

1 **Minutes of the Capital Improvements Program special meeting of the Planning**  
2 **Commission of Henrico County held in the County Administration Building in the**  
3 **Government Center at Parham and Hungary Spring Roads, beginning at 5:00 p.m.,**  
4 **Thursday, March 14, 2024. Display Notice having been published in the Richmond**  
5 ***Times-Dispatch* on February 28, 2024, and March 6, 2024.**  
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8 **Members Present:** Mr. William M. Mackey, Jr., Chairperson (Varina)  
9 Mr. Robert H. Witte, Jr., Vice Chair (Brookland)  
10 Mr. Brian Winterhoff, (Tuckahoe)  
11 Mr. Bob Shippee, (Three Chopt)  
12 Mr. Jaron N. Dandridge (Fairfield)  
13 Mr. R. Joseph Emerson, Jr., AICP, Director of Planning  
14 Secretary  
15 Mr. Tyrone E. Nelson (Varina)  
16 Board of Supervisors' Representative  
17

18 **Also Present:** Mr. John Vithoukias, County Manager  
19 Ms. Cari Tretina, Chief of Staff to the County Manager  
20 Mr. Justin Crawford, Budget Director  
21 Mr. W. Brandon Hinton, Deputy County Manager for  
22 Administration  
23 Ms. Sheila Minor, Director of Finance  
24 Mr. Jamie Massey, Director of General Services  
25 Ms. Susan Moore, Director of Facilities, HCPS  
26

27 Other Department Heads and Key Officials  
28 Ms. Jean Moore, Assistant Director  
29 Mr. Ben Sehl, Senior Principal Planner  
30 Mr. Michael Morris, County Planner  
31 Ms. Molly Mallow, County Planner  
32 Ms. Neha Shinde, County Planner  
33 Ms. Ali Hartwick, County Planner  
34 Mr. Seth Humphreys, County Planner  
35

36  
37 **Mr. Tyrone E. Nelson, the Board of Supervisors' representative, abstains on all cases**  
38 **unless otherwise noted.**  
39

40 **Mr. Mackey - Good evening, I call this meeting to order. Welcome. This is**  
41 **the March 14, 2024, meeting of the Henrico County Planning Commission. At this time, I**  
42 **would ask you if you haven't already done so would you please either silence or turn off**  
43 **your mobile devices and would you please stand with the Commission for the Pledge of**  
44 **Allegiance?**  
45

46 **[Recitation of Pledge of Allegiance]**  
47

March 14, 2024

48 Mr. Mackey - Do we have anyone from the news media in the audience? I  
49 don't see anyone. At this time, I'll turn the meeting over to Mr. Emerson.

50  
51 Mr. Emerson - Thank you, Mr. Chairman. I'd like to join with the Chairman  
52 and welcome everyone to the Henrico County Planning Commission public hearing for  
53 March 14. This evening, it is requested that all public comments be provided from the  
54 lectern to the rear of the room. For everyone who's watching the live stream on the county  
55 website, you can participate remotely in the public hearings by following these guidelines.  
56 Go to the Planning Department's meeting webpage at [henrico.us/planning/meetings](http://henrico.us/planning/meetings),  
57 scroll down under Planning Commission and click on WebEx event. Once you have joined  
58 the WebEx event, please click the chat button in the bottom right corner of the screen.  
59 Staff will send a message asking if anyone would like to sign up to speak on an upcoming  
60 case. To respond, select Molly Mallow from the drop-down menu and send her a  
61 message. She will get you placed in the queue to speak. With that, Mr. Chairman, the first  
62 item on your agenda this evening is our annual presentation on the capital improvement  
63 program. And this will be for fiscal year 2425 through fiscal year 2033-34. We welcome  
64 the County Manager to present this item to you.

65  
66 Mr. Mackey - Welcome sir.

