211 projects. A couple of examples include the Fall Line Trail. We've already, I think you'd
212 actually be able to utilize much of you know some of the local funding we've put towards
213 that in order to receive additional state and federal dollars. And also, improvements at
214 Magellan Parkway. The FY24 Budget continues the county's efforts within the
215 environmental realm. One of the big highlights is the first allocation of the \$50 million bond
216 package for drainage projects. \$2.5 million is included in the 24 budget to begin designing
217 projects as they're identified and prioritized. There's also the continuation of our
218 stormwater mitigation efforts to address our MS4 permit requirements. \$18.8 million has
219 been allocated since FY16 and remarkable work has been done meeting the
220 requirements, you know meeting the permit requirements. A new effort for the FY24
221 budget is \$1 million for countywide BMP maintenance so that would bring the total for our
222 annual funding here to \$7.6 million with more to come in future years. Sorry allocating the
223 bond proceeds to those efforts. So, in the area of general government maintenance it's
224 vital to maintain the current facilities and even more so nowadays the technology
225 infrastructure that this county has so for FY24 we've got \$7.5 million that's proposed to
226 be allocated to our Department of General Services. You see the list of efforts there and
227 then in the area of information technology nearly \$1.75 million the mapping program for
228 our GIS systems and then \$1.5 million for the technology backbone that's vital to much
229 of what we do on a daily basis now. Pivoting to the water and sewer system and you can
230 see these projects on Page 90. The total for both water and sewer is \$100.9 million and
231 you see the total on the screen \$84.4 million for sewer projects the list of them there.

232 Much of what our Department of Public Utilities does with their CIP is really maintaining
233 the system that we have though there are a number of projects that are included for
234 expansion but I will note also that one of the things announced last Tuesday is \$5 million
235 will be going towards helping with economic development efforts and on the water side,
236 \$13.5 million much the same with maintenance efforts. And so, with that is...

237

238 Mr. Vithoulkas - Justin, will you explain that.

239

240 Mr. Crawford - Yes, so the \$5 million just to elaborate a little bit further. We
241 have \$4 million of that will go towards making economic development projects shovel
242 ready so that working with the Economic Development Authority and then \$1 million will
243 go towards assisting new customers with connection fees which is part of the plan with
244 the ARPA funding. We allocated \$64 million in total to fill in gaps for water and sewer
245 system at you know that will be able to connect residents and businesses to the system
246 that are on well and septic systems today. With that, just a quick presentation. Thank you
247 for your time this evening and I stand ready to answer any additional questions that you
248 may have.

249

250 Mr. Archer - So you mentioned that allocation for BMP maintenance.

251

252 Mr. Crawford - Yes.

253

254 Mr. Archer - Is that something we do normally? Maintain

255

256 Mr. Crawford - No, sir. This is a new effort that the county's getting into.

257

258 Mr. Archer - That's what I was wondering.

259

260 Mr. Vithoulkas - Let me speak to that a little more. So, by doing this, by putting
261 \$1 million in the budget and basically leaving it there for three or four years we'll be able
262 to get into just about every residential BMP in the county. Why do we want to do that? It's
263 not that we want to get into residential BMPs but on the other side, on the environmental
264 credit side remember we're the only locality that doesn't charge a stormwater tax. So, we
265 will be able to continue to meet all of those Chesapeake Bay regulations. Significant
266 credits are obtained. This is actually an idea that Steve Yob brought forward, and we
267 vetted and have put forward. But it is a multi-year plan that would hit every residential
268 BMP.

269

270 Mr. Witte - How often do you think you'll have to do that?

271

272 Mr. Vithoulkas - That's a good question. I don't have the, so we've not done it
273 before. So, I'm certain that we will have to go in. Not every repair will be the same, not
274 every BMP will be the same but on the back end of it again what we're trying to do is to
275 meet these requirements and we also have incorporated this into some proposed, a
276 settlement that we had with a third party. And to basically get even more credit if you will
277 that the DEQ is involved in.