67  
68 Mr. Vithoukias - Good afternoon. Mr. Chairman, members of the Planning  
69 Commission, Mr. Emerson. Thank you for having me. We've got, I think just about every  
70 county agency head or agency that's represented in the capital budget here this afternoon  
71 for you. This is an annual review, if you will, that the Planning Commission does on the  
72 capital budget as we go into what we affectionately call, "budget week". It's where we  
73 review the operating budget of the county, and then the capital budget of the county. I do  
74 have a couple of slides, most of this presentation. And I want to introduce our Budget  
75 Director Justin Crawford, who has spent many, many hours. We have Brandon Hinton,  
76 who's the Deputy County Manager for Administration, and Sheila Minor. I'm pointing out  
77 the folks that have been involved in the capital budget, Jamie Massey, a lot of the reviews  
78 internally for our agencies. And then we have representatives from our school division  
79 here as well. But as an overview, what I want to show you is we do have a 10-year  
80 program, if you will, as far as projects, but just some observations from the County  
81 Manager whose tenure goes back a number of years and actually in the financial realm.  
82 What I am seeing here this year, and in recent years, is the diversification of revenues  
83 that are being used for many, many projects across many, many areas. Used to be years  
84 ago, we had a little bit of pay-as-you-go funding that we would allocate to our school  
85 system for things like roofs and mechanical improvements. We would allocate some  
86 funding for our general government in the same way. We had some funding for things like  
87 gazebos and recreation. We had a little bit of money as memory serves under Todd Eure  
88 here. The number \$850,000 sticks out. And that was what we had for guardrails and  
89 improvements to public works. Most of your program, most of your capital in this county  
90 was debt financed for many, many years. And it still is, we have a lot of significant portions  
91 of the budget of the capital budget reflect the vote of the 20 of the last referendum in 2022  
92 to \$511 million that was allocated over six years. And you'll see \$100 plus million in the  
93 reference, in the funding sources here, but let me just delve into a couple of things that



94 we have that we didn't have a number of years ago because I think that big picture  
95 perspective as you're going through and looking at this can be helpful. We have  
96 mechanical and roof funding for schools that was at \$2.5 million dollars, up to ten. We  
97 have meal stacks, allocation for schools \$9 million, playground, school technology, pay  
98 as you go funding. We have a living building in schools. We have a number of projects;  
99 Jackson Davis Elementary being replaced, Longan being replaced, Quioccasin Middle  
100 School being replaced, Johnson Elementary School being renovated. General Services  
101 where years ago, we had a couple million dollars for the whole county, is now up to \$10  
102 million. Taking care of our IT infrastructure. You're seeing IT dollars basically in the capital  
103 budget because this is a significant funding. GIS, recreation facility rehab, we go from  
104 replacing a couple of gazebos and a park per year to a \$2 million expense over years.  
105 Each year, energy management a significant endeavor, if you will, each and every year,  
106 community revitalization, we're setting aside \$2 million for things like affordable housing,  
107 we have an environmental effort, an economic development effort, our animal shelter  
108 being renovated, upgrades to jail East upgrades to jail West, a new animal adoption  
109 center, the beginning of that, if you will, that will be in the Three Chopt District, Tuckahoe  
110 Creek, phase three and allocation there. And you're starting to see things like drainage.  
111 So, the bond referendum included dollars for drainage, you're seeing pay-as-you-go  
112 funding. You're seeing stormwater and stormwater projects, BMP maintenance. We, an  
113 effort we entered into a number of years ago. Some of you that had been on the Planning  
114 Commission, maybe for a number of years, there was a rule that the county had where  
115 we would not touch a private BMP. And the reality is there are 100 reasons why we  
116 shouldn't but on the flip side, the environmental benefit that we get from maintaining those  
117 BMPs and not going in there surpasses the actual costs that we're incurring. So, we have  
118 figured out a way to get in there and do that. County wide dam repairs and maintenance,  
119 alley maintenance. We have pedestrian improvements that you're seeing all over Henrico.  
120 And then \$25 million in CVTA revenues for projects that will come about through the  
121 years, through the year, we're also being able to leverage some additional state and  
122 federal dollars to that effort. You will see things like school buses being replaced, you'll  
123 see police vehicles being replaced in this budget and fire vehicles being replaced in this  
124 budget. I will tell you that the diversification of revenues that I am seeing in this capital  
125 budget, again, we've not had in years past, we have more pay-as-you-go funding than  
126 we have ever had. And what this does is it bodes very, very well, I think for the future of  
127 the infrastructure replacement that we must undertake and maintain. Quite frankly, if you  
128 look at this list, we have a 10-year list of requests. In all honesty, there is no way that this  
129 10-year request would be funded or be recommended for funding. This is simply all of the  
130 requests that are that are out there, put into a 10-year time period. But you will see on the  
131 far-right hand column the proposed budget that I'll be submitting or have submitted to the  
132 Board of Supervisors now totals in excess of \$327 million. This is one of the again, most  
133 robust capital budgets that we have put forward in many, many years all within the on the  
134 tax side. Actually, what we're seeing is no increases, the number of taxes that we don't  
135 levy. Then on the business side a number of inducements to bring back the office market.  
136 So, with that, I'd like to turn over the actual presentation to Mr. Crawford, who is going to  
137 start going into all of the highlights. And then we're all here to answer any questions that  
138 you may have. Thank you.  
139

140 Mr. Crawford - Thank you, Mr. Manager and good evening, Mr. Chairman,  
141 members of the Planning Commission, Mr. Emerson. It's certainly an honor to be here to  
142 present the 10-year CIP in the capital budget. And I'll just go ahead and jump right on in.  
143 So, starting off with the first five years, the highlights here, what you'll see is the entirety  
144 of the remaining projects for the 2022 referendum are here, including on the school side,  
145 and you heard some and I apologize. Some of this you may have just heard, but you  
146 know, the replacement of Quioccasin Middle School and Highland Springs Elementary;  
147 you'll have new elementary schools in the Fairfield District and a new elementary school  
148 in the western Henrico and the renovation of Johnson Elementary are all included in the  
149 next five years. On the general government side, you see the replacement of two fire  
150 houses, and the renovation of four others; the construction of an animal adoption center;  
151 a tactical training facility for both police and fire; park development on the Kain Road site  
152 improvements to Deep Bottom part out in Varina, and then the funding for a number of  
153 drainage projects. The next five years, we appropriated \$2.5 million of that, in the current  
154 year, the five-year CIP will allocate the remaining \$47.5 million dollars that was approved  
155 by the voters in November of 2022. You also have in excess of a billion dollars in  
156 transportation projects, and then over \$518 million of water and sewer infrastructure  
157 projects. Now for years six through 10, there have been nearly \$1.5 billion in additional  
158 projects identified again, \$488 million for a number of school projects, another \$1.1 billion  
159 in transportation needs. And then nearly \$289 million on the water and sewer side. And  
160 what I will note is, as you review the document, there are a number of school projects that  
161 have been identified that actually do not have an estimate at this time. Those projects,  
162 there will actually be an assessment done at some point to identify whether or not those  
163 projects should be renovations or replacements based on a number of different factors.  
164 So, with that is an overview of the 10-year Capital Improvement Plan. I'll just delve into  
165 the capital budget; \$327.2 million, shown a couple different ways on this slide with these  
166 two pie charts. Two points I really want to leave with you and the Manager. Noted, really  
167 the first one, when you look at the funding sources for it, nearly over 2/3 of this capital  
168 budget is supported as pay-as-you-go revenue, pay-as-you-go resources, the bulk of  
169 which is ongoing revenues. A large chunk of it being from our water and sewer fund, but  
170 you know, resources such as revenues from the Central Virginia Transportation Authority.  
171 The \$850,000 that the Manager noted a minute ago is now \$2,750,000 million of motor  
172 vehicle license taxes that we transfer over to capital needs. Looking at how the resources  
173 are allocated, 74% of the capital budget is in the areas of schools and water and sewers.  
174 And actually, if you take the water and sewer portion out as their revenue structure  
175 supports and just focus on schools in the general government, nearly two-thirds of those  
176 projects are for education and public safety, which, when looking at our operating budget,  
177 you know, those are our highest priority. So, the capital budget, in some ways, reflects  
178 that prioritization as well as for our infrastructure needs as well. Getting into the specifics  
179 in the area of education, over \$116 million. This lot here reflects the maintenance efforts,  
180 starting with the enhancement of the roof and mechanical efforts from \$2.5 million to \$10  
181 million in fiscal 25. We also continue a number of other maintenance efforts. The \$9  
182 million for maintenance capital. There were 12 projects identified, you can see those on  
183 Page 16 of your book. You also have \$2 million for technology improvements, \$1 million  
184 dollars for playground improvements, and then \$6 million for school bus replacements.  
185 For 2022 referendum projects in the 25 budget, the largest project in it is the replacement