278
279 Mr. Witte - Excellent.
280
281 Mr. Mackey - Yes. I had a question to piggyback off of that. I can't
282 remember, was it last year? Was it 2022 or 2021 was the first year that budgeted money
283 for the stormwater runoff, the flooding issues?
284
285 Mr. Vithoukas - No, it's close, it's fairly recent, \$2.3 million. That goes back
286 five, I think 2018 was the first year.
287
288 Mr. Mackey - And, how much did we have to increase that over the last five
289 years?
290
291 Mr. Vithoukas - So, we put \$2.3 million in and we basically left it there and
292 we've carried it forward. We haven't increased the amount and we carry those balances
293 forward. So, that we got into some creek restorations where we don't we have recurring
294 revenues that are going into that. The BMP money. What else do we have within that
295 realm?
296
297 Mr. Crawford - We also have the Property Purchase Program where homes
298 that are in floodplains.
299
300 Mr. Vithoukas - That's right. That's a half million dollars a year.
301
302 Mr. Crawford - Yes, there's also...
303
304 Mr. Vithoukas - So, the point of all of that is that years ago, Mr. Archer, you're
305 absolutely right. The answer was, nope, can't touch it, can't look at it. We have, you know,
306 homes being flooded. And the reality is we sent a group of folks down to Charlotte, NC
307 and they came back saying, you know what? If we bought the house you know and tore
308 it down we actually could it was a project I think in Crestview in that area years ago where
309 it would have cost us \$10, \$12 million dollars to make a drainage repair or we could have
310 purchased x number of homes and this is, so, we're still not finished with that project
311 because if you go down Broad and look at where the Salvation Army is we made some
312 creek improvements so ultimately on the other side of Broad we're likely going to have to
313 buy several of those homes at some point because the question is do you buy a couple
314 homes or do you put 10, 12, 15 million dollars into a drainage project that will help two,
315 three, four homes? So, that's where that idea came from. But this is an area where we
316 have started to make some incremental funding recommendations and then by leaving
317 the money you ultimately over a number of years will have done something. That's the
318 thought. Was there another pot?
319
320 Mr. Crawford - There's three different pos. The total's \$1.75 million drainage
321 improvements and creek and stream restorations which you've touched on.
322
323 Mr. Vithoukas - Right.

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Mr. Baka - Two questions and thank you for the presentation, it's very informative. Question about for schools, Quioccasin Middle School. I'm on Page 19. If I remember right, it was about \$89 million or approximately \$89 million it was allocated for this re-build. So, I was looking at FY25 and the bulk or majority of the monies in that one year and I guess the question is two-fold. Is this going to be, I'll call, flipped construction similar to what they did at Tucker High School/Highland Springs High School where you go ahead and build a new building on the athletic fields and then when that's done demolish the older one but can that based on your experience at Tucker and Highland Springs can all that be done here within two fiscal years as it's outlined on Page 19?

Mr. Pritchard - My name is Lenny Pritchard. I'm Chief of Operations for the schools. Justin Briggs who you used to know and love I'm sure was here took a position elsewhere so I'll be kind of coming in and filling in as we find a new person to fill that position. Our intent is yes, we feel like we can. We've reached out to several people, engineers, to evaluate the site and take a look at it. We think that we can build on the site and we do see it because it is a smaller footprint. Pending no supply chain issues or anything like that we can get that project done within two years.

Mr. Baka - Fantastic.

Mr. Pritchard - Yep.

Mr. Baka - Hats off to schools for that. The second question I had Mr. Chairman is actually related to Public Works. So, we talked about the \$50 million as allocated on the fourth bond question on the 2022 Bond Referendum and there's about I think the previous slide said about \$2.5 million to evaluate or assign and assess engineering. Can you give us a little bit more light or share a little more information on how the priorities of poor drainage problems, bad drainage problems are assessed? For example, is it based on frequency of flooding or how many houses there are in that area or how many acres it is or how do you come up with those because I know Tuckahoe has a lot of drainage problems as do other magisterial districts but just trying to get a little bit more visibility on it.

Mr. Vithoukas - So, we're still working on that methodology, but you're headed in exactly that direction Mr. Baka. When we put the question forward there was discussion with the Board. All five districts have areas but largely we had Tuckahoe and we had Sandston. Sandston is flat so those two areas are probably going to receive more funding. It's not going to be \$50 million divided by five so the premise is that where the problems are is where we're going to have this money spent but Public Works is literally developing the metric that we will then bring to the Board of Supervisors and they'll vet and then going forward the thought is that again it's a start with drainage and we have some pay as you go funding in the Capital Budget and that will augment that over time because \$50 million dollars will not do all or take care of all of the drainage problems that we have in this county.

370 Mr. Baka - Great. Thank you. I'm excited to hear about the county's
371 commitment to improving drainage issues. Thanks. No further questions Mr. Chairman.

372
373 Mr. Witte - Anyone else? Mr. Archer?

374
375 Mr. Archer - Yes, I had one more question I came across when I was
376 reading through this the first time. There is a Laburnum Avenue water booster station that
377 is set for Laburnum/Azalea pressure water zone. What exactly does that, that's on Page
378 132. And the description is to ensure adequate pressure and supply the water pressure
379 zones in eastern Henrico County. Provide 10 million gallon per day water pressure
380 booster station on Laburnum Avenue. I'm just curious. What is a booster station? What
381 does it look like physically?