186 of Quioccasin Middle School, \$79 million. And the total project at this time was \$89 million.  
187 There was \$10 million of funding allocated largely for design in the current budget. Nine  
188 million dollars will complete the funding for the replacements of Jackson Davis and  
189 Longan Elementary Schools, and another \$1.3 million dollars finishes the funding  
190 allocation for the environmental living building for that new program, that'll be at the Wilton  
191 property. And then, finally, there's \$5 million to begin the design process for the renovation  
192 of Johnson Elementary. In the area of public safety funding is identified for renovations of  
193 the current animal shelter, planning funds for the new animal adoption center, and then  
194 planning a land acquisition for the replacement of Firehouse 1 in FY 25. And then there's  
195 also \$9 million, nearly \$9 million for police vehicles and fire apparatus. Those are annual  
196 programs along with our school bus replacements that are included in the capital budget  
197 each year. For recreation, and parks, there's four and a half million dollars for the  
198 continued development of the Tuckahoe Creek Park project that continues with 2022  
199 bonds. And then another \$2 million for facility maintenance of our county park system. In  
200 area transportation, you have \$31 million for FY 25/27. Point 5 million of that will come  
201 from the Central Virginia Transportation Authority, which since FY 21 has generated \$110  
202 million to date for transportation projects its inception in FY 21 in the fall of 2020. So, that  
203 has been a real game changer as far as being able to have additional resources for our  
204 road network and being able to take those resources and leverage those to help attract  
205 additional dollars from the state and federal government through the various programs  
206 they have for road construction. The FY 25 budget continues the programs listed here for  
207 public works in the environmental area including \$7.5 million dollars that I had mentioned  
208 earlier for drainage improvements from the bond referendum. The number of programs  
209 funded with the motor vehicle license fee. And then also our MS4 efforts that about \$2.3  
210 million has been instrumental in us being able to meet our MS4 permit requirements  
211 without a stormwater utility tax so that funding is vital for all of those efforts. As with  
212 schools, the FY 25 budget enhances the county's maintenance efforts, and particularly  
213 those spearheaded by the Department of General Services. There's \$11.6 million outlined  
214 here and 1.4 million of that I'll note is for the renovation of the Human Services, building  
215 lobby. And then another \$700,000 is for some maintenance efforts out at the Varina on  
216 the James property. Additionally, there's another \$550,000 has been allocated in addition  
217 to what our previous annual allocation had been for IT system maintenance, just to ensure  
218 the working order of all the systems that are the backbone of, everything our county  
219 employees do on a daily basis. And then finally, nearly \$120 million goes towards the  
220 maintenance and expansion of the county's water and sewer infrastructure. Now, this  
221 does include a \$5 million allocation of general fund resources for water and sewer  
222 extensions related to economic development projects. So, you see the list of sewer  
223 projects here \$93.8 million total which continues on to a second slide. It's quite an  
224 extensive effort by our Department of Public Utilities. Then, the remaining \$26 million for  
225 water projects is listed here. So, with that, Mr. Chairman, members of the Planning  
226 Commission, this concludes our presentation and the Manager, staff and I stand ready to  
227 answer any questions that the Commission might ask.

228  
229 Mr. Mackey - All right, thank you, sir. Does anyone have any questions or  
230 comments at this time? Go ahead.

232 Mr. Shippee - Thank you for that presentation, Justin. It's a very impressive  
233 document. It's an exciting list. I really found myself getting more and more excited about  
234 Henrico County, as I leafed through this. I'm a financial guy by trade. And so, I love capital  
235 projects that have the effect of reducing ongoing operating costs. And I'm sure there's  
236 quite a few of those in this book. I just had two questions that you can feel free to direct  
237 me to others offline if you want. But when we're doing renovations or rebuilds of  
238 structures, is there - what's the process where we make sure that we're, we're using high  
239 efficiency and solar and other kinds of mechanisms to reduce the operating costs of those  
240 facilities?

241  
242 Mr. Crawford - So as long as it's, you know cost effective, we make sure to  
243 construct or renovate the buildings to LEED standards. I'm sure Ms. Moore is up here;  
244 I'm sure she can speak more to you as far as the school's effort. And I know Mr. Massey  
245 can speak more to some of the design efforts undertaken by the Department of General  
246 Services, which as the manager alluded to, they really spearhead a lot of the habitable  
247 building estimates that are presented here in this CIP. So, Susan.

248  
249 Ms. Moore - Thank you. Good afternoon. It's nice to be here. My name is  
250 Susan Moore. I'm the Director of Facilities for Henrico County Public Schools. And I  
251 believe, Mr. Shippee, we have talked previously about solar and what schools is looking  
252 at with solar. With our rebuild projects, at a minimum, we achieve LEED silver, which is  
253 one of our planning requirements for Henrico County. But we do strive to go even better  
254 than that. I can tell you with our two new high schools and our holiday Elementary School  
255 expansion, we were able to achieve LEED Gold on all three of those projects. All of our  
256 rebuild projects incorporate solar into the project. We have the rebuild itself provide the  
257 infrastructure, and then we work with our partner, Sun Tribe Solar, to come in after the  
258 fact and add solar to the actual roof and or ground as it may be. Our living building will be  
259 a fully sustainable building, it will be net positive rather than net zero. It will be a great  
260 project to start because on a small scale, it will give us an idea of what building a very  
261 high efficiency building can look like and will involve. And we will continue to look at our  
262 high efficiency building processes per our legislation, which requires that schools start to  
263 look at high efficiency buildings. Hopefully that answers all your questions.

264  
265 Mr. Shippee - That's fantastic. Thank you for that. And one related question  
266 on transportation and school buses and when we replace our fleet. Are we looking at  
267 electric vehicles to again drive down maintenance and operations over time? I don't know  
268 if that's you or if it's a different person.

269  
270 Ms. Moore - I think Mr. Wack can handle that better.

271  
272 Mr. Shippee - Thank you Susan.

273  
274 Mr. Vithoulkas - Not at this time Mr. Shippee, not buses. But we are looking at  
275 other vehicles. We did. I'll ask Cari to come up and talk about the grant that we just got  
276 on multiple facilities as far as being able to plug in. But until a bus really the cost of it  
277 comes down and justifies. The ROI is not there on a heavy piece of equipment yet.