382
383 Mr. Vithoukaskas - Looks like a water tank.

384
385 Mr. Archer - It's an above ground?

386
387 Mr. Vithoukaskas - Yes, sir.

388
389 Mr. Archer - Ten million gallons a day, that's right much water.

390
391 Mr. Vithoukaskas - Well, you're not holding 10 million gallons a day you are
392 applying it as pressure.

393
394 Mr. Archer - Okay, now does that increase the amount of water that is
395 distributed or does it increase the pressure so that you can sort of maintain the amount...

396
397 Mr. Vithoukaskas - It increases the pressure. You can only put so much water
398 through a pipe. So, what Bentley is trying to do here is address low pressure in this area
399 and so this and we do that. You'll see it throughout the county, it's considered more of a
400 maintenance project.

401
402 Mr. Archer - Okay. So, as the homes expand in those particular areas does
403 the expansion always serve to decrease the water pressure even if by just a little in the
404 homes that are already there?

405
406 Mr. Vithoukaskas - You mean increase the pressure?

407
408 Mr. Archer - Well, if you add more homes at the end does it decrease the
409 pressure on...?

410
411 Mr. Vithoukaskas - So, the sewer infrastructure I mean as Joe will tell you as you
412 go through your Comprehensive Plan. You're planning many years in advance. Then
413 that's followed by the Capital Budget right where you're actually funding the plan and
414 you're development typically I mean your residential development typically is following
415 the infrastructure. I mean you're not going to go and put a residential development will

416 not get approved or make it through the process if you will if there's not sufficient
417 infrastructure. So, I can't think of a case. Can you where we've run into, I mean my
418 memory's stretching. Yours is...

419
420 Mr. Emerson - No, sir. I can't remember a time. We do have occasions where
421 water pressure gets low. The county comes in and adds a tank and it increases the
422 pressure back up.

423
424 Mr. Vithoukas - So, there'll be a tank but there's also what looks like a brick
425 building which is basically a boosting facility. A recent example where we went and did
426 this in advance is the Westwood area. So, right by Top Golf we knew that we were going
427 to get some fairly significant requests for denser development and Bentley came to us
428 and said you know we have sufficient capacity right now but if some of this materializes
429 we're going to need I think it's a seven-fold increase and that's what. So, we put that in
430 ahead of the development and now you're starting to see some of the development. It will
431 be years before. I don't think we'll ever reach that capacity to be perfectly honest.

432
433 Mr. Archer - Thanks for that answer. I appreciate it.

434
435 Mr. Witte - Anyone else? Is there anyone on Webex that would like to
436 make comment or in the audience?

437
438 Ms. Drash - There's no one on Webex at this time.

439
440 Mr. Witte - Alright. Well...

441
442 Mr. Baka - Mr. Chairman, if there's no further comments from the
443 Planning Commission, I would like to make a motion. Mr. Chairman, I move that we
444 approve PCR-2-23 regarding the Henrico County Capital Improvements Program for
445 fiscal year 2023-24 through 2032-33.

446
447 Mr. Mackey - Second.

448
449 Mr. Witte - We have a motion by Mr. Baka, a second by Mr. Mackey. All
450 in favor say aye.

451
452 Commission - Aye.

453
454 Mr. Witte - Opposed? Motion passes. Mr. Manager and staff thank you
455 so much. We appreciate you taking your time to enlighten us.

456
457 Mr. Emerson - Mr. Chairman, before you recess the meeting, we'd like you
458 to consider your minutes from your February 9, 2023 meeting and of course we'll make
459 any changes you deem appropriate if the Commission has any that they wish to suggest.

460

461 Mr. Witte - Any changes by the Commission? I see none. Do we have a
462 motion?
463
464 Mr. Archer - There being no changes Mr. Chairman I move that the
465 minutes be accepted as written.
466
467 Mr. Witte - Do we have...
468
469 Mrs. Thornton - Second.
470
471 Mr. Witte - We have a motion by Mr. Archer, a second by Mrs. Thornton.
472 All in favor say aye.
473
474 Commission - Aye.
475
476 Mr. Witte - Opposed? Motion passes.
477
478 Mr. Emerson - Mr. Chairman, that completes all the business you have so it
479 would be appropriate now to recess the meeting until 7:00 pm.
480
481 Mr. Witte - We will be recessed from 6:44 to 7:00 pm.
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487 Mr. Robert H. Witte, Jr., Chairperson

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491 Mr. R. Joseph Emerson, Secretary