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Ms. Tretina - Thank you, Mr. Manager. Good evening. So, we do have a small pilot project within the general government fleet that has EV vehicles. I know the fire department uses one or two. And so, we have a small amount that we're testing. Part of the issue, though, is the availability of chargers. Early on in HEART's creation, and that stands for Henrico's Environmental Action Resource Team, it's our environmental committee, we identified that we wanted to expand the infrastructure and use of electric vehicles in Henrico County. So, we went after a federal grant through the infrastructure bill, and its charging and fuel infrastructure related, and we were the only locality in the state of Virginia and one of four in the southeastern portion of the country to be awarded this grant. \$1.4 million is coming from the federal government with around a \$330,000 match from the county and this will allow us to add charging stations at seven county facilities, and there's at least one in each magisterial district. This will allow around 38 actual ports because each station has more than one for both your normal charging stations. And then the fast ones, the faster ones that have come out.

Mr. Shippee - Thank you. Thank you, Mr. Chairman.

Mr. Mackey - Anyone else? Do we have anyone in the audience or on WebEx that wanted to comment or had any questions?

Mr. Morris - Mr. Chairman, there's no one on WebEx for this.

Mr. Mackey - Any comments? I would like to just make a comment. I was at the Board of Supervisors meeting Tuesday night, and I heard the County Manager make a comment of how well our bonds were rated. And I believe he said we had the highest rating possible. If you wouldn't mind speaking to that.

Mr. Vithoukias - Yes, sir. Kind of a moment of pride. It's not, it's really the agencies that execute the plans that have been put forward by the elected officials. And so, for years Henrico has reached the upper echelons, if you will, of local government when it comes to bond ratings. And so very recently, we have been told that, you know, the parent relationship, if you will, the state being the parent to the local, and the nation being the parent to the state is broken. And our bonds are actually rated higher than those of the Commonwealth of Virginia, and the United States of America. If you'd told me that many, many years ago, I would have told you that's impossible. Because of the way of federalism, the way federalism is supposed to work. But another moment of pride is also when Sheila Minor went out to issue the bonds this past time, we got a rate that we just didn't think was possible; it was 3.07%. So that's your taxpaying dollars, ultimately, and I will tell you, I woke up this morning, I read the newspaper, and Mr. Nelson is on the Central Virginia Transportation Authority. Sometimes, localities, even the ones that about one another, take different fiscal approaches. In this morning's newspaper, I saw that locality in the region was going to take all of the CVTA money that we just showed you, \$25 plus million and being basically available for next year after committing to sidewalks and whatnot. They took all their money for the next 20 years. And they said we're going to do these highway projects that typically the Commonwealth or the feds will fund, and I



324 think it's three projects. So that's a different approach. I know there was a conversation  
325 at the CVTA about some regional debt. But what we have going on now and the reason  
326 I'm so excited about the pay-as-you-go is because it's each and every year, Terrell  
327 Hughes, Todd Eure, what you all are seeing in each and every magisterial district with  
328 things like roundabouts, which we didn't do, things like sidewalks, which we didn't do on  
329 state roads, and now we're doing as fast as we can. I mean, the Board just reviewed and  
330 is reviewing a sidewalk prioritization process, so that we can literally hit those projects as  
331 soon as we can. We have over 150 projects in the works. If we had taken the approach  
332 that others take, we would be talking about maybe North Gayton, maybe North Gayton  
333 and another interchange, and the money would be gone. North Gayton is going to be  
334 solved and it'll be solved over time as we get all of the approvals that we need. But I  
335 wanted to say that because there are differences, and that locality is also a triple AAA  
336 rated locality. But there are differences in the approach. Our approach has typically been,  
337 you know, the more solid the more every year we get a benefit. And so, I want to thank  
338 you all for the effort that you're taking, the due diligence that you're doing here this evening  
339 and reviewing this plan with your Board is saying we're going to spend the next month I  
340 think, reviewing before we have a public hearing on it.

341  
342 Mr. Witte - Mr. Manager, I know you work magic, but I was kind of  
343 disappointed to see in this Henrico news flash, where you were presenting the budget for  
344 \$1.2 million.

345  
346 Mr. Vithoulkas - Billion.

347  
348 Mr. Witte - Million. I've got to see this magic act.

349  
350 Mr. Vithoulkas - I don't think they had that budget in 1934.

351  
352 Mr. Nelson - I think the manager has spoken to where we are. I mean it's  
353 exciting times and, in our Board, starting Monday, we'll do a deep dive into the budget.  
354 And we'll be here every day next week, and several weeks after, still kind of going through  
355 it. But as always, every budget year is more exciting, because it just continues to build on  
356 what we're doing. So again, we have the best staff. Everybody in this room does incredible  
357 work and they continue to get better when I think they can't get any better. They just  
358 continue to do more.

359  
360 Mr. Vithoulkas - Thank you.

361  
362 Mr. Emerson - Mr. Chairman, if the Commission is satisfied, you've taken  
363 public comment, open and closed your public hearing. So, a motion would be in order.

364  
365 Mr. Mackey - Alright, in that case. I move we approve PCR-6-24 regarding  
366 the Henrico County Capital Improvement Program for FY 2024-2025 through 2033-2034.

367  
368 Mr. Witte - Second.

369



370 Mr. Mackey - Alright, I have a motion by Mr. Mackey and a second by Mr.  
371 Witte. All in favor say aye.  
372  
373 Commission - Aye.  
374  
375 Mr. Mackey - Opposed? Motion is carried.  
376  
377 Mr. Emerson - Thank you, Mr. Manager. We appreciate your time and effort  
378 this evening.  
379  
380 Mr. Witte - Thank you for coming. It's been enjoyable.  
381  
382 Mr. Emerson - Mr. Chairman, the next item while we're still in session before  
383 6:00 would be the consideration of the approval of your minutes for your regular meetings  
384 on February 5, and your work session as well on February 15 and February 29.  
385  
386 Mr. Shippee - So moved.  
387  
388 Mr. Mackey - We have a motion by Mr. Shippee. We need a second.  
389 Properly moved and seconded. All in favor say aye.  
390  
391 Commission - Aye.  
392  
393 Mr. Mackey - Opposed? Motion is granted.  
394  
395 Mr. Emerson - Mr. Chairman, we have a few extra minutes here will before  
396 the session tonight. If you would like we can go on to Page 3 of your agenda. And we  
397 have three discussion items that we could address.  
398  
399 Mr. Mackey - I apologize for the record, Mr. Dandridge made the second. I  
400 don't think I said his name. I apologize.  
401  
402 Mr. Emerson - Not a problem.  
403  
404 Mr. Mackey - Make sure we get it in record. They were moving a little quick,  
405 I apologize.  
406  
407 Mr. Emerson - Mr. Chairman the first discussion item on Page 3 is a  
408 resolution initiating consideration of zoning ordinance amendments regarding vaping  
409 shops. And as you're aware the Commission can initiate amendments to the zoning code.  
410 You can't initiate amendments to the Comprehensive Plan, the Board has to do that. So,  
411 with that said the Board has received some research on the vape shop concerns. Staff  
412 has, working with the county attorney come up with some outlines for an ordinance  
413 amendment the zoning code that would regulate vaping shops in terms of distance to  
414 school separation of these enterprises from each other. While we were working on this  
415 the General Assembly also did pass some legislation that will essentially be rolled into

416 this ordinance amendment. But in order to get the ball rolling, I would request that the  
417 Commission approve Resolution PCR 7-24 initiating this ordinance amendment. Yes, sir,  
418 I'm not sure. One of you has a motion.

419  
420 Mr. Sehl - The resolution might be at the back of your packet there  
421 because it was scheduled for later in the meeting, if you're not seeing the resolution.

422  
423 Mr. Mackey - You have it? I'm sorry, I thought I might have it but I didn't see  
424 it.

425  
426 Mr. Winterhoff - I move that we approve PCR-7-24 regarding the Ordinance  
427 Amendment for vaping shops.

428  
429 Mr. Witte - Second.

430  
431 Mr. Mackey - We have a motion by Mr. Winterhoff, a second by Mr. Witte.  
432 All in favor say aye.

433  
434 Commission - Aye.

435  
436 Mr. Mackey - Any opposed? Motion is granted.

437  
438 Mr. Emerson - Mr. Chairman, following up on that I would like for the  
439 Commission to schedule a work session for April the 11<sup>th</sup> to discuss the zoning ordinance  
440 amendments regarding vaping shops. And my suggested time is 4:30. And of course,  
441 we'll bring in some food and we'll have a discussion. We do have some outside groups  
442 that have indicated interest already in this topic. There's a group that involves some civic  
443 organizations, I believe in the schools, called, Too Smart to Start, has indicated that, that  
444 they'd like to provide you with some information on this topic. And there is a group that  
445 represents the vaping shop enterprises that obviously have some probably some differing  
446 opinions in regard to the shops and how they should be treated. So, you do need to hear  
447 from both of those. But we'll start out with, with you hearing from staff and the background  
448 and research that has been completed thus far. And if there is time, we may try to bring  
449 some of some of the other folks in front of you. If that is what they want to say, is  
450 appropriate for a work session. Consensus would be fine on this if you're comfortable with  
451 a work session on April the 11<sup>th</sup> at 4:30.

452  
453 Mr. Mackey - That works for everyone?

454  
455 Mr. Emerson - Is everybody good with that.

456  
457 Mr. Mackey - Okay.

458  
459 Mr. Emerson - And we have one more work session I'm going to ask you for  
460 this evening, and that is on the 28th of March. And that is to continue the orientation and  
461 training and if 4:30. works for all the Commission then that's what we would like to plan



462 for on that as well. And this is going to be primarily Comprehensive Plan Update oriented,  
463 going over the information to date that we have collected, and also completed regarding  
464 the 2045 plan.

465  
466 Mr. Mackey - Does 4:30 work? Would you need a motion?

467  
468 Mr. Emerson - No, I think consensus is fine. If that works for everyone.

469  
470 Mr. Mackey - Does 4:30 on the 28<sup>th</sup> work for everybody good?

471  
472 Mr. Emerson - I think Mr. Witte may be out of town. He's heard this before  
473 and Reverend Nelson, you've heard it before too. So, if you have a conflict or something  
474 don't feel that. And you're going to hear it again on the Board. So, I apologize if you get  
475 more than your double entry of information. Mr. Mackey, I can't say that the Chairman  
476 can't be at this. I need you there.

477  
478 Mr. Mackey - Yes, I'll be there.


479  
480 Mr. Emerson - At any rate, we'll plan on 4:30 on the 28th. And that's a non-  
481 meeting night so it's semi-formal and we will have food for you and we will give you an  
482 overview of the information that I believe I've already delivered to you.

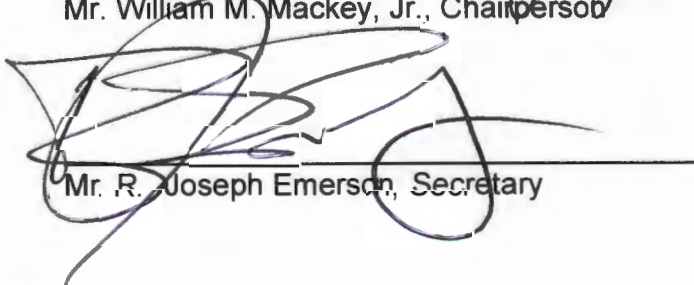
483  
484 Mr. Mackey - Alright.

485  
486 Mr. Emerson - Yes, 4:30. With that, Mr. Chairman, I have nothing further for  
487 the Commission until 6:00. So, if you would like to recess the meeting, and then we'll  
488 reconvene at 6:00 p.m.

489  
490 Mr. Mackey - All right. I will recess the meeting at 5:40 and we will  
491 reconvene for our regularly scheduled Planning Commission work at 6:00.

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Mr. William M. Mackey, Jr., Chairperson

  
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Mr. R. Joseph Emerson, Secretary